

# Adopted Financial and Operating Plan

## DEPOT PARK

City of Gainesville, Florida

Fiscal Years 2018 – 2019

# INTRODUCTORY

INTRODUCTORY



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- Reader's Guide to Budget**
- Elected Officials, Appointed Officials, Direct Reports, Department Heads**
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## Reader's Guide to the Budget

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This guide is intended to help the reader understand what information is available in the Financial and Operating Plan and where to find the information in the document. In addition to this guide, there is also a Table of Contents available in this document. Below is an explanation of the major sections of this budget:

### Introduction Section:

- o **Reader's Guide to the Budget** - Provides an information guide to the layout of the budget document.
- o **Mayor and City Commissioners** - Provides a listing of the elected mayor and commissioners along with a map of the current voting districts they represent.
- o **Officials, Department Heads, and Preparation Information** - Provides the names and titles of elected & appointed officials, direct reports and department heads along with the parties responsible for developing this budget document.
- o **City Organization Chart** - Provides a complete City-wide organization chart to aid the reader in understanding how functional areas report.
- o **Distinguished Budget Award** - The City has been presented the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA). The City has received this award for the past 32 years.
- o **Community Profile** - Provides information for the City of Gainesville, including population & employment statistics, educational institutions and other activities.
- o **City Manager's Letter** - This letter summarizes the issues and decisions which were critical to the development of this biennial budget.
- o **Budget in Brief** - Provides a description of the major revenues and expenses that are foundational to the City's budget.

### Budget Overview Section:

- o **Budget Process** - This section includes a description of the budget process for adoption and modifications, the flow of funds and provides a budget calendar.
- o **Accounting Practices** - Provides a description of the City's basis of accounting and budget practices.
- o **Budget Policies** - This section includes the financial policies currently in place at the City.

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## Reader's Guide to the Budget

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### **Summary Section:**

- o **General Overview** - Provides information regarding the process and the strategic goals adopted by the City Commission.
- o **Summary of Positions** - Provides a full-time equivalent (FTE) count by functional area and by fund as well any changes made in positions.
- o **Fund and Department Relationship**- Provides a matrix of departments to funding sources.
- o **All Funds Overview** - Provides an overview of the FY2018 budget with a focus on all funds (consolidated).
- o **Summary of Revenues** - Provides an overview of the FY2018 budget and revenue sources for all funds of the City.
- o **Major Revenue Sources** - Describes the major revenue sources of the City, including underlying assumptions for the revenue estimates.
- o **Summary of Expenses** - Provides an overview of the expenses for all funds of the City.

### **Fund Detail Section:**

- o **General Fund** -Includes summaries of revenues and expenditures by major category, breakout of revenue sources, expenditure overviews by department and a breakout of expenditures categorized in non-departmental expenditures.
- o **Special Revenue Funds** - Includes detail fund information for special revenue funds within the City. Includes fund descriptions, beginning and ending fund balances and sources and uses of funds.
- o **Debt Service Funds** - Includes detail fund information for debt service funds within the City. Includes fund descriptions, beginning and ending fund balances and sources and uses of funds.
- o **Capital Project Funds** - Includes detail fund information for capital projects within the City. Includes fund descriptions, beginning and ending fund balances and sources and uses of funds.
- o **Proprietary Funds** - Includes detail fund information for proprietary funds within the City. Includes fund descriptions, beginning and ending fund balances and sources and uses of funds.
- o **Pension & OPEB Trust (Fiduciary) Funds** - Includes detail fund information for fiduciary funds within the City. Includes fund descriptions, beginning and ending fund balances and sources and uses of funds.

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## Reader's Guide to the Budget

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### **Department Detail Section (organized by Charter Offices then alphabetically):**

This section includes budgets for each of the City's departments. Each departmental section presents the following information:

- **Program and Services Chart** - An overview of the department's functions, areas that department is responsible for as well as any significant changes that occurred during the FY2018 budget process.
- **Management Plans** - Includes the department mission statement, how that department contributes to the overall organizational goals, operational goals, divisional objectives and performance measures.
- **Organizational Chart** - Provides an organizational chart with related FTE counts and personnel changes noted.
- **Department Position Summary** - Includes the number of FTEs by title for all funds within that department. For comparison purposes, this information is displayed for FY2016 and FY2017 adopted and actual FTE counts, as well as FY2017 adopted and FY2018 adopted and FY2019 Plan.
- **Department Budget Summary** - Provides a listing of any revenues collected by the department as well as expenditures by fund, by major object and by unit.

### **Capital Improvement Plan Section:**

- **Capital Improvement Plan Overview** - Provides an overview of the process, a calendar overview and explains the process of how the City puts together their Capital Improvement Plan.
- **Sources and Uses** - Provides an overview of what capital projects are funded and what sources will be paying for those projects.
- **Individual Capital Project Detail** - Provides more in depth information on the City's major (\$1.0 million or more) capital projects for the upcoming budget years.

### **Appendix:**

- o **Summary of Outside Agency Funding** - Provides information on the City's outside agency funding programs through the Cultural Affairs division and through CDBG and HOME funds.
- o **Debt Service Summary** - Provides an overview of the FY2017 and FY2018 debt service payments, as well as comparisons between the City's debt limit policies and current ratios.
- o **Property Tax and Millage History** - Provides 10 year historical information on the City's taxable property value and the adopted millage rates.
- o **Glossary** - The glossary is provided to help the reader understand any terminology or acronyms referred to in the Financial and Operating Plan.

# City of Gainesville, Florida Mayor and City Commission



At-Large  
Helen Warren



Lauren Poe  
Mayor



At-Large  
Harvey Budd



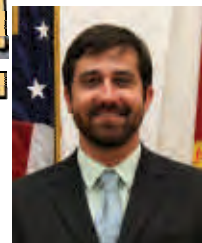
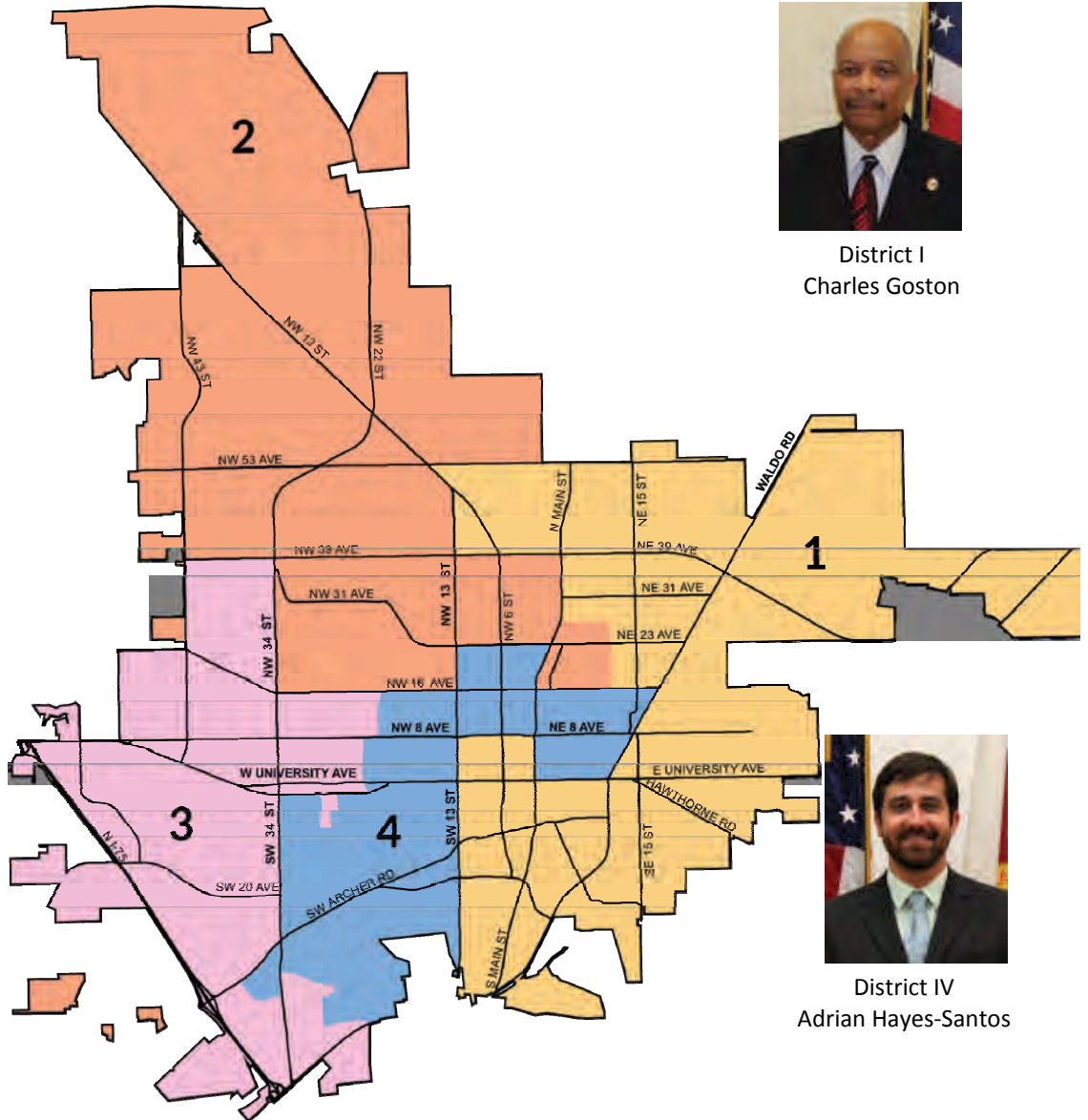
District II  
Harvey Ward



District I  
Charles Goston



District III  
David Arreola



District IV  
Adrian Hayes-Santos

**ELECTED OFFICIALS**

*Mayor (At-Large) – Lauren Poe*  
*Mayor-Commissioner Pro Tem (At-Large) – Harvey Budd*  
*Commissioner (District I) – Charles Goston*  
*Commissioner (District II) –Harvey Ward*  
*Commissioner (District III) – David Arreola*  
*Commissioner (District IV) – Adrian Hayes-Santos*  
*Commissioner (At-Large) – Helen Warren*

**APPOINTED OFFICIALS**

*City Attorney – Nicolle Shalley*  
*City Auditor – Carlos Holt*  
*City Manager – Anthony Lyons*  
*Clerk of the Commission – Kurt Lannon*  
*Equal Opportunity – Torey Alston*  
*General Manager-Utilities – Ed Bielarski*



**Direct Reports**

*Executive Chief of Staff – Betty Baker (Interim)*  
*Assistant City Manager – Dan Hoffman*  
*Assistant City Manager – Fred Murry*  
*Budget & Finance – Christopher M. Quinn*  
*Human Resources – Eugenia Allen*  
*Department of Doing – Wendy Thomas*  
*Police – Tony Jones*  
*Strategic Initiatives – Carrie Bush (Interim)*

**Department Heads**

*Community Redevelopment Agency – Sarah Vidal-Finn*  
*Facilities Management – Ed Gable*  
*Fire Rescue – Jeff Lane*  
*Fleet Management – Doug Weichman*  
*Neighborhood Improvement – Fred Murry*  
*Parks, Recreation and Cultural Affairs – Steve Phillips*  
*Public Works/Regional Transit System – Phil Mann*  
*Risk Management – Steven C. Varvel*

**PREPARED**

**BY**

**BUDGET AND FINANCE DEPARTMENT**

**Director**

*Christopher M. Quinn*

**Assistant Finance Director**

*(Vacant)*

**Budget Manager**

*Diane M. Wilson*

**Senior Analyst**

*Karen A. Fiore*

*Patricia A. Kyler-Law*

*James M. Munger*

**Sr. Property Control Specialist**

*Lynn Thigpen*

**Senior Account Clerk**

*Belinda Morris*



**CREDITS**

**STRATEGIC PLANNING**

**Senior Strategic Planner**

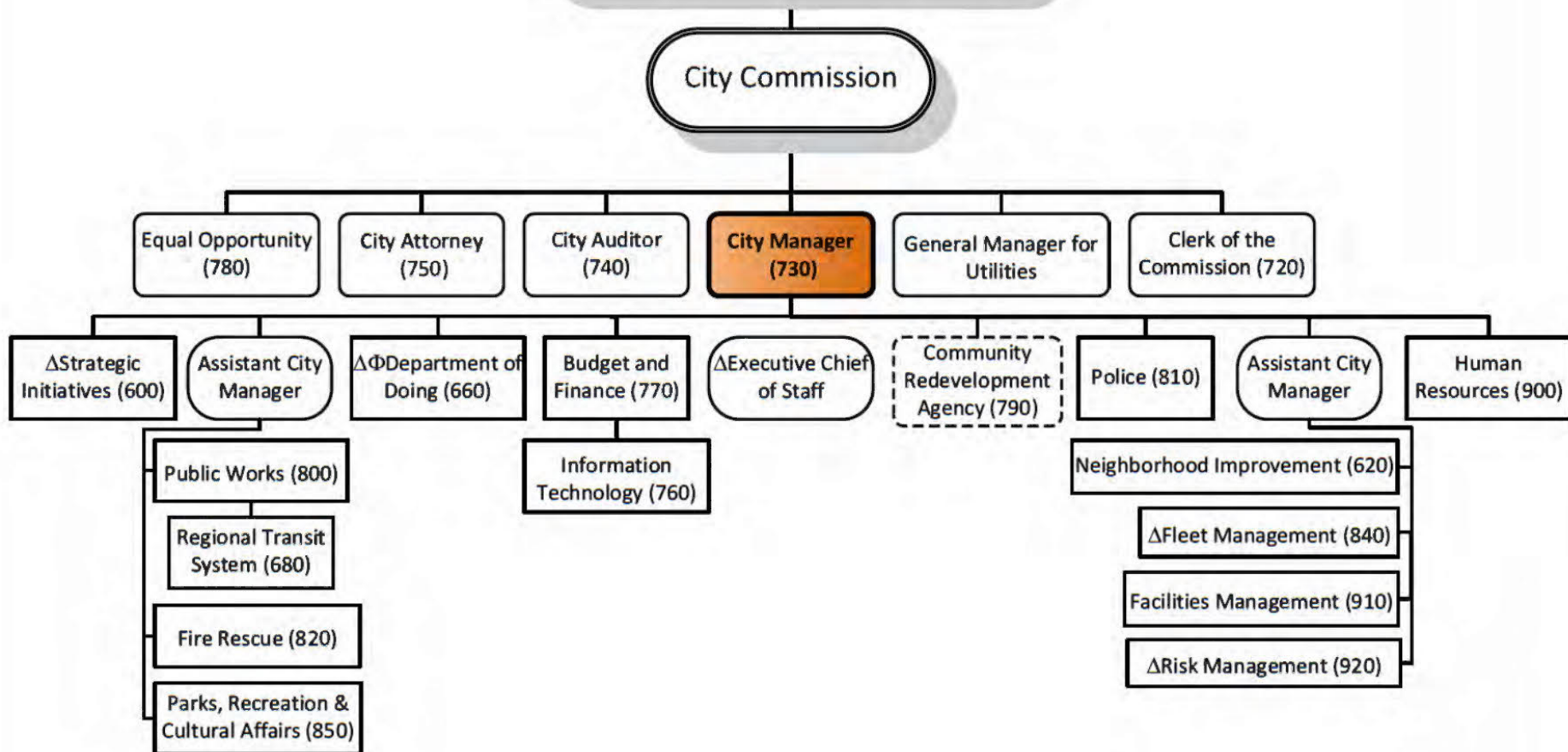
*Samantha Wolfe*

*All City Departmental Staff  
Information Technology Support*

# City of Gainesville

## FY 2018 ADOPTED ORGANIZATION CHART

**Citizens of Gainesville**



Δ Change made during FY2017

Φ Department Working Title



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Gainesville  
Florida**

For the Fiscal Year Beginning

**October 1, 2016**

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Gainesville, Florida**, for its Annual Budget for the fiscal year beginning **October 1, 2016**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



## Gainesville, Florida Community Profile

### Information about Gainesville

Gainesville is the county seat and largest city in Alachua County, Florida. The city provides a full range of municipal services including police and fire protection; comprehensive land use planning and zoning services; code enforcement and neighborhood improvement; streets and drainage construction and maintenance; traffic engineering services; refuse and recycling services; recreation and parks; and cultural and nature services. Additionally, the city owns a mass transit system, golf course, and full-service utility which is budgeted separately.



### History

Establishment of Town:	1854
Date of Incorporation:	1869
Adoption of Present Charter:	1927
Form of Government:	Commission-Manager
Fiscal Year Begins:	October 1st
Terms of Office:	
Mayor	Three Years (2 Term Limit)
Commissioners	Three Years (2 Term Limit)

Source: Gainesville Area Chamber of Commerce/Council for Economic Outreach

### Quick Facts

Area:	63.75 square miles as of December 2015
Average high temperature:	80°F
Average low temperature:	58°F
Average rainfall:	47 inches per year
Population estimate (as of July 1, 2016):	131,591

Source: U.S. Climate data <http://www.usclimatedata.com/climate/gainesville/florida/usa/united-states/usfl0163>

#### Population by Age:

0 - 9 Years	7.90%
10 - 19 Years	16.33%
20 - 34 Years	41.58%
35 - 44 Years	8.50%
45 - 54 Years	7.76%
55 - 64 Years	9.02%
65 - 74 Years	4.66%
75 - 84 Years	2.92%
Over 85 Years	1.34%

Source: US Census Bureau, 2011-2015 ACS Estimates

#### Population by Race:

White	56.65%
Black	22.67%
American Indian & Alaskan	0.27%
Asian	7.10%
Hawaiian & Other Pacific	0.33%
Some other race alone	0.23%
Two or More Races	2.76%
Hispanic or Latino	10.00%

Source: US Census Bureau, 2011-2015 ACS Estimates

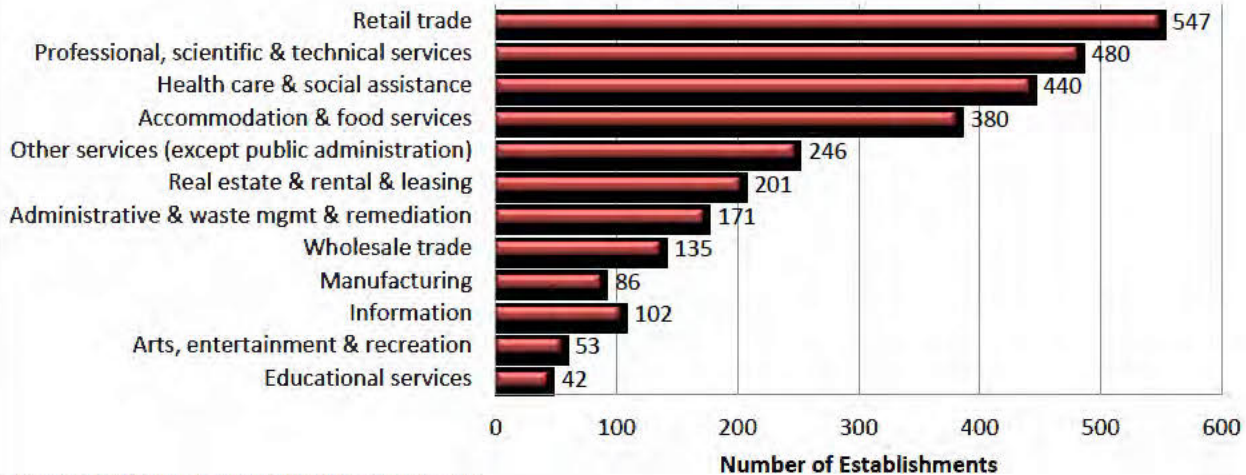
## Community Profile - Economic Factors

### Ten Largest Employers

Employer	Industry	Employees (Approx)
University of Florida	Education	27,570
UFHealth	Health Care	12,710
Malcom Randall Veterans Affairs Medical Center	Health Care	6,130
Alachua County School Board	Education	3,900
City of Gainesville	Government	2,070
North Florida Regional Hospital	Health Care	2,000
Gator Dining Services	Food Services	1,200
Nationwide Insurance Company	Insurance	960
Alachua County	Government	810
Publix Supermarkets	Grocer	780
Wal-Mart Stores	Retail	310

Source: Gainesville Area Chamber of Commerce/Council for Economic Outreach (December 2016)

### Employment by Industry



Source: US Census Bureau, 2012 Economic Census

Unemployment Rates	
2016	4.3%
2015	4.6%
2014	5.3%
2013	5.8%
2012	6.8%
2011	7.7%

Source: US Dept of Labor, Bureau of Labor Statistics, Local Area Unemployment Map

Income per Household	
Less than \$10,000	19.6%
\$10,000 to \$14,999	7.0%
\$15,000 to \$24,999	14.1%
\$25,000 to \$34,999	12.6%
\$35,000 to \$49,999	11.8%
\$50,000 to \$74,999	14.5%
\$75,000 to \$99,999	8.7%
\$100,000 to \$149,999	7.3%
\$150,000 to \$199,999	2.2%
\$200,000 or more	2.1%

Source: US Census Bureau, 2011-2015 ACS Estimates

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## Community Profile - Awards & Recognition

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Gainesville, Florida is known as an innovative municipal government and city. Gainesville continues to receive national recognition as a top-rated city. Some of Gainesville's accolades are listed below:

<u>Rank (if applicable)</u>	<u>List</u>	<u>Year</u>
9	<i>U.S. News &amp; World Report</i> University of Florida ranked "Top Public Universities"	2017
29	<i>Bicycling</i> magazine's list of the 50 Best Bike Cities	2016
2	ValuePenguin list of the Most Environmentally Friendly Cities	2016
14	American Institute for Econ. Research's Employment Destinations Index	2016
16	American Institute for Econ. Research's College Destinations Index	2016
1	<i>WalletHub.com</i> Best Midsize College City in America	2015
75	<i>Goodcall.com</i> 2015 Best Cities for Black Entrepreneurs	2015
4	fDi's American Cities of the Future, Human Capital and Lifestyle Category	2015
30	<i>WallHub.com</i> Best Cities for Sports Fans	2015
7	<i>Livability.com</i> Top 10 College Towns 2015	2015
31	<i>Nerdwallet.com</i> Best Places for Women-Owned Businesses	2015
	<i>Forbes</i> Top 100 Best Places for Business and Careers	2014
	<i>NerdWallet</i> Top 20 Fastest Growing Cities in Florida	2014
2	<i>Area Development</i> Leading Metros for Economic and Job Growth in Florida	2014
3	<i>Kiplinger's Personal Finance</i> Best Value Large Public Insitutions (UF)	2014
5	<i>College Destination Index</i> Best Small Metros in the U.S.	2013
1	<i>NerdWallet</i> Cities on the Rise	2013
34	<i>Livability.com</i> Top 100 Best Places to Live	2013
4	<i>Association of Univeristy Technology Managers</i> Startup Launches in U.S.	2013
3	<i>U.S. News &amp; World Report</i> Best Hospitals in Florida	2013
4	<i>SpareFoot.com</i> Fastest Growing College Towns	2013
3	<i>Livability.com</i> Top College Towns 2013	2013
	<i>Forbes</i> Top 25 Best Places to Retire	2013
5	<i>Forbes</i> Best States for Expected Job Growth	2013
1	<i>National Business Incubation Association</i> UF Sid Martin Biotechnology Incubator #1 in World	2013
2	<i>NerdWallet.com</i> Fastest Growing City in the Nation	2013
4	<i>American Insitute for Economic Research</i> Best Small College City	2013
15	<i>U.S. News &amp; World Reports</i> UF Hough Graduate School: Best Graduate Schools 2014	2013
4	<i>U.S. News &amp; World Reports</i> UF Hough Graduate School: Best Online Education Program	2013
1	<i>Forbes</i> Best Florida City of Business	2012
1	<i>U.S. Census</i> Best Commute in Florida	2012
	<i>MSN</i> Best College Towns for Adult Job-Seekers	2012
17	<i>The Atlantic</i> America's Leading Creative Class Metros	2012
1 Florida, 101 Nation	<i>Forbes</i> The Best Places for Business and Careers	2012
14	<i>The Atlantic</i> America's Brainiest Cities	2012
13	<i>Huffington Post</i> Communities for Retirement	2012
8	<i>The Atlantic</i> Most 'Well-Read' Cities	2012
6	<i>The Atlantic</i> Best Places for New College Grads	2012
6	<i>Parade Magazine</i> Hardest Working Cities in America	2012
1 Florida, 19 Nation	<i>US Census Bureau</i> Best Commute Times	2012

## Community Profile - Education & Leisure

### Public Schools

Type	Number	Enrollment
Elementary Schools	22	12,311
Middle Schools	7	5,545
High Schools	8	7,361
Community School	1	883
Special Centers/Charter Schools	20	2,736
<b>Total Student Membership</b>	<b>58</b>	<b>28,836</b>

Source: Alachua County Public Schools Annual Budget Executive Summary 2017-2018

### Colleges & Universities

#### University of Florida

Year	Enrollment
2016	54,859
2015	52,520
2014	48,803
2013	50,098
2012	50,081
2011	49,780

Source: Univ. of Florida, Office of Institutional Planning & Research, Fall enrollment

#### Santa Fe College

Year	Enrollment
2015	15,887
2014	16,273
2013	16,407
2012	16,948
2011	17,865
2010	17,867

Source: Santa Fe College website, [www.sfcollege.edu/facts/](http://www.sfcollege.edu/facts/)

### Leisure Activities & Attractions

Gainesville offers a myriad of activities for everybody including:

- ❖ Seven recreational centers
- ❖ Athletic fields, hiking and biking trails, tennis and racquetball courts and pools for year-round use
- ❖ 30 city parks and 60 miles of roadway with bike lanes
- ❖ Ironwood Golf Course, which receives the Audubon Sanctuary Certification
- ❖ Nationally recognized health care facilities
- ❖ Public transportation system
- ❖ Senior recreation center
- ❖ Thirteen museums and galleries
- ❖ Payne's Prairie State Preserve (a 20,000 acre wildlife sanctuary)
- ❖ Numerous festivals and art shows

W. B. BANKS

To:  
**The City of  
Gainesville  
Commission**  
and the Citizens of Gainesville

STANDARD



**Office of the City Manager**

PO Box 490, Station #6

Gainesville, FL 32627

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[www.cityofgainesville.org](http://www.cityofgainesville.org)

**CITY MANAGER’S BUDGET MESSAGE**

**THEME: “Building Strategic Capacity”**

**DATE:** October 1, 2017

**TO:** THE CITY OF GAINESVILLE COMMISSION AND THE CITIZENS OF GAINESVILLE

**FROM:** Anthony Lyons, City Manager, City of Gainesville, Florida

This adopted budget for Fiscal Year 2018 and budget plan for Fiscal Year 2019 is the second budget that I have the opportunity to present as Gainesville’s City Manager. It has been developed collaboratively with the City Commission, City Charter Officers, department leaders, budget and finance staff, and with public input. Much like last year’s adopted budget, which was substantially approved and adopted by the City Commission for the current fiscal year, this adopted budget and budget plan reflect our community’s continuing interest in making progress towards a transformational and equitable future. Unlike the Fiscal Year 2017 budget, the adopted Fiscal Year 2018 Budget and Fiscal Year 2019 Budget Plan marks the City’s return to a two-year budget planning cycle.

Last year, we began a pivotal journey toward a shared community vision by developing a budget that focused on “Fixing Our House” as its central premise. The previous budget enabled the organization to begin to shore up critical foundations, address areas of need and turn our sights on becoming a world-class example of citizen-centered government. As a result of last year’s investments, we have begun, by the upgrade of our information technology

infrastructure, to support core management systems and tools in areas such as our Finance and Human Resources Departments. We are also improving the efficiency of many operations that are integral to the success of any large organization. These improvements include integrated systems that enable enhanced purchasing and accountability procedures, personnel actions, payroll processing, recruitment activities, employee onboarding and individualized employee training scenarios. These improved processes are necessary to achieve the goal of becoming the most citizen centered city in the world and we will continue to diligently pursue operational excellence in our own organizational affairs. Before discussing what lies ahead, it is appropriate to briefly review what we mean by a citizen-centered government.

First, Gainesville's idea of citizen centered government is nothing less than a total commitment by the City to put our citizens at the center of every decision, process, and system—both internally and externally, to provide services to the public. It is the recognition that the purpose of our city is to serve the people of our city. While the idea may be simple, its achievement requires realignment and cultural change within our organization in order to learn to co-design the experiences that our internal users and citizens encounter. A citizen-centered government is also committed to representing and engaging the demographic, socioeconomic and intellectual diversity of our community. Through this rich tapestry of diversity within our workforce, we are stronger, better prepared, more capable, and possess increased flexibility and responsiveness. There is evidence of an organizational shift toward citizen centered excellence in our Police Department as it embraces community oriented police initiatives as well as in the Department of Doing, which has cut development review processing times by 75%.

Internally, our managers and employees are working together to identify ways to better align organizational assets and resources with citizen needs, with great success. The cooperation between Public Works and Parks, Recreation and Cultural Affairs in collaboration with the Gainesville Community Redevelopment Agency to design and build Depot Park is a prime example of what can be achieved when we endeavor in a common cause to put citizens at the

center of public service. The continuing heavy use of the park is a daily affirmation of this City's ability to align organizational efforts toward a public purpose. But how do we connect the dots to better leverage local government resources with those available resources across the community to improve the quality of life for citizens?

The answer lies, in part, in forming strategic and intersecting relationships with community partners, and to successfully manage the increasing volume of projects that such partnerships generate. At present, we have a strategic framework that is pioneering in harnessing the collective ideas of the Commission, city staff and citizens. This is the first budget process to occur since the Commission adopted the strategic framework as a guide to making future investments. Accordingly, this adopted budget and budget plan for Fiscal Years 2018 and 2019 anticipates the need to "Build Strategic Capacity" across the organization to implement the strategic framework and guide a wide-range of innovative community partnerships in designing municipal government for the citizen-centered New American City that we strive to become.

The \$121.97 million adopted General Fund budget seeks to "Build Strategic Capacity" by addressing a number of issues attributable to the organization's response to stagnant revenue growth of approximately 1.6% between FY 2007 through FY 2016. That response included deep cuts in revenue and expenditures with corresponding decreases in city staff, programs and services. Although a slow revenue recovery period began in FY14, and is expected to continue through FY 2019, to date organizational expenditures have not kept pace with critical staffing and service needs.

During this year's budget development process, city staff scheduled meetings with department representatives and city leadership throughout the spring and numerous public budget meetings with City Commissioners in May and June to identify, apprise and obtain feedback regarding issue prioritization and available options to resolve priority issues. Input from citizens, city leadership and department leaders combined with feedback from elected officials enabled city staff to develop a budget and budget plan that seeks the best use of projected



increases in revenue growth during the budget cycle. A detailed discussion of major budget revenue sources including the Utility Transfer, Ad Valorem (Property) Tax, the Fire Assessment and other revenue sources, as well as adopted expenditures of revenues, is provided in the Financial Operating Plan document which follows the City Manager Budget Message. This Budget Message outlines “the what and the why” i.e., the philosophy behind the construction of this two-year budget and budget plan.

The adopted City Manager’s budget seeks to accomplish the following: 1) establish a baseline budget that reflects the cost of maintaining and improving existing service levels for city facilities and programs that citizens expect and demand; 2) continue “fixing our house” by providing incremental funding to invest in our employees while improving and supporting co-designed, citizen centered enhancements to services; and 3) build strategic capacity throughout the organization to realize our aspirational goals through joint participation with and support for community partnership programs and projects, such as those adopted in the Memorandum of Understanding between the City and the University of Florida.

It is appropriate to note in this budget message that the adopted budget proposes to generate additional revenues necessary to achieve success as defined above primarily through adjustments of the millage rate and the Fire Assessment in FY18 only. Accordingly, it sets the Ad Valorem millage rate for FY18 to 4.7474, 0.2395 above the FY17 rate of 4.5079 and still far less than the millage rate set in FY 2007. The adopted city millage rate accounts for 19% of the total tax bill for City residents. Of equal note is the fact that less than 42% of the City’s property value is taxable, the lowest percent taxable value among a group of 17 other in-state peer cities, including Tallahassee, which at 54.6%, has the next lowest percent taxable property value.

When implemented, the Fire Assessment was based on a formula intended to calculate the “per factored fire protection unit (FFPU),” a unit of measure based upon property size and fire risk. The FFPU was set at an amount intended to recover 50% of the cost fire protection

services only, which was \$78 per FFPU at the time. As fire protection costs increased over time, it effectively reduced the amount of funds recovered for fire protection from 50% to 42%. The FY18 budget seeks to restore the recovery of 50% of the cost of fire protection by setting the per FFPU rate to \$101.

On the expenditure side of the FY 2018 Budget and FY 2019 Plan key increments include investing in our employees with a Total Rewards Study to evaluate salaries and benefits, expected to be completed during FY18 with implementation beginning in FY19. The FY18 budget also includes approximately \$850,000 for wage increases and \$867,000 in the FY19 plan for subsequent raises. An annual 50 cents increase in the living wage from \$12.25 to \$12.75 in FY18 and to \$13.25 in FY19, is also included. Funding to address resulting compression issues is included as well, totaling approximately \$315,000 in FY18 and \$380,000 in FY19.

Upgrades and improvements to technology are addressed in this budget with recommended website and broadcast upgrades and maintenance, the addition of a Digital Service Director, a Technical Systems Analyst, online human resources onboarding and performance management tools and funding for a broadband feasibility study. Body worn cameras for the police department and an inventory management system for the fire department are included. FY19's plan features the addition of LED streetlight upgrades with smart lighting controls providing conduits for future technological advances.

Continuing the FY17 theme of "fixing our house", additional staffing for facilities maintenance is included in both FY18 and FY19, as the number of buildings owned and maintained by the City has continued to expand. Evaluations are currently underway regarding ADA improvement needs throughout the City, renovations to the City Hall complex, and a feasibility study for Fire Station 5.

The Depot Park expansion has been a resounding success with its popularity requiring additional staffing and operating expenses, which have been included in the adopted budget.

The City is also taking over the maintenance and operation of Forest Park due to annexation, for which additional staffing and operational funds have been included for FY18 and FY19. Two 352 Arts programs that were pilots in FY17 have been selected to continue and are included in the adopted FY18 Budget and FY19 Budget Plan.

Based on the triad of budget objectives viewed through the prism of the organization's adopted strategic framework, the adopted FY18 Budget and FY19 Budget Plan recommends funding a number of projects whose genesis is embedded within the signed Memorandum of Understanding (MOU) between the City of Gainesville and the University of Florida. This MOU represents a first of its kind effort to establish points of intersection between our two entities that benefit the greater Gainesville and University communities, which are more often than not, indistinguishable from one another.

The result is that each organization now possesses a set of guiding principles that serves as a nexus for identifying actionable ideas that move us toward a shared vision. If successful, this citizen-centered and innovative collaboration between the City and UF will serve as a template for working with a broad range of community partners in their respective areas of expertise to enable the guiding principles of our strategic framework, which are: supporting a strong economy; fostering greater equity; planning for future opportunities; and becoming an international community model.

During the past 18 months, we have also implemented many of the recommendations found in the City of Gainesville Blue Ribbon Report and our organizational structure continues to evolve to support those recommendations. Two areas have been transformed to model efforts to define and redesign citizen centered services, more are in process.

Our Strategic Initiatives Department is helping to develop organizational templates for telling our story of an organization committed to: becoming citizen-centered to multiple audiences, including to legislative bodies; designing new work space for staff with welcoming front doors

that facilitate public engagement and responsiveness; re-examining economic development approaches to grow our local economy; implementing a joint City/University Fellowship Program through the Bob Graham Center for Public Service; and developing new ways to encourage civic engagement by making data more accessible and understandable for our citizens through online data portals like *Open Budget*.

In addition, the Department of Doing has successfully completed its citizen-centered redesign of the City's Land Development Code, launched new planning tools such as web-based development review system and site selection software that simplifies the project site selection process. Department staff has also cut development review process times from nearly 60-days to less than 15-days. Recently, the Department has been working closely with the University of Florida on several research projects emanating from the Gainesville/UF MOU and recently unveiled the results of a renovation of its front doors at the Thomas Center, refurbishing its work and public space into an inviting, collaborative environment for all.

Projects such as those described above will become all the more commonplace across the organization as we continue to work toward our vision and goals. This adopted budget focuses on building our capacity to sharpen efforts to implement our strategic framework. It allocates significant resources towards investing in our employees, funding capital needs, building a strategic relationship with UF, and continuing to leverage technology to become more citizen-centered.

We have embarked upon an exciting journey to become what U.S. Presidents from John F. Kennedy, Ronald R. Reagan, and George Bush to Barack Obama, have all euphemistically referred to as "a city on a hill," an exceptional city that serves as a beacon of promise to all that choose to come and prosper. Ours is a city that embraces the ideals of community, affection and unity of purpose and spirit.

Thank you for your thoughtful consideration of the adopted Fiscal Year 2018 Budget and Fiscal Year 2019 Plan. It is my belief that these documents capture our desire to reflect the ideals that we have collectively heard from our community stakeholders. I welcome this opportunity to continue working with you to successfully lead the City of Gainesville through its intentional progression to become a model of the *New American City*.

Sincerely,

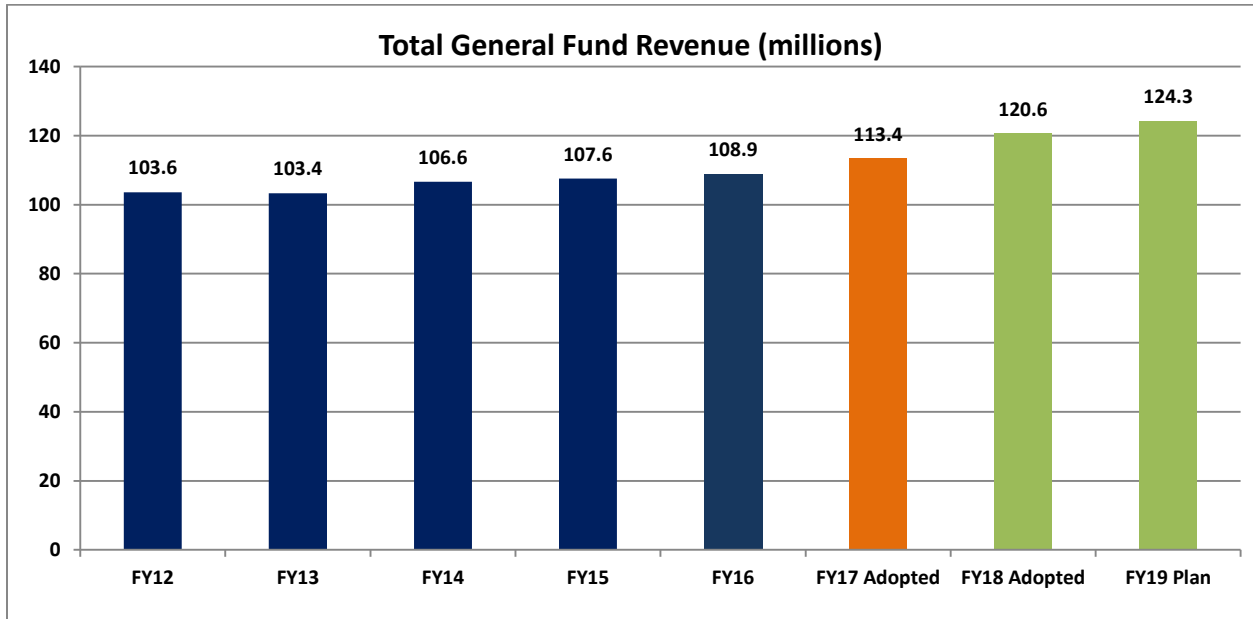
A handwritten signature in blue ink, appearing to read 'Anthony Lyons', with a stylized flourish extending to the right.

Anthony Lyons, City Manager  
City of Gainesville, Florida

## General Fund

### Revenues

Total General Fund revenue growth flattened considerably over the years between FY08 and FY13, before beginning a slow recovery starting in FY14 which is expected to continue through FY19.



Controlling for the Fire Assessment which was implemented at the \$5M level in FY11, the average growth in total General Fund revenues over the decade covering FY07 to FY16 was approximately 1.6% per year. Including the Fire Assessment, the average growth was about 2.2% per year over that period.

As the national and local economy have recovered, City revenues have also grown at a faster pace and are projected to grow 3.3% from FY16 to FY17 (controlling for the impact of change in accounting for Human Resources services) and 6.3% from FY17 to FY18 before returning to a 3.1% growth rate in FY19.

The primary General Fund revenue sources and their average annual growth over the last decade consist of:

- Utility transfer – 1.5%
- Property tax – 1.6%
- Utility tax – 2.0%
- Half cent sales tax – 1.2%
- State revenue sharing – 2.6%
- Fire assessment – 0.9%
- Communication services tax – (4.9%)
- Indirect cost revenue – 7.0%

## Transfer

The Utility Transfer (also referred to as the GRU Transfer, General Fund Transfer, or “the transfer”) is the largest single General Fund revenue source, accounting for almost a third of General Fund revenue.

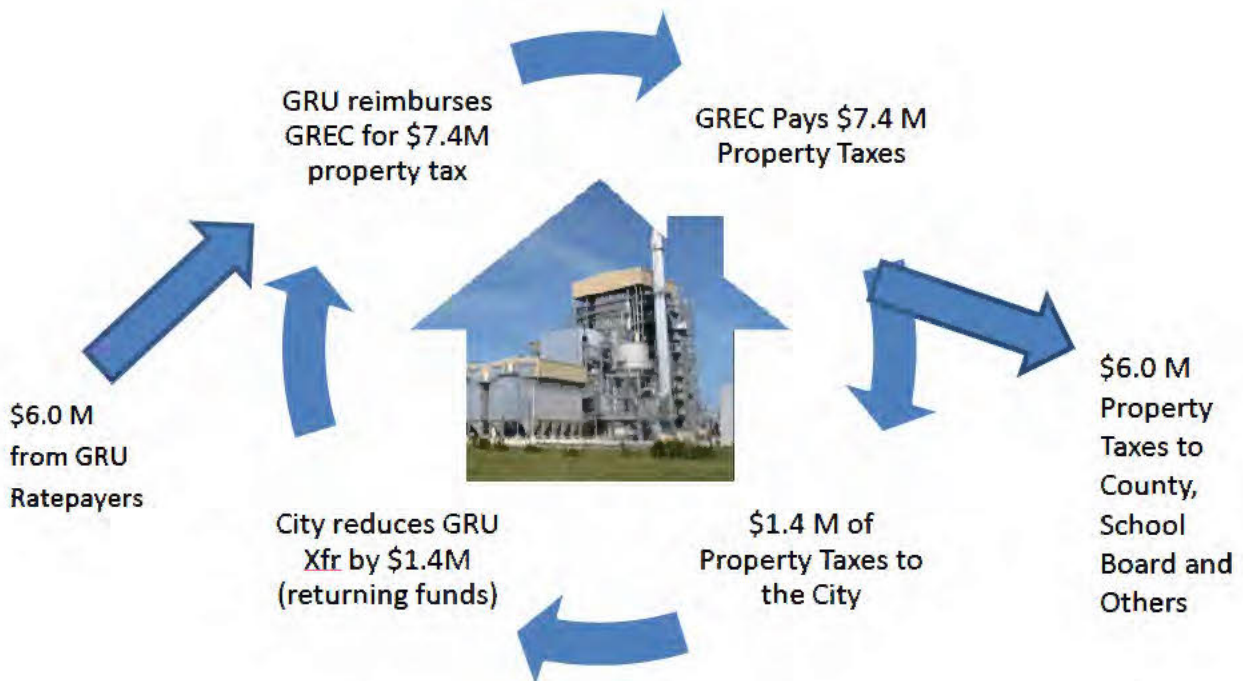
The transfer is intended to represent what GRU would pay the City if they were an investor-owned utility, which includes the following elements:

- Property tax
- Franchise fee
- Return on investment to shareholders/owners

In FY15, an amended transfer formula was approved by the City Commission which:

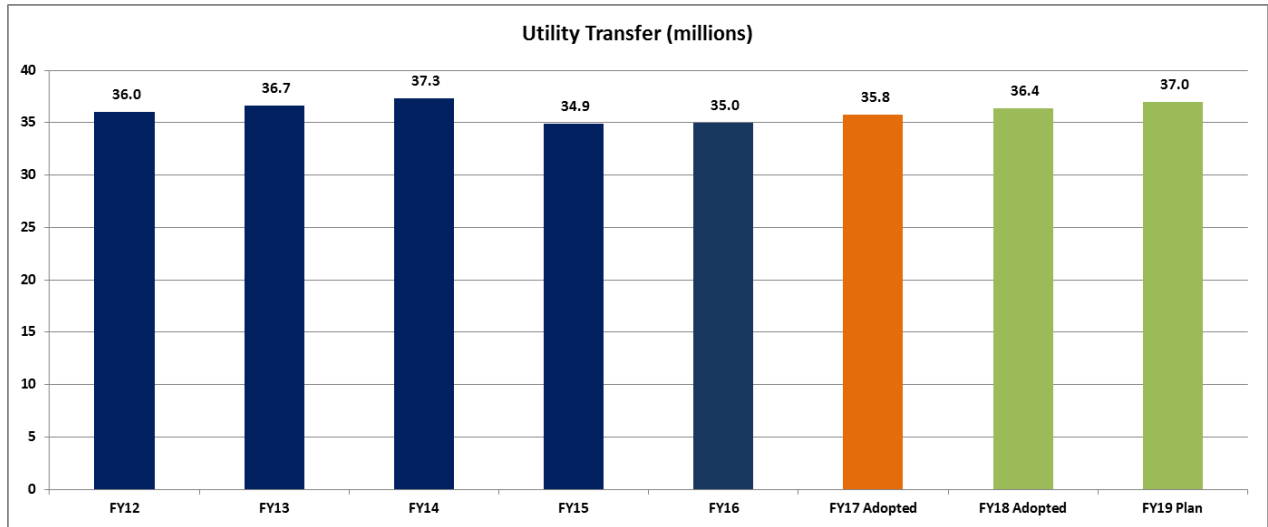
- Set a new base equal to the FY14 transfer under the previous formula methodology (which included reductions due to the decline in average retail kilowatt hours delivered by the electric system).
- Grew the adjusted base by 1.5% per year.
- Reduced that amount by the amount of City of Gainesville property tax revenue received for the biomass plant.
- Per the agreement, this formula will remain in effect through FY19. Negotiations will begin in the upcoming months to develop a proposed extension to present to the City Commission.

### Impact of GREC Property Tax on Property Tax and the GRU Transfer



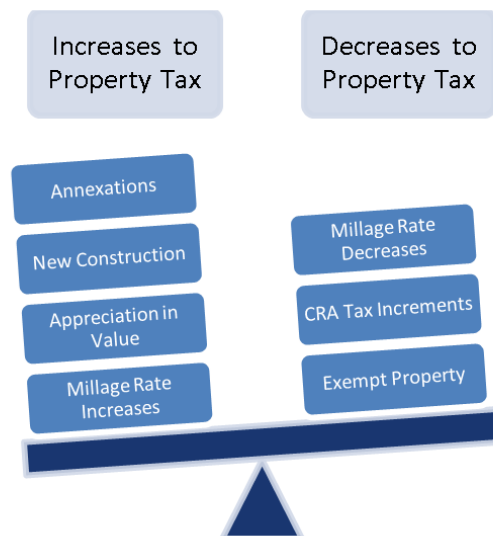
The table below illustrates the change in the utility transfer generated by the new formula, which results in a FY18 transfer that is \$0.9 million below the peak in FY14. Average annual growth in the transfer over the last decade was 1.4% per year.

This transfer level represents approximately 8.2% of GRU’s revenues including fuel which is in line with their peers.



### Property Tax

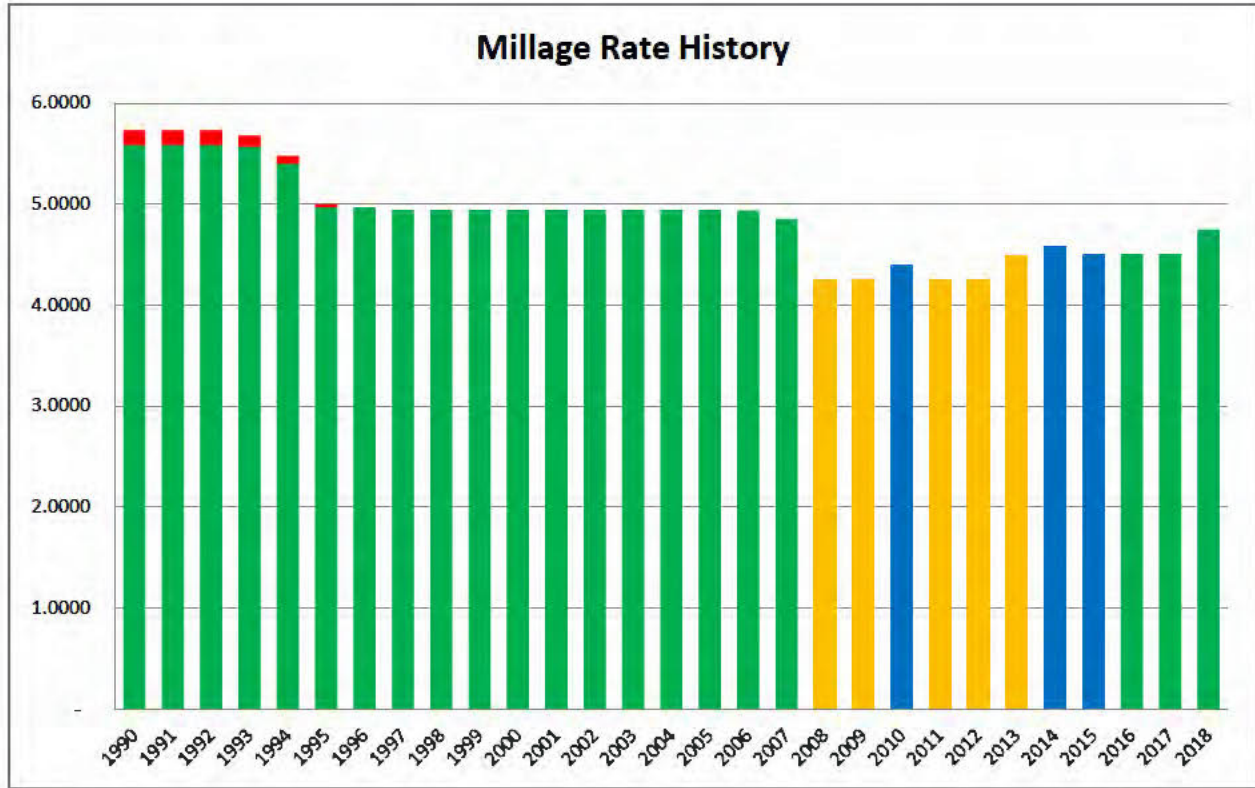
Ad valorem tax, more commonly referred to as property tax, is the second largest General Fund revenue source. Property tax revenue is impacted by the following factors:



The budget includes setting the millage rate for FY18 to 4.7474, 0.2395 mills above the FY17 rate of 4.5079. The chart below shows the City’s millage rate history. The blue bars represent years in which



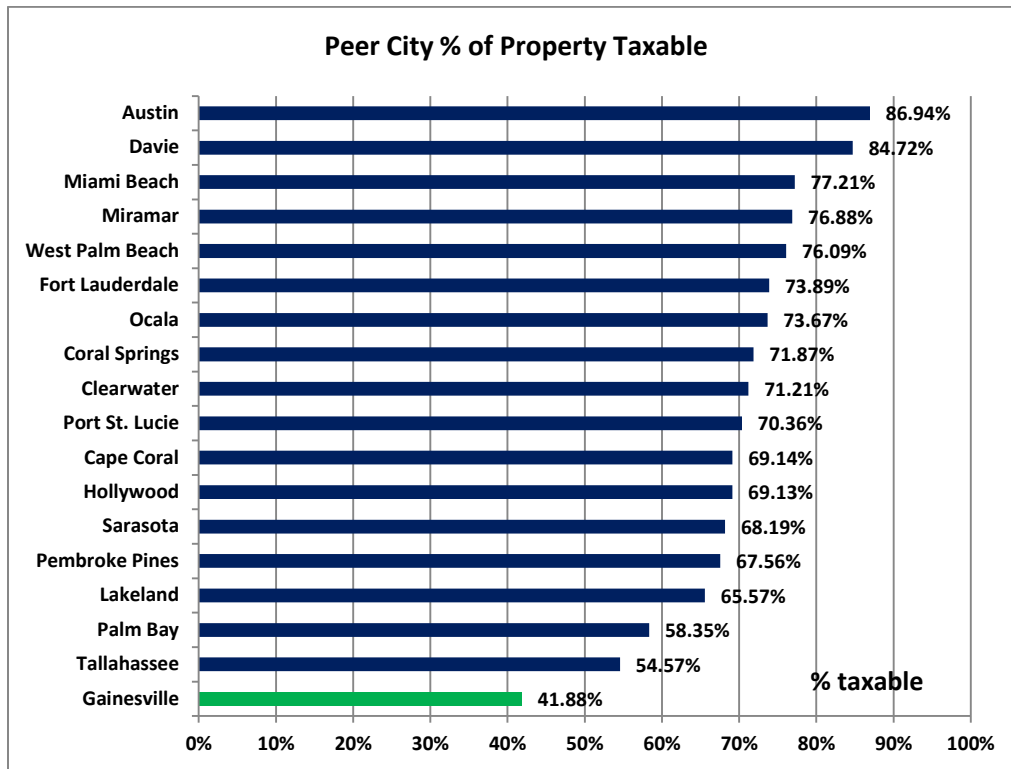
the City adopted the rolled back rate and the yellow bars signify years in which the City adopted below the rolled back rate.



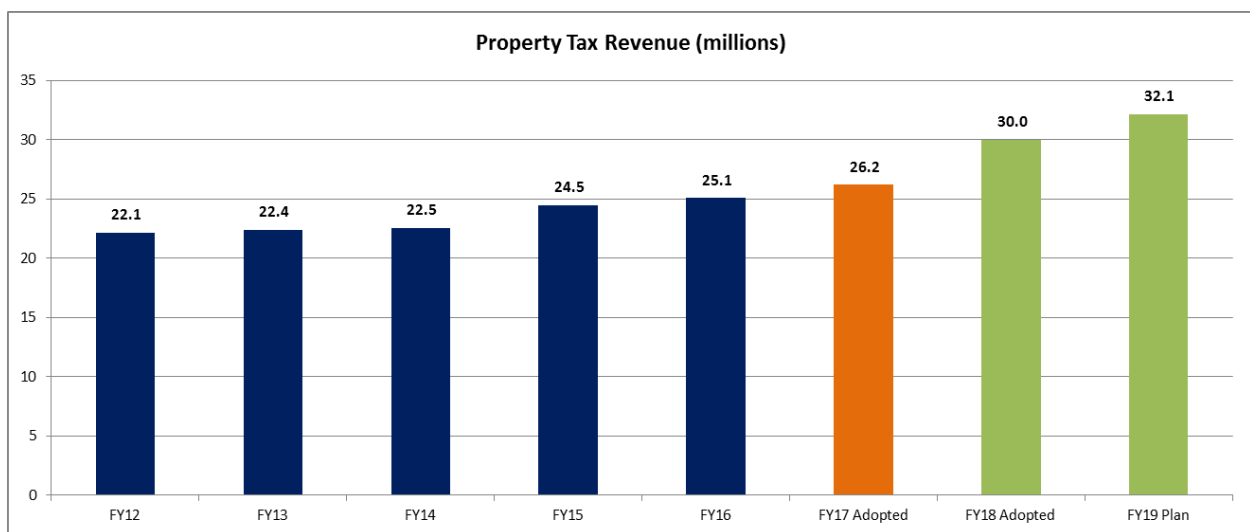
The City's millage rate accounts for 19% of the total property tax bill for City residents. The total tax bill is allocated among taxing authorities as shown below for FY2017:



Of note is the fact that less than 42% of the City's property value is taxable.



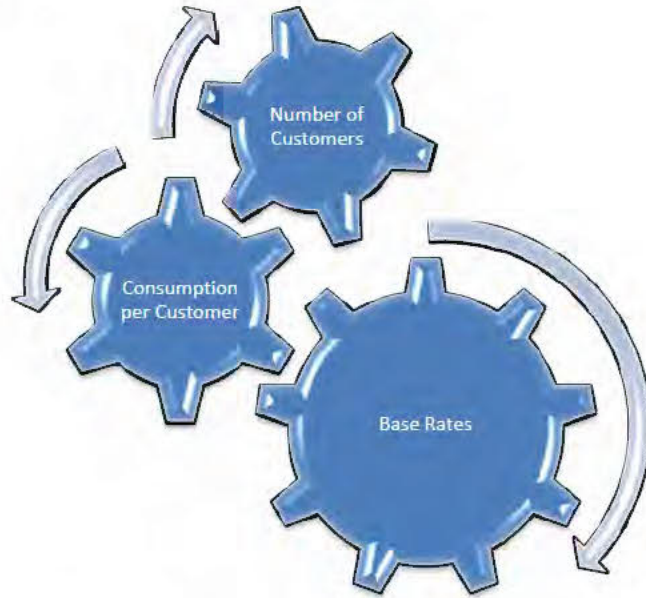
Taxable value numbers for FY18 had a larger than expected increase of 8.8%. The growth is primarily composed of appreciation in value of existing properties, with \$122 million in new construction and \$406 million in valuation growth. The increase in property tax revenue in FY18 includes \$1.4 million from the proposed increase in the millage rate from 4.5079 to 4.7474, \$1.8 million due to the increase in total taxable property values and \$0.6 million generated by new construction.



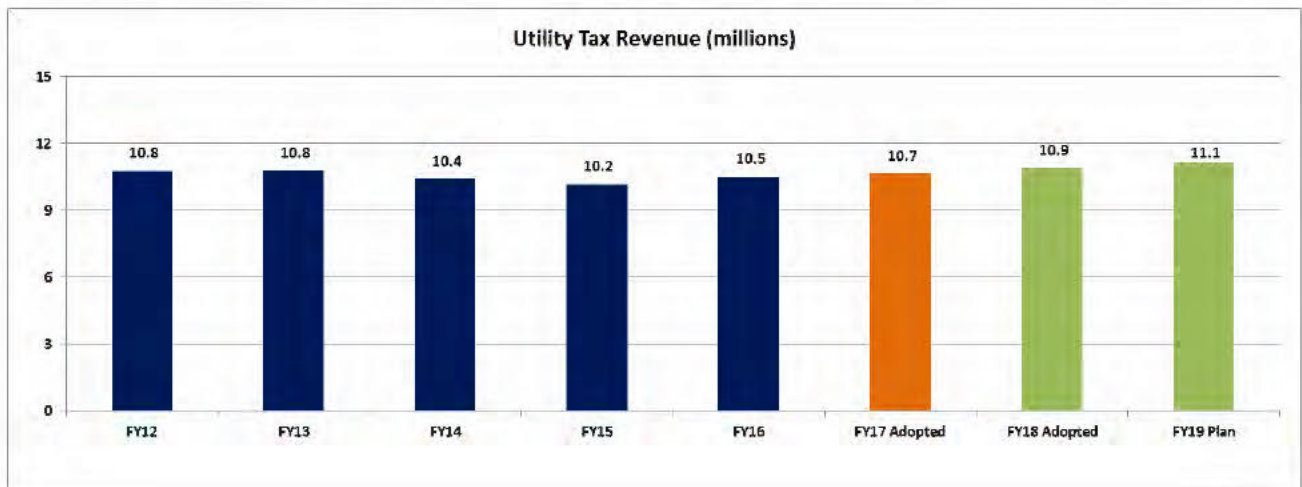
\* Includes \$1.4 million from biomass plant that is passed through to GRU in accordance with General Fund Transfer formula.

## Utility Tax

Utility tax revenues are generated through taxes levied on electric, water, and natural gas utility customers who reside within City limits. Fuel costs are not subject to this tax; therefore, price changes which flow through GRU's fuel adjustment do not impact the level of the tax generated. The following factors impact the changes in utility tax revenues:



Electric rate changes have the most significant impact on this revenue source. The potential impacts of the GREC contract buy-out would be positive on this revenue source but have not been included in the adopted budget.

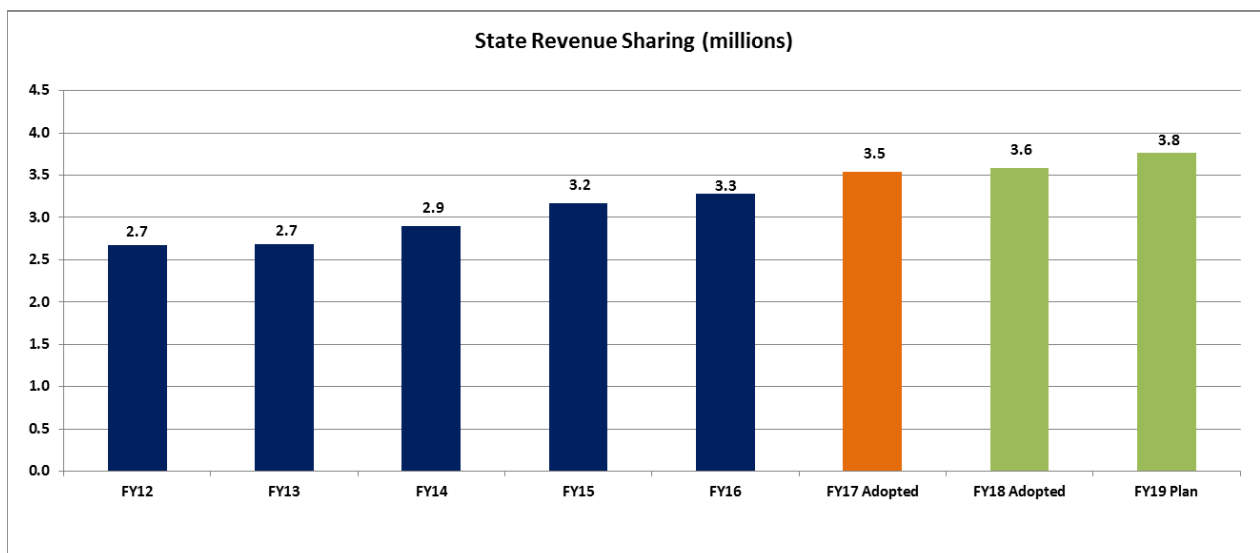
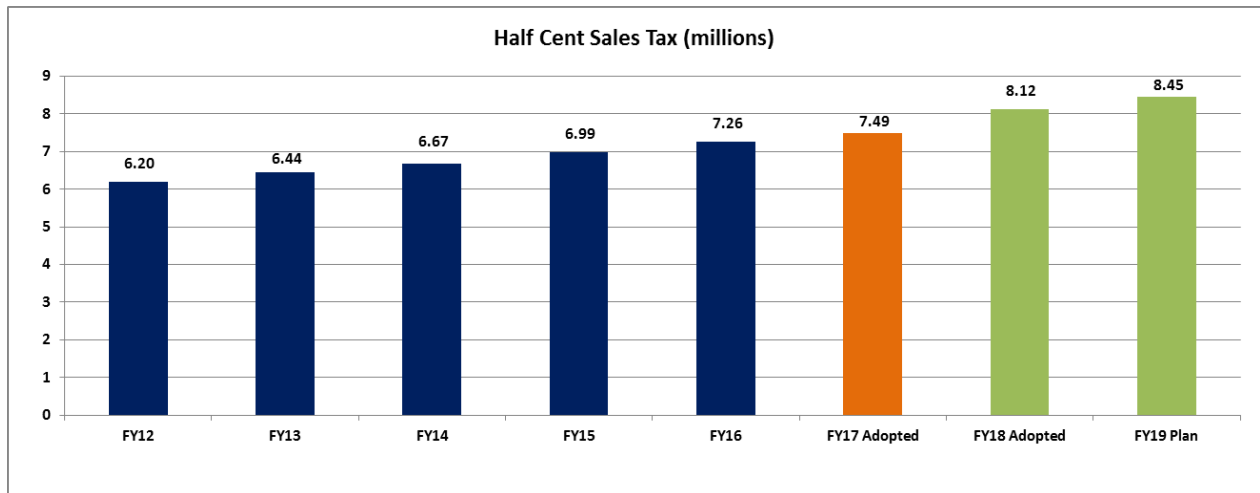


## Charges for Services

Charges for services include a wide variety of sources, ranging from interlocal agreements with other agencies to pool entry fees to parking decal sales. To keep up with increases in costs of service provision, the City's practice has historically been to increase most user fees by 5% every other year (typically in the adjustment budget year). The FY18 adopted budget includes this 5% increase for all fees with the exception of Landlord License Fees, for which a \$130,000 decrease is included in FY18 for the second subsequent year, and Building Permits, which will be revisited in the future.

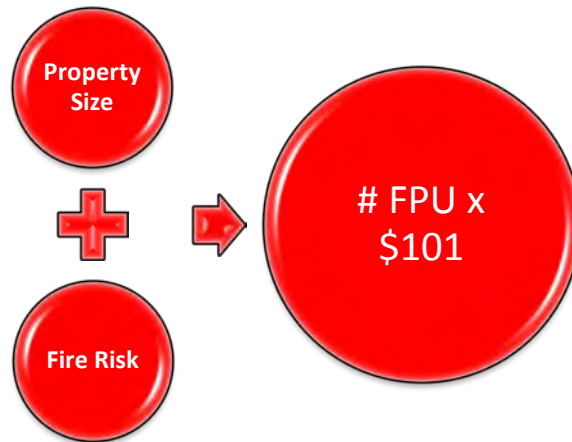
## Half Cent Sales Tax & State Revenue Sharing

Half cent sales tax revenue and state revenue sharing are both funded by sales taxes collected by the State and allocated to local governments on a formula basis. Half cent sales tax is based on taxes collected within Alachua County while state revenue sharing is based on taxes collected state-wide. Based upon June 27, 2017 state estimates of local growth in these revenue sources, we are anticipating growth in these combined sources for FY18 and FY19 of approximately 6.7% and 4.1%, respectively.

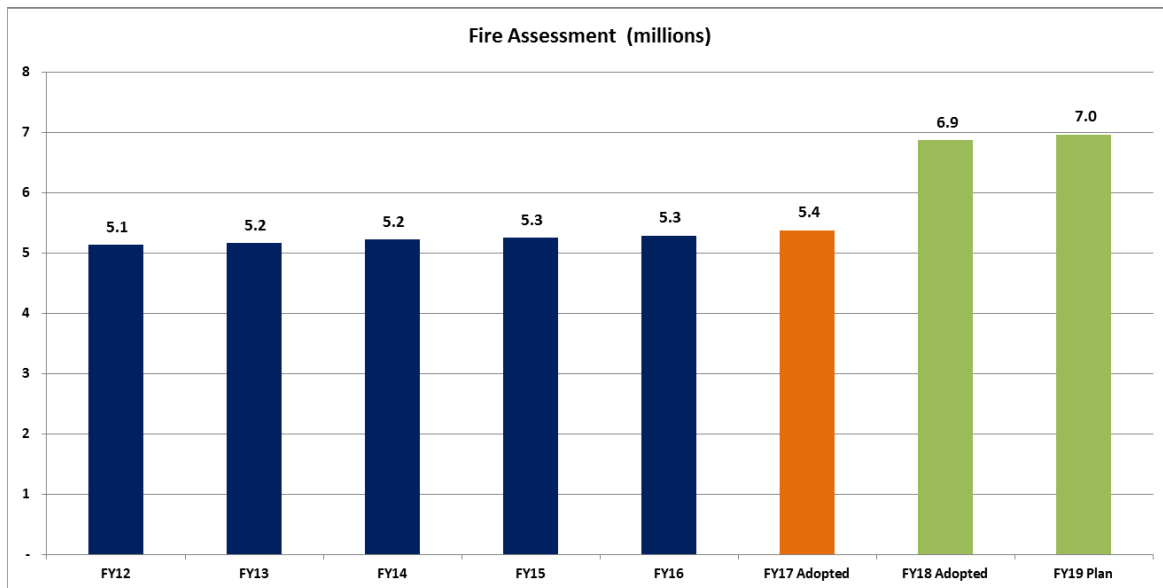


## Fire Assessment

Implementation of the Fire Assessment broadened the base of those who pay to cover the cost of City service delivery, which is particularly important as the percentage of property within City limits that is taxable continues to decline.



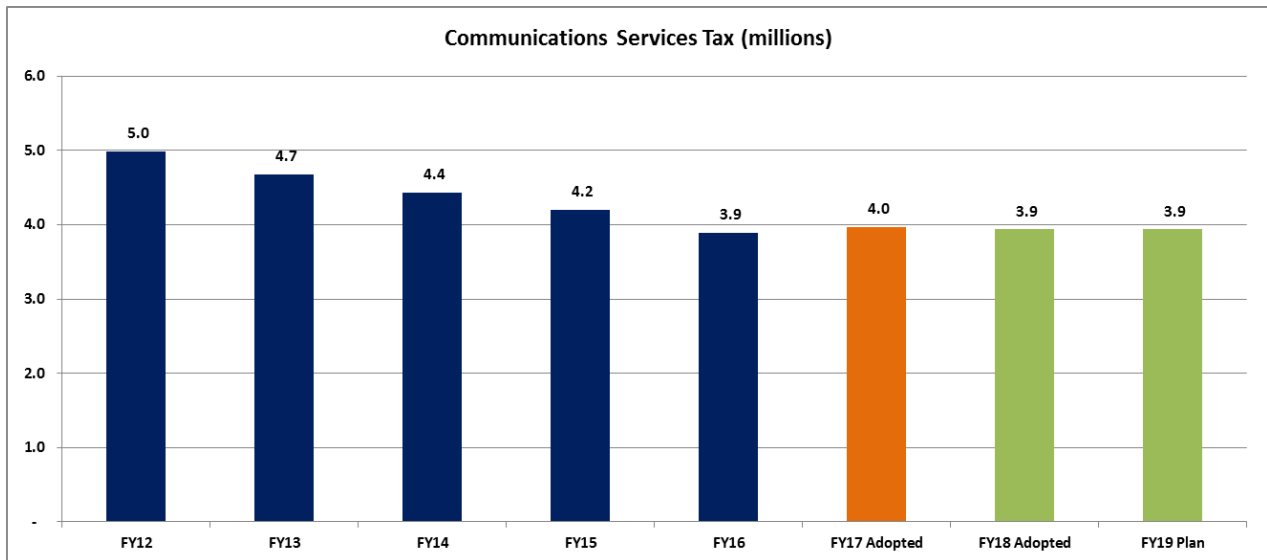
Upon implementation, the per factored fire protection unit (FFPU) was set at an amount intended to recover 50% of the cost of fire protection, which was \$78 per FFPU at the time. The cost of fire protection has increased, so the adopted fee of \$78 per FFPU now only recovers approximately 42% of the cost of fire protection. The FY18 adopted budget includes setting the rate charged per FFPU to \$101 to reset it to cover 50% of the cost of FY18 fire protection.



*These revenues have been adjusted to be shown gross of the fees associated with the assessment (previously they were reported net of fees).*

## Communication Services Tax

According to the State Department of Revenue, statewide CST receipts have declined due to increasing competition which has driven down prices, prepaid phone services which are exempt from CST, and growth in satellite television which is exempt from the local portion of CST. While current state estimates project a growth in this revenue in FY18, we are proposing a more conservative estimate in the adopted budget using the amount projected to be collected in FY17 for the budget in both FY18 and FY19.

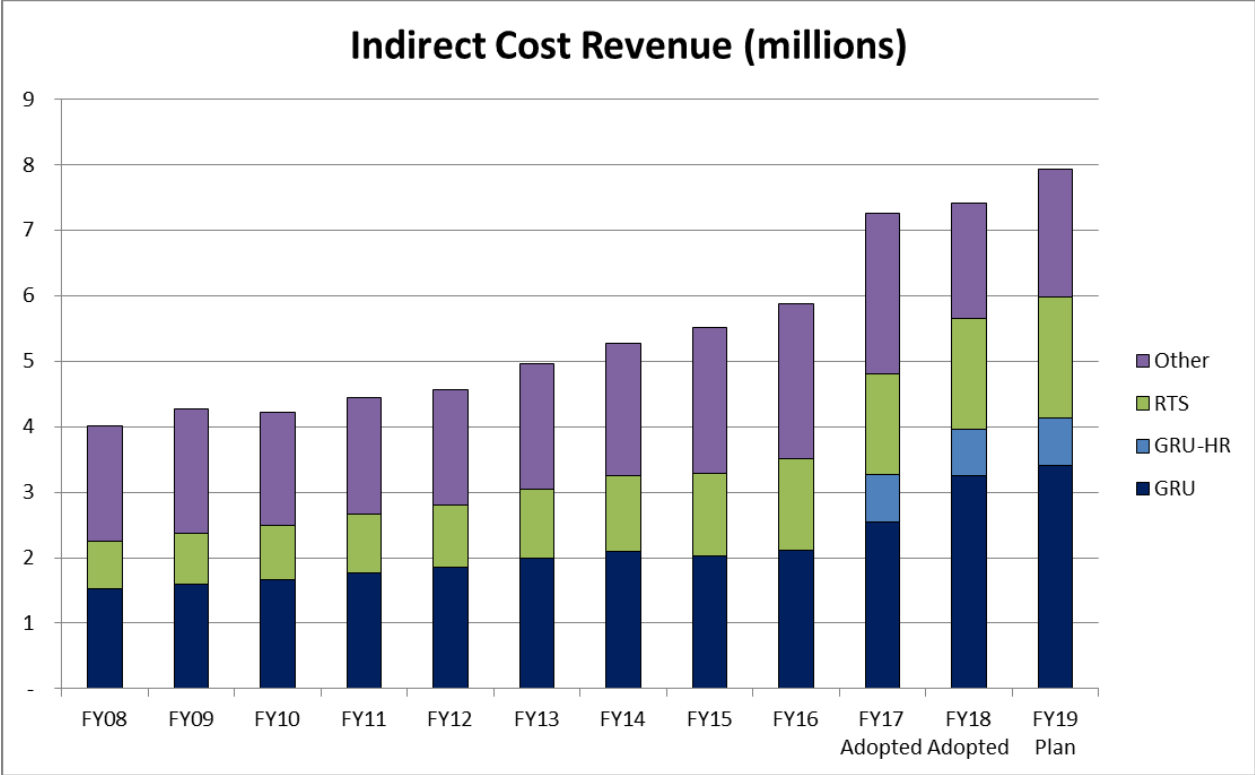


## Indirect Cost Revenue

The General Fund covers the cost of a variety of shared services such as purchasing, payroll, legal services, facilities maintenance, utilities, human resources, budget, audit and accounting. The City uses a third party to annually calculate the allocation of the cost of those services which are provided to other City departments, including GRU and the CRA.

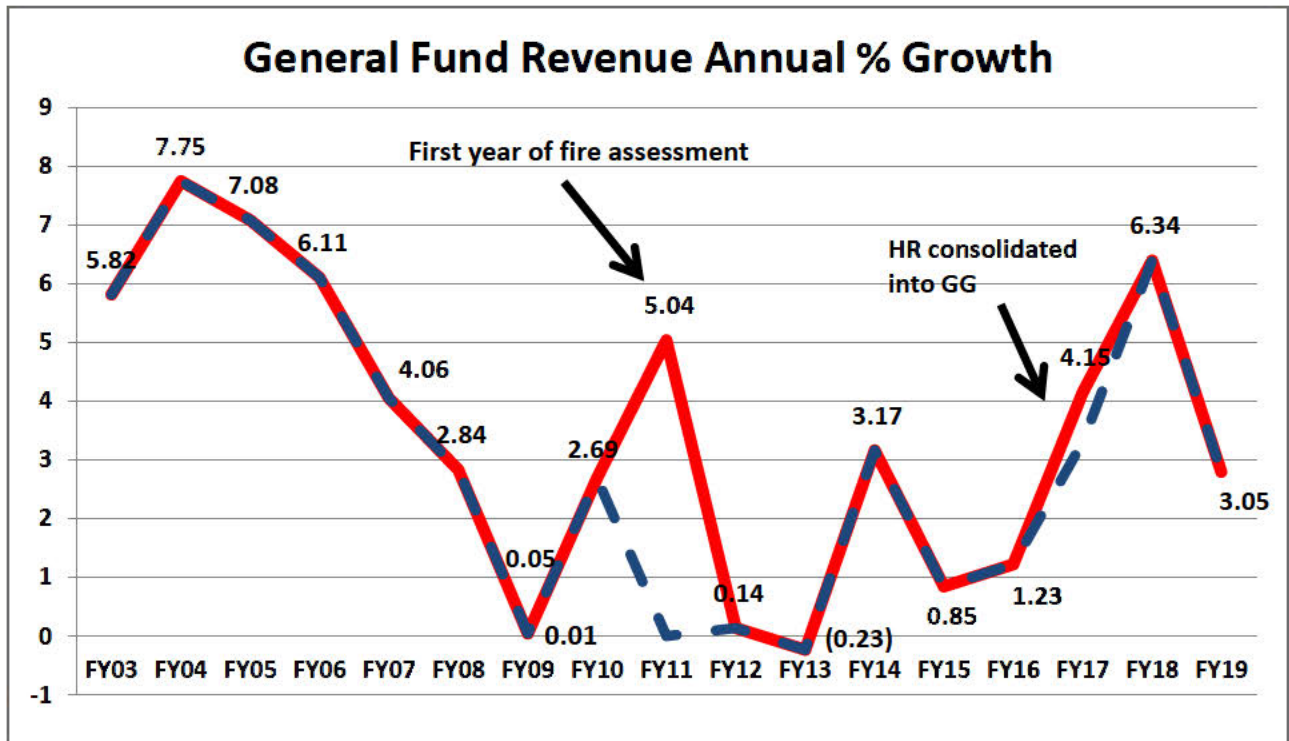
Costs are allocated based on percentage of effort, number of employees, square footage and other relevant factors. Certain costs are allocated to all departments and funds, such as payroll, HR, and internal audit while other costs are only allocated to general government departments and funds, such as purchasing and budget.

In FY17, the GRU General Manager and the City Manager agreed to recombine the budgeting of Human Resources under general government's budget to improve analysis, monitoring and reporting. That change accounts for the significant increase in indirect cost revenue in FY17 and is offset by a corresponding increase in expenditures budgeted in the Human Resources department within the General Fund. This structure continues in the FY18 adopted Budget and FY19 Plan.



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Revenue Summary – Annual Growth Percentage



The City’s annual revenue growth prior to the recession ranged from 3.0% to 7.8%. During the recession, the City’s revenue growth flattened, with the only growth reaching the pre-recession range occurring in FY11 due to the addition of the \$5 million fire assessment.

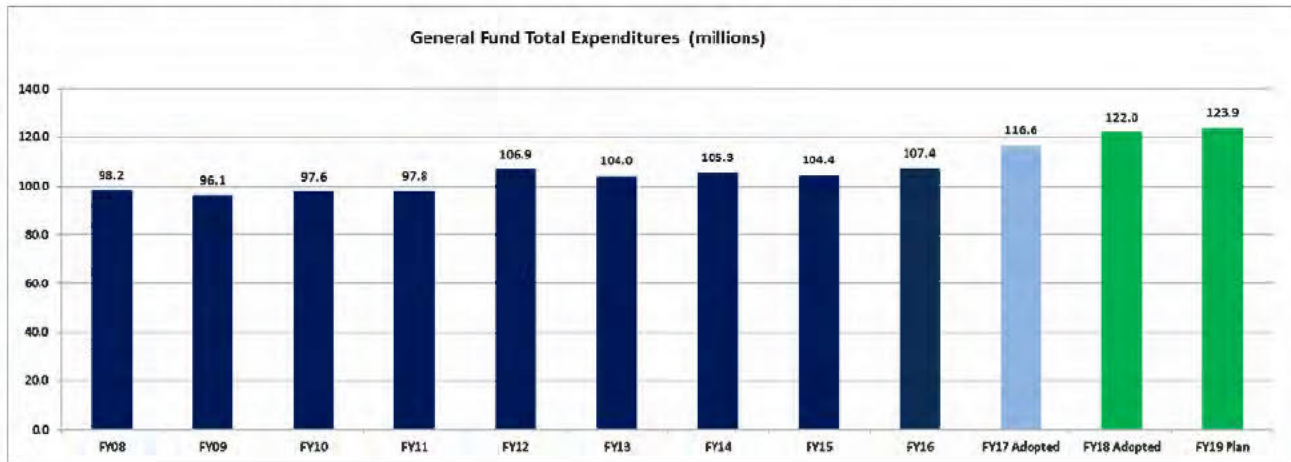
The City’s revenue recovery began in FY14, was dampened in FY15 due to the reduction in the utility transfer and has begun to improve again, starting in FY17, mostly driven by sales tax based revenues and an increase in property taxes. However, a portion of the 4% growth shown above in FY17 was due to an accounting change, combining the budget for Human Resources entirely under the General Fund with a corresponding increase in indirect cost revenues. Recent projections from the state and from FY17 collections to date have been more positive than expected resulting in the projection of annual revenue growth rates for FY18 and FY19 of 6.3% and 3.1%, respectively.

The FY18 adopted budget includes increases to both the Fire Assessment and the Property Tax millage rate, accounting for about half of the 6.3% increase over the revenue in the FY17 adopted budget. No additional increases to rates or fees are included in the FY19 Plan.

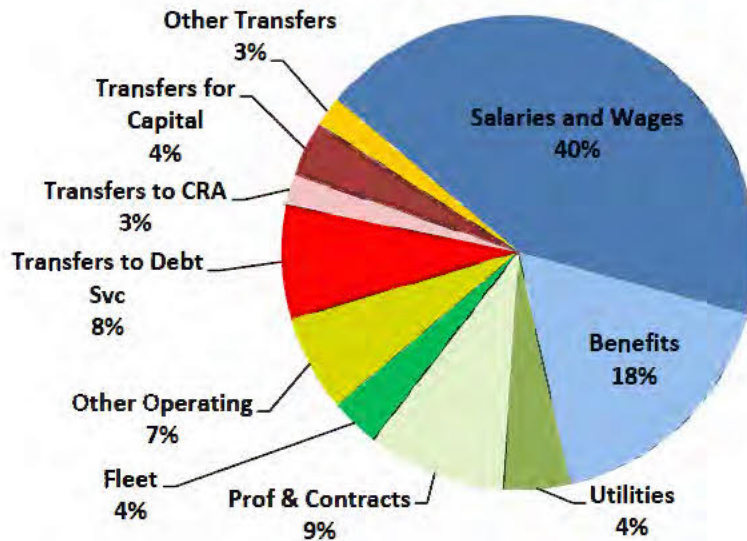


## Expenditure Overview

Over the last decade and throughout the recession, the City controlled expenditures with reorganizations, hiring and travel freezes, reductions in work force and other organizational efficiencies. This is reflected in the slow expenditure growth (1.9% annually) over the past decade. A portion of the increase in FY17 is due to the effect of comparing actual prior year expenditures to FY17 budgeted expenditures. The City's General Fund has underspent the budget in recent years. For the FY18 adopted budget, the expenditures are budgeted at 4.5% above the FY17 adopted budget, while the FY19 plan expenditures are 1.6% greater than the FY18 adopted budget.

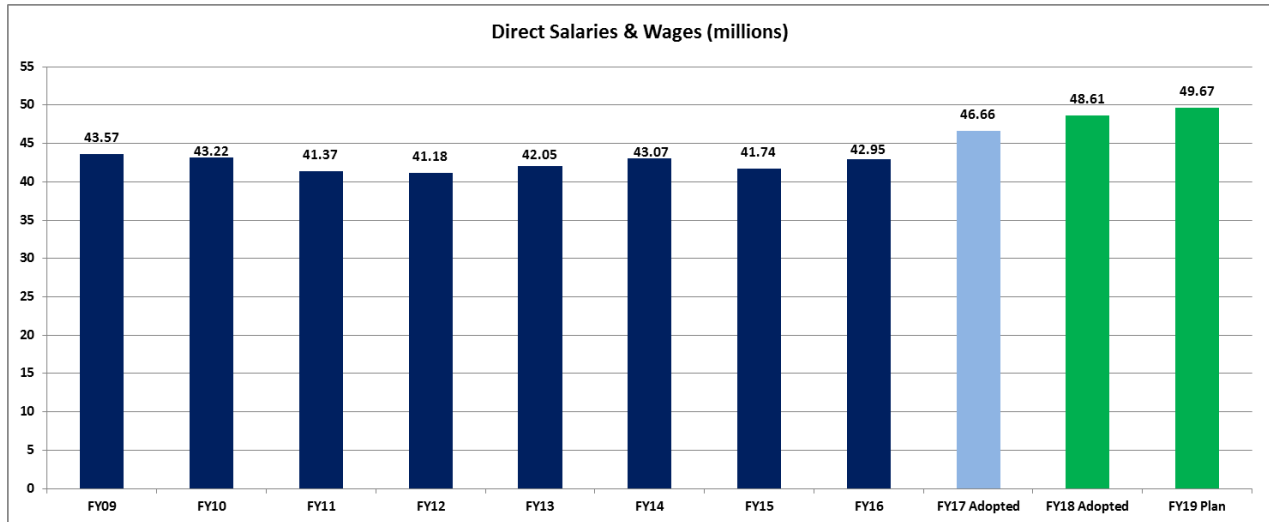


## FY18 Expenditures



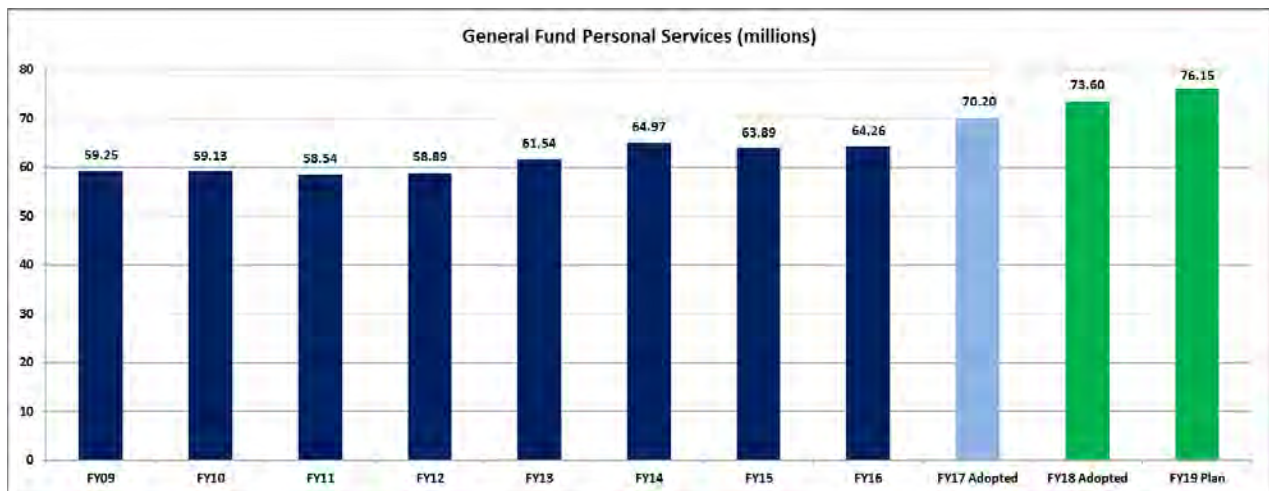
## Personal Services

General Fund salary and wage growth has been effectively flat from FY09 to FY16. The primary impacts on salaries for FY17 include raises and the addition of the positions previously funded by public safety grants which fully transitioned to the General Fund in FY17. Living wage adjustments, additions of new positions, and raises included in the FY18 adopted Budget and the FY19 Plan drive the future growth.



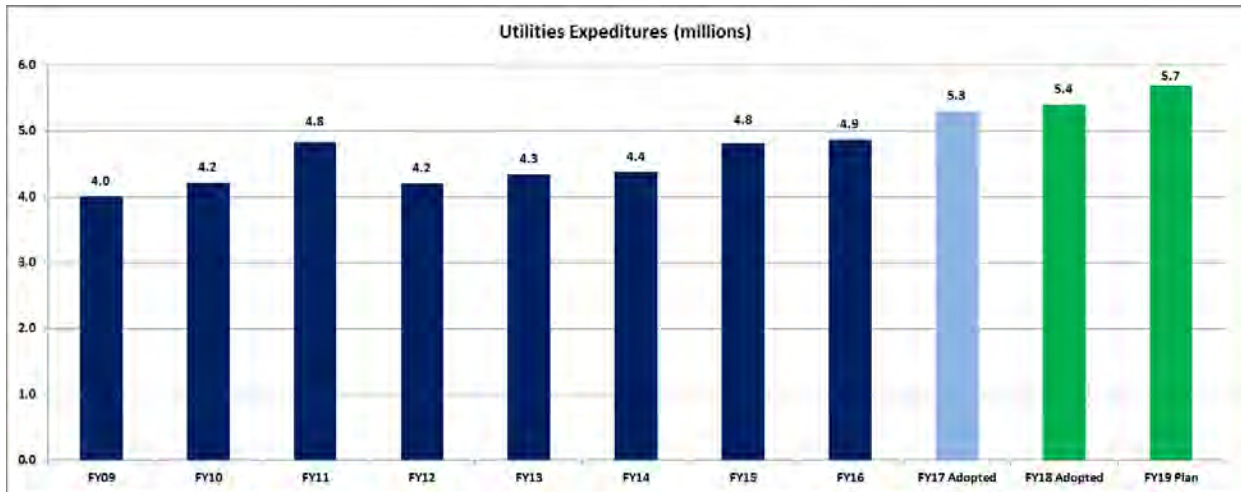
Benefit modifications in 2011, in concert with improved investment returns, have resulted in a slowing of the growth rate in pension costs to the General Fund, despite the impact of gradually reducing the return assumptions for both the General Employees' Pension Plan and the Consolidated Police Officers' and Firefighters' Pension Plan from 8.5% in FY14 to 8.0% in FY19. This return assumption will reach the goal level of 7.9% in FY20.

In addition, due to increases in claims expenses in the last few years, ten percent annual increases in health insurance premiums were included in both the FY18 adopted budget and the FY19 plan.

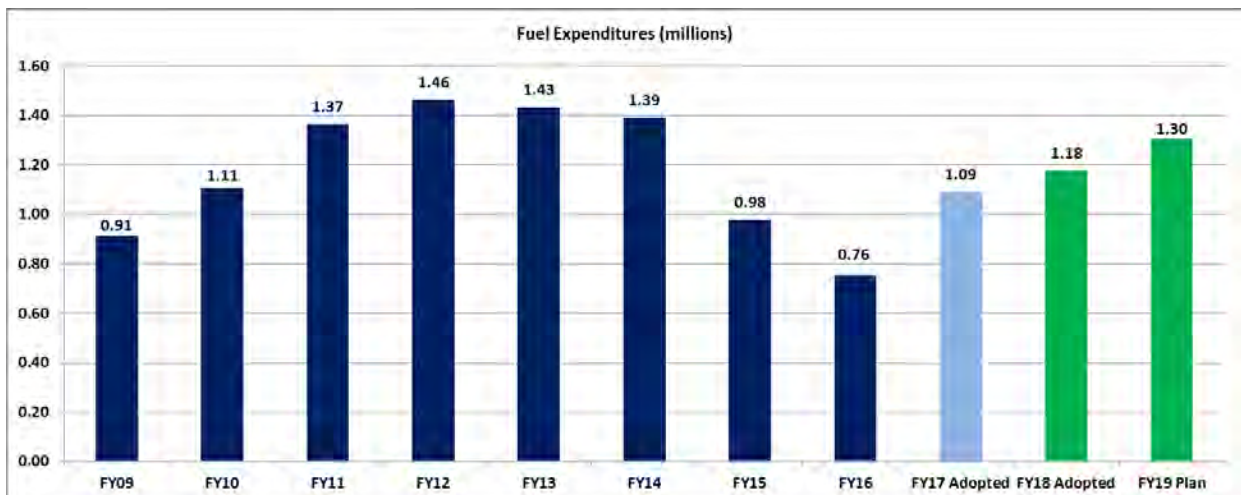


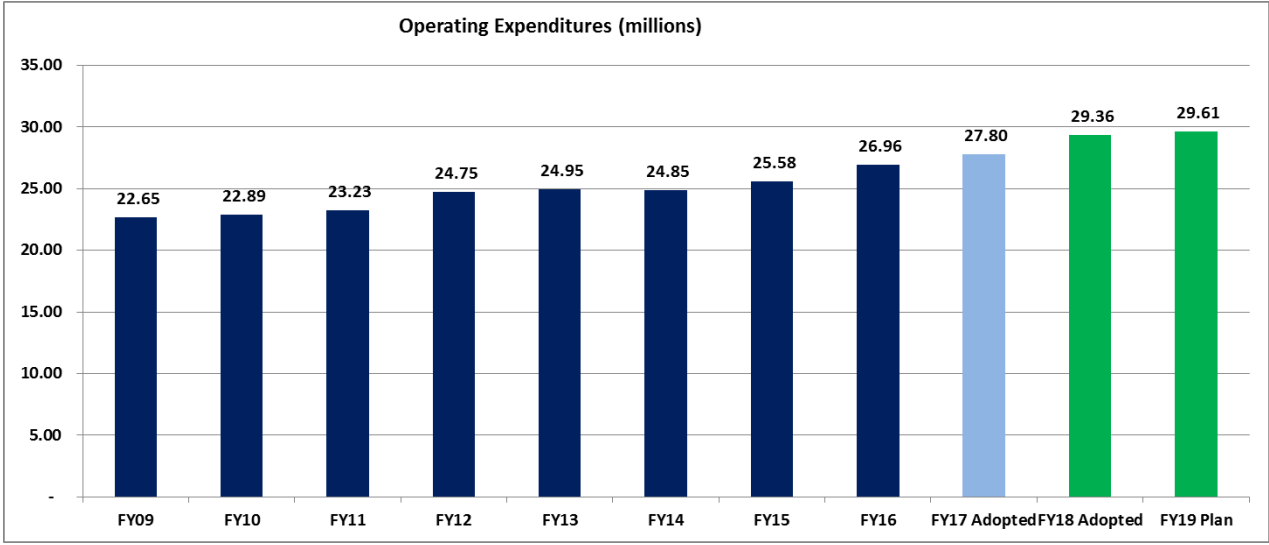
## Operating Expenditures

**Utilities:** The efficiency measures the City has implemented, price change estimates, and consideration of the FY17 projected spending level all influenced the FY18 projection. Changes to utility rates for electricity, water and streetlights will impact this budget area. This area may experience substantial savings due to a number of factors including the potential GREC contract buy-out, the transition of streetlights to LED, and renegotiation or restructure of the streetlight payment structure with GRU.



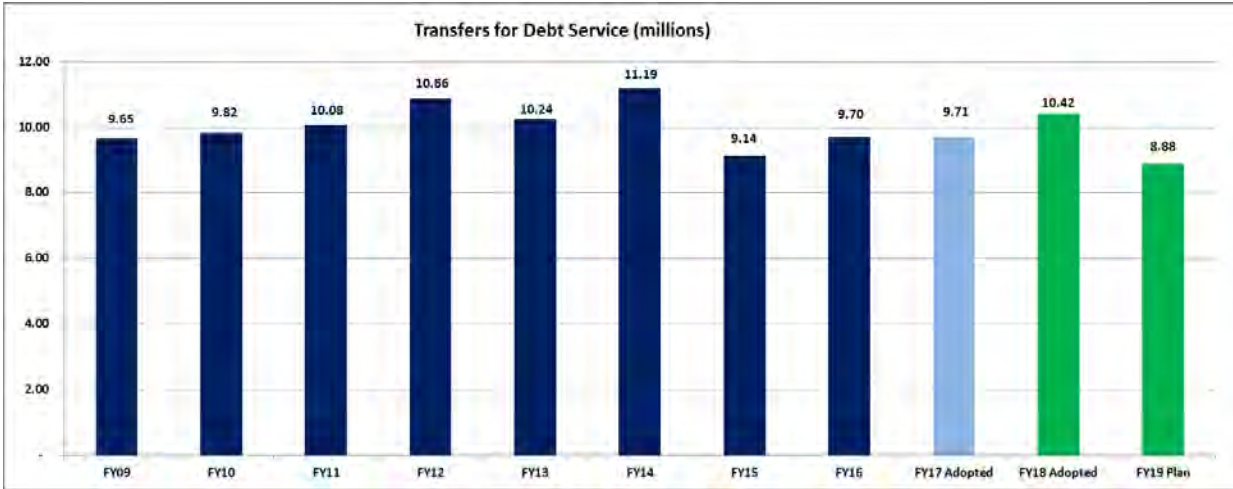
**Fuel:** As a commodity, fuel cost is driven by consumption and price. On the consumption side of the equation, General Government fuel usage, both for unleaded and diesel has remained fairly steady. Fuel prices are notoriously difficult to project on a longer-term basis. While fuel prices remain low, we are projecting moderate increases for FY18 and FY19.



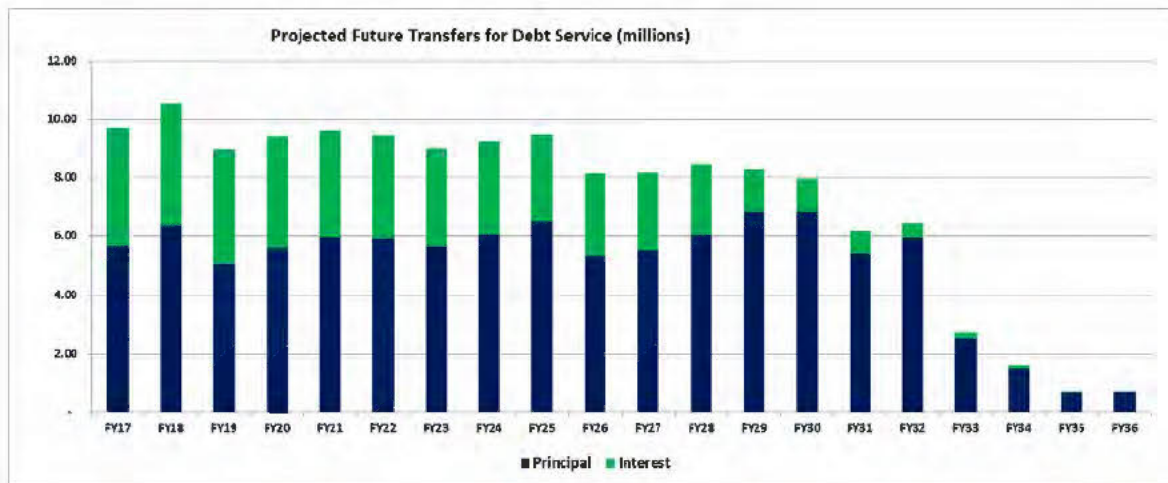


**Debt Service and Transfers to Other Funds**

**Debt Service:** The City’s debt service is composed of capital bond issues and pension bond issues. FY18 represents a significant increase in debt service due to the structure of the Consolidated Police & Fire pension bonds, which returns to prior levels in FY19. The debt service related to the proposed FY19 bond issue has not been included as the issuance amount is not yet certain.

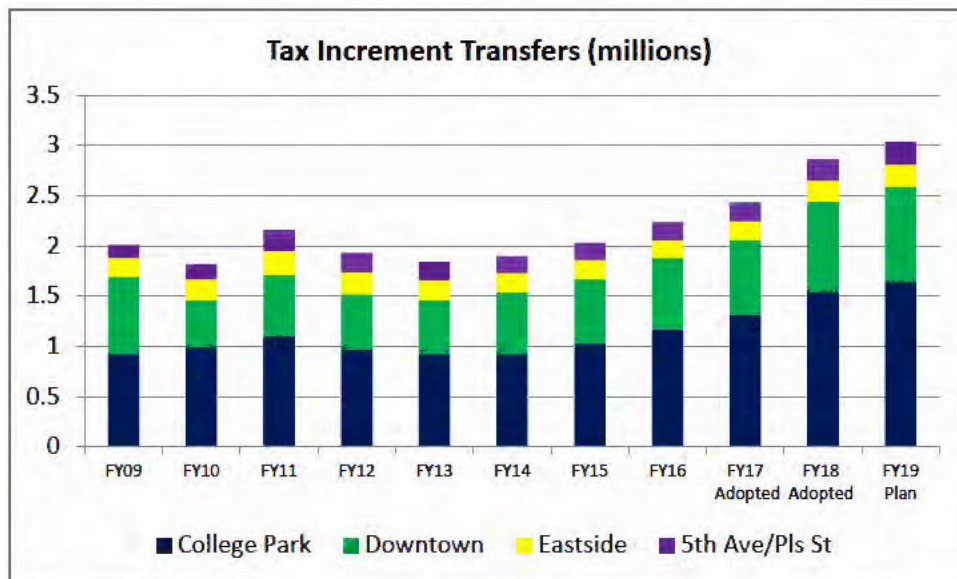


It is important to be aware of the future debt payment obligations of the City. The graph below includes all existing outstanding debt but does not include the FY19 proposed capital bond issue as the amount is currently undetermined. The Pension Obligation Bonds which account for almost half of our annual debt service will be fully paid off in FY33.



**Transfers to CRA Tax Increment Funds:** The City has four tax increment districts. In these districts, 95% of the taxes generated on the growth in property value are remitted from the City and the County to the tax increment funds. These amounts are restricted for use on enhanced services and projects in those geographic districts.

This expense grew rapidly over much of the last decade as property values increased, both from general value increases as well as accelerated development within these districts as a result of the City’s redevelopment efforts. These districts were impacted by the economic downturn and the corresponding decline in real estate values associated with the recent recession; however, starting in FY13, the tax revenues have begun an increase in the districts and are projected to continue this trend in FY18 and FY19.



## **Development of the FY18 adopted Budget and FY19 Plan**

This adopted budget was developed by the City Manager collaboratively with the City's department leaders, budget and finance staff, City Commission and City Charter Officers. The budget development was kicked off with the presentation of a baseline five year forecast at the end of January providing a preliminary estimate of the General Fund's fiscal position for FY18 through FY22.

Meetings with department representatives and city leadership followed throughout the spring in preparation for a series of weekly meetings with the City Commission in May and June. Those meetings involved specific topics and preliminary decisions on budget issues. The increment detail provided is presented in relation to those meeting dates.

### **Overview of General Fund Increments – Building Strategic Capacity**

The majority of the increments included in this adopted budget are intended to invest in building strategic capacity to position the City to implement its Strategic Framework and to optimize strategic collaborations, while we continue to expand on our efforts to become more citizen-centered.

This adopted budget includes investing in our employees, with a Total Rewards Study to evaluate salaries and benefits to be completed during FY18 with implementation beginning in FY19. Approximately \$850,000 is included in the adopted FY18 budget to cover wage increases, with an additional \$867,000 in the FY19 Plan for subsequent raises. Following up on FY2017's initial living wage adjustment, an increase to the living wage of 50 cents to \$12.75 in FY18 and \$13.25 in FY19 are included, as well as funding to address resulting compression issues, all totaling approximately \$315,000 in FY18 and \$380,000 in FY19.

Upgrades and improvements to technology are supported in this budget with the proposal of website and broadcast upgrades and maintenance, the addition of a Digital Service Director, a Technical Systems Analyst, online human resources onboarding and performance management tools and funding for a broadband feasibility study. Body worn cameras for the police department and an inventory management system for the fire department are included. FY19's plan features the addition of LED streetlight upgrades with smart lighting controls providing conduits for future technological advances.

Continuing the FY17 theme of "fixing our house", additional staffing for facilities maintenance is included in both FY18 and FY19, as the number of buildings owned and maintained by the City has continued to expand. Evaluations are currently underway regarding ADA improvement needs throughout the City, renovations to the City Hall complex, and a feasibility study for Fire Station 5.

The Depot Park expansion has been a resounding success with its popularity requiring additional staffing and operating expenses, which have been included in the adopted budget. Due to annexation, the City is also taking over the maintenance and operation of Forest Park, for which staffing and operational funds have been included for FY18 and FY19. Two 352 Arts programs that were pilots in FY17 have been selected to continue and are included in the FY18 adopted budget and FY19 plan.

## Adopted General Fund Increment Detail

### Adjustments to Baseline

The May 2, 2017 meeting updated the City Commission on changes to the baseline due to updated projections received subsequent to the five year forecast along with adjustments to the baseline representing about \$1 million in net increments due to contractual changes and previously entered into commitments. These took the City's General Fund from a projected surplus of \$494,306 in FY18 to an adjusted deficit of \$526,116. Asterisks indicate that the increment includes one-time expenditures.

	FY18			FY19		
	Surplus/ (Deficit)	Revenues	Expenditures	Surplus/ (Deficit)	Revenues	Expenditures
Beginning Baseline Revenues		117,335,209	-		121,348,067	-
Beginning Baseline Expenditures		-	116,840,903		-	117,195,455
<b>Beginning Baseline Surplus/(Deficit)</b>	<b>494,306</b>			<b>4,152,612</b>		
<b>Adjustments to Baseline Discussed 05/02/17:</b>						
Local Option Gas Tax Change		94,997	-		122,000	-
Fire Station 9 Staffing		-	181,000		-	188,240
TMS/Smart City Network Support		208,000	208,000		208,000	208,000
Forest Park Transition from Alachua County		-	143,741 *		-	116,630
Depot Park Ambassadors & Operations		-	185,678		-	193,400
Strategic Initiatives Department Creation		-	102,000		-	102,000
Internal Control Compliance Officer		-	120,000		-	123,600
Clerk Operating (MuniCode/Granicus)		-	15,000		-	15,000
Increase in Right of Way Mowing Contract		-	60,000		-	60,000
PW Parking Software Cloud Hosting Contract Increase		-	22,000		-	22,000
GPD Software Maintenance		-	75,000		-	75,000
GPD Temporary Professional for Training		-	34,000		-	34,000
Aquatics Materials & Supplies Increase		-	30,000		-	30,000
Helix Bridge Rail Trail Landscape Maintenance		-	20,000		-	20,000
PRCA Credit Card Processing Fees		-	25,000		-	25,000
Facilities Materials & Supplies		-	20,000		-	20,000
Elks Parking Lease Renewal		-	60,000 *		-	-
Plaza Warranties		-	3,000		-	3,000
6th Street Rail Trail Maintenance		-	7,000		-	7,000
Bike Share Program		-	5,000		-	5,000
GFR Accreditation		-	7,000 *		-	6,000 *
<b>Baseline Surplus/(Deficit)</b>	<b>(526,116)</b>			<b>3,228,742</b>		

## Personal Services Increments

The May 16, 2017 meeting focused on employee compensation including raises, living wage and associated compression as well as a total rewards study and its subsequent implementation. The compounding effect of both the living wage changes to \$12.75 in FY18 and \$13.25 in FY19 and budgeted raises in both years along with an \$800,000 set aside to begin implementation of the total rewards study in FY19 result in an impact of \$1.3 million in FY18 and \$3.6 million in FY19.

	FY18			FY19		
	Surplus/ (Deficit)	Revenues	Expenditures	Surplus/ (Deficit)	Revenues	Expenditures
<b>Baseline Surplus/(Deficit)</b>	<b>(526,116)</b>			<b>3,228,742</b>		
<b>Personal Services Increments Discussed 05/16/17:</b>						
Raises FY18		-	850,000		-	1,100,000
Raises FY19		-	-		-	867,000
Living Wage at \$12.75		-	100,000		-	134,000
Compression at \$12.75		-	213,741		-	284,988
Living Wage at \$13.25		-	-		-	167,498
Compression at \$13.25		-	-		-	213,741
Total Rewards Study & Implementation		-	100,000 *		-	800,000
<b>Adjusted Surplus/(Deficit)</b>	<b>(1,789,857)</b>			<b>(338,485)</b>		

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## City Manager Recommended Increments and Capital Improvement Funding

The May 23, 2017 meeting included a discussion of the City Manager’s increments, totaling \$1.2 million in FY18 and an incremental \$0.5 million in FY19. Approximately \$132,000 of the FY18 increments represents pilot or one-time costs. The addition of these increments increased the deficit to almost \$3 million in FY18 and just over \$2 million in FY19. The budget also includes the use of \$549,283 of General Fund unassigned fund balance for additional one-time capital projects beyond the recurring funding from the General Fund.

	FY18			FY19		
	Surplus/ (Deficit)	Revenues	Expenditures	Surplus/ (Deficit)	Revenues	Expenditures
<b>Adjusted Surplus/(Deficit)</b>	<b>(1,789,857)</b>			<b>(338,485)</b>		
<b>City Manager Recommended Increments 05/23/17:</b>						
Website and Broadcast Upgrades & Maintenance	-		50,000	-		50,000
Digital Services Director	-		120,000	-		120,000
Mail Meter Upgrade	-		10,000 *	-		-
Fire Rescue Technical Systems Analyst	-		82,385 *	-		81,185
Online HR Onboarding Module	-		25,000 *	-		17,000
Online Performance Management Module	-		25,000 *	-		17,000
Comprehensive Background Checks	-		24,000	-		24,000
Meridian Mental Health Program Continuation	-		10,000	-		10,000
352Arts Program Coordination	-		43,500	-		43,500
352Artspace at the Rosa B. Williams Center	-		42,000	-		42,000
Park Maint. Workers for Eastside & Downtown	-		81,162	-		83,940
Eastside Arts	-		5,000	-		5,000
Security at City Hall Complex	-		90,000	-		90,000
Facilities Management New Building Operating	-		189,133	-		189,133
Custodial Worker	-		36,009	-		74,592
Dignity Village Project Manager	-		66,000 *	-		66,000 *
Bus Pass Program for Grace Marketplace	-		15,000	-		15,000
Electrician	-		-	-		62,928
Maintenance Mechanic I & III	-		-	-		100,467
Facilities Mgmt Account Clerk II 75% GF	-		-	-		43,827
Add Carpenter	-		-	-		54,450
Marketing & Comm Supervisor from RTS to GF	-		66,155	-		66,155
GFR Emergency Manager	-		146,110 *	-		107,201
Clerk Executive Assistant Sr.	-		61,137	-		62,928
Senior Auditor Salary Adjustment	-		7,690	-		7,998
GPD Administration Conversion from Sworn	-		-	-		230,000
Capital Projects Funds from GF Fund Balance	-		549,283 *	-		-
<b>Adjusted Surplus/(Deficit)</b>	<b>(3,534,421)</b>			<b>(2,002,789)</b>		

## City Commission Increments

At the May 30, 2017 meeting, the City Commission provided discussion and preliminary direction on the City Commission increments to be included in the budget. Those increments are detailed below and include both reductions in pool fees and landlord license fees along with \$584,000 in increments, the majority of which are one-time or pilots.

	FY18			FY19		
	Surplus/ (Deficit)	Revenues	Expenditures	Surplus/ (Deficit)	Revenues	Expenditures
<b>Adjusted Surplus/(Deficit)</b>	<b>(3,534,421)</b>			<b>(2,002,789)</b>		
<b>City Commission Proposed Increments 05/30/17:</b>						
ADA Closed Captioning of more/all meetings	-		60,000	-		60,000
ADA Assessment	-		150,000 *	-		-
Summer swim lessons	-		5,000	-		5,000
Lower Westside Pool prices to match NE Pool		(30,000)	-		(30,000)	-
New Years fireworks or laser show at Depot/Bo Diddley	-		30,000 *	-		-
Increase funding for GFR Gear (second set)	-		- *	-		-
Funding for Broadband Feasibility Study	-		20,000 *	-		-
Small business loan fund seed money	-		80,000 *	-		-
Meridian match	-		100,000 *	-		-
Increase conference funding for Commission	-		14,000	-		14,000
Landlord Fees reduction (2nd year in 18 & revisit for 19)		(130,000)	-		(130,000)	-
Community Food Center	-		75,000 *	-		-
Bread of the Mighty Food Bank	-		50,000 *	-		-
<b>Adjusted Surplus/(Deficit)</b>	<b>(4,278,421)</b>			<b>(2,241,789)</b>		

## Subsequent Adjustments to Baseline

These deficits were modified based on some subsequent adjustments to both revenues and expenditures as the most recent updates in trends and forecasts were included, resulting in the following deficits:

	FY18			FY19		
	Surplus/ (Deficit)	Revenues	Expenditures	Surplus/ (Deficit)	Revenues	Expenditures
<b>Adjusted Surplus/(Deficit)</b>	<b>(4,278,421)</b>			<b>(2,241,789)</b>		
<b>Updates to Baseline Subsequent to 05/02/17:</b>						
FSAA Cancellation June 1, 2018		(333,333)	-		(1,000,000)	-
Property Tax and TIF xfr updated at 06/27/17		425,932	757		451,488	802
Net Changes in various baseline estimates		(168,992)	70,241		(8,022)	(16,497)
<b>Adjusted Surplus/(Deficit)</b>	<b>(4,425,812)</b>			<b>(2,782,628)</b>		

## Budget Reconciling Items

At the final spring meeting with the City Commission on June 6, 2017, the Commission tentatively agreed to a proposed budget with the use of General Fund fund balance in FY18 for one-time and pilot increments, an increase in the Fire Assessment rate to support 50% of assessable fire costs and an increase in the property tax millage rate for the remaining deficit.

	FY18			FY19		
	Surplus/ (Deficit)	Revenues	Expenditures	Surplus/ (Deficit)	Revenues	Expenditures
<b>Adjusted Surplus/(Deficit)</b>	<b>(4,425,812)</b>			<b>(2,782,628)</b>		
<b>Balancing Items</b>						
Millage Rate Adjustment to 4.7474		1,800,219	143,337	1,908,232		151,937
Fire Assessment to \$101 per FFPU (50%)		1,387,046	-	1,400,916		-
Use of Fund Balance for one-time/pilots		832,601		-		
Use of Fund Balance for incremental capital		549,283		-		-
<b>Proposed Surplus/(Deficit)</b>	<b>-</b>			<b>374,584</b>		

The approved budget includes a total of \$120,589,078 in budgeted revenues and \$121,970,962 in budgeted expenditures, resulting in a FY18 deficit of \$1,381,884 which is equal to the total one-time and pilot program increments of \$832,601 plus a transfer to the General Capital Projects Fund for capital improvements of \$549,283. These amounts are to be funded through the use of General Fund unassigned fund balance in excess of the ten percent policy minimum. The projected surplus in FY19 is available for subsequent adjustments to revenues or expenditures and provides a flexibility to manage some of the budgetary uncertainties in the near future.

### Proposed Capital Funding

The budget includes funding for the projects contained within the FY18-19 Capital Improvement Plan. The General Fund budget includes recurring transfers of \$1.86 million for capital in addition to a FY18 supplemental transfer of just over half a million. Details on all funding sources are included in the detail section of this document.

USES	FY2018	FY2019
Boardwalk Replacement *	25,000	25,000
City Hall Renovations **	250,000	-
Fire Station Exhaust System	10,246	10,250
Fire Station Furnishings Replacement	-	40,999
Fire Station Repairs and Maintenance * & **	77,543	100,000
GFR Equipment Replacement **	171,101	44,370
GFR Facilities Maintenance & Landscaping *	50,000	50,000
GFR Fire Rescue Equipment on Apparatus Replc.*	25,000	25,000
GFR Fire Station 9 **	200,000	-
GFR Inventory Management System	-	20,500
GFR Mobile Data Computer System *	25,000	25,000
GFR Station HVAC, Roof, Plumbing, Electric Etc **	22,457	-
GPD Body Worn Cameras **	100,000	81,729
GPD IT Replacement & Support (fiber)	92,210	-
GPD IT Replacement & Support (server & backup)	112,702	30,000
GPD Laptops *	250,000	250,000
GPD Portable Radios *	195,000	195,000
GPD Taser Program	63,165	65,717
GPD Vehicle Video Cameras *	130,000	130,000
GS ADA Repairs *	25,000	25,000
GS GTEC Facility Maintenance & Repair *	10,000	10,000
GS Unscheduled Maintenance & Repairs *	100,000	100,000
IT Infrastructure Replacement *	75,000	75,000
IT PC Equipment Replacement *	125,000	125,000
Median Repair/Improvement *	15,000	15,000
NW 2nd Street Sidewalk **	102,000	-
Old Library Building Lobby Renovations **	50,000	-
Parking Garage Maintenance and Repairs **	92,000	50,000
PRCA Park Maintenance and Repairs *	50,000	50,000
PRCA Playground Equipment Replacement *	45,000	45,000
PRCA Replacement of Diving Boards at Pools *	4,000	4,000
PW Mast Arms Painting & Maintenance *	42,957	106,553
Sidewalk Maintenance *	100,000	100,000
UF Partnership Projects (may be capital or operating)	<u>800,000</u>	<u>-</u>
	3,435,381	1,799,118

Single asterisks indicate recurring projects which continue from year to year while double asterisks represent projects which are funded from multiple sources.

### Proposed Capital Funding from FY19 Bond Issue

Several major capital projects are included in the FY19 Plan. It is important to note that significant projects representing almost 90% of the proposed bond funding should be considered “placeholders” as they are likely to change with the results of related studies funded in FY18 (City Hall Renovations, New Fire Station 9) and currently ongoing negotiations (LED Streetlight upgrade and Department Wide Radio Replacement). For that reason, the cost of the bond issue and associated utility savings from the streetlight LED/smart lighting conversion have not been included in the FY19 Plan numbers, but are tentatively expected to be equal and offsetting amounts.

The intent of including this detail now even though it is preliminary and expected to change is to ensure that the plan for funding these projects with a bond issue is discussed and recommended to be tentatively approved.

<b>FY19 Bond Issue Capital Projects</b>		
	FY2018	FY2019
City Hall Renovations **	\$ -	\$ 2,500,000
LED Streetlight Upgrade with Smart Lighting Controls	-	6,820,000
Brick Streets Evaluation	-	50,000
Department Wide Radio Replacement (TRS & portable)	-	1,150,000
GPD Body Worn Camera Initiative **	-	300,000
Fire Station 5 Feasibility Study	-	209,010
New Fire Station 9 **	-	1,500,000
GFR Equipment Replacement **	-	970,990
<b>Total Proposed FY19 Bond Issue with GF Repayment</b>	<b>\$ -</b>	<b>\$ 13,500,000</b>

### General Fund Reserves

Current policy calls for the City to hold 10% of General Fund revenues in unassigned fund balance. At the end of FY18, the balance is projected to be \$2.9 million above the required level.

General Fund Reserves	
<b>Unassigned Fund Balance at 9/30/16</b>	\$ 17,050,156
<b>Unassigned Fund Balance at 9/30/17 (projected)</b>	\$ 16,050,167
<b>Policy Requirement for Unassigned Fund Balance</b>	<u>\$ 11,780,981</u>
<b>Unassigned Fund Balance Above Policy Requirement at 9/30/17</b>	\$ 4,269,186

The adopted budgeted use of General Fund unassigned fund balance is \$1,381,884 for FY18.

Proposed Use of Fund Balance	
<b>Projected Fund Balance Above Policy Requirement at 09/30/17</b>	<b>\$ 4,269,186</b>
Adopted Use of Fund Balance for operating in FY18	\$ 832,601
Adopted Use of Fund Balance for Capital Improvements in FY18	<u>\$ 549,283</u>
<b>Projected Fund Balance Above Policy Requirement at 09/30/18</b>	<b>\$ 2,887,302</b>

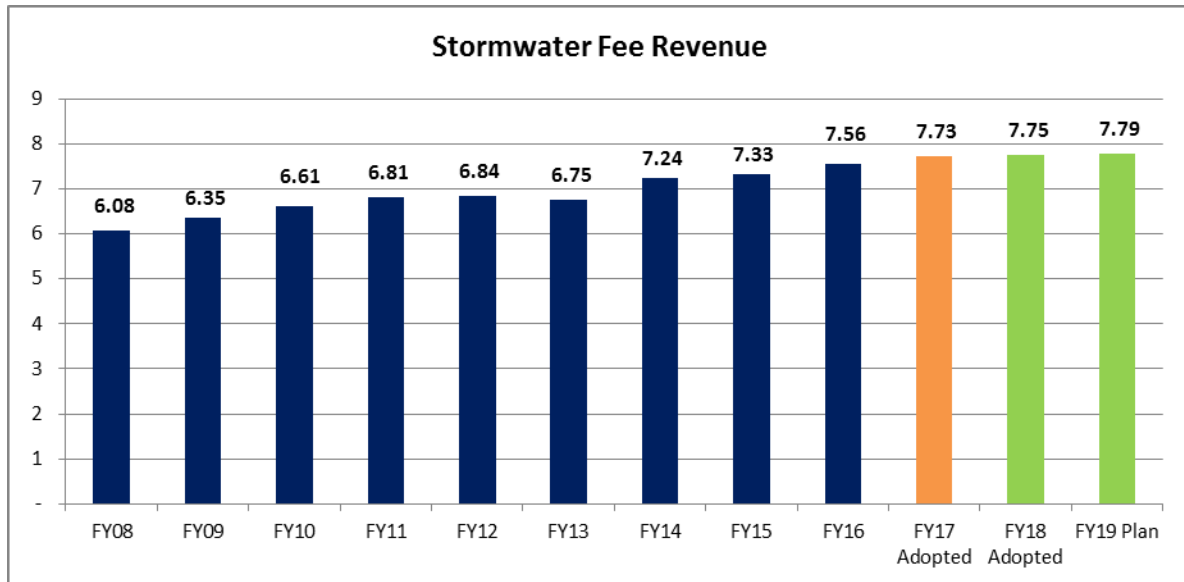
## Other Funds

Details on the General Fund, along with all of the City's other funds, can be found in the Appendix and also online using the OpenBudget tool at [cityofgainesville.org](http://cityofgainesville.org).

The following section provides highlights on the City's enterprise funds which typically charge user fees designed to offset the cost of providing services.

### STORMWATER MANAGEMENT UTILITY FUND (SMUF)

The objective of the stormwater program is to improve Gainesville's water quality. In order to achieve this, staff performs maintenance of basins and ditches, runs the mosquito control program and also maintains the stormwater system. Entities are billed based on their factor of Equivalent Residential Units (ERU).



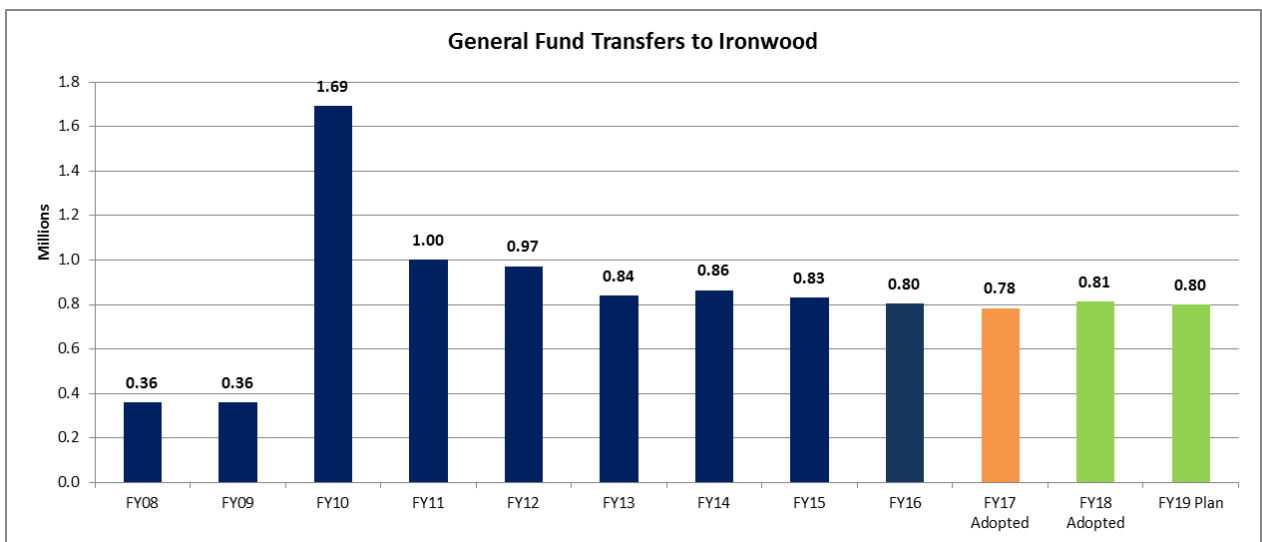
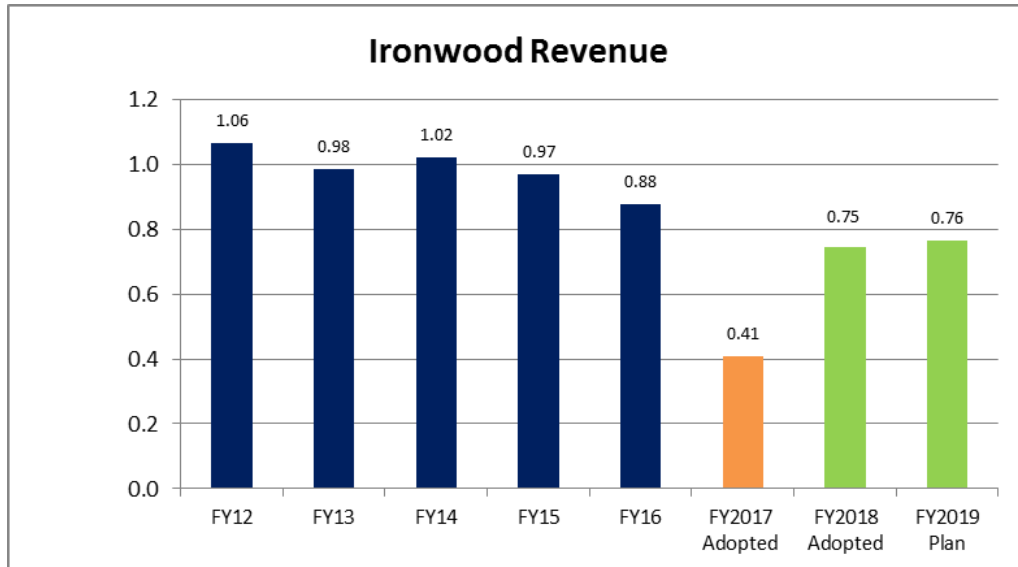
### Ironwood Golf Course

In 2009 the City Commission evaluated a number of alternatives for the future of Ironwood Golf Course and determined that it would be in the City's best interest to maintain ownership of the property, continue to operate the property as a golf course, and transition the course from an enterprise fund to a program within the General Fund in FY20.

Staff recommended, and the Commission concurred, that if the City intended to continue to operate the property as a golf course, it would be prudent to fund capital improvements designed to upgrade the quality of the course and provide the opportunity to increase the number of rounds played. The incremental revenue generated from a \$5 surcharge per round associated with the course improvements has been sufficient to cover the debt service costs from the course upgrades.

Part of the current maintenance contract includes the re-grassing of the fairways in the summer of FY17 which will require closure of the course for about five months. The impact on budgeted revenues of that closure has been included in the proposed budget.

Following is the estimated revenue projection, net of transfers from the General Fund but including capital surcharges:



## FLORIDA BUILDING CODE FUND

Our best local indicators for building permit activity forecasting tend to be land use changes, development applications and first step meetings. Several major building projects over the last few years have generated significant revenue growth for this fund.

The nature of this fund is that revenues are cyclical and are recognized in advance of the related cost of providing the building inspection services for those projects. Because of this, the Building Fund has a current net position in excess of \$4.5 million. These funds are restricted by Florida Statute to be used for the provision of building inspection services.

BUILDING CODE ENFORCEMENT FINANCIAL TRENDS					
	FY15	FY16	FY17 Adopted	FY18 Adopted	FY19 Plan
Building Permits	2,977,625	2,767,729	2,491,256	2,063,645	2,146,191
Electric, Plumbing & Gas Permits	680,214	766,276	707,290	592,525	616,226
Other	276,562	266,608	277,192	174,088	181,052
<b>Total Revenues</b>	<b>3,934,401</b>	<b>3,800,613</b>	<b>3,475,738</b>	<b>2,830,258</b>	<b>2,943,469</b>
Personal services	1,698,119	1,871,466	2,281,136	2,282,896	2,221,375
Operating Expense	513,139	653,001	801,215	814,586	817,771
Non-Operating Expense	40,128	94,713	48,394	58,857	62,723
<b>Total Expenses</b>	<b>2,251,386</b>	<b>2,619,180</b>	<b>3,132,745</b>	<b>3,156,339</b>	<b>3,101,869</b>

## SOLID WASTE

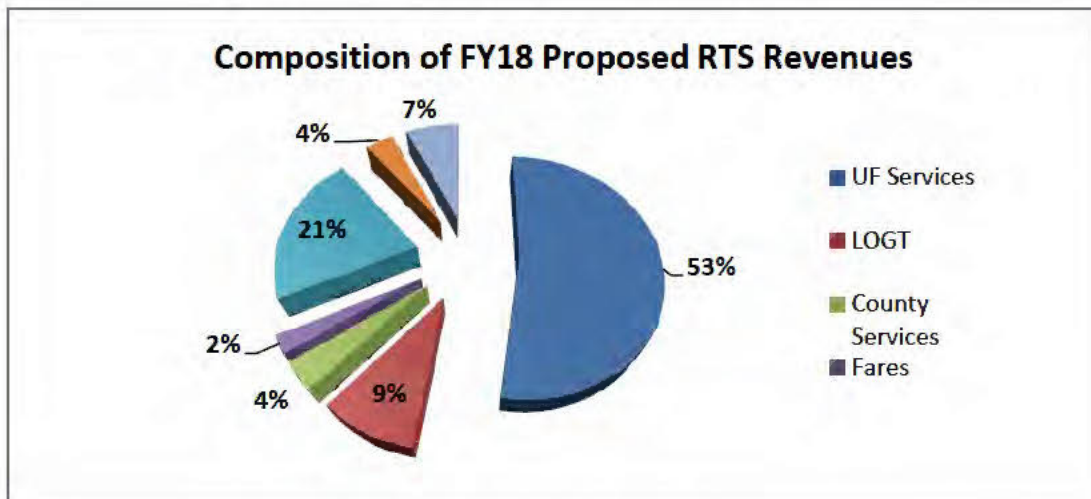
The primary revenue source for the Solid Waste Fund is the monthly user fees which are collected on the City's behalf by GRU on the monthly utility bill. These fees are typically increased by 5% on even numbered budget years, which means the increase will be included in the proposed FY18 budget but not in the FY19 plan. The City contracts out solid waste collection.



SOLID WASTE FINANCIAL TRENDS					
	FY15	FY16	FY17 Adopted	FY18 Adopted	FY19 Plan
Collection Fees	7,991,827	8,289,871	8,364,656	8,826,803	8,870,937
Franchise Fees	1,066,554	1,091,723	1,078,316	1,103,117	1,128,489
Other	265,522	299,981	262,100	253,400	253,400
<b>Total Revenues</b>	<b>9,323,903</b>	<b>9,681,575</b>	<b>9,705,072</b>	<b>10,183,320</b>	<b>10,252,826</b>
Personal services	825,241	879,842	1,006,955	1,004,640	1,049,725
Solid waste tipping/dumping	1,481,947	1,422,153	1,509,095	1,539,277	1,570,062
Refuse collection fees	4,617,466	4,503,616	4,526,884	4,549,518	4,846,602
GRU billing services	276,336	276,336	281,398	286,026	292,766
Roadway maintenance reimb.	1,353,010	1,729,515	1,729,515	1,729,515	1,729,515
Other	1,489,209	1,866,742	995,955	1,097,990	892,644
<b>Total Expenses</b>	<b>10,043,209</b>	<b>10,678,203</b>	<b>10,049,802</b>	<b>10,206,966</b>	<b>10,381,314</b>

### REGIONAL TRANSIT SYSTEM (RTS)

RTS operations are predominantly centered on the transit system’s relationship with the University of Florida, who is RTS’s largest customer. As the chart below indicates, 53% of FY18 proposed revenues are generated by UF services.



The FY18 adopted revenue generated by UF services is broken down as follows:

<b>COMPOSITION OF UF RELATED REVENUES</b>	
UF Transportation Fee	9,579,763
UF Campus Contract	3,078,091
UF Sunday Service	388,387
Gator Aider	252,391
UF Later Gator	490,679
Shands Employee Passes	71,106
<b>Total UF Related Revenues</b>	<b>13,860,417</b>

On the expense side, approximately half of RTS operating expense is related to personal services.

<b>RTS EXPENSES</b>					
	<b>FY15</b>	<b>FY16</b>	<b>FY17 Adopted</b>	<b>FY18 Adopted</b>	<b>FY19 Plan</b>
Personal Services	11,837,351	13,298,068	15,323,618	16,000,109	16,435,491
Fuel	2,406,541	1,751,436	2,468,869	2,665,823	2,960,094
Other Contractual Services	2,117,916	1,549,970	2,273,550	2,504,328	2,611,127
Other	11,510,160	7,948,919	8,955,823	8,799,273	8,996,753
<b>Total Expenses</b>	<b>27,871,968</b>	<b>24,548,393</b>	<b>29,021,860</b>	<b>29,969,533</b>	<b>31,003,465</b>

### Looking Ahead

This adopted budget focuses on building our capacity to focus efforts on implementation of the strategic framework. It allocates significant resources towards investing in our employees, funding capital needs, building a strategic relationship with UF, and continuing to leverage technology to become more citizen-centered.

### Acknowledgements

Thank you to the citizens of Gainesville, City Commission, management and staff who have all contributed time, effort and thoughtful discussion during the budget process.

# BUDGET OVERVIEW



BUDGET OVERVIEW



- Budget Process
- Budget Calendar
- Budget Transfers and Modification Process
- Flow of Funds
- Fund Structure and Governmental Accounting
- Financial Policies

## **BUDGET PROCESS**

The City of Gainesville's Financial and Operating Plan focuses on City-wide goals and objectives obtained through departmental objectives and management plans. The budget is generally developed in three phases.

- The initial phase is concerned with financial planning for the City and setting city-wide goals and objectives.
- The second phase focuses on the development of departmental goals, service levels, and target budgets.
- The last and final phase results in the presentation of a proposed budget by the City Manager in a series of workshops with the City Commission, citizens and staff. A finalized Financial and Operating Plan is adopted by the end of the fiscal year (September 30).

The process begins:

### **PHASE I - PLANNING AND GOAL SETTING**

- The Budget and the Finance Department develops the annual budget calendar and recommended budget process, which is reviewed by the City Manager.
- Long-range City goals and work plans are reviewed and revenue projections are developed by the Budget and Finance Department.
- Input from Gainesville residents on City services is encouraged and "key issues" are addressed in the coming year. Recommendations are received from Advisory Boards and Committees.
- The City Commission, through planning sessions or a retreat, develops "key issue" statements and priorities for the City.
- The City Commission sets the goals and objectives for the City.

The process continues:

### **PHASE II - DEVELOPING AND REVIEWING**

- The City Manager and Departments meet to identify key issues and objectives. Service level measures are prepared.
- The Budget and Finance Department prepares preliminary revenue estimates.
- Instructions are provided to all City Departments on the budget process and departmental assistance is provided by the Budget and Finance Department for City Departments. Funding applications are distributed to the Outside Agencies.
- Departments prepare and submit budget requests to the Budget and Finance Department. These requests generally consist of departmental work plans, service levels, service level enhancements or reductions and line item budgets.
- The Budget and Finance Department reviews budget requests for funding.
- The Assistant City Managers and the Budget and Finance Department staff prepare recommendations for the City Manager's review. The City Manager makes recommendations and sets priorities.
- With the information received, the City Manager and Budget and Finance Department prepare the Proposed Financial and Operating Plan for the fiscal year.
- By July 1, the Alachua County Property Appraiser provides the initial certification of taxable value from which the City estimates the property tax revenues.

The process is completed:

### **PHASE III - PRESENTING AND ADOPTING**

- The City Manager presents the Proposed Financial and Operating Plan to the City Commission in May and June.
- The City Commission conducts workshop sessions during which the City Manager and City staff review and explain the budget documents and City services involved. Under Florida law, all meetings of governmental bodies in Florida are open to the public. As a result of these workshops, the City Commission determines the level of City funding and corresponding costs of services to be funded, and directs the City Manager to modify the proposed budget documents where necessary.
- In late July, the City Commission adopts a tentative operating budget, a proposed property tax millage rate and a tentative fire assessment rate and sets the times and dates for the mandated public hearings. The Alachua County Property Appraiser is notified of the public hearings and the proposed tax millage rate.
- The Alachua County Property Appraiser notifies each City property owner of the public hearings as required by the State's Truth in Millage (TRIM) legislation.
- The City Manager and Staff prepare the tentative budget resolutions/ordinances upon conclusion of the public hearing. At the public hearing for the reading of the resolutions/ordinances, amendments to the budget are considered, the tentative budget resolutions/ordinances are modified (if applicable), an amended proposed millage rate is determined, a final fire assessment rate is adopted, and a public hearing for final budget adoption is scheduled. If the amended proposed millage rate exceeds that originally determined, a second notification to property owners is required.
- Within 15 days of the first public hearing, the City must advertise its intention to finalize its budget, the millage rate, the time and date for the final public hearing, and a summary of the proposed budget.
- Within 100 days of initial certification of value, and not less than 2 days or more than 5 days after the day that the advertisement is published, the City holds a final public hearing to adopt the millage rate and budget.
- Within three (3) days after the final public hearing, the City forwards the millage rate ordinance/resolution to the Property Appraiser and the Tax Collector.
- Within three (3) days after receipt of certification of final taxable value, the City recalculates its property tax revenues to confirm that the taxable values have not varied more than 1% between the initial and final certification by the Property Appraiser.
- Within 30 days of final adoption of the budget, the City files a Certificate of Compliance with the Florida Department of Revenue and provides certified copies of the required advertisements and approved ordinances.
- The approved Financial and Operating Plan is prepared for distribution.
- The budget calendar (see next page) provides the framework to be followed to ensure a timely budget process while also ensuring that the City complies with all applicable legal mandates.

**ANNUAL GENERAL GOVERNMENT BUDGET CALENDAR  
FY2018**

January	The Budget and Finance Department meets with City Manager to review preliminary projections
February	Budget Prep Workshops with Departments
February - March	Departments prepare Proposed Budget
April	Budget Submittals due to the Budget and Finance Department
April - May	Budget workshops with City Manager, Budget and Finance Department and Department Heads
May	Management Proposed Budget decisions finalized
June	Proposed Budget document prepared and printed

**BUDGET PRESENTATIONS/COMMISSION WORKSHOPS**

May-June	Commission Budget Workshops
End of July	Wrap-up/Commission Public Hearings/Workshops mandatory for purpose of adopting a Tentative Budget, Proposed Tax Millage Rate, and Tentative Fire Assessment Rate
Early September	Public Hearing – 1st Reading - Mandatory to adopt Millage Rate and Budget Resolution for FY 2018 and final adoption of Fire Assessment Rate
Late September	Public Hearing – 2nd Reading – Mandatory to adopt a Final FY 2018 Millage Rate and Budget Ordinance

## BUDGET TRANSFERS AND MODIFICATION PROCEDURES

### AUTHORITY

Section 16 - City of Gainesville Charter

Section 2-17 - City of Gainesville Code

City Commission Approval - October 3, 1983 Resolution R-83-62

### POLICY

This policy is intended to require that systematic procedures be used in the development, review, adoption, and monitoring of the budget, and to set forth the general nature of those procedures. The detailed procedures used are to be established by the City Manager. (Adopted by the City Commission, October 3, 1983)

### STATEMENT AND EXPLANATION OF POLICY

The annual budget is the primary short-term financial planning tool for the City. It is used to set forth the City's estimates of resources available to fund services and to specify the way in which to use those resources. Like any plan, the budget requires careful monitoring as the year progresses, so that material variances are identified and action taken to correct them. Further, since no plan will prove to be an absolutely accurate reflection of future events, management must have sufficient flexibility to make adjustments during the year which do not materially alter the general intent of the City Commission when adopting the budget. This policy is intended to provide that flexibility and to establish adequate controls, through budget monitoring and periodic reporting, to ensure that the overall distribution of resources achieves the results contemplated by the City Commission.

The basic guideline of the City of Gainesville is to discourage any budget transfer unless required to perform necessary functions and duties assigned to the Department. However, since circumstances may arise which necessitate funding of unforeseen circumstances; it is necessary to have an established procedure which enables the City Departments to transfer funds from one line-item account to another.

**NOTE: The City Manager hereby delegates the authority to each Department Head to make those budget transfers necessary for the ongoing operation of the public services provided in accordance with the previously stated policy and the procedures outlined below.**

### PROCEDURES

1. **Budget Transfers Between Departments.** A transfer of funds between any Department (e.g. from the Police Department to the Fire Department) will only be made upon approval of both Department Heads, recommendation of the Budget and Finance Department and approval of the respective Assistant City Manager, Administrative Services Director, or the City Manager.
2. **Budget Transfers Between Divisions Within A Department.** A transfer of funds between divisions within a department (e.g. from Patrol Division to Crime Prevention) will be made upon the request of the Department Head, recommendation of the Budget and Finance Department and the approval of the Assistant City Manager, Administrative Services Director or City Manager.
3. **Budget Transfers Within A Division or Unit.** A transfer of funds within a Division will be made upon the request and approval of the appropriate Department Head except as noted below (exception accounts):

- a. All transfers affecting the Personal Services (1000 and 2000) accounts.
- b. All transfers affecting the Capital Outlay (6000) accounts.
- c. All transfers affecting Allocated accounts. (These accounts will be identified as the budget process evolves.)
- d. All transfers affecting Debt Service (7100, 7200, 7250, and 7300) accounts.
- e. All transfers affecting Grants and Aids (8000's) and Non-Operating Expenses (9000's).

When it is determined by a Department Head that a transfer of funds in an appropriation unit is necessary into or out of the Personal Services (1000 or 2000) accounts, the Budget Transfer form will be initiated by the Department Head and submitted to the City Manager's Office for approval. Upon approval by the City Manager, the Budget Transfer form will be submitted to the Budget and Finance Department for review and processing.

**Minor Reallocation of Funds.** In those cases where there is a demonstrated need to make minor (less than \$5,000) adjustments to original capital requests and related items, or for revisions due to previously approved reorganizations within a Department, such requests must be forwarded by the related Department Head to the Budget and Finance Department for review and recommendation to the City Manager who will make the final decision.

**Applicability and Scope.** This policy applies only to the transfer of funds in non-utility operating budget units. For those departments which report to the City Commission (i.e., Clerk of Commission, City Attorney and City Auditor), the appointed official may sign the transfer request or approval in lieu of the City Manager. When it is determined that a Budget Transfer is necessary between fund entities (e.g. General Fund to Pension Fund) the head of those departments reporting to the City Commission must submit such requests to the City Commission. The City Clerk, City Attorney and City Auditor Departments will forward an informational copy of all transfers to the Budget and Finance Department.

**Follow-up.** The Budget and Finance Department will return a completed copy of the Budget Transfer form to the originating Department when all action has been taken.

**Delegation of Authority.** In those cases where the City Manager is designated in this operating procedure (except Budget Transfers between Department and the Appropriations of Contingency Amounts) authority is hereby delegated to the Budget and Finance Department's manager to act on behalf of the City Manager giving due consideration to these procedures and to related City Commission actions. However, when the budget transfer request is between Departments reporting to the Administrative Services Director and the Assistant City Manager, such Administrative Services Director and Assistant City Manager must first jointly, if applicable, approve said transfer. However, in all cases, the transfer will not be made until the Budget and Finance Department's manager, or designee, certifies that monies are available for such transfer. In no case is a Department or Fund permitted to over expend its budget or to change the general intent of the work plan without prior approval of the City Manager (or other appointed City Official) and the City Commission.



# GENERAL GOVERNMENT FLOW OF FUNDS

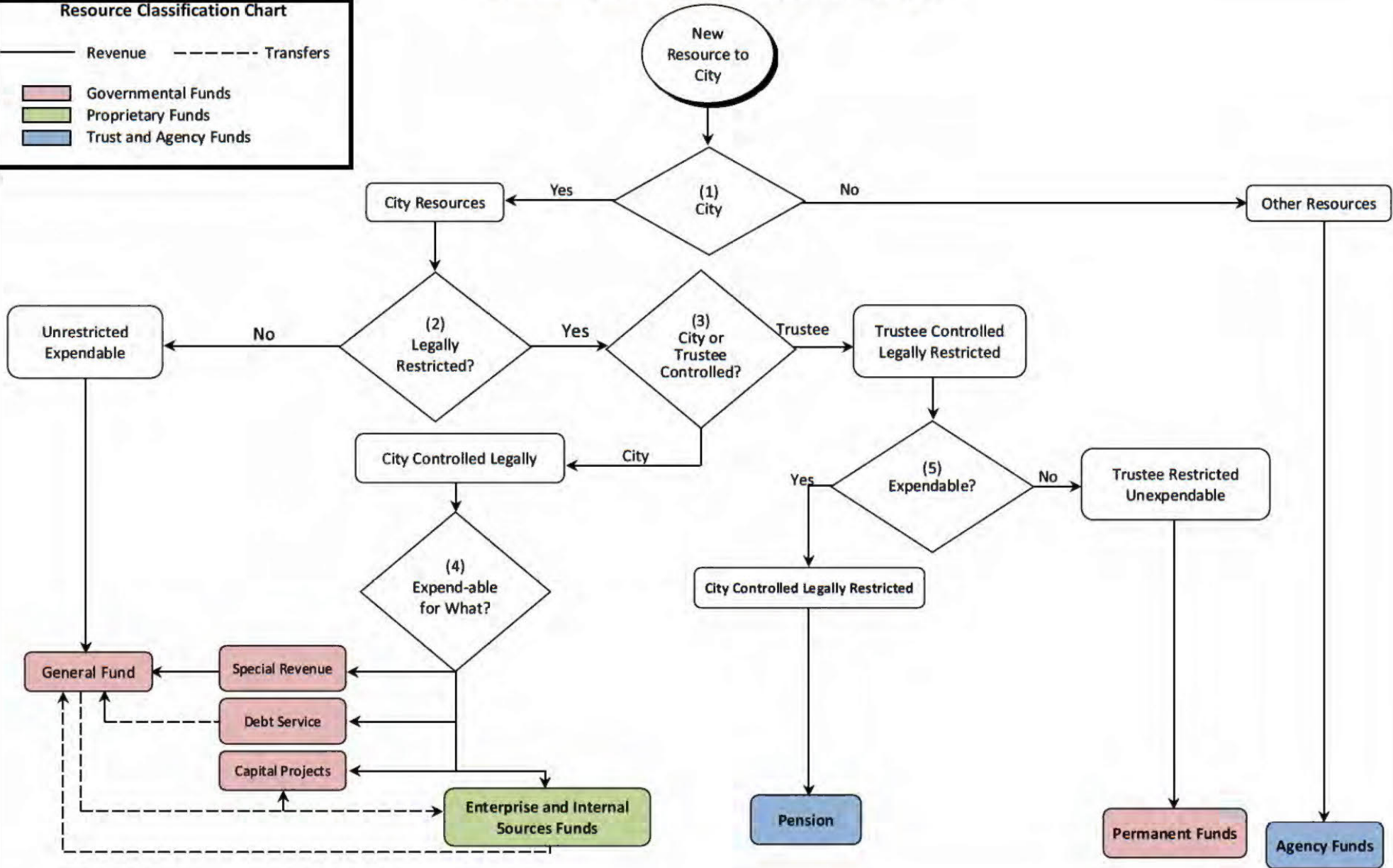
**Resource Classification Chart**

———— Revenue    - - - - - Transfers

Governmental Funds

Proprietary Funds

Trust and Agency Funds



## THE FUND STRUCTURE AND GOVERNMENTAL ACCOUNTING

The City of Gainesville develops the revenue and expenditure/expense estimates contained in the annual budget in a manner that follows generally accepted accounting principles (GAAP). The budget is organized on the basis of funds, each of which is considered a separate budgetary and accounting entity. Government resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The purposes of the City's various funds and account groups are as follows:

### Governmental Funds

**General Fund** - The General Fund is the general operating fund of the City and is the City's only major fund. It is used to account for all financial resources, except those required to be accounted for in another fund.

**Special Revenue Funds** - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are restricted to expenditures for specified purposes.

**Debt Service Funds** - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

**Capital Projects Funds** - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or improvements (other than those financed by the Proprietary Funds).

### Proprietary Funds

**Enterprise Funds** - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, and other purposes.

**Internal Service Fund** - Internal Service Funds are used to account for the financing of goods or services provided by the Insurance and Fleet Funds to other departments or agencies of the City on a cost reimbursement basis.

### Fiduciary Funds

**Pension and OPEB Funds** - The City maintains four (4) pension and OPEB trust funds: the General Employees Pension Fund, the Police and Fire Fighters Consolidated Retirement Fund, the Disability Pension Fund, and the Other Post-Employment Benefits (OPEB) Fund. These funds are used to account for public employee retirement and OPEB systems.

**Permanent Trust Funds** - The City has no Non-Expendable Trust Funds currently in use.

**Agency Funds** - A fund for which the governmental unit acts solely as custodian of assets for others. The City currently maintains one agency fund, the ICMA Deferred Compensation Trust Fund.

Because the revenue and expenditure/expense estimates are based on GAAP, it is important that the reader have an overview of accounting principles as they relate to the estimates. The following is a brief review of measurement focus and basis of accounting; the two principles which most directly affect those estimates.

### **Measurement Focus and Basis of Accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the measurement focus applied.

The proprietary fund and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become measurable and available to finance expenditures of the fiscal period. Expenditures are recognized in the accounting period in which the related fund liability is incurred, if measurable, except for unmatured principal and interest on long-term debt.

### **Basis of Budgeting**

Annual budgets are legally adopted for all governmental funds other than Capital Projects Funds and certain Special Revenue Funds (such as grant funds and tax increment funds), which are appropriated on a project-length basis. Budgets are controlled at the department level throughout the year and total expenditures plus encumbrances may not legally exceed appropriations for each budgeted fund.

All governmental fund budgets are maintained on the modified accrual basis of accounting except that budgetary basis expenditures include purchase orders and encumbrances issued for goods or services not received at year-end.

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## Financial Policies Summary

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<u>Financial Policy</u>	<u>Page Number</u>
<b>1) Budget Administration Policy</b>	<b>61</b>
<p>This Policy is intended to provide flexibility, to establish adequate controls through budget monitoring and periodic reporting, and to ensure that the overall distribution of resources achieves the results contemplated by the City Commission.</p>	
<b>2) Capital Improvement Planning Policy</b>	<b>64</b>
<p>The purpose of General Government’s Capital Improvement Planning Policy is to:</p> <ul style="list-style-type: none"><li>• Facilitate the timely construction, replacement and maintenance of City-owned capital assets and provide a framework for developing, maintaining and funding the capital needs of General Government.</li><li>• Inform the public regarding future needs and the timing of projects of the City.</li><li>• Enhance the City’s credit rating by anticipating needs, thus avoiding the adverse fiscal impact of unforeseen emergencies and maximizing the potential use of intergovernmental funding.</li><li>• Ensure General Government’s future service delivery by developing a pay-as-you-go funding basis for asset replacement and maintenance; after the initial funding phase of 30 years or less, the funding for all asset replacements and maintenance is on hand and available as needed.</li></ul>	
<b>3) Debt Management Policy</b>	<b>67</b>
<p>The Debt Management Policy establishes parameters for issuing debt and managing a debt portfolio that encompass existing legal, economic, financial and capital market conditions, the City's capital improvement needs, and its ability to repay financial obligations as they become due. The policy:</p> <ul style="list-style-type: none"><li>• Guides the City in policy and debt issuance decisions</li><li>• Assists the City in maintenance, acquisition and replacement of appropriate capital assets for present and future needs</li><li>• Promotes sound financial management</li><li>• Enhances the City's credit rating</li></ul>	

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## Financial Policies Summary

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### 4) General Fund Reserve Policy

75

This Policy is intended to ensure General Government's orderly provision of services to its citizens, availability of adequate working capital, plan for contingencies and retain the City's good standing with the rating agencies and the credit markets.

### 5) General Insurance Fund Reserve Policy

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This Policy is intended to ensure that current assets are available in this Fund to cover:

- Current liabilities
- Unanticipated insurance events, including but not limited to storms or catastrophic property losses
- Externally imposed legal reserves
- Encumbrances
- Contingent liabilities associated with the self-insured Worker's Compensation and Third Party Liability programs, including those claims incurred but not reported (as valued by the Fund's actuary)

## **BUDGET ADMINISTRATION POLICY**

### **GENERAL PRINCIPLES**

The budget is the primary financial planning tool for the City. It is used to set forth the City's estimates of resources available to fund services and to specify the way in which those resources will be applied.

Like any plan, the budget must be carefully monitored as the year progresses so that material variances are identified and corrective action taken. Further, since no plan will prove to be an absolutely accurate prediction of future events, management must have sufficient flexibility to make adjustments during the year that do not materially alter the general intent of the City Commission when adopting the budget.

This Policy is intended to provide flexibility, to establish adequate controls through budget monitoring and periodic reporting, and to ensure that the overall distribution of resources achieves the results contemplated by the City Commission.

### **ROLES AND RESPONSIBILITIES**

#### **CITY COMMISSION**

The City Commission establishes policies regarding service levels and priorities that provide guidance to management in preparing the recommended budget. Through its legislative authority to approve and adopt the budget, the Commission ensures that the budget reflects those policies. It also reviews budget compliance and approves budget amendments throughout the year.

#### **AUDIT, FINANCE AND LEGISLATIVE COMMITTEE**

The Audit, Finance and Legislative Committee acts on behalf of the Commission to review budget monitoring reports and recommended amendatory budget resolutions throughout the year to ensure compliance with the adopted budget and City Commission policies.

#### **ADVISORY BOARDS AND COMMITTEES**

Advisory Boards and Committees render advice to the City Commission and management regarding the establishment of service level priorities and must submit annual work plans that outline any budgetary requests for City Commission consideration.

#### **CITY MANAGER**

The City Manager is responsible for proposing to the City Commission a balanced budget that is consistent with established service level priorities and sound business practices, and for establishing a system for the preparation, execution, and control of the budget that provides reasonable assurance that the intent of this policy is met.

#### **CITY AUDITOR**

The City Auditor provides assurance to the City Commission, through the expression of a professional opinion, that the projected General Fund revenues adopted by the budget resolution and/or ordinance are within reasonable parameters.

#### **CITY ATTORNEY**

The City Attorney is responsible for preparing the budget ordinance in a form consistent with all legal requirements.

#### **CLERK OF THE COMMISSION**

The Clerk is responsible for maintaining records of all City Commission proceedings relating to the budget, including all documents filed as part of those proceedings.

## **STATEMENT OF POLICY**

### **1. GENERAL**

This Policy is intended to require that systematic procedures be used in the development, review, adoption, monitoring, and revision of the budget, and to set forth the general nature of those procedures. The City Manager shall establish, maintain and revise such detailed procedures as appropriate.

### **2. BUDGET CALENDAR**

A budget calendar shall be provided to the City Commission each year at the beginning of the budget process. The calendar shall set forth, at a minimum, dates for the following:

- Review, discussion, and adoption of service level priorities by the City Commission
- Submission of work plans and funding requests by advisory boards and committees
- Presentation of the City Manager's proposed budget to the Commission, which shall be no later than the end of the first week in July, except in the second year of the biennial budget
- Actions of the City Commission required by law

### **3. FORM AND CONTENT OF THE CITY MANAGER'S PROPOSED BUDGET**

The City Manager's proposed budget shall be presented in a form which is sufficient to allow the City Commission to review:

- Projected revenues by major category within and across all funds
- Operating expenditures and disbursements by fund, department and program
- Staffing levels
- Summary of all personnel changes (new positions, reclassifications, etc.) with assigned job titles
- Capital improvement expenditures by project

Comparisons with the preceding year's actual results and current year's projected results shall be provided for each category of revenue and expenditure shown in the budget. The Proposed and Adopted Financial and Operating Plan shall include a description of the service levels to be provided, a statement of changes to the service levels as compared to the current year, and accompanying departmental performance measures under the proposed budget and a five-year General Fund financial forecast.

### **4. ADOPTION OF THE BUDGET**

The budget shall be prepared on a biennial basis, and the City Commission shall adopt the budget, in the form and on the schedule required by Florida Statutes.

### **5. BUDGET AUTHORITY OF THE CITY MANAGER**

The City Manager shall have the authority to amend appropriations within and among the various departments and projects within a fund, except the Law Enforcement Contraband Forfeiture Trust Funds, consistent with legal requirements, in order to achieve the general objectives contemplated in fund level budgets.

Interfund transfers (except for short-term loans and their settlements) and intrafund transfers within the Law Enforcement Contraband Forfeiture Trust Funds require prior approval of the City Commission. No expenditures may be made from the undesignated, unreserved fund balance of a fund or from City Commission Contingency without an appropriation by the City Commission except as authorized in the General Fund Reserve Policy and in specific purpose funds.

In those cases where a fund is established for a specific purpose (e.g., Downtown Parking Garage Construction Fund), the City Manager shall have the authority to expend available but unappropriated revenues recognized in the fund (e.g., interest income, donations, etc.) to accomplish the specific purpose for which the fund was created. These revenues and expenditures will be incorporated in a subsequent amendatory budget resolution and/or ordinance.

The City Manager shall have the authority to reasonably deviate from the budgeted personnel schedule, within the parameters set forth in Personnel Policy No. 3. But, at no time will the number of permanent, full-time employees authorized by the City Commission in the adopted budget be exceeded without City Commission approval.

#### **6. BUDGET AMENDMENTS BY THE CITY COMMISSION**

The City Commission may from time to time approve amendments to the adopted budget. All budget amendments approved during the year must be balanced and adopted in a manner consistent with Florida Statutes.

#### **7. BUDGET AMENDMENTS DUE TO ADVISORY BOARD OR COMMITTEE RECOMMENDATIONS**

Advisory Boards and Committees (e.g., Pension Advisory Boards) that make recommendations which mandate expenditures of dollars (for all operating funds, including the General Fund) outside of the budget process will be required to submit a fiscal impact analysis to the full City Commission for review with their recommendation. The analysis will identify the budgetary impact for all funds affected by their recommendation.

#### **8. AUTOMATIC ADJUSTMENTS AND REAPPROPRIATIONS**

- Outstanding encumbrances – the new year’s budget will automatically be adjusted to incorporate the encumbrances carried forward from the prior year.
- Unfinished multiple year projects – the unfinished multiple year project budget will automatically be reappropriated.

#### **9. BUDGET MONITORING AND REPORTING**

The City Manager shall prepare and submit to the Audit, Finance and Legislative Committee, a quarterly budget compliance report in substantially the same form as the final budget document, for all major operating funds, including the status of General Fund fund balance. With the report, the City Manager shall provide recommendations to the Committee regarding any action that should be taken by the City Commission to amend the budget. The Audit, Finance and Legislative Committee shall report its recommendations to the City Commission on matters of this kind.

#### **THIS POLICY TO CONTROL**

This policy supersedes and replaces all previous budget policies adopted by the City Commission, which are hereby rescinded.



## CAPITAL IMPROVEMENT PLANNING POLICY

### PURPOSE

The purpose of General Government's Capital Improvement Planning Policy is to:

- Facilitate the timely construction, replacement and maintenance of City-owned capital assets and provide a framework for developing, maintaining and funding the capital needs of General Government.
- Inform the public regarding future needs and the timing of projects of the City.
- Enhance the City's credit rating by anticipating needs, thus avoiding the adverse fiscal impact of unforeseen emergencies and maximizing the potential use of intergovernmental funding.
- Ensure General Government's future service delivery by developing a pay-as-you-go funding basis for asset replacement and maintenance; after the initial funding phase of 30 years or less, the funding for all asset replacements and maintenance is on hand and available as needed.

### DEFINITIONS

#### CAPITAL ASSETS

Major assets of the City, including but not limited to infrastructure, land, buildings, roads, parks, rolling stock, and equipment.

#### CAPITAL BUDGET

The portion of the CIP funding strategy adopted during each budget process to carry out the projects in the CIP occurring during the budget cycle.

#### CAPITAL EXPENDITURES

Material General Government expenditures of two types:

- (1) Infrequent or non-recurring expenditures. These include the following:
  - Acquisition of land
  - Construction or expansion of General Government facilities, such as buildings, streets, parks or other elements of public infrastructure
  - Non-recurring renovation or rehabilitation of a facility costing more than \$25,000
  - Major repairs costing more than \$25,000 that extend the useful life of an asset by 5 years or more
  - Any individual item costing more than \$25,000 and having a life expectancy of 5 years or more
  - Design work or a planning study related to an individual project to be undertaken within five years of the current budget year
- (2) Items or repairs which are individually less than \$25,000 but which are typically purchased in large quantities and are planned expenditures, either recurring or infrequent:
  - Vehicles or other equipment with a life expectancy of 5 years or more and a total annual replacement cost exceeding \$25,000. An example would be the annual replacement of fleet items such as police vehicles.

- Computer equipment, systems, and system software that must be replaced on a periodic basis with a total annual replacement cost exceeding \$25,000. An example would be the annual personal computer replacements through General Government's Computer Services Department.
- Repairs with a cumulative cost of more than \$25,000 and a life expectancy of 5 years or more. An example would be the replacement of carpet in three City buildings at one time, where the total cost for the three buildings exceeds \$25,000.

### **CAPITAL IMPROVEMENT PLAN (CIP)**

The 5-year strategic capital plan adopted by the City Commission and updated with each budget process. It is the mechanism for coordinating capital needs and the impact of those capital needs on operating budgets. The CIP details specific projects to be undertaken during the ensuing five years and the funding strategy for each project.

### **FINANCING OPTIONS**

Capital improvement financing options are comprised of the following:

- any allowable long-term debt structures enumerated in the City's debt policy
- any allowable short-term debt structures enumerated in the City's debt policy
- internal financing through on-hand resources
- intergovernmental grants
- contract or lease obligations
- privatization of service delivery
- any combination of the above

### **POLICY**

The City will establish capital reserves sufficient to enable pay-as-you-go funding for the timely capital maintenance, renovation and/or replacement of existing assets of the General Government. Such reserves shall be fully funded by September 30, 2036. Once fully funded, reserves will be maintained on a fully funded, pay-as-you-go basis.

The City Commission shall adopt a fully funded 5-year CIP and a Capital Budget during each budget process. The City shall fund the acquisition and construction of new capital assets using the best financial methods available at the time capital needs are identified. Whenever an additional asset is acquired or placed in service, the amortized replacement or maintenance cost of the asset shall be added to the pay-as-you-go annual funding amount.

The City shall inventory the services General Government currently provides, the assets used to provide those services, and the recognized needs for planned future services to determine the following:

- (1) demands for maintenance, repair, rehabilitation or replacement needs of current facilities
- (2) adequacy of existing facilities to meet anticipated future needs, consistent with the considerations identified in the City's Comprehensive Plan

The initial inventory of capital assets was completed during fiscal year 2006 or as soon thereafter as practicable; shall be updated no sooner than every five years but no later than every ten years; and shall establish the needs and conditions to be addressed in the General Government's Capital Improvement Plan.

The City shall pay for capital expenditures using the most prudent financial methods, given the City's resources and market conditions at the time payment is required. Any financing of capital expenditures, other than

privatization or use of intergovernmental revenues, will comply with the City's Debt Management Policy. Privatization of services may be chosen as an alternative if approved by the City Commission. The City shall establish a 70/30 debt/internal funding target ratio for the Capital Improvement Plan, and the Capital Budget shall be developed in accordance with this goal.

#### **CITY MANAGER RESPONSIBILITY**

The City Manager is authorized to implement this Policy and shall do the following:

- Present funding alternatives for consideration by the City Commission to fund the capital reserves within the 30-year time frame
- Present a fully funded 5-year CIP and Capital Budget consistent with this Policy. This shall commence within 18 months after the completion of the initial inventory of assets and shall thereafter be done as part of each budget process.
- Ensure that capital improvements are made in accordance with the adopted CIP and Capital Budget consistent with this Policy
- Develop administrative procedures to enable staff to carry out the purposes of these policies
- Bring to the City Commission for consideration any amendments or additions to the CIP prior to the next ensuing budget process if necessary

## DEBT MANAGEMENT POLICY

### OVERVIEW

This debt management policy is adopted by the Gainesville City Commission to assist the government in meeting its goals and objectives by contributing to the ongoing financial health and stability of the organization. It facilitates access to the debt markets to meet both scheduled and unscheduled needs, assists the organization in controlling the types and levels of outstanding obligations, and provides a framework within which each potential issuance can be evaluated.

This debt management policy establishes parameters for issuing debt and managing a debt portfolio that encompass existing legal, economic, financial and capital market conditions, the City's capital improvement needs, and its ability to repay financial obligations as they become due. The policy:

- Guides the City in policy and debt issuance decisions
- Assists the City in maintenance, acquisition and replacement of appropriate capital assets for present and future needs
- Promotes sound financial management
- Enhances the City's credit rating

### PURPOSES FOR DEBT ISSUANCE

The City may issue debt for the purposes of:

- constructing or acquiring capital improvements
- making major renovations to existing capital improvements as defined in the City's Capital Improvement Plan
- acquiring land
- refunding outstanding debt when feasible and desirable
- generating a net economic benefit for the City

The City has a Capital Improvement Plan that is adopted by the City Commission as part of the City's biennial budget process. Projects included in the Capital Improvement Plan incorporate the priorities and needs identified in the Capital Improvement Element of the City's Comprehensive Plan. To the extent practicable, debt will not be authorized by the City Commission for the purpose of funding capital projects unless those projects are included in the Capital Improvement Plan.

### DEBT STRUCTURE

#### Term

Debt issued to finance capital improvements will be amortized over the lesser of the estimated useful life of the improvements or 30 years, taking into account the City's overall debt structure at the time of issue.

#### Capitalized Interest

In some instances certain financings may require the use of capitalized interest from the issuance date until the City has beneficial use and/or occupancy of the financed project. Interest will not be funded (capitalized) beyond three years.

### **DEBT SERVICE STRUCTURE**

Debt will be structured to achieve the lowest possible net cost to the City given market conditions and the urgency of the capital project. Generally, debt repayments shall be structured to achieve relatively level debt service. To the extent possible, the repayment schedule should permit rapid recapture of the City's credit capacity for future use. Absent a compelling economic or policy reason to the contrary, the City will structure its payment streams to repay 50 percent of its outstanding principal within 10 years.

### Use of Debt Service Funds

Separate and distinct debt service funds will be used to account for the annual debt service related to each individual debt issuance. The City will establish a debt service reserve when economically feasible or when required by bond covenants.

### **CALL PROVISIONS**

In general, the City's securities will include a call feature, which is no later than 10 years from the date of delivery of the bonds. The City will avoid the issuance of non-callable bonds absent an evaluation with respect to the value versus the cost of the call option.

### **FIXED VERSUS VARIABLE DEBT**

The City will, whenever possible, maintain a mix of fixed and variable rate instruments to facilitate asset/liability management. The City will use a target ratio between 20% and 30% variable rate debt, with a maximum of 30%.

### **DERIVATIVE STRUCTURES**

Interest rate swaps, caps, collars, and other financial products can be effective tools to hedge future interest rate risk, reduce financing costs, or take advantage of unique market conditions. The City may use such instruments or similar or successor types when such utilization will result in a comparative borrowing or financial advantage and potential risks can be quantified and are acceptable. Use of hedging instruments would be appropriate to achieve any of the following results:

- To achieve savings as compared to a traditional debt structure available in the bond market
- To achieve diversification within a particular debt offering
- To reduce net interest expense within prudent risk guidelines
- To hedge risk in the context of a particular financing or within the overall asset/liability management structure of the City
- To incur variable rate exposure
- To achieve more flexibility in meeting overall financial objectives than can be produced in conventional markets

The following stipulations will be observed when utilizing derivative instruments:

- Swap counterparties must have at least a AA rating from a nationally recognized rating agency
- The swap term will be no longer than necessary to achieve the hedging purpose for which it was designed
- Positive cash flows resulting from a swap will be set aside to provide a source of funding for potential termination payments
- The Finance Director shall be responsible for negotiating, monitoring and annually reporting the impact of changing market conditions on variable rate instruments
- The value of derivative instruments will be marked-to-market on at least a quarterly basis
- Derivative products will not be employed on a purely speculative basis

## **DEBT LIMITATIONS**

Absent a compelling economic or policy reason to the contrary, the City of Gainesville's total outstanding debt service (principal and interest) will not exceed the lesser of the following:

- 10% of the City's taxable property value, or
- \$3,000 in per capita total outstanding debt service, or
- Per capita debt (principal only) will not exceed 6% of per capita income.

Absent a compelling economic reason to the contrary (including but not limited to the issuance of Pension Obligation Bonds), annual debt service is limited to 15% of budgeted General Fund revenues.

These restrictions will be tested prior to any new debt issuance and will be based on the most recent available data. Any deviations from the criteria for compelling reasons will be fully documented.

## **TYPES OF DEBT**

### Long-Term Debt

The City may issue long-term debt for capital improvements that are not to be financed from available sources or in such cases where it is more equitable to finance such improvements over their useful lives. Absent specific legislative authority, long-term borrowing will not be used to finance current operations or normal maintenance. The City may issue either revenue debt or general obligation debt for such capital improvements. Projects funded as part of the operating budget and infrastructure that receive a majority of funding from fees and charges are generally not appropriate for general obligation bond issuance.

### Short-Term Debt

The City may utilize short-term borrowing for capital improvement projects or to fund anticipated cash flow needs due to the timing of the receipt of anticipated revenues such as ad-valorem tax collections from the County. Permissible short-term instruments include tax anticipation notes, bond anticipation notes, and revenue anticipation notes.

### **STATE REVOLVING FUND PROGRAM**

This program provides funds for projects involving, among other programs, stormwater control. When feasible, the City may utilize this program since the costs associated with issuing these bonds are low and the City can benefit from the strength of the state's credit.

### Interfund Borrowing

Interfund borrowing to finance capital projects will be approved on a case-by-case basis as appropriate and is subject to approval by the City Commission.

### Tax Increment Fund Financing

The City may in conjunction with the Community Redevelopment Agency issue debt to fund improvement projects in Tax Increment Fund districts.

### Lease Obligations

The City may enter into lease agreements for buildings, land, or any other purpose when financially feasible.

## **CREDIT QUALITY AND CREDIT ENHANCEMENTS**

The City's debt management activities will be managed to receive the highest credit ratings possible, consistent with the City's management and financing objectives. The City shall strive to maintain a rating equivalent to an "A" or better from one or more of the major rating agencies. The City will notify the rating agencies immediately of any material change in the City's financial condition.

The City will consider the use of rating or credit enhancements on a case-by-case basis, evaluating the economic benefit versus cost for each case. Generally, credit enhancements, which include bond insurance, letters of credit, etc. will be used only in those instances where the anticipated present value savings in terms of reduced interest expense exceeds the cost of the credit enhancement.

## **DEBT REFUNDINGS**

City staff and advisors will undertake periodic reviews of all outstanding debt to identify refunding opportunities. Within federal tax law constraints, refunding will be considered if and when:

- there is a net economic benefit from the refunding
- when the refunding is necessary in order to modernize covenants essential to operations and management or
- to remove burdensome or detrimental covenants.

In general, outstanding debt may be refunded as long as the net present value savings is equal to or greater than 3% of the refunded obligation's par amount. Refundings that require the payment of additional amounts (negative savings issues) will not be considered unless there is a compelling public policy or legal objective for the issue.

## **DISCLOSURE**

The City complies with all requirements of related federal and state securities laws, rules and regulations, including Securities and Exchange Commission Rule 15c 2-12. To this end, the City will provide full and fair disclosure in connection with the initial sale and distribution of its publicly marketed debt instruments as well as ongoing secondary market information.

## **METHODS OF ISSUANCE**

The City determines on a case-by-case basis whether to sell its bonds competitively or through negotiation.

### **COMPETITIVE SALE**

In a competitive sale, the City's bonds shall be awarded to the bidder providing the lowest true interest cost as long as the bid adheres to the requirements set forth in the official notice of sale.

### **NEGOTIATED SALE**

The City recognizes that in some instances securities are best sold through negotiation. In consideration of a negotiated sale, the City will assess the following characteristics of the issue:

- Does the structure require a strong pre-marketing effort such as a complex transaction or a "story" bond?
- Does the size of the issue limit the number of potential bidders?
- Is market volatility such that the City would be better served by flexibility in timing a sale in a changing interest rate environment?

**PRIVATE PLACEMENT**

In certain circumstances the City may wish to privately place its debt. Such placement shall only be considered if this method results in a cost savings to the City relative to other methods of debt issuance or if current credit conditions of the City make it appropriate not to market the debt to the general public.

**PARTICIPATION IN GOVERNMENTAL FINANCING CONSORTIA**

The City of Gainesville will participate in governmental consortia such as the First Florida Governmental Financing Commission when appropriate in order to minimize the cost of debt issuance, particularly in the event of small issuances.

**PROFESSIONAL SERVICES****FINANCIAL ADVISOR**

The City shall retain an external financial advisor to assist in the process of debt issuance, administration and analysis. The advisor will be selected through a competitive process and serves under a multi-year contractual agreement. Evaluation factors for selection of the financial advisor include knowledge and experience in structuring and analyzing complex debt issues, experience in providing services to municipal issuers, and experience and qualifications of assigned personnel. Services provided to the City by the financial advisor include but are not limited to the following:

- Evaluation of proposals submitted to the City by investment banking firms
- Monitoring of marketing opportunities
- Structuring, pricing, and timing of issues
- Preparation of requests for proposals for other financial services (e.g., paying agent and registrar, printing, credit facilities)
- Advice, assistance and preparation for presentations with rating agencies

**BOND COUNSEL**

The City shall retain external bond counsel through a multi-year contractual agreement for all City-issued debt. Bond counsel provides necessary legal services to the City in negotiation and preparation of required documents connected with the issuance of debt. All debt issued by the City includes a written opinion by the City's bond counsel concerning the validity and binding nature of the agreements as well as the determination of the debt's federal income tax status. Selection criteria will include extensive experience in public finance issues.

**DISCLOSURE COUNSEL**

The City shall retain external disclosure counsel for all public offerings issued by the City. Disclosure counsel is selected through a competitive process and retained under a multi-year contractual agreement. Counsel renders an opinion to the City in connection with each debt issue. That opinion will assert, with certain conditions, that the offering document does not contain any untrue statements or omitted material facts required to be included. Additionally, disclosure counsel assists the City in meeting continuing disclosure requirements required by the SEC for secondary market information. Selection criteria include extensive experience in public finance issues.

**UNDERWRITER**

Underwriters will be retained by the City on an individual financing basis. In certain circumstances, firms that bring innovative ideas to the City for consideration will be retained as the sole or senior manager for the proposed issuance. In the absence of these instances, underwriters will be selected through a competitive process. Selection criteria may include but not be limited to the following:

- Knowledge and prior experience with municipal issuers
- Ability and experience in managing complex transactions
- Willingness to utilize the underwriting firm's capital



- Financing plan
- Underwriting fees
- Ability and experience of personnel assigned

## **INVESTMENT OF DEBT PROCEEDS**

Debt proceeds are invested in permitted investments, as defined in financing agreements, escrow agreements, resolutions, and the City's written investment policy. The City will not invest any proceeds in a manner that would cause the City's bonds to be deemed private activity bonds or arbitrage bonds. The City will comply with all federal tax arbitrage regulations and remit any required payments on a timely basis.

## **INDUSTRIAL DEVELOPMENT REVENUE BONDS**

In order to facilitate the issuance of industrial development revenue bonds for the purpose of financing capital projects as defined by the Florida Industrial Development Financing Act, Part II, Chapter 159, Florida Statutes, the City of Gainesville has adopted the following guidelines.

### Support and Consideration of Projects

The City Commission will review the existing facilities, resources, and conditions of and in the City of Gainesville with relation to the encouragement of industry and business to locate in the City of Gainesville, and shall use such means as it deems advisable, including the issuance of their industrial development revenue bonds or private activity bonds, to encourage desirable industry and business to locate in the City.

Projects to be considered by the City Commission for financing are set forth in the Florida Industrial Development Financing Act, Section 159.27(5).

### Use of Bond Proceeds to Finance Cost of Capital Projects

In accordance with the statutes of the State of Florida pertaining to the authorization, issuance and sale of industrial development revenue bonds, the proceeds from the sale of such bonds shall be utilized to finance only the cost of capital projects including, but not limited to, the following:

- (1) The cost of construction;
- (2) The cost of acquisition of property, including rights in land and other property, both real and personal, improved and unimproved; provided that, in the case of tax-exempt bonds, no more than 25% (50% in the case of an industrial park issue) of the proceeds are to be used for the acquisition of land. Land acquired by a public agency relating to an airport, port or mass transit project, provided the land is acquired for noise abatement, wetland preservation, future use or other public purpose and there is no other significant use of the land, would not count against the 25%;
- (3) The cost of demolishing, removing or relocating any buildings or structures on land so acquired;
- (4) The cost of all machinery and equipment, financing charges, interest prior to and during construction, and for a reasonable period after completion of construction, to the extent permitted by applicable law, the cost of engineering and architectural surveys, plans, and specifications;
- (5) The cost of consultant and legal services, other expenses necessary or incident to determining the feasibility or practicality of constructing the project, administrative and other expenses necessary or incident to construction of the project, and the cost of securing the financing for the project; and

(6) Tax-exempt status would be denied to any obligation issued as part of an issue if any portion of the proceeds is to be used for the acquisition of existing facilities, whether real or personal property. An exception to this rule is provided in the case of an acquisition of an existing building (and the equipment therefore) if (i) the purchaser makes rehabilitation expenditures with respect to any building that exceed 15% of the portion of the cost of acquiring such building (and equipment) financed with proceeds of the issue and (ii) such expenditures are made within 2 years of the date of acquisition of the building or the date on which such obligations were issued. Rehabilitation expenditures need not be financed by tax-exempt bond proceeds but must be incurred by the building's purchaser, his seller or his successor in interest. An exception identical to the foregoing applies to the acquisition of existing equipment, except that rehabilitation expenditures must equal 100% of the acquisition cost financed with proceeds of the issue. Expenditures for building fixtures and expenditures for rehabilitating or replacing existing equipment which was part of an integrated operation contained in the building prior to its acquisition, are included in determining whether the 15% test is satisfied.

In general, the costs as defined above which can be financed with the proceeds of industrial development revenue bonds include land and depreciable or reimbursement capital expenses incurred within sixty (60) days prior to the effective date of the inducement resolution only. No working capital financing or non-depreciable expenditures (other than land) can be included.

#### Project Criteria and Requirements

The Florida Industrial Development Financing Act Section 159.29 stipulates that in undertaking any project pursuant to the Act, the local agency (City) shall observe the following criteria and requirements in determining the project's compliance with the Act:

- (1) The project, in the determination of the City, is appropriate to the needs and circumstances of, and shall make a significant contribution to the economic growth of the City; shall provide or preserve gainful employment; shall protect the environment, or shall serve a public purpose by advancing the economic prosperity, the public health, or the general welfare of the City, the State of Florida and its people.
- (2) No financing agreement for a project shall be entered into with a party that is not financially responsible and fully capable and willing to fulfill its obligations under the financing agreement, including the obligations to make payments in the amounts and at the times required.
- (3) The ability of the City to cope satisfactorily with the impact of the project and its ability to provide, or cause to be provided when needed, the public facilities, including utilities and public services, that will be necessary for the construction, operation, repair and maintenance of the project or due to an increase in population or other circumstances resulting from the project.
- (4) Any other matter which in the opinion of the City Commission relates to the viability of the project, the financing, the applicant or the security of the bonds, including the method of sale of the bonds and the purchaser or purchasers of the bonds.

To aid in evaluating compliance with (2) and (4) above, the following specific criteria have been developed. These criteria focus on two areas - legal structure and security of the bonds, and financial condition of the applicant.

#### Legal Structure and Security of the Bonds

- Bonds must be credit-enhanced with either a letter-of-credit or bond insurance or obligations of the borrower must be rated in the top two categories by a nationally recognized rating service.
- Firms providing the credit enhancement must be rated in the top two categories by one or more nationally recognized rating services.

- Letters of credit provided as credit enhancement must be direct-pay and irrevocable, meaning that the bond trustee can draw on the bank in the event of default without impairment.
- An independent bond trustee must be appointed. This trustee may either be a bank or trust company, possessing requisite trust powers and having a minimum unimpaired capital and surplus of at least \$50 million.
- Nationally recognized bond counsel acceptable to the City must be retained by the applicant.
- The Trust Indenture should provide for the assignment of the potential proceeds of any third party to the bondholder.
- The Trust Indenture should also provide that, prior to the release of funds by the trustee, all environmental approvals and permits be received, all plans be completed, all necessary insurance be obtained.
- With respect to tax-exempt bonds, compliance with Section 144 of the Internal Revenue Code of 1986 (as amended) with respect to the proposed application and investment of bond proceeds and compliance with all procedures and regulations promulgated thereunder. Such compliance must be evidenced in a manner satisfactory to bond counsel.

#### Applicant Financial Condition

In determining the financial responsibility of the applicant, consideration shall be given to the following:

- Ratio of current assets to current liabilities
- Net worth
- Earning trends, i.e. profitability in three of the last five years
- Coverage of all fixed charges

#### **FEE STRUCTURE**

Fees include a non-refundable \$1,000 application fee due and payable with the application for the issuance of the City's industrial development revenue bonds. If the bonds are approved, this application fee will be credited against a total fee of \$1 per \$1,000 in principal issued.

Additionally, the applicant will pay all expenses incurred or incident to the processing of the application and issuance of the bonds if not otherwise paid from the proceeds of the sale of the bonds. This will include all reasonable City fees and expenses, including all charges for services provided by the City such as bond counsel and financial advisor.

#### Waiver

The City Commission reserves the right to waive, modify or add to any of the above guidelines for industrial development revenue bonds upon good cause shown by City personnel or by any applicant for any proposed bond issue, provided, however, that such waiver, modification or addition shall be consistent with the provisions of Florida law and the Code relating to the issuance of industrial development revenue bonds.

#### **POLICY IMPLEMENTATION AND AMENDMENTS**

This debt management policy has been adopted by the Gainesville City Commission. Any amendments to this policy must be similarly approved by the Commission. The Finance Director, as designated by the City Manager, is responsible for implementing the policies set forth in this document and for maintaining proper oversight to ensure compliance with this debt management policy.

## **GENERAL FUND RESERVE POLICY**

### **PURPOSE**

This reserve policy is adopted by the Gainesville City Commission to ensure General Government's orderly provision of services to its citizens, availability of adequate working capital, plan for contingencies and retain the City's good standing with the rating agencies and the credit markets.

### **GENERAL FUND UNDESIGNATED, UNRESERVED FUND BALANCE**

For each fiscal year, the undesignated, unreserved Fund Balance of the General Fund will be at least 10% of the Adopted General Fund Revenue Budget (excluding one-time appropriations from fund balance). This balance is to provide for the following:

- Budget fluctuations
- Electric Deregulation
- Unanticipated emergencies (e.g., natural disasters, public safety emergencies, capital emergencies, etc.)
- Any other financial uncertainties

### **SPENDING AUTHORITY**

General Fund undesignated, unreserved fund balance will not be used to solve recurring revenue shortfalls.

That portion of the General Fund undesignated, unreserved fund balance that exceeds the minimum required level of 10% may be appropriated as needed and expended. No amount of the minimum required level of the General Fund undesignated, unreserved fund balance may be expended unless it meets the purposes stated above and until appropriated by the City Commission, except as provided below for unanticipated emergencies.

In those unanticipated emergency situations which demand immediate government action in the interest of public safety and welfare, the City Manager is authorized by the City Commission to spend up to a maximum of 20% of the minimum required level of General Fund undesignated, unreserved fund balance in accordance with procedures provided in the City of Gainesville Purchasing Policies. A financial accounting related to such emergency expenditures will be submitted to the City Commission by the City Manager as expeditiously as possible after the end of the emergency.

### **RENEWAL/REPLACEMENT OF EXPENDED RESERVES**

During the budget process, the required level of General Fund undesignated, unreserved fund balance shall be calculated by the Office of Budget and Accounting based on the Adopted General Fund Revenue Budget. The additional amount required each year shall be included as a line item appropriation in the General Fund Uses Budget.

Upon completion of the audited financial statements, the Finance Director will review the final year-end results. If the General Fund undesignated, unreserved fund balance falls below the required 8.33% minimum level, the shortfall, if less than five percent, will be budgeted in its entirety in the succeeding budget year.

In the case of an event that creates a differential between the required General Fund undesignated, unreserved fund balance amount and current available funds of equal to, or more than five percent, a funding plan will be developed to meet the requirements of the General Fund Reserve Policy within three years of the event.

It is the policy of the City of Gainesville that any excess General Fund undesignated, unreserved fund balance remaining after meeting financial reserve requirements may be appropriated to finance any one-time expenses, as determined by the City Commission.

**FORMAL REVIEW**

At least every five years, a review of this reserve policy will be completed by the City Manager or designee, and recommendations for changes, if appropriate, will be submitted to the City Commission.

**THIS POLICY TO CONTROL**

This policy supersedes and replaces all previous General Fund reserve policies for General Government, which are hereby rescinded.

## **GENERAL INSURANCE FUND RESERVE POLICY**

### **PURPOSE**

This policy is adopted by the Gainesville City Commission to ensure that sufficient current assets are available in this Fund to cover:

- Current liabilities
- Contingent liabilities associated with the self-insured Worker's Compensation and Third Party Liability programs, including those claims incurred but not reported as valued by the Fund's actuary
- Unanticipated insurance events, including but not limited to storms or catastrophic property losses
- Externally imposed legal reserves
- Encumbrances

### **POLICY**

The General Insurance Fund will maintain fiscal year-end current assets equal to the current liabilities plus the reserves for SFCC Police Officers Training Program Insurance and for encumbrances. Also, actuarially determined contingent liabilities will be expensed as they are identified.

The status of the current assets to adequately meet the above goal will be determined by the Finance Director at the end of the fiscal year utilizing the audited financial statements and most recent actuarial valuation.

### **SPENDING AUTHORITY**

In cases of unanticipated insurance events, the City Manager is authorized by the City Commission to spend up to a maximum of 20% of the current assets in accordance with the City's Purchasing Policies. A financial accounting of such spending will be submitted to the City Commission by the City Manager through the quarterly monitoring report prepared for the Audit and Finance Committee.

### **RENEWAL/REPLACEMENT CURRENT ASSETS**

Once the original reserve levels have been met, any future increases in current assets due to an actuarial review of the self-insurance program will be funded over the next three fiscal years.

In those cases where current assets are drawn down due to an unanticipated insurance event, the assets will be replenished over the next three fiscal years.

### **POLICY IMPLEMENTATION AND AMENDMENTS**

This reserve policy has been adopted by the Gainesville City Commission. Any amendments to this policy must be similarly approved by the Commission. The Risk Management Director, as designated by the City Manager, is responsible for implementing the policies set forth in this document and for maintaining proper oversight to ensure compliance with this debt management policy.

# SUMMARY



**All Funds Summary of  
Positions and Position  
Changes**

**Fund and Department  
Relationship Matrix**

**All Funds Summary of  
Revenues and Expenses**

SUMMARY

## GENERAL OVERVIEW

The General Overview is intended to provide an executive summary of the proposals included in this budget and how these proposals relate to the strategic goals and initiatives established by the City Commission.

The City has embarked on a major revision of the City's strategic plan and goals. The process started in December of 2015 when the City Commission adopted a report developed by the Blue Ribbon Advisory Committee on Economic Competitiveness with the goal to redesign Gainesville to become a more citizen-centered local government. Part of this report identified the need to have "one citizen-centric strategic plan for the city which should be a unified document that directly guides resources expenditures, financial planning, workforce development, policy decisions, collective bargaining and service delivery to the citizens of Gainesville."

In early 2016, the Gainesville Creative Series was completed to help redesign the way in which the City's strategic plan is developed and implemented and was aimed at envisioning the future state of Gainesville collaboratively with our community.

The series included user interviews with City Commission and staff as well as tours throughout city service areas. The insights gained included increasing and broadening citizen engagement and participation, enhancing collaboration internally and with community stakeholders and restructuring and aligning the plan development and budget allocation processes. The process also included extensive community outreach by encouraging citizens to identify and share their biggest priorities for the community through in-person surveys conducted via community events, and on-line surveys. The City also facilitated collaborative planning workshops with the City's leaders and began participating in the strategic redevelopment plan with the University of Florida. The City Commission, charter officers and department directors utilized all the information previously gathered and identified a shared purpose for the city, its people.

Community leaders, citizens and key stakeholders were brought together at a Design Session where the community rallied around the city's shared purpose and began imagining what Gainesville could be. This session was concluded by posing big questions the city could ask and collaboratively answer to tackle its greatest challenges.

In 2017 city staff developed and aligned organizational priorities and objectives with the feedback and future vision shared by the community through the Gainesville Creative Series. Initial outcomes of this process have been considered and incorporated into the FY2018 budget and many projects are already well into the planning stages.

Multiple UF partnership projects, including an autonomous vehicle shuttle to run between UF and downtown, are underway and will continue to expand during FY2018 and beyond. Investments in technology continue as we embark on an ERP process to find and install a new Financial, Human Resources and Risk Management system to continue to improve efficiencies and the accessibility of data for our employees and citizens. Planning will begin in FY2018 for what will grow into a Smart Cities initiative, starting with Smart Lighting projects that are included for implementation in the FY2019 plan. Additionally, an ADA feasibility study of the city and a renovation evaluation of the City Hall plaza have begun with upgrades scheduled to begin during FY2019. A new Fire Station has broken ground and is scheduled for completion in FY2018 as well.



Following is the Strategic Framework.

## STRATEGIC FRAMEWORK

### **Support a Strong Economy?**

*Catalyze job diversity, entrepreneurship, and small business vitality*

### **Plan for a Better Future?**

*Promote opportunities for youth, families, and seniors and preserve our resources.*

### **Foster Greater Equity?**

*Strengthen neighborhoods, provide equitable services, and support access to housing.*

### **Be a Community Model?**

*Leverage partnerships and innovation to transform our city.*

All Funds  
Summary of Positions

	FY2016 Adopted	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY17 to FY18
<b>General Fund</b>						
Administrative Services	3.44	3.44	-	-100.00%	-	n/a
Budget and Finance	32.59	34.59	35.59	2.89%	35.59	0.00%
City Attorney	13.755	13.755	13.755	0.00%	13.755	0.00%
City Auditor	4.50	5.50	5.50	0.00%	5.50	0.00%
City Commission	7.00	7.00	7.00	0.00%	7.00	0.00%
City Manager	6.35	8.35	9.25	10.78%	9.25	0.00%
Clerk of the Commission	5.00	5.00	6.00	19.98%	6.00	0.00%
Communications Office	4.50	5.00	-	-100.00%	-	n/a
Economic Development & Innovation	1.00	1.00	-	-100.00%	-	n/a
Equal Opportunity	9.00	8.00	8.00	0.00%	8.00	0.00%
Facilities Management	21.25	22.75	23.75	4.40%	29.50	24.21%
Fire Rescue <sup>(1)</sup>	165.00	173.00	179.00	3.47%	179.00	0.00%
Human Resources	16.00	25.00	25.00	0.00%	25.00	0.00%
Information Technology <sup>(3)</sup>	-	-	5.00	n/a	5.00	0.00%
Neighborhood Improvement	15.87	15.87	15.91	0.25%	15.91	0.00%
Parks, Recreation, and Cultural Affairs	80.42	83.50	89.725	7.46%	89.725	0.00%
Department of Doing	19.75	20.25	18.50	-8.64%	18.50	0.00%
Police <sup>(2)</sup>	385.50	391.08	394.00	0.75%	394.00	0.00%
Public Works	73.05	71.55	72.40	1.19%	72.40	0.00%
Risk Management	0.10	0.10	0.10	0.00%	0.10	0.00%
Strategic Initiatives	-	-	15.90	n/a	15.90	0.00%
<b>Subtotal General Fund</b>	<b>864.079</b>	<b>894.739</b>	<b>924.384</b>	<b>3.31%</b>	<b>930.134</b>	<b>0.62%</b>
<b>Miscellaneous Funds</b>						
Block Grant - Neighborhood Improvement	8.13	8.13	8.34	2.58%	8.34	0.00%
Capital Projects Funds - City Manager	-	-	1.00	n/a	1.00	0.00%
Capital Projects Funds - Facilities Management	0.75	0.25	0.25	0.00%	0.50	100.00%
Capital Projects Funds - Public Works	10.80	10.80	10.80	0.00%	10.80	0.00%
CRA Fund - City Attorney	0.54	0.54	0.54	0.00%	0.54	0.00%
CRA Fund - Comm. Redevelopment Agency	11.00	11.00	12.00	9.09%	12.00	0.00%
Cultural Affairs Prjt Fund - PRCA	1.58	1.00	1.00	0.00%	1.00	0.00%
Employee Health & Accident Benefits - Risk Mngmnt.	2.55	2.55	2.55	0.00%	2.55	0.00%
General Insurance Fund - City Attorney	2.65	2.65	2.65	0.00%	2.65	0.00%
General Insurance Fund - Risk Mngmnt	13.59	13.59	13.59	0.00%	13.59	0.00%
Fleet Management Fund - Admin. Services	0.10	0.10	-	-100.00%	-	n/a
Fleet Management Fund- City Manager	-	-	0.10	n/a	0.10	0.00%
Fleet Management Fund - Fleet Management	25.00	26.00	26.00	0.00%	26.00	0.00%
H.O.M.E. Grant - Neighborhood Improvement	1.57	1.57	1.37	-12.74%	1.37	0.00%
☺Miscellaneous Funds Grant - Fire Rescue <sup>(1)</sup>	9.00	1.00	-	-100.00%	-	n/a
☺Miscellaneous Funds Grant - Police <sup>(2)</sup>	9.00	4.92	2.00	-59.35%	2.00	0.00%
Special Revenue Funds - GPD	1.00	1.00	1.00	0.00%	1.00	0.00%
Special Revenue Funds - PRCA	1.00	2.25	2.65	17.78%	2.65	0.00%

All Funds  
Summary of Positions

	FY2016 Adopted	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY17 to FY18
<b>Miscellaneous Funds (continued)</b>						
Pension Funds - Admin. Services	0.11	0.11	-	-100.00%	-	n/a
Pension Funds - Budget and Finance	3.91	3.91	3.91	0.00%	3.91	0.00%
Pension Funds - City Attorney	0.05	0.05	0.0547	0.00%	0.05	0.00%
Pension Funds - Risk Management	0.26	0.26	0.26	0.00%	0.26	0.00%
S.H.I.P. Grant - Neighborhood Improvement	0.43	0.43	0.38	-11.63%	0.38	0.00%
Tourist Dev. Fund - PRCA	1.75	-	-	n/a	-	n/a
<b>Subtotal Misc. Funds</b>	<b>104.77</b>	<b>92.11</b>	<b>90.44</b>	<b>-1.81%</b>	<b>90.69</b>	<b>0.28%</b>
<b>Enterprise Funds</b>						
ΦFL Bldg. Code Enforcement Fund - Dept of Doing	25.75	29.25	28.50	-2.56%	28.50	0.00%
Ironwood Golf Course Enterprise	2.50	2.50	2.875	15.00%	2.875	0.00%
Regional Transit System Fund - RTS	296.50	298.50	303.25	1.59%	303.25	0.00%
Solid Waste Fund - Public Works	12.40	14.03	14.15	0.89%	14.15	0.00%
Stormwater Mngmnt. Util. - Public Works	62.50	62.63	64.65	3.23%	64.65	0.00%
<b>Subtotal Enterprise Funds</b>	<b>399.65</b>	<b>406.90</b>	<b>413.43</b>	<b>1.60%</b>	<b>413.43</b>	<b>0.00%</b>
<b>Total Positions</b>	<b>1368.50</b>	<b>1393.75</b>	<b>1428.25</b>	<b>2.48%</b>	<b>1434.25</b>	<b>0.42%</b>

<sup>(1)</sup> The SAFER Grant ended July, 2016, at which time eight (8) of the nine (9) firefighter grant positions will transfer to the General Fund. Due to the Veteran's Hiring Program, the remaining grant position ended March, 2017.

<sup>(2)</sup> The 2010 COPs Grant (5.0FTE) expired in 2017 - the FTEs were re-allocated to the general fund. Remaining grants - Internet Crimes against Children Grant (2.0FTE)

<sup>(3)</sup> Five (5.0FTE) were transferred from GRU to General Government during FY2017 to re-create the Information Technology Department.

<sup>(4)</sup> ©Grant Funded Position(s)

Φ Department Working Title

**All Funds Summary of Positions Changes  
By Department and Source of Funds**

Financial Plan for FY 2018

DEPARTMENT/POSITION	FTEs	NET CHANGE
<b>GENERAL FUND</b>		
<b>Administrative Services</b>		
TRANSFER	ΔAdministrative Services Director	(0.79)
	ΔAnalyst, Senior	(1.00)
	ΔStrategic Planner, Senior	(1.00)
RE-ALLOCATE	ΔExecutive Assistant, Senior	(0.65)
	<b>NET CHANGE FOR DEPARTMENT</b>	<b>(3.44)</b>
<b>Budget &amp; Finance</b>		
ADD	ΔFinancial Services Coordinator	0.90
RE-ALLOCATE	Account Clerk, Senior	1.00
DELETE	ΔAccount Clerk, Senior	(0.90)
	<b>NET CHANGE FOR DEPARTMENT</b>	<b>1.00</b>
<b>City Attorney</b>		
ADD	ΔLegal Assistant II	1.00
DELETE	ΔLegal Assistant I	(1.00)
	<b>NET CHANGE FOR DEPARTMENT</b>	<b>0.00</b>
<b>City Manager</b>		
ADD	Director of Technology	1.00
	ΔΨExecutive Chief of Staff	0.90
	Δ Internal Control Manager	1.00
	ΔExecutive Assistant To - City Manager	0.35
TRANSFER	ΔAdministrative Services Director	0.79
	ΔIntergovernmental Affairs Coordinator	(1.00)
	ΔCitizen Centered Gainesville Director	(1.00)
RE-ALLOCATE	ΔAdministrative Services Director	0.11
DELETE	ΔAdministrative Services Director	(0.90)
	ΔExecutive Assistant, Senior	(0.35)
	<b>NET CHANGE FOR DEPARTMENT</b>	<b>0.90</b>
<b>Clerk of the Commission</b>		
ADD	Executive Assistant Sr.	1.00
	ΔΨOffice Coordinator- Clerk of the Commission	1.00
	ΔΨDeputy Clerk of Commission	1.00
DELETE	ΔΨExecutive Assistant to	(2.00)
	<b>NET CHANGE FOR DEPARTMENT</b>	<b>1.00</b>



**All Funds Summary of Positions Changes  
By Department and Source of Funds**

**Financial Plan for FY 2018**

<b>DEPARTMENT/POSITION</b>	<b>FTEs</b>	<b>NET CHANGE</b>
<b>Parks, Recreation &amp; Cultural Affairs</b>		
ADD		
Park Ambassador - Depot Park	6.00	
Parks Maint. Worker II- Forest Park	1.00	
Parks Maint. Worker II- East side and Downtown	2.00	
ΔStaff Specialist	1.00	
ΔNature Center Education Supervisor	1.00	
ΔNatural Resource Maintenance Supervisor	1.00	
ΔNature Operations Supervisor	1.00	
TRANSFER		
ΔMarketing Technician	(2.00)	
RE-ALLOCATE		
ΔParks Maintenance Worker II	(0.90)	
ΔHorticulturist	0.50	
ΔStaff Assistant - Ironwood	(0.375)	
DELETE		
ΔStaff Assistant	(1.00)	
ΔHabitat Naturalist	(1.00)	
ΔProgram Coordinator	(2.00)	
		<b>6.225</b>
<b>NET CHANGE FOR DEPARTMENT</b>		
<b>ΦDepartment of Doing</b>		
ADD		
ΔPart-Time Planner I	0.50	
ΔPlanner I	5.50	
ΔPlanner III	2.00	
ΔPlanner IV	1.00	
TRANSFER		
ΔTechnical Systems Analyst, Senior	(0.50)	
ΔTechnical Systems Analyst II	(1.00)	
RE-ALLOCATE		
ΔPlanning & Development Services Director	(0.25)	
DELETE		
ΔPlanner I	(0.50)	
ΔPlanner	(5.50)	
ΔPlanner, Lead	(2.00)	
ΔPlanner, Senior	(1.00)	
		<b>(1.75)</b>
<b>NET CHANGE FOR DEPARTMENT</b>		
<b>Police</b>		
ADD		
Δ Police Captain	2.00	
RE-ALLOCATE		
ΔPolice Officer	2.92	
DELETE		
Δ Police District Commander	(2.00)	
		<b>2.92</b>
<b>NET CHANGE FOR DEPARTMENT</b>		

**All Funds Summary of Positions Changes  
By Department and Source of Funds**

**Financial Plan for FY 2018**

<b>DEPARTMENT/POSITION</b>	<b>FTEs</b>	<b>NET CHANGE</b>
<b>Public Works</b>		
ADD	Technical Systems Analyst, Sr. - TMS/Smart City	1.00
	ΔAccount Clerk II	0.50
	ΔPlanner II	0.50
	ΔTraffic Signs/Markings Technician I	1.00
	ΔTraffic Signal Supervisor	1.00
	ΔTraffic Signs/Markings Supervisor	1.00
	ΔTraffic Signs/Markings Technician III	2.00
	ΔParking Enforcement Officer	2.00
	ΔParking Enforcement Officer, Lead	1.00
	ΔParking Operations Attendant	2.00
	ΔParking Operations Attendant, Lead	1.00
RE-ALLOCATE	ΔEngineer IV/Utility Designer IV	(0.40)
	ΔTechnical System Analyst, Sr from RTS	0.25
DELETE	ΔStaff Specialist	(0.50)
	ΔPlanner, Senior	(0.50)
	ΔTraffic Signs/Markings Technician II	(1.00)
	ΔTraffic Operations Supervisor	(1.00)
	ΔTraffic Signs/Markings Technician, Lead	(3.00)
	ΔParking Operations Attendant I	(1.50)
	ΔParking Operations Attendant II	(4.50)
	<b>NET CHANGE FOR DEPARTMENT</b>	<b>0.85</b>
<b>Strategic Initiatives</b>		
ADD	Digital Media Producer I	0.50
	ΔΨDirector of Strategic Initiatives	1.00
	ΔΨDigital Services Designer	1.00
	ΔPerformance & Data Analyst	1.00
	ΔDigital Media Producer II	1.00
	ΔDigital Media Producer I	1.50
	ΔExecutive Assistant to - City Manager	0.65
	ΔStrategic Planner, Senior	1.00
TRANSFER	ΔTechnical Systems Analyst, Senior	0.50
	ΔTechnical Systems Analyst II	1.00
	ΔMarketing Technician	2.00
	ΔAnalyst, Senior	1.00
	ΔStrategic Planner, Senior	1.00
	ΔEconomic Development & Innovation Director	1.00
	ΔBroadcast Digital Media Producer	1.00
	ΔBroadcast Digital Media Producer, Assistant	1.50
	ΔBroadcast Technical Services Coordinator	0.50
	ΔCommunication & Marketing Manager	1.00
	ΔMarketing & Communication Specialist, Senior	1.00
	ΔIntergovernmental Affairs Coordinator	1.00
	ΔCitizen Centered Gainesville Director	1.00
RE-ALLOCATE	ΔDept Marketing & Communication Supervisor from RTS	0.75
	ΔExecutive Assistant, Senior from City Manager	0.65

**All Funds Summary of Positions Changes  
By Department and Source of Funds**

**Financial Plan for FY 2018**

<b>DEPARTMENT/POSITION</b>		<b>FTEs</b>	<b>NET CHANGE</b>
DELETE	ΔTechnical Systems Analyst, Senior	(0.50)	
	ΔTechnical Systems Analyst II	(1.00)	
	ΔStrategic Planner, Senior	(1.00)	
	ΔBroadcast Digital Media Producer	(1.00)	
	ΔBroadcast Digital Media Producer, Assistant	(1.50)	
	ΔExecutive Assistant, Senior	(0.65)	
	ΔAnalyst, Senior	(1.00)	
<b>NET CHANGE FOR DEPARTMENT</b>			<b>15.90</b>
<b>NET CHANGE FOR GENERAL FUND IN 2017</b>			<b>10.145</b>
<b>NET CHANGE FOR GENERAL FUND IN 2018</b>			<b>19.50</b>
<b>NET CHANGE GENERAL FUND - 2018/2019</b>			<b>29.645</b>
<b>BLOCK GRANT FUNDS</b>			
<b>Neighborhood Improvement</b>			
RE-ALLOCATE	ΔHousing/Community Development Manager	0.21	
<b>NET CHANGE FOR DEPARTMENT</b>			<b>0.21</b>
<b>NET CHANGE FOR BG FUNDS</b>			<b>0.21</b>
<b>CAPITAL IMPROVEMENT FUNDS</b>			
<b>City Manager</b>			
ADD	Δ Wild Spaces Public Places Director	1.00	
<b>NET CHANGE FOR DEPARTMENT</b>			<b>1.00</b>
<b>NET CHANGE FOR CIP FUNDS</b>			<b>1.00</b>
<b>CRA FUNDS</b>			
<b>CRA</b>			
ADD	CRA Project Manager III	1.00	
	ΔCRA Business Operations Coordinator	1.00	
	ΔCRA Manger	1.00	
DELETE	ΔCRA Project Manager IV	(2.00)	
<b>NET CHANGE FOR DEPARTMENT</b>			<b>1.00</b>
<b>NET CHANGE FOR CRA FUNDS</b>			<b>1.00</b>



**All Funds Summary of Positions Changes  
By Department and Source of Funds**

**Financial Plan for FY 2018**

DEPARTMENT/POSITION	FTEs	NET CHANGE
<b>FLEET MANAGEMENT FUND</b>		
<b>Administrative Services</b>		
RE-ALLOCATE      ΔAdministrative Services Director	(0.10)	
<b>NET CHANGE FOR DEPARTMENT</b>		<b>(0.10)</b>
<b>City Manager</b>		
ADD                      ΔΨExecutive Chief of Staff	0.10	
RE-ALLOCATE      ΔAdministrative Services Director	0.10	
DELETE                ΔAdministrative Services Director	(0.10)	
<b>NET CHANGE FOR DEPARTMENT</b>		<b>0.10</b>
<b>NET CHANGE FOR FLEET FUND</b>		<b>0.00</b>
<b>FLORIDA BUILDING CODE ENFORCEMENT ENTERPRISE FUND</b>		
<b>ΦDepartment of Doing</b>		
ADD                      Technical Support Specialist III	0.50	
RE-ALLOCATE      ΔPlanning & Development Services Director	0.25	
DELETE                ΔTechnical Systems Analyst, Sr.	(0.50)	
ΔTechnical Systems Analyst II	(1.00)	
<b>NET CHANGE FOR DEPARTMENT</b>		<b>(0.75)</b>
<b>NET CHANGE FOR FBCE FUND</b>		<b>(0.75)</b>
<b>GOLF COURSE FUND</b>		
<b>Ironwood Golf Course</b>		
RE-ALLOCATE      ΔStaff Assistant	0.375	
<b>NET CHANGE FOR DEPARTMENT</b>		<b>0.375</b>
<b>NET CHANGE FOR GOLF COURSE FUND</b>		<b>0.375</b>
<b>H.O.M.E. FUND</b>		
<b>Neighborhood Improvement</b>		
RE-ALLOCATE      ΔRehabilitation Specialist II	(0.20)	
<b>NET CHANGE FOR DEPARTMENT</b>		<b>(0.20)</b>
<b>NET CHANGE FOR H.O.M.E. FUND</b>		<b>(0.20)</b>
<b>MISCELLANEOUS GRANTS FUND</b>		
<b>Fire Rescue</b>		
RE-ALLOCATE      ΔFirefighter	(1.00)	
<b>NET CHANGE FOR DEPARTMENT</b>		<b>(1.00)</b>

All Funds Summary of Positions Changes  
By Department and Source of Funds

Financial Plan for FY 2018

DEPARTMENT/POSITION	FTEs	NET CHANGE
<b>Police</b>		
RE-ALLOCATE    ΔPolice Officer	(2.92)	
<b>NET CHANGE FOR DEPARTMENT</b>		<b>(2.92)</b>
<b>NET CHANGE FOR MISC GRANTS FUND</b>		<b>(3.92)</b>
<b>PENSION FUNDS</b>		
<b>Administrative Services</b>		
RE-ALLOCATE    ΔAdministrative Services Director	(0.11)	
<b>NET CHANGE FOR DEPARTMENT</b>		<b>(0.11)</b>
<b>Budget &amp; Finance</b>		
ADD              Pension Investment Analyst	1.00	
ΔPension Investment Analyst	1.00	
ΔInvestment Manager	1.00	
ΔFinancial Services Coordinator	0.10	
RE-ALLOCATE    Account Clerk, Senior	(1.00)	
DELETE           ΔPension & Investment Officer	(2.00)	
ΔAccount Clerk, Senior	(0.10)	
<b>NET CHANGE FOR DEPARTMENT</b>		<b>0.00</b>
<b>NET CHANGE FOR PENSION FUNDS</b>		<b>(0.11)</b>
<b>SHIP GRANT FUND</b>		
<b>Neighborhood Improvement</b>		
RE-ALLOCATE    ΔHousing/Community Development Manager	(0.25)	
ΔRehabilitation Specialist II	0.20	
<b>NET CHANGE FOR DEPARTMENT</b>		<b>(0.05)</b>
<b>NET CHANGE FOR SHIP FUND</b>		<b>(0.05)</b>
<b>SOLID WASTE COLLECTION FUND</b>		
<b>Public Works</b>		
RE-ALLOCATE    ΔTechnical System Analyst, Sr	0.125	
<b>NET CHANGE FOR DEPARTMENT</b>		<b>0.125</b>
<b>NET CHANGE FOR SWC FUND</b>		<b>0.125</b>

All Funds Summary of Positions Changes  
By Department and Source of Funds

Financial Plan for FY 2018

DEPARTMENT/POSITION	FTEs	NET CHANGE
<b>SPECIAL REVENUE FUND</b>		
<b>Park, Recreation &amp; Cultural Affairs</b>		
RE-ALLOCATE      ΔParks Maintenance Worker II	0.90	
ΔHorticulturist		(0.50)
<b>NET CHANGE FOR DEPARTMENT</b>		<b>0.40</b>
<b>NET CHANGE FOR SR FUND</b>		<b>0.40</b>
<b>STORMWATER MANAGEMENT FUND</b>		
<b>Public Works</b>		
ADD                    Technical Support Specialist III	0.50	
ΔAccount Clerk II	0.50	
ΔPlanner II	0.50	
ΔSupervising Engineer/Project Team Leader	1.00	
RE-ALLOCATE      ΔEngineer IV/Utility Designer IV	0.40	
ΔTechnical System Analyst, Sr	0.125	
DELETE              ΔStaff Specialist		(0.50)
ΔPlanner Senior		(0.50)
<b>NET CHANGE FOR DEPARTMENT</b>		<b>2.025</b>
<b>NET CHANGE FOR SMU FUND</b>		<b>2.025</b>
<b>TRANSIT FUNDS</b>		
<b>Regional Transit System</b>		
ADD                    Transit Service Coordinator	1.00	
Transit Operations Supervisor	1.00	
ΨFleet Analyst	1.00	
Transit Operator	3.00	
Customer Service Support Specialist- RTS	1.00	
Δ Customer Service Support Specialist-RTS	1.00	
RE-ALLOCATE      ΔDept Marketing & Comm. Supervisor	(0.75)	
ΔTechnical System Analyst, Sr	(0.50)	
DELETE              Transit Marketing & Communication Assistant		(1.00)
ΔClerk 1- RTS		(1.00)
<b>NET CHANGE FOR DEPARTMENT</b>		<b>4.75</b>
<b>NET CHANGE FOR RTS FUNDS</b>		<b>4.75</b>
<b>NET CHANGE FOR OTHER FUNDS IN 2017</b>		<b>(3.145)</b>
<b>NET CHANGE FOR OTHER FUNDS IN 2018</b>		<b>8.00</b>
<b>NET CHANGE OTHER FUNDS - 2017/2018</b>		<b>4.855</b>
<b>NET CHANGE FOR ALL FUNDS - 2017/2018</b>		<b>34.50</b>

Δ Change made during FY2017

Ψ Pending Class and Compensation and/or Charter Officer action/approval

Φ Department Working Title

Summary of Reclassifications/Upgrades/Title Changes  
(By Department and Source of Funds)

Financial Plan for FY 2018

<b>General Fund (001)</b>					
<b>DEPARTMENT</b>		<b>FY 16-17 TITLE</b>	<b>PG</b>	<b>FY 17-18 TITLE</b>	<b>PG</b>
City Auditor	Ω	Senior Auditor	M8	Senior Auditor	M9
Human Resources	φ	Compensation Manager	M9	Total Rewards Manager	M9

<b>Fleet Management Fund (502)</b>					
<b>DEPARTMENT</b>		<b>FY 16-17 TITLE</b>	<b>PG</b>	<b>FY 17-18 TITLE</b>	<b>PG</b>
Fleet Management	Δ	Fleet Technician II <sub>(5.0)</sub>	C8	Fleet Technician, Master	C9
Fleet Management	Δ	Fleet Technician I	C7	Fleet Technician, Master	C9

<b>Regional Transit System Fund (450)</b>					
<b>DEPARTMENT</b>		<b>FY 16-17 TITLE</b>	<b>PG</b>	<b>FY 17-18 TITLE</b>	<b>PG</b>
Regional Transit System	Δφ	Transit Services Coordinator	H4	ADA Paratransit Coordinator	H4

Δ Change made during FY2017

φTitle Change Only

ΩGrade Change Only

(#) indicates number of FTE affected

**Fund and Department Relationship  
For FY2018**

Department (in alphabetical order)	General Fund	Special Revenue Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Fiduciary Funds
βAdministrative Services	⊗				⊗	⊗
Budget & Finance	⊗	⊗	⊗			⊗
City Attorney	⊗	⊗			⊗	⊗
City Auditor	⊗					
City Commission	⊗					
City Manager	⊗					
Clerk of the Commission	⊗					
βCommunications	⊗					
Community Redevelopment Agency		⊗				
βEconomic Development & Innovation	⊗					
Equal Opportunity	⊗					
Facilities Management	⊗	⊗	⊗		⊗	
Fire Rescue	⊗		⊗		⊗	
Fleet Management					⊗	
Human Resources	⊗					
Neighborhood Improvement	⊗	⊗			⊗	
Parks, Recreation & Cultural Affairs	⊗	⊗	⊗	⊗	⊗	
Planning & Development Services	⊗			⊗		
Police	⊗	⊗	⊗		⊗	
Public Works	⊗		⊗	⊗	⊗	
Regional Transit Services				⊗		
Risk Management	⊗				⊗	⊗
βStrategic Initiatives	⊗					

β The Communications and Economic Development & Innovation Departments were moved under the Strategic Initiatives Department, which was created during FY17. Portions of the Administrative Services Department were assigned to the City Managers Office and Strategic Initiatives.

All Funds  
Summary of Revenues and Expenses

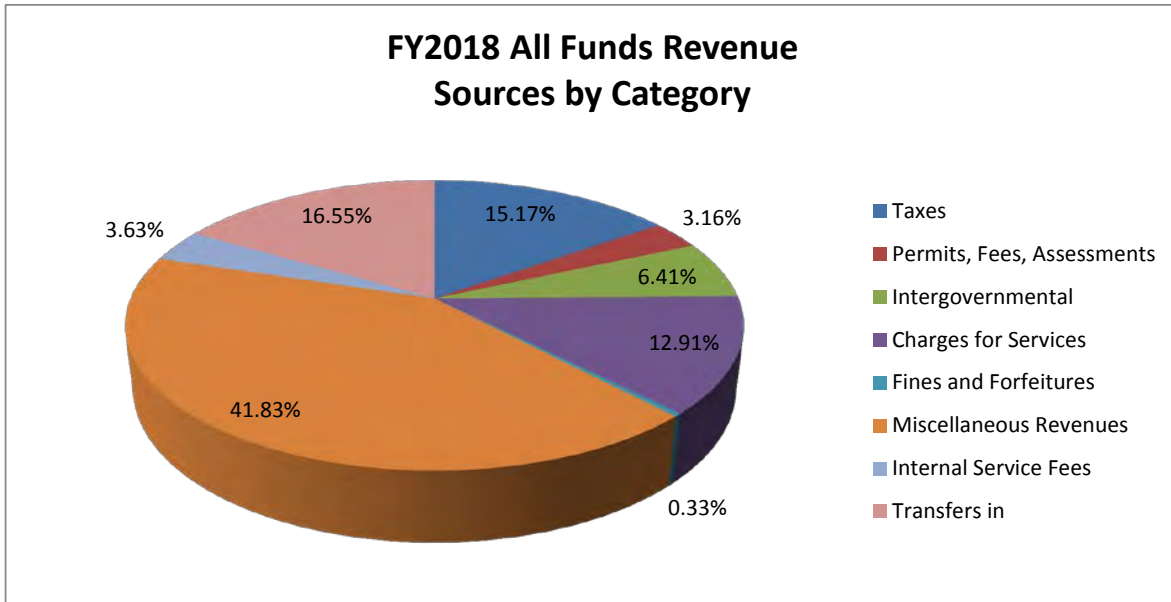
	FY16 Adopted	FY16 Actual	FY17 Adopted	FY18 Adopted	% Change FY17 to FY18	FY19 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	<b>\$ 832,918,897</b>	<b>\$ 865,110,327</b>	<b>\$ 865,110,327</b>	<b>\$ 880,808,822</b>	<b>1.8%</b>	<b>\$ 908,160,646</b>	<b>3.1%</b>
<b>Sources of Funds by Category:</b>							
Taxes	49,256,006	49,527,602	50,575,517	53,405,093	<b>7.8%</b>	56,060,363	<b>5.0%</b>
Permits, Fees, Assessments	11,746,138	11,405,590	10,629,672	11,423,062	<b>0.2%</b>	11,661,352	<b>2.1%</b>
Intergovernmental	21,742,156	29,150,542	22,623,595	23,164,221	<b>-20.5%</b>	23,698,901	<b>2.3%</b>
Charges for Services	43,310,287	44,325,875	45,337,555	47,131,501	<b>6.3%</b>	47,714,005	<b>1.2%</b>
Fines and Forfeitures	1,533,611	1,458,254	1,560,361	1,205,493	<b>-17.3%</b>	1,218,660	<b>1.1%</b>
Miscellaneous Revenues	130,184,084	165,266,055	140,704,630	143,444,285	<b>-13.2%</b>	154,551,460	<b>7.7%</b>
Internal Service Fees	12,684,030	11,166,440	11,865,114	13,062,047	<b>17.0%</b>	13,428,613	<b>2.8%</b>
Transfers in	59,364,755	67,311,440	70,748,931	62,381,634	<b>-7.3%</b>	61,128,337	<b>-2.0%</b>
<b>Total Sources</b>	<b>329,821,067</b>	<b>379,611,800</b>	<b>354,045,375</b>	<b>355,217,336</b>	<b>-6.4%</b>	<b>369,461,691</b>	<b>4.0%</b>
<b>Uses of Funds:</b>							
General Government Svcs	71,064,644	90,960,717	89,194,199	84,641,655	<b>-6.9%</b>	88,357,042	<b>4.4%</b>
Public Safety	83,848,696	85,525,534	95,142,671	93,542,320	<b>9.4%</b>	96,851,740	<b>3.5%</b>
Physical Environment	15,083,448	21,288,446	14,897,149	17,207,258	<b>-19.2%</b>	17,144,313	<b>-0.4%</b>
Transportation	44,632,383	52,303,833	43,202,175	44,791,490	<b>-14.4%</b>	48,493,885	<b>8.3%</b>
Economic Environment	8,038,835	8,063,430	7,951,184	3,046,017	<b>-62.2%</b>	3,092,455	<b>1.5%</b>
Human Services	473,857	1,169,061	269,407	807,814	<b>-30.9%</b>	817,045	<b>1.1%</b>
Cultural & Recreation	9,934,933	16,685,056	11,022,610	11,441,280	<b>-31.4%</b>	11,802,163	<b>3.2%</b>
Miscellaneous	44,765	9,005	344,765	359,006	<b>3886.7%</b>	1,645,492	<b>358.3%</b>
Transfers out	22,048,421	29,054,283	32,586,934	24,577,397	<b>-15.4%</b>	22,086,549	<b>-10.1%</b>
Internal Services	42,459,654	41,074,811	43,735,786	47,451,275	<b>15.5%</b>	48,771,601	<b>2.8%</b>
<b>Total Uses</b>	<b>297,629,637</b>	<b>346,134,175</b>	<b>338,346,880</b>	<b>327,865,512</b>	<b>-5.3%</b>	<b>339,062,286</b>	<b>3.4%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>32,191,430</b>	<b>33,477,625</b>	<b>15,698,496</b>	<b>27,351,824</b>	<b>-18.3%</b>	<b>30,399,406</b>	<b>11.1%</b>
<b>Ending Fund Balance</b>	<b>\$ 865,110,327</b>	<b>\$ 898,587,952</b>	<b>\$ 880,808,822</b>	<b>\$ 908,160,646</b>	<b>1.1%</b>	<b>\$ 938,560,052</b>	<b>3.3%</b>

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All Funds  
Summary of Revenues

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On the preceding pages, is a discussion regarding the total revenue sources and total expenses for all funds within the City of Gainesville. The first section contains information regarding where each dollar comes from and where these dollars are shown.



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## All Funds Summary of Revenues

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The FY18 Adopted total sources for the City of Gainesville is \$355,217,336. The largest portion is from Miscellaneous Revenue (42% in FY18) which includes interest earnings and gain and loss on investments, rental of City buildings and assets and premium reimbursements. The majority of interest earnings and gain and loss on investment is found within the City's Fiduciary (\$80 million) and Proprietary Funds (\$30 million). The Fiduciary Funds are used to fund the City's retirement systems and other post-employment benefit trust funds and the Proprietary Funds are used to account for the City's Enterprise and Internal Service funds.

The next largest source of revenue is from transfers (17%). The majority of this transfer can be attributed to the transfers made from Gainesville Regional Utilities to the General Fund (\$36.4 million), which represents the cost to GRU if it was not municipally owned.

Taxes are the third largest revenue source for the City, with the majority receipted in the General Fund (\$47 million). Property taxes make up about 64% of the total taxes in the General Fund with the remainder being Utility Taxes (\$10.9 million), Communications Services Taxes (\$4.0 million), Business Tax (\$ 833,000), Local Option Gas Tax (\$ 1.1 million) and Hazmat Gross Receipts Tax (\$ 155,000).

Charges for Services account for 13% of all revenue sources for the City. The bulk of these revenues are found within our enterprise funds for fees paid by users for solid waste, stormwater, building inspection and transit services, along with fees associated with the golf course. Other charges for services can be found in the General Fund in alignment with our indirect cost plan, fees for recreational services, traffic engineering & signal services and outside contracts; such as the contract with Alachua County School Board for School Resource Officers, the contract with North Florida Medical Regional Hospital for police officers and the contracts with Gainesville Regional Airport Authority to pay for security and fire services.

Intergovernmental revenues make up about 6% all of sources received by the City. This revenue source includes funds received by Federal, State and local agencies for grant awards for specific activities, including CDBG and HOME funds, Regional Transit System grants and FDOT grants. Another large portion of this revenue source is the State Revenue Sharing program and Local Government Half Cent Sales Tax. The remainder of these funds are collected from traffic signal maintenance agreements and contributions from other entities.

Internal service fees provide about 4% of total sources across all funds, entirely housed within the internal services funds. These funds include our fleet replacement and management programs as well as the City's self-insurance funds.

Permits, Fees and Assessments make up only 3% of the total revenue collected by the City, which 61% of the total can be attributed to the Fire Assessment fee following an increase to the rate per factored fire unit in FY18. The majority of the remaining permits, fees and assessments are associated with building permit fees collected in the Florida Building Code Enforcement Fund (24%).

Fines and forfeitures make up less than 1% of total sources for the City. The General Fund contains most of these sources through court fines, code enforcement penalties, parking fines and false alarm penalties.

The following pages contain a description of the City's major revenue sources including the underlying assumptions for the revenue estimates and significant revenue trends.

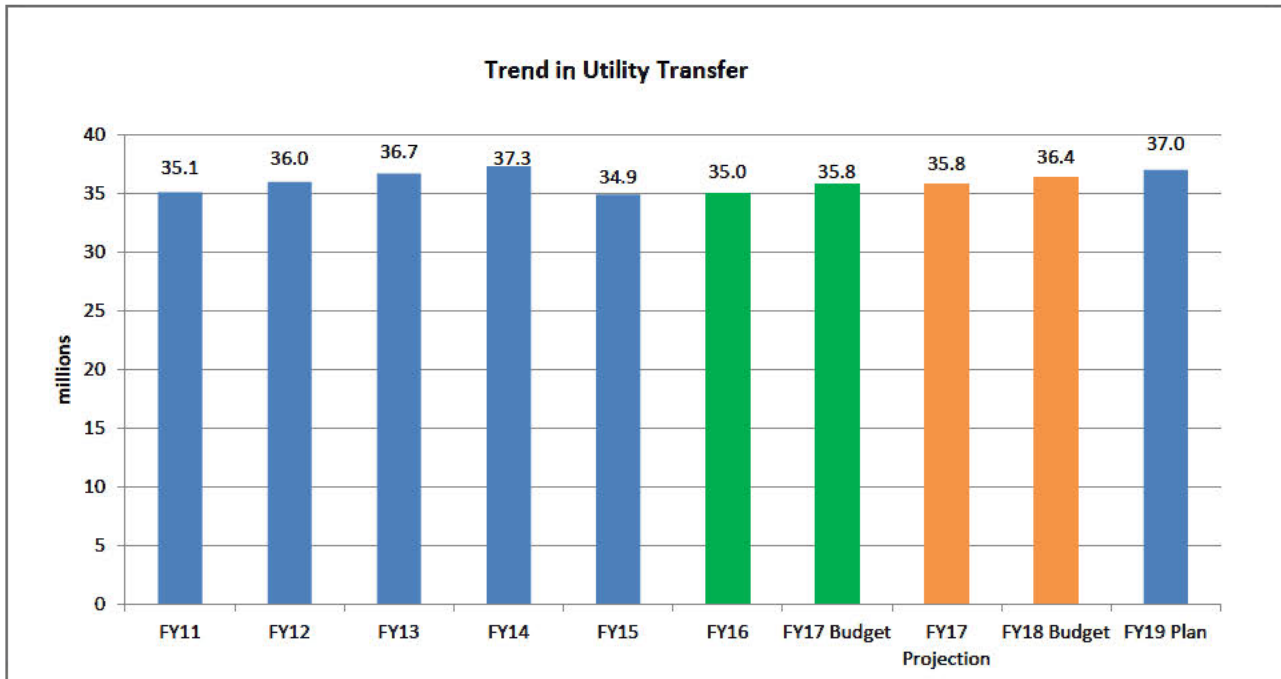


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## All Funds Revenues - Utility Transfer

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The Utility Transfer is the General Fund's single largest revenue source, comprising approximately 32% of total revenues. The ten year trend in this revenue is detailed below:

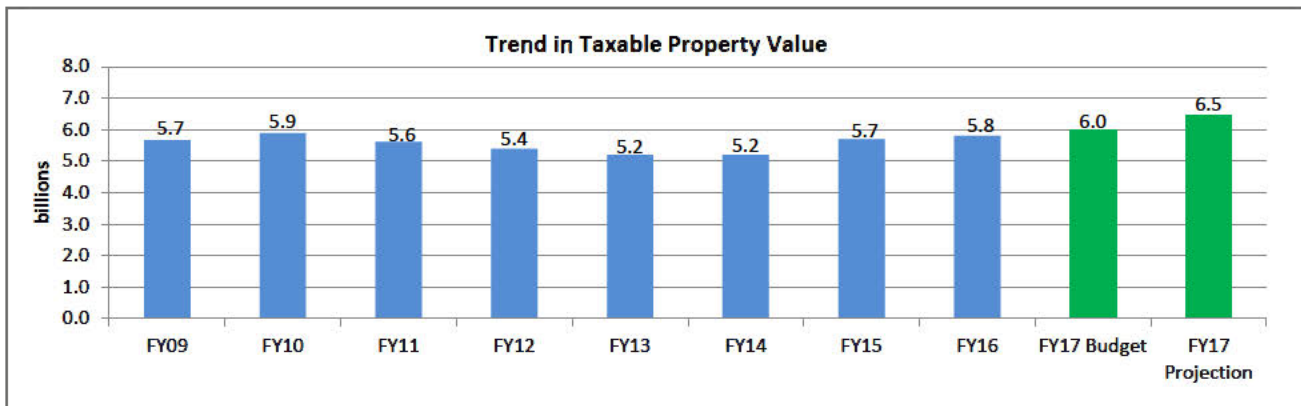


In 2014 a new transfer methodology was developed which would be consistent with the philosophy of providing a proxy for what an investor-owned utility would pay, assisting the utility in maintaining a competitive rate structure, and generating for General Government the resources necessary to maintain service delivery levels. The new formula created a base equal to the FY14 GFT level that would have been produced prior to FY11, provided a fixed growth of this base by 1.5% per year and the property tax revenue that would accrue to the City of Gainesville from the biomass plant would be deducted from the GFT amounts. This agreement is effective for FY15-FY19 and will be renegotiated prior to the FY20 budget.

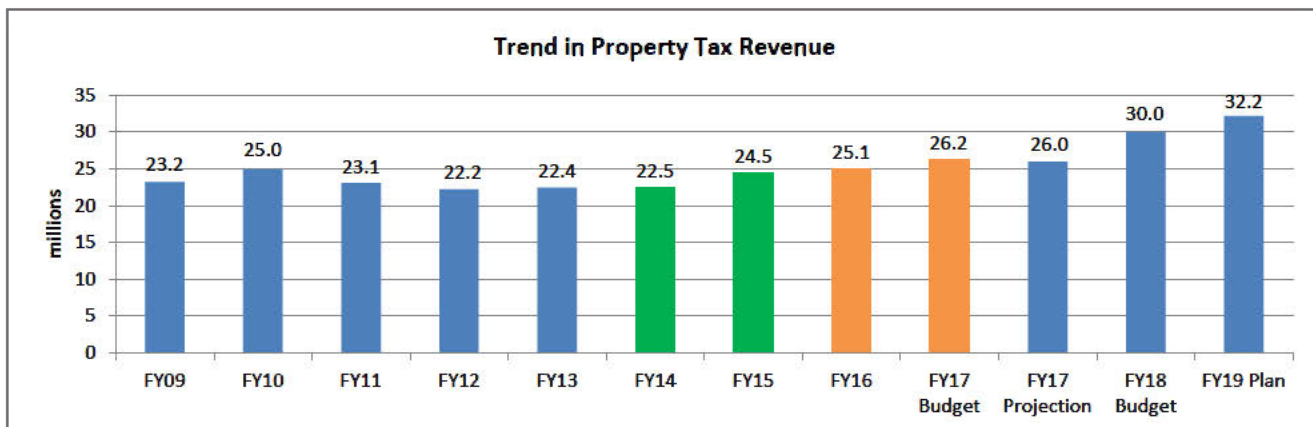
## All Funds Revenues - Property Tax

Property tax has traditionally provided a consistent source of revenue and has been a staple of Florida municipalities' revenue composition. Both the volume and the stability of this revenue source have been affected by legislative action and the economic downturn in recent years, converting this into a much less predictable component of local government revenue.

After an extraordinary absolute decline in our taxable property value in FY11, the tax base fell again in FY12, from \$5.61 billion to \$5.41 billion, a decline of \$200 million or 3.6%. The base continued to drop in FY13 for the third straight year, this time by 4.44% to \$5.17 billion. In FY14, the City had a slight uptick of 0.2% in taxable property value. FY15 saw the first significant growth in property value of 9.07%. There was a steady increase of 2.3% in FY16 and the FY17 budget represents a 4.33% increase over FY16. The FY18 value provided by the Alachua County Property Appraiser's office is 8.6% greater than the FY17 value and the FY19 plan value is 6.3% greater than the FY18 value. This inflationary factor used for FY19 was based on information published from the state of Florida's ad valorem estimating conference by Florida county. Taxable value numbers for FY18 had a larger than expected increase of 8.8%. The growth is primarily composed of appreciation in value of existing properties, with \$122 million in new construction and \$406 million in valuation growth.



The increase in property tax revenue in FY18 includes \$1.4 million from the adopted increase in the millage rate from 4.5079 to 4.7474, \$1.8 million due to the increase in total taxable property values and \$0.6 million generated by new construction.

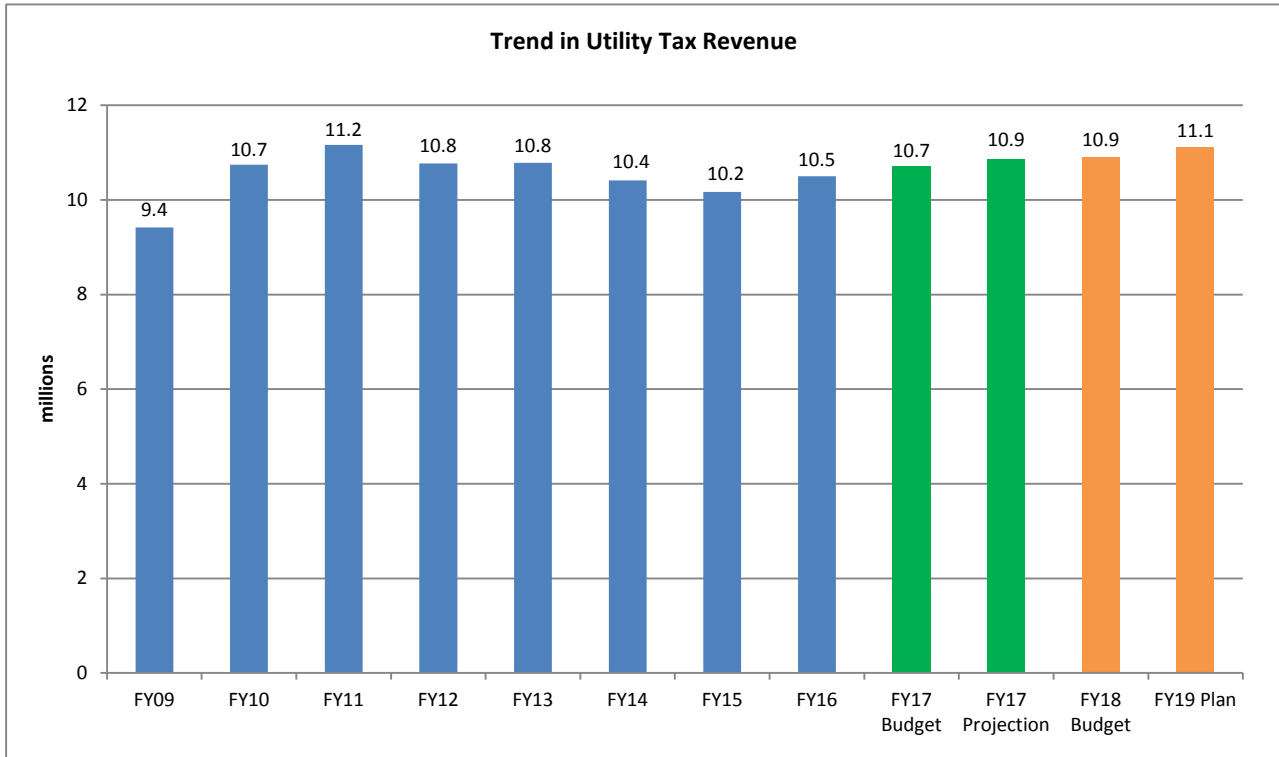


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## All Funds Revenues - Utility Tax

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Utility tax revenues are generated through taxes levied on electric, water, and natural gas utility customers who reside within the City's corporate limits. FY14 through FY17, the Utility has initiated efforts to address rate challenges in part through reductions to their operating and maintenance expense levels. These reductions, which flow through base rates, have in turn negatively impacted utility tax receipts in the General Fund. As the chart below demonstrates, utility taxes began to decline in FY14 and but have begun to recover and are proposed to reach FY12 and FY13 levels in FY18.



Utility tax revenues are a function of three variables; number of customers, consumption per customer, and price.

Electric rate changes have the most significant impact on this revenue source. The potential impacts of the GREC contract buy-out would be positive on this revenue source but have not been included in the proposed budget. Staff has assumed nominal total consumption changes for the forecast. Overlaying anticipated price changes on the projected customer base produced the estimates for utility tax revenues for the FY18 - FY19 budget process in the graph above.

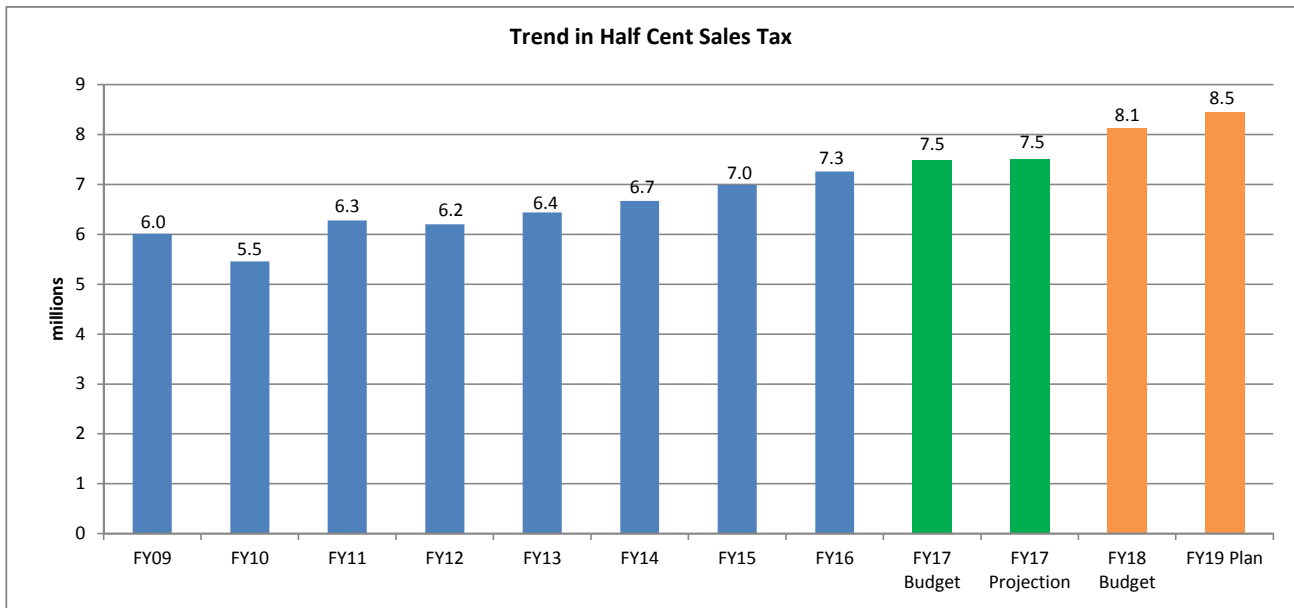
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## All Funds Revenues - Half Cent Sales Tax

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Half cent sales tax revenue and state revenue sharing are both funded by sales taxes collected by the State and allocated to local governments on a formula basis. Half cent sales tax is based on taxes collected within Alachua County while state revenue sharing is based on taxes collected state-wide. Based upon June 27, 2017 state estimates of local growth in these revenue sources, we are anticipating growth in these combined sources for FY18 and FY19 of approximately 6.7% and 4.1%, respectively.

Based on this estimated growth, the following graph demonstrates projected half cent sales tax revenues for the FY18 - FY19 budget process.



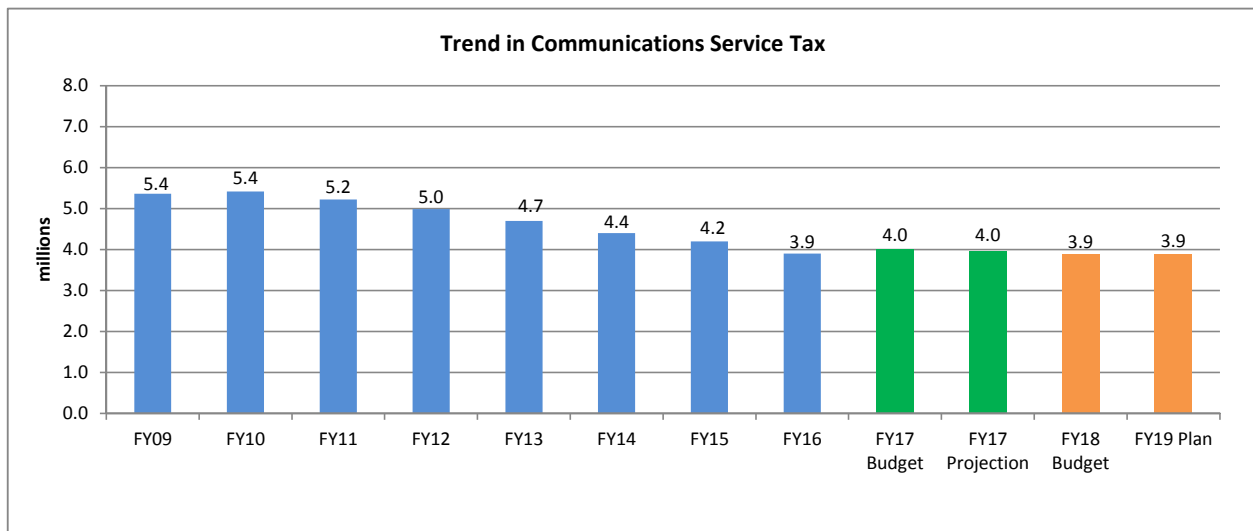
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## All Funds Revenues - Communications Services Tax

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This revenue source is one of the General Fund's least predictable revenue streams. Several factors affect these receipts. One is common to all locales; the fact that the use of land lines is diminishing, due both to economic factors and to the increasing popularity and functionality of cell and smart phones. The other reason is more unique to Gainesville. Being a university city, not only do a large percentage of students have cell phones rather than land lines, but the billing address (which is where the revenue flows) may be the home address of the student rather than their address here in Gainesville.

The State of Florida's December 2016 Revenue Estimating Conference projections were used to develop the forecast for this revenue as detailed below:

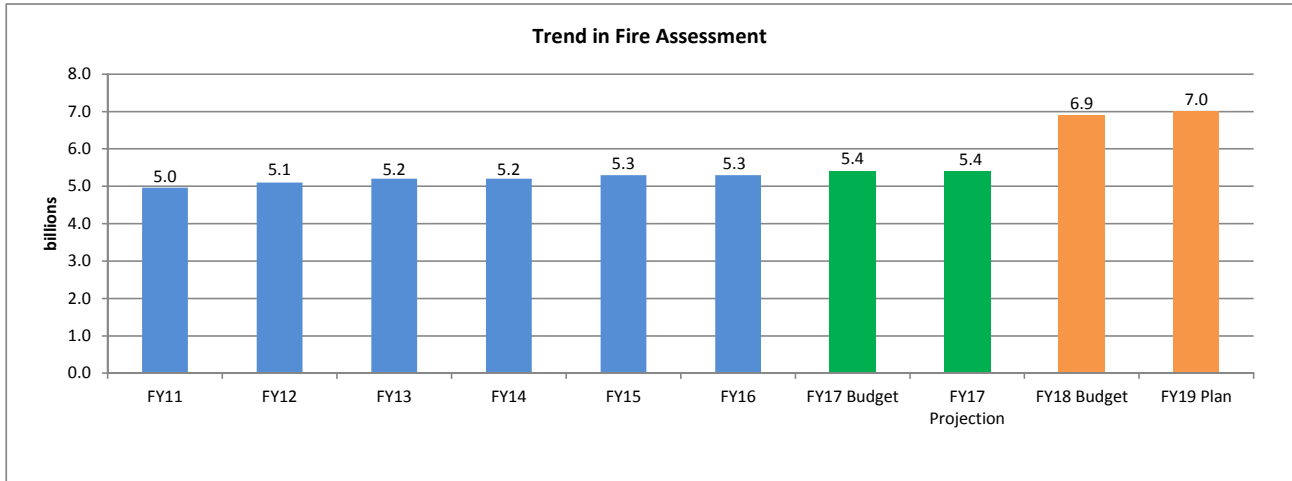


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## All Funds Revenues - Fire Assessment

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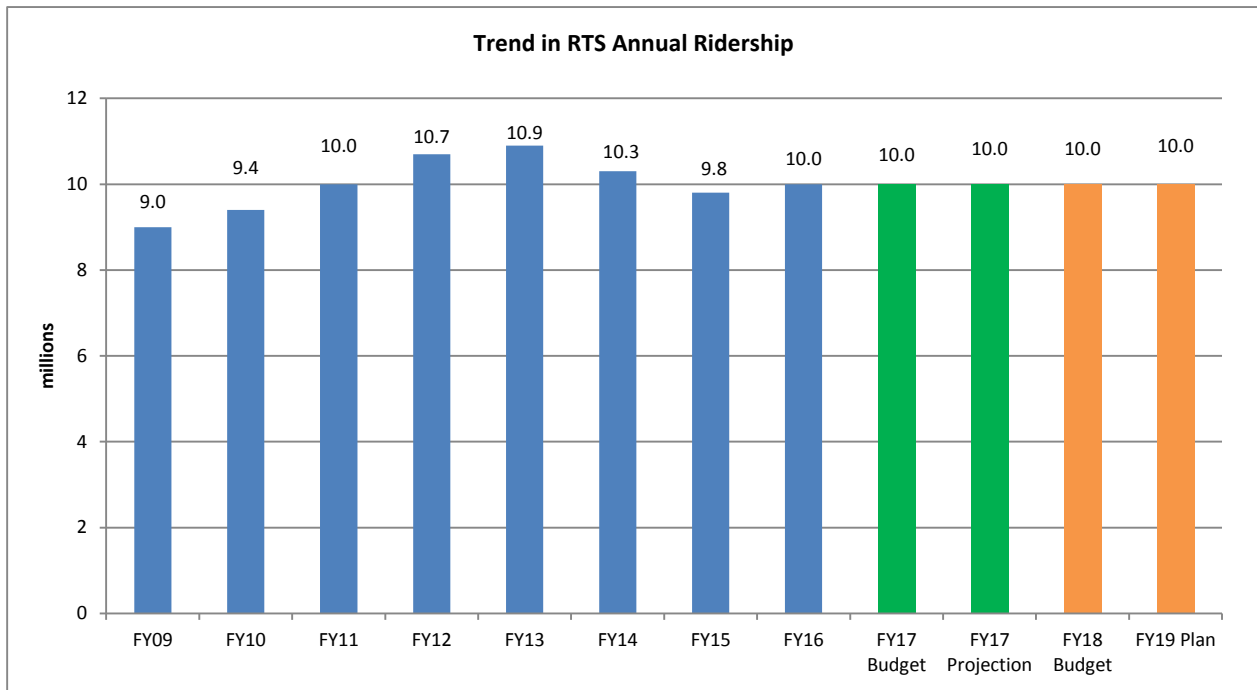
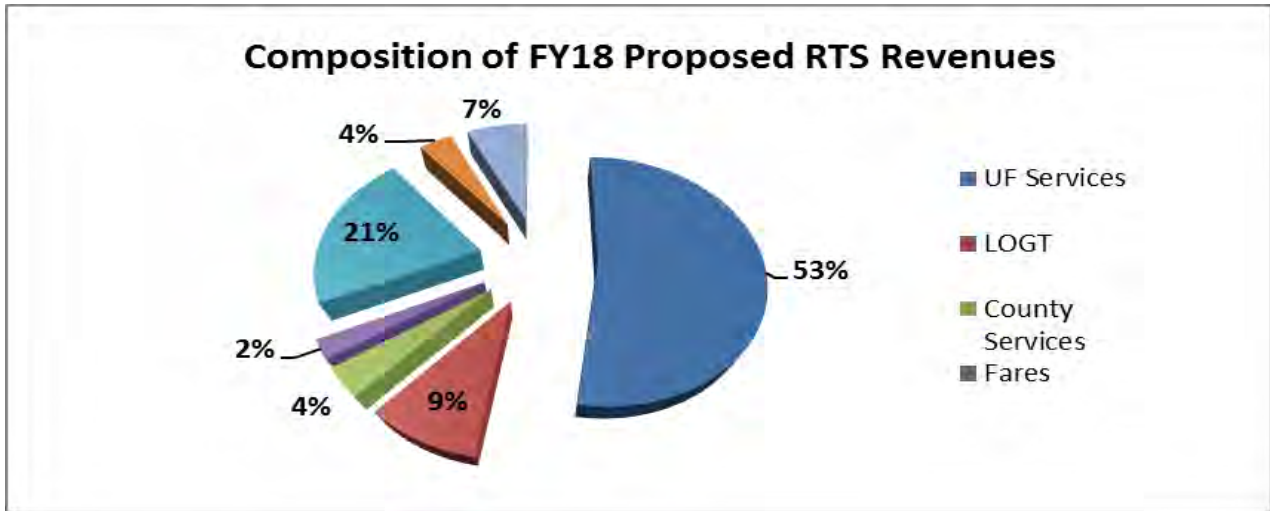
The fire assessment was implemented in FY 2011 and was based on a charge of \$78 per factored fire protection unit, intended to cover 50% of the cost of fire protection at the time. Fire protection units are developed based on a combination of the usage and the square footage of the structure. The cost of fire protection has increased, so the adopted fee of \$78 per FFPU now only recovers approximately 42% of the cost of fire protection. The FY18 adopted budget includes setting the rate charged per FFPU to \$101 to reset it to cover 50% of the cost of FY18 fire protection.



## All Funds

### Revenues - RTS Contracts with University of Florida & Santa Fe College

The City's Regional Transit System (RTS) operations, as well as its financial picture, is dominated by the relationship with the University of Florida. As the chart below demonstrates, over fifty percent of RTS' FY17 operating revenues are related to services provided to the University of Florida and Santa Fe College and this continues in the FY18 adopted budget and FY19 Plan. These contracts represent negotiated amounts based on the cost of providing bus service to students. UF and Santa Fe include a transit fee on each credit hour enrollment which provides the funding source.

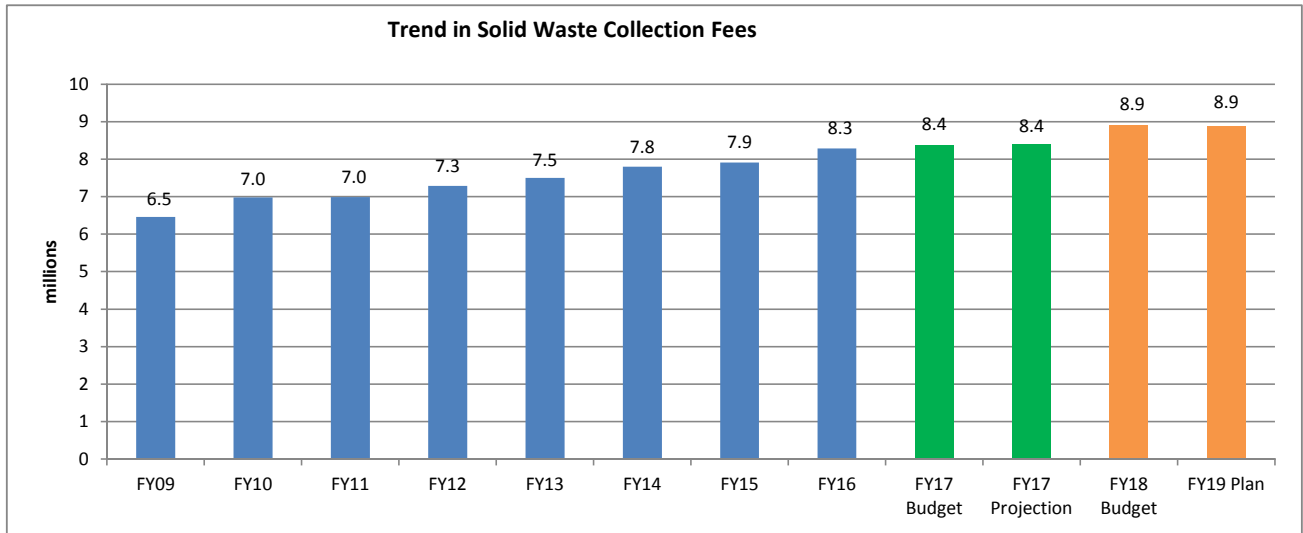


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## All Funds Revenues - Solid Waste Collection Fees

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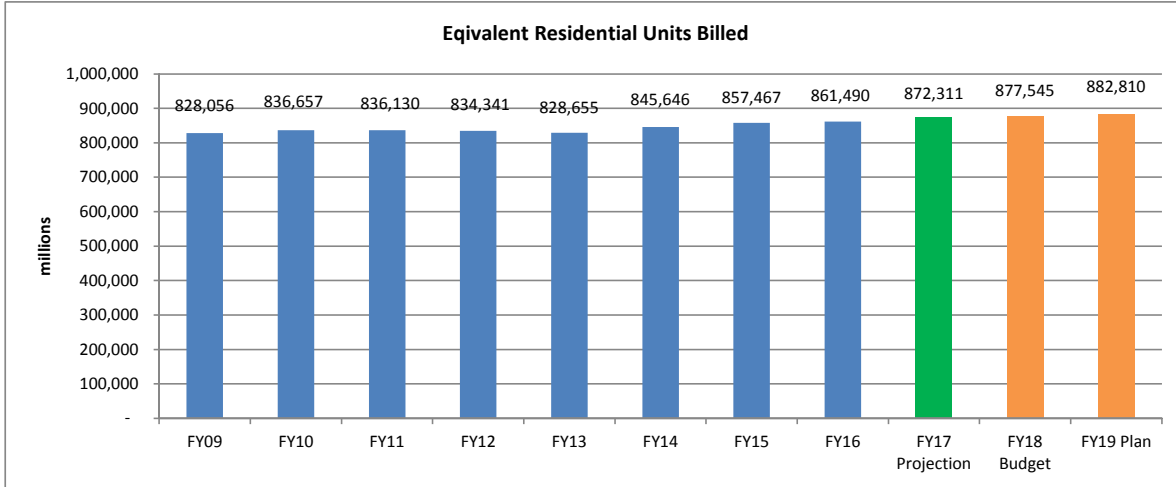
Given the economic conditions of the past several years which have led to larger numbers of vacant homes, projecting the number of households receiving residential collection service going forward is more problematic than ever. Solid Waste management staff is estimating a gradual growth in households served of 0.6% per year over the forecast period. Solid waste collection fees are now included in the City's policy of increasing fees by 5% every other year; therefore, the increases in even years are attributed to the fee increase.





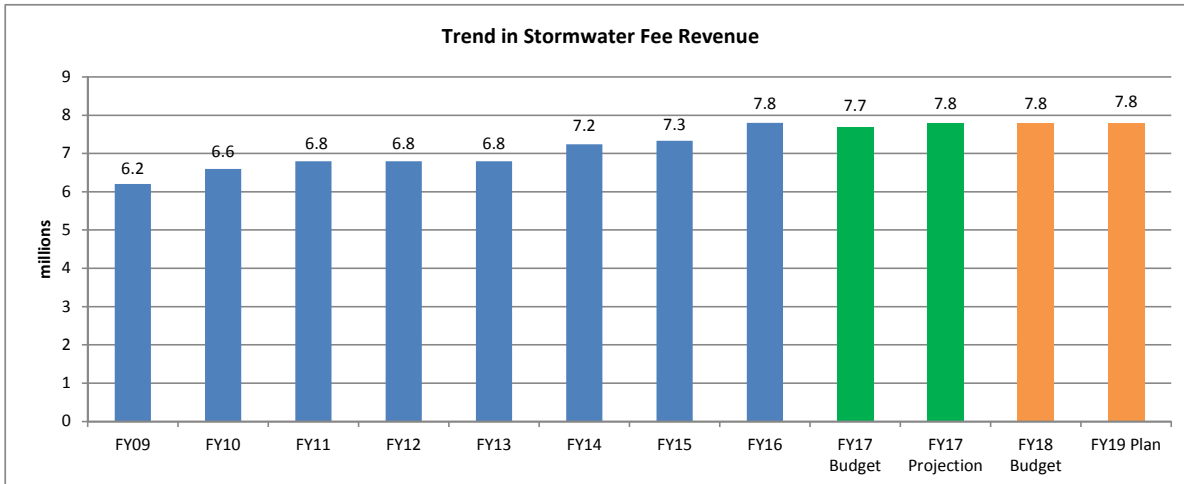
**All Funds**  
**Revenues - Stormwater Fees**

The objective of the stormwater program is to improve Gainesville’s water quality. In order to achieve this, staff performs maintenance of basins and ditches as well as the stormwater system. Entities are billed based on their factor of Equivalent Residential Units (ERU). The table below outlines the estimates for ERU growth in FY17.



Below is the rate history and rate estimates through FY19 for the Stormwater Management Utility Fund (SMUF). From FY07 to FY11, the City Commission authorized a 25 cent per month per ERU increase in each of these years to provide funding for the completion of water quality improvement capital projects. The City Commission approved a 5% increase to fees on even years as part of the FY17 budget approval.

SMUF RATE FORECAST PER ERU			
	Capital	Operating	Total
FY12	1.25	6.90	8.15
FY13	1.25	6.90	8.15
FY14	1.25	7.25	8.50
FY15	1.25	7.25	8.50
FY16	1.25	7.75	9.00
FY17	1.25	7.75	9.00
FY18	1.25	8.20	9.45
FY19	1.25	8.20	9.45



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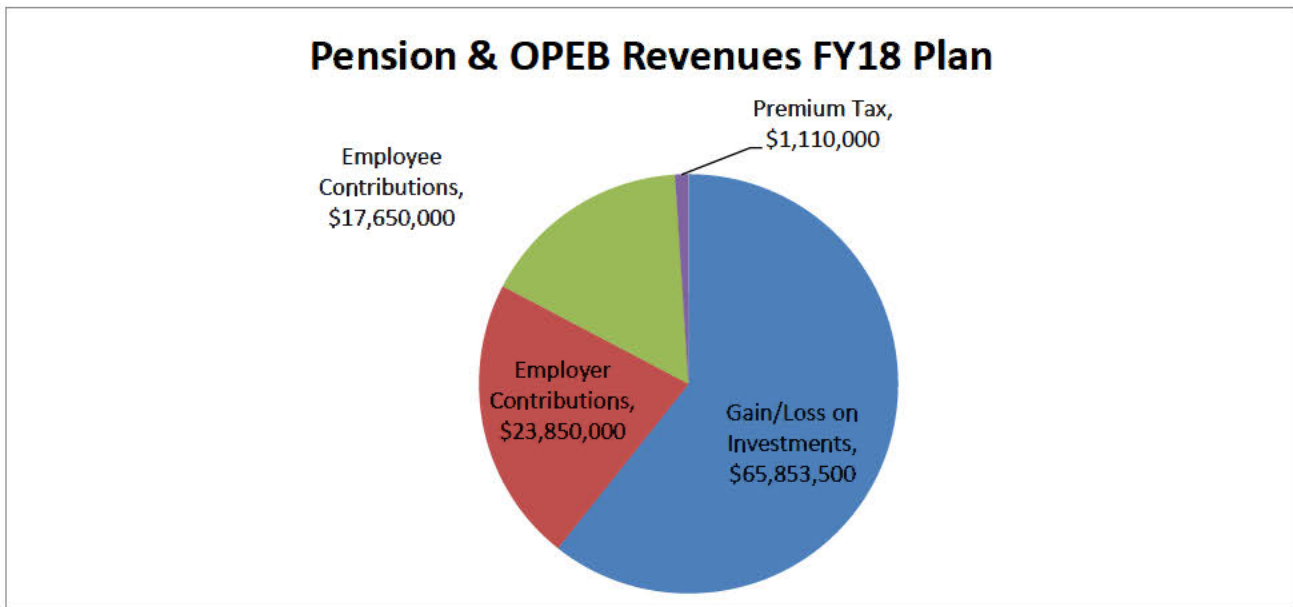
All Funds  
Revenues - Pension & OPEB Contributions and Investment Earnings

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The City operates three defined benefit pension funds and one retiree health insurance trust fund. These pension funds have large employee and employer contributions each year. The employee contributions are set amounts which only change upon negotiations with the City's collective bargaining units. The employer contribution is adjusted annually based on actuarial valuations performed by actuarial firms which are independent of the City.

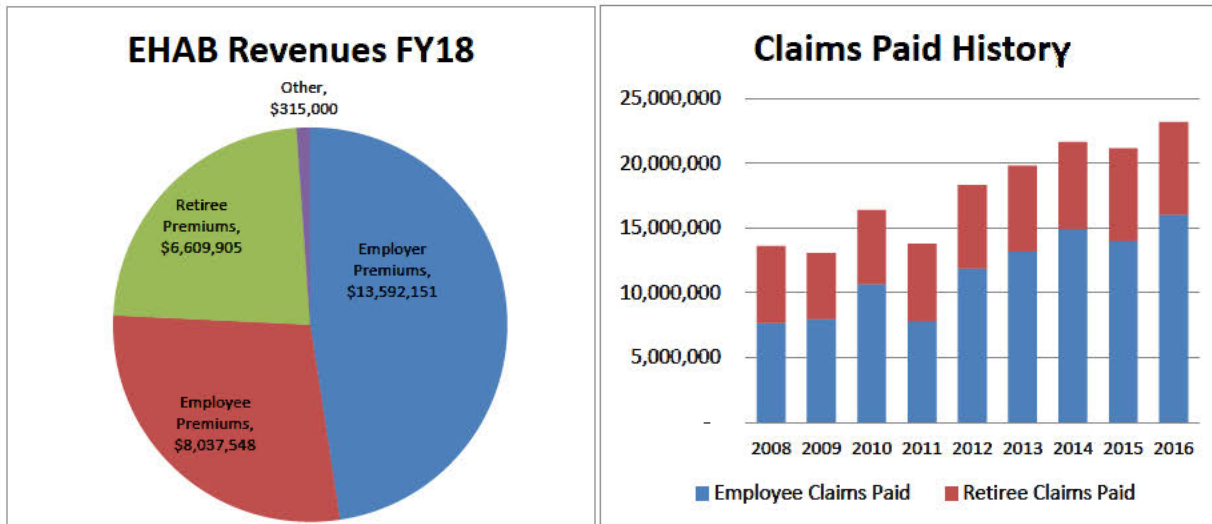
City staff provide the actuaries with statistical information regarding current employees and retirees. City staff, advisory boards and the pension boards work with the actuaries to agree on certain assumptions regarding investment returns, payroll growth, mortality rates and rates of retirement, among others. Using this information along with current asset values, the actuaries provide the City with required contribution rates. The City has historically always contributed at the required rate and plans to continue this practice.

Investment earnings and gains are exceptionally volatile and difficult to project. These revenues are projected using a combination of historical trends and advice from the City's investment professionals.



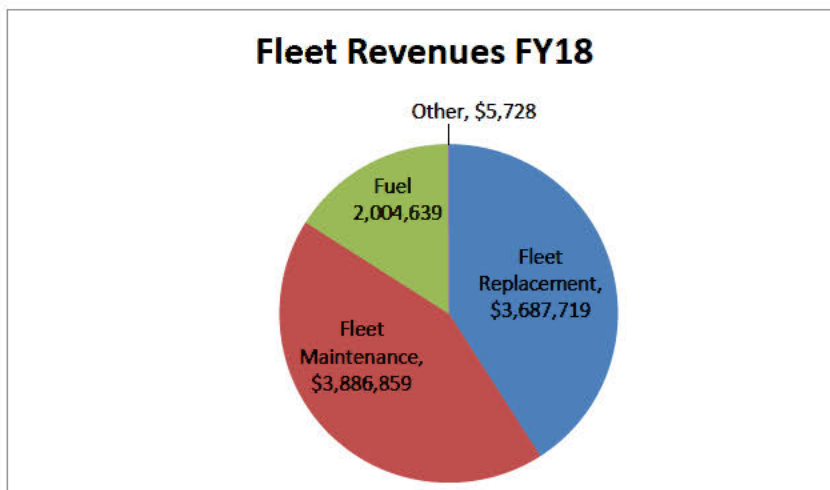
**All Funds**  
**Revenues - Internal Service Fund Charges for Services**

The City operates three separate internal service funds which collect a significant amount of revenue to provide services to City departments as well as employees. The largest fund is the Employee Health and Accident Benefits (EHAB) Fund which is used to account for the self-insurance plan for employees' health and accident claims. The largest revenues for this fund are the contributions from the employer, employees and retirees for their premiums. These premiums are set annually by the City's Risk Management department based on historical experience and trends in claims experience.



The City's General Insurance Fund operates in a similar manner, collecting premiums from the City's funds to operate a self-insurance plan for workers' compensation, automobile, general and public official liability benefits. The City's Risk Management department sets the premium rates based on each fund's claim history and exposure to loss.

The City also manages a fleet replacement and fleet management fund designed to collect funds from departments for the maintenance and repair of the automobile and truck fleet, fueling costs for the fleet and to provide a funding source for the eventual replacement of those vehicles. This fund covers all City departments, including Police and Fire and the Utility. The Fleet Management department sets the rates to recover costs over time.

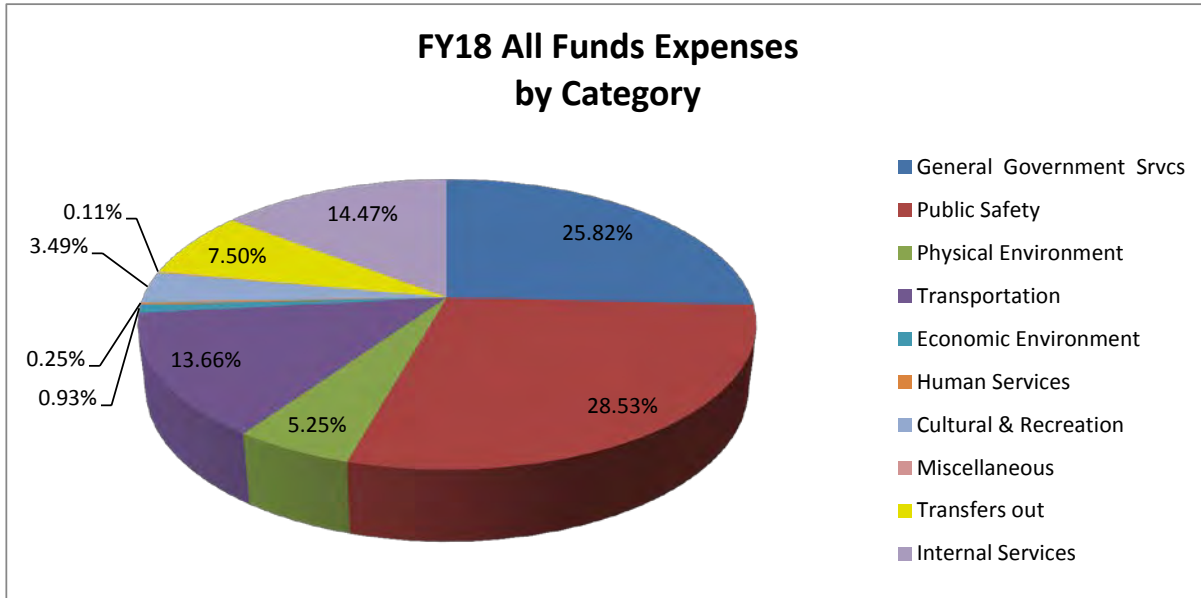


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All Funds  
Summary of Expenses

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This section contains information on where each dollar is spent within the City by function.



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## All Funds Summary of Expenses

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Expenses, excluding internal services and transfers total \$255,836,840 for FY18. One of the largest use of funds can be attributed to the City Commission's related strategic initiatives regarding public safety, which amounts to 29% of the all funds budget. This includes not only personal services and fringe expenses, but also operating, capital projects expenditures, debt and pension expenditures.

General government services comprises 24% of the total funding available. A significant portion of this function, 55%, is in the fiduciary funds for the payment of services related to the City's pension funds. The other sizeable areas this function covers is in the general fund for such things as legislative, executive and legal counsel. The financial and administrative functions are found in both the general fund and the debt service funds.

Funds spent on transportation across all funds amount to 14% of the total expenditure budget, with the majority of these expenses made in the Regional Transit System enterprise funds. Other projects this functional area involves are in the general fund for roadway maintenance, traffic systems and engineering and parking enforcement and in the capital project funds for improvements made to the road infrastructure and other transportation related projects.

The Physical Environment functions is about 5% of the total funds. The primary element of this function is storm and flood control through our stormwater maintenance fund and related capital projects fund.

Cultural & Recreation makes up about 4% of the total budget and this functional area runs the City's recreation centers, swimming pools and maintains park areas. Another responsibility under this area is the special and cultural events that the City runs and administers.

Economic Environment accounts for 1% of the total funds budget. The greater part of these funds go towards the Community Redevelopment Agency and the four tax increment districts to make economic and physical improvements in designated areas.

# FUND DETAIL



- General Fund
- Special Revenue Funds
- Debt Service Funds
- Capital Projects Funds
- Proprietary Funds
- Pension & OPEB Trust (Fiduciary) Funds

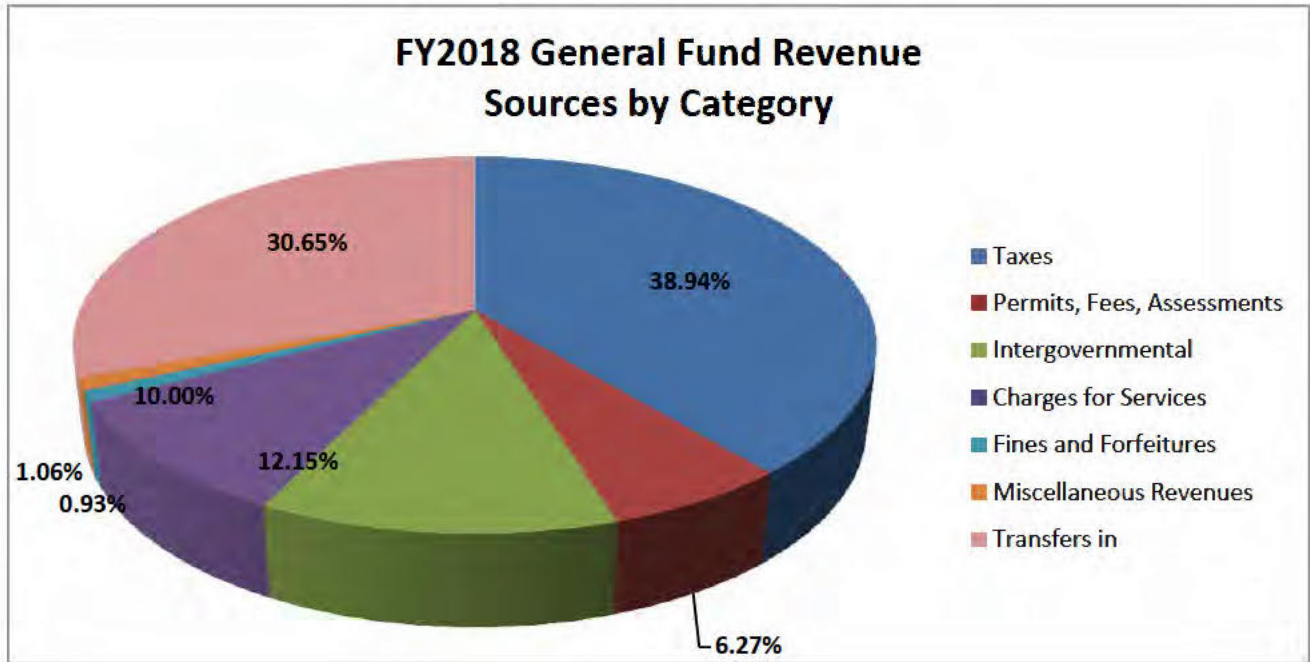
FUND DETAIL

**The General Fund** accounts for those resources and their uses traditionally associated with government, which are not required to be budgeted and accounted for in another fund. The General Fund is the City's only major fund.

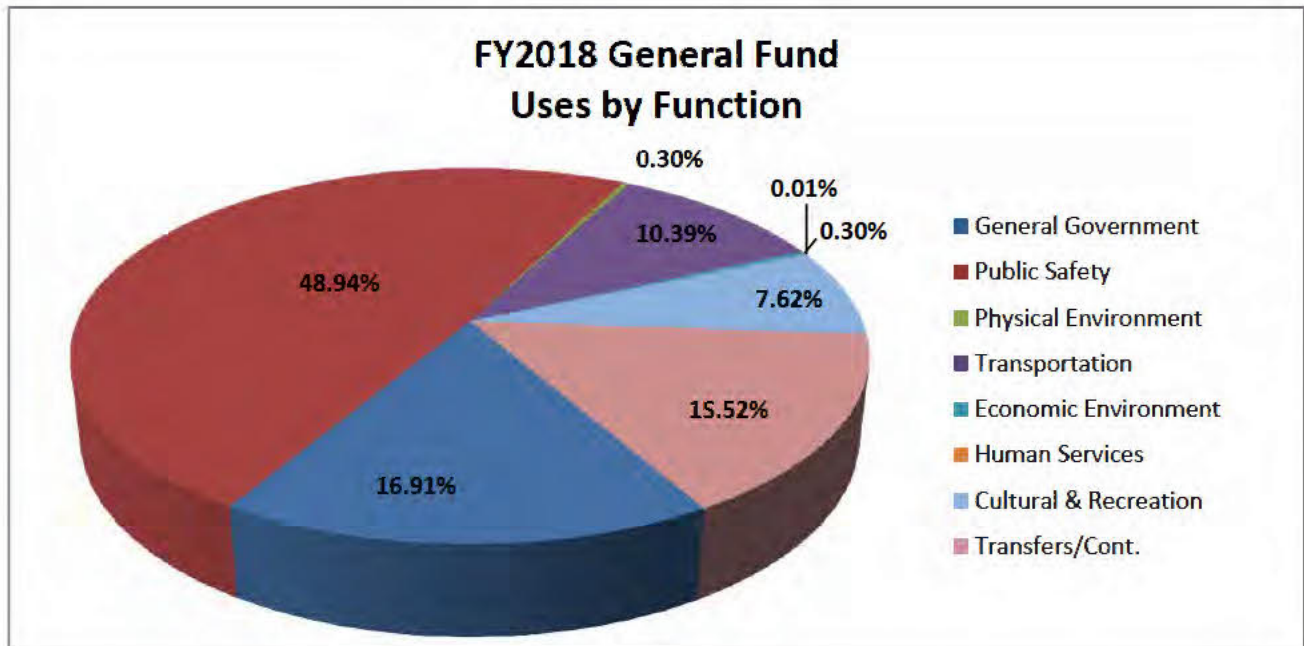
## General Fund

General Fund  
FY18 Summary of Sources and Uses

Where each dollar comes from...



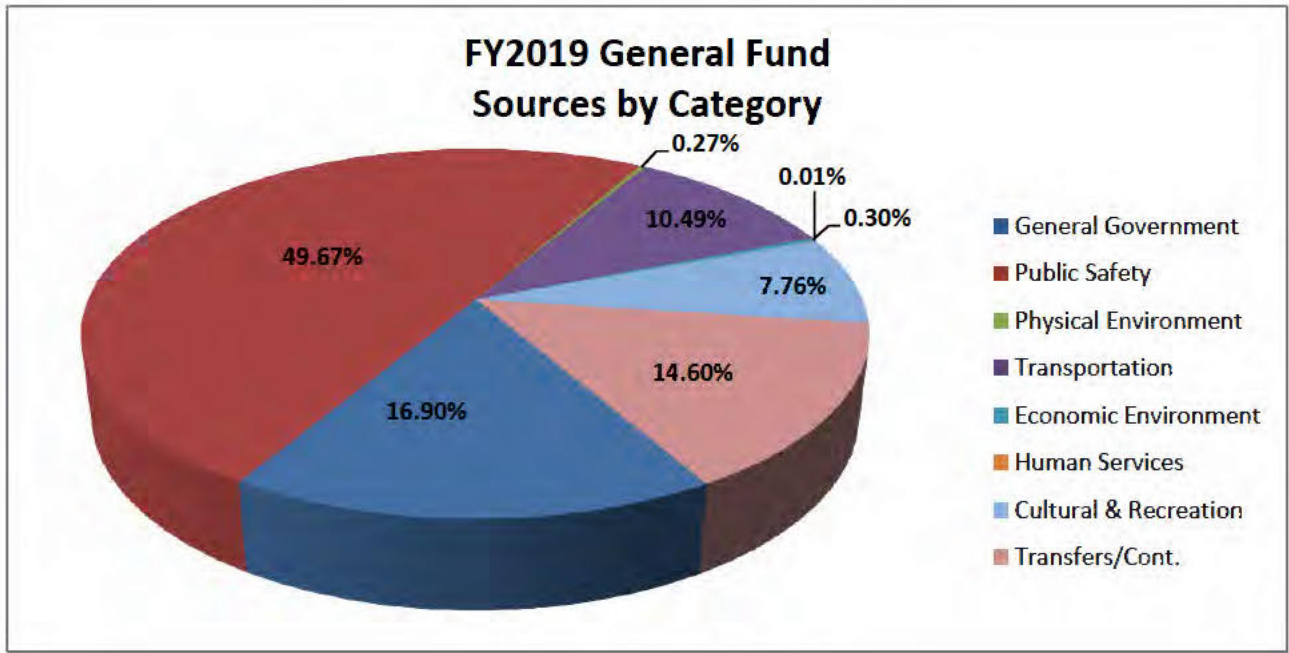
Where each dollar goes...



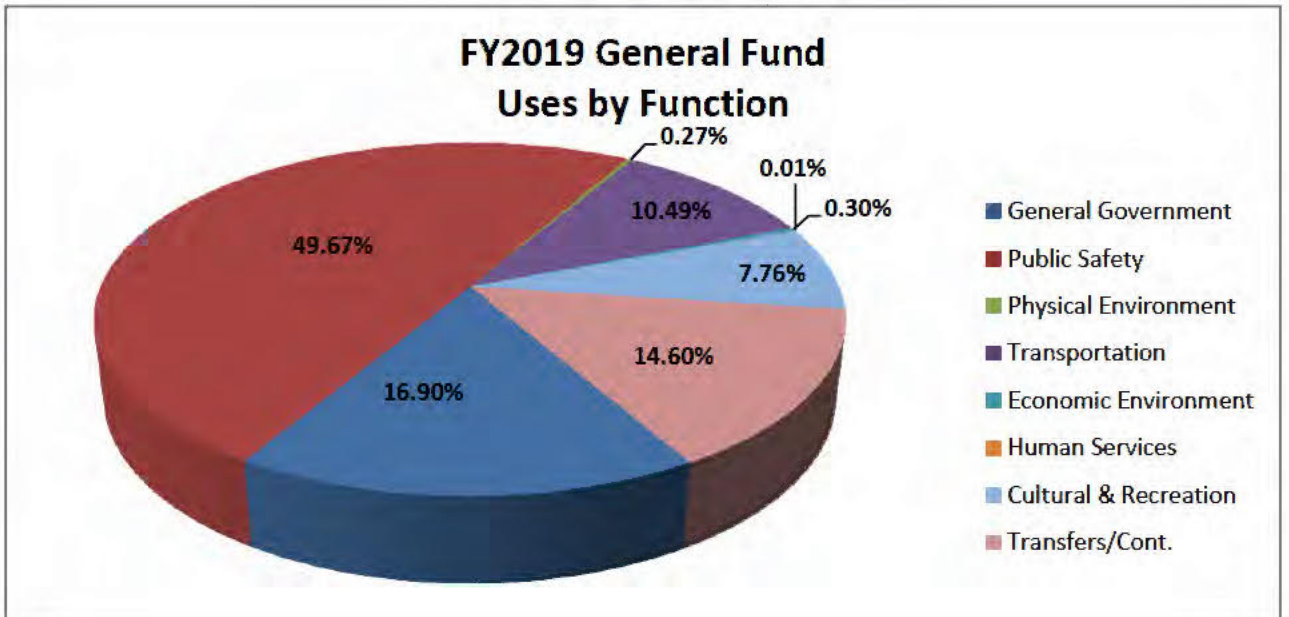


General Fund  
FY19 Summary of Sources and Uses

Where each dollar comes from...



Where each dollar goes...



General Fund Summary  
Summary of Revenues and Expenses

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	<b>\$ 21,949,989</b>	<b>\$ 21,949,989</b>	<b>\$ 22,840,441</b>	<b>\$ 19,610,205</b>	<b>-14.1%</b>	<b>\$ 18,228,321</b>	<b>-7.0%</b>
<b>Sources of Funds by Category:</b>							
Taxes	41,439,156	41,402,449	42,782,088	46,951,564	9.7%	49,394,330	5.2%
Permits, Fees, Assessments	6,349,087	6,229,446	6,197,781	7,565,071	22.1%	7,667,793	1.4%
Intergovernmental	12,575,385	13,023,993	13,657,862	14,653,400	7.3%	15,170,052	3.5%
Charges for Services	9,526,109	9,727,953	11,128,638	12,059,958	8.4%	11,984,537	-0.6%
Fines and Forfeitures	1,458,611	1,228,767	1,470,361	1,115,493	-24.1%	1,128,660	1.2%
Miscellaneous Revenues	1,364,081	1,646,981	1,476,373	1,278,598	-13.4%	1,372,974	7.4%
Transfers	35,886,864	35,615,727	36,685,148	36,964,994	0.8%	37,552,336	1.6%
<b>Total Sources</b>	<b>108,599,293</b>	<b>108,875,315</b>	<b>113,398,251</b>	<b>120,589,078</b>	<b>6.3%</b>	<b>124,270,682</b>	<b>3.1%</b>
<b>Uses of Funds:</b>							
General Government	16,602,099	16,036,023	19,021,871	20,630,757	8.5%	20,935,009	1.5%
Public Safety	56,373,951	55,697,000	58,425,405	59,692,637	2.2%	61,543,324	3.1%
Physical Environment	187,183	187,153	195,235	370,342	89.7%	331,925	-10.4%
Transportation	12,055,761	11,174,274	12,047,815	12,669,375	5.2%	13,000,633	2.6%
Economic Environment	474,736	414,883	418,295	361,410	-13.6%	369,472	2.2%
Human Services	145,670	99,320	20,200	15,000	-25.7%	15,000	0.0%
Cultural & Recreation	7,444,503	7,722,686	8,220,196	9,298,326	13.1%	9,617,658	3.4%
Contingencies	44,765	9,005	344,765	359,006	4.1%	1,645,492	358.3%
Transfers to Other Funds	16,260,487	16,644,520	17,934,705	18,574,108	3.6%	16,437,583	-11.5%
<b>Total Uses</b>	<b>109,589,156</b>	<b>107,984,863</b>	<b>116,628,487</b>	<b>121,970,962</b>	<b>4.6%</b>	<b>123,896,097</b>	<b>1.6%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(989,863)</b>	<b>890,452</b>	<b>(3,230,236)</b>	<b>(1,381,884)</b>	<b>-57.2%</b>	<b>374,586</b>	<b>-127.1%</b>
<b>Ending Fund Balance</b>	<b>\$ 20,960,126</b>	<b>\$ 22,840,441</b>	<b>\$ 19,610,205</b>	<b>\$ 18,228,321</b>	<b>-7.0%</b>	<b>\$ 18,602,907</b>	<b>2.1%</b>

General Fund Revenues and Other Sources of Funds  
Financial Plan for FY2018

	FY2016		FY2017		% Change		% Change
	Adopted	FY2016 Actual	Adopted	FY2018 Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19
<b>Sources of Funds:</b>							
Taxes:							
Real Property, Net	25,180,806	25,069,762	26,188,944	29,997,566	14.5%	32,148,149	7.2%
Local Option Gas Tax	778,942	934,459	974,989	1,085,781	11.4%	1,127,745	3.9%
Hazmat Gross Receipts	173,718	115,255	155,014	155,014	0.0%	155,014	0.0%
Utility Service Tax-Electric	7,567,600	7,788,443	7,922,738	8,081,193	2.0%	8,242,817	2.0%
Utility Service Tax-Water	1,721,880	1,725,982	1,748,541	1,800,998	3.0%	1,855,028	3.0%
Utility Service Tax-Gas	776,721	777,023	824,403	849,135	3.0%	874,609	3.0%
Utility Service Tax-Misc.	196,997	223,703	172,846	173,777	0.5%	174,708	0.5%
Communications Srv Tax	4,160,116	3,894,908	3,970,053	3,935,377	-0.9%	3,935,377	0.0%
Business Tax	837,376	833,836	824,560	832,723	1.0%	840,883	1.0%
Payments in Lieu of Taxes	45,000	39,078	-	40,000	n/a	40,000	0.0%
<b>Total Taxes</b>	<b>41,439,156</b>	<b>41,402,449</b>	<b>42,782,088</b>	<b>46,951,564</b>	<b>9.7%</b>	<b>49,394,330</b>	<b>5.2%</b>
Permits, Fees & Assessments:							
Fire Assessment*	5,400,571	5,286,002	5,377,161	6,865,929	27.7%	6,960,772	1.4%
Home Occupational Prmts	27,642	26,989	24,632	24,632	0.0%	24,632	0.0%
Miscellaneous Permits	6,171	14,060	11,156	11,273	1.0%	11,379	0.9%
Landlord Licensing Fee	902,277	886,818	772,277	649,923	-15.8%	657,566	1.2%
Taxi Licenses	12,426	15,577	12,555	13,314	6.0%	13,444	1.0%
<b>Total Permits, Fees &amp; Assmts</b>	<b>6,349,087</b>	<b>6,229,446</b>	<b>6,197,781</b>	<b>7,565,071</b>	<b>22.1%</b>	<b>7,667,793</b>	<b>1.4%</b>
Intergovernmental:							
State Rev Shrg-Sales Tax	2,376,066	2,626,923	2,660,293	2,755,706	3.6%	2,865,934	4.0%
State Rev Shrg-Motor Fuel	786,540	650,481	880,627	890,411	1.1%	935,439	5.1%
Mobile Home Licenses	36,291	40,317	35,159	35,159	0.0%	35,159	0.0%
Beverage Licenses	114,957	106,247	111,419	111,902	0.4%	112,387	0.4%
Half Cent Sales Tax	6,990,479	7,260,930	7,491,725	8,122,368	8.4%	8,447,263	4.0%
Firefighters Suppl. Comp	74,414	77,257	76,648	76,648	0.0%	76,648	0.0%
FDOT-Traffic Signal	443,436	437,152	616,500	842,995	36.7%	858,235	1.8%
FDOT-Streetlight Maint	546,974	567,059	560,484	574,272	2.5%	588,055	2.4%
MTPO Contribution	13,236	14,885	13,025	13,025	0.0%	13,025	0.0%
Insurance Tax	1,192,992	1,242,741	1,211,982	1,230,914	1.6%	1,237,907	0.6%
<b>Total Intergovernmental</b>	<b>12,575,385</b>	<b>13,023,993</b>	<b>13,657,862</b>	<b>14,653,400</b>	<b>7.3%</b>	<b>15,170,052</b>	<b>3.5%</b>
Charges for Services:							
Land Development Code	225,767	238,985	237,833	243,684	2.5%	249,514	2.4%
Miscellaneous Fees-GPD	16,121	5,456	17,435	17,435	0.0%	17,435	0.0%
Document Reproduction	19,255	15,845	18,419	19,532	6.0%	19,723	1.0%
Fire Inspection Fees	29,295	72,729	54,585	57,314	5.0%	57,314	0.0%
Billable Overtime-GFR	31,120	51,601	44,494	45,829	3.0%	46,745	2.0%
Trespass Towing Applic.	38,825	47,287	35,204	37,330	6.0%	37,696	1.0%
Towing Application Prg	26,005	17,186	17,642	18,707	6.0%	18,890	1.0%
Fire Protection	-	-	-	666,667	n/a	-	-100.0%
Traffic Signal - County	202,462	234,086	206,213	211,465	2.5%	216,536	2.4%
GHA HUD Contract	36,624	38,798	35,959	37,038	3.0%	38,149	3.0%
Law Enforcement Services	425,000	425,000	433,500	446,505	3.0%	459,900	3.0%
School Resource Officer	372,623	370,756	380,071	391,474	3.0%	403,218	3.0%
Cemetery Fees	52,347	54,290	44,678	47,049	5.3%	47,188	0.3%

General Fund Revenues and Other Sources of Funds  
Financial Plan for FY2018

	FY2016		FY2017		% Change		% Change
	Adopted	FY2016 Actual	Adopted	FY2018 Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19
Charges for Services (continued):							
Parking Meter & Smart Crd	120,661	143,060	146,588	155,441	6.0%	156,964	1.0%
Neighborhood Parking Dcls	176,496	188,813	180,024	190,897	6.0%	192,767	1.0%
Other Street Projects	28,798	-	21,001	21,515	2.4%	21,603	0.4%
Traffic Engineering Prjts	11,123	126,446	67,391	68,058	1.0%	68,725	1.0%
Traffic Review Fees	992	3,998	3,229	3,390	5.0%	3,390	0.0%
Parking Garage	189,742	183,020	199,072	211,095	6.0%	213,164	1.0%
Environmental Review	2,609	2,205	2,674	2,741	2.5%	2,797	2.0%
Swimming Pools	284,609	262,297	268,745	254,976	-5.1%	257,769	1.1%
Recreation Centers	78,479	73,276	79,568	84,374	6.0%	85,201	1.0%
Recreation Fees	35,987	63,617	64,504	68,400	6.0%	69,070	1.0%
Rec Memberships & Sports	33,603	31,881	27,593	29,259	6.0%	29,546	1.0%
Summer Camp Fees	46,913	60,766	47,401	50,264	6.0%	50,756	1.0%
Park Admission	46,537	75,427	70,728	75,000	6.0%	75,735	1.0%
PRCA Master Plan Surchrng.	32,749	(0)	-	-	n/a	-	n/a
Asst City Attorney-GRU	189,651	189,651	224,497	238,732	6.3%	243,789	2.1%
Police Training-SFC	42,072	31,553	42,913	44,201	3.0%	45,527	3.0%
Airport Security	341,349	325,073	360,019	367,220	2.0%	374,564	2.0%
Airport Fire Station	489,282	494,083	507,670	517,823	2.0%	528,180	2.0%
Utility Indirect Services	2,121,921	2,121,921	3,266,488	3,244,751	-0.7%	3,406,989	5.0%
RTS Indirect Services	1,398,535	1,398,535	1,538,389	1,692,229	10.0%	1,861,452	10.0%
CDBG Indirect Services	31,975	31,975	33,574	35,252	5.0%	37,014	5.0%
SMU Indirect Services	561,017	561,017	589,068	551,785	-6.3%	579,374	5.0%
Solid Waste Indirect Srvs	193,544	193,544	203,221	213,382	5.0%	224,051	5.0%
HOME Indirect Srvs	8,429	8,429	8,850	9,294	5.0%	9,758	5.0%
Golf Course Indirect Srvs	201,648	201,648	211,730	232,904	10.0%	256,195	10.0%
Fleet Mgmt Indirect Srvs	353,796	353,796	371,486	408,635	10.0%	449,498	10.0%
Gen Insurance Indirect Srvs	337,325	337,325	354,191	324,486	-8.4%	340,710	5.0%
Health Insurance Ind. Srvs	67,718	67,718	71,104	78,214	10.0%	86,036	10.0%
CRA Indirect Services	143,718	143,718	150,904	165,993	10.0%	182,593	10.0%
Fl. Bldg Code Enf Ind Srvs	285,206	285,206	299,466	329,413	10.0%	362,354	10.0%
General Pension Ind Srvs	77,057	77,057	80,910	48,897	-39.6%	51,341	5.0%
Police Pension Ind Srvs	42,062	42,062	44,165	43,106	-2.4%	45,261	5.0%
Fire Pension Indirect Srvs	42,062	42,062	44,165	36,411	-17.6%	38,232	5.0%
Misc Charges for Srvs	33,000	34,754	21,277	21,790	2.4%	21,824	0.2%
<b>Total Charges for Services</b>	<b>9,526,109</b>	<b>9,727,953</b>	<b>11,128,638</b>	<b>12,059,958</b>	<b>8.4%</b>	<b>11,984,537</b>	<b>-0.6%</b>
Fines and Forfeitures:							
Court Fines	458,385	316,939	372,063	295,908	-20.5%	295,908	0.0%
Municipal Ordinance	7,054	4,948	5,790	5,848	1.0%	5,905	1.0%
Code Enf Penalties	27,012	17,286	21,817	23,136	6.0%	23,363	1.0%
Parking Fines	631,277	563,123	732,325	436,110	-40.4%	441,166	1.2%
False Alarm Penalties	334,883	326,471	338,366	354,491	4.8%	362,318	2.2%
<b>Total Fines and Forfeitures</b>	<b>1,458,611</b>	<b>1,228,767</b>	<b>1,470,361</b>	<b>1,115,493</b>	<b>-24.1%</b>	<b>1,128,660</b>	<b>1.2%</b>

General Fund Revenues and Other Sources of Funds  
Financial Plan for FY2018

	FY2016		FY2017		% Change		% Change
	Adopted	FY2016 Actual	Adopted	FY2018 Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19
Miscellaneous Revenues:							
Rebate Gas Tax	32,931	30,326	34,086	34,086	0.0%	34,086	0.0%
Rental Income-Thomas Ctr	138,931	119,483	123,543	131,005	6.0%	132,289	1.0%
Interest on Investment	527,522	665,238	700,000	500,000	-28.6%	600,000	20.0%
Gain/Loss on Investment	-	36,536	-	-	n/a	-	n/a
Unrealized Gain/Loss	-	168,716	-	-	n/a	-	n/a
Rental of City Property	73,938	116,657	80,597	82,579	2.5%	84,561	2.4%
Priora Lease	327,341	217,745	280,240	280,240	0.0%	280,240	0.0%
Proceeds from Surplus	11,381	7,232	10,101	10,101	0.0%	10,101	0.0%
Other Contributions	4,400	26,030	6,941	7,360	6.0%	7,432	1.0%
CRA Loan Interest	104,871	104,871	94,269	83,052	-11.9%	70,512	-15.1%
Other Misc Revenues	142,766	154,147	146,596	150,175	2.4%	153,753	2.4%
<b>Total Miscellaneous Revenue</b>	<b>1,364,081</b>	<b>1,646,981</b>	<b>1,476,373</b>	<b>1,278,598</b>	<b>-13.4%</b>	<b>1,372,974</b>	<b>7.4%</b>
Transfers From Other Funds:							
School Crossing Guard TF	43,472	43,472	79,306	50,000	-37.0%	50,000	0.0%
Misc. Special Revenue	-	31,891	270,000	-	-100.0%	-	n/a
Evergreen Cemetery TF	178,031	178,031	160,000	160,000	0.0%	160,000	0.0%
CRA Cost Share Transfer	68,833	-	-	-	n/a	-	n/a
Solid Waste	300,000	300,000	300,000	300,000	0.0%	300,000	0.0%
RTS-Direct Services	64,095	64,095	74,082	75,915	2.5%	77,817	2.5%
General Fund Transfer-GRU	35,232,433	34,994,591	35,801,760	36,379,080	1.6%	36,964,519	1.6%
Other Misc Transfers	-	3,647	-	-	n/a	-	n/a
<b>Total Transfer Other Funds</b>	<b>35,886,864</b>	<b>35,615,727</b>	<b>36,685,148</b>	<b>36,964,994</b>	<b>0.8%</b>	<b>37,552,336</b>	<b>1.6%</b>
<b>Total Sources</b>	<b>108,599,293</b>	<b>108,875,315</b>	<b>113,398,251</b>	<b>120,589,078</b>	<b>6.3%</b>	<b>124,270,682</b>	<b>3.1%</b>

General Fund Expenditures by Department  
Financial Plan for FY2018

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Department Names &amp; Numbers:</b>							
βStrategic Initiatives (600)	-	-	-	1,638,487	n/a	1,898,782	15.9%
Neighborhood Imprv (620)	1,483,854	1,357,887	1,398,883	1,417,075	1.3%	1,455,215	2.7%
βEcon Dev & Innovation (640)	203,946	185,721	204,976	-	-100.0%	-	n/a
Planning & Dev Svcs (660)	2,069,848	1,403,386	1,902,473	2,070,410	8.8%	1,994,477	-3.7%
βAdministrative Svcs (700)	423,939	385,379	460,267	-	-100.0%	-	n/a
Commission (710)	447,456	407,199	449,526	458,748	2.1%	473,808	3.3%
Clerk of Commission (720)	625,774	652,642	691,968	758,210	9.6%	774,574	2.2%
βCity Manager (730)	880,558	1,289,741	1,325,724	1,316,065	-0.7%	1,346,554	2.3%
City Auditor (740)	534,207	543,649	661,798	665,464	0.6%	674,794	1.4%
City Attorney (750)	1,652,835	1,617,023	1,700,669	1,699,254	-0.1%	1,743,638	2.6%
Information Tech (760)	2,042,753	2,019,388	2,139,313	2,128,465	-0.5%	2,134,479	0.3%
Budget and Finance (770)	2,743,486	2,606,633	2,905,677	3,075,014	5.8%	3,168,100	3.0%
Equal Opportunity (780)	778,098	639,948	845,272	810,413	-4.1%	830,228	2.4%
Public Works (800)	10,572,746	9,824,886	10,518,361	11,494,242	9.3%	11,585,070	0.8%
Police (810)	33,418,023	33,219,206	34,776,306	34,859,994	0.2%	36,067,557	3.5%
Fire/Rescue (820)	16,977,629	16,841,464	17,448,808	18,813,063	7.8%	19,324,458	2.7%
Combined Comm Ctr (830)	3,995,427	3,663,396	4,068,623	3,846,565	-5.5%	3,942,652	2.5%
Parks, Rec & CA (850)	7,617,463	7,896,189	8,401,308	9,351,922	11.3%	9,669,259	3.4%
Human Resources (900)	1,357,355	1,310,143	2,443,067	2,509,837	2.7%	2,453,459	-2.2%
Facilities Management (910)	2,142,648	2,303,478	2,307,040	2,681,171	16.2%	3,037,941	13.3%
Risk Management (920)	6,945	6,957	7,143	7,626	6.8%	8,067	5.8%
βCommunications (960)	429,327	418,955	555,999	-	-100.0%	-	n/a
Non-Departmental (990)	19,184,839	19,391,594	21,415,286	22,368,937	4.5%	21,312,986	-4.7%
<b>Total General Fund Uses</b>	<b>109,589,156</b>	<b>107,984,863</b>	<b>116,628,487</b>	<b>121,970,962</b>	<b>4.6%</b>	<b>123,896,097</b>	<b>1.6%</b>

General Fund Contingencies and Transfers  
Financial Plan for FY2018

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Contingency Accounts:</b>							
City Manager Contingency	18,765	7,740	18,765	18,765	0.0%	18,765	0.0%
Trans-Retiree Cola	1,000	1,265	1,000	1,500	50.0%	1,500	0.0%
Living Wage Set Aside	-	-	300,000	313,741	4.6%	800,227	155.1%
Contract Issues	-	-	-	-	n/a	-	n/a
Personal Services Adjust	25,000	-	25,000	25,000	0.0%	825,000	3200.0%
Allowance for one-time	-	-	-	-	n/a	-	n/a
Allowance for GF Reserve	-	-	-	-	n/a	-	n/a
<b>Total Contingencies</b>	<b>44,765</b>	<b>9,005</b>	<b>344,765</b>	<b>359,006</b>	<b>4.1%</b>	<b>1,645,492</b>	<b>358.3%</b>
<b>Transfers to Other Funds:</b>							
Capital Imprv Rev Bond 2017	-	-	-	648,750	n/a	652,375	0.6%
Ironwood Golf Course	804,746	804,746	783,691	813,684	3.8%	799,700	-1.7%
Arts in Public Places Trust	-	1,754	-	-	n/a	-	n/a
Tax Increment 5th Avenue	174,650	155,603	174,447	212,769	22.0%	227,610	7.0%
Tax Increment CP/UH	1,169,377	1,086,409	1,315,267	1,532,304	16.5%	1,638,817	7.0%
Tax Increment Downtown	709,390	656,548	741,307	887,021	19.7%	948,679	7.0%
Tax Increment Eastside	179,447	178,637	188,842	209,152	10.8%	223,689	7.0%
Small Business Loan	-	-	-	80,000	n/a	-	-100.0%
Siemens/GPD Lease	101,393	-	31,393	101,393	223.0%	-	-100.0%
Emergency Fund	-	61,598	-	-	n/a	-	n/a
POB-2003a Debt Service	508,840	508,840	547,379	601,092	9.8%	645,107	7.3%
POB-2003b Debt Service	4,213,921	4,213,921	4,288,921	4,649,352	8.4%	3,102,525	-33.3%
Water/Wastewater Surchrg	-	-	-	-	n/a	-	n/a
FFGFC of 2005 Debt Service	411,746	411,746	-	-	n/a	-	n/a
Florida Bldg Code Enf Fund	-	-	-	-	n/a	-	n/a
FFGFC 2007 Debt Srv Fund	113,975	191,975	-	-	n/a	-	n/a
Capital Imprv Rev Note 2009	314,613	221,613	127,896	187,934	46.9%	187,520	-0.2%
Capital Imprv Rev Bond 2010	240,166	219,641	219,864	219,481	-0.2%	222,317	1.3%
GRU (Job Fair)	-	1,654	8,000	8,000	0.0%	8,000	0.0%
Federal Forfeiture Funds	-	-	-	-	n/a	-	n/a
Revenue Note Series 2011A	429,617	429,617	406,030	427,213	5.2%	433,282	1.4%
Revenue Refunding FFGFC02	688,958	688,958	690,152	685,992	-0.6%	691,596	0.8%
Revenue Refunding CIRB05	1,641,200	1,641,200	1,635,120	1,638,440	0.2%	1,640,920	0.2%
Miscellaneous Grant Fund	-	191,766	-	-	n/a	-	n/a
Miscellaneous Spec Revenue	238,500	391,183	593,941	707,070	19.0%	566,243	-19.9%
Solid Waste Collections	6,400	6,400	6,400	6,400	0.0%	6,400	0.0%
Economic Dev Fund (GTEC)	50,000	50,000	12,000	12,000	0.0%	12,000	0.0%
General Capital Prj Fund	317,446	353,454	2,242,446	880,152	-60.8%	317,446	-63.9%
RTS Operating	728,649	744,886	627,210	627,210	0.0%	627,210	0.0%
Roadway Resurfacing Fund	642,554	642,554	642,554	642,554	0.0%	642,554	0.0%
Facilities Maintenance Fund	562,500	562,500	562,500	562,500	0.0%	562,500	0.0%
Equipment Replacement	977,500	977,500	977,500	977,500	0.0%	977,500	0.0%
CIRB of 2014	1,034,899	1,034,899	885,099	884,244	-0.1%	886,981	0.3%
CIRN 2016A	-	-	226,746	371,901	64.0%	416,612	12.0%
FY17 Debt Service	-	-	-	-	n/a	-	n/a
<b>Total Transfers to Other Funds</b>	<b>16,260,487</b>	<b>16,429,602</b>	<b>17,934,705</b>	<b>18,574,108</b>	<b>3.6%</b>	<b>16,437,583</b>	<b>-11.5%</b>

General Fund Non-Departmental (990) Expenditures  
Financial Plan for FY2018

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Non-Departmental Projects:</b>							
Broadband Feasibility Study	-	-	-	20,000	n/a	-	-100.0%
Motor Pool	52,500	45,102	51,533	80,233	55.7%	82,993	3.4%
GIS Upgrade	13,000	13,000	13,000	-	-100.0%	-	n/a
Three Rivers Legal Service	2,000	2,000	-	-	n/a	-	n/a
F/S Loc & Deployment Study	-	32,623	-	-	n/a	-	n/a
Unemployment Comp	21,467	6,516	21,789	22,005	1.0%	22,220	1.0%
Guide to Greater Gainesville	-	40,000	-	-	n/a	-	n/a
Freedom in Motion	-	14,976	36,000	36,000	0.0%	36,000	0.0%
Reichert House Inc.	-	-	10,000	-	-100.0%	-	n/a
Allowance for Annexation	17,920	3,750	17,920	17,920	0.0%	17,920	0.0%
Community Food Center	-	-	-	75,000	n/a	-	-100.0%
Active Streets	15,000	10,949	15,000	15,000	0.0%	15,000	0.0%
Elections	229,713	106,527	245,101	245,101	0.0%	245,101	0.0%
Property Insurance Premium	554,924	554,611	587,665	587,665	0.0%	587,665	0.0%
Casualty Insurance Premium	650,696	688,130	624,317	643,249	3.0%	655,427	1.9%
Allowance for Boards	33,688	21,188	42,063	43,663	3.8%	43,663	0.0%
Lobbyist Contract	150,000	140,500	152,748	165,748	8.5%	165,748	0.0%
Uncollectible Receivable	35,000	263	27,706	35,000	26.3%	35,000	0.0%
Alachua Co Street Lights	1,151,397	1,025,739	1,173,274	1,196,739	2.0%	1,220,674	2.0%
Early Learning Coalition	65,000	48,729	65,000	65,000	0.0%	65,000	0.0%
Development Svcs. Center	-	37,950	-	-	n/a	-	n/a
Stop the Violence Contrib.	2,500	2,500	2,500	2,500	0.0%	2,500	0.0%
Diversity Hiring Study	-	18,000	-	-	n/a	-	n/a
Meridian Match	-	-	-	100,000	n/a	-	-100.0%
Bread of the Mighty Food Bank	-	-	-	50,000	n/a	-	-100.0%
Homeless Respite Program	5,200	-	5,200	-	-100.0%	-	n/a
Blue Ribbon Committee	-	59,936	-	-	n/a	-	n/a
Boys & Girls Club	4,500	-	-	-	n/a	-	n/a
Bike Events Contribution	5,000	-	-	-	n/a	-	n/a
MuniCode Language Review	-	-	10,000	-	-100.0%	-	n/a
Parent Empowerment	35,000	30,000	35,000	35,000	0.0%	35,000	0.0%
Florida Inst. Comm. PR	50,000	50,000	-	-	n/a	-	n/a
Contingencies	44,765	9,005	344,765	359,006	4.1%	1,645,492	358.3%
Transfers to Other Fds (990)	16,045,569	16,429,602	17,934,705	18,574,108	3.6%	16,437,583	-11.5%
<b>Total Non-Departmental</b>	<b>19,184,839</b>	<b>19,391,594</b>	<b>21,415,286</b>	<b>22,368,937</b>	<b>4.5%</b>	<b>21,312,986</b>	<b>-4.7%</b>



**Special Revenue Funds** are used to account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are restricted to expenditures for specific purposes.

Special Revenue Funds		
Grant Funds	Trust Funds	Miscellaneous
Community Development Block Grant	Evergreen Cemetery	GEZDA
Urban Development Action Grant	School Crossing Guard	Cultural and Nature Projects
Home Investment Partnership Grant	Arts in Public Places	State & Federal Law Enforcement Contraband Forfeiture
American Recovery & Reinvestment Act	Downtown Redevelopment Tax Increment	Police Billable Overtime
Miscellaneous Grants	Fifth Avenue Tax Increment	Community Redevelopment Agency
SHIP	College Park Tax Increment	Street, Sidewalk and Ditch Improvement
	Eastside Tax Increment	Economic Development
		Transportation Concurrency Exception Area
		Water/Wastewater Infrastructure
		Small Business Loan Fund
		Miscellaneous Special Revenue
		Tourist Product Development
		Tree Mitigation Fund

All Special Revenue Funds  
Summary of Revenues and Expenses

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	<b>\$ 28,542,500</b>	<b>\$ 28,542,500</b>	<b>\$ 31,094,961</b>	<b>\$ 31,667,502</b>	<b>10.9%</b>	<b>\$ 36,366,030</b>	<b>14.8%</b>
<b>Sources of Funds by Category:</b>							
Taxes	4,017,704	4,052,653	4,004,221	2,529,947	-37.6%	2,681,744	6.0%
Permits, Fees, Assessments	-	987,925	-	-	-100.0%	-	n/a
Intergovernmental	1,688,136	6,169,593	1,665,408	1,662,805	-73.0%	1,662,805	0.0%
Charges for Services	1,114,342	2,149,170	1,114,342	1,112,059	-48.3%	1,113,655	0.1%
Fines and Forfeitures	75,000	229,487	90,000	90,000	-60.8%	90,000	0.0%
Miscellaneous Revenues	366,128	1,410,804	372,222	386,450	-72.6%	386,450	0.0%
Transfers	4,468,506	4,971,545	4,773,710	5,186,230	4.3%	5,231,732	0.9%
<b>Total Sources</b>	<b>11,729,816</b>	<b>19,971,177</b>	<b>12,019,903</b>	<b>10,967,491</b>	<b>-45.1%</b>	<b>11,166,386</b>	<b>1.8%</b>
<b>Uses of Funds:</b>							
General Government	62,196	385,921	66,378	89,375	-76.8%	91,418	2.3%
Public Safety	1,696,616	2,963,555	1,273,255	962,535	-67.5%	972,252	1.0%
Physical Environment	-	(20,151)	-	-	-100.0%	-	n/a
Transportation	-	2,848,010	-	-	-100.0%	-	n/a
Economic Environment	7,554,099	6,046,817	7,522,889	2,674,607	-55.8%	2,712,983	1.4%
Human Services	177,425	178,398	169,635	194,644	9.1%	193,546	-0.6%
Cultural & Recreation	520,874	3,473,655	587,147	609,408	-82.5%	615,777	1.0%
Transfers to Other Funds	1,962,701	1,542,510	1,828,058	1,738,395	12.7%	1,328,098	-23.6%
<b>Total Uses</b>	<b>11,973,911</b>	<b>17,418,716</b>	<b>11,447,362</b>	<b>6,268,964</b>	<b>-64.0%</b>	<b>5,914,074</b>	<b>-5.7%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(244,095)</b>	<b>2,552,461</b>	<b>572,541</b>	<b>4,698,527</b>	<b>84.1%</b>	<b>5,252,312</b>	<b>11.8%</b>
<b>Ending Fund Balance</b>	<b>\$ 28,298,405</b>	<b>\$ 31,094,961</b>	<b>\$ 31,667,502</b>	<b>\$ 36,366,030</b>	<b>17.0%</b>	<b>\$ 41,618,342</b>	<b>14.4%</b>

**Gainesville Enterprise Zone Development Agency**  
**Fund 101**

**Description:** The Gainesville Enterprise Zone Development Agency (GEZDA) Fund is used to account for the objectives and purposes of the GEZDA.

**Funding Source:** The City of Gainesville initial funding to support GEZDA came from the Economic Development Special Revenue Fund.

**Legal Basis:** The City Commission adopted an ordinance creating GEZDA pursuant to FS 290.0056.

**Fund Balance:** There is no planned activity in this fund. The fund balance continues to earn interest until this funding is needed.

The fund balance within this fund is restricted.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 5,309	\$ 5,309	\$ 5,411	\$ 5,513	1.9%	\$ 5,615	1.9%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	102	107	102	102	0.0%	102	0.0%
<b>Total Sources</b>	<b>102</b>	<b>107</b>	<b>102</b>	<b>102</b>	<b>0.0%</b>	<b>102</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Economic Environment:							
Program Expenditures	-	-	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>102</b>	<b>107</b>	<b>102</b>	<b>102</b>	<b>0.0%</b>	<b>102</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 5,411</b>	<b>\$ 5,416</b>	<b>\$ 5,513</b>	<b>\$ 5,615</b>	<b>1.9%</b>	<b>\$ 5,717</b>	<b>1.8%</b>

**Community Development Block Grant**

**Fund 102**

**Description:** The Community Development Block Grant (CDBG) is used to maintain unique accounting requirements for Federal funds being used to refurbish and rehabilitate deteriorated neighborhoods.

**Funding Source:** The City of Gainesville receives an allocation from HUD for local community development, housing activities and public services. A portion of these funds is set-aside for City projects. Another portion is made available to non-profit outside organizations and other public agencies through a competitive process that involves review and recommendations by the Citizens Advisory Committee for Community

**Legal Basis:** Each year the City Commission approves this allocation. Resources in this fund are restricted based on laws and regulations.

**Fund Balance:** There are no significant changes in fund balance.

The fund balance within this fund is restricted.

	FY2016		FY2017		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	FY2018 Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 172,462	\$ 172,462	\$ 172,462	\$ 172,462	0.0%	\$ 134,113	-22.2%	
<b>Sources of Funds:</b>								
Intergovernmental:								
CDBG Federal Entitlement	1,232,308	956,388	1,211,681	1,211,681	0.0%	1,211,681	0.0%	
<b>Total Sources</b>	<b>1,232,308</b>	<b>956,388</b>	<b>1,211,681</b>	<b>1,211,681</b>	<b>0.0%</b>	<b>1,211,681</b>	<b>0.0%</b>	
<b>Uses of Funds:</b>								
Public Safety:								
Code Enforcement Division	198,695	199,928	198,695	246,186	23.9%	254,307	3.3%	
Economic Environment:								
Block Grant Administration	246,461	206,704	229,402	214,180	-6.6%	216,560	1.1%	
Housing Program Delivery	320,037	254,637	174,635	354,999	103.3%	360,628	1.6%	
City Housing Programs	274,215	145,573	426,380	225,030	-47.2%	222,900	-0.9%	
Human Services:								
Cold Weather Shelter	25,000	25,000	25,000	25,000	0.0%	25,000	0.0%	
Human Services Grants	152,425	109,071	144,635	169,644	17.3%	168,546	-0.6%	
Transfers:								
POB-S2003a Debt Svc (226)	15,475	15,475	12,934	14,991	15.9%	16,089	7.3%	
<b>Total Uses</b>	<b>1,232,308</b>	<b>956,388</b>	<b>1,211,681</b>	<b>1,250,030</b>	<b>3.2%</b>	<b>1,264,030</b>	<b>1.1%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	-	(0)	-	(38,349)	n/a	(52,349)	36.5%	
					n/a			
<b>Ending Fund Balance</b>	<b>\$ 172,462</b>	<b>\$ 172,462</b>	<b>\$ 172,462</b>	<b>\$ 134,113</b>	<b>-22.2%</b>	<b>\$ 81,764</b>	<b>-39.0%</b>	

<b>FY2017 Revenue</b>	\$ 689,968
<b>FY2017 Expenditures</b>	(689,968)
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>172,462</u>

**Urban Development Action Grant Fund**  
**Fund 103**

**Description:** The Urban Development Action Grant Fund is used to account for loans made to a local developer for construction of a downtown parking garage. The loan is to be repaid based on provisions of an agreement.

**Funding Source:** The City of Gainesville acquired a grant from the U.S. Department of Housing and Urban Development in 1987 to provide a loan for the construction of a parking garage. The July 1989 grant closeout agreement states that any income received after the completion of the original project shall be used only for activities eligible under Title I of the Housing and Community Development Act of 1974.

**Legal Basis:** The City Commission adopted the recommendation of the East Gainesville SPROUT Task Force to allocate the remaining UDAG revenue for Depot Park recreation facilities per agenda item #050705.

**Fund Balance:** This fund is slowly recovering from the economic downturn and loss of investments in previous years.  
  
The fund balance within this fund is assigned.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 1,087,287	\$ 1,087,287	\$ (55,156)	\$ (55,156)	0.0%	\$ (55,156)	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Loan Interest	-	-	-	-	n/a	-	n/a
Loan Principal	-	-	-	-	n/a	-	n/a
<b>Total Sources</b>	-	-	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
Cultural & Recreation:							
Depot Park Recreation	-	1,142,443	-	-	n/a	-	n/a
<b>Total Uses</b>	-	1,142,443	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	(1,142,443)	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ 1,087,287	\$ (55,156)	\$ (55,156)	\$ (55,156)	0.0%	\$ (55,156)	0.0%

<b>FY2017 Revenue</b>	\$ 24,500
<b>FY2017 Expenditures</b>	-
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>(30,656)</u>

HOME Fund  
Fund 104

**Description:** The HOME Fund is used to maintain unique accounting requirements for HOME Investment Partnerships Program Grant funds. This program was created under Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990.

**Funding Source:** The City of Gainesville receives an allocation from HUD for local community development, housing activities and public services. A portion of these funds is set-aside for City projects. Another portion is made available to non-profit outside organizations and other public agencies through a competitive process that involves review and recommendations by the Citizens Advisory Committee for Community

**Legal Basis:** Each year the City Commission approves this allocation. Resources in this fund are restricted based on laws and regulations.

**Fund Balance:** There are no significant changes in fund balance.  
  
The fund balance within this fund is restricted.

	FY2016		FY2017		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	FY2018 Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 98,595	\$ 98,595	\$ 98,595	\$ 98,595	0.0%	\$ 104,827	6.3%	
<b>Sources of Funds:</b>								
Intergovernmental Revenue								
Federal Grant	450,828	854,734	448,727	451,124	0.5%	451,124	0.0%	
<b>Total Sources</b>	<b>450,828</b>	<b>854,734</b>	<b>448,727</b>	<b>451,124</b>	<b>0.5%</b>	<b>451,124</b>	<b>0.0%</b>	
<b>Uses of Funds:</b>								
Economic Environment:								
Block Grant Administration	42,755	47,501	42,160	53,556	27.0%	54,596	1.9%	
City Housing Programs	314,122	730,810	307,546	286,224	-6.9%	286,633	0.1%	
CHDO Operating Expenses	15,000	-	9,000	-	-100.0%	-	n/a	
CHDO Housing Programs	67,624	65,096	67,309	102,669	52.5%	102,669	0.0%	
Other Projects	9,000	9,000	20,000	-	-100.0%	-	n/a	
Transfers to Other Funds:								
POB-S2003a Debt Svc (226)	2,327	2,327	2,712	2,443	-9.9%	2,622	7.3%	
<b>Total Uses</b>	<b>450,828</b>	<b>854,734</b>	<b>448,727</b>	<b>444,892</b>	<b>-0.9%</b>	<b>446,520</b>	<b>0.4%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	-	0	-	6,232	n/a	4,604	-26.1%	
<b>Ending Fund Balance</b>	<b>\$ 98,595</b>	<b>\$ 98,595</b>	<b>\$ 98,595</b>	<b>\$ 104,827</b>	<b>6.3%</b>	<b>\$ 109,431</b>	<b>4.4%</b>	

<b>FY2017 Revenue</b>	\$ 370,495
<b>FY2017 Expenditures</b>	(370,495)
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>98,595</u>

**Cultural Affairs Fund  
Fund 107**

**Description:** The Cultural Affairs Fund is used to account for revenues and expenditures associated with various cultural and special event activities provided for the benefit of City residents.

**Funding Source:** Financing is provided by various charges for services and miscellaneous revenue sources.

**Legal Basis:** Each year the City Commission approves this allocation. Resources in this fund are restricted for expenditures related to special events per Resolution # 100962.

**Fund Balance:** Fund Balance in this fund is used to continue to run established programs or to start new programs. The increase in fund balance is from decreased expenditures in this fund as changes are being made.  
The fund balance within this fund is committed.

	FY2016		FY2017		FY2018		% Change	% Change
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to	FY2019 Plan	FY18 to	FY19
					FY18			
<b>Beginning Fund Balance</b>	\$ 100,760	\$ 100,760	\$ 89,768	\$ 116,364	29.6%	\$ 180,544	55.2%	
<b>Sources of Funds:</b>								
Charges for Services:								
Ticket Sales	309,483	277,924	309,483	309,483	0.0%	309,483	0.0%	
Registration Fees	130,033	138,967	130,033	120,033	-7.7%	120,033	0.0%	
Rental Income	12,000	12,358	12,000	12,000	0.0%	12,000	0.0%	
Miscellaneous Revenues:								
Other Contributions	45,130	41,756	45,130	45,130	0.0%	45,130	0.0%	
Gain/Loss on Investments	6,094	3,395	12,188	24,376	100.0%	24,376	0.0%	
<b>Total Sources</b>	<b>502,740</b>	<b>474,400</b>	<b>508,834</b>	<b>511,022</b>	<b>0.4%</b>	<b>511,022</b>	<b>0.0%</b>	
<b>Uses of Funds:</b>								
Cultural & Recreation:								
Hoggetowne Medieval Faire	308,775	321,245	308,775	308,775	0.0%	308,775	0.0%	
Tench Building	2,000	348	2,000	2,000	0.0%	2,000	0.0%	
Downtown Plaza Events	6,000	-	6,000	6,000	0.0%	6,000	0.0%	
Downtown Arts Festival	87,435	81,632	87,435	87,435	0.0%	87,435	0.0%	
Juried Exhibitions	4,000	-	4,000	4,000	0.0%	4,000	0.0%	
Jazz Festival	-	3,104	-	-	n/a	-	n/a	
Cultural Operations	107,664	75,710	69,969	66,969	-4.3%	69,441	3.7%	
Transfers to Other Funds:								
POB-S2003a Debt Svc (226)	3,372	-	4,059	3,753	-7.5%	4,028	7.3%	
Misc Grants Fund (115)	-	3,104	-	-	n/a	-	n/a	
Misc Spec. Rev Fund (123)	-	250	-	-	n/a	-	n/a	
<b>Total Uses</b>	<b>519,246</b>	<b>485,392</b>	<b>482,238</b>	<b>478,932</b>	<b>-0.7%</b>	<b>481,679</b>	<b>0.6%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	(16,506)	(10,992)	26,596	32,090	20.7%	29,343	-8.6%	
<b>Ending Fund Balance</b>	<b>\$ 67,748</b>	<b>\$ 89,768</b>	<b>\$ 116,364</b>	<b>\$ 180,544</b>	<b>55.2%</b>	<b>\$ 209,887</b>	<b>16.3%</b>	

<b>FY2017 Revenue</b>	<b>\$ 420,332</b>
<b>FY2017 Expenditures</b>	<b>(433,544)</b>
<b>Previously Appropriated Funds</b>	<b>(8,048)</b>
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>68,508</b>

**State Law Enforcement Contraband Forfeiture Fund**  
**Fund 108**

Description: The State Law Enforcement Contraband Forfeiture Fund is used to account for law enforcement related projects funded by the proceeds from confiscated property.

Funding Source: Sources in this fund are proceeds from confiscated property. Florida State Law forbids anticipation of forfeiture funds for budget purposes, which is why no budgeted expenditures are shown.

Legal Basis: Florida Statutes, sections 932.701 through 932.704

Fund Balance: The use of fund balance is restricted by Florida Statutes, section 932.701 and is approved by the City Commission on a case-by-case basis.

The fund balance within this fund is restricted.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 123,815	\$ 123,815	\$ 162,976	\$ 162,976	0.0%	\$ 162,976	0.0%
<b>Sources of Funds:</b>							
Fines and Forfeitures:							
State Confiscated Property	-	45,190	-	-	n/a	-	n/a
Miscellaneous Revenues:							
Proceeds-Surplus Equip	-	5,734	-	-	n/a	-	n/a
Gain/Loss on Investments	-	4,248	-	-	n/a	-	n/a
<b>Total Sources</b>	-	<b>55,172</b>	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
Public Safety:							
Police Explorers h123	-	4,060	-	-	n/a	-	n/a
Summer Heatwa h126	-	11,149	-	-	n/a	-	n/a
Reichert House	-	802	-	-	n/a	-	n/a
<b>Total Uses</b>	-	<b>16,011</b>	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	39,161	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	<b>\$ 123,815</b>	<b>\$ 162,976</b>	<b>\$ 162,976</b>	<b>\$ 162,976</b>	<b>0.0%</b>	<b>\$ 162,976</b>	<b>0.0%</b>

<b>FY2017 Revenue</b>	<b>\$ 20,709</b>
<b>FY2017 Expenditures</b>	<b>(4,447)</b>
<b>Previously Appropriated Funds</b>	<b>-</b>
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>179,238</b>



**Federal Law Enforcement Contraband Forfeiture Fund**  
**Fund 109**

**Description:** The Federal Law Enforcement Contraband Forfeiture Fund is used to account for law enforcement related projects funded by the proceeds from confiscated property.

**Funding Source:** Sources in this fund are proceeds from confiscated property. Federal Law forbids anticipation of forfeiture funds for budget purposes, which is why no budgeted expenditures are shown

**Legal Basis:** USC 21 SS 881 and U.S. Department of Justice, Guide to Equitable Sharing of Federally Forfeited Property for State and Local Law Enforcement Agencies.

**Fund Balance:** The use of fund balance is restricted per legal basis and is approved by the City Commission on a case-by-case basis.

The fund balance within this fund is restricted.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 1,476,285	\$ 1,476,285	\$ 1,351,224	\$ 1,162,158	-14.0%	\$ 1,162,158	0.0%
<b>Sources of Funds:</b>							
Fines and Forfeitures:							
Federal Confiscated Property	-	24,975	-	-	n/a	-	n/a
Federal Forfeiture	-	106,088	-	-	n/a	-	n/a
<b>Total Sources</b>	-	<b>131,063</b>	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Uses of Funds:</b>							
Public Safety:							
Joint Aviation Unit	83,799	59,285	75,000	-	-100.0%	-	n/a
Mounted Unit	67,499	48,712	47,000	-	-100.0%	-	n/a
Police Beat Show	-	45,375	49,500	-	-100.0%	-	n/a
Black on Black Crime Task Force	-	25,000	-	-	n/a	-	n/a
Bulletproof Vests	-	56,348	17,566	-	-100.0%	-	n/a
SID Nextel Communications	-	4,818	-	-	n/a	-	n/a
Banks Building Rehb	-	3,424	-	-	n/a	-	n/a
Federal Forfeiture Equipment	-	13,412	-	-	n/a	-	n/a
Transfers:							
Misc Grants (115)	-	(250)	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>151,298</b>	<b>256,124</b>	<b>189,066</b>	-	<b>-100.0%</b>	-	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	(151,298)	(125,061)	(189,066)	-	-100.0%	-	n/a
<b>Ending Fund Balance</b>	<b>\$ 1,324,987</b>	<b>\$ 1,351,224</b>	<b>\$ 1,162,158</b>	<b>\$ 1,162,158</b>	<b>0.0%</b>	<b>\$ 1,162,158</b>	<b>0.0%</b>
<b>FY2017 Revenue</b>				<b>\$ 32,254</b>			
<b>FY2017 Expenditures</b>				<b>(244,363)</b>			
<b>Previously Appropriated Funds</b>				<b>-</b>			
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>				<b>1,139,115</b>			

**Police Billable Overtime Fund**  
**Fund 110**

**Description:** The Police Billable Overtime Fund is used to account for revenues and expenditures associated with billable overtime that the Police Department performs outside of their regular duties both for City events and non-City events.

**Funding Source:** Sources in this fund are from the fees the City charges outside entities for services of the Police Force off duty. Fees are set with the intent to cover variable costs including overtime pay and benefits.

**Legal Basis:** This fund was started in 2008 to track revenues and expenditures associated with this function. Resources in this fund are restricted for billable overtime expenditures per Resolution # 100962.

**Fund Balance:** The fund balance changes reflect charges for services being budgeted higher than uses.

The fund balance within this fund is committed.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 2,244	\$ 2,244	\$ 6,951	\$ 15,833	127.8%	\$ 15,833	0.0%
<b>Sources of Funds:</b>							
Charges for Services:							
Billable Overtime	658,632	629,757	658,632	666,349	1.2%	667,945	0.2%
<b>Total Sources</b>	<b>658,632</b>	<b>629,757</b>	<b>658,632</b>	<b>666,349</b>	<b>1.2%</b>	<b>667,945</b>	<b>0.2%</b>
<b>Uses of Funds:</b>							
Public Safety:							
City Events	124,934	93,885	124,934	124,934	0.0%	124,934	0.0%
Non-City Events	509,093	531,164	524,816	541,415	3.2%	543,011	0.3%
<b>Total Uses</b>	<b>634,027</b>	<b>625,049</b>	<b>649,750</b>	<b>666,349</b>	<b>2.6%</b>	<b>667,945</b>	<b>0.2%</b>
<b>Planned addition to (appropriation of) fund balance</b>	24,605	4,707	8,882	-	-100.0%	-	n/a
<b>Ending Fund Balance</b>	<b>\$ 26,849</b>	<b>\$ 6,951</b>	<b>\$ 15,833</b>	<b>\$ 15,833</b>	<b>0.0%</b>	<b>\$ 15,833</b>	<b>0.0%</b>

<b>FY2017 Revenue</b>	<b>\$ 271,067</b>
<b>FY2017 Expenditures</b>	<b>(410,745)</b>
<b>Previously Appropriated Funds</b>	<b>-</b>
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>(132,727)</b>

**Community Redevelopment Agency Fund**

**Fund 111**

**Description:** The Community Redevelopment Agency (CRA) Fund is used to account for the operation of the Community Redevelopment Agency.

**Funding Source:** This fund is primarily funded by tax increment revenues which were created for the purpose of carrying out community redevelopment activities. CRA's Administrative Policy & Procedures for Financial, Budget & Debt Policies states that CRA's budget goal for operational expenses will not exceed 25% of the tax increment from each trust fund individually and in the aggregate.

**Legal Basis:** Chapter 163, Florida Statutes and the Community Redevelopment Agency was established by Ordinance #4074 on May 8, 1995.

**Fund Balance:** This fund is slowly recovering from the economic downturn and loss of investments in previous years.

The fund balance within this fund is restricted.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ (1,730,900)	\$ (1,730,900)	\$ (1,502,959)	\$ (1,329,843)	-11.5%	\$ (1,235,565)	-7.1%
<b>Sources of Funds:</b>							
Transfers From:							
Downtown Redev Trust	611,256	602,895	607,718	607,718	0.0%	607,718	0.0%
Fifth Ave Redev Trust	264,557	229,961	258,702	234,202	-9.5%	258,702	10.5%
College Park/Univ Hgts	636,219	454,986	503,862	503,862	0.0%	503,862	0.0%
Eastside Trust	185,110	170,444	174,227	174,227	0.0%	174,227	0.0%
<b>Total Sources</b>	<b>1,697,142</b>	<b>1,458,286</b>	<b>1,544,509</b>	<b>1,520,009</b>	<b>-1.6%</b>	<b>1,544,509</b>	<b>1.6%</b>
<b>Uses of Funds:</b>							
General Government:							
City Attorney	62,196	65,733	66,378	76,779	15.7%	78,822	2.7%
Economic Environment:							
CRA Administration	1,234,692	1,008,676	880,593	984,940	11.8%	1,002,452	1.8%
CRA Notes/Loans	377,286	133,054	399,882	342,579	-14.3%	354,936	3.6%
Transfers to:							
POB-S2003a Debt Svc (226)	22,882	22,882	24,540	21,433	-12.7%	23,003	7.3%
<b>Total Uses</b>	<b>1,697,056</b>	<b>1,230,345</b>	<b>1,371,393</b>	<b>1,425,731</b>	<b>4.0%</b>	<b>1,459,213</b>	<b>2.3%</b>
<b>Planned addition to (appropriation of) fund balance</b>	86	227,941	173,116	94,278	-45.5%	85,296	-9.5%
<b>Ending Fund Balance</b>	<b>\$ (1,730,814)</b>	<b>\$ (1,502,959)</b>	<b>\$ (1,329,843)</b>	<b>\$ (1,235,565)</b>	<b>-7.1%</b>	<b>\$ (1,150,269)</b>	<b>-6.9%</b>

<b>FY2017 Revenue</b>	\$ 1,194,780
<b>FY2017 Expenditures</b>	(911,081)
<b>Previously Appropriated Funds</b>	<u>(156,495)</u>
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>(1,375,755)</b>

**Street, Sidewalk and Ditch Improvement Fund**  
**Fund 113**

**Description:** The Street, Sidewalk and Ditch Improvement fund is used to account for the provisions and financing of paving and ditch improvement projects.

**Funding Source:** Financing is provided by assessments levied against property owners in a limited geographical area as improvement projects are approved.

**Legal Basis:** Florida Statutes, Chapter 170 empowers a municipality to levy and collect special assessments for this and similar public improvements.

**Fund Balance:** This fund balance will be used for future street, sidewalk and/or ditch improvements as approved by the City Commission.

The fund balance within this fund is restricted.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 173,750	\$ 173,750	\$ 179,811	\$ 183,211	1.9%	\$ 186,611	1.9%
<b>Sources of Funds:</b>							
Miscellaneous Revenue:							
Special Assessments	1,000	-	1,000	1,000	0.0%	1,000	0.0%
Interest Special Assessments	400	848	400	400	0.0%	400	0.0%
Investment Income	2,000	5,213	2,000	2,000	0.0%	2,000	0.0%
<b>Total Sources</b>	<b>3,400</b>	<b>6,061</b>	<b>3,400</b>	<b>3,400</b>	<b>0.0%</b>	<b>3,400</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Transportation:							
Street & Sidewalk Projects	-	-	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>3,400</b>	<b>6,061</b>	<b>3,400</b>	<b>3,400</b>	<b>0.0%</b>	<b>3,400</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 177,150</b>	<b>\$ 179,811</b>	<b>\$ 183,211</b>	<b>\$ 186,611</b>	<b>1.9%</b>	<b>\$ 190,011</b>	<b>1.8%</b>

<b>FY2017 Revenue</b>	<b>\$ 1,026</b>
<b>FY2017 Expenditures</b>	<b>-</b>
<b>Previously Appropriated Funds</b>	<b>-</b>
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>180,837</b>

**Economic Development Fund**  
**Fund 114**

**Description:** The Economic Development Fund is used to account for revenue and expenditures made to promote economic development. Includes operating expense and rental revenue generated by Gainesville Technology Incubator (GTEC) facility.

**Funding Source:** Sources in this fund are from GTEC facility rentals. In FY14, the GTEC facility management was transferred through contract to Santa Fe College.

**Legal Basis:** Resolution #100962, which requires that these special revenue funds may only be used to report proceeds from specific revenue sources that are restricted or committed for specified purposes.

**Fund Balance:** There are no significant changes in fund balance.

The fund balance within this fund is committed.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 340,047	\$ 340,047	\$ 336,865	\$ 336,865	0.0%	\$ 336,865	0.0%
<b>Sources of Funds:</b>							
Miscellaneous Revenue:							
Investment Income	-	9,382	-	-	n/a	-	n/a
Transfers from:							
General Fund (001)	50,000	50,000	12,000	12,000	0.0%	12,000	0.0%
<b>Total Sources</b>	<b>50,000</b>	<b>59,382</b>	<b>12,000</b>	<b>12,000</b>	<b>0.0%</b>	<b>12,000</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Economic Environment:							
Technological Incubator	50,000	62,564	12,000	12,000	0.0%	12,000	0.0%
<b>Total Uses</b>	<b>50,000</b>	<b>62,564</b>	<b>12,000</b>	<b>12,000</b>	<b>0.0%</b>	<b>12,000</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	(3,182)	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	<b>\$ 340,047</b>	<b>\$ 336,865</b>	<b>\$ 336,865</b>	<b>\$ 336,865</b>	<b>0.0%</b>	<b>\$ 336,865</b>	<b>0.0%</b>

<b>FY2017 Revenue</b>	<b>\$ 11,690</b>
<b>FY2017 Expenditures</b>	<b>(20,326)</b>
<b>Previously Appropriated Funds (includes SFC Contract Obligations)</b>	<b>(268,454)</b>
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>59,774</b>

Miscellaneous Grants Fund  
Fund 115

**Description:** The Miscellaneous Grants Fund is used to account for a large number of miscellaneous gifts and grants, which are single purpose in nature and require minimal special accounting features.

**Funding Source:** Sources in this fund are from various grants; federal, state and local agencies. Appropriations do not occur until the grant has been awarded.

**Legal Basis:** Each grant received is approved by the City Commission and the budgets are not recognized until the grants are officially received.

**Fund Balance:** The change in fund balance is due to the timing of grant revenues and expenditures.

The fund balance within this fund is restricted.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 817,881	\$ 817,881	\$ 788,171	\$ 602,427	-23.6%	\$ 602,427	0.0%	
<b>Sources of Funds:</b>								
Intergovernmental:								
Federal Grants	-	1,366,146	-	-	n/a	-	n/a	
State Grants	-	2,576,424	-	-	n/a	-	n/a	
Miscellaneous Revenue:								
Contribution Cultural Events	-	8	-	-	n/a	-	n/a	
Transfers from:								
General Fund (001)	-	191,766	-	-	n/a	-	n/a	
CIRB of 2005 (335)	-	162,334	-	-	n/a	-	n/a	
CIRB of 2014 (354)	-	196,733	-	-	n/a	-	n/a	
Cultural Affairs Fund (107)	-	3,104	-	-	n/a	-	n/a	
Federal L.E.C.F. (109)	-	(250)	-	-	n/a	-	n/a	
Misc Special Revenue(123)	-	47,307	-	-	n/a	-	n/a	
Stormwater Capital (414)	-	(8,756)	-	-	n/a	-	n/a	
Tourist Product Dev (130s)	-	30,000	-	-	n/a	-	n/a	
<b>Total Sources</b>	-	<b>4,564,817</b>	-	-	n/a	-	n/a	
<b>Uses of Funds:</b>								
General Government:								
Facilities Mgmt Grants	-	300,000	-	-	n/a	-	n/a	
Public Safety:								
GPD Grants	440,784	1,083,950	185,744	-	-100.0%	-	n/a	
GFR Grants	221,812	542,010	-	-	n/a	-	n/a	
Transportation:								
Public Works Grants	-	2,121,405	-	-	n/a	-	n/a	
Economic Environment:								
Neighborhood Impr Grants	-	-	-	-	n/a	-	n/a	
Cultural & Recreation:								
PRCA Grants	-	546,351	-	-	n/a	-	n/a	
Transfer to:								
General Fund (001)	-	806	-	-	n/a	-	n/a	
<b>Total Uses</b>	<b>662,596</b>	<b>4,594,523</b>	<b>185,744</b>	-	<b>-100.0%</b>	-	<b>n/a</b>	
<b>Planned addition to (appropriation of) fund balance</b>	(662,596)	(29,706)	(185,744)	-	-100.0%	-	n/a	
<b>Ending Fund Balance</b>	\$ 155,285	\$ 788,171	\$ 602,427	\$ 602,427	0.0%	\$ 602,427	0.0%	

<b>FY2017 Revenue</b>	\$ 2,816,922
<b>FY2017 Expenditures</b>	(2,817,741)
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>787,352</u>

\* Revenues associated with some grants are done by reimbursement after the expenditures are made. This results in timing issues.

**Transportation Concurrency Exception Area Fund**  
**Fund 116**

**Description:** The Transportation Concurrency Exception Area (TCEA) Fund is used to account for revenue and expenditures generated in connection with transportation improvements made in conjunction with new developments.

**Funding Source:** Funds are provided by real estate developers to mitigate the development's impact on transportation. Appropriations do not occur until the agreements have been finalized.

**Legal Basis:** Ordinance #981310 adopted December 13, 1999.

**Fund Balance:** There are no significant changes in fund balance.

The fund balance within this fund is restricted.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 4,176,601	\$ 4,176,601	\$ 4,209,561	\$ 4,366,407	3.7%	\$ 4,401,407	0.8%
<b>Sources of Funds:</b>							
Charges for Services:							
Trans Concurrency Dev	-	357,177	-	-	n/a	-	n/a
Trans Mobility Program	-	470,562	-	-	n/a	-	n/a
Miscellaneous Revenue:							
Investment Income	32,960	86,402	32,960	35,000	6.2%	35,000	0.0%
<b>Total Sources</b>	<b>32,960</b>	<b>914,141</b>	<b>32,960</b>	<b>35,000</b>	<b>6.2%</b>	<b>35,000</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Transportation:							
TCEA Projects	-	724,336	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>724,336</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>32,960</b>	<b>189,806</b>	<b>32,960</b>	<b>35,000</b>	<b>6.2%</b>	<b>35,000</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 4,209,561</b>	<b>\$ 4,366,407</b>	<b>\$ 4,242,521</b>	<b>\$ 4,401,407</b>	<b>3.7%</b>	<b>\$ 4,436,407</b>	<b>0.8%</b>

<b>FY2017 Revenue</b>	<b>\$ 333,318</b>
<b>FY2017 Expenditures</b>	<b>(725,943)</b>
<b>Previously Appropriated Funds</b>	<b>(3,058,191)</b>
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>915,591</b>

**Water/Wastewater Infrastructure Fund**

**Fund 117**

**Description:** The Water/Wastewater Infrastructure Fund is used to account for surcharge collections and interest earnings which are to be expended on related infrastructure improvements for water and wastewater.

**Funding Source:** For FY14, sources in this fund were half of the collections on surcharges for water and wastewater. During FY15, the surcharges were eliminated and the remaining fund balance was allocated to appropriate projects. Starting in FY16, this program was re-established with a hundred percent of surcharge revenue being deposited into this fund.

**Legal Basis:** Resolution #160146 specifies that expenditures will be based on: 60% - Single Units/Neighborhood Extensions, 15% - Affordable Housing, 10% - Public Health, Safety, Environmental & 15% for Program

**Fund Balance:** There are no significant changes in fund balance.

The fund balance within this fund is committed.

	FY2016		FY2017		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	FY2018 Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 420,941	\$ 420,941	\$ 718,913	\$ 968,913	34.8%	\$ 1,218,913	25.8%	
<b>Sources of Funds:</b>								
Miscellaneous Revenue:								
Investment Income	-	21,125	-	-	n/a	-	n/a	
Transfers from:								
GRU	250,000	256,696	250,000	250,000	0.0%	250,000	0.0%	
<b>Total Sources</b>	<b>250,000</b>	<b>277,821</b>	<b>250,000</b>	<b>250,000</b>	<b>0.0%</b>	<b>250,000</b>	<b>0.0%</b>	
<b>Uses of Funds:</b>								
Physical Environment:								
Programmed Extension	-	(20,306)	-	-	n/a	-	n/a	
One-Stop Center	-	154	-	-	n/a	-	n/a	
<b>Total Uses</b>	<b>-</b>	<b>(20,151)</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>	
<b>Planned addition to (appropriation of) fund balance</b>	<b>250,000</b>	<b>297,972</b>	<b>250,000</b>	<b>250,000</b>	<b>0.0%</b>	<b>250,000</b>	<b>0.0%</b>	
<b>Ending Fund Balance</b>	<b>\$ 670,941</b>	<b>\$ 718,913</b>	<b>\$ 968,913</b>	<b>\$ 1,218,913</b>	<b>25.8%</b>	<b>\$ 1,468,913</b>	<b>20.5%</b>	

<b>FY2017 Revenue</b>	<b>\$ 190,546</b>
<b>FY2017 Expenditures</b>	<b>(1,985)</b>
<b>Previously Appropriated Funds</b>	<b>-</b>
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>907,474</b>



**Supportive Housing Investment Partnership Fund**  
**Fund 119**

Description: The Supportive Housing Investment Partnership (SHIP) Fund is used to account for documentary stamp proceeds from real estate transactions to be used as funding for the entitlement program.

Funding Source: This funding comes from the State of Florida. Appropriations do not occur until the grant has been awarded.

Legal Basis: Grant revenues are not recognized until the grants are received and approved by the City Commission.

Fund Balance: There are no significant changes in fund balance.

The fund balance within this fund is restricted.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 675,679	\$ 675,679	\$ 1,219,350	\$ 1,194,945	-2.0%	\$ 1,155,249	-3.3%
<b>Sources of Funds:</b>							
Intergovernmental:							
State Grant	-	622,618	-	-	n/a	-	n/a
Miscellaneous Revenue:							
Investment Income	-	21,128	-	-	n/a	-	n/a
Principal	-	16,608	-	-	n/a	-	n/a
<b>Total Sources</b>	-	<b>660,354</b>	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
Economic Environment:							
SHIP Programs	20,340	116,682	24,405	39,696	62.7%	40,875	3.0%
<b>Total Uses</b>	<b>20,340</b>	<b>116,682</b>	<b>24,405</b>	<b>39,696</b>	<b>62.7%</b>	<b>40,875</b>	<b>3.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	(20,340)	543,671	(24,405)	(39,696)	62.7%	(40,875)	3.0%
<b>Ending Fund Balance</b>	\$ 655,339	\$ 1,219,350	\$ 1,194,945	\$ 1,155,249	-3.3%	\$ 1,114,374	-3.5%

<b>FY2017 Revenue</b>	\$ 502,263
<b>FY2017 Expenditures</b>	(251,336)
<b>Previously Appropriated Funds</b>	(257,424)
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>1,212,853</u>

\* Revenues associated with some grants are done by reimbursement after the expenditures are made. This results in timing issues

Small Business Loan Fund

Fund 121

Description: The Small Business Loan Fund is used to account for revenue and expenditures associated with revolving loan funds to local small businesses.

Funding Source: The source for this fund is an insurance settlement associated with the United Gainesville Community Development Corporation in FY2005.

Legal Basis: This fund was established in 2005 for CDBG related activities. \$80,000 is seed funding budgeted to be transferred into this fund from General Fund in FY2018.

Fund Balance: There are no significant changes in fund balance.

The fund balance within this fund is restricted.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	Adopted	FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 71,201	\$ 71,201	\$ 71,201	\$ 21,201	\$ 21,201	-70.2%	\$ 1,201	-94.3%
<b>Sources of Funds:</b>								
Transfers:								
General Fund (001)	-	-	-	80,000	80,000	n/a	-	-100.0%
<b>Total Sources</b>	-	-	-	80,000	80,000	n/a	-	-100.0%
<b>Uses of Funds:</b>								
Economic Environment:								
Loans	-	-	-	100,000	100,000	n/a	-	n/a
Florida Institute of CR	-	-	50,000	-	-	n/a	-	n/a
<b>Total Uses</b>	-	-	50,000	100,000	100,000	n/a	-	-100.0%
<b>Planned addition to (appropriation of) fund balance</b>	-	-	(50,000)	(20,000)	(20,000)	n/a	-	-100.0%
<b>Ending Fund Balance</b>	\$ 71,201	\$ 71,201	\$ 21,201	\$ 1,201	\$ 1,201	-98.3%	\$ 1,201	0.0%

FY2017 Revenue	\$ -
FY2017 Expenditures	(50,000)
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>21,201</u>

**Miscellaneous Special Revenue Fund**  
**Fund 123**

**Description:** The Miscellaneous Special Revenue Fund is used to account for several miscellaneous programs that are of small dollar value and restricted to a specific project or activity.

**Funding Source:** Sources for the fund are only used on specified programs and expenditures. Appropriations do not occur until contracts or agreements have been executed and approved.

**Legal Basis:** The fund was established in FY2002 to account for special revenue projects.

**Fund Balance:** The change in fund balance is due to the timing of revenues and expenditures.

The fund balance within this fund have both assigned and restricted funds.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 1,153,596	1,153,596	\$ 950,299	\$ 875,008	-7.9%	\$ 795,178	-9.1%
<b>Sources of Funds:</b>							
Intergovernmental:							
Federal Grants	-	14,209	-	-	n/a	-	n/a
Grants-Other Local Units	-	24,230	-	-	n/a	-	n/a
LAA Specialty Vehicle Tag	5,000	4,860	5,000	-	-100.0%	-	n/a
County Contribution	-	390,397	-	-	n/a	-	n/a
School Board Contribution	-	74,283	-	-	n/a	-	n/a
Charges for Services:							
One-Stop (Utility Reimbrs)	-	121,831	-	-	n/a	-	n/a
Registration Fees	-	91,807	-	-	n/a	-	n/a
Law Enforcement Services	-	28,750	-	-	n/a	-	n/a
Fines & Forfeitures:							
Court Fines	50,000	36,634	50,000	50,000	0.0%	50,000	0.0%
Parking Fines	-	51	-	-	n/a	-	n/a
Miscellaneous:							
Interest on Investments	-	2,501	-	-	n/a	-	n/a
Rental of City Property	250,000	250,537	250,000	250,000	0.0%	250,000	0.0%
Litigation Settlement	-	50,000	-	-	n/a	-	n/a
Other Miscellaneous	-	780	-	-	n/a	-	n/a
Other Contributions	-	128,364	-	-	n/a	-	n/a
Transfer from:							
Cultural Affairs (107)	-	250	-	-	n/a	-	n/a
General Fund (001)	238,500	391,183	547,338	707,070	29.2%	566,243	-19.9%
Tourist Product Dev (124)	-	32,245	-	-	n/a	-	n/a
Tourist Product Dev (130s)	-	75,000	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>543,500</b>	<b>1,717,912</b>	<b>852,338</b>	<b>1,007,070</b>	<b>18.2%</b>	<b>866,243</b>	<b>-14.0%</b>

**Uses of Funds:**

General Government:

ADA Assessment	-	-	-	150,000	n/a	-	-100.0%
Citizen Centered G'ville Initiatives	-	35,702	-	-	n/a	-	n/a
Consulting-Legal Services	38,500	41,140	38,500	38,500	0.0%	38,500	0.0%
Hippodrome Rental	250,000	250,000	250,000	250,000	0.0%	250,000	0.0%
Pineridge	-	7,740	-	-	n/a	-	n/a
T.E.A.M.	-	12,449	-	12,596	n/a	12,596	0.0%

Public Safety:

GPD Projects	50,000	218,909	50,000	50,000	0.0%	50,000	0.0%
GFR Projects	-	21,324	-	-	n/a	-	n/a

Physical Environment:

Dignity Village Mgmnt	-	2,269	-	-	n/a	-	n/a
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Economic Environment:

Affordable Housing	-	5,615	-	-	n/a	-	n/a
Seed Fund Program	-	1,626	-	-	n/a	-	n/a

Miscellaneous Special Revenue Fund

Fund 123

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Uses of Funds:</b>							
Human Services:							
Homelessness Programs	200,000	1,063,378	508,838	505,974	-0.6%	515,147	1.8%
DOH Zika Funds	-	44,327	-	-	n/a	-	n/a
Cultural & Recreation:							
PRCA Projects	-	136,866	75,291	79,830	6.0%	82,506	3.4%
LAA Speciality License Tags	5,000	-	5,000	-	-100.0%	-	n/a
Transfers to:							
General Fund	-	31,891	-	-	n/a	-	n/a
Miscellaneous Grants (115)	-	47,307	-	-	n/a	-	n/a
Wild Spaces Public Places (346)	-	666	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>543,500</b>	<b>1,921,209</b>	<b>927,629</b>	<b>1,086,900</b>	<b>17.2%</b>	<b>948,749</b>	<b>-12.7%</b>
<b>Planned addition to (appropriation of) fund balance</b>							
	-	(203,297)	(75,291)	(79,830)	6.0%	(82,506)	3.4%
<b>Ending Fund Balance</b>	<b>\$ 1,153,596</b>	<b>950,299</b>	<b>\$ 875,008</b>	<b>\$ 795,178</b>	<b>-9.1%</b>	<b>\$ 712,672</b>	<b>-10.4%</b>

FY2017 Revenue	\$ 662,613
FY2017 Expenditures	(1,190,597)
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>422,315</b>

\* Revenues associated with some grants are done by reimbursement after the expenditures are made. This results in timing issues.

**Tourist Product Development Funds**  
**Fund 124,132,136, 137 ,138 &139**

**Description:** The Tourist Product Development Funds are used to account for Tourist Product Development tax dollars passed through from the County and awarded as grants to artistic, eco-tourism and new program projects that will promote tourism in the area.

**Funding Source:** Sources for the fund are received from Alachua County's Tourist Product Development tax dollars. Appropriations do not occur until the grant has been awarded.

**Legal Basis:** A new fund is created each year when the City receives the signed interlocal agreement from Alachua County. The County took control of this program's administration in FY16.

**Fund Balance:** The change in fund balance is due to the timing of grant revenues and expenditures.

The fund balance within this fund is restricted.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 231,432	\$ 231,432	\$ 89,547	\$ 89,547	0.0%	\$ 89,547	0.0%
<b>Sources of Funds:</b>							
Intergovernmental:							
County Contribution	-	651,450	-	-	n/a	-	n/a
<b>Total Sources</b>	-	<b>651,450</b>	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Uses of Funds:</b>							
Cultural & Recreation:							
Administration	-	51,676	-	-	n/a	-	n/a
Programs	-	741,659	-	-	n/a	-	n/a
<b>Total Uses</b>	-	<b>793,335</b>	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	(141,885)	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ 231,432	\$ 89,547	\$ 89,547	\$ 89,547	0.0%	\$ 89,547	0.0%

<b>FY2017 Revenue</b>	\$ 1,289
<b>FY2017 Expenditures</b>	(89,547)
<b>Previously Appropriated Funds</b>	
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>1,289</u>

**Tree Mitigation Fund  
Fund 140**

Description: To account for projects that exceed the basic service levels for tree planting, routine pruning maintenance and hazard abatement of the City's tree canopy.

Funding Source: Sources for this fund are from the permit fees charged for tree removal.

Legal Basis: Ordinance No. 090878 was approved by the City Commission on June 6, 2013.

Fund Balance: There are no significant changes in fund balance.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 1,778,811	\$ 1,778,811	\$ 2,460,847	\$ 2,432,170	-1.2%	\$ 2,377,771	-2.2%
<b>Sources of Funds:</b>							
Permits, Fees, Assessments:							
Tree Mitigation Fees	-	987,925	-	-	n/a	-	n/a
Miscellaneous Revenue:							
Investment Income	-	44,874	-	-	n/a	-	n/a
<b>Total Sources</b>	-	<b>1,032,799</b>	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
Cultural & Recreation							
Tree Mitigation	-	350,763	28,677	54,399	89.7%	55,620	2.2%
<b>Total Uses</b>	-	<b>350,763</b>	<b>28,677</b>	<b>54,399</b>	<b>89.7%</b>	<b>55,620</b>	<b>2.2%</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	682,036	(28,677)	(54,399)	89.7%	(55,620)	2.2%
<b>Ending Fund Balance</b>	<b>\$ 1,778,811</b>	<b>\$ 2,460,847</b>	<b>\$ 2,432,170</b>	<b>\$ 2,377,771</b>	<b>-2.2%</b>	<b>\$ 2,322,151</b>	<b>-2.3%</b>

FY2017 Revenue	\$ 616,395
FY2017 Expenditures	(384,486)
Previously Appropriated Funds	(29,099)
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>2,663,657</b>

**Evergreen Cemetery Trust Fund**  
**Fund 602**

Description: The Evergreen Cemetery Trust Fund is used to account for revenues, which will be used to finance perpetual care expenses incurred by the General Fund for cemetery gravesites.

Funding Source: Interest income and income from lot sales and perpetual care contracts provide the financing for this fund.

Legal Basis: Ordinance #338 adopted in 1944 by the City Commission.

Fund Balance: The planned usage of fund balance is to recover more of the City's operating expenses in relation to Evergreen Cemetery.

The fund balance within this fund is restricted and non-spendable.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 1,554,362	\$ 1,554,362	\$ 1,530,731	\$ 1,403,367	-8.32%	\$ 1,276,003	-9.08%
<b>Sources of Funds:</b>							
Charges for Services:							
Perpetual Care	4,194	5,424	4,194	4,194	0.00%	4,194	0.00%
Miscellaneous Revenues:							
Investment Income	28,442	148,976	28,442	28,442	0.00%	28,442	0.00%
<b>Total Sources</b>	<b>32,636</b>	<b>154,400</b>	<b>32,636</b>	<b>32,636</b>	<b>0.00%</b>	<b>32,636</b>	<b>0.00%</b>
<b>Uses of Funds:</b>							
Transfer to:							
General Fund (001)	178,031	178,031	160,000	160,000	0.00%	160,000	0.00%
<b>Total Uses</b>	<b>178,031</b>	<b>178,031</b>	<b>160,000</b>	<b>160,000</b>	<b>0.00%</b>	<b>160,000</b>	<b>0.00%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(145,395)</b>	<b>(23,631)</b>	<b>(127,364)</b>	<b>(127,364)</b>	<b>0.00%</b>	<b>(127,364)</b>	<b>0.00%</b>
<b>Ending Fund Balance</b>	<b>\$ 1,408,967</b>	<b>\$ 1,530,731</b>	<b>\$ 1,403,367</b>	<b>\$ 1,276,003</b>	<b>-9.08%</b>	<b>\$ 1,148,639</b>	<b>-9.98%</b>

FY2017 Revenue	\$ 178,123
FY2017 Expenditures	(120,000)
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>1,588,854</b>

**Downtown Redevelopment Tax Increment Fund  
Fund 610**

Description: The Downtown Redevelopment Tax Increment Fund is used to account for certain property tax increments, and interest earned on such funds, which are to be used for specific projects involving downtown redevelopments.

Funding Source: Sources for this fund are received from the tax increment dollars from the Downtown District.

Legal Basis: The City Commission adopted Resolution R-81-32 on September 21, 1981 for the Downtown Redevelopment area and Resolution 001008 on February 26, 2001 for the expansion area.

Fund Balance: There are no significant changes in fund balance.  
The fund balance within this fund is restricted.

	FY2016		FY2017	FY2018	% Change		% Change
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to	FY2019 Plan	FY18 to
					FY18		FY19
<b>Beginning Fund Balance</b>	\$ 2,985,590	\$ 2,985,590	\$ 2,489,429	\$ 2,489,429	0.0%	\$ 2,726,475	9.5%
<b>Sources of Funds:</b>							
Taxes:							
Property Tax-County	1,248,418	1,280,938	1,289,179	-	-100.0%	-	n/a
Charges for Services:							
Miscellaneous Revenues:							
Investment Income	-	108,589	-	-	n/a	-	n/a
Other Contributions	-	412	-	-	n/a	-	n/a
Transfers from:							
General Fund (001)	709,390	656,548	741,307	844,764	14.0%	895,450	6.0%
<b>Total Sources</b>	<b>1,957,808</b>	<b>2,046,487</b>	<b>2,030,486</b>	<b>844,764</b>	<b>-58.4%</b>	<b>895,450</b>	<b>6.0%</b>
<b>Uses of Funds:</b>							
Economic Environment:							
Downtown Plaza Imprv	72,705	646,952	200,000	-	-100.0%	-	n/a
Downtown Maintenance	46,132	44,014	-	-	n/a	-	n/a
Commerce Building Project	-	73,008	-	-	n/a	-	n/a
Union Street Project	158,258	13,874	154,350	-	-100.0%	-	n/a
Downtown Parking Garage	-	112,130	19,733	-	-100.0%	-	n/a
Acquisition/Options	-	82,793	-	-	n/a	-	n/a
Downtown Marketing	-	15,534	-	-	n/a	-	n/a
Facade Grant	75,000	19,740	7,000	-	-100.0%	-	n/a
Depot Building Rehabilitation	-	192,494	-	-	n/a	-	n/a
Downtown Project	-	-	20,000	-	-100.0%	-	n/a
Porters Connection	3,000	-	50,000	-	-100.0%	-	n/a
Depot Park	-	-	362,325	-	-100.0%	-	n/a
The Palms Development	52,000	51,729	51,729	-	-100.0%	-	n/a
Jefferson on 2nd Develop.	175,267	169,631	169,631	-	-100.0%	-	n/a
5th Ave Commercial Building	-	-	-	-	n/a	-	n/a
ED Finance Programs	167,750	346,108	25,000	-	-100.0%	-	n/a
Community Partnerships	7,940	95,854	3,000	-	-100.0%	-	n/a
Property Management	-	-	10,000	-	-100.0%	-	n/a
Power District	604,000	277,955	350,000	-	-100.0%	-	n/a
Transfer to:							
CRA-Operating (111)	611,256	400,830	607,718	607,718	0.0%	607,718	0.0%
<b>Total Uses</b>	<b>1,973,308</b>	<b>2,542,648</b>	<b>2,030,486</b>	<b>607,718</b>	<b>-70.1%</b>	<b>607,718</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(15,500)</b>	<b>(496,161)</b>	<b>-</b>	<b>237,046</b>	<b>n/a</b>	<b>287,732</b>	<b>21.4%</b>
<b>Ending Fund Balance</b>	<b>\$ 2,970,090</b>	<b>\$ 2,489,429</b>	<b>\$ 2,489,429</b>	<b>\$ 2,726,475</b>	<b>9.5%</b>	<b>\$ 3,014,207</b>	<b>10.6%</b>

FY2017 Revenue	\$ 1,594,818
FY2017 Expenditures	(716,877)
Previously Appropriated Funds	(353,319)
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>3,251,097</b>



**Fifth Avenue Tax Increment Fund  
Fund 613**

Description: The Fifth Avenue Tax Increment Fund is used to account for certain property tax increments, and interest earned on such funds, which are to be used for specific projects involving redevelopment of Fifth Avenue and Pleasant Street neighborhoods.

Funding Source: Sources for this fund are from the 5th Ave. and Pleasant St. Tax Increment Districts.

Legal Basis: The City Commission adopted Resolution R-80-53 on May 19, 1980 for the Fifth Avenue Redevelopment Area and Resolution R-88-19 on June 13, 1988 for the expansion area.

Fund Balance: There are no significant changes in fund balance.

The fund balance within this fund is restricted.

	FY2016		FY2017		FY2018		% Change	% Change
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to	FY18	FY2019 Plan	FY18 to
					FY18		FY19	FY19
<b>Beginning Fund Balance</b>	\$ 903,419	\$ 903,419	\$ 764,730	\$ 764,730	0.0%	\$ 707,721		-7.5%
<b>Sources of Funds:</b>								
Taxes:								
Property Tax-County	344,096	303,585	306,782	-	-100.0%	-		n/a
Charges for Services:								
Miscellaneous Revenues:								
Investment Income	-	47,513	-	-	n/a	-		n/a
Transfers from:								
General Fund (001)	174,650	155,603	174,447	201,693	15.6%	213,795		6.0%
<b>Total Sources</b>	<b>518,746</b>	<b>506,701</b>	<b>481,229</b>	<b>201,693</b>	<b>-58.1%</b>	<b>213,795</b>		<b>6.0%</b>
<b>Uses of Funds:</b>								
Economic Environment:								
FAPS Neighborhood Spruce-up	5,000	-	-	-	n/a	-		n/a
FAPS Acquisition/Options	-	33,375	-	-	n/a	-		n/a
FAPS Sidewalk	-	31,533	-	-	n/a	-		n/a
FAPS Maintenance	5,261	2,015	6,700	-	-100.0%	-		n/a
FAPS Marketing	-	1,526	2,500	-	-100.0%	-		n/a
A Quinn Jones Project	8,000	171,463	25,840	-	-100.0%	-		n/a
FAPS Project	-	12,894	-	-	n/a	-		n/a
5th Ave Arts Festival	2,500	-	-	-	n/a	-		n/a
5th Ave Commercial Bldg	-	26,016	-	26,015	n/a	26,015		0.0%
University House	148,873	117,879	117,881	-	-100.0%	-		n/a
Façade/Paint Program	10,000	14,072	-	-	n/a	-		n/a
ED Finance Programs	15,000	-	-	-	n/a	-		n/a
Community Partnerships	10,000	-	-	-	n/a	-		n/a
Property Management	-	122	1,500	-	-100.0%	-		n/a
Seminary Lane	70,330	30,550	68,108	-	-100.0%	-		n/a
Transfer to:								
FFGFC 02 Debt Srv (225)	52,169	52,169	52,197	52,197	0.0%	52,197		0.0%
UDAG Fund (103)	-	-	-	24,500	n/a	-		-100.0%
CRA-Operating (111)	212,388	151,776	206,503	155,990	-24.5%	180,490		15.7%
<b>Total Uses</b>	<b>539,521</b>	<b>645,390</b>	<b>481,229</b>	<b>258,702</b>	<b>-46.2%</b>	<b>258,702</b>		<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	(20,775)	(138,689)	-	(57,009)	n/a	(44,907)		-21.2%
<b>Ending Fund Balance</b>	<b>\$ 882,644</b>	<b>\$ 764,730</b>	<b>\$ 764,730</b>	<b>\$ 707,721</b>	<b>-7.5%</b>	<b>\$ 662,814</b>		<b>-6.3%</b>
<b>FY2017 Revenue</b>				\$ 366,974				
<b>FY2017 Expenditures</b>				(249,223)				
<b>Previously Appropriated Funds</b>				(5,390)				
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>				<b>877,091</b>				

**School Crossing Guard Trust Fund**  
**Fund 617**

**Description:** The School Crossing Guard Trust Fund is used to account for the surcharge imposed on parking fines to fund the School Crossing Guard Program.

**Funding Source:** Sources for this fund are received from the surcharge imposed on parking fines.

**Legal Basis:** The City Commission approved ordinance 0-95-29 in accordance with Florida State Statute 316.60 which gives municipalities authority to impose a surcharge for this purpose.

**Fund Balance:** The change in fund balance is the intentional increase of the transfer to general fund to cover the cost of the school crossing guard program.

The fund balance within this fund is restricted.

	FY2016		FY2017		% Change		% Change	
	Adopted	Actual	Adopted	Adopted	FY17 to	FY2019 Plan	FY18 to	FY19
					FY18		FY19	
<b>Beginning Fund Balance</b>	\$ 66,356	\$ 66,356	\$ 66,697	\$ 27,391	-58.9%	\$ 17,391		-36.5%
<b>Sources of Funds:</b>								
Fines and Forfeitures:								
Parking Fines	25,000	41,525	40,000	40,000	0.0%	40,000		0.0%
Miscellaneous Revenues:								
Investment Income	-	2,288	-	-	n/a	-		n/a
<b>Total Sources</b>	<b>25,000</b>	<b>43,813</b>	<b>40,000</b>	<b>40,000</b>	<b>0.0%</b>	<b>40,000</b>		<b>0.0%</b>
<b>Uses of Funds:</b>								
Transfer to:								
General Fund (001)	43,472	43,472	79,306	50,000	-37.0%	50,000		0.0%
<b>Total Uses</b>	<b>43,472</b>	<b>43,472</b>	<b>79,306</b>	<b>50,000</b>	<b>-37.0%</b>	<b>50,000</b>		<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	(18,472)	341	(39,306)	(10,000)	-74.6%	(10,000)		0.0%
<b>Ending Fund Balance</b>	<b>\$ 47,884</b>	<b>\$ 66,697</b>	<b>\$ 27,391</b>	<b>\$ 17,391</b>	<b>-36.5%</b>	<b>\$ 7,391</b>		<b>-57.5%</b>

<b>FY2017 Revenue</b>	\$ 20,678
<b>FY2017 Expenditures</b>	(59,480)
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>27,895</u>

**College Park Redevelopment Tax Increment Trust Fund**

**Fund 618**

**Description:** The College Park Tax Increment Fund is used to account for certain property tax increments, and interest earned on such funds, which are to be used for specific projects involving redevelopment of College Park and University Heights neighborhoods.

**Funding Source:** Sources for this fund are from the College Park Tax Increment District.

**Legal Basis:** The City Commission adopted Resolution R-94-63 on September 26, 1994 for the College Park University Heights redevelopment area and Resolution 050067 on June 13, 2005 for the expansion area.

**Fund Balance:** There are no significant changes in fund balance.  
The fund balance within this fund is restricted.

	<b>FY2016</b>		<b>FY2017</b>		<b>% Change</b>		<b>% Change</b>
	<b>Adopted</b>	<b>FY2016 Actual</b>	<b>Adopted</b>	<b>Adopted</b>	<b>FY17 to</b>	<b>FY2019 Plan</b>	<b>FY18 to</b>
					<b>FY18</b>		<b>FY19</b>
<b>Beginning Fund Balance</b>	\$ 9,551,319	\$ 9,551,319	\$ 12,178,970	\$ 12,178,970	0.0%	\$ 15,658,621	28.6%
<b>Sources of Funds:</b>							
Taxes:							
Property Tax-County	2,037,866	2,119,606	2,044,637	2,529,947	23.7%	2,681,744	6.0%
Miscellaneous Revenues:							
Investment Income	-	329,239	-	-	n/a	-	n/a
Other Contributions	-	50,000	-	-	n/a	-	n/a
Transfers from:							
General Fund (001)	1,169,377	1,086,409	1,315,267	1,453,566	10.5%	1,540,780	6.0%
<b>Total Sources</b>	<b>3,207,243</b>	<b>3,585,254</b>	<b>3,359,904</b>	<b>3,983,513</b>	<b>18.6%</b>	<b>4,222,524</b>	<b>6.0%</b>
<b>Uses of Funds:</b>							
Economic Environment:							
Innovation District	250,000	163,702	100,000	-	-100.0%	-	n/a
CPUH ED Finance Programs	5,000	75,000	150,000	-	-100.0%	-	n/a
CPUH Maintenance	23,774	45,392	70,000	-	-100.0%	-	n/a
CPUH Marketing	-	20,730	50,000	-	-100.0%	-	n/a
CPUH Professional Services	-	33,935	200,000	-	-100.0%	-	n/a
Façade Grant Program	50,000	43,417	200,000	-	-100.0%	-	n/a
University Corners	1,250,000	-	-	-	n/a	-	n/a
Nw 1st Ave.	468,511	116,334	500,000	-	-100.0%	-	n/a
NW 5th Ave. Roadway Impr.	-	1,911	350,000	-	-100.0%	-	n/a
Stormwater Management	9,000	-	-	-	n/a	-	n/a
Community Partnerships	-	-	100,000	-	-100.0%	-	n/a
South Main Street	500,000	2,197	200,000	-	-100.0%	-	n/a
W University Ave Loft	-	33,656	-	32,719	n/a	32,719	0.0%
Options/Acquisitions	-	-	716,042	-	-100.0%	-	n/a
CP Neighborhood Imprv	-	-	200,000	-	-100.0%	-	n/a
Property Management	-	-	20,000	-	-100.0%	-	n/a
Transfer to:							
CRA-FFGFC of 2005 (111)	58,405	58,405	57,724	57,724	0.0%	57,724	0.0%
CRA-Operating (111)	577,814	362,925	446,138	413,419	-7.3%	-	-100.0%
<b>Total Uses</b>	<b>3,192,504</b>	<b>957,603</b>	<b>3,359,904</b>	<b>503,862</b>	<b>-85.0%</b>	<b>90,443</b>	<b>-82.1%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>14,739</b>	<b>2,627,651</b>	<b>-</b>	<b>3,479,651</b>	<b>n/a</b>	<b>4,132,081</b>	<b>18.7%</b>
<b>Ending Fund Balance</b>	<b>\$ 9,566,058</b>	<b>\$ 12,178,970</b>	<b>\$ 12,178,970</b>	<b>\$ 15,658,621</b>	<b>28.6%</b>	<b>\$ 19,790,703</b>	<b>26.4%</b>

<b>FY2017 Revenue</b>	\$ 2,588,921
<b>FY2017 Expenditures</b>	(469,600)
<b>Previously Appropriated Funds</b>	<u>(3,246,899)</u>
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>11,051,392</b>

**Arts in Public Places Trust Fund  
Fund 619**

**Description:** The Arts in Public Places Trust Fund is used to account for the use of funds to purchase art for new or majorly-renovated City buildings and to accumulate funds to provide art that is accessible to the public.

**Funding Source:** The revenue for this fund comes from a predetermined percentage of City construction projects. Appropriations do not occur until after this revenue has been calculated and the project has been completed.

**Legal Basis:** The City Commission adopted Ordinance #3509 on January 23, 1989.

**Fund Balance:** There are no significant changes in fund balance.

The fund balance within this fund is restricted.

	FY2016		FY2017		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	FY2018 Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 700	\$ 700	\$ (12,753)	\$ (12,753)	0.0%	\$ (12,753)	0.0%	
<b>Sources of Funds:</b>								
Miscellaneous Revenues:								
Investment Income	-	(295)	-	-	n/a	-	n/a	
Transfers from:								
General Fund	-	1,754	-	-	n/a	-	n/a	
CIRN 2009 Bond (344)	-	6,946	-	-	n/a	-	n/a	
<b>Total Sources</b>	-	<b>8,405</b>	-	-	n/a	-	n/a	
<b>Uses of Funds:</b>								
Cultural & Recreation:								
Administration	-	1,760	-	-	n/a	-	n/a	
Projects	-	20,098	-	-	n/a	-	n/a	
<b>Total Uses</b>	-	<b>21,858</b>	-	-	n/a	-	n/a	
<b>Planned addition to (appropriation of) fund balance</b>	-	(13,453)	-	-	n/a	-	n/a	
<b>Ending Fund Balance</b>	\$ 700	\$ (12,753)	\$ (12,753)	\$ (12,753)	0.0%	\$ (12,753)	0.0%	

<b>FY2017 Revenue</b>	\$ (78)
<b>FY2017 Expenditures</b>	(3,708)
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>(16,539)</u>

**Eastside Tax Increment Fund  
Fund 621**

**Description:** The Eastside Tax Increment Fund is used to account for certain property tax increments, and interest earned on such funds, which are to be used for specific projects involving redevelopment of the Eastside Redevelopment District.

**Funding Source:** Sources for this fund are from the Eastside Tax Increment District.

**Legal Basis:** The City Commission adopted Resolution 000728 on November 27, 2000 for the Eastside redevelopment Area and Resolution 090966 on July 15, 2010 for the expansion areas.

**Fund Balance:** There are no significant changes in fund balance.  
The fund balance within this fund is restricted.

	<b>FY2016</b>		<b>FY2017</b>		<b>% Change</b>		<b>% Change</b>	
	<b>Adopted</b>	<b>FY2016 Actual</b>	<b>Adopted</b>	<b>Adopted</b>	<b>FY17 to</b>	<b>FY2019 Plan</b>	<b>FY18 to</b>	<b>FY19</b>
					<b>FY18</b>			
<b>Beginning Fund Balance</b>	<b>\$ 2,304,958</b>	<b>\$ 2,304,958</b>	<b>\$ 2,612,498</b>	<b>\$ 2,612,498</b>	<b>0.0%</b>	<b>\$ 2,635,399</b>		<b>0.9%</b>
<b>Sources of Funds:</b>								
Taxes:								
Property Tax-County	387,324	348,524	363,623	-	-100.0%	-		n/a
Charges for Services:								
Rental of City Property	-	14,613	-	-	n/a	-		n/a
Miscellaneous Revenues:								
Investment Income	-	75,953	-	-	n/a	-		n/a
Transfers from:								
General Fund (001)	179,447	178,637	188,842	197,128	4.4%	208,955		6.0%
<b>Total Sources</b>	<b>566,771</b>	<b>617,727</b>	<b>552,465</b>	<b>197,128</b>	<b>-64.3%</b>	<b>208,955</b>		<b>6.0%</b>
<b>Uses of Funds:</b>								
Economic Environment:								
Kennedy Homes	96,032	-	100,000	-	-100.0%	-		n/a
SE 18th Street	-	434	-	-	n/a	-		n/a
Cotton Club Grocery Store	-	33,299	-	-	n/a	-		n/a
Eastside Maintenance	13,532	14,314	12,000	-	-100.0%	-		n/a
Eastside Marketing	-	8,604	20,000	-	-100.0%	-		n/a
Eastside Prof. Services	-	15,402	-	-	n/a	-		n/a
ED Finance Programs	25,000	1,300	31,738	-	-100.0%	-		n/a
GTEC	197,202	1,315	200,000	-	-100.0%	-		n/a
Perryman's	-	54,780	-	-	-	-		n/a
Façade Grant Program	32,500	-	-	-	n/a	-		n/a
Sponsorship of Triathlon	15,000	-	-	-	n/a	-		n/a
Community Partnerships	-	5,189	10,000	-	-100.0%	-		n/a
ERAB Residentail Paint Prg	5,000	-	2,500	-	-100.0%	-		n/a
ERAB/NRI Parternship Paint	5,000	2,679	-	-	n/a	-		n/a
Property Management	-	2,427	2,000	-	-100.0%	-		n/a
Transfer to:								
CRA-FFGFC of 2005 (111)	21,902	21,902	21,647	21,647	0.0%	21,647		0.0%
CRA-Operating (111)	163,208	148,542	152,580	152,580	0.0%	152,580		0.0%
<b>Total Uses</b>	<b>574,376</b>	<b>310,187</b>	<b>552,465</b>	<b>174,227</b>	<b>-68.5%</b>	<b>174,227</b>		<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(7,605)</b>	<b>307,540</b>	<b>-</b>	<b>22,901</b>	<b>n/a</b>	<b>34,728</b>		<b>51.6%</b>
					<b>n/a</b>			
<b>Ending Fund Balance</b>	<b>\$ 2,297,353</b>	<b>\$ 2,612,498</b>	<b>\$ 2,612,498</b>	<b>\$ 2,635,399</b>	<b>0.9%</b>	<b>\$ 2,670,127</b>		<b>1.3%</b>

<b>FY2017 Revenue</b>	<b>\$ 398,795</b>
<b>FY2017 Expenditures</b>	<b>(141,470)</b>
<b>Previously Appropriated Funds</b>	<b>(18,928)</b>
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>2,850,895</b>

## Debt Service Funds

Pension Obligation Bond Series 2003A

Capital Improvement Revenue Note of 2009

Pension Obligation Bond  
Series 2003B

Capital Improvement Revenue Bond of 2010

GERRB of 2004

Revenue Note Series 2011A

State Revolving Fund  
Loan Agreement

Revenue Refunding Note 2011

Other Post-Employment Benefit  
Bond - Series 2005

Revenue Refunding Note 2014

CIRB of 2005

FFGFC Bond of 2005

GPD Energy Conservation Master  
Lease Purchase Agreement

FFGFC Bond of 2007

Capital Improvement  
Revenue Note 2014

Capital Improvement Revenue  
Refunding Note 2016A

FY2017 Debt Issuance

All Debt Service Funds  
Summary of Revenues and Expenses

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	Adopted	FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 898,752	\$ 898,752	\$ 1,423,639	\$ 890,740		-37.4%	\$ 1,408,501	58.1%
<b>Sources of Funds by Category:</b>								
Intergovernmental	1,039,088	1,039,088	955,000	-		-100.0%	-	n/a
Miscellaneous Revenues	19,000	18,745,601	9,269,000	667,750		-92.8%	671,375	0.5%
Transfers	12,998,642	15,110,209	12,276,727	13,762,672		12.1%	12,439,816	-9.6%
<b>Total Sources</b>	<b>14,056,730</b>	<b>34,894,898</b>	<b>22,500,727</b>	<b>14,430,422</b>		<b>-35.9%</b>	<b>13,111,191</b>	<b>-9.1%</b>
<b>Uses of Funds:</b>								
General Government	9,924,408	23,124,685	9,404,705	9,538,526		1.4%	9,754,655	2.3%
Public Safety	4,213,921	4,213,921	4,428,921	4,374,136		-1.2%	3,102,525	-29.1%
Transfers to Other Funds	-	7,031,405	9,200,000	-		-100.0%	-	n/a
<b>Total Uses</b>	<b>14,138,329</b>	<b>34,370,011</b>	<b>23,033,626</b>	<b>13,912,662</b>		<b>-39.6%</b>	<b>12,857,180</b>	<b>-7.6%</b>
<b>Planned addition to (appropriation of) fund balance</b>	(81,599)	524,887	(532,899)	517,760		-197.2%	254,011	-50.9%
<b>Ending Fund Balance</b>	<b>\$ 817,153</b>	<b>\$ 1,423,639</b>	<b>\$ 890,740</b>	<b>\$ 1,408,501</b>		<b>58.1%</b>	<b>\$ 1,662,511</b>	<b>18.0%</b>

**Pension Obligation Bond - Series 2003A**

**Fund 226**

**Description:** This fund is used to account for revenues and expenditures to retire \$40,042,953 in bonds issued to fund the unfunded pension obligations of the City to the General Employee's Pension Plan.

**Funding Source:** The debt service payment is funded from the General Fund and from all other funds that incur payroll expense, including Gainesville Regional Utilities.

**Legal Basis:** The City Commission adopted Resolution 020918 on February 24, 2003.

**Fund Balance:** The increase in fund balance beginning in FY2018 is due to an increase in transfers from other funds. This is due to growth in payroll in these areas from merit increases and staffing updates.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 107,736	\$ 107,736	\$ 127,667	\$ 132,669	3.9%	\$ 372,669	180.9%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	21,460	-	-	n/a	-	n/a
Gain/Loss on Investments	5,000	1,668	5,000	5,000	0.0%	5,000	0.0%
Unrealized Gain/Loss	-	994	-	-	-	-	n/a
Transfers from:							
Gainesville Reg. Utilities	1,803,163	1,798,973	1,928,551	2,043,131	5.9%	2,192,742	7.3%
General Fund	508,840	508,840	547,379	601,092	9.8%	645,107	7.3%
CDBG	15,475	15,475	12,934	14,991	15.9%	16,089	7.3%
HOME	2,327	2,327	2,712	2,443	-9.9%	2,622	7.3%
Cultural Affairs	3,372	3,372	4,059	3,753	-7.5%	4,028	7.3%
Community Redev Agency	22,883	22,882	24,541	21,433	-12.7%	23,003	7.3%
Stormwater Mgmt Utility	68,530	68,530	76,379	86,185	12.8%	92,496	7.3%
Stormwater Capital Prjts	1,749	1,749	2,674	1,777	-33.5%	1,907	7.3%
Roadway Paving Prjts	-	-	-	13,659	n/a	14,659	7.3%
Ironwood Golf Course	5,016	5,016	5,017	5,736	14.3%	6,156	7.3%
Fl Bldg Codes Enforcement	41,629	41,629	44,703	50,054	12.0%	53,720	7.3%
Solid Waste Collection	19,560	19,560	21,401	23,294	8.8%	25,000	7.3%
Regional Transit System	308,113	308,113	348,293	380,906	9.4%	408,798	7.3%
Fleet Replacement	-	-	-	681	n/a	731	7.3%
Fleet Services	39,318	39,318	40,277	41,237	2.4%	44,257	7.3%
General Insurance	33,140	33,140	36,890	40,012	8.5%	42,941	7.3%
Employee Health/Accident	2,318	2,318	2,742	2,570	-6.3%	2,758	7.3%
General Pension	6,883	6,883	8,228	8,455	2.8%	9,075	7.3%
Police & Fire Pensions	3,192	3,192	3,699	4,139	11.9%	4,443	7.3%
Retiree Health Insurance	267	267	299	227	-24.1%	244	7.5%
<b>Total Sources</b>	<b>2,890,775</b>	<b>2,905,706</b>	<b>3,115,778</b>	<b>3,350,775</b>	<b>7.5%</b>	<b>3,595,776</b>	<b>7.3%</b>
<b>Uses of Funds:</b>							
General Government:							
Principal Payments	846,827	1,493,560	886,356	886,356	0.0%	918,168	3.6%
Interest Payments	2,038,948	1,392,215	2,224,420	2,224,419	0.0%	2,427,607	9.1%
<b>Total Uses</b>	<b>2,885,775</b>	<b>2,885,775</b>	<b>3,110,776</b>	<b>3,110,775</b>	<b>0.0%</b>	<b>3,345,775</b>	<b>7.6%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>5,000</b>	<b>19,931</b>	<b>5,002</b>	<b>240,000</b>	<b>4698.1%</b>	<b>250,001</b>	<b>4.2%</b>
<b>Ending Fund Balance</b>	<b>\$ 112,736</b>	<b>\$ 127,667</b>	<b>\$ 132,669</b>	<b>\$ 372,669</b>	<b>180.9%</b>	<b>\$ 622,670</b>	<b>67.1%</b>



**Pension Obligation Bond - Series 2003B**  
**Fund 227**

**Description:** This fund is used to account for revenues and expenditures to retire \$49,851,806 in bonds issued to fund the unfunded pension obligations of the City to the Consolidated Police Officers' and Firefighters' Pension Plans.

**Funding Source:** The debt service payment is funded from the General Fund.

**Legal Basis:** The City Commission adopted Resolution 020918 on February 24, 2003.

**Fund Balance:** The decrease in fund balance is due to a planned spend down of the accumulated interest earnings and fund balance.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 141,616	\$ 141,616	\$ 172,646	\$ 37,646	-78.2%	\$ 317,862	744.3%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	27,678	-	-		-	n/a
Gain/Loss on Investments	10,000	2,024	5,000	5,000	0.0%	5,000	0.0%
Unrealized Gain/Loss	-	1,328	-	-	n/a	-	n/a
Transfers from:							
General Fund	4,213,921	4,213,921	4,288,921	4,649,352	8.4%	3,102,525	-33.3%
<b>Total Sources</b>	<b>4,223,921</b>	<b>4,244,951</b>	<b>4,293,921</b>	<b>4,654,352</b>	<b>8.4%</b>	<b>3,107,525</b>	<b>-33.2%</b>
<b>Uses of Funds:</b>							
Public Safety:							
Principal Payments	886,928	886,928	2,095,000	2,095,000	0.0%	1,005,000	-52.0%
Interest Payments	3,326,993	3,326,993	2,333,921	2,279,136	-2.3%	2,097,525	-8.0%
<b>Total Uses</b>	<b>4,213,921</b>	<b>4,213,921</b>	<b>4,428,921</b>	<b>4,374,136</b>	<b>-1.2%</b>	<b>3,102,525</b>	<b>-29.1%</b>
<b>Planned addition to (appropriation of) fund balance</b>	10,000	31,030	(135,000)	280,216	-307.6%	5,000	-98.2%
<b>Ending Fund Balance</b>	<b>\$ 151,616</b>	<b>\$ 172,646</b>	<b>\$ 37,646</b>	<b>\$ 317,862</b>	<b>744.3%</b>	<b>\$ 322,862</b>	<b>1.6%</b>

**Guaranteed Entitlement Revenue and Refunding Bond of 2004**  
**Fund 228**

**Description:** This fund is used to account for revenues and expenditures associated with partial refunding of the Guaranteed Entitlement Refunding and Revenue bond of 1994 through 2017.

**Funding Source:** The debt service payment is funded through the Guaranteed Entitlement portion of the City's State Revenue Sharing accounts 2402-Cigarette Tax and 2403-Motor Fuel Tax.

**Legal Basis:** The City Commission adopted Resolution 030597 on November 10, 2003.

**Fund Balance:** The decrease in fund balance is due to a planned spend down of the accumulated interest earnings and fund balance.

	FY2016		FY2017	FY2018	% Change		% Change
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to	FY2019 Plan	FY18 to
					FY18		FY19
<b>Beginning Fund Balance</b>	\$ 129,757	\$ 129,757	\$ 144,958	\$ 49,458	-65.9%	\$ 54,458	10.1%
<b>Sources of Funds:</b>							
Intergovernmental:							
State Revenue Sharing	1,039,088	1,039,088	955,000	-	-100.0%	-	n/a
Miscellaneous:							
Interest on Investments	-	13,433	5,000	5,000	0.0%	5,000	0.0%
Gain/Loss on Investments	3,000	897	-	-	n/a	-	n/a
Unrealized Gain/Loss	-	1,216	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>1,042,088</b>	<b>1,054,634</b>	<b>960,000</b>	<b>5,000</b>	<b>-99.5%</b>	<b>5,000</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
General Government:							
Principal Payments	935,000	935,000	1,000,000	-	-100.0%	-	n/a
Interest Payments	104,088	104,088	55,000	-	-100.0%	-	n/a
Miscellaneous	1,000	345	500	-	-100.0%	-	n/a
<b>Total Uses</b>	<b>1,040,088</b>	<b>1,039,433</b>	<b>1,055,500</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>2,000</b>	<b>15,201</b>	<b>(95,500)</b>	<b>5,000</b>	<b>-105.2%</b>	<b>5,000</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 131,757</b>	<b>\$ 144,958</b>	<b>\$ 49,458</b>	<b>\$ 54,458</b>	<b>10.1%</b>	<b>\$ 59,458</b>	<b>9.2%</b>

State Revolving Loan Agreement  
Fund 229

Description: This fund is used to account for revenues and expenditures related to the Depot Avenue Stormwater capital projects.

Funding Source: The debt service payment is funded from Stormwater System rates and fees.

Legal Basis: The City Commission adopted Resolution 000942 on February 12,2001 to execute this loan. This fund is required under the provisions of the State Revolving Loan Program Agreement No. NP49717S with the State Department of Environmental Protection.

Fund Balance: The decrease in fund balance is due to a planned spend down of the accumulated interest earnings and fund balance.

	FY2016		FY2017	FY2018	% Change		% Change
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 166,235	\$ 166,235	\$ 276,249	\$ 126,249	-54.3%	\$ 126,249	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	3,498	-	-	n/a	-	n/a
Gain/Loss on Investments	-	239	-	-	n/a	-	n/a
Transfer from:							
Stormwater Mgmt Utility	270,516	270,516	14,239	164,239	1053.4%	164,239	0.0%
<b>Total Sources</b>	<b>270,516</b>	<b>274,253</b>	<b>14,239</b>	<b>164,239</b>	<b>1053.4%</b>	<b>164,239</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
General Government:							
Principal Payments	262,635	66,190	134,343	137,003	2.0%	139,715	2.0%
Interest Payments	7,881	98,048	29,896	27,236	-8.9%	24,524	-10.0%
<b>Total Uses</b>	<b>270,516</b>	<b>164,239</b>	<b>164,239</b>	<b>164,239</b>	<b>0.0%</b>	<b>164,239</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	110,014	110,014	(150,000)	0	-100.0%	0	0.0%
<b>Ending Fund Balance</b>	<b>\$ 166,235</b>	<b>\$ 276,249</b>	<b>\$ 126,249</b>	<b>\$ 126,249</b>	<b>0.0%</b>	<b>\$ 126,250</b>	<b>0.0%</b>

First Florida Government Financing Commission Bond of 2005  
Fund 230

Description: This fund is used to account for revenues and expenditures related to the \$5,640,000 borrowing from the FFGFC. The proceeds from this loan will be used to fund various capital improvement projects.

Funding Source: The debt service payment is funded from General Fund, Eastside Tax Increment Fund and Stormwater Management Fund.

Legal Basis: The City Commission adopted Resolution 040897 on January 24, 2005.

Fund Balance: There are no significant changes in fund balance.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 29,150	\$ 29,150	\$ 141,204	\$ 141,204	0.0%	\$ 141,204	0.0%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Interest on Investments	-	3,159	-	-	n/a	-	n/a	
Gain/Loss on Investments	500	260	-	-	n/a	-	n/a	
Unrealized Gain/Loss	-	265	-	-	n/a	-	n/a	
Transfer from:								
General Fund	411,746	411,746	-	-	n/a	-	n/a	
Stormwater Mgmt Utility	15,000	15,000	-	-	n/a	-	n/a	
<b>Total Sources</b>	<b>427,246</b>	<b>430,430</b>	-	-	n/a	-	n/a	
<b>Uses of Funds:</b>								
General Government:								
Principal Payments	280,000	-	-	-	n/a	-	n/a	
Interest Payments	131,746	65,873	-	-	n/a	-	n/a	
Miscellaneous Costs	8,000	9,567	-	-	n/a	-	n/a	
Transfer to:								
CIRN 2016A	-	242,937	-	-	n/a	-	n/a	
<b>Total Uses</b>	<b>419,746</b>	<b>318,377</b>	-	-	n/a	-	n/a	
<b>Planned addition to (appropriation of) fund balance</b>	7,500	112,053	-	-	n/a	-	n/a	
<b>Ending Fund Balance</b>	<b>\$ 36,650</b>	<b>\$ 141,204</b>	<b>\$ 141,204</b>	<b>\$ 141,204</b>	<b>0.0%</b>	<b>\$ 141,204</b>	<b>0.0%</b>	

**GPD-Energy Conservation Master Lease Purchase Agreement**  
**Fund 233**

**Description:** This fund is used to account for revenues and expenditures associated with the lease/purchase agreement with Siemens Financial Services, Inc. for energy conservation measures at the Gainesville Police Department Headquarters building.

**Funding Source:** The debt service payment is funded from General Fund.

**Legal Basis:** The City Commission adopted Resolution 051200 on April 24, 2006.

**Fund Balance:** The decrease in fund balance is due to a planned spend down of the accumulated interest earnings and fund balance.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 79,941	\$ 79,941	\$ 82,032	\$ 13,032	-84.1%	\$ 22,136	69.9%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Interest on Investments	-	1,234	-	-	n/a	-	n/a	
Gain/Loss on Investments	-	966	1,000	1,000	0.0%	1,000	0.0%	
Transfer from:								
General Fund	101,393	101,393	31,393	101,393	223.0%	-	-100.0%	
<b>Total Sources</b>	<b>101,393</b>	<b>103,593</b>	<b>32,393</b>	<b>102,393</b>	<b>216.1%</b>	<b>1,000</b>	<b>-99.0%</b>	
<b>Uses of Funds:</b>								
General Government:								
Principal Payments	91,190	91,190	95,078	91,028	-4.3%	-	-100.0%	
Interest Payments	10,203	10,312	6,315	2,260	-64.2%	-	-100.0%	
<b>Total Uses</b>	<b>101,393</b>	<b>101,502</b>	<b>101,393</b>	<b>93,289</b>	<b>-8.0%</b>	<b>-</b>	<b>-100.0%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	-	2,091	(69,000)	9,104	-113.2%	1,000	-89.0%	
<b>Ending Fund Balance</b>	<b>\$ 79,941</b>	<b>\$ 82,032</b>	<b>\$ 13,032</b>	<b>\$ 22,136</b>	<b>69.9%</b>	<b>\$ 23,136</b>	<b>4.5%</b>	

First Florida Government Financing Commission Bond of 2007  
Fund 235

Description: This fund is used to account for revenues and expenditures related to the \$1,500,000 borrowing from the FFGFC. The proceeds from this loan will be used to fund roadway reconstruction work.

Funding Source: The debt service payment is funded from General Fund.

Legal Basis: The City Commission adopted Resolution 061031 on March 12, 2007.

Fund Balance: There are no significant changes to fund balance.

	FY2016		FY2017	FY2018	% Change		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to	FY2019 Plan	FY18 to	FY19
					FY18		FY19	
<b>Beginning Fund Balance</b>	\$ (3,710)	\$ (3,710)	\$ 3,694	\$ 3,694	0%	\$ 3,694		0.0%
<b>Sources of Funds:</b>								
Miscellaneous:								
Interest on Investments	500	19,758	-	-	n/a	-		n/a
Transfer from:								
General Fund	113,975	191,975	-	-	n/a	-		n/a
<b>Total Sources</b>	<b>114,475</b>	<b>211,733</b>	-	-	n/a	-		n/a
<b>Uses of Funds:</b>								
General Government:								
Principal Payments	70,000	145,000	-	-	n/a	-		n/a
Interest Payments	43,975	46,975	-	-	n/a	-		n/a
Miscellaneous Costs	3,000	2,767	-	-	n/a	-		n/a
Transfer to:								
CIRN 2016A	-	9,588	-	-	n/a	-		n/a
<b>Total Uses</b>	<b>116,975</b>	<b>204,329</b>	-	-	n/a	-		n/a
<b>Planned addition to (appropriation of) fund balance</b>	(2,500)	7,404	-	-	n/a	-		n/a
<b>Ending Fund Balance</b>	<b>\$ (6,210)</b>	<b>\$ 3,694</b>	<b>\$ 3,694</b>	<b>\$ 3,694</b>	<b>0%</b>	<b>\$ 3,694</b>		<b>0.0%</b>

**Capital Improvement Revenue Note 2009**

**Fund 236**

Description: This fund is used to account for the debt service requirements of the CIRN of 2009.

Funding Source: The debt service payment is funded from General Fund, the Solid Waste Fund and the Local Option Gas Tax (LOGT) Capital Project Fund.

Legal Basis: The City Commission adopted Resolution 080995 on July 2, 2009.

Fund Balance: The changes in fund balance reflect the variable miscellaneous costs associated with this fund. This fund balance will be monitored and if needed, transfers will be made to cover the overage.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 86,978	\$ 86,978	\$ 96,787	\$ 35,887	-62.9%	\$ 36,350	1.3%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	-	693	1,000	1,000	0.0%	1,000	0.0%
Transfer from:							
General Fund	314,613	314,613	127,896	187,934	46.9%	187,520	-0.2%
LOGT Capital Prj Fund	562,431	562,431	335,900	335,968	0.0%	335,228	-0.2%
Solid Waste Fund	74,432	74,432	44,453	44,462	0.0%	44,364	-0.2%
<b>Total Sources</b>	<b>951,476</b>	<b>952,169</b>	<b>509,249</b>	<b>569,364</b>	<b>11.8%</b>	<b>568,112</b>	<b>-0.2%</b>
<b>Uses of Funds:</b>							
General Government:							
Principal Payments	540,000	477,684	499,799	526,875	5.4%	552,875	4.9%
Interest Payments	535,600	283,706	68,450	42,026	-38.6%	14,237	-66.1%
Miscellaneous Costs	-	1,900	1,900	-	-100.0%	-	n/a
Transfer to:							
CIRN 2016A	-	179,070	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>1,075,600</b>	<b>942,359</b>	<b>570,149</b>	<b>568,901</b>	<b>-0.2%</b>	<b>567,112</b>	<b>-0.3%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(124,124)</b>	<b>9,809</b>	<b>(60,900)</b>	<b>463</b>	<b>-100.8%</b>	<b>1,000</b>	<b>116.2%</b>
<b>Ending Fund Balance</b>	<b>\$ (37,146)</b>	<b>\$ 96,787</b>	<b>\$ 35,887</b>	<b>\$ 36,350</b>	<b>1.3%</b>	<b>\$ 37,351</b>	<b>2.8%</b>

**Capital Improvement Revenue Bond 2010**

**Fund 237**

**Description:** This fund is used to account for the debt service requirements for the \$4,350,000 in planned bond issues to fund Ironwood renovations, One-Stop Homelessness Center and LED metering.

**Funding Source:** The debt service payment is funded from General Fund and Ironwood Golf Course.

**Legal Basis:** The City Commission adopted Resolution 091049 on June 3, 2010.

**Fund Balance:** The reduction of fund balance reflects the debt service payments made directly from the City's Enterprise Funds.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 79,511	\$ 79,511	\$ 100,121	\$ 99,120	-1.0%	\$ 102,674	3.6%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	-	3,984	2,000	2,000	0.0%	2,000	0.0%	
Transfer from:								
General Fund	240,166	240,166	219,864	219,481	-0.2%	222,317	1.3%	
<b>Total Sources</b>	<b>240,166</b>	<b>244,150</b>	<b>221,864</b>	<b>221,481</b>	<b>-0.2%</b>	<b>224,317</b>	<b>1.3%</b>	
<b>Uses of Funds:</b>								
General Government:								
Principal Payments	125,665	125,665	129,156	129,156	0.0%	132,647	2.7%	
Interest Payments	93,976	93,976	90,709	88,771	-2.1%	84,761	-4.5%	
Miscellaneous Costs	-	3,900	3,000	-	-100.0%	-	n/a	
<b>Total Uses</b>	<b>219,641</b>	<b>223,541</b>	<b>222,865</b>	<b>217,927</b>	<b>-2.2%</b>	<b>217,408</b>	<b>-0.2%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	20,525	20,610	(1,001)	3,554	-455.0%	6,909	94.4%	
<b>Ending Fund Balance</b>	<b>\$ 100,036</b>	<b>\$ 100,121</b>	<b>\$ 99,120</b>	<b>\$ 102,674</b>	<b>3.6%</b>	<b>\$ 109,583</b>	<b>6.7%</b>	



Revenue Refunding Note 2011  
Fund 238

Description: This fund is used to account for revenues and expenditures to refinance \$6,230,000 from the FFGFC of 2002 Bond.

Funding Source: The debt service payment is funded from General Fund.

Legal Basis: The City Commission adopted Resolution 110358 on October 20, 2011.

Fund Balance: There are no significant changes in fund balance.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 13,213	\$ 13,213	\$ 19,170	\$ 19,170	0.0%	\$ 19,170	0.0%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	-	5,957	-	-	n/a	-	n/a	
Transfer from:								
General Fund	688,958	688,958	690,152	685,992	-0.6%	691,596	0.8%	
<b>Total Sources</b>	<b>688,958</b>	<b>694,915</b>	<b>690,152</b>	<b>685,992</b>	<b>-0.6%</b>	<b>691,596</b>	<b>0.8%</b>	
<b>Uses of Funds:</b>								
General Government:								
Principal Payments	585,000	585,000	600,000	610,000	1.7%	630,000	3.3%	
Interest Payments	103,958	103,958	90,152	75,992	-15.7%	61,596	-18.9%	
<b>Total Uses</b>	<b>688,958</b>	<b>688,958</b>	<b>690,152</b>	<b>685,992</b>	<b>-0.6%</b>	<b>691,596</b>	<b>0.8%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	-	5,957	-	-	n/a	-	n/a	
<b>Ending Fund Balance</b>	<b>\$ 13,213</b>	<b>\$ 19,170</b>	<b>\$ 19,170</b>	<b>\$ 19,170</b>	<b>0.0%</b>	<b>\$ 19,170</b>	<b>0.0%</b>	

Revenue Note Series 2011A  
Fund 239

Description: This fund is used to account for the debt service requirements for the \$3,730,000 in planned bond issues to fund Gainesville Police Headquarters project, arsenic remediation and general park improvements.

Funding Source: The debt service payment is funded from General Fund.

Legal Basis: The City Commission adopted Resolution 110542 on December 15, 2011.

Fund Balance: There is no significant change in fund balance.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 32,508	\$ 32,508	\$ 37,267	\$ 12,268	-67.1%	\$ 12,860	4.8%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	-	4,759	-	-	n/a	-	n/a	
Transfer from:								
General Fund	429,617	429,617	406,030	427,213	5.2%	433,282	1.4%	
<b>Total Sources</b>	<b>429,617</b>	<b>434,376</b>	<b>406,030</b>	<b>427,213</b>	<b>5.2%</b>	<b>433,282</b>	<b>1.4%</b>	
<b>Uses of Funds:</b>								
General Government:								
Principal Payments	375,000	375,000	385,000	385,000	0.0%	390,000	1.3%	
Interest Payments	54,617	54,617	46,029	41,621	-9.6%	32,747	-21.3%	
<b>Total Uses</b>	<b>429,617</b>	<b>429,617</b>	<b>431,029</b>	<b>426,621</b>	<b>-1.0%</b>	<b>422,747</b>	<b>-0.9%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	-	4,759	(24,999)	592	-102.4%	10,535	1678.8%	
<b>Ending Fund Balance</b>	<b>\$ 32,508</b>	<b>\$ 37,267</b>	<b>\$ 12,268</b>	<b>\$ 12,860</b>	<b>4.8%</b>	<b>\$ 23,395</b>	<b>81.9%</b>	

Revenue Refunding Note 2014  
Fund 241

Description: This fund is used to account for revenues and expenditures to refinance \$13,710,000 from the CIRB of 2005 Bond.

Funding Source: The debt service payment is funded from the General Fund.

Legal Basis: On February 6, 2014, adopted 130549 to authorize the issuance of a refunding note to advance refund this debt service.

Fund Balance: There are no significant changes in fund balance.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	Adopted	FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 22,006	\$ 22,006	\$ 46,373	\$ 44,873	\$ 44,873	-3.2%	\$ 64,033	42.7%
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	-	14,367	-	-	-	n/a	-	n/a
Transfer from:								
General Fund	1,641,200	1,651,200	1,635,120	1,638,440	1,638,440	0.2%	1,640,920	0.2%
<b>Total Sources</b>	<b>1,641,200</b>	<b>1,665,567</b>	<b>1,635,120</b>	<b>1,638,440</b>	<b>1,638,440</b>	<b>0.2%</b>	<b>1,640,920</b>	<b>0.2%</b>
<b>Uses of Funds:</b>								
General Government:								
Principal Payments	1,295,000	1,295,000	1,320,000	1,320,000	1,320,000	0.0%	1,355,000	2.7%
Interest Payments	346,200	346,200	315,120	299,280	299,280	-5.0%	267,180	-10.7%
Debt Service Fees	-	-	1,500	-	-	-100.0%	-	n/a
<b>Total Uses</b>	<b>1,641,200</b>	<b>1,641,200</b>	<b>1,636,620</b>	<b>1,619,280</b>	<b>1,619,280</b>	<b>-1.1%</b>	<b>1,622,180</b>	<b>0.2%</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	24,367	(1,500)	19,160	19,160	-1377.3%	18,740	-2.2%
<b>Ending Fund Balance</b>	<b>\$ 22,006</b>	<b>\$ 46,373</b>	<b>\$ 44,873</b>	<b>\$ 64,033</b>	<b>\$ 64,033</b>	<b>42.7%</b>	<b>\$ 82,773</b>	<b>29.3%</b>

**Capital Improvement Revenue Bond Series 2014**  
**Fund 242**

Description: This fund is used to account for revenues and expenditures to finance \$13,126,042 in capital projects.

Funding Source: The debt service payment is funded from the General Fund.

Legal Basis: The City Commission adopted Resolution 140477 & 140478 on November 20 , 2014.

Fund Balance: There are no significant changes in fund balance.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 13,811	\$ 13,811	\$ 179,085	\$ 179,084	0.0%	\$ 187,212	4.5%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	-	15,731	-	-	n/a	-	n/a	
Transfer from:								
General Fund	1,034,899	1,034,899	885,099	884,244	-0.1%	886,981	0.3%	
<b>Total Sources</b>	<b>1,034,899</b>	<b>1,050,630</b>	<b>885,099</b>	<b>884,244</b>	<b>-0.1%</b>	<b>886,981</b>	<b>0.3%</b>	
<b>Uses of Funds:</b>								
General Government:								
Principal Payments	510,000	436,305	449,138	449,138	0.0%	466,248	3.8%	
Interest Payments	524,899	449,051	435,962	426,979	-2.1%	408,671	-4.3%	
<b>Total Uses</b>	<b>1,034,899</b>	<b>885,356</b>	<b>885,100</b>	<b>876,116</b>	<b>-1.0%</b>	<b>874,919</b>	<b>-0.1%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	-	165,274	(1)	8,128	-812851.0%	12,062	48.4%	
<b>Ending Fund Balance</b>	<b>\$ 13,811</b>	<b>\$ 179,085</b>	<b>\$ 179,084</b>	<b>\$ 187,212</b>	<b>4.5%</b>	<b>\$ 199,274</b>	<b>6.4%</b>	

**Capital Improvement Revenue Refunding Note 2016A**  
**Fund 243**

Description: This fund is used to account for the advance refunding of the outstanding Capital Improvement Revenue Note Series 2009, First Florida Governmental Financing Commission Improvement and Refunding Bonds, Series 2007 and First Florida Governmental Financing Commission Improvement and Refunding Bonds,

Funding Source: The debt service payment is funded from the General Fund and the Local Option Gas Tax Capital Projects Fund.

Legal Basis: The City Commission adopted Resolution 150852 on April 7, 2016.

Fund Balance:

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ 21	\$ 21	0.0%	\$ (52,496)	-254566.2%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	-	21	-	-	n/a	-	n/a
Debt Issuance	-	11,970,000	-	-	n/a	-	n/a
Transfer from:							
Bond Issue 2009	-	179,070	-	-	n/a	-	n/a
FFGFC 2005	-	242,937	-	-	n/a	-	n/a
FFGFC 2007	-	9,588	-	-	n/a	-	n/a
General Fund	-	-	226,746	371,901	64.0%	416,612	12.0%
LOGT (341)	-	1,596,164	93,944	176,658	88.0%	197,896	12.0%
<b>Total Sources</b>	-	<b>13,997,779</b>	<b>320,690</b>	<b>548,559</b>	<b>71.1%</b>	<b>614,508</b>	<b>12.0%</b>
<b>Uses of Funds:</b>							
General Government:							
Miscellaneous Fees	-	44,855	-	-	n/a	-	n/a
Debt Service - Adv Refunding	-	2,027,758	-	-	n/a	-	n/a
Deposit Refund Escrow Acct	-	11,925,145	-	-	n/a	-	n/a
Principal Payments	-	-	47,584	331,056	595.7%	409,222	23.6%
Interest Payments	-	-	273,106	270,020	-1.1%	260,763	-3.4%
<b>Total Uses</b>	-	<b>13,997,758</b>	<b>320,690</b>	<b>601,076</b>	<b>87.4%</b>	<b>669,985</b>	<b>11.5%</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	21	-	(52,517)	n/a	(55,477)	5.6%
<b>Ending Fund Balance</b>	\$ -	\$ 21	\$ 21	\$ (52,496)	-254566.2%	\$ (107,973)	105.7%

**Capital Improvement Revenue Refunding Note 2016B**  
**Fund 244**

Description: This fund is used to account for road construction projects.

Funding Source: The debt service payment is funded from the Local Option Gas Tax Capital Projects Fund.

Legal Basis: The City Commission adopted Resolution 150852 on April 7, 2016.

Fund Balance: There are no significant changes in fund balance.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ 12	\$ 12	0.0%	\$ 4,072	33388.2%
<b>Sources of Funds:</b>							
Miscellaneous:							
Debt Issuance	-	6,630,000	-	-	n/a	-	n/a
Gain/Loss on Investments	-	12	-	-	n/a	-	n/a
Transfer from:							
LOGT (341)	-	-	166,192	529,620	218.7%	525,560	-0.8%
<b>Total Sources</b>	-	<b>6,630,012</b>	<b>166,192</b>	<b>529,620</b>	<b>218.7%</b>	<b>525,560</b>	<b>-0.8%</b>
<b>Uses of Funds:</b>							
General Government:							
Issuance Expense	-	33,836	-	-	n/a	-	n/a
Miscellaneous Fees	-	-	-	-	n/a	-	n/a
Principal Payments	-	-	-	380,000	n/a	390,000	2.6%
Interest Payments	-	-	166,192	145,560	-12.4%	136,320	-6.3%
Transfer to:							
Capital Project Fund (356)	-	6,596,164	-	-	n/a	-	n/a
<b>Total Uses</b>	-	<b>6,630,000</b>	<b>166,192</b>	<b>525,560</b>	<b>216.2%</b>	<b>526,320</b>	<b>0.1%</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	12	-	4,060	n/a	(760)	-118.7%
<b>Ending Fund Balance</b>	\$ -	\$ 12	\$ 12	\$ 4,072	33388.2%	\$ 3,312	-18.7%

FY17 Debt Service Fund  
Fund 245

Description: This fund will be used to account for the costs associated with Fire Station #1 and technology investments.

Funding Source: The debt service payment will be funded by the General Fund.

Legal Basis: This debt service fund will be approved by the City Commission.

Fund Balance: There are no significant changes in fund balance.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	n/a	\$ -	n/a
<b>Sources of Funds:</b>							
Miscellaneous:							
Debt Issuance	-	-	9,250,000	648,750	-93.0%	652,375	0.6%
<b>Total Sources</b>	-	-	<b>9,250,000</b>	<b>648,750</b>	<b>-93.0%</b>	<b>652,375</b>	<b>0.6%</b>
<b>Uses of Funds:</b>							
General Government:							
Issuance Fees	-	-	50,000	-	-100.0%	-	n/a
Principal Payments	-	-	-	648,750	n/a	652,375	0.6%
Interest Payments	-	-	-	-	n/a	-	n/a
Transfer to:							
Capital Project Fund (357)	-	-	9,200,000	-	-100.0%	-	n/a
<b>Total Uses</b>	-	-	<b>9,250,000</b>	<b>648,750</b>	<b>-93.0%</b>	<b>652,375</b>	<b>0.6%</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	-	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	n/a	\$ -	n/a

**Capital Projects Funds** are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds and Trust Funds).

Capital Projects Funds		
General Capital Projects	Central Fleet Garage Project	CIRN 2009 Bond Capital Projects
Public Improvement Construction Fund	Capital Improvement Revenue Bonds of 2005 Capital Projects	Wild Spaces Public Places Capital Projects
Greenspace Acquisition	Kennedy Home Acquisition/ Demolition	Wild Space Public Places Land Acquisition
FY1996 Road Improvement	Campus Development Agreement	Senior Recreation Center
FFGFC 2002 Capital Projects	Energy Conservation Projects	CIRB 2010 Capital Projects
Fifth Ave/Pleasant Street Rehabilitation Project	5-Cents Local Option Gas Tax (LOGT) Capital Projects	Revenue Note 2011A Capital Projects
FFGFC 2005 Capital Projects	Additional 5 Cents LOGT CIRN 2009 Projects	Downtown Parking Garage
Depot Avenue Stormwater Facility	TMS Building Construction	CIRB 2014 Capital Projects
Facilities Maintenance Recurring Fund	Equipment Replacement Fund	Roadway Resurfacing Program
Capital Improvement Revenue Note 2016B	Beazer Settlement Capital Projects	CIRB 2017 Capital Projects
	2019 Capital Improvement Revenue Bond	



All Capital Projects Funds  
Summary of Revenues and Expenses

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	<b>\$ 45,082,790</b>	<b>\$ 45,082,790</b>	<b>\$ 31,648,730</b>	<b>\$ 32,235,695</b>	<b>1.9%</b>	<b>\$ 32,767,050</b>	<b>1.6%</b>
<b>Sources of Funds by Category:</b>							
Taxes	1,800,000	2,228,229	1,900,000	1,900,000	0.0%	1,900,000	0.0%
Charges for Services	-	12,900	-	-		-	n/a
Miscellaneous Revenues	637,878	1,093,200	360,000	1,109,206	208.1%	-	-100.0%
Transfers	3,929,515	4,153,406	15,054,515	4,478,798	-70.2%	3,929,515	-12.3%
<b>Total Sources</b>	<b>6,367,393</b>	<b>7,487,735</b>	<b>17,314,515</b>	<b>7,488,004</b>	<b>-56.8%</b>	<b>5,829,515</b>	<b>-22.1%</b>
<b>Uses of Funds:</b>							
General Government	425,000	726,416	7,307,000	625,000	-91.4%	325,000	-48.0%
Public Safety	721,726	1,217,016	5,201,000	1,524,424	-70.7%	1,068,565	-29.9%
Physical Environment	-	223,524	-	-	n/a	-	n/a
Transportation	3,176,629	9,377,679	2,255,346	2,366,265	4.9%	4,623,705	95.4%
Economic Environment	10,000	1,257,197	10,000	10,000	0.0%	10,000	0.0%
Human Services	150,762	891,343	79,572	1,398,398	1657.4%	608,499	-56.5%
Cultural & Recreation	561,446	4,212,078	763,596	124,000	-83.8%	124,000	0.0%
Transfers to Other Funds	1,002,431	1,016,975	1,036,036	775,968	-25.1%	775,968	0.0%
<b>Total Uses</b>	<b>6,047,994</b>	<b>18,922,227</b>	<b>16,652,550</b>	<b>6,824,055</b>	<b>-59.0%</b>	<b>7,535,737</b>	<b>10.4%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>319,399</b>	<b>(11,434,492)</b>	<b>661,965</b>	<b>663,949</b>	<b>0.3%</b>	<b>(1,706,222)</b>	<b>-357.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 45,402,189</b>	<b>\$ 33,648,298</b>	<b>\$ 32,310,695</b>	<b>\$ 32,899,644</b>	<b>1.8%</b>	<b>\$ 31,060,828</b>	<b>-5.6%</b>

General Capital Projects Fund  
Fund 302

Description: The General Capital Projects Fund is used to account for the costs of various projects.

Funding Source: Financing for this fund is generally provided by operating transfers from other funds of the City and interest earnings.

Legal Basis: Each year the City Commission approves this allocation through the Capital Improvement Plan and budget process.

Fund Balance: The large reduction in fund balance is a result of the completion of the multiyear Police Department Headquarters in FY2014. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

There are both restricted and assigned fund balance within this fund.

	FY2016		FY2017		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	FY2018 Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 6,501,506	\$ 6,501,506	\$ 3,385,615	\$ 3,477,010	2.7%	\$ 3,424,742	-1.5%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	119,097	-	120,000	-	-100.0%	-	n/a	
Donations/Contributions	-	30,604	-	-	n/a	-	n/a	
Transfers:								
General Fund (001)	317,446	353,454	2,242,446	866,729	-61.3%	317,446	-63.4%	
Facility Maintenance Fund (351)	-	5,000	-	-	n/a	-	n/a	
FL Bldg Code (416)	-	182,883	-	-	n/a	-	n/a	
<b>Total Sources</b>	<b>436,543</b>	<b>571,941</b>	<b>2,362,446</b>	<b>866,729</b>	<b>-63.3%</b>	<b>317,446</b>	<b>-63.4%</b>	
<b>Uses of Funds:</b>								
General Government:								
ADA Compliance	-	1,419	-	-	n/a	-	n/a	
Army Reserve Bldg Repairs	-	18,598	-	-	n/a	-	n/a	
City Equipment - CoxCom Capital	-	28,024	-	-	n/a	-	n/a	
E/Gov Software & Hardware	-	58,382	-	-	n/a	-	n/a	
ERP/Technology Investment	-	-	1,925,000	-	-100.0%	-	n/a	
GS Unscheduled Repairs	-	13,174	-	-	n/a	-	n/a	
Info Tech Network Equip	-	62,121	-	-	n/a	-	n/a	
Public Facilities Upgrades	-	1,345	-	-	n/a	-	n/a	
Security Access System	-	20,081	-	-	n/a	-	n/a	
Other Misc. Projects	-	400	-	-	n/a	-	n/a	
Public Safety:								
F/S HVAC, Roof, Plumbing, Electric	-	-	-	22,457	n/a	-	-100.0%	
GFR Equipment Replacement	-	-	-	171,101	n/a	-	-100.0%	
Fire Station 1	-	440,688	-	-	n/a	-	n/a	
GPD Property & Evidence Building Roof	-	11,308	-	-	n/a	-	n/a	
GPD Body Worn Cameras	-	-	-	100,000	n/a	81,729	-18.3%	
GPD Taser Program	-	-	-	63,165	n/a	65,717	4.0%	
GPD It Replacement/Support (Fiber)	-	-	-	92,210	n/a	-	-100.0%	
GPD It Replacement/Support (Server Backup)	-	-	-	112,702	n/a	30,000	-73.4%	

General Capital Projects Fund  
Fund 302

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Uses of Funds (continued):</b>							
Physical Environment:							
Depot Avenue Facility	-	142,561	-	-	n/a	-	n/a
Transportation:							
Bicycle & Pedestrian Connect	-	33,877	-	-	n/a	-	n/a
Depot Avenue	-	79,456	-	-	n/a	-	n/a
8th Avenue Project	-	2,058,447	-	-	n/a	-	n/a
Gen. Roadway Resurfacing	-	-	-	-	n/a	-	n/a
Median Project	15,000	8,463	-	15,000	n/a	15,000	0.0%
Parking Garage Maintenance/Repairs	-	-	-	91,040	n/a	-	-100.0%
NW 2nd Street Sidewalk	-	-	-	97,000	n/a	-	-100.0%
LED Lighting: Neighborhood Pilot Prg	-	25,000	-	-	n/a	-	n/a
RTS Video Surveillance Equip	-	24,220	-	-	n/a	-	n/a
Sidewalk Construction	100,000	106,478	100,000	100,000	0.0%	100,000	0.0%
Environmental Consulting	-	68,160	-	-	n/a	-	n/a
Traffic Management System	-	456,345	-	-	n/a	-	n/a
2nd Street Concept Design	-	9,706	-	-	n/a	-	n/a
Economic Environment:							
GTEC Capital Improvements	-	2,104	-	-	n/a	-	n/a
Human Services:							
FM Administration	30,084	-	-	-	n/a	-	n/a
Custodial Services	20,826	-	28,605	29,322	2.5%	-	-100.0%
Cultural & Recreation:							
ADA Compliance Projects	-	11,250	-	-	n/a	-	n/a
AED Replacement/Purchase	12,560	-	-	-	n/a	-	n/a
Bivens Arm Marsh Restoration	177,446	190	72,554	-	-100.0%	-	n/a
Boardwalk Replacement	12,440	1,441	25,000	25,000	0.0%	25,000	0.0%
Cone Park Upgrades	-	-	104,892	-	-100.0%	-	n/a
Greentree/Kiwanis Park	-	1,855	-	-	n/a	-	n/a
Median Project	-	-	15,000	-	-100.0%	-	n/a
Roper Park Project	-	2,740	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>368,356</b>	<b>3,687,832</b>	<b>2,271,051</b>	<b>918,997</b>	<b>-59.5%</b>	<b>317,446</b>	<b>-65.5%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>68,187</b>	<b>(3,115,891)</b>	<b>91,395</b>	<b>(52,268)</b>	<b>-157.2%</b>	<b>-</b>	<b>-100.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 6,569,693</b>	<b>\$ 3,385,615</b>	<b>\$ 3,477,010</b>	<b>\$ 3,424,742</b>	<b>-1.5%</b>	<b>\$ 3,424,742</b>	<b>0.0%</b>

FY2017 Revenue	\$ 2,373,502
FY2017 Expenditures	(796,699)
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>4,962,418</b>

Public Improvement Construction Fund Capital Projects Fund  
Fund 304

Description: The Public Improvement Construction Fund is used to account for the costs associated with various capital projects.

Funding Source: Financing is provided by the Guaranteed Entitlement Refunding and Revenue Bonds of 1994.

Legal Basis: The City Commission adopted Resolution R-94-15.

Fund Balance: There are no significant changes in fund balance. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

The fund balance within this fund is assigned.

	FY2016		FY2017		FY2018		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 12,419	\$ 12,419	\$ 12,783	\$ 12,783	\$ 12,783	0.0%	\$ 12,783	0.0%		
<b>Sources of Funds:</b>										
Miscellaneous:										
Gain/Loss on Investments	-	364	-	-	-	n/a	-	n/a		
<b>Total Sources</b>	-	<b>364</b>	-	-	-	n/a	-	n/a		
<b>Uses of Funds:</b>										
Capital Projects	-	-	-	-	-	n/a	-	n/a		
<b>Total Uses</b>	-	-	-	-	-	n/a	-	n/a		
<b>Planned addition to (appropriation of) fund balance</b>	-	364	-	-	-	n/a	-	n/a		
<b>Ending Fund Balance</b>	\$ 12,419	\$ 12,783	\$ 12,783	\$ 12,783	\$ 12,783	0.0%	\$ 12,783	0.0%		

FY2017 Revenue	\$ (14)
FY2017 Expenditures	-
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>12,769</b>

**Greenspace Acquisition & Community Improvement Fund**  
**Fund 306**

Description: The Greenspace Acquisition Fund is used to account for the costs of acquiring undeveloped land.

Funding Source: Financing is provided by operating transfers from other funds of the City and interest earnings.

Legal Basis: This fund was created in 1981 to reserve funds for greenspace acquisition.

Fund Balance: The reduction in fund balance is a result of the purchase of sensitive land. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

The fund balance within this fund is assigned.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 1,550,636	\$ 1,550,636	\$ 1,314,990	\$ 1,339,990	-13.6%	\$ 1,339,990	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	-	44,121	25,000	-	-100.0%	-	n/a
<b>Total Sources</b>	-	<b>44,121</b>	<b>25,000</b>	-	-100.0%	-	n/a
<b>Uses of Funds:</b>							
Physical Environment:							
Hunter & Lane Parcel	-	54,343	-	-	n/a	-	n/a
Greentree Park Addition	-	1,900	-	-	n/a	-	n/a
Ridgeview Baptice Church	-	157,910	-	-	n/a	-	n/a
Clarence R. Kelly Comm. Ctr	-	65,613	-	-	n/a	-	n/a
<b>Total Uses</b>	-	<b>279,767</b>	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	(235,646)	25,000	-	-100.0%	-	n/a
<b>Ending Fund Balance</b>	\$ 1,550,636	\$ 1,314,990	\$ 1,339,990	\$ 1,339,990	0.0%	\$ 1,339,990	0.0%

FY2017 Revenue	\$ (1,366)
FY2017 Expenditures	(22,575)
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>1,291,049</b>

**FY1996 Road Improvement Fund  
Fund 323**

Description: The FY1996 Road Improvement Fund is used to account for the cost of construction and improvements to the City's roads.

Funding Source: Financing is provided by the FFGFC Bond of 1996.

Legal Basis: The City Commission adopted Resolution 951317 on March 11, 1996.

Fund Balance: There are no significant changes in fund balance. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

The fund balance within this fund is assigned.

	FY2016		FY2017		FY2018		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19		
<b>Beginning Fund Balance</b>	\$ 63,602	\$ 63,602	\$ 65,450	\$ 65,450	\$ 65,450	0.0%	\$ 65,450	0.0%		
<b>Sources of Funds:</b>										
Miscellaneous:										
Gain/Loss on Investments	-	1,848	-	-	5,000	n/a	-	-100.0%		
<b>Total Sources</b>	-	<b>1,848</b>	-	-	<b>5,000</b>	<b>n/a</b>	-	<b>-100.0%</b>		
<b>Uses of Funds:</b>										
Transportation:										
NW 2nd Street Sidewalk	-	-	-	-	5,000	n/a	-	-100.0%		
<b>Total Uses</b>	-	-	-	-	<b>5,000</b>	<b>n/a</b>	-	<b>-100.0%</b>		
<b>Planned addition to (appropriation of) fund balance</b>	-	1,848	-	-	-	n/a	-	n/a		
<b>Ending Fund Balance</b>	\$ 63,602	\$ 65,450	\$ 65,450	\$ 65,450	\$ 65,450	0.0%	\$ 65,450	0.0%		

FY2017 Revenue	\$ (69)
FY2017 Expenditures	-
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>65,381</b>

FFGFC 2002 Capital Projects Fund  
Fund 328

Description: The FFGFC 2002 Capital Projects Fund is used to account for all of the FFGFC Bond of 2002 loan proceeds not used for the Downtown Parking Garage and Fifth Avenue/Pleasant Street Projects.

Funding Source: Financing is provided by the FFGFC Bond of 2002.

Legal Basis: The City Commission adopted Resolution 002436 on February 25, 2002.

Fund Balance: The reduction of fund balance reflects the intentional utilization of accumulated interest for additional projects approved through the Capital Improvement Plan and represents the completion of projects previously budgeted.

The fund balance within this fund is assigned.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 625,285	\$ 625,285	\$ 590,364	\$ 525,364	-11.0%	\$ 525,364	0.0%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	-	18,556	-	10,246	n/a	-	-100.0%	
<b>Total Sources</b>	-	<b>18,556</b>	-	<b>10,246</b>	n/a	-	<b>-100.0%</b>	
<b>Uses of Funds:</b>								
General Government:								
Info Tech Network Equip	-	34,079	-	-	n/a	-	n/a	
Public Safety:								
FS Exhaust System	-	-	-	10,246	n/a	-	-100.0%	
PW Management System	-	9,209	-	-	n/a	-	n/a	
Economic Environment:								
Depot Park Tree Mitigation	-	7,341	-	-	n/a	-	n/a	
Culture & Recreation:								
Ironwood Cart Paths	-	2,848	-	-	n/a	-	n/a	
Smokey Bear Restrooms	-	-	65,000	-	-100.0%	-	n/a	
<b>Total Uses</b>	-	<b>53,477</b>	<b>65,000</b>	<b>10,246</b>	<b>-84.2%</b>	-	<b>-100.0%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	-	(34,921)	(65,000)	-	-100.0%	-	n/a	
<b>Ending Fund Balance</b>	\$ 625,285	\$ 590,364	\$ 525,364	\$ 525,364	0.0%	\$ 525,364	0.0%	

FY2017 Revenue	\$ (603)
FY2017 Expenditures	(4,339)
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>585,422</b>

FFGFC 2002 Fifth Ave/Pleasant Street Projects Fund  
Fund 330

Description: The FFGFC 2002 Fifth Ave/Pleasant Street Projects Fund is used to account for the acquisition and rehabilitation of properties in the Fifth Avenue/Pleasant Street district.

Funding Source: Financing is provided by the FFGFC Bond of 2002.

Legal Basis: The City Commission adopted Resolution 002436 on February 25, 2002.

Fund Balance: There are no significant changes in fund balance. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

The fund balance within this fund is assigned.

	FY2016		FY2017		FY2018		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19		
<b>Beginning Fund Balance</b>	\$ 77,156	\$ 77,156	\$ 7,968	\$ 7,968	\$ 7,968	0.0%	\$ 7,968	0.0%		
<b>Sources of Funds:</b>										
Miscellaneous:										
Gain/Loss on Investments	-	1,407	-	-	-	n/a	-	n/a		
<b>Total Sources</b>	-	<b>1,407</b>	-	-	-	n/a	-	n/a		
<b>Uses of Funds:</b>										
Economic Environment:										
Capital Projects	-	70,595	-	-	-	n/a	-	n/a		
<b>Total Uses</b>	-	<b>70,595</b>	-	-	-	n/a	-	n/a		
<b>Planned addition to (appropriation of) fund balance</b>	-	(69,188)	-	-	-	n/a	-	n/a		
<b>Ending Fund Balance</b>	\$ 77,156	\$ 7,968	\$ 7,968	\$ 7,968	\$ 7,968	0.0%	\$ 7,968	0.0%		

FY2017 Revenue	\$ (8)
FY2017 Expenditures	-
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>7,960</b>



**Downtown Parking Garage Fund**  
**Fund 331**

Description: The Downtown Parking Garage Fund is used to account for construction costs of the Alachua County Criminal Courthouse parking facilities.

Funding Source: Financing provided by the Local Option Sales Tax.

Legal Basis: The City Commission adopted Resolution 020482 on May 12, 2003.

Fund Balance: The reduction of fund balance reflects the completion of projects previously budgeted.

The fund balance within this fund is restricted.

	FY2016		FY2017		FY2018		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19		
<b>Beginning Fund Balance</b>	\$ 934	\$ 934	\$ 952	\$ 952		0.0%	\$ 952		0.0%	
<b>Sources of Funds:</b>										
Miscellaneous:										
Gain/Loss on Investments	-	18	-	-	960	n/a	-	-	-100.0%	
<b>Total Sources</b>	-	<b>18</b>	-	-	<b>960</b>	<b>n/a</b>	-	-	<b>-100.0%</b>	
<b>Uses of Funds:</b>										
Transportation:										
Parking Garage Maint/Repairs	-	-	-	-	960	n/a	-	-	-100.0%	
<b>Total Uses</b>	-	-	-	-	<b>960</b>	<b>n/a</b>	-	-	<b>-100.0%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	-	18	-	-	-		-		n/a	
<b>Ending Fund Balance</b>	\$ 934	\$ 952	\$ 952	\$ 952		0.0%	\$ 952		0.0%	

FY2017 Revenue	\$ (2)
FY2017 Expenditures	-
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>950</b>

FFGFC 2005 Capital Projects Fund  
Fund 332

Description: The FFGFC 2005 Capital Projects Fund is used to account for capital expenditures associated with FFGFC Bond of 2005, including the Gainesville Police Department Annex acquisition and other capital projects.

Funding Source: Financing is provided by the FFGFC Bond of 2005.

Legal Basis: The City Commission adopted Resolution 040897 on January 24, 2004.

Fund Balance: The reduction of fund balance reflects the completion of projects previously budgeted.

The fund balance within this fund is assigned.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 198,101	\$ 198,101	\$ 142,874	\$ 122,874	-14.0%	\$ 122,874	0.0%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	-	5,609	-	5,000	n/a	-	-100.0%	
<b>Total Sources</b>	-	<b>5,609</b>	-	<b>5,000</b>	n/a	-	<b>-100.0%</b>	
<b>Uses of Funds:</b>								
General Government:								
Downtown Plaze Imprv	-	5,544	-	-	n/a	-	n/a	
ERP/Technology Investment	-	-	20,000	-	-100.0%	-	n/a	
OLB Lobby Renovations	-	-	-	5,000	n/a	-	-100.0%	
Public Safety:								
Vehicle Video Cameras	-	11,091	-	-	n/a	-	n/a	
Transportation:								
S.W. 2nd Avenue	-	26,584	-	-	n/a	-	n/a	
Economic Environment:								
Eastside TIF Projects	-	17,616	-	-	n/a	-	n/a	
<b>Total Uses</b>	-	<b>60,836</b>	<b>20,000</b>	<b>5,000</b>	<b>-75.0%</b>	-	<b>-100.0%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	-	(55,227)	(20,000)	-	n/a	-	n/a	
<b>Ending Fund Balance</b>	\$ 198,101	\$ 142,874	\$ 122,874	\$ 122,874	0.0%	\$ 122,874	0.0%	

FY2017 Revenue	\$ (80)
FY2017 Expenditures	(25,871)
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>116,923</b>

**Depot Avenue Stormwater Facility**  
**Fund 333**

**Description:** The Depot Avenue Stormwater Facility Fund is used to account for capital expenditures associated with the Depot Avenue stormwater Facility on a reimbursement basis.

**Funding Source:** Financing is provided by the State Revolving Loan Fund.

**Legal Basis:** The City Commission adopted Resolution 001988 on October 22, 2001.

**Fund Balance:** The reduction of fund balance reflects the completion of projects previously budgeted. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

The fund balance within this fund is restricted.

	FY2016		FY2017		FY2018		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19		
<b>Beginning Fund Balance</b>	\$ 133,960	\$ 133,960	\$ 296	\$ 296	\$ 296	0.0%	\$ 296	0.0%		
<b>Sources of Funds:</b>										
Miscellaneous:										
Gain/Loss on Investments	-	296	-	-	-	n/a	-	n/a		
<b>Total Sources</b>	-	<b>296</b>	-	-	-	<b>n/a</b>	-	<b>n/a</b>		
<b>Uses of Funds:</b>										
Transfers:										
SMUF Surcharge Fund (414)	-	133,960	-	-	-	n/a	-	n/a		
<b>Total Uses</b>	-	<b>133,960</b>	-	-	-	<b>n/a</b>	-	<b>n/a</b>		
<b>Planned addition to (appropriation of) fund balance</b>	-	(133,664)	-	-	-	n/a	-	n/a		
<b>Ending Fund Balance</b>	\$ 133,960	\$ 296	\$ 296	\$ 296	\$ 296	0.0%	\$ 296	0.0%		

<b>FY2017 Revenue</b>	\$ (585)
<b>FY2017 Expenditures</b>	-
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>(289)</u>

**Central Fleet Garage Project Fund**  
**Fund 334**

**Description:** The Central Fleet Garage Project Fund is used to account for the expansion of the 39th Avenue Garage and has since evolved to the current Central Fleet Garage Fund.

**Funding Source:** This project is funded by proceeds from the Fleet Replacement Fund, Stormwater Fund and Gainesville Regional Utilities.

**Legal Basis:** The City Commission approved the original intent of this project during the January 10, 2005 meeting, #040826. Since that time, this project has been completed.

**Fund Balance:** Fund balance includes amounts unspent but budgeted in prior years for this capital project.

The fund balance within this fund is assigned.

	FY2016		FY2017		FY2018		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19		
<b>Beginning Fund Balance</b>	\$ 440	\$ 440	\$ 440	\$ 440	\$ 440	0.0%	\$ 440	0.0%		
<b>Sources of Funds:</b>										
Intergovernmental:										
Contributions - GRU	-	-	-	-	-	n/a	-	n/a		
Miscellaneous:										
Gain/Loss on Investments	-	-	-	-	-	n/a	-	n/a		
Transfer from:										
Fleet Fund (501)	-	-	-	-	-	n/a	-	n/a		
SMUF Fund (414)	-	-	-	-	-	n/a	-	n/a		
<b>Total Sources</b>	-	-	-	-	-	n/a	-	n/a		
<b>Uses of Funds:</b>										
General Government:										
Centralized Garage	-	-	-	-	-	n/a	-	n/a		
Equipment & Tools	-	-	-	-	-	n/a	-	n/a		
Transfers:										
Fleet Replacement (501)	-	-	-	-	-	n/a	-	n/a		
Art in Public Places (619)	-	-	-	-	-	n/a	-	n/a		
<b>Total Uses</b>	-	-	-	-	-	n/a	-	n/a		
<b>Planned addition to (appropriation of) fund balance</b>	-	-	-	-	-	n/a	-	n/a		
<b>Ending Fund Balance</b>	\$ 440	\$ 440	\$ 440	\$ 440	\$ 440	0.0%	\$ 440	0.0%		

<b>FY2017 Revenue</b>	\$ -
<b>FY2017 Expenditures</b>	-
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	440

**Capital Improvement Revenue Bond 2005 Capital Projects Fund**  
**Fund 335**

Description: The Capital Improvement Revenue Bond of 2005 Capital Projects Fund is used to account for the costs associated with various capital projects.

Funding Source: Financing is provided by the CIRB of 2005 bond issue.

Legal Basis: The City Commission adopted Resolution 050532 on October 24, 2005.

Fund Balance: The reduction of fund balance reflects the completion of projects previously budgeted. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

The fund balance within this fund is assigned.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 2,917,665	\$ 2,917,665	\$ 2,200,304	\$ 2,110,304	-4.1%	\$ 2,110,304	0.0%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	-	81,102	30,000	65,000	116.7%	-	-100.0%	
<b>Total Sources</b>	-	<b>81,102</b>	<b>30,000</b>	<b>65,000</b>	<b>116.7%</b>	-	<b>-100.0%</b>	
<b>Uses of Funds:</b>								
General Government:								
ADA Compliance Projects	-	-	-	-	n/a	-	n/a	
Army Reserve - Abatement	-	12,132	-	-	n/a	-	n/a	
City Hall Renovations	-	-	-	20,000	n/a	-	-100.0%	
ERP/Technology Investment	-	-	120,000	-	-100.0%	-	n/a	
OLB Lobby Renovations	-	-	-	45,000	n/a	-	-100.0%	
PC Replacement Plan	-	-	-	-	n/a	-	n/a	
Public Facilities Master Plan	-	-	-	-	n/a	-	n/a	
Public Safety:								
Computer Aided Dispatch	-	-	-	-	n/a	-	n/a	
Fire Station 5 Renovations	-	23,020	-	-	n/a	-	n/a	
GFR Emergency Generators	-	1,441	-	-	n/a	-	n/a	
GFR Personal Alert Safety	-	-	-	-	n/a	-	n/a	
GFR Fire Station 1 Design	-	-	-	-	n/a	-	n/a	
GPD Dual Authentication	-	3,200	-	-	n/a	-	n/a	
GPD Headquarters Annex	-	-	-	-	n/a	-	n/a	
Transportation:								
Depot Ave-Arsenic Remed.	-	-	-	-	n/a	-	n/a	
Traffic Management System	-	97,039	-	-	n/a	-	n/a	
Economic Environment:								
Economic Development Prjts	-	81,477	-	-	n/a	-	n/a	
SEGRI	-	81,085	-	-	n/a	-	n/a	
General Svc Administration	-	-	-	-	n/a	-	n/a	
Cultural & Recreation:								
Brick Repair @ Bo Diddley Comi	-	20,653	-	-	n/a	-	n/a	
Cofrin/Beville Restoration	-	17,626	-	-	n/a	-	n/a	
Depot Park Recreation Prjs.	-	346,214	-	-	n/a	-	n/a	
Plaza Improvements	-	99,027	-	-	n/a	-	n/a	
Morningside Roof	-	1,005	-	-	n/a	-	n/a	
Transfer to:								
Misc. Grants Fund (115)	-	14,544	-	-	n/a	-	n/a	
<b>Total Uses</b>	-	<b>798,463</b>	<b>120,000</b>	<b>65,000</b>	<b>-45.8%</b>	-	<b>-100.0%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	-	(717,361)	(90,000)	-	-100.0%	-	n/a	
<b>Ending Fund Balance</b>	\$ 2,917,665	\$ 2,200,304	\$ 2,110,304	\$ 2,110,304	0.0%	\$ 2,110,304	0.0%	

**Kennedy Homes Acquisition/Demolition Fund**  
**Fund 336**

**Description:** The Kennedy Home Acquisition/Demolition Fund Is used to account for the acquisition of Kennedy Homes and has evolved to include the demolition of Kennedy Homes.

**Funding Source:** This project is funded by proceeds from the General Fund, HOME Grant Fund and an allowable share of the Capital Improvement Revenue Bond of 2005.

**Legal Basis:** The City Commission approved this project during the March 27, 2006 meeting, #051093.

**Fund Balance:** There are no significant changes in fund balance. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

The fund balance within this fund is assigned.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 671,130	\$ 671,130	\$ 549,867	\$ 549,867	0.0%	\$ 549,867	0.0%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	-	-	-	-	n/a	-	n/a	
<b>Total Sources</b>	-	-	-	-	n/a	-	n/a	
<b>Uses of Funds:</b>								
Economic Environment:								
Capital Projects	-	121,263	-	-	n/a	-	n/a	
<b>Total Uses</b>	-	121,263	-	-	n/a	-	n/a	
<b>Planned addition to (appropriation of) fund balance</b>	-	(121,263)	-	-	n/a	-	n/a	
<b>Ending Fund Balance</b>	\$ 671,130	\$ 549,867	\$ 549,867	\$ 549,867	0.0%	\$ 549,867	0.0%	

<b>FY2017 Revenue</b>	\$ -
<b>FY2017 Expenditures</b>	(120,722)
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>429,145</u>

**Campus Development Agreement Capital Projects Fund**  
**Fund 339**

**Description:** The Campus Development Agreement Fund is used to account for the projects funded through the Campus Development Agreement of 2006.

**Funding Source:** This project is funded through the Campus Development Agreement dated August 2, 2006 between the City of Gainesville, Alachua County and the University of Florida Board of Trustees (UFBOT).

**Legal Basis:** The City Commission approved this agreement July 10, 2006, #060100 and is in accordance to the University Comprehensive Master Plan process in Subsection 1013.30 of the Florida Statutes.

**Fund Balance:** There are no significant changes in fund balance. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

There are both restricted and assigned fund balance within this fund.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 7,617,386	\$ 7,617,386	\$ 6,239,385	\$ 6,293,139	0.9%	\$ 6,194,130	-1.6%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	275,761	214,530	150,000	800,000	433.3%	-	-100.0%	
<b>Total Sources</b>	<b>275,761</b>	<b>214,530</b>	<b>150,000</b>	<b>800,000</b>	<b>433.3%</b>	<b>-</b>	<b>-100.0%</b>	
<b>Uses of Funds:</b>								
Human Services:								
UF Partnership Projects	-	-	-	800,000	n/a	-	-100.0%	
Transportation:								
Archer Rd/Gale Lemerand Dr	-	297,998	96,246	99,009	2.9%	-	-100.0%	
Bike/Ped Facilities (UF Context Area)	-	153,350	-	-	n/a	-	n/a	
Sidewalk Construction	-	118,640	-	-	n/a	-	n/a	
Traffic Management System	-	71,697	-	-	n/a	-	n/a	
Economic Environment:								
CRA Depot Park Improv.	-	950,845	-	-	n/a	-	n/a	
<b>Total Uses</b>	<b>-</b>	<b>1,592,531</b>	<b>96,246</b>	<b>899,009</b>	<b>834.1%</b>	<b>-</b>	<b>-100.0%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	275,761	(1,378,001)	53,754	(99,009)	-284.2%	-	-100.0%	
<b>Ending Fund Balance</b>	<b>\$ 7,893,147</b>	<b>\$ 6,239,385</b>	<b>\$ 6,293,139</b>	<b>\$ 6,194,130</b>	<b>-1.6%</b>	<b>\$ 6,194,130</b>	<b>0.0%</b>	
<b>FY2017 Revenue</b>				\$ (6,098)				
<b>FY2017 Expenditures</b>				(256,213)				
<b>Previously Appropriated Funds</b>				-				
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>				<b>5,977,074</b>				

**Energy Conservation Capital Projects Fund**  
**Fund 340**

Description: The Energy Conservation Capital Projects Fund is used to account for the energy conservation projects.

Funding Source: Financing is provided by the Capital Improvement Revenue Bond issue of 2009.

Legal Basis: The City Commission adopted Resolution 080995 on July 2, 2009.

Fund Balance: The reduction of fund balance reflects the completion of projects previously budgeted. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

The fund balance within this fund is assigned.

	FY2016		FY2017		FY2018		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19		
<b>Beginning Fund Balance</b>	\$ 67,815	\$ 67,815	\$ 55,107	\$ 55,107	\$ 55,107	0.0%	\$ 55,107	0.0%		
<b>Sources of Funds:</b>										
Miscellaneous:										
Gain/Loss on Investments	-	1,809	-	-	-	n/a	-	n/a		
<b>Total Sources</b>	-	<b>1,809</b>	-	-	-	n/a	-	n/a		
<b>Uses of Funds:</b>										
General Government:										
Elevator Replacement	-	14,517	-	-	-	n/a	-	n/a		
<b>Total Uses</b>	-	<b>14,517</b>	-	-	-	n/a	-	n/a		
<b>Planned addition to (appropriation of) fund balance</b>	-	(12,708)	-	-	-	n/a	-	n/a		
<b>Ending Fund Balance</b>	\$ 67,815	\$ 55,107	\$ 55,107	\$ 55,107	\$ 55,107	0.0%	\$ 55,107	0.0%		

FY2017 Revenue	\$ (87)
FY2017 Expenditures	(20,769)
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>34,251</b>



**Additional 5 Cents Local Option Gas Tax (LOGT) Capital Projects Fund  
Fund 341**

**Description:** The Additional 5 Cents LOGT Capital Projects Fund is used to account for the receipt and expenditure of the additional five cent local option gas tax.

**Funding Source:** Sources received in this fund are from the additional 5 cent local option gas tax.

**Legal Basis:** This tax is authorized by Section 336.025 of the Florida Statutes. An interlocal agreement between Alachua County and the City of Gainesville allocates 38.635% of the proceeds to the City.

**Fund Balance:** The increase in fund balance reflects projects being completed at a slower pace than revenue collected.

The fund balance within this fund is restricted.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 4,667,772	\$ 4,667,772	\$ 2,400,795	\$ 3,299,759	37.4%	\$ 3,982,391	20.7%
<b>Sources of Funds:</b>							
Taxes:							
LOGT-Additional 5 Cent	1,800,000	2,228,229	1,900,000	1,900,000	0.0%	1,900,000	0.0%
Charges for Services:							
Property Rental	-	12,900	-	-	n/a	-	n/a
Miscellaneous:							
Gain/Loss on Investments	69,794	114,916	35,000	-	-100.0%	-	n/a
<b>Total Sources</b>	<b>1,869,794</b>	<b>2,356,045</b>	<b>1,935,000</b>	<b>1,900,000</b>	<b>-1.8%</b>	<b>1,900,000</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Transportation:							
Depot Avenue	891,912	79,339	-	-	n/a	-	n/a
SW 62nd Blvd Reconstruction	-	-	-	276,400	n/a	2,402,800	769.3%
NE 8th Avenue Reconstruction	-	-	-	-	n/a	293,108	n/a
SE 4th Street Reconstruction	-	578,022	-	-	n/a	-	n/a
North Main Street Resurfacing	-	-	-	165,000	n/a	-	-100.0%
NW 16th Terrace Resurfacing	-	-	-	-	n/a	72,674	n/a
NW 16th Avenue & NW 2nd Street Signal I	-	-	-	-	n/a	120,000	n/a
SW 6th St Resurfacing	-	69,398	-	-	n/a	-	n/a
NW 8th Avenue Resurfacing	-	2,874,570	-	-	n/a	-	n/a
Sidewalks	-	19,261	-	-	n/a	-	n/a
Transfer to:							
RTS Fund (450)	440,000	440,000	440,000	440,000	0.0%	440,000	0.0%
Debt Service '09	562,431	562,431	596,036	335,968	-43.6%	335,968	0.0%
<b>Total Uses</b>	<b>1,894,343</b>	<b>4,623,022</b>	<b>1,036,036</b>	<b>1,217,368</b>	<b>17.5%</b>	<b>3,664,550</b>	<b>201.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	(24,549)	(2,266,977)	898,964	682,632	-24.1%	(1,764,550)	-358.5%
<b>Ending Fund Balance</b>	<b>\$ 4,643,223</b>	<b>\$ 2,400,795</b>	<b>\$ 3,299,759</b>	<b>\$ 3,982,391</b>	<b>20.7%</b>	<b>\$ 2,217,841</b>	<b>-44.3%</b>

<b>FY2017 Revenue</b>	<b>\$ 1,469,282</b>
<b>FY2017 Expenditures</b>	<b>(1,065,607)</b>
<b>Previously Appropriated Funds</b>	<b>-</b>
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>2,804,470</b>

**Additional 5 Cents Local Option Gas Tax (LOGT)-Bond Funded Capital Projects Fund  
Fund 342**

**Description:** The Additional 5 Cents LOGT Capital Projects Fund is used to account for the expenditure of the CIRN 2009 proceeds to be repaid with additional five cent local option gas tax.

**Funding Source:** Financing is provided by the CIRN of 2009 bond issue.

**Legal Basis:** The City Commission adopted Resolution 080995 on July 2, 2009.

**Fund Balance:** There are no significant changes in fund balance. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

The fund balance within this fund is restricted.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 2,132,970	\$ 2,132,970	\$ 597,077	\$ 597,077	0.0%	\$ 597,077	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	-	60,271	-	-	n/a	-	n/a
<b>Total Sources</b>	-	<b>60,271</b>	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
Transfer to:							
CIRN 2016A (243)	-	1,596,164	-	-	n/a	-	n/a
<b>Total Uses</b>	-	<b>1,596,164</b>	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	(1,535,893)	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ 2,132,970	\$ 597,077	\$ 597,077	\$ 597,077	0.0%	\$ 597,077	0.0%

<b>FY2017 Revenue</b>	\$ (625)
<b>FY2017 Expenditures</b>	(461)
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>595,991</u>

**Traffic Management System Building Fund**  
**Fund 343**

Description: The Traffic Management System Building Capital Projects Fund is used to account for the costs of the traffic management system building and General Services administration building.

Funding Source: This project is funded by transfers from the Fleet Replacement Fund, CIRB of 2005, CIRC of 2009 and Misc Grants.

Legal Basis: The City Commission approved this project during the June 9, 2008 meeting, #080002.

Fund Balance: There are no significant changes to fund balance.  
The fund balance within this fund is assigned.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 118,404	\$ 118,404	\$ 120,239	\$ 120,239	0.0%	\$ 120,239	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	-	2,852	-	-	n/a	-	n/a
<b>Total Sources</b>	-	<b>2,852</b>	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Uses of Funds:</b>							
Public Safety:							
Video Cameras	-	1,017	-	-	n/a	-	n/a
<b>Total Uses</b>	-	<b>1,017</b>	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	1,835	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ 118,404	\$ 120,239	\$ 120,239	\$ 120,239	0.0%	\$ 120,239	0.0%

FY2017 Revenue	\$ (113)
FY2017 Expenditures	-
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>120,126</b>

**Capital Improvement Revenue Note (CIRN) 2009 Bond Capital Projects Fund  
Fund 344**

Description: The CIRN of 2009 Capital Projects Fund is used to account for the costs of various capital projects.

Funding Source: Financing is provided by the CIRN of 2009 bond issue.

Legal Basis: The City Commission approved this project during the June 9, 2008 meeting, #080002.

Fund Balance: There are no significant changes in fund balance.

The fund balance within this fund is assigned.

	FY2016		FY2017		FY2018		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19		
<b>Beginning Fund Balance</b>	\$ 22,911	\$ 22,911	\$ (523)	\$ (523)	\$ (523)	n/a	\$ (523)	n/a		
<b>Sources of Funds:</b>										
Miscellaneous:										
Gain/Loss on Investments	-	(717)	-	-	-	n/a	-	n/a		
<b>Total Sources</b>	-	<b>(717)</b>	-	-	-	n/a	-	n/a		
<b>Uses of Funds:</b>										
Public Safety:										
Vehicle Video Cameras	-	15,771	-	-	-	n/a	-	n/a		
Transportation:										
Main Street Streetscape Prjt	-	6,946	-	-	-	n/a	-	n/a		
<b>Total Uses</b>	-	<b>22,717</b>	-	-	-	n/a	-	n/a		
<b>Planned addition to (appropriation of) fund balance</b>	-	(23,434)	-	-	-	n/a	-	n/a		
<b>Ending Fund Balance</b>	\$ 22,911	\$ (523)	\$ (523)	\$ (523)	\$ (523)	n/a	\$ (523)	n/a		

FY2017 Revenue	\$ (2)
FY2017 Expenditures	-
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>(525)</b>

**Wild Spaces Public Places (WSP) 1/2 cent Sales Tax Fund**  
**Fund 345**

**Description:** The Wild Spaces Public Places (WSP) Sales Tax Fund is used to account for the receipt of a portion of the Wild Spaces Public Places two-year 1/2 Cent sales tax and the related capital projects associated with public recreation funded by the tax and interest earnings.

**Funding Source:** Sources receipted in this fund are from the Wild Spaces Public Places 1/2 cent sales tax.

**Legal Basis:** The City Commission approved these projects during the July 14, 2008 meeting, #080128.

**Fund Balance:** Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

The fund balance within this fund is restricted.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 339,223	\$ 339,223	\$ 339,223	\$ 339,223	0.0%	\$ 339,223	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	-	9,368	-	-	n/a	-	n/a
<b>Total Sources</b>	-	<b>9,368</b>	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Uses of Funds:</b>							
Cultural & Recreation:							
Administration	-	3,500	-	-	n/a	-	n/a
Operating Set Aside	-	176,999	-	-	n/a	-	n/a
<b>Total Uses</b>	-	<b>180,499</b>	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	(171,131)	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ 339,223	\$ 168,092	\$ 339,223	\$ 339,223	0.0%	\$ 339,223	0.0%

<b>FY2017 Revenue</b>	\$ (187)
<b>FY2017 Expenditures</b>	-
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>167,905</u>

**Wild Spaces Public Places (WSPP) Land Acquisition Capital Projects Fund**  
**Fund 346**

**Description:** The Wild Spaces Public Places (WSPP) Sales Tax Fund is used to account for the receipt of a portion of the Wild Spaces Public Places two-year 1/2 Cent sales tax and the related capital projects associated with land acquisition funded by the tax and interest earnings.

**Funding Source:** Sources receipted in this fund are from the Wild Spaces Public Places 1/2 cent sales tax.

**Legal Basis:** The City Commission approved these projects during the July 14, 2008 meeting, #080128.

**Fund Balance:** There are no significant changes in fund balance. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

The fund balance within this fund is restricted.

	FY2016		FY2017		FY2018		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to	FY18	FY2019 Plan	FY18 to	FY19	
<b>Beginning Fund Balance</b>	\$ 241,734	\$ 241,734	\$ 241,734	\$ 241,734	0.0%	\$ 241,734	0.0%	\$ 241,734	0.0%	
<b>Sources of Funds:</b>										
Miscellaneous:										
Gain/Loss on Investments	-	7,169	-	-	n/a	-	n/a	-	n/a	
Transfers from:										
Misc Special Reveue (123)	-	666	-	-	n/a	-	n/a	-	n/a	
<b>Total Sources</b>	-	<b>7,835</b>	-	-	n/a	-	n/a	-	n/a	
<b>Uses of Funds:</b>										
Cultural & Recreation:										
Land Acquisition Admin	-	28,540	-	-	n/a	-	n/a	-	n/a	
<b>Total Uses</b>	-	<b>28,540</b>	-	-	n/a	-	n/a	-	n/a	
<b>Planned addition to (appropriation of) fund balance</b>	-	(20,705)	-	-	n/a	-	n/a	-	n/a	
<b>Ending Fund Balance</b>	\$ 241,734	\$ 221,029	\$ 241,734	\$ 241,734	0.0%	\$ 241,734	0.0%	\$ 241,734	0.0%	

<b>FY2017 Revenue</b>	\$ 24,858
<b>FY2017 Expenditures</b>	(6,696)
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>239,191</u>

**Senior Recreation Center Capital Projects Fund**  
**Fund 347**

**Description:** The Senior Recreation Center Capital Projects Fund is used to account for the costs of the construction of the Senior Recreation Center.

**Funding Source:** Sources received in this fund are from the Wild Spaces Public Places 1/2 cent sales tax, State grants and Alachua County funds.

**Legal Basis:** The City Commission approved these projects during the July 14, 2008 meeting, #080128.

**Fund Balance:** There are no significant changes in fund balance. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

The fund balance within this fund is restricted.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 117,430	\$ 117,430	\$ 22,652	\$ 22,652	0.0%	\$ 22,652	0.0%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	-	2,620	-	-	n/a	-	n/a	
<b>Total Sources</b>	-	<b>2,620</b>	-	-	<b>n/a</b>	-	<b>n/a</b>	
<b>Uses of Funds:</b>								
Cultural & Recreation:								
Senior Rec Ctr Storm Hardening-Ph 2	-	91,576	-	-	n/a	-	n/a	
Northside Park Imprv.	-	5,822	-	-	n/a	-	n/a	
<b>Total Uses</b>	-	<b>97,398</b>	-	-	<b>n/a</b>	-	<b>n/a</b>	
<b>Planned addition to (appropriation of) fund balance</b>	-	(94,778)	-	-	n/a	-	n/a	
<b>Ending Fund Balance</b>	\$ 117,430	\$ 22,652	\$ 22,652	\$ 22,652	0.0%	\$ 22,652	0.0%	

<b>FY2017 Revenue</b>	\$ (24)
<b>FY2017 Expenditures</b>	-
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>22,628</u>

**Capital Improvement Revenue Bond (CIRB) of 2010 Capital Projects Fund  
Fund 348**

**Description:** The Capital Improvement Revenue Bond of 2010 Capital Projects Fund is used to account for the costs of various capital projects financed by the CIRB 2010 and interest earnings.

**Funding Source:** Financing is provided by the CIRB of 2010 bond issue.

**Legal Basis:** The City Commission adopted Resolution 091049 on June 3, 2010.

**Fund Balance:** The reduction of fund balance reflects the completion of projects previously budgeted. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

The fund balance within this fund is assigned.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 896,209	\$ 896,209	\$ 803,080	\$ 728,080	-9.3%	\$ 728,080	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	-	28,677	-	23,000	n/a	-	-100.0%
<b>Total Sources</b>	-	<b>28,677</b>	-	<b>23,000</b>	n/a	-	<b>-100.0%</b>
<b>Uses of Funds:</b>							
General Government:							
ERP/Technology Investment	-	-	75,000	-	-100.0%	-	n/a
City Hall Renovations	-	-	-	23,000	n/a	-	-100.0%
Public Safety:							
Vehicle Video Cameras	-	83,363	-	-	n/a	-	n/a
Human Services:							
One-Stop Homeless Assist	-	38,444	-	-	n/a	-	n/a
<b>Total Uses</b>	-	<b>121,806</b>	<b>75,000</b>	<b>23,000</b>	<b>-69.3%</b>	-	<b>-100.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	(93,129)	(75,000)	-	-100.0%	-	n/a
<b>Ending Fund Balance</b>	\$ 896,209	\$ 803,080	\$ 728,080	\$ 728,080	0.0%	\$ 728,080	0.0%

<b>FY2017 Revenue</b>	\$ (787)
<b>FY2017 Expenditures</b>	(34,782)
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<u>767,511</u>



Revenue Note 2011A Capital Project Fund  
Fund 349

Description: The Capital Improvement Revenue Bond of 2011 Capital Projects Fund is used to account for the costs of various capital projects financed by the CIRN 2011 and interest earnings.

Funding Source: Financing is provided by the CIRN of 2011 bond issue.

Legal Basis: The City Commission adopted Resolution No. 110542 on December 15, 2011.

Fund Balance: The reduction of fund balance reflects the completion of projects previously budgeted. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

The fund balance within this fund is assigned.

	FY2016		FY2017		FY2018		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to	FY18	FY2019 Plan	FY18 to	FY19	
<b>Beginning Fund Balance</b>	\$ 94,279	\$ 94,279	\$ 65,758	\$ 58,758	-10.6%	\$ 58,758	\$ 58,758	0.0%		
<b>Sources of Funds:</b>										
Miscellaneous:										
Gain/Loss on Investments	-	2,415	-	-	n/a	-	-	n/a		
<b>Total Sources</b>	-	<b>2,415</b>	-	-	n/a	-	-	n/a		
<b>Uses of Funds:</b>										
General Government:										
ERP/Technology Investment	-	-	7,000	-	-100.0%	-	-	n/a		
Public Safety:										
GPD Headqtrs Annex	-	413	-	-	n/a	-	-	n/a		
Vehicle Video Cameras	-	3,000	-	-	n/a	-	-	n/a		
Cultural & Recreation:										
PRCA Plaza Imprv	-	27,523	-	-	n/a	-	-	n/a		
<b>Total Uses</b>	-	<b>30,936</b>	<b>7,000</b>	-	-100.0%	-	-	n/a		
<b>Planned addition to (appropriation of) fund balance</b>	-	(28,521)	(7,000)	-	-100.0%	-	-	n/a		
<b>Ending Fund Balance</b>	\$ 94,279	\$ 65,758	\$ 58,758	\$ 58,758	0.0%	\$ 58,758	\$ 58,758	0.0%		

FY2017 Revenue	\$ (114)
FY2017 Expenditures	(59,707)
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>5,937</b>

Facilities Maintenance Recurring Fund  
Fund 351

Description: The Facilities Maintenance Recurring Fund will be used to provide funding to support ongoing facilities maintenance.

Funding Source: Funding is provided through General Fund Contributions.

Legal Basis: Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

Fund Balance: There are no significant changes in fund balance.

The fund balance within this fund is assigned.

	FY2016		FY2017		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	FY2018 Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 452,169	\$ 452,169	\$ 667,474	\$ 667,474	0.0%	\$ 667,474	0.0%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	-	17,051	-	-	n/a	-	n/a	
Transfer from:								
General Fund (001)	562,500	562,500	562,500	562,500	0.0%	562,500	0.0%	
<b>Total Sources</b>	<b>562,500</b>	<b>579,551</b>	<b>562,500</b>	<b>562,500</b>	<b>0.0%</b>	<b>562,500</b>	<b>0.0%</b>	
<b>Uses of Funds:</b>								
General Government								
ADA Compliance	25,000	-	25,000	25,000	0.0%	25,000	0.0%	
Facilities Maintenance	100,000	-	100,000	100,000	0.0%	100,000	0.0%	
City Hall Renovations	-	-	-	207,000	n/a	-	-100.0%	
Downtown Clock Tower Rehab	-	17,184	-	-	n/a	-	n/a	
Hippodrome HVAC Replc	-	75,578	-	-	n/a	-	n/a	
Public Safety								
Facilities Maint & Landscaping	50,000	65,802	50,000	50,000	0.0%	50,000	0.0%	
F/S HVAC, Roof, Plumbing, Electric	-	-	-	77,543	n/a	100,000	29.0%	
F/S Exhaust System	-	-	-	-	n/a	10,250	n/a	
F/S Furnishings Replc	-	-	-	-	n/a	40,999	n/a	
Transportation								
Mast Arms Painting & Maint	67,500	-	60,000	42,957	-28.4%	106,553	148.0%	
Parking Garage Maint/Repair	-	-	-	-	n/a	50,000	n/a	
Economic Environment								
GTEC Facility Maint & Repair	10,000	2,806	10,000	10,000	0.0%	10,000	0.0%	
Cultural & Recreation								
MLK Rec Center HVAC Units	60,000	-	-	-	n/a	-	n/a	
NE Pool Reno & Shade Struct	200,000	122,285	-	-	n/a	-	n/a	
Park Maint & Repairs	50,000	80,591	50,000	50,000	0.0%	50,000	0.0%	
Replc/Repair Roof @ MNC	-	-	-	-	n/a	-	n/a	
TB McPherson Park & Center Improv	-	-	120,000	-	-100.0%	-	n/a	
W/S Pool & Center Prkng Lot Repairs	-	-	147,500	-	-100.0%	-	n/a	
<b>Total Uses</b>	<b>562,500</b>	<b>364,246</b>	<b>562,500</b>	<b>562,500</b>	<b>0.0%</b>	<b>542,802</b>	<b>-3.5%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	-	215,305	-	-	n/a	19,698	n/a	
<b>Ending Fund Balance</b>	<b>\$ 452,169</b>	<b>\$ 667,474</b>	<b>\$ 667,474</b>	<b>\$ 667,474</b>	<b>0.0%</b>	<b>\$ 687,172</b>	<b>3.0%</b>	

FY2017 Revenue	\$ 420,699
FY2017 Expenditures	(103,887)
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>984,286</b>

**Equipment Replacement Fund  
Fund 352**

Description: The Equipment Maintenance Fund will be used to provide funding to support ongoing replacement of equipment (i.e., radios, computers, laptops, etc.).

Funding Source: Funding is provided through General Fund Contributions.

Legal Basis: Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

Fund Balance: There are no significant changes in fund balance.

The fund balance within this fund is assigned.

	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 675,598	\$ 675,598	\$ 656,033	\$ 673,533	2.7%	\$ 673,533	0.0%	
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	173,226	22,451	-	-	n/a	-	n/a	
Transfer from:								
General Fund (001)	977,500	977,500	977,500	977,500	0.0%	977,500	0.0%	
General Capital Prjt Fund (302)	-	-	-	-	n/a	-	n/a	
<b>Total Sources</b>	<b>1,150,726</b>	<b>999,951</b>	<b>977,500</b>	<b>977,500</b>	<b>0.0%</b>	<b>977,500</b>	<b>0.0%</b>	
<b>Uses of Funds:</b>								
General Government								
Document Management	100,000	240,190	-	-	n/a	-	n/a	
IT Infrastructure Replc	75,000	-	75,000	75,000	0.0%	75,000	0.0%	
PC/Equipment Replacement	125,000	126,203	125,000	125,000	0.0%	125,000	0.0%	
UCS VoIP Upgrade	-	2,988	-	-	n/a	-	n/a	
Public Safety								
Extrication Equipment	26,000	24,743	26,000	-	-100.0%	-	n/a	
Mobile Data Computer Syst	25,000	22,753	25,000	25,000	0.0%	25,000	0.0%	
Portable Radios	195,000	195,000	195,000	195,000	0.0%	195,000	0.0%	
Replc Program GPD Laptops	250,000	129,800	250,000	250,000	0.0%	250,000	0.0%	
Training Facility Capital Eqpt	-	24,300	-	-	n/a	-	n/a	
Replc GFR Eqpt on Apparatus	25,000	38,670	25,000	25,000	0.0%	25,000	0.0%	
Replc Kitchen Eqpt FS 3, 4, 5, 7	20,726	19,708	-	-	n/a	-	n/a	
GFR Equipment Replacement	-	-	-	-	n/a	44,370	n/a	
Vehicle Video Cameras	130,000	129,412	130,000	130,000	0.0%	130,000	0.0%	
GFR Inventory Mangement Syst	-	-	-	-	n/a	20,500	n/a	
Transportation								
ArcGIS Server Upgrade	-	9,452	-	-	n/a	-	n/a	
Downtown Lighting Enhance	130,000	18,150	-	-	n/a	-	n/a	
Cultural & Recreation								
Girlscout/Kiwanis Park Playgron	-	-	60,000	-	-100.0%	-	n/a	
Playground Equipment	45,000	35,978	45,000	45,000	0.0%	45,000	0.0%	
Replacement of Diving Boards a	4,000	2,170	4,000	4,000	0.0%	4,000	0.0%	
<b>Total Uses</b>	<b>1,150,726</b>	<b>1,019,516</b>	<b>960,000</b>	<b>874,000</b>	<b>-9.0%</b>	<b>938,870</b>	<b>7.4%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	-	(19,565)	17,500	103,500	491.4%	38,630	-62.7%	
<b>Ending Fund Balance</b>	<b>\$ 675,598</b>	<b>\$ 656,033</b>	<b>\$ 673,533</b>	<b>\$ 777,033</b>	<b>15.4%</b>	<b>\$ 712,163</b>	<b>-8.3%</b>	

FY2017 Revenue	\$ 731,434
FY2017 Expenditures	(497,138)
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>890,329</b>

**Roadway Resurfacing Program Fund  
Fund 353**

Description: The Roadway Resurfacing Program Fund will be used to provide funds to allow the City to maintain its roadway structure.

Funding Source: Funding is provided through General Fund and Solid Waste Contributions.

Legal Basis: Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

Fund Balance: There are no significant changes in fund balance.

The fund balance within this fund is assigned.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 2,183,770	\$ 2,183,770	\$ 1,609,473	\$ 1,631,475	1.4%	\$ 1,631,475	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	-	69,703	-	-	n/a	-	n/a
Transfer from:							
General Fund (001)	642,554	642,554	642,554	642,554	0.0%	642,554	0.0%
Solid Waste Collection (420)	1,429,515	1,429,515	1,429,515	1,429,515	0.0%	1,429,515	0.0%
<b>Total Sources</b>	<b>2,072,069</b>	<b>2,141,772</b>	<b>2,072,069</b>	<b>2,072,069</b>	<b>-3.3%</b>	<b>2,072,069</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Human Services:							
Operations	99,852	852,899	50,967	598,398	-29.8%	608,499	1.7%
Transportation:							
Road Resurfacing Projects	1,972,217	1,863,170	1,999,100	1,378,899	-26.0%	1,463,570	6.1%
Skid Steer for Operations	-	-	-	95,000	n/a	-	-100.0%
<b>Total Uses</b>	<b>2,072,069</b>	<b>2,716,069</b>	<b>2,050,067</b>	<b>2,072,297</b>	<b>-23.7%</b>	<b>2,072,069</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	(574,297)	22,002	(228)	-100.0%	-	-100.0%
<b>Ending Fund Balance</b>	<b>\$ 2,183,770</b>	<b>\$ 1,609,473</b>	<b>\$ 1,631,475</b>	<b>\$ 1,631,247</b>	<b>1.4%</b>	<b>\$ 1,631,475</b>	<b>0.0%</b>

FY2017 Revenue	\$ 1,550,661
FY2017 Expenditures	(1,218,634)
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>1,941,500</b>

CIRB 2014 Capital Projects  
Fund 354

Description: The CIRB 2014 Capital Projects Fund will be used to account for the costs associated with various capital projects.

Funding Source: Financing is provided by the CIRB 2014 bond issue.

Legal Basis: Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

Fund Balance: There are no significant changes in fund balance.

The fund balance within this fund is assigned.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 12,274,530	\$ 12,274,530	\$ 9,200,905	\$ 8,936,255	-2.9%	\$ 8,936,255	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	-	339,466	-	200,000	n/a	-	-100.0%
<b>Total Sources</b>	-	<b>339,466</b>	-	<b>200,000</b>	<b>n/a</b>	-	<b>-100.0%</b>
<b>Uses of Funds:</b>							
General Government:							
ERP/Technology Investment	-	-	210,000	-	-100.0%	-	n/a
Public Safety:							
Fire Rescue Sta Alert System	-	32,361	-	-	n/a	-	n/a
GFR New Fire Station 9	-	-	-	200,000	n/a	-	-100.0%
GPD Prop & Evidnc Bldg Roof	-	63,740	-	-	n/a	-	n/a
Transportation:							
LED Lighting: Nghbrhd Pilot	-	77,692	-	-	n/a	-	n/a
Roundabout @ S Main/Depot	-	95,804	-	-	n/a	-	n/a
Cultural & Recreation:							
Depot Park Park Imprv	-	3,034,190	-	-	n/a	-	n/a
A Quinn Jones Capital	-	-	4,650	-	-100.0%	-	n/a
Clarence Kelly Scoping	-	-	50,000	-	-100.0%	-	n/a
Hogtwn Crk Headwtrs Pk, PH II	-	22,640	-	-	n/a	-	n/a
Thomas Cntr & Gardens Imprv	-	86,664	-	-	n/a	-	n/a
<b>Total Uses</b>	-	<b>3,413,091</b>	<b>264,650</b>	<b>200,000</b>	<b>-24.4%</b>	-	<b>-100.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	(3,073,625)	(264,650)	-	-100.0%	-	n/a
<b>Ending Fund Balance</b>	\$ 12,274,530	\$ 9,200,905	\$ 8,936,255	\$ 8,936,255	0.0%	\$ 8,936,255	0.0%

FY2017 Revenue	\$ (8,788)
FY2017 Expenditures	(931,401)
Previously Appropriated Funds	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>8,260,716</b>

**Beazer Settlement Capital Improvement Fund**

**Fund 355**

Description: The Beazer Settlement Capital Projects Fund will be used to account for the costs associated with the remediation work for the Cabot Carbon/Koppers Superfund Site clean-up.

Funding Source: Proceeds from Beazer East, Inc. litigation settlement regarding clean-up work at the Cabot Carbon/Koppers Superfund Site near the Stephen Foster Neighborhood.

Legal Basis: Executed Settlement Agreement between the City of Gainesville and Beazer East, Inc. on November 20, 2014.

Fund Balance: The fund balance within this fund is assigned.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 427,756	\$ 427,756	\$ 358,416	\$ 358,416	0.0%	\$ 358,416	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	-	16,694	-	-	n/a	-	n/a
<b>Total Sources</b>	-	<b>16,694</b>	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
Transportation							
Road Repaving - Kopper's Superfund Site	-	86,034	-	-	n/a	-	n/a
<b>Total Uses</b>	-	<b>86,034</b>	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	(69,340)	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ 427,756	\$ 358,416	\$ 358,416	\$ 358,416	0.0%	\$ 358,416	0.0%

<b>FY2017 Revenue</b>	\$ 369
<b>FY2017 Expenditures</b>	(337,983)
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>20,802</b>

**Capital Improvement Revenue Note 2016B Additional 5 Cent Gas Tax Capital Projects Fund  
Fund 356**

**Description:** The Capital Improvement Revenue Note of 2016 Capital Projects Fund is used to account for the costs associated with various capital projects.

**Funding Source:** Financing is provided by the CIRN of 2016 bond issue.

**Legal Basis:** The City Commission approved this project funding during the April 4, 2016 meeting, #150852.

**Fund Balance:** There are no significant changes in fund balance.

The fund balance within this fund is assigned.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ 5,482,766	\$ 5,482,766	0.0%	\$ 5,482,766	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	-	11,720	-	-	n/a	-	n/a
Transfer:							
Debt service Fund	-	6,596,164	-	-	n/a	-	n/a
<b>Total Sources</b>	-	<b>6,607,884</b>	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
Transportation:							
NW 8th Avenue Resurfacing	-	46,733	-	-	n/a	-	n/a
Depot Ave-County Incentive Grant Mat	-	1,078,385	-	-	n/a	-	n/a
<b>Total Uses</b>	-	<b>1,125,118</b>	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	5,482,766	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ 5,482,766</b>	<b>\$ 5,482,766</b>	<b>\$ 5,482,766</b>	<b>0.0%</b>	<b>\$ 5,482,766</b>	<b>0.0%</b>

<b>FY2017 Revenue</b>	\$ (5,757)
<b>FY2017 Expenditures</b>	(23,968)
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	<b>5,453,041</b>

**Capital Improvement Revenue Bond 2017 Capital Projects Fund**  
**Fund 357**

**Description:** The Capital Improvement Revenue Bond of 2017 Capital Projects Fund is used to account for the costs associated with various capital projects.

**Funding Source:** Financing will be provided by the CIRB of 2017 bond issue.

**Legal Basis:** The City Commission approved this bond issue during the 2017 fiscal year.

**Fund Balance:** There are no significant changes in fund balance.  
The fund balance within this fund is assigned.

	FY2016		FY2017		FY2018		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to	FY18	FY2019 Plan	FY18 to	FY19	
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	n/a		
<b>Sources of Funds:</b>										
Miscellaneous:										
Gain/Loss on Investments	-	-	-	-	n/a	-	-	n/a		
Transfer:										
Debt service Fund (245)	-	-	9,200,000	-	-100.0%	-	-	n/a		
<b>Total Sources</b>	-	-	<b>9,200,000</b>	-	<b>-100.0%</b>	-	-	<b>n/a</b>		
<b>Uses of Funds:</b>										
General Government:										
ERP/Technology Investment	-	-	4,700,000	-	-100.0%	-	-	n/a		
Public Safety:										
Fire Station #1	-	-	4,500,000	-	-100.0%	-	-	n/a		
<b>Total Uses</b>	-	-	<b>9,200,000</b>	-	<b>-100.0%</b>	-	-	<b>n/a</b>		
<b>Planned addition to (appropriation of) fund balance</b>	-	-	-	-	n/a	-	-	n/a		
<b>Ending Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	n/a	\$ -	\$ -	n/a		



**Capital Improvement Revenue Bond 2019 Capital Projects Fund**  
**Fund 360**

Description: The Capital Improvement Revenue Bond of 2019 Capital Projects Fund will be used to account for the costs associated with various capital projects.

Funding Source: Financing will be provided by the CIRN of 2019 bond issue.

Legal Basis: The City Commission will approve this bond issue during the upcoming fiscal year.

Fund Balance: N/A

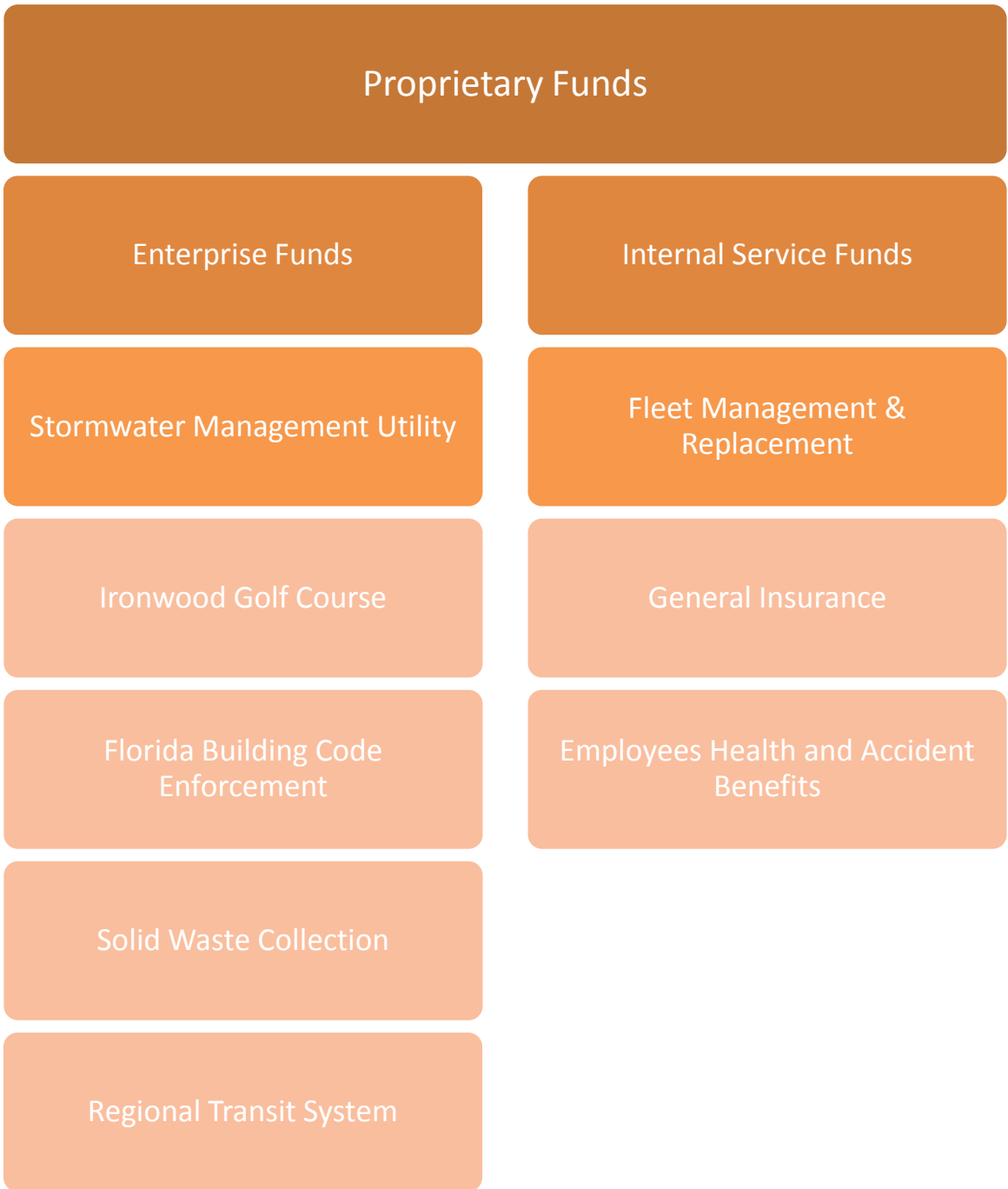
The fund balance within this fund is assigned.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	n/a	\$ -	n/a
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	-	-	-	-	n/a	-	n/a
Transfer:							
Debt service Fund	-	-	-	-	n/a	13,500,000	n/a
<b>Total Sources</b>	-	-	-	-	n/a	<b>13,500,000</b>	n/a
<b>Uses of Funds:</b>							
General Government:							
City Hall Renovations	-	-	-	-	n/a	2,500,000	n/a
Department-wide Radio Replc (TRS & Portable)	-	-	-	-	n/a	1,150,000	n/a
Public Safety:							
GPD Body Worn Camera Initiative	-	-	-	-	n/a	300,000	n/a
Fire Station 5 Feasibility Study	-	-	-	-	n/a	209,010	n/a
New Fire Station 9	-	-	-	-	n/a	1,500,000	n/a
GFR Equipment Replacement	-	-	-	-	n/a	970,990	n/a
Transportation:							
LED Streetlight Upgrade w/SMART Lighting	-	-	-	-	n/a	6,820,000	n/a
Cultural & Recreation:							
Brick Streets Evaluation	-	-	-	-	n/a	50,000	n/a
<b>Total Uses</b>	-	-	-	-	n/a	<b>13,500,000</b>	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	-	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	n/a	\$ -	n/a

<b>FY2017 Revenue</b>	\$ -
<b>FY2017 Expenditures</b>	-
<b>Previously Appropriated Funds</b>	-
<b>Fund Balance Available for Appropriation of FY2017 as of 6/30/2017</b>	-

**Proprietary Funds** (Enterprise and Internal Service) are used to account for operations:

- (a) that are financed and operate in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods/services to the general public on a continuing basis be financed or recovered primarily through user charges; or
- (b) where the governing body has decided that periodic determination of revenues earned, expense incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.



All Proprietary Funds  
Summary of Revenues and Expenses

	FY2016		FY2017	FY2018	% Change	FY2019	% Change
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	Plan	FY18 to FY19
<b>Beginning Fund Balance</b>	<b>\$ 131,276,829</b>	<b>\$ 131,276,829</b>	<b>\$ 133,093,110</b>	<b>\$ 132,304,431</b>	<b>0.8%</b>	<b>\$ 122,957,788</b>	<b>-7.1%</b>
<b>Sources of Funds by Category:</b>							
Taxes	1,999,146	1,844,271	1,889,208	2,023,582	9.7%	2,084,289	3.0%
Permits, Fees, Assessments	5,397,051	4,188,219	4,431,891	3,857,991	-7.9%	3,993,559	3.5%
Intergovernmental	6,439,547	9,175,688	6,345,325	6,848,016	-25.4%	6,866,044	0.3%
Charges for Services	32,669,836	32,435,853	33,094,575	33,959,484	4.7%	34,615,813	1.9%
Miscellaneous Revenues	29,871,944	33,439,913	30,319,380	31,538,781	-5.7%	34,332,161	8.9%
Internal Service	12,684,030	11,166,440	11,865,114	13,062,047	17.0%	13,428,613	2.8%
Transfers In	2,081,228	7,460,553	1,958,831	1,988,922	-73.3%	1,974,938	-0.7%
<b>Total Sources</b>	<b>91,142,782</b>	<b>99,710,937</b>	<b>89,904,325</b>	<b>93,278,823</b>	<b>-6.5%</b>	<b>97,295,417</b>	<b>4.3%</b>
<b>Uses of Funds:</b>							
General Government	527,537	156,546	238,486	284,497	81.7%	163,288	-42.6%
Public Safety	2,357,298	2,311,919	2,849,556	2,821,788	22.1%	2,884,861	2.2%
Physical Environment	14,729,021	20,897,920	14,617,756	18,022,076	-13.8%	16,812,388	-6.7%
Transportation	29,399,993	28,903,869	28,899,014	29,854,869	3.3%	30,869,547	3.4%
Cultural & Recreation	1,408,110	1,621,171	1,451,671	1,377,001	-15.1%	1,443,789	4.9%
Transfers to Other Funds	2,809,674	2,808,532	2,574,950	2,814,641	0.2%	2,865,130	1.8%
Internal Service Expenses	42,459,654	41,074,811	43,735,786	47,450,594	15.5%	48,771,601	2.8%
<b>Total Uses</b>	<b>93,691,287</b>	<b>97,774,767</b>	<b>94,367,219</b>	<b>102,625,466</b>	<b>5.0%</b>	<b>103,810,604</b>	<b>1.2%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(2,548,505)</b>	<b>1,936,170</b>	<b>(4,462,895)</b>	<b>(9,346,643)</b>	<b>-582.7%</b>	<b>(6,515,187)</b>	<b>-30.3%</b>
<b>Ending Fund Balance</b>	<b>\$ 128,728,324</b>	<b>\$ 133,212,999</b>	<b>\$ 128,630,215</b>	<b>\$ 122,957,788</b>	<b>-7.7%</b>	<b>\$ 116,442,601</b>	<b>-5.3%</b>

**Stormwater Management Utility  
Fund 413**

Description: The Stormwater Management Utility Fund is used to account for revenues and expenditures relating to the operations of the Stormwater Management Program, including capital expenditures.

Funding Source: The major funding source for this fund is from user fees for stormwater management.

Legal Basis: Each year the City Commission approves this allocation through the annual budget process.

Fund Balance: There are no significant changes in fund balance.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	<b>\$ 33,085,897</b>	<b>\$ 33,085,897</b>	<b>\$ 29,165,963</b>	<b>\$ 29,165,963</b>	<b>0.0%</b>	<b>\$ 27,469,828</b>	<b>-5.8%</b>
<b>Sources of Funds:</b>							
Intergovernmental:							
St Grant-Physical Environment	-	64,337	-	-	n/a	-	n/a
Charges for Services:							
Stormwater Mgmt Fees	6,508,162	6,512,867	6,547,211	6,569,358	0.3%	6,608,775	0.6%
Miscellaneous:							
Gain/Loss on Investments	116,116	20,792	3,852	-	-100.0%	-	n/a
Other Miscellaneous	31,956	36,276	32,148	5,953	-81.5%	5,989	0.6%
Capital Contributions	-	379,844	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>6,656,234</b>	<b>7,014,115</b>	<b>6,583,211</b>	<b>6,575,311</b>	<b>-0.1%</b>	<b>6,614,764</b>	<b>0.6%</b>
<b>Uses of Funds:</b>							
Physical Environment:							
Public Works Administration	171,735	231,227	178,122	185,312	4.0%	192,867	4.1%
Engineering Services	525,273	527,597	538,914	505,489	-6.2%	519,567	2.8%
Operations - Support Svcs	314,538	1,051,652	334,209	308,048	-7.8%	316,166	2.6%
Street Sweeping Section	695,759	583,880	649,204	633,505	-2.4%	650,793	2.7%
Mosquito Control	415,183	358,151	428,450	434,783	1.5%	447,254	2.9%
Vegetative Management	102,221	109,436	115,380	241,999	109.7%	244,487	1.0%
Open Watercourse Maint.	1,690,856	1,476,943	1,677,105	3,132,765	86.8%	1,979,850	-36.8%
Closed Watercourse Maint.	727,877	505,696	558,897	720,579	28.9%	735,389	2.1%
Environmental Management	1,486,214	6,683,014	1,596,735	1,691,425	5.9%	1,740,173	2.9%
NPDES Project	34,893	322,072	35,751	36,282	1.5%	37,032	2.1%
Smu-Depreciation		(1,190,826)	-	-	n/a	-	n/a
FEMA-HMGP Grant Match		(8,756)	-	-	n/a	-	n/a
Transportation:							
Transportation Planning	238,662	215,434	248,937	295,074	18.5%	304,443	3.2%
Transfers to:							
POB 2003a (226)	68,530	68,530	76,379	86,185	12.8%	92,496	7.3%
<b>Total Uses</b>	<b>6,471,741</b>	<b>10,934,049</b>	<b>6,438,083</b>	<b>8,271,446</b>	<b>28.5%</b>	<b>7,260,517</b>	<b>-12.2%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>184,493</b>	<b>(3,919,934)</b>	<b>145,128</b>	<b>(1,696,135)</b>	<b>-1268.7%</b>	<b>(645,753)</b>	<b>-61.9%</b>
<b>Ending Fund Balance</b>	<b>\$ 33,270,390</b>	<b>\$ 29,165,963</b>	<b>\$ 29,311,091</b>	<b>\$ 27,469,828</b>	<b>-6.3%</b>	<b>\$ 26,824,075</b>	<b>-2.4%</b>

**Stormwater Management Surcharge Capital Projects**

**Fund 414**

**Description:** The Stormwater Management Surcharge Capital Projects Fund is used to account for capital projects relating to the Stormwater Management Program.

**Funding Source:** The major funding source for this fund is from user fees for stormwater management.

**Legal Basis:** Each year the City Commission approves this allocation through the annual budget process.

**Fund Balance:** There are no significant changes in fund balance.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 2,393,055	\$ 2,393,055	\$ 7,425,330	\$ 7,425,330	0.0%	\$ 6,798,459	-8.4%
<b>Sources of Funds:</b>							
Charges for Services:							
Stormwater Mgmt Fees	1,183,285	1,240,546	1,183,285	1,183,285	0.0%	1,183,285	0.0%
Miscellaneous:							
Gain/Loss on Investments	150,000	75,325	150,000	150,000	0.0%	150,000	0.0%
Transfers:							
State Revolving Loan (333)	-	133,960	-	-	n/a	-	n/a
Stormwater Mgmt Fees (413)	-	5,229,128	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>1,333,285</b>	<b>6,678,959</b>	<b>1,333,285</b>	<b>1,333,285</b>	<b>0.0%</b>	<b>1,333,285</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Physical Environment:							
Depot Ave Stormwater Fac.	-	25,729	-	-	n/a	-	n/a
Tumblin Creek	-	55,572	-	-	n/a	-	n/a
Duval-NE 7th Ave Drainage	175,000	-	-	-	n/a	-	n/a
Smokey Bear Rd Underpass	50,000	-	-	-	n/a	-	n/a
LID Prjts and Investigation	150,000	-	-	-	n/a	-	n/a
Possum/Hogtown Crk WMP	250,000	-	-	-	n/a	-	n/a
NPDES Project: Tumblin Creek	-	29,110	-	-	n/a	-	n/a
Pipe Replc: SW 6th St	-	83,751	-	-	n/a	-	n/a
Suburban Heights Piping	-	85,810	-	-	n/a	-	n/a
Paynes Prairie Sheetflow	-	475,785	-	-	n/a	-	n/a
Duval Basin	-	1,892	-	-	n/a	-	n/a
SW 35th Ter Flood Haz.	-	48,637	-	-	n/a	-	n/a
Minor Stormwater Projects	-	-	-	665,000	n/a	665,000	-
College Park Credit Basin	-	-	-	61,794	n/a	-	-
Hatchitt/Forest Creek - Brittany Estates	-	-	-	281,754	n/a	281,869	-
Hatchitt/Forest Creek - BMAP	-	-	-	204,912	n/a	204,996	-
Mosquito Control ATV	-	-	-	15,000	n/a	-	-
Mosquito Control (ULV Sprayers)	-	-	-	61,794	n/a	-	-
Mosquito Control Lab Addition	-	-	-	19,000	n/a	-	-
University Heights Credit Basin	-	-	-	57,000	n/a	-	-
Map Room Files	-	-	-	126,738	n/a	1,229	-
Depot Ave Stormwater	-	511,041	-	-	n/a	-	n/a
PW Work Management Sys	-	42,093	-	-	n/a	-	n/a
SMU-Depreciation	301,148	-	301,148	301,148	0.0%	301,148	0.0%

Stormwater Management Surcharge Capital Projects  
Fund 414

	FY2016		FY2017	FY2018	% Change	FY2019	% Change
	Adopted	FY2016 Actual	Adopted	Proposed	FY17 to FY18	Plan	FY18 to FY19
<b>Uses of Funds (continued):</b>							
Transfers:							
POB 2003a (226)	1,749	1,749	2,674	1,777	-33.5%	1,907	7.3%
Depot SW Park-DSF	270,516	270,516	14,239	164,239	1053.4%	164,239	0.0%
FFGFC of 2005 (230)	15,000	15,000	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>1,213,413</b>	<b>1,646,685</b>	<b>318,061</b>	<b>1,960,156</b>	<b>516.3%</b>	<b>1,620,388</b>	<b>-17.3%</b>
<b>Planned addition to (appropriation of) fund balance</b>	119,872	5,032,275	1,015,224	(626,871)	-161.7%	(287,103)	-54.2%
<b>Ending Fund Balance</b>	<b>\$ 2,512,927</b>	<b>\$ 7,425,330</b>	<b>\$ 8,440,554</b>	<b>\$ 6,798,459</b>	<b>-19.5%</b>	<b>\$ 6,511,356</b>	<b>-4.2%</b>

**Ironwood Golf Course  
Fund 415 & 417 & 418**

**Description:** The Ironwood Golf Course Fund is used to account for the operations of the City-owned golf course. The Ironwood Golf Course was acquired by the City on March 31, 1992, with proceeds from the First Florida Governmental Financing Commission Bond of 1992.

**Funding Source:** The major funding source for this fund is from user fees for golf course.

**Legal Basis:** Each year the City Commission approves this allocation through the annual budget process.

**Fund Balance:** The reduction in fund balance and revenue in FY17 represent the planned closure of the golf course during FY17 for course improvements.

	<b>FY2016</b>		<b>FY2017</b>		<b>% Change</b>		<b>% Change</b>	
	<b>Adopted</b>	<b>FY2016 Actual</b>	<b>Adopted</b>	<b>FY2018 Adopted</b>	<b>FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>FY18 to FY19</b>	
<b>Beginning Fund Balance</b>	\$ (32,354)	\$ (32,354)	\$ 62,823	\$ (148,801)	-336.9%	\$ 149,839	-200.7%	
<b>Sources of Funds:</b>								
Charges for Services:								
Green Fees	360,046	298,630	165,000	304,899	84.8%	312,515	2.5%	
Cart Rentals	225,600	166,767	98,000	170,267	73.7%	174,521	2.5%	
Capital Surcharge	200,277	153,126	90,519	160,186	77.0%	163,820	2.3%	
Pro Shop Sales	65,358	63,717	33,000	65,054	97.1%	66,679	2.5%	
Driving Range	48,009	38,115	23,222	38,915	67.6%	39,887	2.5%	
Concessions	169,441	146,615	83,000	149,693	80.4%	153,432	2.5%	
Facility Rental	5,979	26,797	7,102	14,718	107.2%	15,052	2.3%	
Miscellaneous Revenues:								
Gain/Loss on Investment	2,250	(105,684)	-	-	n/a	-	n/a	
Other Miscellaneous Rev	1,275	2,229	750	1,506	100.8%	1,544	2.5%	
Capital Contributions	-	166,939	-	-	n/a	-	n/a	
Transfers from:								
Ironwood Surcharge Fund	94,968	94,968	95,065	95,065	0.0%	95,065	0.0%	
General Fund (001)	804,746	804,746	783,691	813,684	3.8%	799,700	-1.7%	
<b>Total Sources</b>	<b>1,977,949</b>	<b>1,856,965</b>	<b>1,379,350</b>	<b>1,813,987</b>	<b>31.5%</b>	<b>1,822,215</b>	<b>0.5%</b>	
<b>Uses of Funds:</b>								
Cultural & Recreation:								
Golf Course Administration	522,717	460,578	540,450	534,149	-1.2%	565,446	5.9%	
Pro Shop	36,589	79,283	38,132	28,083	-26.4%	28,161	0.3%	
Concessions	120,408	105,044	121,067	109,953	-9.2%	110,184	0.2%	
Maintenance	490,000	461,482	490,000	519,993	6.1%	519,993	0.0%	
Operations	114,189	329,913	127,265	95,616	-24.9%	130,798	36.8%	
Depreciation	89,207	164,689	89,207	89,207	0.0%	89,207	0.0%	
Clubhouse Improvements	-	40,192	-	-	n/a	-	n/a	
Golf Cart Replacement	35,000	(20,011)	35,000	-	-100.0%	-	n/a	
Parking Lot Improvements	-	-	-	-	n/a	-	n/a	
Miscellaneous Capital Items	-	-	10,550	-	-100.0%	-	n/a	
Transfers to:								
CIRB 2010	136,743	135,601	134,286	132,610	-1.2%	130,818	-1.4%	
POB 2003a (226)	5,016	5,016	5,017	5,736	14.3%	6,156	7.3%	
<b>Total Uses</b>	<b>1,549,869</b>	<b>1,761,788</b>	<b>1,590,974</b>	<b>1,515,347</b>	<b>-4.8%</b>	<b>1,580,763</b>	<b>4.3%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	<b>428,080</b>	<b>95,177</b>	<b>(211,625)</b>	<b>298,640</b>	<b>-241.1%</b>	<b>241,452</b>	<b>-19.1%</b>	
<b>Ending Fund Balance</b>	<b>\$ 395,726</b>	<b>\$ 62,823</b>	<b>\$ (148,801)</b>	<b>\$ 149,839</b>	<b>-200.7%</b>	<b>\$ 391,291</b>	<b>161.1%</b>	

**Florida Building Code Enforcement Fund**  
**Fund 416**

**Description:** The Florida Building Code Enforcement Fund is used to account for revenues and expenses related to the enforcement of the Florida Building Code as defined in Florida Statute 553.80. This fund was established October 1, 2006 pursuant to changes in state law requirements.

**Funding Source:** The major funding source for this fund is from user fees from building permits.

**Legal Basis:** Each year the City Commission approves this allocation through the annual budget process.

**Fund Balance:** There are no significant changes in fund balance. This fund's fund balance is restricted for use on expenses related to enforcement of the Florida Building Code.

	FY2016		FY2017	FY2018	% Change	FY2019	% Change
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	Plan	FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 4,748,651	\$ 4,748,651	\$ 5,334,787	\$ 5,677,780	6.4%	\$ 5,351,699	-5.7%
<b>Sources of Funds:</b>							
Permits, Fees, Assessments:							
Fast Track Processing Fees	10,470	-	-	-	n/a	-	n/a
Building Permits	3,662,502	2,251,963	2,491,256	2,063,645	-17.2%	2,146,191	4.0%
Miscellaneous Permits	6,815	14,446	15,024	13,636	-9.2%	14,182	4.0%
Contractors Exam Fees	503	1,079	1,439	543	-62.3%	565	4.1%
Special Inspection Fees	58,968	131,950	114,660	60,570	-47.2%	62,992	4.0%
Electric Plumbing & Gas Pts	591,230	672,105	707,290	592,525	-16.2%	616,226	4.0%
Street Graphics Inspections	14,451	19,987	19,714	16,559	-16.0%	17,222	4.0%
Competency Renewals	8,236	4,965	4,192	7,396	76.4%	7,692	4.0%
Miscellaneous Revenues:							
County Contribution	-	15,972	-	-	n/a	-	n/a
Gain/Loss on Investments	70,175	166,761	122,163	75,384	-38.3%	78,399	4.0%
Transfers from:							
General Fund (001)	-	-	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>4,423,350</b>	<b>3,279,229</b>	<b>3,475,738</b>	<b>2,830,258</b>	<b>-18.6%</b>	<b>2,943,469</b>	<b>4.0%</b>
<b>Uses of Funds:</b>							
General Government:							
Planning & Dev Admin	74,874	51,856	70,954	111,817	57.6%	114,262	2.2%
Development Services Center	452,663	79,280	167,532	172,680	3.1%	49,026	-71.6%
Planning	-	25,410	-	-	n/a	-	n/a
Citizen Centered Gnv Initiatives	-	116	-	-	n/a	-	n/a
Public Safety:							
Building Inspection	2,357,298	2,317,419	2,849,556	2,821,788	-1.0%	2,884,861	2.2%
Fixed Assets	-	(5,500)	-	-	n/a	-	n/a
Transfers to:							
POB 2003a (226)	41,629	41,629	44,703	50,054	12.0%	53,720	7.3%
Gen. Capital Proj Fund (302)	-	182,883	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>2,926,464</b>	<b>2,693,093</b>	<b>3,132,745</b>	<b>3,156,339</b>	<b>0.8%</b>	<b>3,101,869</b>	<b>-1.7%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>1,496,886</b>	<b>586,136</b>	<b>342,993</b>	<b>(326,081)</b>	<b>-195.1%</b>	<b>(158,400)</b>	<b>-51.4%</b>
<b>Ending Fund Balance</b>	<b>\$ 6,245,537</b>	<b>\$ 5,334,787</b>	<b>\$ 5,677,780</b>	<b>\$ 5,351,699</b>	<b>-5.7%</b>	<b>\$ 5,193,299</b>	<b>-3.0%</b>



**Solid Waste Collection Fund  
Fund 420**

**Description:** The Solid Waste Collection Fund is used to account for the City's refuse collection program. The actual collections are performed by a private contractor.

**Funding Source:** The major funding source for this fund is from user fees collected from franchise fees and refuse collection fees.

**Legal Basis:** Each year the City Commission approves this allocation through the annual budget process.

**Fund Balance:** There are no significant changes in fund balance.

	<b>FY2016</b>		<b>FY2017</b>		<b>FY2018</b>		<b>% Change</b>	<b>% Change</b>
	<b>Adopted</b>	<b>FY2016 Actual</b>	<b>Adopted</b>	<b>Adopted</b>	<b>FY17 to</b>	<b>FY2019</b>	<b>FY18 to</b>	<b>FY19</b>
					<b>FY18</b>	<b>Plan</b>	<b>FY19</b>	
<b>Beginning Fund Balance</b>	<b>\$ 2,903,338</b>	<b>\$ 2,903,338</b>	<b>\$ 1,881,746</b>	<b>\$ 1,881,746</b>	<b>0.0%</b>	<b>\$ 1,847,515</b>		<b>-1.8%</b>
<b>Sources of Funds:</b>								
Permits, Fees, Assessments:								
Franchise Fees-Solid Waste	1,043,876	1,091,723	1,078,316	1,103,117	2.3%	1,128,489		2.3%
Charges for Services:								
Refuse Collections	7,838,888	8,289,871	8,364,656	8,826,803	5.5%	8,870,937		0.5%
Sale of Garbage Bags	61,955	91,664	92,832	90,000	-3.1%	90,000		0.0%
Football Game Day Svcs	-	28,135	17,330	27,000	55.8%	27,000		0.0%
Recycling	84,666	46,563	46,723	60,000	28.4%	60,000		0.0%
Miscellaneous Revenues:								
Fines and Forfeitures	-	865	2,901	-	-100.0%	-		n/a
Gain/Loss on Investments	55,365	126,353	95,914	70,000	-27.0%	70,000		0.0%
Transfers from:								
General Fund (001)	6,400	6,400	6,400	6,400	0.0%	6,400		0.0%
<b>Total Sources</b>	<b>9,091,150</b>	<b>9,681,574</b>	<b>9,705,072</b>	<b>10,183,320</b>	<b>4.9%</b>	<b>10,252,826</b>		<b>0.7%</b>
<b>Uses of Funds:</b>								
Physical Environment:								
Public Works Administration	136,279	137,298	140,711	156,112	10.9%	162,880		4.3%
Refuse Collection	7,395,321	7,462,520	7,889,972	7,942,414	0.7%	8,159,019		2.7%
Inmate Work Crew	80,488	71,799	146,922	171,875	17.0%	172,669		0.5%
Work Management System	-	16,709	-	-	n/a	-		n/a
Old Airport Landfill Remediation	-	1,127,987	-	-	n/a	-		n/a
Skid Steer for Resource Recovery	-	-	-	67,348	n/a	-		-100.0%
Depreciation	26,236	24,963	26,236	-	-100.0%	-		n/a
Transportation:								
Transportation Planning	49,110	38,383	50,592	51,975	2.7%	53,637		3.2%
Transfers to:								
General Fund (001)	300,000	300,000	300,000	300,000	0.0%	300,000		0.0%
POB 2003a (226)	19,560	19,560	21,401	23,294	8.8%	25,000		7.3%
CIRN 2009 (236)	74,432	74,432	44,453	44,462	0.0%	44,364		-0.2%
CIRN 2016A (243)	-	-	-	30,556	n/a	34,230		12.0%
Roadway Resurfacing (353)	1,429,515	1,429,515	1,429,515	1,429,515	0.0%	1,429,515		0.0%
<b>Total Uses</b>	<b>9,510,941</b>	<b>10,703,167</b>	<b>10,049,802</b>	<b>10,217,551</b>	<b>1.7%</b>	<b>10,381,314</b>		<b>1.6%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(419,791)</b>	<b>(1,021,592)</b>	<b>(344,730)</b>	<b>(34,231)</b>	<b>-90.1%</b>	<b>(128,488)</b>		<b>275.4%</b>
<b>Ending Fund Balance</b>	<b>\$ 2,483,547</b>	<b>\$ 1,881,746</b>	<b>\$ 1,537,016</b>	<b>\$ 1,847,515</b>	<b>20.2%</b>	<b>\$ 1,719,027</b>		<b>-7.0%</b>

**Regional Transit System Fund**  
**Fund 450**

Description: The Regional Transit System Fund is used to account for the operations of the City's mass transit system.

Funding Source: Sources for this fund are from user fees for bus transit and corresponding grants.

Legal Basis: Each year the City Commission approves this allocation through the annual budget process.

Fund Balance: The reduction of fund balance includes depreciation expense.

	FY2016		FY2017	FY2018	% Change	FY2019	% Change
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	Plan	FY18 to FY19
<b>Beginning Fund Balance</b>	<b>\$ 60,160,572</b>	<b>\$ 60,160,572</b>	<b>\$ 61,925,009</b>	<b>\$ 61,925,009</b>	<b>0.0%</b>	<b>\$ 58,353,153</b>	<b>-5.8%</b>
<b>Sources of Funds:</b>							
Taxes:							
Local Option Gas Tax	1,999,146	1,844,271	1,889,208	2,023,582	7.1%	2,084,289	3.0%
Intergovernmental:							
FTA Grants	2,650,000	4,875,012	2,650,000	2,650,000	0.0%	2,650,000	0.0%
Federal & State Grants	356,790	1,299,804	300,000	400,173	33.4%	417,682	4.4%
FDOT Grants	2,182,473	1,830,185	2,196,411	2,509,360	14.2%	2,471,315	-1.5%
Rebate 6.7 Cts Gas Tax	276,531	234,731	281,597	290,045	3.0%	298,746	3.0%
County Contributions	973,753	871,619	917,317	998,438	8.8%	1,028,301	3.0%
Charges for Services:							
Cash Overage/Shortage	-	791	-	-	n/a	-	n/a
Daily Bus Fare	660,887	483,093	672,994	605,695	-10.0%	623,866	3.0%
UF Campus Contract	3,302,436	2,996,109	3,362,937	3,078,091	-8.5%	3,173,181	3.1%
Shuttle Services	2,826	1,929	2,878	3,000	4.2%	3,000	0.0%
Student Pass	30,900	5,688	31,466	28,319	-10.0%	29,169	3.0%
Adult Pass	263,028	216,841	267,847	241,062	-10.0%	248,294	3.0%
Main Bus-Advertising	243,595	417,347	248,058	443,147	78.6%	515,207	16.3%
SFC-Transportation Fees	988,123	981,837	1,006,085	1,019,565	1.3%	1,049,892	3.0%
UF-Transportation Fees	9,120,812	8,770,607	9,412,691	9,579,763	1.8%	9,872,693	3.1%
UF-Sunday Service	407,468	566,991	414,933	388,387	-6.4%	400,039	3.0%
Gator Aider	217,791	252,391	221,781	252,391	13.8%	259,963	3.0%
Red Coach Inc	-	18,600	14,400	18,600	29.2%	18,600	0.0%
MegaBus Southeast, LLC	-	23,000	14,400	23,000	59.7%	23,000	0.0%
Employee Pass Programs	5,950	6,000	5,950	20,375	242.4%	20,375	0.0%
UF Later Gator	580,357	502,334	590,989	490,679	-17.0%	505,399	3.0%
Shands - Employee Pass	63,818	68,813	63,818	71,106	11.4%	71,106	0.0%
VA - Employee Pass	11,468	20,070	11,468	36,126	215.0%	36,126	0.0%
UF - Employee Pass	18,713	-	-	-	n/a	-	n/a
Miscellaneous Revenues:							
Gain/Loss on Investments	22,000	(180,628)	22,000	22,000	0.0%	22,000	0.0%
Proceeds - Surplus Equipment	50,000	8,891	50,000	55,000	10.0%	56,650	3.0%
Capital Contributions	-	3,399,242	-	-	n/a	-	n/a
Other Miscellaneous Rev	-	41,032	22,000	25,000	13.6%	25,000	0.0%
Insurance Recovery	50,000	38,748	50,916	51,000	0.2%	52,000	2.0%
Transfers from:							
General Fund (001)	728,649	744,886	627,210	627,210	0.0%	627,210	0.0%
5 Cents LOGT Fund	440,000	440,000	440,000	440,000	0.0%	440,000	0.0%
GRU	6,465	6,465	6,465	6,563	1.5%	6,563	0.0%
<b>Total Sources</b>	<b>25,653,977</b>	<b>30,786,697</b>	<b>25,795,819</b>	<b>26,397,677</b>	<b>2.3%</b>	<b>27,029,666</b>	<b>2.4%</b>

Regional Transit System Fund  
Fund 450

	FY2016		FY2017		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Uses of Funds:</b>								
Transportation:								
RTS Administration	713,662	709,130	747,194	1,111,712	48.8%	1,091,012	-1.9%	
Marketing	517,001	479,986	538,604	373,458	-30.7%	356,916	-4.4%	
Planning	370,460	297,851	390,301	422,310	8.2%	436,364	3.3%	
Maintenance	4,715,987	5,004,019	5,102,919	5,153,244	1.0%	5,277,574	2.4%	
Operations	17,372,265	14,690,674	16,431,001	17,251,096	5.0%	18,123,330	5.1%	
Gator Aider	94,269	121,683	99,853	103,748	3.9%	105,628	1.8%	
ADA Transportation	1,878,269	604,919	1,839,295	1,641,934	-10.7%	1,670,325	1.7%	
Depreciation	3,450,308	1,721,130	3,450,318	3,450,318	0.0%	3,450,318	0.0%	
Grant Expenditures	-	5,020,660	-	-	n/a	-	n/a	
Transfers to:								
General Fund (001)	64,095	64,095	74,082	75,915	2.5%	77,817	2.5%	
POB 2003a (226)	308,113	308,113	348,293	385,798	10.8%	414,181	7.4%	
Arts in Public Places (619)	-	-	-	-	n/a	-	n/a	
<b>Total Uses</b>	<b>29,484,429</b>	<b>29,022,260</b>	<b>29,021,860</b>	<b>29,969,533</b>	<b>3.3%</b>	<b>31,003,465</b>	<b>3.4%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	<b>(3,830,452)</b>	<b>1,764,437</b>	<b>(3,226,041)</b>	<b>(3,571,856)</b>	<b>10.7%</b>	<b>(3,973,799)</b>	<b>11.3%</b>	
<b>Ending Fund Balance</b>	<b>\$ 56,330,120</b>	<b>\$ 61,925,009</b>	<b>\$ 58,698,968</b>	<b>\$ 58,353,153</b>	<b>-0.6%</b>	<b>\$ 54,379,354</b>	<b>-6.8%</b>	

**Fleet Services Fund  
Fund 501 & 502**

Description: The Fleet Services Funds are used to account for revenues and expenditures relating to the City's fleet maintenance and replacement management programs.

Funding Source: As an internal service fund, sources for these funds are collected from other departments.

Legal Basis: Each year the City Commission approves this allocation through the annual budget process.

Fund Balance: The decrease to fund balance is due to replacement of vehicles in the FY2018 budget.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	<b>\$ 20,635,882</b>	<b>\$ 20,635,882</b>	<b>\$ 21,190,504</b>	<b>\$ 20,433,028</b>	<b>-3.6%</b>	<b>\$ 18,252,293</b>	<b>-10.7%</b>
<b>Sources of Funds:</b>							
Miscellaneous Revenues:							
Gain/Loss on Investments	45,000	151,200	45,000	-	-100.0%	-	n/a
Capital Contributions	275,000	183,477	275,000	-	-100.0%	-	n/a
Proceeds Surplus Equip	-	136,927	-	-	n/a	-	n/a
Insurance Recovery	-	15,768	-	-	n/a	-	n/a
Other Miscellaneous Rev	-	1,435	5,616	5,728	2.0%	5,843	2.0%
Internal Service:							
Fixed Vehicle Replacement	2,798,282	2,798,927	2,888,292	3,687,719	27.7%	3,687,719	0.0%
Vehicle Maintenance-GRU	2,070,015	1,703,225	1,905,236	2,056,892	8.0%	2,098,030	2.0%
Vehicle Maintenance-GG	1,596,574	1,598,713	1,751,952	1,829,967	4.5%	1,866,567	2.0%
Fuel Cost Recovery-GRU	1,283,714	540,761	831,698	877,996	5.6%	993,862	13.2%
Fuel Cost Recovery-GG	822,319	388,950	532,073	554,714	4.3%	626,307	12.9%
<b>Total Sources</b>	<b>8,890,904</b>	<b>7,519,385</b>	<b>8,234,867</b>	<b>9,013,016</b>	<b>9.4%</b>	<b>9,278,328</b>	<b>2.9%</b>
<b>Uses of Funds:</b>							
Internal Service Expenses:							
Administrative Services	19,615	26,217	15,009	15,420	2.7%	16,209	5.1%
Operations-Support Srv	-	-	-	-	n/a	-	n/a
Fleet Administration	729,867	702,755	645,939	770,506	19.3%	794,292	3.1%
Fleet Operations	4,941,267	3,742,600	4,523,438	4,771,745	5.5%	5,037,621	5.6%
Capitalization of Vehicles	-	(3,212,498)	-	-	n/a	-	n/a
Depreciation	21,740	2,227,759	224,768	224,768	0.0%	224,768	0.0%
Vehicle Replacements	3,104,363	3,438,611	3,542,913	5,369,394	51.6%	4,519,081	-15.8%
Transfers to:							
POB 2003a (226)	39,318	39,318	40,276	41,918	4.1%	44,988	7.3%
<b>Total Uses</b>	<b>8,856,170</b>	<b>6,964,762</b>	<b>8,992,343</b>	<b>11,193,751</b>	<b>24.5%</b>	<b>10,636,959</b>	<b>-5.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>34,734</b>	<b>554,622</b>	<b>(757,476)</b>	<b>(2,180,735)</b>	<b>187.9%</b>	<b>(1,358,631)</b>	<b>-37.7%</b>
<b>Ending Fund Balance</b>	<b>\$ 20,670,616</b>	<b>\$ 21,190,504</b>	<b>\$ 20,433,028</b>	<b>\$ 18,252,293</b>	<b>-10.7%</b>	<b>\$ 16,893,662</b>	<b>-7.4%</b>

Invested in Capital Assets \$ 20,913,634

Restricted \$ 1,568,051

Fund Balance Available for Appropriation \$ 1,844,921

**General Insurance Fund**  
**Fund 503**

Description: The General Insurance Fund is used to account for costs associated with administering a self-insurance plan for workers' compensation, automobile, general and public official liability benefits. The plan is administered externally.

Funding Source: As an internal service fund, sources for these funds are collected from other departments.

Legal Basis: Each year the City Commission approves this allocation through the annual budget process.

Fund Balance: The reduction of fund balance is a planned savings for insurance premiums throughout the organization.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	\$ 4,878,528	\$ 4,878,528	\$ 4,918,147	\$ 4,918,147	0.0%	\$ 3,662,581	-25.5%
<b>Sources of Funds:</b>							
Miscellaneous Revenues:							
Gain/Loss on Investments	250,000	314,804	250,000	200,000	-20.0%	200,000	0.0%
Insurance Premiums	1,915,800	2,002,881	1,973,274	2,022,606	2.5%	2,073,171	2.5%
Other Miscellaneous Rev	300,000	533,251	300,000	300,000	0.0%	300,000	0.0%
Internal Service:							
General Fund Ins. Prem.	2,147,864	2,152,415	1,959,805	2,008,800	2.5%	2,059,020	2.5%
General Pension Ins. Prem.	32,184	32,184	32,292	33,099	2.5%	33,927	2.5%
Fire Pension Ins. Prem.	19,391	21,065	21,104	21,632	2.5%	22,172	2.5%
Solid Waste Ins. Prem.	33,173	33,389	34,645	35,511	2.5%	36,399	2.5%
CDBG Insurance Premium	35,342	36,176	36,479	37,391	2.5%	38,326	2.5%
RTS Insurance Premium	1,293,344	1,297,826	1,311,650	1,344,441	2.5%	1,378,052	2.5%
Police Pension Ins. Prem.	21,065	19,391	19,430	19,916	2.5%	20,414	2.5%
Ironwood Ins. Premium	47,170	47,170	47,215	48,395	2.5%	49,605	2.5%
Fleet Service Ins. Prem.	108,557	110,250	110,836	113,607	2.5%	116,447	2.5%
Stormwater Ins. Prem.	252,035	252,035	251,846	258,142	2.5%	264,596	2.5%
Florida Bldg Code Ins. Prm.	72,056	73,256	78,173	80,127	2.5%	82,131	2.5%
HOME Fund Ins. Prm.	1,608	2,898	2,931	3,004	2.5%	3,079	2.5%
Cultural Affairs Ins. Prm.	1,587	1,587	1,074	1,101	2.5%	1,128	2.5%
Billable OT Ins. Prm.	10,496	10,496	11,237	11,518	2.5%	11,806	2.5%
CRA Ins. Prm.	14,430	14,430	13,848	14,194	2.5%	14,549	2.5%
EHAB Ins. Prm.	2,247	2,247	2,319	2,377	2.5%	2,436	2.5%
REHAB Ins. Prm.	168	168	153	157	2.6%	161	2.5%
Gen. Insurance Ins. Prm.	20,409	28,881	20,826	21,347	2.5%	21,880	2.5%
<b>Total Sources</b>	<b>6,578,926</b>	<b>6,986,799</b>	<b>6,479,137</b>	<b>6,577,365</b>	<b>1.5%</b>	<b>6,729,299</b>	<b>2.3%</b>
<b>Uses of Funds:</b>							
Internal Service Expenses:							
City Attorney	538,852	339,448	535,595	546,045	2.0%	554,585	1.6%
Risk Management	3,394,180	3,559,292	3,480,398	3,465,368	-0.4%	3,491,579	0.8%
Health Services	850,327	885,520	863,265	877,167	1.6%	891,606	1.6%
Safety Award Incentive Prg.	55,000	38,400	55,000	55,000	0.0%	55,000	0.0%
Workers Comp & Safety	2,727,134	2,085,900	2,768,451	2,846,004	2.8%	2,904,947	2.1%
Depreciation	3,335	5,481	3,335	3,335	0.0%	3,335	0.0%
Transfers to:							
POB 2003a (226)	33,140	33,140	36,890	40,012	8.5%	42,941	7.3%
<b>Total Uses</b>	<b>7,601,968</b>	<b>6,947,181</b>	<b>7,742,934</b>	<b>7,832,931</b>	<b>1.2%</b>	<b>7,943,993</b>	<b>1.4%</b>
<b>Planned addition to (appropriation of) fund balance</b>	(1,023,042)	39,619	(1,263,797)	(1,255,566)	-0.7%	(1,214,694)	-3.3%
<b>Ending Fund Balance</b>	<b>\$ 3,855,486</b>	<b>\$ 4,918,147</b>	<b>\$ 3,654,350</b>	<b>\$ 3,662,581</b>	<b>0.2%</b>	<b>\$ 2,447,887</b>	<b>-33.2%</b>

Invested in Capital Assets \$ 1,217  
 Restricted \$ 1,788,194  
**Fund Balance Available for Appropriation \$ 3,128,736**

**Employee Health & Accident Benefits (EHAB) Fund**  
**Fund 504**

**Description:** The Employees Health and Accident Benefits Fund is used to account for costs associated with administering a self-insurance plan for employees' health and accident claims. The plan is administered externally for an annually contracted amount, which is based upon

**Funding Source:** Sources for this fund are collected from the City of Gainesville as an employer and from the employees who choose to participate in the different insurance plans the City offers.

**Legal Basis:** Each year the City Commission approves this allocation through the annual budget process.

**Fund Balance:** There are no significant changes in fund balance.

	FY2016		FY2017		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ 2,503,260	\$ 2,503,260	\$ 1,188,801	\$ 1,026,230	-13.7%	\$ 1,072,422	4.5%	
<b>Sources of Funds:</b>								
Miscellaneous Revenues:								
Life Insurance Contributions	250,000	293,161	250,000	275,000	10.0%	275,000	0.0%	
Employer Contributions	13,136,898	9,510,778	13,335,922	13,592,151	1.9%	14,764,980	8.6%	
Employee Contributions	6,083,699	5,850,182	6,152,506	7,117,548	15.7%	8,015,689	12.6%	
Flex Plan Contributions	800,000	1,011,798	809,680	920,000	13.6%	920,000	0.0%	
REHAB Premiums	6,166,410	8,017,694	6,289,738	6,609,905	5.1%	7,270,896	10.0%	
Gain/Loss on Investments	100,000	45,301	80,000	40,000	-50.0%	45,000	12.5%	
Other Miscellaneous Rev	-	1,194,271	-	-	n/a	-	n/a	
<b>Total Sources</b>	<b>26,537,007</b>	<b>25,923,185</b>	<b>26,917,846</b>	<b>28,554,604</b>	<b>6.1%</b>	<b>31,291,565</b>	<b>9.6%</b>	
<b>Uses of Funds:</b>								
Internal Service Expenses:								
Risk Management	26,065,678	27,235,326	27,069,227	28,497,394	5.3%	30,270,130	6.2%	
Depreciation	8,296	-	8,448	8,448	0.0%	8,448	0.0%	
Transfers to:								
POB 2003a (226)	2,318	2,318	2,742	2,570	-6.3%	2,758	7.3%	
<b>Total Uses</b>	<b>26,076,292</b>	<b>27,237,644</b>	<b>27,080,417</b>	<b>28,508,412</b>	<b>5.3%</b>	<b>30,281,336</b>	<b>6.2%</b>	
<b>Planned addition to (appropriation of) fund balance</b>	460,715	(1,314,459)	(162,571)	46,192	-128.4%	1,010,229	2087.0%	
<b>Ending Fund Balance</b>	<b>\$ 2,963,975</b>	<b>\$ 1,188,801</b>	<b>\$ 1,026,230</b>	<b>\$ 1,072,422</b>	<b>4.5%</b>	<b>\$ 2,082,651</b>	<b>94.2%</b>	
<b>Restricted</b>				\$ 936,799				
<b>Fund Balance Available for Appropriation</b>				\$ 252,002				

**Pension & OPEB Trust Funds (Fiduciary Funds)** are used to account for public employee retirement systems and other post-employment benefit trust funds.



All Fiduciary Funds  
Summary of Revenues and Expenses

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	<b>\$ 605,168,036</b>	<b>\$ 605,168,036</b>	<b>\$ 644,434,002</b>	<b>\$ 675,512,853</b>	<b>4.8%</b>	<b>\$ 706,310,528</b>	<b>4.6%</b>
<b>Sources of Funds by Category:</b>							
Miscellaneous Revenues	97,925,053	108,929,557	98,907,655	108,463,500	9.7%	117,788,500	8.6%
Transfers from Other Fund	-	-	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>97,925,053</b>	<b>108,929,557</b>	<b>98,907,655</b>	<b>108,463,500</b>	<b>9.7%</b>	<b>117,788,500</b>	<b>8.6%</b>
<b>Uses of Funds:</b>							
General Government	43,523,404	50,531,127	53,155,759	53,473,500	0.6%	57,740,047	8.0%
Public Safety	18,485,184	19,122,123	22,964,534	24,166,800	5.2%	25,796,800	6.7%
Physical Environment	167,244	-	84,158	-	-100.0%	-	n/a
Transfers to Other Funds	13,128	10,342	13,185	25,525	93.6%	27,395	7.3%
<b>Total Uses</b>	<b>62,188,960</b>	<b>69,663,592</b>	<b>76,217,636</b>	<b>77,665,825</b>	<b>1.9%</b>	<b>83,564,242</b>	<b>7.6%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>35,736,093</b>	<b>39,265,966</b>	<b>22,690,019</b>	<b>30,797,675</b>	<b>35.7%</b>	<b>34,224,258</b>	<b>11.1%</b>
<b>Ending Fund Balance</b>	<b>\$ 640,904,129</b>	<b>\$ 644,434,002</b>	<b>\$ 667,124,021</b>	<b>\$ 706,310,528</b>	<b>5.9%</b>	<b>\$ 740,534,786</b>	<b>4.8%</b>



**Retiree Health Insurance Trust**  
**Fund 601**

Description: The Retiree Health Insurance Trust Fund is used to account for revenues and expenditures associated with the Retiree Health Insurance program.

Funding Source: Sources for this fund are collected from the City of Gainesville as a percent of payroll and from the retirees who participate in this plan.

Legal Basis: This fund was established by Ordinance #4066, adopted on March 27, 1995.

Fund Balance: The increase to fund balance is due to an increase in employer and employee contributions.

The fund balance within this fund is restricted.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	<b>\$ 56,422,165</b>	<b>\$ 56,422,165</b>	<b>\$ 59,442,474</b>	<b>\$ 59,992,023</b>	<b>0.9%</b>	<b>\$ 61,975,745</b>	<b>3.3%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	4,800,000	5,768,444	4,000,000	5,100,000	27.5%	5,600,000	9.8%
Retiree Contributions	2,850,000	5,654,422	2,850,000	3,450,000	21.1%	3,700,000	7.2%
Employer Contributions	575,000	540,550	575,000	2,975,000	417.4%	3,000,000	0.8%
<b>Total Sources</b>	<b>8,225,000</b>	<b>11,963,416</b>	<b>7,425,000</b>	<b>11,525,000</b>	<b>55.2%</b>	<b>12,300,000</b>	<b>6.7%</b>
<b>Uses of Funds:</b>							
General Government:							
Administrative Services	5,892	2,585	4,497	-	-100.0%	-	n/a
Finance-Pension	5,484	5,562	5,655	5,805	2.7%	5,964	2.7%
Risk Management	6,365,000	8,934,692	6,865,000	9,535,020	38.9%	10,565,020	10.8%
Transfers to:							
OPEB of 2005 Debt Srv (231)	-	-	-	-	n/a	-	n/a
POB 2003a Debt Srv (226)	267	267	299	453	51.5%	486	7.3%
<b>Total Uses</b>	<b>6,376,643</b>	<b>8,943,106</b>	<b>6,875,451</b>	<b>9,541,278</b>	<b>38.8%</b>	<b>10,571,470</b>	<b>10.8%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>1,848,357</b>	<b>3,020,309</b>	<b>549,549</b>	<b>1,983,722</b>	<b>261.0%</b>	<b>1,728,530</b>	<b>-12.9%</b>
<b>Ending Fund Balance</b>	<b>\$ 58,270,522</b>	<b>\$ 59,442,474</b>	<b>\$ 59,992,023</b>	<b>\$ 61,975,745</b>	<b>3.3%</b>	<b>\$ 63,704,275</b>	<b>2.8%</b>

General Pension Fund  
Fund 604

Description: The General Pension Fund is used to account for the accumulation of resources to be used for pension payments to participants of the City's Employees Pension Plan.

Funding Source: Sources for this fund are collected from the City of Gainesville as an employer and from the employees who participate in this plan.

Legal Basis: Florida Statute 112.215 sets forth the approval of creating a separate trust or other special fund for segregation of funds or assets resulting from compensation deferment.

Fund Balance: There are no significant changes in fund balance.

The fund balance within this fund is restricted.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Beginning Fund Balance</b>	<b>\$ 334,603,947</b>	<b>\$ 334,603,947</b>	<b>\$ 357,291,779</b>	<b>\$ 371,820,684</b>	<b>4.1%</b>	<b>\$ 387,110,835</b>	<b>4.1%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	32,345,000	40,919,252	26,000,000	33,000,000	26.9%	36,500,000	10.6%
Broker Refunds	2,000	4,322	2,000	1,000	-50.0%	1,000	0.0%
Employee-Military Buyback	75,000	12,507	75,000	400,000	433.3%	400,000	0.0%
Sheriff Contributions	-	-	-	-	n/a	-	n/a
Employer Contributions	14,000,000	13,481,025	14,382,936	15,800,000	9.9%	17,500,000	10.8%
Employer Contrib-Retirees	325,000	-	150,000	150,000	0.0%	150,000	0.0%
Employee Contributions	5,250,000	4,428,750	5,355,000	4,200,000	-21.6%	4,500,000	7.1%
Retiree DROP Pay Deposit	4,750,000	3,505,811	4,750,000	4,000,000	-15.8%	4,000,000	0.0%
Other Miscellaneous Rev	-	-	-	-	n/a	-	n/a
Transfers from:							
Disability Fund (605)	-	-	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>56,747,000</b>	<b>62,351,668</b>	<b>50,714,936</b>	<b>57,551,000</b>	<b>13.5%</b>	<b>63,051,000</b>	<b>9.6%</b>
<b>Uses of Funds:</b>							
General Government:							
Administrative Services	15,698	6,898	12,000	-	-100.0%	-	n/a
City Attorney	7,044	7,102	7,215	7,389	2.4%	7,560	2.3%
Finance-Pension	322,882	351,621	341,366	272,923	-20.0%	281,477	3.1%
Trust Funds	35,388,649	39,273,243	35,788,649	41,933,900	17.2%	45,153,900	7.7%
Risk Management	18,066	18,089	18,573	19,806	6.6%	20,511	3.6%
Pension Boards & Comm.	10,000	-	10,000	10,000	0.0%	10,000	0.0%
Transfers to:							
OPEB of 2005 Debt Srv (231)	-	-	-	-	n/a	-	n/a
POB 2003a Debt Srv (226)	6,883	6,883	8,228	16,831	104.6%	18,064	7.3%
<b>Total Uses</b>	<b>35,769,222</b>	<b>39,663,836</b>	<b>36,186,031</b>	<b>42,260,849</b>	<b>16.8%</b>	<b>45,491,512</b>	<b>7.6%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>20,977,778</b>	<b>22,687,832</b>	<b>14,528,905</b>	<b>15,290,151</b>	<b>5.2%</b>	<b>17,559,488</b>	<b>14.8%</b>
<b>Ending Fund Balance</b>	<b>\$ 355,581,725</b>	<b>\$ 357,291,779</b>	<b>\$ 371,820,684</b>	<b>\$ 387,110,835</b>	<b>4.1%</b>	<b>\$ 404,670,323</b>	<b>4.5%</b>

**Disability Pension Plan**  
**Fund 605**

Description: The Disability Pension Fund is used to account for the accumulation of resources to be used for benefit payments to eligible participants.

Funding Source: Sources for this fund are collected from the City of Gainesville as an employer.

Legal Basis: Florida Statute 112.215 sets forth the approval of creating a separate trust or other special fund for segregation of funds or assets resulting from compensation deferment.

Fund Balance: This fund has been closed.

	FY2016		FY2017		% Change		% Change	
	Adopted	FY2016 Actual	Adopted	FY2018 Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	n/a	\$ -	n/a	
<b>Sources of Funds:</b>								
Miscellaneous:								
Gain/Loss on Investments	721,371	-	398,189	-	-100.0%	-	n/a	
Employer Contr.-GG	109,260	-	40,768	-	-100.0%	-	n/a	
Employer Contr.-GRU	160,422	-	132,580	-	-100.0%	-	n/a	
<b>Total Sources</b>	<b>991,053</b>	-	<b>571,537</b>	-	<b>-100.0%</b>	-	<b>n/a</b>	
<b>Uses of Funds:</b>								
General Government:								
Administrative Services	5,459	-	3,756	-	-100.0%	-	n/a	
Finance-Pension	21,652	-	2,755,148	-	-100.0%	-	n/a	
Risk Management	17,249	-	11,335	-	-100.0%	-	n/a	
Trust Funds	125,105	-	6,105,012	-	-100.0%	-	n/a	
Physical Environment:								
Employee Disability-GRU	167,244	-	84,158	-	-100.0%	-	n/a	
Transfers to:								
OPEB of 2005 Debt Srv (231)	1,942	-	-	-	n/a	-	n/a	
POB 2003a Debt Srv (226)	844	-	959	-	-100.0%	-	n/a	
<b>Total Uses</b>	<b>339,495</b>	-	<b>8,960,369</b>	-	<b>-100.0%</b>	-	<b>n/a</b>	
<b>Planned addition to (appropriation of) fund balance</b>	651,558	-	(8,388,832)	-	-100.0%	-	n/a	
<b>Ending Fund Balance</b>	<b>\$ 651,558</b>	<b>\$ -</b>	<b>\$ (8,388,832)</b>	<b>\$ -</b>	<b>-100.0%</b>	<b>\$ -</b>	<b>n/a</b>	

**401A Qualified Pension Fund**  
**Fund 606**

**Description:** The 401A Qualified Pension Fund is used to account for the accumulation of resources to be used for pension benefit payments to participants of the Money Purchase Retirement Plan administered by the ICMA Retirement Corporation.

**Funding Source:** Sources for this fund are collected from the City of Gainesville as an employer and from the employees who participate in this plan.

**Legal Basis:** Florida Statute 112.215 sets forth the approval of creating a separate trust or other special fund for segregation of funds or assets resulting from compensation deferment.

**Fund Balance:** There are no significant changes in fund balance.  
The fund balance within this fund is restricted.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 9,638,804	\$ 9,638,804	\$ 9,803,721	\$ 10,233,921	4.39%	\$ 10,208,921	-0.24%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	910,000	800,628	910,000	950,000	4.40%	1,050,000	10.53%
Employer Contributions	290,000	293,788	295,800	325,000	9.87%	345,000	6.15%
Employee Contributions	220,000	178,371	224,400	200,000	-10.87%	210,000	5.00%
Rollover Amounts	-	592,998	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>1,420,000</b>	<b>1,865,784</b>	<b>1,430,200</b>	<b>1,475,000</b>	<b>3.13%</b>	<b>1,605,000</b>	<b>8.81%</b>
<b>Uses of Funds:</b>							
General Government:							
Trust Funds	1,000,000	1,700,867	1,000,000	1,500,000	50.00%	1,500,000	0.00%
<b>Total Uses</b>	<b>1,000,000</b>	<b>1,700,867</b>	<b>1,000,000</b>	<b>1,500,000</b>	<b>50.00%</b>	<b>1,500,000</b>	<b>0.00%</b>
<b>Planned addition to (appropriation of) fund balance</b>	420,000	164,917	430,200	(25,000)	-105.81%	105,000	-520.00%
<b>Ending Fund Balance</b>	<b>\$ 10,058,804</b>	<b>\$ 9,803,721</b>	<b>\$ 10,233,921</b>	<b>\$ 10,208,921</b>	<b>-0.24%</b>	<b>\$ 10,313,921</b>	<b>1.03%</b>

**Police Officer and Fire Fighters Consolidated Retirement Fund  
Fund 607 & 608**

**Description:** The Police Officers and Fire Fighters Consolidated Retirement Fund is used to account for the accumulation of resources to be used for pension payments to participants of the City's Consolidated Police Officers and Fire Fighters Retirement Plan.

**Funding Source:** Sources for this fund are collected from the City of Gainesville as an employer and from the employees who participate in this plan.

**Legal Basis:** Florida Statute 112.215 sets forth the approval of creating a separate trust or other special fund for segregation of funds or assets resulting from compensation deferment.

**Fund Balance:** There are no significant changes in fund balance.  
The fund balance within this fund is restricted.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Beginning Fund Balance</b>	\$ 204,503,120	\$ 204,503,120	\$ 217,896,027	\$ 233,466,224	7.1%	\$ 247,015,026	5.8%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	21,300,500	23,142,476	27,800,000	26,800,000	-3.6%	28,900,000	7.8%
Broker Refunds	6,500	853	3,000	2,500	-16.7%	2,500	0.0%
Employer Contributions	4,250,000	3,716,354	4,488,182	4,600,000	2.5%	5,100,000	10.9%
Employee Contributions	2,010,000	1,908,091	2,083,300	2,050,000	-1.6%	2,170,000	5.9%
Employee-Military Buyback	65,000	184,983	71,500	150,000	109.8%	150,000	0.0%
Premium Tax	1,220,000	1,112,972	1,220,000	1,110,000	-9.0%	1,110,000	0.0%
Retiree DROP Redeposit	1,690,000	2,682,960	3,100,000	3,200,000	3.2%	3,400,000	6.3%
Transfers from:							
Police Pension Fund (607)	-	-	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>30,542,000</b>	<b>32,748,689</b>	<b>38,765,982</b>	<b>37,912,500</b>	<b>-2.2%</b>	<b>40,832,500</b>	<b>7.7%</b>
<b>Uses of Funds:</b>							
General Government:							
Finance-Pension	215,224	230,467	227,552	188,657	-17.1%	195,615	3.7%
Public Safety:							
Trust Funds	18,469,004	19,116,443	22,948,354	24,149,130	5.2%	25,778,330	6.7%
Pension Boards and Comm.	16,180	5,680	16,180	17,670	9.2%	18,470	4.5%
Transfers to:							
OPEB of 2005 Debt Srv (231)	-	-	-	-	n/a	-	n/a
POB 2003a Debt Srv (226)	3,192	3,192	3,699	8,241	122.8%	8,845	7.3%
Police Share Plan Prem	-	-	-	-	n/a	-	n/a
Fire Pension Fund (608)	-	-	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>18,703,600</b>	<b>19,355,782</b>	<b>23,195,785</b>	<b>24,363,698</b>	<b>5.0%</b>	<b>26,001,260</b>	<b>6.7%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>11,838,400</b>	<b>13,392,907</b>	<b>15,570,197</b>	<b>13,548,802</b>	<b>-13.0%</b>	<b>14,831,240</b>	<b>9.5%</b>
<b>Ending Fund Balance</b>	<b>\$ 216,341,520</b>	<b>\$ 217,896,027</b>	<b>\$ 233,466,224</b>	<b>\$ 247,015,026</b>	<b>5.8%</b>	<b>\$ 261,846,266</b>	<b>6.0%</b>

# DEPARTMENT DETAIL

DEPARTMENT  
DETAIL



**Charter Officers  
Departments  
(in Alphabetical Order)**

# the Purpose of our City is the People of our City

LEADING A MOVEMENT

The  
New American  
City

BUILDING THE SYSTEMS

Citizen  
Centered  
Civic  
Innovation

OUR GUIDING QUESTIONS

How  
Might We...



**Support a Strong Economy?**

*Catalyze job diversity, entrepreneurship, and small business vitality.*



**Plan for a Better Future?**

*Promote opportunities for youth, families, and seniors and preserve our resources.*



**Foster Greater Equity?**

*Strengthen neighborhoods, provide equitable services, and support access to housing.*



**Be a Community Model?**

*Leverage partnerships and innovation to transform our city.*

---

the  
**GAINESVILLE**  
framework

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Department Position Summary  
City Commission

Title	FY2016	FY2016	FY2017	FY2018	% Change	FY2019	% Change
	Adopted	Actual	Adopted	Adopted	FY17 to FY18	Plan	FY18 to FY19
Commissioner	6.0	6.0	6.0	6.0	0.0%	6.0	0.0%
Elected Mayor	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>0.0%</b>	<b>7.0</b>	<b>0.0%</b>

Department Budget Summary  
City Commission

**Expenditure Highlights:**

The City Commission budget is mostly comprised of personal services expenditures to support the seven elected members of the commission.

		<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Expenditures by Fund:</b>								
General Fund	001	447,456	407,199	449,526	458,748	2.1%	473,808	3.3%
		<b>447,456</b>	<b>407,199</b>	<b>449,526</b>	<b>458,748</b>	<b>12.7%</b>	<b>473,808</b>	<b>3.3%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		242,313	241,126	241,614	233,362	-3.4%	239,056	2.4%
Fringe Benefits		181,143	161,797	183,912	187,386	1.9%	196,752	5.0%
Operating		24,000	4,276	24,000	38,000	58.3%	38,000	0.0%
<b>Total Expenditures by Object</b>		<b>447,456</b>	<b>407,199</b>	<b>449,526</b>	<b>458,748</b>	<b>2.1%</b>	<b>473,808</b>	<b>3.3%</b>
<b>Expenditures by Unit</b>								
City Commission		447,456	407,199	449,526	458,748	2.1%	473,808	3.3%
		<b>447,456</b>	<b>407,199</b>	<b>449,526</b>	<b>458,748</b>	<b>2.1%</b>	<b>473,808</b>	<b>3.3%</b>

# CITY ATTORNEY

## Program and Services Chart



### DESCRIPTION:

The City Attorney is a Charter Officer who reports directly to the City Commission. The City Attorney's Office serves as general counsel to the City, its elected and appointed officials, city departments, boards and committees, and the Community Redevelopment Agency. The transactional attorneys draft ordinances, resolutions and contracts, and provide legal counsel in complex real estate and financial transactions. The litigation attorneys represent the City's interests in all state and federal courts, as well as administrative tribunals.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

## CITY ATTORNEY (Charter Officer)

**Department Mission:** Serve as general counsel to the City, its elected and appointed officials, city departments, boards and committees, and the Community Redevelopment Agency.

*City Commission*

*Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<i>Community Model</i>	Provide legal advice and counsel to the Gainesville Police Department, Gainesville Fire Rescue, Code Enforcement Department, Code Enforcement Board, Nuisance Abatement Board, and the Public Safety Committee. Prosecute municipal ordinances either as a civil citation or municipal ordinance violation. Provide on-call 24 hours/day service to the Gainesville Police Department. Prepare police bulletins to keep police officers informed of current laws. Review contracts, draft ordinances, and provide legal counsel to various board/committee meetings related to public safety.
<i>Strong Economy</i>	Provide legal advice and counsel to the Community Redevelopment Agency, the Economic Development & Innovation Department, and the Planning and Development Services Department. Prepare and review contracts, development and disposition agreements, financing documents, and all other real property instruments associated with economic development and redevelopment. Facilitate use of City-owned property for Economic Development as appropriate.
<i>Better Future</i>	Work closely with City management and housing staff on the acquisition and implementation of the Empowerment Center. Provide legal counsel on homelessness and constitutional issues. Provide legal advice and counsel to the Equal Opportunity Department and Committee to foster equal opportunity for all persons. Research and prepare ordinances, as requested to enhance equal opportunity for all persons. Participate in the University of Florida Externship Program with the Law School and provide guest lectures at classes. Mentor law school and undergraduate students.
<i>Community Model</i>	Provide legal counsel and advice on the annexation of urban areas. Act as Issuer's Counsel in all City issued bonds and other financial transactions. Provide legal counsel on achieving financial diversity through special assessments, user fees and taxes. Retain highly trained in-house counsel to provide City with legal representation at lowest responsible cost. Update City Attorney's Office webpage and provide legal counsel on Government 2.0 initiatives.
<i>Better Future</i>	Provide legal counsel concerning the Charter County Transportation System Sales Surtax Regional Transit System projects and land acquisition for public works projects.
<i>Greater Equity</i>	Provide counsel and services to the Planning and Development Services Department, the Boards of the City, the Neighborhood Improvement Department, and the Gainesville Police Department. Prepare ordinances for all comprehensive plan amendments, land development code amendments, land use, rezoning, street vacations, and planned developments that promote development and redevelopment to strengthen neighborhoods.
<i>Better Future</i>	Provide legal counsel to all utilities' departments regarding compliance with environmental laws and matters which the utilities' system has responsibility. Work with city staff on remediation of contaminated sites; advise the City Commission and affected utilities regarding recovery of costs. Advise Public Works Department on Solid Waste Management and Recycling Programs to improve effectiveness and reduce costs.

***Our Department strives to achieve the following Operational Goals:***

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- Provide timely, competent and cost-effective in-house legal counsel and advice to the City, its elected and appointed officials, its Boards, Departments, and the Community Redevelopment Agency.
- Provide guidance on state and federal statutory and case law and the City Code in accordance with the Constitution as interpreted by the Courts.
- Articulate the City's legal positions and arguments to the courts, other governmental entities, media, and the public.
- Protect and preserve the legal rights and assets of the City by providing competent legal representation.

***In order to achieve the above, our Divisions will focus on the following Objectives:***

---

***Legal Counsel***

Regularly monitor case and statutory law to evaluate their effects on the City and advise how the changing law affects the City and its operations.

Provide legal counsel and advice to the City's governing body and management on City matters.

Prepare ordinances or resolutions to conform to the law.

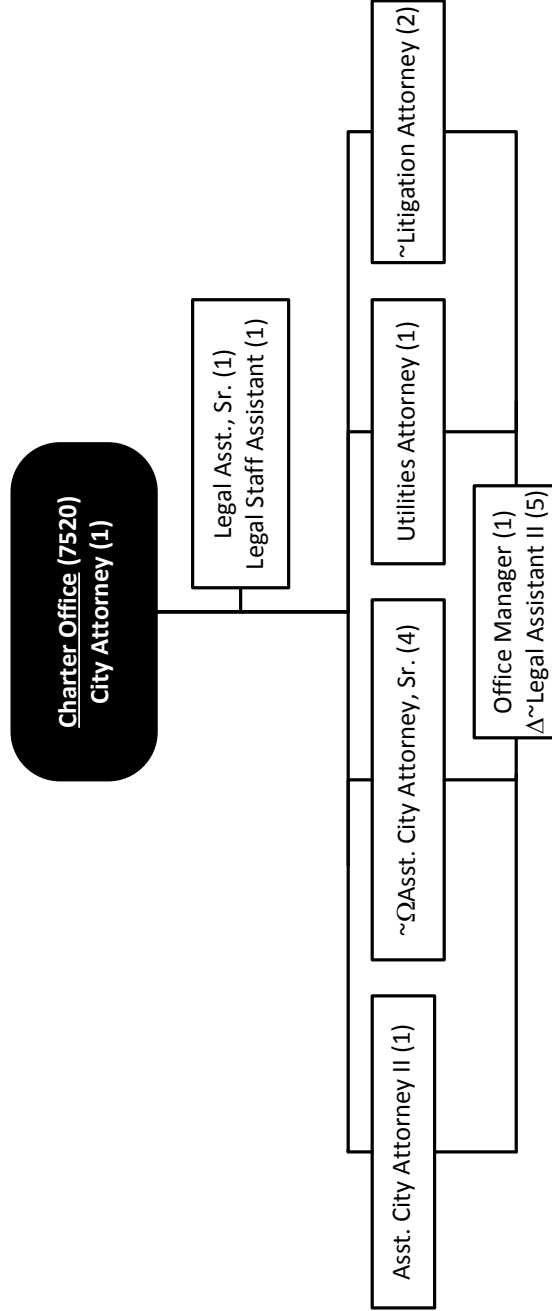
Research legal issues, negotiate and approve contracts, settlements, real property instruments, and bonds.

***Litigation***

Represent and defend the City in litigation and administrative proceedings filed in State and Federal Courts, as well as administrative tribunals. Defend challenges to city ordinances, development orders, and legislative, executive, and administrative decisions.

# City Attorney

## FY 2018 ADOPTED ORGANIZATION CHART



Ω Underfilling Asst. City Attorney, Sr. (1) with Assistant City Attorney II (1)  
 ~Sr. Asst. City Attorney (0.54) funded through Community Redevelopment Agency Funds  
 ~Sr. Asst. City Attorney (0.0547) funded through Pension Funds  
 ~Litigation Attorney (1.25) and Legal Assistant II (1.4) funded through General Insurance Fund.

Total FTEs – 17.0

Department Position Summary  
City Attorney Office

Title	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
City Attorney	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
City Attorney 2, Asst.	4.0	4.0	1.0	1.0	0.0%	1.0	0.0%
ΩCity Attorney Sr., Asst.	1.0	1.0	4.0	4.0	0.0%	4.0	0.0%
City Attorney, Utilities	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΔLegal Assistant I	1.0	1.0	1.0	-	-100.0%	-	n/a
ΔLegal Assistant II	4.0	4.0	4.0	5.0	25.0%	5.0	0.0%
Legal Assistant, Sr.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Legal Staff Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Litigation Attorney	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Office Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>	<b>17.0</b>	<b>0.0%</b>	<b>17.0</b>	<b>0.0%</b>

Notes:

ΔChange made during FY2017

ΩUnderfilling Assistant City Attorney, Senior (1.0) with Assistant City Attorney 2 (1.0)

Department Budget Summary  
City Attorney

**Revenue and Expenditure Highlights:**

The City Attorney's Office receives revenue for a portion of the municipal ordinance fines and reimbursement from GRU for the cost of an Assistant City Attorney. This department's expenses are divided between General Fund, General Insurance Fund, Community Redevelopment Agency and the General Pension fund.

		<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Revenues by Fund:</b>								
General Fund	001	193,849	191,714	226,539	240,883	6.3%	245,961	2.1%
Misc. Special Revenue	123	38,500	41,140	38,500	38,500	0.0%	38,500	0.0%
<b>Total Revenues by Fund</b>		<b>232,349</b>	<b>232,853</b>	<b>265,039</b>	<b>279,383</b>	<b>5.4%</b>	<b>284,461</b>	<b>1.8%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	1,652,835	1,617,023	1,700,669	1,699,254	-0.1%	1,743,638	2.6%
Comm Redev Agency	111	62,196	65,733	66,378	76,779	15.7%	78,822	2.7%
Misc. Special Revenue	123	38,500	41,140	38,500	38,500	0.0%	38,500	0.0%
General Insurance	503	538,852	339,448	535,595	546,045	2.0%	554,585	1.6%
General Pension	604	7,044	7,102	7,215	7,389	2.4%	7,560	2.3%
Fixed Assets	901	-	668	-	-	n/a	-	n/a
<b>Total Expenditures by Fund</b>		<b>2,299,427</b>	<b>2,071,113</b>	<b>2,348,357</b>	<b>2,367,967</b>	<b>0.8%</b>	<b>2,423,105</b>	<b>2.3%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		1,432,428	1,480,187	1,489,207	1,491,942	0.2%	1,520,914	1.9%
Fringe Benefits		474,426	450,619	473,646	502,566	6.1%	525,876	4.6%
Operating		388,573	136,851	381,504	369,459	-3.2%	372,315	0.8%
Capital Outlay		4,000	3,456	4,000	4,000	0.0%	4,000	0.0%
<b>Total Expenditures by Object</b>		<b>2,299,427</b>	<b>2,071,113</b>	<b>2,348,357</b>	<b>2,367,967</b>	<b>0.8%</b>	<b>2,423,105</b>	<b>2.3%</b>
<b>Expenditures by Unit</b>								
Administration		2,192,031	1,964,241	2,243,479	2,252,688	0.4%	2,305,783	2.4%
City Attorney-CRA		62,196	65,733	66,378	76,779	15.7%	78,822	2.7%
City Attorney-Code Enf		6,700	-	-	-	n/a	-	n/a
Consulting-Legal Svcs		38,500	41,140	38,500	38,500	0.0%	38,500	0.0%
<b>Total Expenditures by Unit</b>		<b>2,299,427</b>	<b>2,071,113</b>	<b>2,348,357</b>	<b>2,367,967</b>	<b>0.8%</b>	<b>2,423,105</b>	<b>2.3%</b>



# CITY AUDITOR

## Program and Services Chart



### MISSION STATEMENT DESCRIPTION:

The City Auditor's Office works to promote honest, effective, efficient, transparent and fully accountable City government while building confidence and trust in our efforts.

This is accomplished by:

- 1) Providing the citizenry and the City Commission with independent, timely, objective, and accurate information about what City departments and programs are doing and how they could improve.
- 2) Providing a conduit and mechanism for City employees, contractors, management, and citizenry to report fraud, waste, and abuse while maintaining anonymity (if desired) and ensuring whistleblower protections. Whistleblower reports will be followed up with independent investigations when appropriate.
- 3) Continually maintaining and updating an organizational risk assessment that can be used to place audit efforts in areas commensurate with risks and possible other uses by management.
- 4) Maintaining a professional work environment that attracts and retains talented, dedicated and experienced staff that consistently act with integrity and are committed to improving the organization's delivery of services to the public.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

## CITY AUDITOR (Charter Officer)

**Department Mission:** To promote honest, effective and fully accountable City government.

**City Commission  
Strategic Goal**

***Our Department contributes to these goals in the following ways:***

<b>Community Model</b>	Audit Gainesville Police Department (GPD) overtime to evaluate internal controls over the assignment and utilization of overtime. Provide recommendations for improvements in financial controls, scheduling, monitoring and reporting. Audit Gainesville Fire Rescue (GFR) inspection program revenues and provide recommendations to improve the inspection fee process and restructure GFR inspection fees to generate additional revenues and better match fees to operating expenses incurred. Audit GPD property and evidence custody process.
<b>Strong Economy</b>	Evaluate management controls over revenues collected through the City's Florida Building Code Enforcement Enterprise Fund. Audit the small business enterprise programs within General Government to assess compliance with state and local requirements and facilitate improved oversight. Review Block Grant sub-recipient monitoring to enhance the City's ability to detect financial instability of outside agencies and to reduce the risk of a loss in City funds. Continue ongoing relationships with Alachua County elected and appointed officials, as well as local internal auditors with the University of Florida, Shands Healthcare, Santa Fe College, various State agencies and other organizations.
<b>Better Future</b>	Audit the City's Affirmative Action program and employee compensation policies. Provide technical advice regarding a comprehensive review of City personnel policies. Ensure audit staff receive adequate training and professional development to maintain licenses and certifications and remain in compliance with government auditing standards. Participate on various committees and boards of professional organizations such as the Institute of Internal Auditors, the Association of Local Government Auditors, the Florida Auditors Forum and the Florida Government Finance Officers Association. Maintain open communications with the Florida League of Cities and interact with various community leaders and citizen organizations.
<b>Community Model</b>	Audit the General Fund's budgeted revenue estimates, the City's payroll system, GRU billing and collection, and GRUCom revenues. Administer the City's annual external financial statement audit contract, coordinating the submission of required annual financial reports to the City Commission's Audit, Finance and Legislative Committee. Participate on committees focused on evaluating and improving the City's personnel policies, purchasing policies, budgetary challenges and employee communications. Participate in bi-annual Citizen Academy presentations.
<b>Better Future</b>	Evaluate management controls over City-wide fleet operations and allocation of charges to user departments to determine if expenses and charges are appropriate, authorized and accurate. Audit GRU and Community Redevelopment Agency (CRA) Capital Projects to provide reasonable assurance that significant contracts are adequately monitored and properly administered. Audit Regional Transit System revenues and expenses.
<b>Greater Equity</b>	Audit City's utilization of CDBG and HOME funds. Evaluate compliance with the City's Code of Ordinances related to Driveway Parking Plans and the adequacy of management controls over Code Enforcement departmental performance measurement data. Audit landlord permit revenue billing and collection process. Review and validate performance measures within the City's Housing Department. Audit Ironwood Golf Course revenues and Stormwater Management Utility revenues.
<b>Strong Economy</b>	Audit solid waste collection fees to evaluate the system of management control currently in effect over revenues collected through this fund. Audit the GRU Solar Feed In Tariff (FIT) application process. Evaluate the adequacy of management controls over the GRU Purchasing process and rebate programs. Assist in maximizing revenues generated through sales of tax credit certificates related to the City's Brownfields Redevelopment Area.

***Our Department strives to achieve the following Operational Goals:***

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- Performing an independent, objective and comprehensive auditing program of City operations, programs and activities, which provides quality information to the public, the City Commission and management that can be used to improve programs and operations and facilitate decision-making.
- Actively working with appointed officials in identifying risks, evaluating controls and making recommendations that promote economical, efficient and effective delivery of City services.
- Advancing accountability to the public and the City Commission through the provision of assurance and advisory services.
- Maintaining a professional work environment that attracts and retains talented, dedicated and experienced staff who consistently act with integrity and are committed to improving the organization's delivery of services to the public.

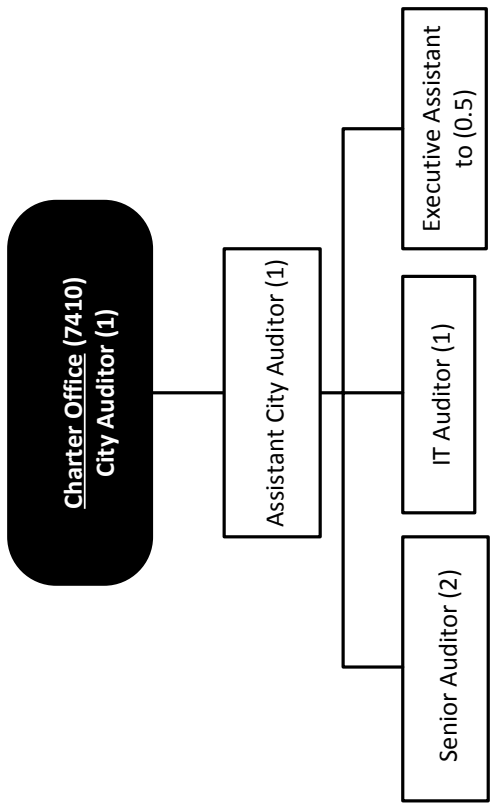
***In order to achieve the above, our Divisions will focus on the following Objectives:***

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<b><i>Accountability</i></b>	The major objective of the City Auditor's Office is to assist the City Commission and City management in the effective discharge of their responsibilities by furnishing them with analysis, appraisals, recommendations, counsel and information concerning the activities reviewed. The scope of audit work carried out by the Office may be concerned with any phase of City activities where service may be rendered to the City Commission or to City management. This involves going beyond the accounting and financial records to obtain a full understanding of the operations under review, and involves the following:
<b><i>Audit Services</i></b>	<p>Conducting revenue, cost containment, operational and compliance audits of programs and activities in accordance with Government Auditing Standards issued by the Comptroller General of the United States.</p> <p>Issuing audit reports that effectively meet the needs of users and communicate actionable, value-added recommendations in a clear, concise, convincing and constructive manner.</p> <p>Establishing a comprehensive, consistent and recurring audit follow-up process to verify and report management's corrective actions planned or implemented in response to audit recommendations.</p> <p>Reviewing the reliability and integrity of financial and operating information and the means used to identify, measure, classify and report such information.</p> <p>Reviewing systems established to ensure compliance with laws, regulations, policies and procedures which have a significant impact on operations and reports.</p> <p>Reviewing the means of safeguarding assets and, as appropriate, verifying the existence of such assets.</p> <p>Appraising the economy and efficiency in which City resources are employed.</p> <p>Reviewing operations or programs to ascertain whether results are consistent with established objectives and carried out as planned.</p>
<b><i>Advisory Services</i></b>	<p>Providing information and technical advice to the Mayor, members of the City Commission, Charter Officers and management of the City.</p> <p>Performing other duties as assigned by the City Commission.</p>

# City Auditor

## FY 2018 ADOPTED ORGANIZATION CHART



Total FTEs – 5.5

Department Position Summary

City Auditor

Title	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
City Auditor	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Assistant City Auditor	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Executive Assistant to	0.5	0.5	0.5	0.5	0.0%	0.5	0.0%
IT Auditor	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Senior Auditor	1.0	1.0	2.0	2.0	100.0%	2.0	0.0%
<b>Total FTEs by Title</b>	<b>4.5</b>	<b>4.5</b>	<b>5.5</b>	<b>5.5</b>	<b>22.2%</b>	<b>5.5</b>	<b>0.0%</b>

Department Budget Summary  
City Auditor

**Expenditure Highlights:**

The City Auditor's Office provides support services for all departments within the City and Gainesville Regional Utilities. The major expenditure portion of their budget consists of personnel costs which accounts for 94% of their total budget.

		<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Expenditures by Fund:</b>								
General Fund	001	534,207	543,649	661,798	665,464	0.6%	674,794	1.4%
<b>Total Expenditures by Fund</b>		<b>534,207</b>	<b>543,649</b>	<b>661,798</b>	<b>665,464</b>	<b>0.6%</b>	<b>674,794</b>	<b>1.4%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		386,842	385,756	484,544	478,417	-1.3%	488,325	2.1%
Fringe Benefits		115,710	98,754	139,035	143,828	3.4%	148,250	3.1%
Operating		31,655	59,139	38,219	43,219	13.1%	38,219	-11.6%
<b>Total Expenditures by Object</b>		<b>534,207</b>	<b>543,649</b>	<b>661,798</b>	<b>665,464</b>	<b>0.6%</b>	<b>674,794</b>	<b>1.4%</b>
<b>Expenditures by Unit</b>								
Administration		534,207	543,649	505,976	665,464	31.5%	674,794	1.4%
<b>Total Expenditures by Unit</b>		<b>534,207</b>	<b>543,649</b>	<b>505,976</b>	<b>665,464</b>	<b>31.5%</b>	<b>674,794</b>	<b>1.4%</b>

# CITY MANAGER

## Program and Services Chart



### DESCRIPTION:

The City Manager is the Chief Administrative Officer of the City government, responsible for the operation of all departments, with the exception of those under other Charter Officers. The City Manager's Office oversees all general government programs and services; enforces all City laws, ordinances and policies; acts as purchasing agent for the City; prepares the budget and performs other duties as assigned by the City Commission. These directives are accomplished by the selection and supervision of the Assistant City Managers, Department of Doing Director, Executive Chief of Staff, Finance Director, Human Resources Director, Police Chief and the Strategic Initiatives Director. The City Manager is a Charter Officer who reports directly to the City Commission.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

## CITY MANAGER (Charter Officer)

**Department Mission:** The City Manager serves as the administrative head of City government with responsibility to carry out the policies approved by the City Commission and to provide leadership for all City departments except for those under the direction of the other Charter Officers.

<i>City Commission Strategic Goal</i>	<i>Our Department contributes to these goals in the following ways:</i>
<i>Community Model</i>	Provide administrative oversight to all City public safety functions. Monitor legislative activity and grants for public safety purposes. Coordinate with federal, state and local government agencies. Participate in emergency management and response. Facilitate interaction between local, state and federal agencies. Develop and foster agreements with other jurisdictions that are mutually beneficial.
<i>Strong Economy</i>	Provide guidance as Executive Director of the Community Redevelopment Agency (CRA). Provide administrative oversight and guidance to the Department of Doing. Monitor legislative activity. Coordinate application process for Federal appropriations and support for policy initiatives. Facilitate interaction between local, state and federal agencies.
<i>Better Future</i>	Effectively communicate with each of the Departments through regularly scheduled "Chat with the City Manager" sessions. Promote communication strategies and leadership skills at quarterly "Leadership Forums." Communicate current issues and projects through the "City Managers Bi-weekly Report." Provide administrative oversight to programs developed to increase communication, morale, and well-being of City Employees. Coordinate and oversee the site selection for the one-stop homeless assistance center. Facilitate interaction between local, state and federal agencies. Develop and foster agreements with other jurisdictions that are mutually beneficial.
<i>Community Model</i>	Coordinate General Government Commission agenda and streamline the agenda process. Oversee the General Government budget including the budget development process and amendments. Make recommendations to increase efficiency throughout the organization, discover new revenue sources, and ensure that City Commission goals and initiatives are met through the budgeting process. Develop relationships with other jurisdictions and community partners. Oversee the creation of innovative mechanisms to encourage citizen communication and stakeholder involvement. Facilitate interaction between local, state and federal agencies. Develop and foster agreements with other jurisdictions that are mutually beneficial.
<i>Better Future</i>	Maintain active membership in Metropolitan Transportation Planning Organization (MTPO). Provide administrative oversight to City departments that provide transportation and infrastructure improvements, including Public Works, RTS, CRA, and Parks, Recreation and Cultural Affairs. Coordinate with Alachua County and the Florida Department of Transportation to develop a work plan for county-wide infrastructure and transportation projects. Provide administrative oversight regarding concurrency issues.
<i>Greater Equity</i>	Provide administrative oversight to the Neighborhood Improvement Department. Provide guidance on neighborhood issues, such as redevelopment, code enforcement, affordable housing, block grant, and building and zoning. Monitor legislative activity and research grant opportunities.
<i>Better Future</i>	Cultivate effective relationships with non-profit organizations such as Alachua County Forever, Alachua County Trust, and the Friends of Payne's Prairie for land conservation and environmental sustainability. Work with other governmental agencies such as Alachua County, Department of Environmental Protection, and the Florida Department of Transportation to develop funding sources for environmental initiatives. Monitor legislative activity, coordinate and maintain legislative awareness and support, and monitor appropriation requests. Provide oversight and mitigation options to development that has potentially negative impacts on the environment.



***Our Department strives to achieve the following Operational Goals:***

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- Oversee all general government programs and services.
- Prepare the biennial general government budget and administer the financial affairs of the City.
- Perform other duties as assigned by the City Commission.
- Be responsible for the enforcement of all City laws and ordinances.
- Provide sound fiscal management.
- Insure proper maintenance of the City's infrastructure (roads, parks, sidewalks, storm drainage system, etc.).
- Insure that the citizens of Gainesville receive value for the resources invested in City government.

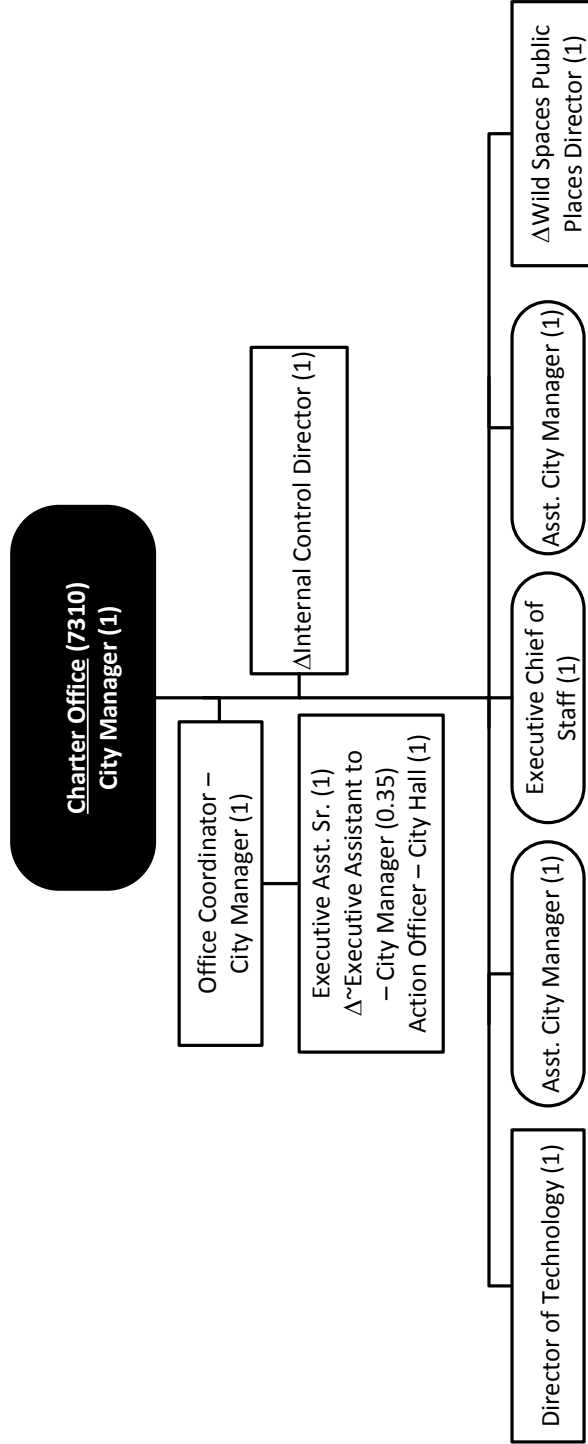
***In order to achieve the above, our Divisions will focus on the following Objectives:***

---

<b><i>All Departments</i></b>	<p>Oversee the implementation and administration of the City's Strategic Plan.</p> <p>Continue the development of management plans for all City departments. The management plans will include the mission, outcome indicators, performance measures, and benchmarks for each program of City Government.</p> <p>Improve procedures to track City Commission referrals and citizen requests for service.</p>
<b><i>Department of Doing</i></b>	<p>Implement a strategy to facilitate economic development within the Innovation Zone. Initiate the selection of a consultant(s) to assist in evaluating and updating the City's Comprehensive Plan and Land Development Regulations.</p> <p>Work with the City Commission to complete appropriate annexations in areas contiguous to the City.</p>
<b><i>Community Redevelopment Agency</i></b>	<p>Facilitate issuing an Request for Proposals (RFP) for the Southeast Gainesville Renaissance Initiative.</p> <p>Work with the CRA to complete the concept plan for the Innovation Campus and prepare a development strategy to adequately reuse the GRU support services site.</p> <p>Facilitate the work of several departments and citizens in completing plans for the Depot Avenue area, including renovation of the historic train depot, and construction of the downtown stormwater park.</p>
<b><i>Charter Officers</i></b>	<p>Coordinate with other Charter Officers to improve overall organizational efficiencies and operations.</p>

# City Manager

## FY 2018 ADOPTED ORGANIZATION CHART



Total FTEs – 10.35

Δ Changes made during FY2017  
 ~ Executive Assistant to-CM (0.65) funded from Strategic Initiatives

**Department Position Summary**  
**City Manager**

Title					% Change	% Change	
	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19
βΔAdministrative Service Director	-	-	-	1.0	n/a	1.0	0.0%
Assistant City Manager	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
City Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Digital Services Director	-	-	-	1.0	n/a	1.0	0.0%
βΔCitizen Centered G'ville Director	-	-	-	-	n/a	-	n/a
Δ Executive Assistant, Sr.	1.35	1.35	1.35	1.0	-25.9%	1.0	0.0%
~ βΔExecutive Assistant to - CM	-	-	-	0.35	n/a	0.35	0.0%
Front Desk Action Officer	-	-	1.0	1.0	0.0%	1.0	0.0%
βΔIntergovernmental Affairs Crd.	1.0	1.0	1.0	-	-100.0%	-	n/a
ΔInternal Control Manager	-	-	-	1.0	n/a	1.0	0.0%
Office Coordinator - CM	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΔWild Spaces Public Places Dir	-	-	-	1.0	n/a	1.0	0.0%
<b>Total FTEs by Title</b>	<b>6.35</b>	<b>6.35</b>	<b>7.35</b>	<b>10.35</b>	<b>40.8%</b>	<b>10.35</b>	<b>0.0%</b>

**Note:**

ΔChange made during FY2017

City Manager's Executive Assistant To CM (0.65FTE) is being shared with Strategic Initiatives

βThe City Manager re-organized creating the Strategic Initiatives Department and transferred the Citizen Centered Gainesville Director (1.0FTE), and the Intergovernmental Affairs Coordinator (1.0FTE) from his Department into the newly formed Department.

βThe Administrative Services Department was also re-organized transferring the Director (1.0FTE) to the City Manager's Department; transferring the Analyst, Sr. (1.0FTE), the Strategic Planner, Sr. (1.0FTE), and re-allocating the Executive Assistant, Sr.-CM (0.65FTE) to the new Strategic Initiatives Department.

Department Budget Summary  
City Manager

**Expenditure Highlights:**

The City Manager's Office provides support services for all departments within the City. The major expenditure portion of their budget consists of personnel costs which amount to 98% of their total budget.

		FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Revenues by Fund:</b>								
General Fund	001	-	60	-	-	n/a	-	n/a
Misc. Special Revenues	123	-	100,000	-	-	n/a	-	n/a
<b>Total Revenues by Fund</b>		-	<b>100,060</b>	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Expenditures by Fund:</b>								
General Fund	001	880,558	1,289,741	1,325,724	1,316,065	-0.7%	1,346,554	2.3%
Misc. Special Revenues	123	-	35,702	-	-	n/a	-	n/a
Wild Spaces public Places	358	-	-	-	120,000	n/a	120,000	0.0%
Florida Building Code Enfo	416	-	49,999	-	-	n/a	-	n/a
Fleet Management Service	502	-	-	-	15,420	n/a	15,831	2.7%
<b>Total Expenditures by Fund</b>		<b>880,558</b>	<b>1,375,442</b>	<b>1,325,724</b>	<b>1,451,485</b>	<b>9.5%</b>	<b>1,482,385</b>	<b>2.1%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		645,324	881,315	827,816	1,160,886	40.2%	1,180,776	1.7%
Fringe Benefits		201,138	334,489	253,035	249,219	-1.5%	260,229	4.4%
Operating		34,096	159,638	170,700	41,380	-75.8%	41,380	0.0%
Capital Outlay		-	-	74,173	-	-100.0%	-	n/a
<b>Total Expenditures by Object</b>		<b>880,558</b>	<b>1,375,442</b>	<b>1,325,724</b>	<b>1,451,485</b>	<b>9.5%</b>	<b>1,482,385</b>	<b>2.1%</b>
<b>Expenditures by Unit</b>								
Administration		880,558	1,289,741	1,325,724	1,176,014	-11.3%	1,202,729	2.3%
Citizen Centered Gainesville		-	85,701	-	-	n/a	-	n/a
Executive Chief of Staff		-	-	-	155,471	n/a	159,656	2.7%
WSPP Project Management		-	-	-	120,000	n/a	120,000	0.0%
<b>Total Expenditures by Unit</b>		<b>880,558</b>	<b>1,375,442</b>	<b>1,325,724</b>	<b>1,451,485</b>	<b>9.5%</b>	<b>1,482,385</b>	<b>2.1%</b>

# CLERK OF THE COMMISSION

## Program and Services Chart



### DESCRIPTION:

The Office of the Clerk of the Commission records meetings, prepares agendas and minutes, and provides administrative support to the Mayor and members of the City Commission. The Clerk of the Commission attends all City Commission meetings and serves as parliamentarian during the proceedings. The office of the Clerk of the Commission maintains the City's vital records, ordinances and resolutions, and is custodian of the City Seal. The office also publishes the City's notice of public meetings, facilitates appointments to the City Commission advisory boards and committees, publishes legal notices, records official documents and provides research for information requests for public records. The Clerk of the Commission is a Charter Officer who reports directly to the City Commission.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

## CLERK OF THE COMMISSION (Charter Officer)

**Department Mission:** The employees of the Clerk’s office will strive to serve our customers, the City Commission, the Departments of the City of Gainesville and the citizens of the City of Gainesville by: 1) Providing information and resources as quickly and accurately as possible, using where appropriate, the most up-to-date technology available to our office, and by; 2) Serving as a citizen window to the functioning of City Government and acting as ombudsmen for Gainesville’s citizens, and by; 3) Serving our customers by recording that which is true, preserving that which is entrusted with us, and by imparting the professional standards of quality, integrity, neutrality and impartiality by rendering equal service to all.

**City Commission  
Strategic Goal**

***Our Department contributes to these goals in the following ways:***

<b><i>Community Model</i></b>	Provide training for the Public Safety Committee staff members. Advertise public safety Ordinances. Coordinate, as needed, with the Gainesville Police Department on security detail for City Commission meetings. Accept applications, oversee correspondence relating to the appointment process, monitor attendance, and provide general administration for the Board of Trustees of the Consolidated Police Officers' and Firefighters' Retirement Plan, and the Fire Safety Board of Adjustment.
<b><i>Strong Economy</i></b>	Accept applications, oversee correspondence relating to the appointment process, monitor attendance, and provide general administration for the Community Redevelopment Advisory Board, the Citizens' Advisory Committee for Community Development, the City Plan Board, the Development Review Board, and the Gainesville Enterprise Zone Development Agency.
<b><i>Better Future</i></b>	Administer the domestic partnership registry. Provide the opportunity for Citizens to participate in the democratic process through participation on the Board of Canvassers. Provide access to all records of the City Commission. Act as Secretary to the General Employee Pension Plan. Accept applications, oversee correspondence relating to the appointment process, monitor attendance, and provide general administration for the Art in Public Places Trust, Gainesville Human Rights Board, the Gainesville/Alachua County Cultural Affairs Board, and the Pension Review Committee.
<b><i>Community Model</i></b>	Administer the Legistar Agenda Management System and the Granicus on-line meeting program. Administer hardcopies and electronic version of the Code of Ordinances. Coordinate public records requests. Maintain Advisory Board and Committee lists, resumes, and reports. Advertise Ordinances and Responsible for codification. Schedule all Joint Meetings with the County Commission. Coordinate the Mayor's appearance at Congressional Hearings. Facilitate the City's participation in the Alachua County League of Cities, the Florida League of Cities and the National League of Cities. Accept applications, oversee correspondence relating to the appointment process, monitor attendance, and provide general administration for the Gainesville Housing Authority and the Gainesville/Alachua County Regional Airport Authority.
<b><i>Better Future</i></b>	Accept applications, oversee correspondence relating to the appointment process, monitor attendance, and provide general administration for the Bicycle/Pedestrian Advisory Board, Gainesville Energy Advisory Committee, and the RTS Advisory Board.
<b><i>Greater Equity</i></b>	Assist with coordination of district meetings. Coordinate citizen speakers for meetings. Accept applications, oversee correspondence relating to the appointment process, monitor attendance, and provide general administration for the Board of Adjustment, Gainesville Code Enforcement Board, Historic Preservation Board, Student Community Relations Advisory Board and the Nuisance Abatement Board. May act as initial point of contact for Citizens accessing the Mayor and/or City Commissioners.
<b><i>Better Future</i></b>	Facilitate the Bonding Process to address future energy needs. Accept applications, oversee correspondence relating to the appointment process, monitor attendance, and provide general administration for the City Beautification Board, Nature Centers Commission, Public Recreation and Parks Board, Tree Advisory Board, Tree Board of Appeals, and the Water Management Committee.

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***Our Department strives to achieve the following Operational Goals:***

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- Maintain custody, control, filling and storage of all legislation, books, papers, videos and minutes pertaining to the City Commission.
- Administer the City Commission's legislative process including agenda development, coordination of schedules for meetings and public hearings, recordings, and transcriptions of meetings for permanent record.
- Oversee the publication, updating and distribution of the City's Code of Ordinances.
- Coordinate with Alachua County Supervisor of Elections election procedures for the City Commission.
- Maintain all records concerning appointments and memberships to the City's Boards, Commissions and Committees.
- Handle inquiries and researches requests from citizens and other municipal departments.
- Improve records management with increased use of internet functions and paperless agendas.

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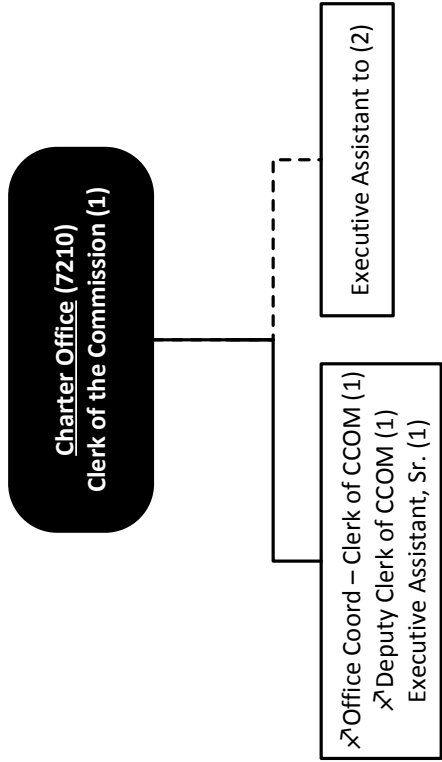
***In order to achieve the above, our Divisions will focus on the following Objectives:***

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<b><i>Administration</i></b>	<p>Provide Support Services for members of the City Commission, including timely filing of citizen complaints.</p> <p>Staff other special meetings and/or ad hoc committees as assigned by the City Commission.</p> <p>Continue work on domestic partner registry.</p> <p>Oversee lobbyist disclosure procedures.</p> <p>Act as custodian of the City Seal.</p>
<b><i>Elections</i></b>	<p>Serve as a Member of the Board of Canvassers for City Elections.</p>
<b><i>Legislative Process</i></b>	<p>Prepare 23 regular City Commission agendas and assemble and disseminate materials pertaining to the meetings.</p> <p>Maintain and prepare 52 weekly "Notice of Meetings" relating to City meetings.</p> <p>Attend and record the Regular and Special City Commission Meetings and the Board of Trustees-Employees Pension Fund.</p> <p>Maintain Advisory Board and Committee lists, resumes, reports, and provide increased opportunity for application to advisory boards.</p>
<b><i>Records Management</i></b>	<p>Provide timely access to public records through requests for information, requests to include photocopying, video tape duplication, audio tape duplication, microfilm, and computer access, including certifying documents.</p> <p>Advertise Ordinances and maintain and update the Gainesville Code of Ordinances and disseminate the Supplements.</p> <p>Provide accurate minutes of City Commission meetings in a timely fashion.</p> <p>Maintain lists of City Commission referrals for all Advisory Boards/Committees, Standing and Ad Hoc Committees, and Charter Officers.</p> <p>Act as one of Record Management Liaison Officers for the City of Gainesville.</p>

# Clerk of the Commission

## FY 2018 ADOPTED ORGANIZATION CHART



x Pending Class & Compensation/Charter Officer action/approval  
 ----- Assigned to Mayor and City Commission

Total FTEs – 6.0



Department Position Summary  
Clerk of the Commission

Title	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
Clerk of the Commission	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
∅ Deputy Clerk of the Commission	-	-	-	1.0	n/a	1.0	0.0%
∅ Office Coordinator - Clk of CCOM	-	-	-	1.0	n/a	1.0	0.0%
Executive Assistant, Sr	-	-	-	1.0	n/a	1.0	0.0%
Executive Assistant to	4.0	4.0	4.0	2.0	-50.0%	2.0	0.0%
<b>Total FTEs by Title</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>6.0</b>	<b>20.0%</b>	<b>6.0</b>	<b>0.0%</b>

Notes:

∅ Pending Class & Compensation/Charter Officer action/approval

Department Budget Summary  
Clerk of Commission

**Expenditure Highlights:**

The Clerk of the Commission Office provides support services for all departments within the City and Gainesville Regional Utilities. The major expenditure portion of their budget consists of personnel costs which accounts for 77% of their total budget.

		<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Expenditures by Fund:</b>								
General Fund	001	625,774	652,642	691,968	749,120	8.3%	774,574	3.4%
<b>Total Expenditures by Fund</b>		<b>625,774</b>	<b>652,642</b>	<b>691,968</b>	<b>749,120</b>	<b>8.3%</b>	<b>774,574</b>	<b>3.4%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		371,043	328,124	397,860	415,414	4.4%	426,720	2.7%
Fringe Benefits		123,552	156,983	140,267	161,865	15.4%	176,013	8.7%
Operating		131,179	167,535	153,841	171,841	11.7%	171,841	0.0%
<b>Total Expenditures by Object</b>		<b>625,774</b>	<b>652,642</b>	<b>691,968</b>	<b>749,120</b>	<b>8.3%</b>	<b>774,574</b>	<b>3.4%</b>
<b>Expenditures by Unit</b>								
Administration		625,774	652,642	691,968	749,120	8.3%	774,574	3.4%
<b>Total Expenditures by Unit</b>		<b>625,774</b>	<b>652,642</b>	<b>691,968</b>	<b>749,120</b>	<b>8.3%</b>	<b>774,574</b>	<b>3.4%</b>

# EQUAL OPPORTUNITY OFFICE

## Program and Services Chart



### DESCRIPTION:

The Office of Equal Opportunity works to promote diversity, inclusion and opportunities for all citizens, visitors and employees ensuring they have access to and are able to enjoy all that Gainesville has to offer. The mission of the OEO is to ensure diversity, equal opportunity, equality and equity in contracting, employment, services, programs and activities. The Office of Equal Opportunity accomplishes this by monitoring ADA Compliance, managing the Small/Service-Disabled Veteran Business Program, Diversity Training/Education, Public Engagement and resolving discrimination complaints that allege unlawful practices in employment, hiring, credit or public accommodations within Gainesville's City limits.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

## EQUAL OPPORTUNITY (Charter Officer)

**Department Mission:** To ensure equal opportunity/equal access to employment, housing, public accommodations and credit within the Gainesville city limits; and equal opportunity/equal access to employment, programs, services, activities, and facilities of the City of Gainesville without regard to an individual's sex, race, religion, national origin, marital status, sexual orientation, color, age, gender identity or disability. To work to ensure the City's workforce is diverse and well trained on equal opportunity related matters.

*City Commission*

*Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<i>Strategic Goal</i>	<i>Our Department contributes to these goals in the following ways:</i>
<i>Community Model</i>	Provide an investigative process for citizens who have complaints concerning Gainesville Police Department but are not comfortable taking those concerns to Internal Affairs. Work to ensure Americans with Disabilities Act (ADA) compliance related to public safety issues such as the "White Cane" traffic law. Provide discrimination education for public safety personnel.
<i>Strong Economy</i>	Monitors and provides semi-annual reports to the City Commission concerning General Government and Gainesville Regional Utilities' Small Business Enterprise Programs. Provides Fair Housing education for citizens and providers of housing such as local real estate, banking, and building professionals.
<i>Better Future</i>	Provide training and education programs both internally and for external organizations such as discrimination and harassment, diversity awareness, workplace investigations, and affirmative action to address equity and inclusion. Participate in projects and programs with agencies such as Alachua County Equal Opportunity Office, University of Florida Human Resources Services, School Board of Alachua County, Gainesville Housing Authority, and Center for Independent Living.
<i>Community Model</i>	Provides proficient enforcement of the City's Discrimination Ordinance within Gainesville's city limits and City of Gainesville's equity and inclusion policies. Conduct public outreach activities to make organizations aware of their rights and responsibilities related to the City's Discrimination Ordinance.
<i>Better Future</i>	Work with groups such as our Citizen's Disability Advisory Committee, The Center for Independent Living, and the City's Public works Department to monitor and suggest infrastructure and transportation improvements to increase citizen accessibility and for compliance with ADA.
<i>Greater Equity</i>	Provide Fair Housing education for citizens and providers of housing such as local real estate, banking, and building professionals. Provides customized training for temporary summer employees such as pool personnel in Recreation Department who interact with neighborhood youth.
<i>Better Future</i>	Work with Solid Waste Division to enhance our recycling efforts and General Services to increase energy conservation.

***Our Department strives to achieve the following Operational Goals:***

---

- Proficiently enforce and resolve cases
- Utilize proactive measures to prevent discrimination
- Expand community presence
- Enhance equal opportunity programs
- Foster significant community relations
- Strengthen diversity initiatives
- Establish effective communications

***In order to achieve the above, our Divisions will focus on the following Objectives:***

---

***Administration***

Propose policies for implementation of a comprehensive equal opportunity program.

Complete goals identified in the internal diversity strategic plan.

Ensure adherence to equal opportunity laws, policies, procedures and related matters.

***Outreach***

Increase visibility for the Office of Equal Opportunity within the community.

Facilitate discussions of social and economic inequities within our community.

Implement an on-going dialogue on race and race relations in our community.

Continue education and outreach activities.

***Investigations***

Investigate internal and external complaints.

***Prevention***

Mediate and resolve disputes.

Develop, prepare, and implement Affirmative Action Plan.

Monitor Small/Minority Business Enterprise Program.

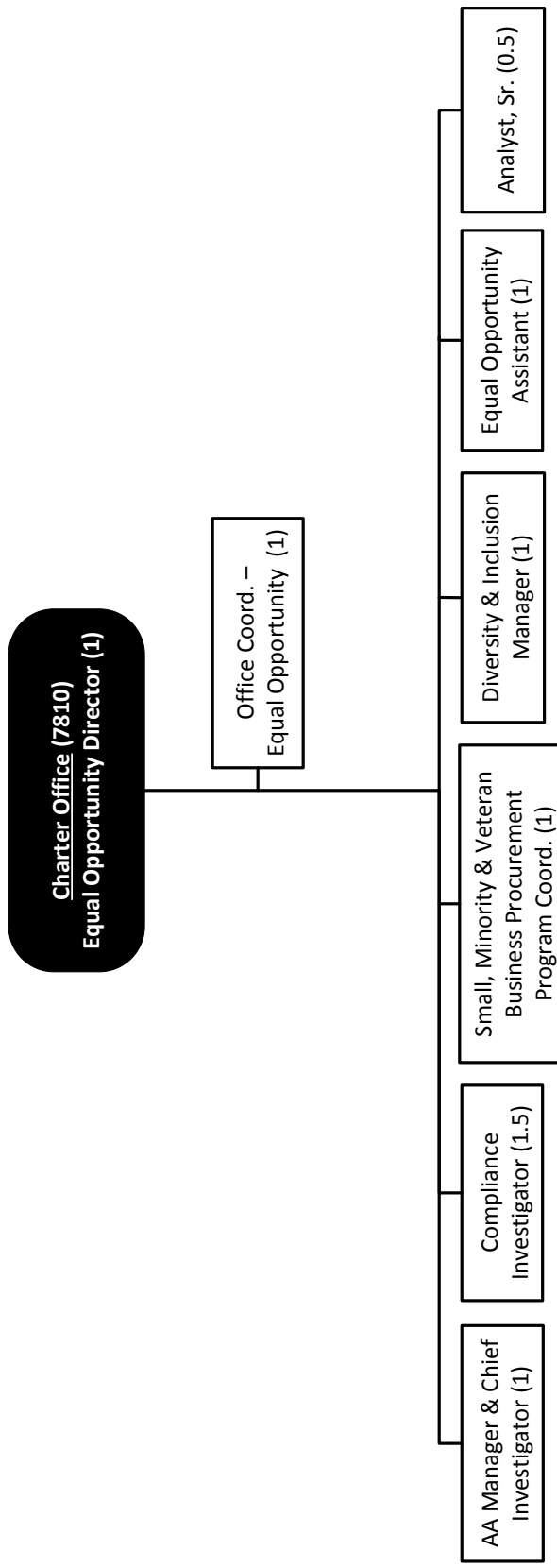
Monitor all hires, transfers, demotions, promotions, and terminations.

***Training***

Develop and conduct Equal Opportunity and diversity related training and public education programs.

# Equal Opportunity

## FY 2018 ADOPTED ORGANIZATION CHART



Total FTEs – 8.0

Department Position Summary  
Equal Opportunity

Title	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
AA Manager & Chief Investigator	-	-	1.0	1.0	0.0%	1.0	0.0%
Analyst, Sr.	0.5	0.5	0.5	0.5	0.0%	0.5	0.0%
Compliance Investigator	-	-	1.5	1.5	0.0%	1.5	0.0%
Diversity and Inclusion Manager	-	-	1.0	1.0	0.0%	1.0	0.0%
Equal Opportunity Assistant	-	-	1.0	1.0	0.0%	1.0	0.0%
Equal Opportunity Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Equal Opportunity Specialist	2.5	2.5	-	-	n/a	-	n/a
Equal Opportunity Spec, Sr.	1.0	1.0	-	-	n/a	-	n/a
HR Technician	2.0	2.0	-	-	n/a	-	n/a
Office Coordinator - EO	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Small/Minority Bus Coord.	1.0	1.0	-	-	n/a	-	n/a
Small, Minority/Vet Bus Procurmnt Prog Coord	-	-	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>9.0</b>	<b>9.0</b>	<b>8.0</b>	<b>8.0</b>	<b>0.0%</b>	<b>8.0</b>	<b>0.0%</b>

Department Budget Summary  
Equal Opportunity

**Expenditure Highlights:**

The Equal Opportunity Office provides support services for all departments within the City and Gainesville Regional Utilities. The major expenditure portion of their budget consists of personnel costs which account for 74% of their total budget.

		<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Revenues by Fund:</b>								
General Fund	001	7,902	5,402	4,914	5,160	5.0%	5,160	0.0%
Misc. Special Revenue	123	-	-	-	150,000	n/a	-	-100.0%
<b>Total Revenues by Fund</b>		<b>7,902</b>	<b>5,402</b>	<b>4,914</b>	<b>155,160</b>	<b>3057.5%</b>	<b>5,160</b>	<b>-96.7%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	778,098	639,948	845,272	810,413	-4.1%	830,228	2.4%
Misc. Special Revenue	123	-	-	-	150,000	n/a	-	-100.0%
<b>Total Expenditures by Fund</b>		<b>778,098</b>	<b>639,948</b>	<b>845,272</b>	<b>960,413</b>	<b>13.6%</b>	<b>830,228</b>	<b>-13.6%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		506,127	398,564	519,531	509,597	-1.9%	519,860	2.0%
Fringe Benefits		191,154	138,829	194,466	196,512	1.1%	206,064	4.9%
Operating		80,817	102,555	131,275	254,304	93.7%	104,304	-59.0%
<b>Total Expenditures by Object</b>		<b>778,098</b>	<b>639,948</b>	<b>845,272</b>	<b>960,413</b>	<b>13.6%</b>	<b>830,228</b>	<b>-13.6%</b>
<b>Expenditures by Unit</b>								
Administration		774,940	639,948	842,114	810,413	-3.8%	830,228	2.4%
Race Relations		3,158	-	3,158	-	-100.0%	-	n/a
ADA Assessment		-	-	-	150,000	n/a	-	-100.0%
<b>Total Expenditures by Unit</b>		<b>778,098</b>	<b>639,948</b>	<b>845,272</b>	<b>960,413</b>	<b>13.6%</b>	<b>830,228</b>	<b>-13.6%</b>



# BUDGET & FINANCE

## Program and Services Chart



### DESCRIPTION:

The Budget and Finance Department's primary responsibilities are to safeguard the City's assets, ensure cost-effectiveness, provide budgetary and financial support to operating departments and report accurate and timely information to the City Commission, management, and residents of the community. The Department offers budget monitoring, accounting, billing and collection, payroll and payables, mail delivery, grant fiscal coordinating and procurement services to City departments. This includes providing financial analyses upon request, as well as preparing the biennial budget, annual audited financial statements, the five-year financial forecast, and the five-year Capital Improvement Plan. The Department also oversees City cash, investment and debt management, as well as administration of City pension assets.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

## BUDGET AND FINANCE

**Department Mission:** We pledge to safeguard the taxpayers’ assets and provide quality service in a courteous and professional manner demonstrated through high ethical standards to our citizens and other customers.

<i>City Commission Strategic Goal</i>	<i>Our Department contributes to these goals in the following ways:</i>
<i>Community Model</i>	Provide financial services, such as procurement of goods and services and identification of funds for capital expenditures, to all public safety functions. Manage special revenue sources (State and Federal Law Enforcement Contraband Forfeiture Funds, School Crossing Guard Trust Fund) and grant funding for public safety operations. Work with members of Public Safety unions on pension policies.
<i>Strong Economy</i>	Assist start-up businesses with processes to comply with state and local requirements for businesses. Provide oversight and forecasting for all Community Redevelopment Trust funds.
<i>Better Future</i>	Maintain and administer the City's payroll process. Administer pension investments with the goal of ensuring that the pension and benefit plans remain financially secure.
<i>Community Model</i>	Follow/implement Government Accounting Standards Board (GASB) pronouncements and the Government Finance Officers Association (GFOA) principles to ensure credibility and compliance. Continually monitor the fiscal health of the City including preparing long term financial forecasts.
<i>Better Future</i>	Maintain a favorable bond rating that allows us to access capital markets at beneficial rates. Administer all capital funds to maximize their utility and minimize penalties. Produce the five year Capital Improvement Plan (CIP).
<i>Greater Equity</i>	Assist operating departments with the financial components of City codes and ordinances such as landlord licensing and the business tax.
<i>Better Future</i>	Encourage City operations and capital practices which are environmentally responsible. Continue to implement processes that are electronic and paperless.

***Our Department strives to achieve the following Operational Goals:***

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- Preserve capital, maintain liquidity and maximize investment yield within risk parameters established by investment policy.
- Communicate timely and accurate financial information to the City Commission, management, operating departments, financial community and to the residents of Gainesville.
- Produce timely and accurate payroll and tax information to our employees and retirees.
- Fully utilize the City's web based financial and Human Resources Management system.
- Pay vendors/individuals for goods and services in a timely manner.
- Enhance customer relations.
- Assist user departments in the acquisition of those goods and services essential to their operation.
- Maintain a financial and accounting reporting system that is in compliance with all federal, state and local requirements.
- Plan for the City's future financial needs (e.g. capital projects).
- Add value to the City's procurement of required commodities and services.
- Explore cooperative purchasing opportunities.
- Provide effective budgetary support for City departments.

***In order to achieve the above, our Divisions will focus on the following Objectives:***

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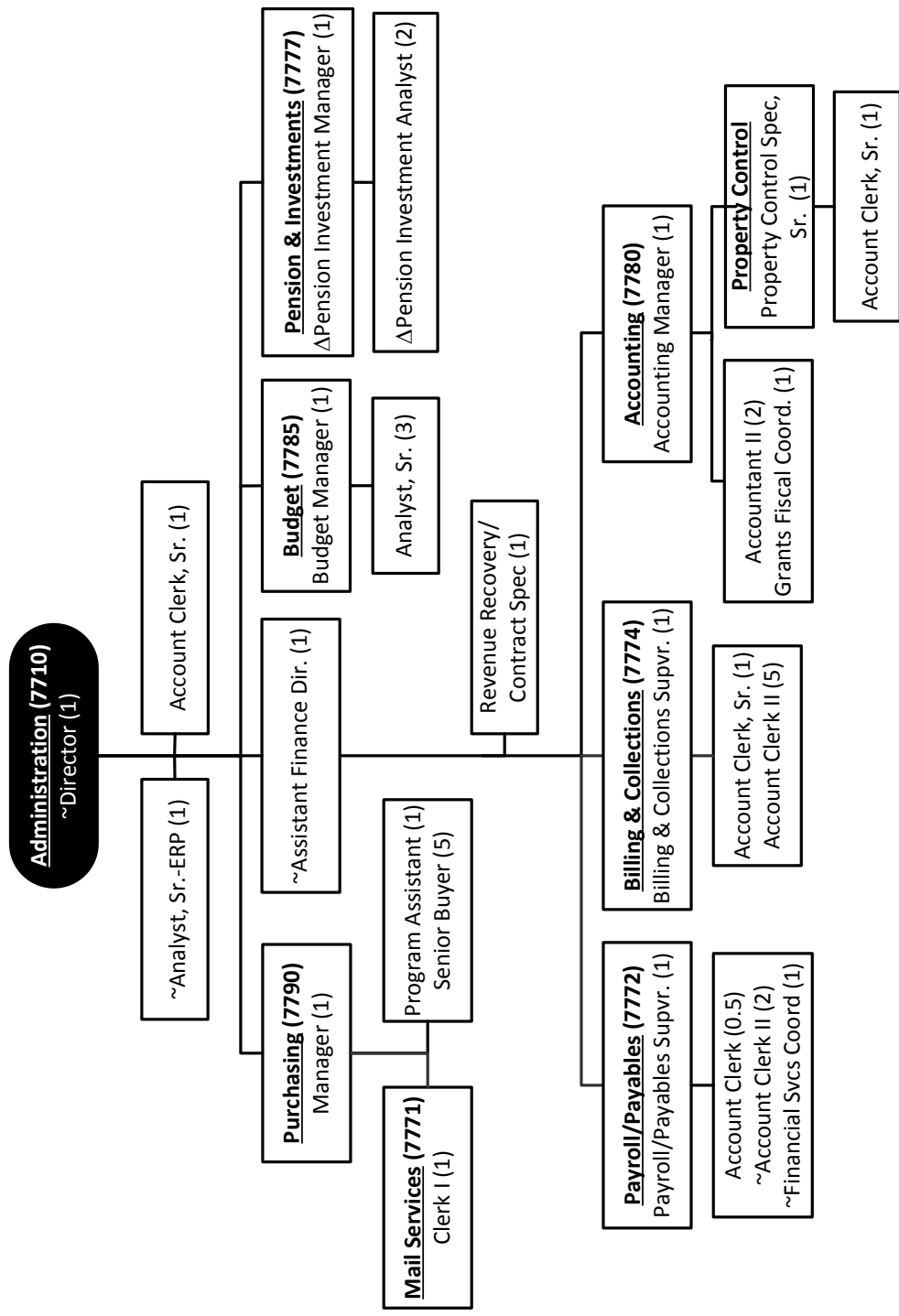
<b><i>Administrative Services</i></b>	Access capital markets in a cost-effective manner to fund City capital projects.
<b><i>Purchasing</i></b>	Lead the technology project for the exploration and implementation of an Enterprise Resource Planning (ERP) system for financial and human resources processes to improve efficiency and effectiveness. Continue to explore opportunities for cooperative purchasing ventures. Continue to explore/implement opportunities for use of procurement cards.
<b><i>Treasury</i></b>	Continue to move to paperless processes for payables and receivables.
<b><i>Pension/Investments</i></b>	Manage the investment of City pension plans' and retiree health fund, including investment asset allocation and professional investment manager selection. Oversee the administration and investment of the City's operating investment portfolio. Coordinate actuarial valuations.
<b><i>Budget/Accounting</i></b>	Perform financial analyses that will assist the City in financial and operating decisions. Prepare a proposed and an approved budget document, including a Budget Summary, and produce any other ancillary/supportive documentation conforming to statutory guidelines. Continue to increase the accuracy and timeliness of the budget development and monitoring process through technological efforts. Enhance the budget process by providing a proactive approach that combines budgetary decision making to overall goal setting, community initiatives, and strategic planning. Continue to improve the level of accuracy of revenue forecasting techniques. Perform all City internal and external accounting and financial reporting functions. Continue to move to paperless processes for financial reporting.

***Our Department monitors success with the following Performance Indicators:***

City Commission		FY17	FY17	FY18	FY19
Strategic Goal	Performance Measure	Target	Actual	Target	Target
Community Model	Investment Return for Consolidated Police & Fire Pension	8.2%	15.10%	12.00%	12.00%
	Investment Return for General Pension	8.2%	16.65%	12.00%	12.00%
	Investment Return for EHAB/REHAB	8.2%	12.87%	12.00%	12.00%
	Investment Return for Operating Portfolio	3.0%	1.00%	12.00%	12.00%
	Average number of calendar days after the quarter-end to issue quarterly financial statements	40	50	40	40
	Number of Audit findings or Management Comments	0	0	0	0
	Percent change of General Fund actual expenditures to budgeted expenditures	+6.2%	3.8%	3%	3%
	Number of Accounts Payable invoices processed	18,500	20,119	20,000	20,000
	Number of new cooperative purchasing arrangements	0	2	0	0
	Percent of parking decals purchased online	80%	8%	80%	80%
	Percent of business taxes paid online	70%	34%	70%	70%
	Percent of parking tickets paid online	80%	61%	80%	80%
	Percent change of General Fund actual revenue to budgeted revenue	+4.5%	3%	3%	3%

# Budget and Finance

## FY 2018 ADOPTED ORGANIZATION CHART



ΔChange made during FY2017  
 ~Analyst, Sr. – ERP (0.10), Assistant Finance Director (0.10), Finance Director (0.41), Financial Services Coordinator (0.10) & Account Clerk II (0.20) funded through Pension Funds

Total FTEs – 39.5

Department Position Summary  
Budget and Finance

Title	FY2016	FY2016 Actual	FY2017	FY2018	% Change	FY2019	% Change
	Adopted		Adopted	Adopted	FY17 to FY18	Plan	FY18 to FY19
Account Clerk	0.5	0.5	0.5	0.5	0.0%	0.5	0.0%
Account Clerk II	7.0	7.0	7.0	7.0	0.0%	7.0	0.0%
Account Clerk, Sr.	4.0	4.0	3.0	3.0	0.0%	3.0	0.0%
Accountant II	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Accounting Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Analyst, Sr.	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
Analyst, Sr.-ERP	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Billing & Collections Supvr.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Budget Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Buyer, Sr.	4.0	4.0	5.0	5.0	0.0%	5.0	0.0%
Clerk I	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Customer Accounts Rep.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Field Collector	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Finance Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Finance Director, Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Financial Services Coord	-	-	1.0	1.0	0.0%	1.0	0.0%
Grants Fiscal Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Payroll/Payables Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΔPension Investment Analyst	-	-	-	2.0	n/a	2.0	0.0%
ΔPension Investment Manager	-	-	-	1.0	n/a	1.0	0.0%
ΔPension Investment Officer	2.0	2.0	2.0	-	-100.0%	-	n/a
Program Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Property Control Spec, Sr.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Purchasing Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Rev Recovery/Contract Spec	-	-	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>36.5</b>	<b>36.5</b>	<b>38.5</b>	<b>39.5</b>	<b>2.6%</b>	<b>39.5</b>	<b>0.0%</b>

Notes:

ΔChange made during FY2017

Department Budget Summary  
Budget and Finance

Revenue and Expenditure Highlights:

The Budget & Finance Department is the main receiving department of revenues that aid in funding all other departments, such as taxes, indirect costs and investment income. Personal services amount to 80% of the expenditure budget with remaining 20% spent on operating and capital costs. The largest budgetary variance in is attributed to the Enterprise Resource Planning project, which was budgeted entirely in FY2017 but is a capital project to be spent over a number of years.

		FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Revenues by Fund:</b>								
General Fund	001	96,402,219	96,890,861	100,967,183	105,998,918	5.0%	110,142,411	3.9%
Misc Special Revenue	123	250,000	250,000	250,000	250,000	0.0%	250,000	0.0%
General Cap Prjs	302	-	-	1,925,000	-	-100.0%	-	n/a
Add'l 5 cent LOGT	341	1,800,000	2,228,229	1,900,000	1,900,000	0.0%	1,900,000	0.0%
Fleet Replacement	501	-	136,927	-	-	n/a	-	n/a
Fixed Assets	901	-	(254,820)	-	-	n/a	-	n/a
<b>Total Revenues by Fund</b>		<b>98,452,219</b>	<b>99,251,198</b>	<b>105,042,183</b>	<b>108,148,918</b>	<b>3.0%</b>	<b>112,292,411</b>	<b>3.8%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	2,743,486	2,606,633	2,905,677	3,087,020	6.2%	3,168,100	2.6%
Misc. Special Revenue	123	250,000	250,000	250,000	250,000	0.0%	250,000	0.0%
General Capital Projects	302	-	-	1,925,000	-	-100.0%	-	n/a
FFGFC 05 Capital Projects Fund	332	-	-	20,000	-	-100.0%	-	n/a
CIRB of 2005-CIP Fund	335	-	-	120,000	-	-100.0%	-	n/a
CIRB of 2010-CIP Fund	348	-	-	75,000	-	-100.0%	-	n/a
Revenue Note 2011A Capital	349	-	-	7,000	-	-100.0%	-	n/a
FY2015 Bond Funding	354	-	-	210,000	-	-100.0%	-	n/a
CIRB of FY17	357	-	-	4,700,000	-	-100.0%	-	n/a
Fleet Replacement	501	-	3,691	-	-	n/a	-	n/a
Retiree Health Ins	601	5,484	5,562	5,655	5,805	2.7%	5,964	2.7%
General Pension	604	329,765	351,621	349,594	289,754	-17.1%	299,541	3.4%
Police Officers Pension	607	109,208	115,587	115,669	101,728	-12.1%	105,670	3.9%
Firefighters Pension	608	109,208	118,073	115,582	95,170	-17.7%	98,790	3.8%
Police Share Tax Reserve	628	-	86,872	-	-	n/a	-	n/a
Fixed Assets	901	-	3,306	-	-	n/a	-	n/a
<b>Total Expenditures by Fund</b>		<b>3,547,151</b>	<b>3,541,344</b>	<b>10,799,177</b>	<b>3,829,477</b>	<b>-64.5%</b>	<b>3,928,065</b>	<b>2.6%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		2,025,615	2,070,750	2,130,908	2,186,375	2.6%	2,231,294	2.1%
Fringe Benefits		726,648	653,489	813,372	871,202	7.1%	917,333	5.3%
Operating		784,813	791,167	792,970	746,828	-5.8%	752,529	0.8%
Capital Outlay		-	15,862	7,050,000	-	-100.0%	-	n/a
Non-Operating		10,075	10,075	11,927	25,072	110.2%	26,909	7.3%
<b>Total Expenditures by Object</b>		<b>3,547,151</b>	<b>3,541,344</b>	<b>10,799,177</b>	<b>3,829,477</b>	<b>-64.5%</b>	<b>3,928,065</b>	<b>2.6%</b>
<b>Expenditures by Unit</b>								
Administration		402,439	406,447	468,332	549,283	17.3%	562,745	2.5%
Treasury		-	1,988	-	-	n/a	-	n/a
Mail Services		47,798	58,188	48,176	51,777	7.5%	50,972	-1.6%
Accounts Payable		71,341	70,317	73,612	76,887	4.4%	79,257	3.1%
Payroll		203,948	202,073	206,656	223,044	7.9%	229,686	3.0%
Billing & Collections		622,042	580,929	628,381	637,184	1.4%	654,893	2.8%
Pension		553,665	677,715	586,500	492,457	-16.0%	509,965	3.6%
Accounting		599,743	607,854	601,640	636,659	5.8%	651,274	2.3%
Budget		336,985	286,432	351,691	383,049	8.9%	394,188	2.9%
Purchasing		459,190	399,400	527,189	529,137	0.4%	545,085	3.0%
Special Projects		250,000	250,000	7,307,000	250,000	-96.6%	250,000	0.0%
<b>Total Expenditures by Unit</b>		<b>3,547,151</b>	<b>3,541,344</b>	<b>10,799,177</b>	<b>3,829,477</b>	<b>-64.5%</b>	<b>3,928,065</b>	<b>2.6%</b>

# COMMUNITY REDEVELOPMENT AGENCY

## Program and Services Chart



### DESCRIPTION:

The Community Redevelopment Agency (CRA) promotes revitalization and redevelopment in the four tax increment districts, identified as "redevelopment areas." Each area has programs designed to specifically meet its own goals.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.



## COMMUNITY REDEVELOPMENT AGENCY

**Department Mission:** The Gainesville Community Redevelopment Agency (CRA) will support investment, economic development, redevelopment and a higher quality of life within the four redevelopment areas.

*City Commission*

*Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<i>Strategic Goal</i>	<i>Our Department contributes to these goals in the following ways:</i>
<b>Community Model</b>	Manage projects that include pedestrian-friendly design concepts and safe lighting. Design oriented to the public realm in order to provide "eyes on the street," <i>Crime Prevention through Environmental Design</i> (CPTED), and other concepts.
<b>Strong Economy</b>	Encourage redevelopment areas to become self-sustaining in the long term. Support private investment in industry business and real estate and eliminate impediments to both public and private investment. Support and encourage job retention, creation, training and talent development. Establish partnership with private investors, neighborhood associations, financial institutions, citizen advisory boards, and City/County staff.
<b>Better Future</b>	Provide internal/external leadership training opportunities. Increase employment opportunities in the community through real estate development projects and economic development incentives/programs.
<b>Community Model</b>	Limit overhead expenses to 25% and deploy 75% of funding to projects and debt service for prior projects. Pursue meaningful interdepartmental coordination in order to implement redevelopment goals.
<b>Better Future</b>	Partner with other agencies and City Departments in order to provide equitable utilities and infrastructure; streetscaping, stormwater, communications, water/wastewater, electric, gas, lighting, and curb and gutter, etc.
<b>Greater Equity</b>	Reduce and ultimately eliminate blight by developing and implementing redevelopment plans and activities. Support appropriate high quality commercial and housing opportunities in redevelopment areas.
<b>Better Future</b>	Support "green" building standards in development projects. Coordinate with public and private sectors to improve public spaces in the redevelopment areas.

***Our Department strives to achieve the following Operational Goals:***

---

- Revitalize the Fifth Avenue/Pleasant Street, Downtown, College Park/University Heights, and Eastside areas by using tax increment funds to support redevelopment efforts.
- Oversee and manage the plan for each CRA redevelopment area to spur growth, retain/create jobs and improve the quality of life and general welfare of the people who live and work in and around those redevelopment areas.
- Support urban redevelopment and economic development to enhance the community's assets while constantly improving the cityscape with a variety of projects that enrich existing elements within a redevelopment area and/or provide exciting new features such as gateway fixtures, public art, high density residential, mixed use, and commercial developments within CRA areas.
- Pursue redevelopment and economic development initiatives in order to increase property values. Coordinate with public and private sectors in activities and projects, such as, but not limited to: economic development, improving pedestrian amenities such as installation of lighting and sidewalks which increases safety; infrastructure improvements; development or rehabilitation of residential and commercial projects and recreational facilities; and attracting high quality development to stagnant neighborhoods.

***In order to achieve the above, our Departments will focus on the following Objectives:***

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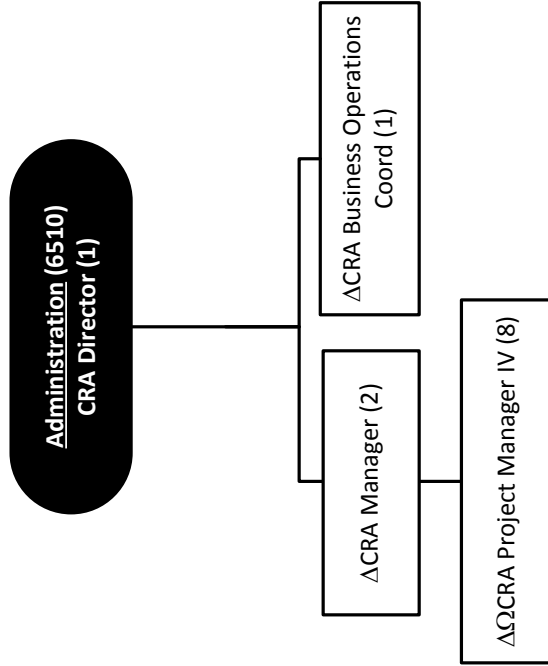
<b><i>Administration</i></b>	Market existing incentive and economic development programs, evaluate and develop new programs as needed, and coordinate with the public and private sectors to increase efficiencies and opportunities, to encourage development within the districts and support the goals of the redevelopment plans.
<b><i>Fifth Avenue / Pleasant Street Redevelopment Area</i></b>	In the Fifth Avenue/Pleasant Street areas, focus the tax increment funds on the efforts outlined in the Redevelopment Plan, Strategic Plan and Workplan.
<b><i>Downtown Redevelopment Area</i></b>	In the Downtown area, focus the tax increment funds on the efforts outlined in the Redevelopment Plan, Strategic Plan and Workplan.
<b><i>College Park / University Heights Redevelopment Area</i></b>	In the College Park/University Heights area, focus the tax increment funds on the efforts outlined in the Redevelopment Plan, Strategic Plan and Workplan.
<b><i>Eastside Redevelopment Area</i></b>	In the Eastside area, focus the tax increment funds on the efforts outlined in the Redevelopment Plan, Strategic Plan and Workplan.

***Our Department monitors success with the following Performance Indicators: \****

\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY2020/FY2021 Financial Operating Plan.

# Community Redevelopment Agency

## FY 2018 ADOPTED ORGANIZATION CHART



ΔChange made during FY2017  
 ΩCRA Project Manager IV (4.0) underfilling with CRA Project Manager III (1.0)  
 and CRA Project Manager II (3.0)

Total FTEs – 12.0

Department Position Summary  
Community Redevelopment Agency

Title	FY2016		FY2017	FY2018	% Change	FY2019	% Change
	Adopted	Actual	Adopted	Adopted	FY17 to FY18	Plan	FY18 to FY19
ΔCRA Business Operations Mgr.	-	-	-	1.0	n/a	1.0	0.0%
CRA Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΔCRA Manager	1.0	1.0	1.0	2.0	100.0%	2.0	0.0%
ΔΩCRA Project Manager IV	9.0	9.0	9.0	8.0	-11.1%	7.0	-12.5%
<b>Total FTEs by Title</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>	<b>12.0</b>	<b>9.1%</b>	<b>11.0</b>	<b>-8.3%</b>

Note:

ΔChange made during FY2017

ΩCRA Project Manager IV (4.0FTE) underfilling with CRA Project Manager III (1.0FTE) and CRA Project Manager II (3.0FTE).

Department Budget Summary  
Community Redevelopment Agency (CRA)

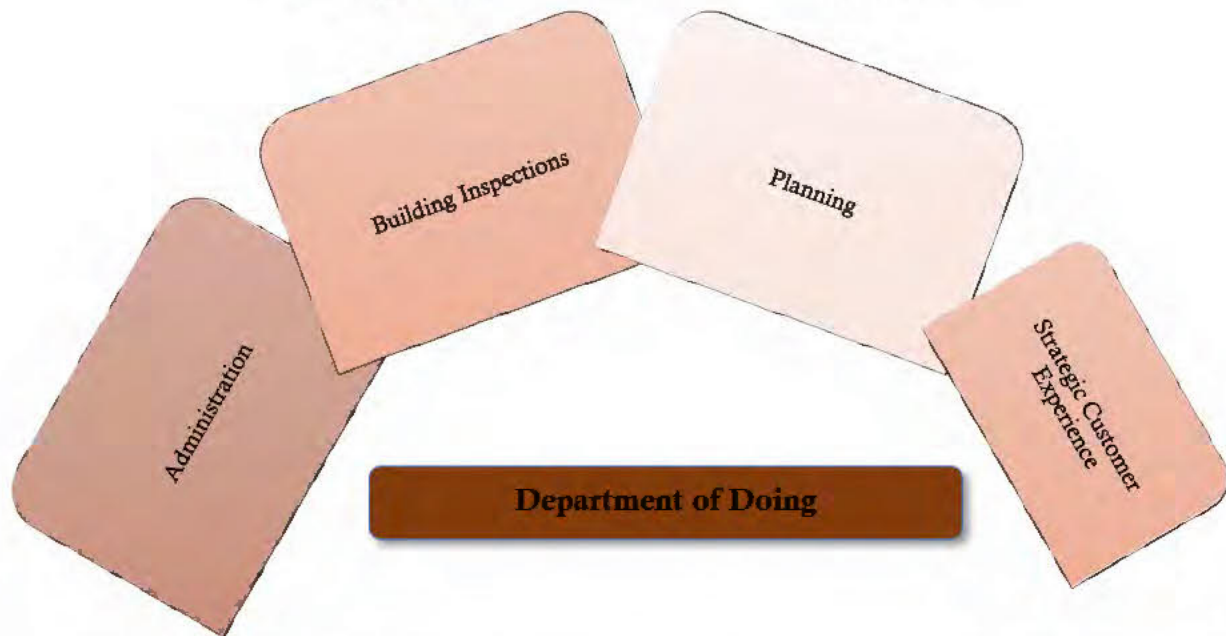
**Revenue and Expenditure Highlights:**

The Community Redevelopment Agency (CRA) receives the majority of their funding through the tax increments districts approved by the City Commission. Each district then appropriates those funds to capital projects deemed to improve the overall aesthetic and economic condition of each district.

		FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Revenues by Fund:</b>								
General Fund	001	104,871	104,871	94,269	83,052	-11.9%	70,512	-15.1%
Comm Redev. Agency	111	1,697,142	1,458,286	1,544,509	1,520,009	-1.6%	1,544,509	1.6%
Gainesville Tech. Incub.	114	50,000	59,382	12,000	12,000	0.0%	12,000	0.0%
Misc. Grants Fund	115	-	344,523	-	-	n/a	-	n/a
Downtown Redev.	610	1,957,808	2,046,487	2,030,486	844,764	-58.4%	895,450	6.0%
Fifth Ave/Pleasant St.	613	518,746	506,701	481,229	201,693	-58.1%	213,795	6.0%
College Pk/Univ Hghts	618	3,207,243	3,585,254	3,359,904	1,453,566	-56.7%	1,540,780	6.0%
Eastside Redevelop.	621	566,771	617,727	552,465	197,128	-64.3%	208,955	6.0%
<b>Total Revenues by Fund</b>		<b>8,102,581</b>	<b>8,723,231</b>	<b>8,074,862</b>	<b>4,312,212</b>	<b>-46.6%</b>	<b>4,486,001</b>	<b>4.0%</b>
<b>Expenditures by Fund:</b>								
Comm Redev. Agency	111	1,634,860	1,164,613	1,305,015	1,348,952	3.4%	1,380,391	2.3%
Misc. Grants Fund	115	-	344,533	-	-	n/a	-	n/a
Misc. Special Revenues	123	-	1,625	-	-	n/a	-	n/a
FFGFC 02 Capital Proj.	328	-	7,341	-	-	n/a	-	n/a
FAPS Projects-Ffgfc 02	330	-	70,595	-	-	n/a	-	n/a
FFGFC 05 Cap Proj	332	-	49,745	-	-	n/a	-	n/a
CIRB of 2005-CIP	335	-	162,562	-	-	n/a	-	n/a
Kennedy Homes Acquisition	336	-	121,263	-	-	n/a	-	n/a
Campus Dev. Agree.	339	-	950,845	-	-	n/a	-	n/a
Stormwater Management	414	-	231,710	-	-	n/a	-	n/a
Downtown Redev.	610	1,973,308	2,542,648	2,030,486	607,718	-70.1%	607,718	0.0%
Fifth Ave/Pleasant St.	613	539,521	645,390	481,227	258,702	-46.2%	258,702	0.0%
College Pk/Univ Hghts	618	3,192,504	957,603	3,359,905	503,862	-85.0%	503,862	0.0%
Eastside Redevelop.	621	574,376	310,187	552,464	174,227	-68.5%	174,227	0.0%
<b>Total Expenditures by Fund</b>		<b>7,914,569</b>	<b>7,560,660</b>	<b>7,729,097</b>	<b>2,893,461</b>	<b>-62.6%</b>	<b>2,924,900</b>	<b>1.1%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		683,098	537,198	424,917	701,325	-20.9%	715,347	2.0%
Fringe Benefits		255,996	143,358	218,639	264,537	52.5%	278,133	5.1%
Operating		2,493,428	2,318,287	2,124,636	8,933	-8.4%	8,972	0.4%
Capital Outlay		2,384,737	2,964,521	3,016,476	-	1.8%	-	n/a
Debt Service		377,286	133,054	375,382	352,724	182.1%	354,936	0.6%
Non-Operating		1,720,024	1,464,241	1,569,047	1,565,942	7.2%	1,567,512	0.1%
<b>Total Expenditures by Object</b>		<b>7,914,569</b>	<b>7,560,660</b>	<b>7,729,097</b>	<b>2,893,461</b>	<b>2.2%</b>	<b>2,924,900</b>	<b>1.1%</b>
<b>Expenditures by Unit</b>								
Downtown Redev.		595,140	452,331	590,517	521,777	30.5%	531,675	1.9%
Fifth Ave/Pleasant St.		259,964	182,418	229,292	173,622	25.7%	176,956	1.9%
College Pk/Univ Hghts		601,650	364,697	318,368	508,732	-12.7%	523,562	2.9%
Eastside Redevelop.		178,106	165,168	166,838	144,821	1.0%	148,198	2.3%
Capital Projects		4,959,853	4,954,688	5,129,085	822,520	3.5%	375,382	-54.4%
Trust Funds Operating to CRA		1,319,856	1,441,359	1,294,997	721,989	-10.2%	1,169,127	61.9%
<b>Total Expenditures by Unit</b>		<b>7,914,569</b>	<b>7,560,660</b>	<b>7,729,097</b>	<b>2,893,461</b>	<b>2.2%</b>	<b>2,924,900</b>	<b>1.1%</b>

# Φ DEPARTMENT OF DOING

## Program and Services Chart



### DESCRIPTION:

The vision of the Department of Doing is to be a modular governmental unit that facilitates the many different steps in the process of starting or growing a business, developing or redeveloping a property and making structural changes to a home. Our team consists of talented, dedicated staff with a strong sense of empathy to help us deliver a less-talk-more action approach to service. The Department of Doing is modular, taking a team-of-teams approach, but fundamentally has four core areas of service: 1). Administration, 2). Building Inspections, 3) Planning, and 4). Strategic Customer Experience

The Administrative team focuses on strategic planning, performance measurement, business operations, policy, culture, professional development and process improvement. The Building Inspections team provides the implementation of the Florida Building codes for the built environment through the issuance of building permits, performing inspections, and providing plan review for all new and remodeled construction performed in the City of Gainesville. The Planning team works to increase community livability and quality of life through the Comprehensive Plan and Land Development Code by encouraging development that incorporates quality urban design and protection of historic and natural resources. The newly formed Strategic Customer Experience team makes all of the above seamless for citizens – whether seasoned real estate developers, first-time business owners, or residents – to get the answers they need from the city in a helpful, transparent and timely fashion.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

In FY17, the Department of Doing re-organized, creating a new Division, Strategic Customer Experience. The re-org was cost neutral.

Φ Working Department Title

## DEPARTMENT OF DOING

**Department Mission:** The Department of Doing's mission is to foster a dynamic, attractive and economically healthy city that is safe, diverse and livable for all.

*City Commission  
Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<i>Community Model</i>	Support safe and healthy communities through the land development regulations and comprehensive planning functions. Inspect for quality assurance on code compliance in new and remodeled structures.
<i>Strong Economy</i>	Provide administrative support for the transportation management program and facilitate development and redevelopment.
<i>Better Future</i>	Provide professional development opportunities for staff. Provide the opportunity for citizens to actively engage in government decision making through involvement on boards and committees. Encourage citizen participation through neighborhood workshops. Encourage mixed-use development to encourage human interaction.
<i>Community Model</i>	Provide administrative support for the Development Review Board, City Plan Board, Historic Preservation Board, and the City Beautification Boards. Provide for outreach to focus groups (builders, realtors, banks, Chamber of Commerce). Implement E-Gov systems to streamline development processes. Facilitate the First Step Development Assistance process.
<i>Better Future</i>	Provide support to the private sector in pursuit of development opportunities City wide. Monitor transportation "Level of Service" as required by the Comprehensive Plan; support Public Works/RTS for transportation planning. Continue to develop the transportation management planning system to facilitate development and redevelopment. Participate in effective partnership with the Florida Department of Transportation (FDOT). Provide permitting services for pertinent infrastructure projects.
<i>Greater Equity</i>	Support development citywide that is consistent with neighborhood. Assists the neighborhood planning functions of the City. Support safe and healthy communities through existing and modified land development regulations and comprehensive planning functions. Work on the Intergovernmental Coordination Committee with the Alachua County School Board for School Concurrencey.
<i>Better Future</i>	Encourage development that is consistent with the sustainability priorities reflected by the City Commission. Propose policies to protect natural resources through the comprehensive plan. Participate in the City's initiative to be a Green Local Government. Work together with GRU to oversee the Green Building Program to ensure it is viable for the community. Encourage workplace conservation and recycling.

***Our Department strives to achieve the following Operational Goals:***

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- Oversee and manage the City's Planning and Building Inspection divisions to promote economic development, redevelopment and citizen centered delivery of service
- Promote desirable pattern of growth, a vital and healthy urban core, livable neighborhoods, a range of housing choices, and protection of Gainesville's unique environmental features
- Encourage facilitation of projects by removing barriers
- Support affordable and mixed income housing
- Coordinate with the local and regional partners on joint planning
- Support revitalization efforts in East Gainesville
- Administer a coordinated development review process
- Boost building permitting, and inspection services customer experience
- Improve the Development review process
- Utilize technologies to facilitate the Building Review, Permitting and Inspections functions
- Strengthen customer service culture within the Department
- Host educational programs for the construction industry
- Increase outreach to citizens
- Develop action plans for two neighborhoods to identify areas of concern and steps/process to address
- Facilitate adoption of Land Development Code

***In order to achieve the above, our Divisions will focus on the following Objectives:***

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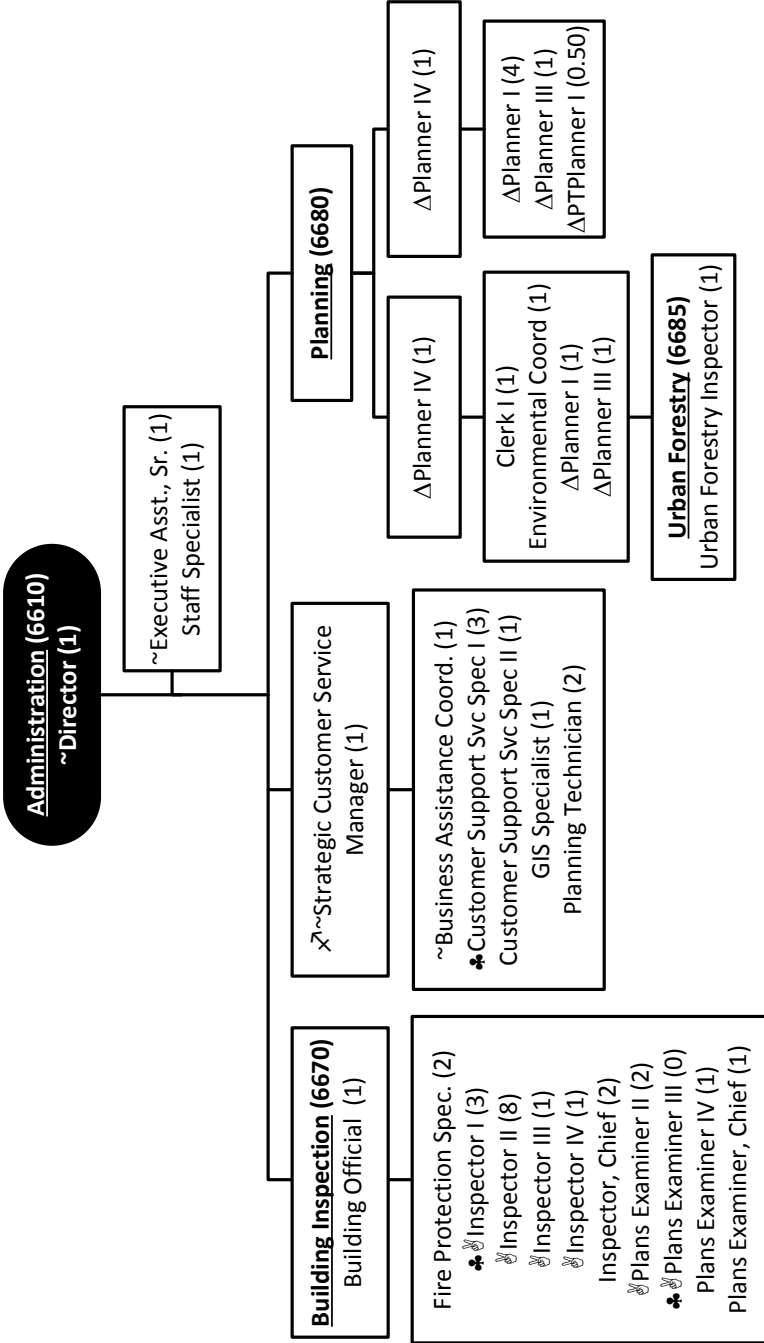
- Meeting or exceeding measures for building permit review and development order review
- Improving processes for optimization of service delivery
- Recruit and retain high performing staff
- Engage staff in training to increase professional competencies
- Build and foster positive relationships with citizens, design professionals, City staff, contractors/trades people and other customers
- Optimize utilization of community resources to leverage city goals including Santa Fe College, University of Florida, Chamber of Commerce, Code for America, etc.
- Communicate effectively
- Engage citizens in creating and implementing vision for Gainesville



***Our Department monitors success with the following Performance Indicators:***

<b>City Commission Strategic Goal</b>	<b>Department Goal/Objective</b>	<b>Performance Measure</b>	<b>FY17 Target</b>	<b>FY17 Actual</b>	<b>FY18 Target</b>	<b>FY19 Target</b>
Strong Economy	Develop and present annexation proposals for City Commission adoption and voter approval.	Increase in City acreage due to annexation activity	100	217	100	100
		Increase in City population due to annexation activity	-	10	-	-
		Increase in ad-valorem revenue due to annexation activity	1,000	\$ 67,576	1,000	1,000

# Φ Department of Doing FY 2018 ADOPTED ORGANIZATION CHART



Φ Department Working Title  
 ✕ Title Pending Classification & Compensation/Charter Officer action/approval  
 Δ Change made during FY2017  
 ♣ Progression-thru-training position  
 ♣ Approved Unfunded Position(s) - FY2018/FY2019  
 ~ Business Assistance Coordinator (0.50FTE) funded from Florida Building Code Enforcement Fund.  
 ~ Executive Assistant Sr. (0.50FTE), PDS Director (0.50FTE), Strategic Customer Svc Mgr (0.50FTE)  
 funded from Florida Building Code Enforcement Fund.

Total FTEs – 46.50  
(Unfunded FTEs Not Included in Total)

**Department Position Summary**  
**ΦDepartment of Doing Services**

<b>Title</b>	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
Building Official	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Business Assistance Coord	-	1.0	1.0	1.0	0.0%	1.0	0.0%
Chief Inspector	1.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Chief Plans Examiner	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Clerk I	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Customer Svc Support Spec I	2.0	3.0	3.0	3.0	0.0%	3.0	0.0%
Customer Svc Support Spec II	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Environmental Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Executive Assistant, Sr.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Fire Protection Specialist	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
GIS Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
☞ Inspector I	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
☞ Inspector II	8.0	8.0	8.0	8.0	0.0%	8.0	0.0%
☞ Inspector III	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
☞ Inspector IV	-	1.0	1.0	1.0	0.0%	1.0	0.0%
Permit & Development Coord	1.0	-	-	-	n/a	-	n/a
ΔPlanner	5.5	5.5	5.5	-	-100.0%	-	n/a
ΔPlanner, Lead	2.0	2.0	2.0	-	-100.0%	-	n/a
ΔPlanner, Sr.	1.0	1.0	1.0	-	-100.0%	-	n/a
ΔPlanner I	-	-	-	5.0	n/a	5.0	0.0%
ΔPlanner III	-	-	-	2.0	n/a	2.0	0.0%
ΔPlanner IV	-	-	-	1.0	n/a	1.0	0.0%
Planning & Develop Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Planning Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Planning Technician	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
☞ Plans Examiner II	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
☞ Plans Examiner IV	-	1.0	1.0	1.0	0.0%	1.0	0.0%
ΔPTPlanner I	-	-	-	0.5	n/a	0.5	0.0%
Staff Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
~Technical Support Specialist III	-	-	-	0.5	n/a	0.5	0.0%
ΔTechnical Systems Analyst, Sr.	1.0	1.0	1.0	-	-100.0%	-	n/a
ΔTechnical Systems Analyst II	2.0	2.0	2.0	-	-100.0%	-	n/a
Technical Systems Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Urban Forestry Inspector	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>45.5</b>	<b>49.5</b>	<b>49.5</b>	<b>47.0</b>	<b>-5.1%</b>	<b>47.0</b>	<b>0.0%</b>

**Note:**

Δ Change made during FY2017

☞ Progression-thru-training position

~This is a Shared Position funded 50% from Public Works Stormwater Management Fund.

ΦDepartment Working Title

Department Budget Summary

Φ Department of Doing

**Revenue and Expenditure Highlights:**

The Planning & Development Services Department includes the Building Inspections division. The revenues generated by Building Inspections account for 92% of the total revenue for this department, with the remaining 8% of revenues generated from planning fees. Expenses for this department are comprised of personal services (75%), operating (22%) and other expenses (3%).

		<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Revenues by Fund:</b>								
General Fund	001	226,034	243,447	239,721	245,156	2.3%	251,000	2.4%
GEZDA	101	102	107	102	-	-100.0%	-	n/a
Tree Mitigation	140	-	1,313,173	-	-	n/a	-	n/a
Florida Bldg Cd Enforc	416	4,423,350	3,279,229	3,475,738	2,830,258	-18.6%	2,943,469	4.0%
<b>Total Revenues by Fund</b>		<b>4,649,486</b>	<b>4,835,957</b>	<b>3,715,561</b>	<b>3,075,414</b>	<b>-17.2%</b>	<b>3,194,469</b>	<b>3.9%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	2,069,848	1,403,386	1,902,473	1,837,081	-3.4%	1,994,477	8.6%
Florida Bldg Cd Enforc	416	2,926,464	2,643,094	3,132,745	3,156,339	0.8%	3,101,869	-1.7%
Fleet Replacement Fund	501	40,200	73,558	-	84,000	n/a	-	-100.0%
<b>Total Expenditures by Fund</b>		<b>5,036,512</b>	<b>4,120,039</b>	<b>5,035,218</b>	<b>5,077,420</b>	<b>0.8%</b>	<b>5,096,346</b>	<b>0.4%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		2,537,420	2,266,149	2,803,824	2,758,079	-1.6%	2,803,632	1.7%
Fringe Benefits		938,726	746,735	1,075,758	1,058,290	-1.6%	1,108,382	4.7%
Operating		1,375,801	853,818	1,107,242	1,118,194	1.0%	1,121,609	0.3%
Capital Outlay		140,500	60,526	-	84,000	n/a	-	-100.0%
Non-Operating		44,065	192,810	48,394	58,857	21.6%	62,723	6.6%
<b>Total Expenditures by Object</b>		<b>5,036,512</b>	<b>4,120,039</b>	<b>5,035,218</b>	<b>5,077,420</b>	<b>0.8%</b>	<b>5,096,346</b>	<b>0.4%</b>
<b>Expenditures by Unit</b>								
Administration		258,531	161,433	243,890	251,502	3.1%	367,923	46.3%
Economic Development		-	2,899	-	-	n/a	-	n/a
Development Services Center		905,326	296,292	352,006	241,564	-31.4%	119,342	-50.6%
Building Inspection		2,439,127	2,413,793	2,894,259	2,955,842	2.1%	2,938,581	-0.6%
Planning		1,345,346	1,144,880	1,447,517	1,528,701	5.6%	1,567,894	2.6%
Fixed Assets		-	(5,500)	-	-	n/a	-	n/a
Urban Forestry		88,182	106,241	97,546	99,811	2.3%	102,606	2.8%
		<b>5,036,512</b>	<b>4,120,039</b>	<b>5,035,218</b>	<b>5,077,420</b>	<b>0.8%</b>	<b>5,096,346</b>	<b>0.4%</b>

# FACILITIES MANAGEMENT

## Program and Services Chart



### DESCRIPTION:

Facilities Management is responsible for the administration, repair, maintenance, and custodial services to over 120 General Government buildings. They are also responsible for assisting City departments in the planning, development, and construction administration of new buildings and evaluating the condition, maintenance costs, and life cycle of existing buildings.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

## FACILITIES MANAGEMENT

**Department Mission:** We will provide courteous and value added services to our Customers in a manner that will allow for safe, environmentally friendly and cost effective utilization of our buildings.

*City Commission  
Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<i>City Commission Strategic Goal</i>	<i>Our Department contributes to these goals in the following ways:</i>
<i>Community Model</i>	Purchase, construct, maintain safe, cost effective facilities that will allow users to maximize utilization at a minimal cost.
<i>Strong Economy</i>	Support aesthetically appropriate, cost efficient and energy efficient City facilities that encourages development and redevelopment in the community.
<i>Better Future</i>	Provide training, support and direction to each employee. Offer internships/apprenticeship opportunities to facilitate career development.
<i>Community Model</i>	Benchmark key costs to ensure cost effectiveness. Continue preventive maintenance schedules for all equipment and facilities for optimal sustainability and use.
<i>Better Future</i>	Adopt Leadership in Energy and Environmental Design (LEED) certification program for facilities.
<i>Greater Equity</i>	Encourage neighborhood participation. Protect neighborhoods through better facilities.
<i>Better Future</i>	Continue to maintain environmentally friendly equipment that will satisfy the users' needs and applications. Continue to maintain and implement energy policy and procedures with the adopted LEED standards which promote minimal loss.

***Our Department strives to achieve the following Operational Goals:***

---

- Maximize the use of our resources in the delivery of our services to both internal and external customers.
- Facilitate the coordination of all General Government's Vertical Capital Projects to ensure that the operating department's needs are met at a minimal cost.
- Provide high quality facilities management services such as air conditioning, electrical, plumbing, energy management, carpentry, repair and maintenance and custodial services for City owned facilities

***In order to achieve the above, our Divisions will focus on the following Objectives:***

---

<b><i>Administration</i></b>	Continue to develop and implement energy evaluation programs for all General Government buildings, identify and install energy saving devices and document results.
<b><i>Capital Improvement Projects (Vertical)</i></b>	Develop Standardized systems and design standards that will allow for : Energy conservation, maximum utilization of space, minimal maintenance requirements and maximum productivity by occupants.  Coordinate the construction and remodeling contracts for the following projects: <ul style="list-style-type: none"><li>• Construction to Gainesville Police Department Operations building</li><li>• Renovation/Construct of Gainesville Empowerment Center for the Homeless</li></ul>
<b><i>Facilities Management - Mechanical Section</i></b>	Maximize the efficiencies of plumbing, heating and AC systems with the continued preventative maintenance program.  Award and manage service and installation contracts in a manner that will maximize the use of our resources and minimize inconvenience to our customers.  Provide semi-annual inspections and cleaning of 3 cooling tower systems.  Provide weekly inspections and replenishing of chemical systems serving all heating and air conditioning equipment.  Provide new plumbing installation as necessary, averaging 20 annually.
<b><i>Facilities Management - Structural Section</i></b>	Administer the Security System at City Hall and the PW Admin - TMS Building, Fleet Centralized Garage.  Provide carpentry and painting services for all City buildings.  Provide daily janitorial services to designated City buildings, including restrooms and offices.  Provide carpet cleaning and hard surface floor care.  Monitor pest control contracts for monthly treatments as well as termite inspections and treatment.

***Our Department monitors success with the following Performance Indicators:\****

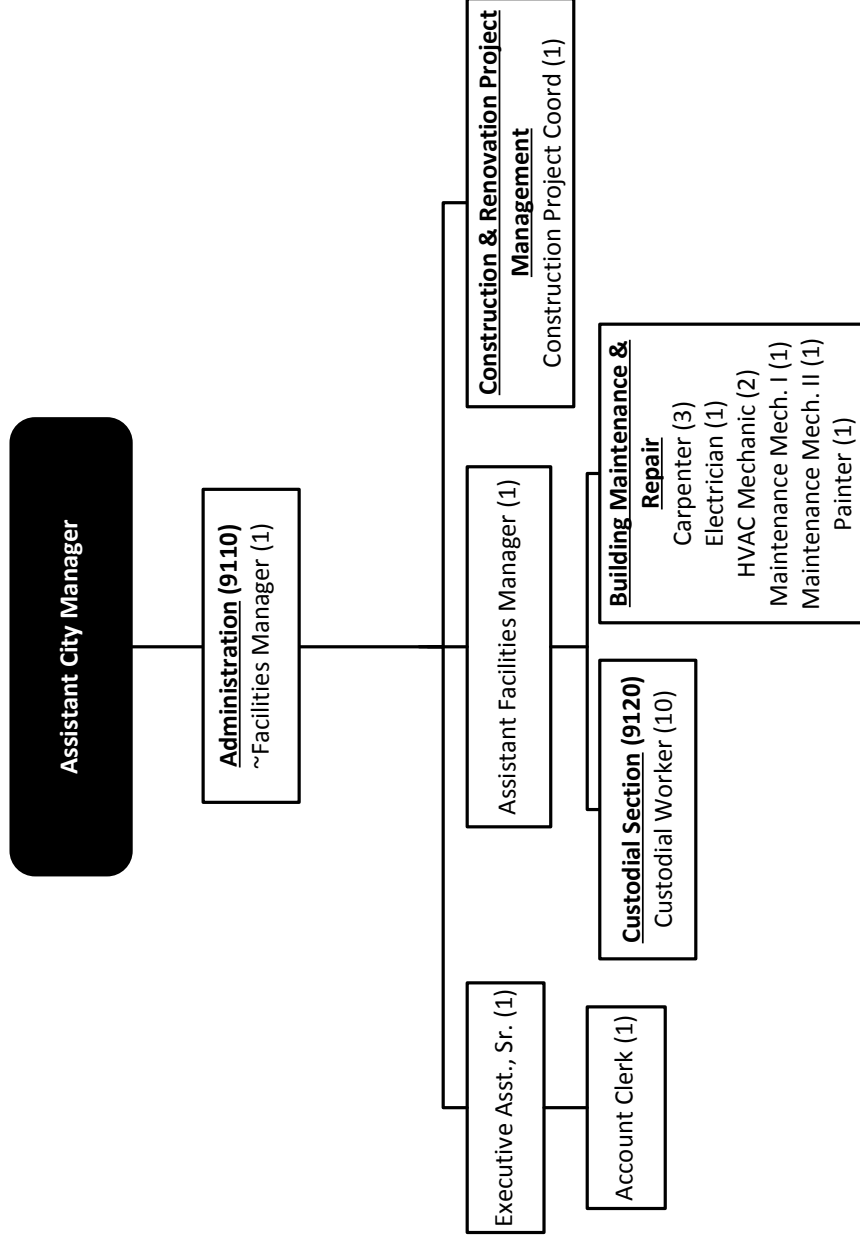
<b>City Commission Strategic Goal</b>	<b>Department Goal/Objective</b>	<b>Performance Measure</b>	<b>FY17 Target</b>
Community Model; Better Future	Environment	Total kilowatt hours (KWH) used based on temperature normalization	7,000,000
	Develop and implement an automated work order system.	Number of requests for work orders	5,500
		Number of work orders completed	4,950
		Work order completion rate	90%
	Develop and implement a Preventative Maintenance Program for all City-owned buildings.	Average work order completion time (hours)	2.50
	Coordinate the construction and remodeling contracts for capital projects.	Number of change order requests per project	3
		Construction change order as a percent of total construction costs	2%

\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY2020/FY2021 Financial Operating Plan.



# Facilities Management

## FY 2018 ADOPTED ORGANIZATION CHART



Total FTEs – 24.0

~Facilities Manager (0.25) funded through Capital Projects Funds.

Department Position Summary  
Facilities Management

Title	FY2016		FY2017		FY2018		% Change	
	Adopted	FY2016 Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
Account Clerk	1.0	1.0	1.0	1.0	0.0%	2.0	100.0%	
Carpenter	3.0	3.0	3.0	3.0	0.0%	4.0	33.3%	
Construction Project Coord	-	-	1.0	1.0	0.0%	1.0	0.0%	
Custodial Worker	9.0	9.0	9.0	10.0	11.1%	11.0	10.0%	
Electrician	1.0	1.0	1.0	1.0	0.0%	2.0	100.0%	
Executive Assistant, Sr.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Facilities Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Facilities Manager, Asst.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
HVAC Mechanic	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%	
Maintenance Mechanic I	1.0	1.0	1.0	1.0	0.0%	2.0	100.0%	
Maintenance Mechanic II	1.0	1.0	1.0	1.0	0.0%	2.0	100.0%	
Painter	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
<b>Total FTEs by Title</b>	<b>22.0</b>	<b>22.0</b>	<b>23.0</b>	<b>24.0</b>	<b>9.1%</b>	<b>30.0</b>	<b>25.0%</b>	

Department Budget Summary  
Facilities Management

**Revenue and Expenditure Highlights:**

Personal services expenses for this department encompass the majority of the expenditure budget at 43%, while 42% can be attributed to operating expenses. The remaining 15% is used for capital projects and transfers. Prior to mid FY14, this department was entitled General Services and incorporated both the fleet and facilities function. During FY14, the two departments were split. Historical information has been restated to provide comparisons.

		FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Revenues by Fund:</b>								
Misc. Grants Fund	115	5,881	300,003	57,677	-	-100.0%	-	n/a
General Capital Prjs	302	153,550	197,083	-	-	-100.0%	-	n/a
<b>Total Revenues by Fund</b>		<b>159,431</b>	<b>497,086</b>	<b>107,677</b>	-	<b>-100.0%</b>	-	<b>n/a</b>
<b>Expenditures by Fund:</b>								
General Fund	001	2,142,648	2,303,478	2,307,040	2,681,170	16.4%	3,037,940	13.3%
Economic Development Fund	114	50,000	12,564	12,000	12,000	-4.5%	12,000	0.0%
Misc. Grants Fund	115	-	300,000	-	-	-100.0%	-	n/a
General Capital Prjs	302	50,910	55,018	28,605	29,322	-46.7%	50,895	73.6%
FFGFC 05 Capital Prjs	332	-	-	-	5,000	n/a	-	-100.0%
CIRB of 2005	335	-	12,132	-	65,000	435.8%	-	-100.0%
Energy Con. Capital	340	-	14,517	-	23,000	58.4%	-	-100.0%
Senior Recreation Center	347	-	91,576	-	-	-100.0%	-	n/a
Facilities Maintenance	351	135,000	161,370	135,000	342,000	111.9%	135,000	-60.5%
FY2019 Proposed Bond	360	-	-	-	-	n/a	2,500,000	n/a
Fleet Replacement	501	103,740	175,587	23,200	22,500	-87.2%	24,500	8.9%
<b>Total Expenditures by Fund</b>		<b>2,482,298</b>	<b>3,126,242</b>	<b>2,505,845</b>	<b>3,179,992</b>	<b>1.7%</b>	<b>5,760,335</b>	<b>81.1%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		811,530	890,165	923,150	938,376	5.4%	1,154,378	23.0%
Fringe Benefits		347,016	355,582	396,305	428,159	20.4%	576,010	34.5%
Operating		942,012	1,091,283	1,016,190	1,343,957	23.2%	1,358,447	1.1%
Capital Outlay		288,740	680,488	170,200	469,500	-31.0%	2,671,500	469.0%
Non-Operating		93,000	108,724	-	-	-100.0%	-	n/a
<b>Total Expenditures by Object</b>		<b>2,482,298</b>	<b>3,126,242</b>	<b>2,505,845</b>	<b>3,179,992</b>	<b>1.7%</b>	<b>5,760,335</b>	<b>81.1%</b>
<b>Expenditures by Unit</b>								
Administration		767,723	727,169	689,839	805,444	10.8%	886,851	10.1%
Custodial Section		463,038	582,785	495,470	600,917	3.1%	654,517	8.9%
Mechanical Section		761,208	797,899	705,112	862,548	8.1%	1,043,894	21.0%
Structural Section		305,329	369,901	468,424	374,084	1.1%	438,074	17.1%
Security Service for City Hall		-	-	-	90,000	n/a	90,000	0.0%
Capital Improv Prjts		-	270,122	-	447,000	65.5%	2,647,000	492.2%
Economic Dev		50,000	12,564	12,000	-	-100.0%	-	n/a
Facilities Maintenance		135,000	65,802	135,000	-	-100.0%	-	n/a
Misc Grants Fund		-	300,000	-	-	-100.0%	-	n/a
<b>Total Expenditures by Unit</b>		<b>2,482,298</b>	<b>3,126,242</b>	<b>2,505,845</b>	<b>3,179,992</b>	<b>1.7%</b>	<b>5,760,335</b>	<b>81.1%</b>

# FIRE RESCUE

## Program and Services Chart



### DESCRIPTION:

Gainesville Fire Rescue (GFR) is an accredited agency with the Commission on Fire Accreditation International and has been saving lives and property in our city since 1882. The department staffs seven fire stations and one airport firefighting station with 154 firefighters who operate six engines, one quint, two 100-foot tower ladders, two squads, one hazardous materials unit, two aircraft firefighting units, and two district chief command vehicles 24 hours per day, seven days per week. Additional personnel serve the community through fire safety inspections, public education, training of personnel and citizens, and technical and administrative functions. In 2015, over 18,300 incidents were dispatched inside the City of Gainesville. Of the nearly 24,000 unit responses to these incidents, over 16,000 or 67% were for medical calls. GFR is organized to serve the community as an all-hazards department for fire suppression, emergency medical services, rescue services, and special hazard risks.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

## FIRE RESCUE

**Department Mission:** The Gainesville Fire Rescue Department’s mission is to protect and serve through community involvement, education, prevention, and rapid intervention by professionals committed to excellence.

*City Commission*

*Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<i>Community Model</i>	Emergency Management coordination. Timely responses to emergency and non-emergency calls for help. Mitigation of fire and medical emergencies. Response to community needs for life-safety education, and fire code compliance and ordinance enforcement. Management of hazardous materials emergency response program and urban search and rescue needs. Assist law enforcement and code enforcement agencies. Periodically review staffing levels and response protocols.
<i>Strong Economy</i>	Maintain Insurance Services Organization (ISO) fire protection class rating 2. Maintain an active inspection program designed to reduce fire risks in commercial, industrial, institutional, and multi-family buildings. Keep fire loss in dollars low to support economic development/redevelopment efforts. Work with construction companies and facility designers to achieve life safety equivalencies and property protection alternatives.
<i>Better Future</i>	Respond to medical emergencies. Provide community training programs through Operation C.A.R.E. Manage the Junior Fire Academy and Explorer Post. Work with School Board of Alachua County Fire/EMS magnet program. Work with local law enforcement and social service agencies to educate and assist the public on life-safety issues.
<i>Community Model</i>	Apply national accreditation standards to programs and activities annually. Monitor and apply for federal, state, and local grants. Maximize the use of personal contact with the public to reduce fire and injury risk. Effectively utilize available resources and actively research alternative funding sources for equipment, training, staffing, and other needs.
<i>Better Future</i>	Inspect the city's fire hydrant system and ensure accessibility and visibility of the system. Participate in the City's traffic management team and the state department of transportation's planning efforts to address access and response concerns.
<i>Greater Equity</i>	Provide citizen education through the use of "Kiwanis' Safety City," installation of infant and child car seats, smoke detector installation programs, and attendance at neighborhood and association meetings. Work with code enforcement staff to eliminate dangerous buildings in neighborhoods.
<i>Better Future</i>	Participate in the city's recycling and conservation efforts at all GFR locations. Participate in the Leadership in Energy and Environmental Design (LEED) program when considering design of fire station construction or remodeling.

***Our Department strives to achieve the following Operational Goals:***

---

- Maintain international accreditation status with the Commission on Fire Accreditation International.
- Maintain operational readiness to provide an all-hazards response for fire and non-fire incidents in the service area, and for designated regional responses.
- Recruit and hire a diverse workforce who is the right fit for the organization.
- Systematically study performance and identify opportunities to continually improve total response times to emergencies.
- Build a safer community through risk assessment, public education, and community-driven strategic planning.
- Enhance nightclub safety through the Safe Assembly program and night safety inspections.
- Maintain, and improve where possible, the City's Insurance Services Office Public Protection Classification through management of resources and training delivery.

***In order to achieve the above, our Divisions will focus on the following Objectives:***

---

***Administration***

Actively monitor expenditures and revenue to responsibly manage the department's budget. Follow a multi-year strategic plan, Standards of Cover with Community Risk Assessment, and Self-Assessment Program. Review and update programs and practices that help to maintain the city's ISO fire protection rating.

Work with local officials, and department members to study station distribution and concentration for community-wide planning.

Complete annual program appraisals to evaluate the effectiveness of each program.

Extend the useful lifetimes of facilities through effective maintenance programs and plan effectively for facility construction and renovation.

Accommodate a diverse work force by creating a safe and healthy work environment. Continue to review barriers for hiring women and minorities, giving them the opportunity for professional development before permanent employment through mentorship. Increase advertisement in targeted publications. Lessen employee selection process timeline from initial testing to establishing list. Increase opportunities for upward mobility.

Implement the affirmative action work plan to include additional objectives for helping the qualified pool of applicants to reflect the diversity in the community.

***Emergency Operations***

Rapid management of fire, medical, disaster, and all community emergencies with the primary focus on safety, forming partnerships, improving relations with other governmental agencies, refining the planning process, and diversifying revenues to support essential programs and services.

Provide Emergency Management coordination services to support preparation, response, and recovery from large-scale events.

Protection of lives and property by increasing fire education and prevention of injuries for citizens to promote human health, well-being, and promote life-safety and fire prevention awareness.

Continue to evolve the hazardous materials and technical rescue (TRT) programs to highly proficient models (TRT includes: rope rescue, confined space rescue, heavy machinery extrication, trench rescue and building collapse rescue).

Maintain appropriate levels of paramedics, hazardous materials technicians, technical rescue technicians, and aircraft rescue firefighting certified personnel.

Continue to provide a Tactical Medical Support Team for local law enforcement.

***Risk Reduction***

Utilize a city-wide inspection prioritization system. Use mobile technology to reduce time needed by inspectors in the office and traveling between the office and inspection sites. Maintain a Community Risk Assessment based on a building inventory and demographic profile of fire management zones within the city limits that will be updated annually.

***Public Education***

Increase citizen awareness of GFR programs through effective marketing strategies and citizens' surveys.

Continue to coordinate and monitor public safety events, provide for infant and child car seat installation, support project Get Alarmed, and increase school participation and agency awareness and use of Kiwanis' Safety City programs.

Visit neighborhood public schools, charters, private schools and pre-schools to provide life-safety information.

***Training Bureau***

Create training programs to meet national recommendations, state requirements, adopted Insurance Service Organization (ISO) standards, accreditation standards, contract-mandated and supervisor/employee requested training using a variety of delivery methods tailored for adult learners and aimed at reducing response delays by presenting lessons, concepts, and subject material using the latest electronic media and a didactic and inductive curricula that builds progressively.

Provide training and program management to include protocol development, quality assurance, supply maintenance and strategic planning for department EMS program.

Provide initial HazMat training, ongoing specialized training, and program management to allow GFR to remain a local and regional hazardous materials response asset.

Provide training and program management for the technical rescue program to maintain an appropriate staffing of certified personnel to respond to high/low angle rescues, trench rescue, vehicle and machinery rescue, confined space rescue, and structural collapse rescue.

Provide opportunities for City EOC and public safety agencies to participate in NIMS/ICS training programs conducted through GFR's training/simulator lab.

Identify best practices for recruiting a qualified pool of applicants for entry level positions.

Provide community education through Operation C.A.R.E to include first-aid and CPR for citizens. Provide BLS, ACLS, PALS, and PHTLS certifications to GFR personnel and local healthcare professionals. Maintain EMT and Paramedic certifications for all certified employees.

**Our Department monitors success with the following Performance Indicators: \***

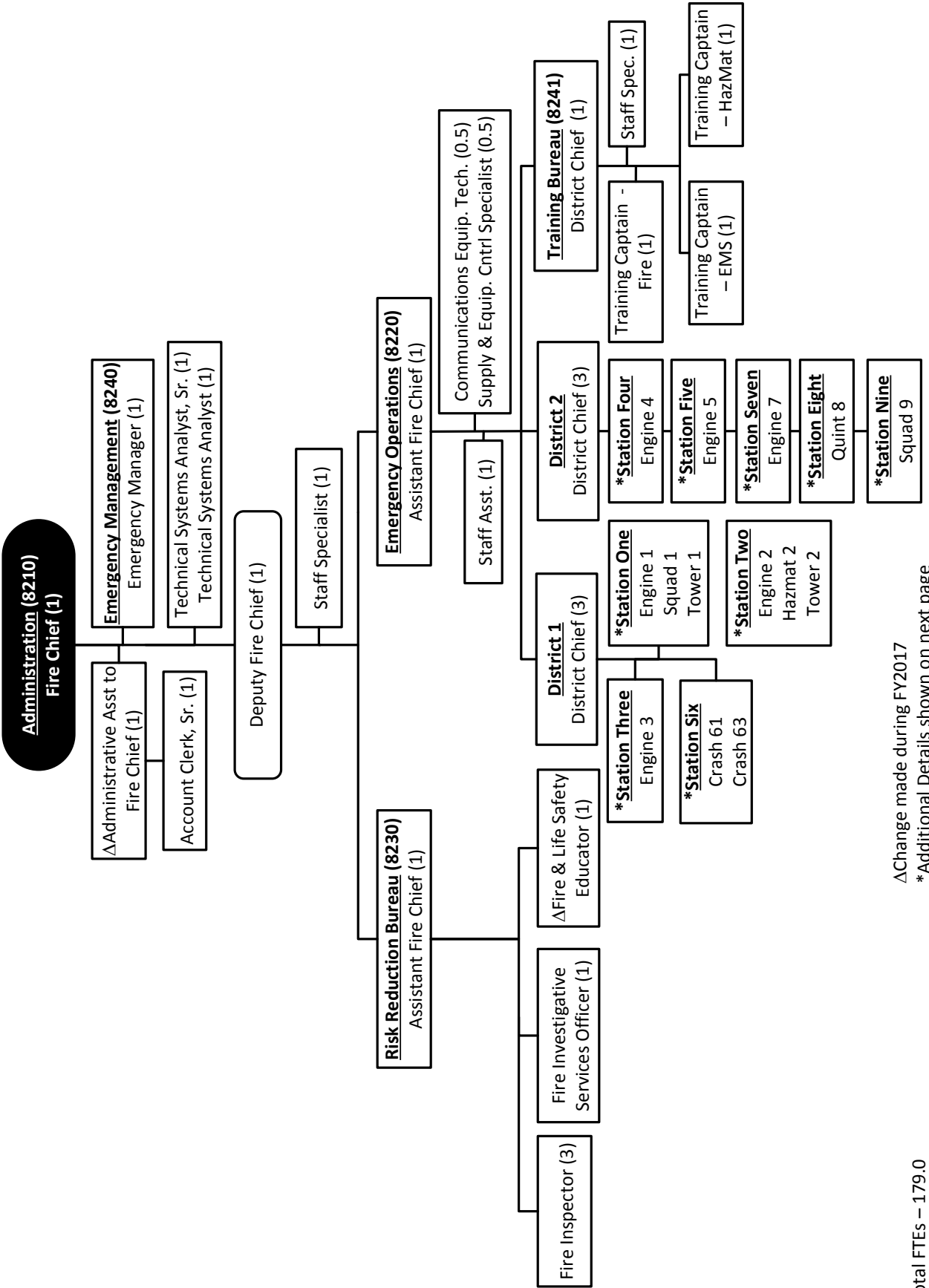
<b>City Commission Strategic Goal</b>	<b>Department Goal/Objective</b>	<b>Performance Measure</b>	<b>FY17 Target</b>
Community Model	Implement strategies to reduce total response times to emergencies.	90% of Turnout Times for all units responding to all calls for service inside the city limits (minutes:seconds)	1:00
		90% of Travel Times for the first arriving unit on confirmed building fire calls inside the city limits (minutes:seconds)	4:00
		90% of Travel Times for the first arriving unit on all medical calls inside the city limits (minutes:seconds)	4:00
		90% of Total Response Times (call processing + turnout + travel) for confirmed building fire calls inside the city limits (minutes:seconds)	6:30
		90% of Total Response Times (call processing + turnout + travel) for all medical calls inside the city limits (minutes:seconds)	6:30

\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY2020/FY2021 Financial Operating Plan.



# Fire Rescue

## FY 2018 ADOPTED ORGANIZATION CHART

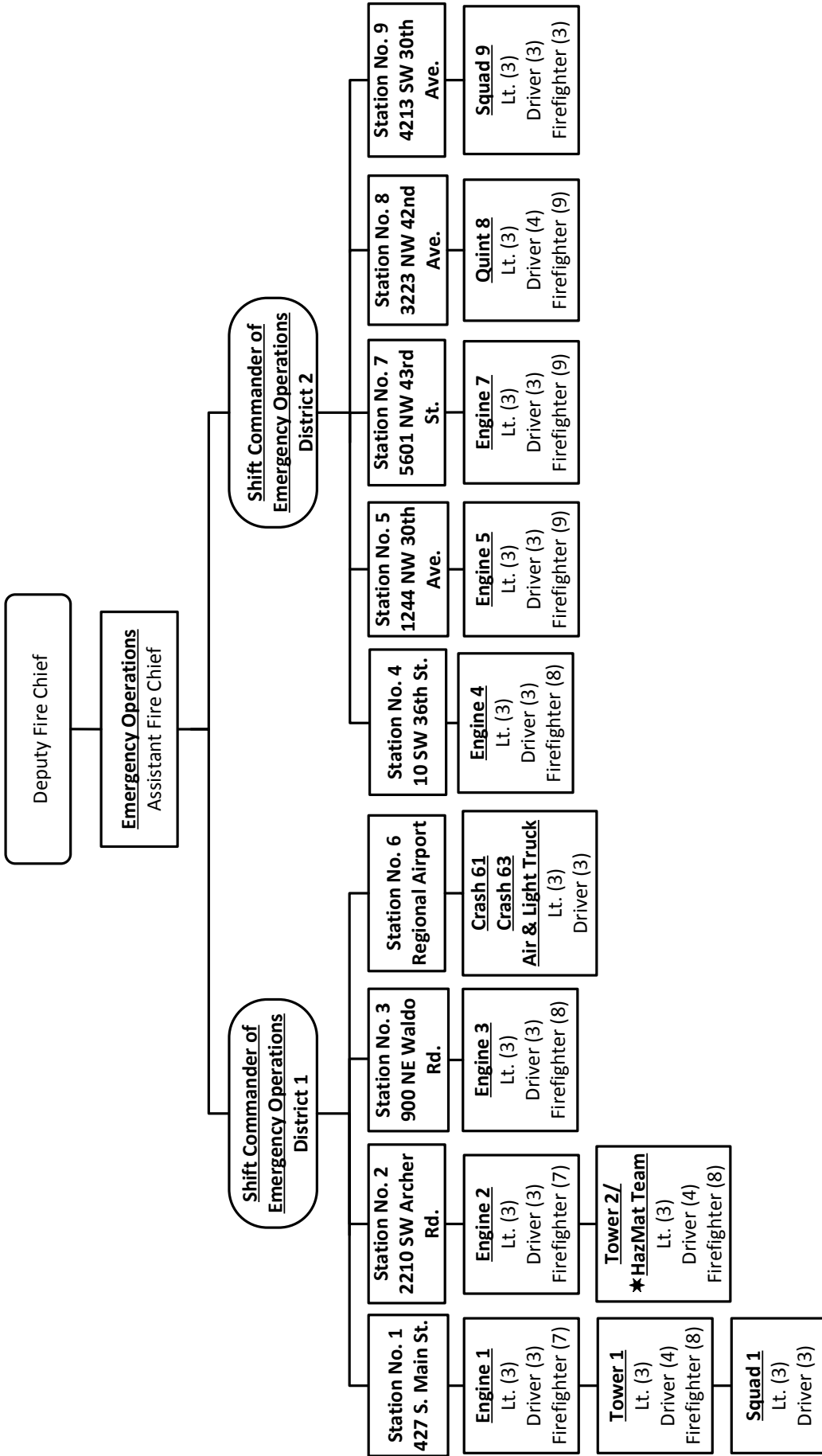


ΔChange made during FY2017  
 \*Additional Details shown on next page

Total FTEs – 179.0

# Fire Rescue

## FY 2018 ADOPTED ORGANIZATION CHART



★ HazMat Regional Response Team  
 \* Additional Details shown on previous page

## Department Position Summary

### Fire Rescue

Title	FY2016	FY2016	FY2017	FY2018	% Change	FY2019	% Change
	Adopted	Actual	Adopted	Adopted	FY17 to FY18	Plan	FY18 to FY19
Account Clerk, Sr.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΔAdministrative Asst to - Fire Chief	-	-	-	1.0	n/a	1.0	0.0%
Communications Equip Tech	0.5	0.5	0.5	0.5	0.0%	0.5	0.0%
Emergency Manager	-	-	-	1.0	n/a	1.0	0.0%
ΔExecutive Assistant, Sr.	1.0	1.0	1.0	-	-100.0%	-	n/a
Fire Chief	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Fire Chief, Assistant	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Fire Chief Deputy	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Fire District Chief	7.0	7.0	7.0	7.0	0.0%	7.0	0.0%
Fire Driver-Operator	39.0	39.0	39.0	39.0	0.0%	39.0	0.0%
Firefighter	76.0	73.0	73.0	76.0	4.1%	76.0	0.0%
Fire Inspector	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
Fire Investigative Svcs Officer	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Fire Lieutenant	33.0	36.0	36.0	36.0	0.0%	36.0	0.0%
ΔFire & Life Safety Educator	-	-	-	1.0	n/a	1.0	0.0%
ΔFire Risk Reduction Spec/PIO	1.0	1.0	1.0	-	-100.0%	-	n/a
Fire Training Captain	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
Staff Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Staff Specialist	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Supply & Equip Control Spec	0.5	0.5	0.5	0.5	0.0%	0.5	0.0%
Technical Systems Analyst	-	-	-	1.0	n/a	1.0	0.0%
Technical Systems Analyst, Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>174.0</b>	<b>174.0</b>	<b>174.0</b>	<b>179.0</b>	<b>2.9%</b>	<b>179.0</b>	<b>0.0%</b>

Department Budget Summary

Fire Rescue

**Revenue and Expenditure Highlights:**

The Fire Rescue Department collects a majority of their revenue through the Fire Assessment Fee, which helps offset the costs of providing fire services. The majority of the expenditures for this department are attributable to personal services costs, which make up 78% of the department's total budget.

		<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Revenues by Fund:</b>								
General Fund	001	6,215,842	6,098,451	6,226,234	8,401,159	34.9%	7,841,590	-6.7%
Misc. Grants	115	-	526,855	-	-	n/a	-	n/a
Misc. Special Revenue	123	-	14,802	-	-	n/a	-	n/a
Emergency Disaster Contingency	129	-	9,133	-	-	n/a	-	n/a
General Capital Prjts	302	-	-	-	193,558	n/a	-	-100.0%
<b>Total Revenues by Fund</b>		<b>6,215,842</b>	<b>6,649,241</b>	<b>6,226,234</b>	<b>8,594,717</b>	<b>38.0%</b>	<b>7,841,590</b>	<b>-8.8%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	16,977,629	16,841,464	17,448,808	18,813,063	7.8%	19,324,457	2.7%
Misc. Grants Fund	115	221,812	542,010	-	-	n/a	-	n/a
Misc. Special Revenues	123	-	21,324	-	-	n/a	-	n/a
Emergency Disaster Contingency	129	-	9,133	-	-	n/a	-	n/a
General Capital Prjts	302	-	440,688	-	193,558	n/a	-	-100.0%
FFGFC 02 Capital Prjts	328	-	-	-	10,246	n/a	-	-100.0%
CIRB of 2005-CIP Fund	335	-	24,461	-	-	n/a	-	n/a
Facilities Maintenance	351	50,000	-	50,000	127,543	155.1%	201,249	57.8%
Equipment Replac.	352	96,726	130,174	76,000	50,000	-34.2%	114,870	129.7%
FY2015 Bond Funding	354	-	32,361	-	200,000	n/a	-	-100.0%
CIRB of 2017-CIP Fund	357	-	-	4,500,000	-	-100.0%	-	n/a
FY2019 Bond Funding	360	-	-	-	-	n/a	2,680,000	n/a
Fleet Replacement	501	1,079,355	1,521,146	1,988,000	995,800	-49.9%	-	-100.0%
General Fixed Assets	901	-	552,630	-	-	n/a	-	n/a
<b>Total Expenditures by Fund</b>		<b>18,425,522</b>	<b>20,115,390</b>	<b>24,062,808</b>	<b>20,390,210</b>	<b>-15.3%</b>	<b>22,320,576</b>	<b>9.5%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		10,971,388	11,193,625	10,851,667	11,591,366	6.8%	11,749,991	1.4%
Fringe Benefits		3,815,933	3,711,475	3,977,819	4,345,531	9.2%	4,689,502	7.9%
Operating		2,391,365	2,470,089	2,598,567	2,856,166	9.9%	3,073,974	7.6%
Capital Outlay		1,246,836	1,797,702	6,634,755	1,597,147	-75.9%	2,807,109	75.8%
Non-Operating		-	942,500	-	-	n/a	-	n/a
<b>Total Expenditures by Object</b>		<b>18,425,522</b>	<b>20,115,390</b>	<b>24,062,808</b>	<b>20,390,210</b>	<b>-15.3%</b>	<b>22,320,576</b>	<b>9.5%</b>

Department Budget Summary

Fire Rescue

		FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>(continued)</b>								
<b>Expenditures by Unit</b>								
Office of the Fire Chief	8210	653,207	1,069,136	618,817	727,832	17.6%	739,246	1.6%
Emergency Operations	8220	15,730,664	16,359,696	17,226,464	17,098,328	-0.7%	16,630,556	-2.7%
Risk Reduction Bureau	8230	195,145	112,924	26,690	33,492	25.5%	33,955	1.4%
Fire Inspections	8231	292,119	271,123	300,098	378,906	26.3%	396,950	4.8%
Fire Safety Pub Education	8232	77,730	110,943	80,774	78,652	-2.6%	80,901	2.9%
Fire Investigative Svcs	8233	134,664	144,117	136,987	146,097	6.7%	151,517	3.7%
Emergency Management	8240	-	13,617	-	154,204	n/a	124,393	
Support Services Bureau	8241	487,001	536,921	650,442	790,717	21.6%	762,552	-3.6%
Information Technology	8243	123,741	121,872	121,827	125,926	3.4%	129,679	3.0%
Special Operations	8244	207,513	2,481	-	-	n/a	-	n/a
Fire Services Assistance Agmt.		-	(80,298)	-	-	n/a	-	n/a
Fire Assessment Expenditures		155,200	252,707	274,709	274,709	0.0%	274,709	0.0%
General Capital Projects Plan		-	440,688	-	193,558	n/a	-	-100.0%
CIRB '05		-	24,461	-	-	n/a	-	n/a
CIRB '17		-	-	4,500,000	-	-100.0%	-	n/a
Facilities Maintenance		50,000	-	50,000	127,543	155.1%	201,249	57.8%
Equipment Replacement		96,726	130,174	76,000	60,246	-20.7%	114,870	90.7%
FY2015 Bond Funding		-	32,361	-	200,000	n/a	-	-100.0%
FY2019 Bond Funding		-	-	-	-	n/a	2,680,000	n/a
Special Programs		-	30,457	-	-	n/a	-	n/a
Grant Programs		221,812	542,010	-	-	n/a	-	n/a
<b>Total Expenditures by Unit</b>		<b>18,425,522</b>	<b>20,115,390</b>	<b>24,062,808</b>	<b>20,390,210</b>	<b>-15.3%</b>	<b>22,320,576</b>	<b>9.5%</b>

# FLEET MANAGEMENT

## Program and Services Chart



### DESCRIPTION:

Fleet Management maintains, repairs, and participates in the procurement and disposal of all General Government and GRU vehicles and equipment. The diversified fleet of approximately 1,470 units is housed at the new Centralized Garage and the Springhill Garage. In addition, Fleet Management provides 24/7 access to fuel and roadside assistance to its customers. Continued efficiency efforts in Fleet Management seek to reduce needed repair and maintenance for vehicles and overall fuel consumption.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

## FLEET MANAGEMENT

**Department Mission:** We will provide courteous and value added services to our Customers in a manner that will allow for safe, environmentally friendly and cost effective utilization of our fleet. We maximize the use of our resources in the delivery of our services to both internal and external customers.

*City Commission*

*Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<i>Strategic Goal</i>	<i>Our Department contributes to these goals in the following ways:</i>
<i>Community Model</i>	Purchase and maintain safe, cost effective and environmentally friendly vehicles, that will allow users to maximize utilization at a minimal cost.
<i>Better Future</i>	Provide training, support and direction to each employee. Offer internships/apprentice opportunities to facilitate career development.
<i>Community Model</i>	Benchmark key costs to ensure cost effectiveness. Oversee "fleet fund" to ensure a stable fleet for efficient and effective use by the City. Continue preventive maintenance schedule for all equipment for optimal availability and use .
<i>Better Future</i>	Focus on meeting our departmental mission by identifying and providing the "right" vehicles and equipment to our customers.
<i>Greater Equity</i>	Purchase and maintain safe, cost effective and environmentally friendly vehicles , that will allow users to maximize utilization at a minimal cost.
<i>Better Future</i>	Continue to seek most fuel efficient and environmentally friendly vehicles/equipment that will satisfy the users' applications. Focus on "best practices" to minimize waste streams and insure environmental compliance throughout all garage operations.

***Our Department strives to achieve the following Operational Goals:***

---

- Maximize the use of our resources in the delivery of our services to both internal and external customers.
- Control operating costs to our customers by being creative. Continually monitor how we use resources and pursue more cost effective alternatives when appropriate.
- Perform our function with a focus on contributing to a clean environment for our employees and members of the community.
- Improve Communications between Fleet & Customers.

***In order to achieve the above, our Divisions will focus on the following Objectives:***

---

To place all orders for replacement vehicles before January 31st of each year.

Review hours of service coverage with centralized garage operations.

Include all up fittings and accessories in Fleet Replacement Fund Fixed Rates.

Evaluate the pros and cons of flat rates for customer billing and Mechanics pay structure.

Restructure the organization to maximize the benefits of a centralized garage operation and provide succession planning to ensure continuity of operations in future years.



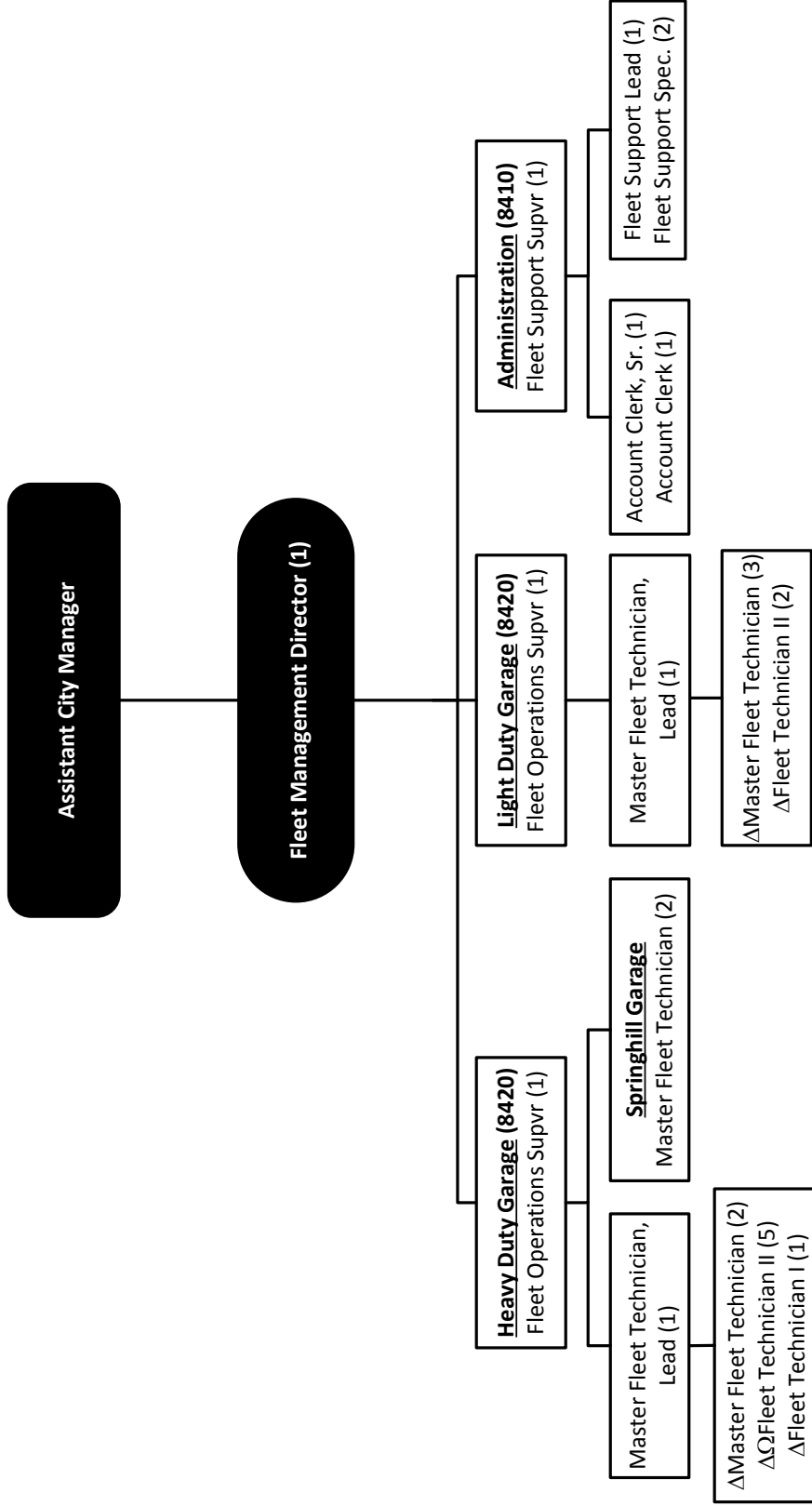
***Our Department monitors success with the following Performance Indicators: \****

<b>City Commission</b>	<b>Department</b>	<b>Performance Measure</b>	<b>FY17</b>
<b>Strategic Goal</b>	<b>Goal/Objective</b>		<b>Target</b>
Community Model	Maximize the use of our resources in the delivery of our services to both internal and external customers.	Average fleet downtime	5.00%
		Repair and maintenance cost per vehicle	\$2,250.00
		Technician productivity	85.0%
		Total fleet (vehicles)	1,600
		Preventative maintenance performance	100%
		Preventative maintenance compliance by customers	90%
		Percentage of repairs scheduled	60%
		Percentage of repairs unscheduled	40%

\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY2020/FY2021 Financial Operating Plan.

# Fleet Management

## FY 2018 ADOPTED ORGANIZATION CHART



ΔChange made during FY2017  
 ΩUnderfilling Fleet Technician II (2.0FTE) with Fleet Technician I (2.0FTE)

Total FTEs – 26.0

Department Position Summary

Fleet Management

Title	FY2016	FY2016	FY2017	FY2018	% Change	FY2019	% Change
	Adopted	Actual	Adopted	Adopted	FY17 to FY18	Plan	FY18 to FY19
Account Clerk	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Account Clerk, Sr.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Fleet Management Director	-	1.0	1.0	1.0	0.0%	1.0	0.0%
Fleet Mechanic I	2.0	-	-	-	n/a	-	n/a
Fleet Mechanic II	15.0	-	-	-	n/a	-	n/a
Fleet Operations Manager	2.0	-	-	-	n/a	-	n/a
Fleet Operations Supvr	-	2.0	2.0	2.0	0.0%	2.0	0.0%
Fleet Support Lead	-	1.0	1.0	1.0	0.0%	1.0	0.0%
Fleet Support Specialist	-	2.0	2.0	2.0	0.0%	2.0	0.0%
Fleet Support Supvr	-	1.0	1.0	1.0	0.0%	1.0	0.0%
ΔFleet Technician I	-	2.0	2.0	1.0	-50.0%	1.0	0.0%
ΔFleet Technician II	-	11.0	11.0	7.0	-36.4%	7.0	0.0%
ΔFleet Technician, Master	-	2.0	2.0	7.0	250.0%	7.0	0.0%
Fleet Technician, Master Lead	-	2.0	2.0	2.0	0.0%	2.0	0.0%
General Services Supprt. Coord.	1.0	-	-	-	n/a	-	n/a
General Services Supprt. Spec.	3.0	-	-	-	n/a	-	n/a
<b>Total FTEs by Title</b>	<b>25.0</b>	<b>26.0</b>	<b>26.0</b>	<b>26.0</b>	<b>0.0%</b>	<b>26.0</b>	<b>0.0%</b>

Note:

ΔChange made during FY2017

Department Budget Summary  
Fleet Management

**Revenue and Expenditure Highlights:**

The majority of Fleet Management's revenues are from internal services billings for our fleet replacement. Operating expenses for this department encompass the majority of the expenditure budget at 54%, while 28% can be attributed to personal services expenses. The remaining 18% is used for capital projects.

		FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Revenues by Fund:</b>								
Fleet Replacement	501	3,118,282	3,133,839	3,208,292	3,687,719	14.9%	3,687,719	0.0%
Fleet Management	502	5,772,622	4,248,366	5,026,575	5,324,649	5.9%	5,589,948	5.0%
<b>Total Revenues by Fund</b>		<b>8,890,904</b>	<b>7,382,204</b>	<b>8,234,867</b>	<b>9,012,368</b>	<b>9.4%</b>	<b>9,277,667</b>	<b>2.9%</b>
<b>Expenditures by Fund:</b>								
Fleet Replacement	501	-	(3,174,446)	20,000	905,426	4427.1%	941,575	4.0%
Fleet Management	502	5,732,192	4,674,460	5,434,421	5,778,505	6.3%	6,069,544	5.0%
<b>Total Expenditures by Fund</b>		<b>5,732,192</b>	<b>1,500,014</b>	<b>5,454,421</b>	<b>6,683,931</b>	<b>22.5%</b>	<b>7,011,119</b>	<b>4.9%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		1,203,635	1,132,042	1,289,981	1,327,643	2.9%	1,353,900	2.0%
Fringe Benefits		468,178	420,752	511,101	542,282	6.1%	572,403	5.6%
Operating		3,949,321	2,877,569	3,318,295	3,622,326	9.2%	3,854,879	6.4%
Capital Outlay		50,000	(3,189,057)	70,000	924,994	1221.4%	960,181	3.8%
Non-Operating		61,058	258,708	265,044	266,686	0.6%	269,756	1.2%
<b>Total Expenditures by Object</b>		<b>5,732,192</b>	<b>1,500,014</b>	<b>5,454,421</b>	<b>6,683,931</b>	<b>22.5%</b>	<b>7,011,119</b>	<b>4.9%</b>
<b>Expenditures by Unit</b>								
Administration		741,662	740,767	686,215	812,424	18.4%	838,549	3.2%
Fleet Operations		4,968,790	3,813,869	4,543,438	4,771,745	5.0%	5,037,621	5.6%
39th Ave Garage		-	-	-	-	n/a	-	n/a
Depreciation		21,740	219,390	224,768	224,768	0.0%	224,768	0.0%
Fixed Assets		-	(3,274,011)	-	-	n/a	-	n/a
Capital Improvement Plan		-	-	-	874,994	n/a	910,181	4.0%
<b>Total Expenditures by Unit</b>		<b>5,732,192</b>	<b>1,500,014</b>	<b>5,454,421</b>	<b>6,683,931</b>	<b>22.5%</b>	<b>7,011,119</b>	<b>4.9%</b>

# HUMAN RESOURCES/ ORGANIZATIONAL DEVELOPMENT

## Program and Services Chart



### DESCRIPTION:

The Human Resources/Organization Development (HR/OD) department provides meaningful and personalized services to Charter Officers, managers, supervisors, employees and citizens in support of City Commission goals and objectives.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

## HUMAN RESOURCES/ORGANIZATIONAL DEVELOPMENT

**Department Mission:** To provide responsible stewardship of the human capital of the City of Gainesville.

*City Commission*

**Strategic Goal**

***Our Department contributes to these goals in the following ways:***

<b>Community Model</b>	Support Police and Fire Rescue Departments with comprehensive human resources services to assist with hiring and promotional processes, training and development, as well as provide guidance on succession planning, performance management, compensation and employee relations.
<b>Strong Economy</b>	Develop and implement the Leading Innovation for Tomorrow Initiative to position the City to take full advantage of the current innovation climate.
<b>Better Future</b>	Attract, hire and on-board diverse employees for General Government and GRU who deliver Operational Excellence. Provide, at a minimum, a living wage for all City employees
<b>Community Model</b>	Reach agreement on a three-year Labor Agreement with each labor union that is fiscally responsible, easy to administer, and fair to the union, City and the community we serve. Update HR Policies and procedures to reflect current HR practices, meet organizational goals and maintain compliance with Federal, State and local laws.
<b>Better Future</b>	Support Public Works, RTS and GRU Departments with comprehensive human resources services to assist with hiring and promotional processes, training and development, as well as provide guidance on succession planning, performance management, compensation and employee relations.
<b>Greater Equity</b>	Participate in community events and career fairs to communicate employment opportunities and build community relationships.
<b>Better Future</b>	Develop and expand "paperless" processes. Encourage workplace recycling and conservation efforts.
<b>Community Model</b>	Work with University of Florida, Santa Fe College and a variety of government and community organizations to promote career and internship opportunities.

***Our Department strives to achieve the following Operational Goals:***

- Provide Human Resources/Organizational Development support to all levels of City leadership in order to achieve the City's vision and mission.
- Enhance organizational effectiveness through strategic human resources and organizational development initiatives.
- Foster and measure a culture that ensures employee alignment with the organization's mission and values, with an emphasis on productivity and customer service.
- Recruit, retain and motivate a diverse and highly skilled workforce.
- Maintain effective employee and labor relations.
- Maintain an appropriate and competitive compensation and classification system.
- Provide training that meets current and future needs of the organization.
- Coordinate and enhance City-wide communication on issues that impact employees and their jobs in support of organizational goals and objectives.

***In order to achieve the above, our Divisions will focus on the following Objectives:***

---

***Administration***

Work with management to develop and implement organization-wide HR strategies based upon City Commission and organizational goals and objectives.

Update Personnel Policies with Charter Officer Team for City Commission approval.

Update, communicate and implement a comprehensive performance management process.

Communicate to employees and management all vital HR information and initiatives.

Develop, maintain and communicate human capital metrics.

Negotiate labor agreements in support of City Commission goals and objectives and in consideration of financial constraints.

Promote a concept of teamwork using processes such as Interest-Based Bargaining and the Mutual Gains Concept to ensure buy-in by all levels of management as well as bargaining unit employees.

Provide strategic safety and craft training initiatives.

Conduct the Employee Opinion Survey for the City.

***Classification & Compensation***

Implement, as they are developed, our new classification, compensation policies, performance management and associated policies.

Develop, maintain and administer an appropriate city-wide classification system to include developing, consolidating, and revising classifications through job analyses, position audits, organizational analysis and reorganizations.

Develop, implement, consistently administer, communicate, and maintain appropriate city-wide compensation systems to include developing pay plans.

Develop, implement, consistently administer, communicate, and maintain appropriate city-wide reward systems within budgetary constraints, including the pay-for-performance increase process to support the market mid-point-based compensation system for Managerial, Administrative, and Professional (MAP) employees.

Provide compensation data and contract costing support to the Chief Negotiator for bargaining purposes with our five unions and seven labor agreements.

- Employee Relations***
  - Partner with management to understand workplace issues, their root causes and establish action plans to address the issues.
  - Provide timely guidance and training to management on all pertinent aspects of employee relations, such as Family Medical Leave Act (FMLA), Fair Labor Standards Act (FLSA), Drug-Free Workplace, violence avoidance, labor agreement changes, grievance handling, discipline and terminations.
  - Administer labor agreements and City policies and procedures; providing training and assistance to all parties in interpreting and working within them in accordance with applicable law.
  - Investigate claims of discrimination and harassment and make appropriate recommendations to management
- Staffing Services***
  - Provide knowledge and skills training designed to enable supervisors and managers to effectively staff their departments.
  - Maintain employer brand to be utilized for employee recruitment and retention.
  - Emphasize recruiting and other activities to diversify and enrich applicant pools.
- Learning & Development***
  - Provide development, oversight and administration of Gainesville Corporate University (GCU) to meet the needs of employees at all levels in the City. Maintain the vitality and effectiveness of the program.
  - Provide day-to-day assistance to management with training, facilitation and other organizational development services.
  - Assist departments with the development and maintenance of progression-through-training programs.
  - Work with management to evaluate organizational training needs and develop appropriate solutions.
  - Improve New Employee Orientation process to facilitate a standardized on-boarding philosophy for the entire organization.

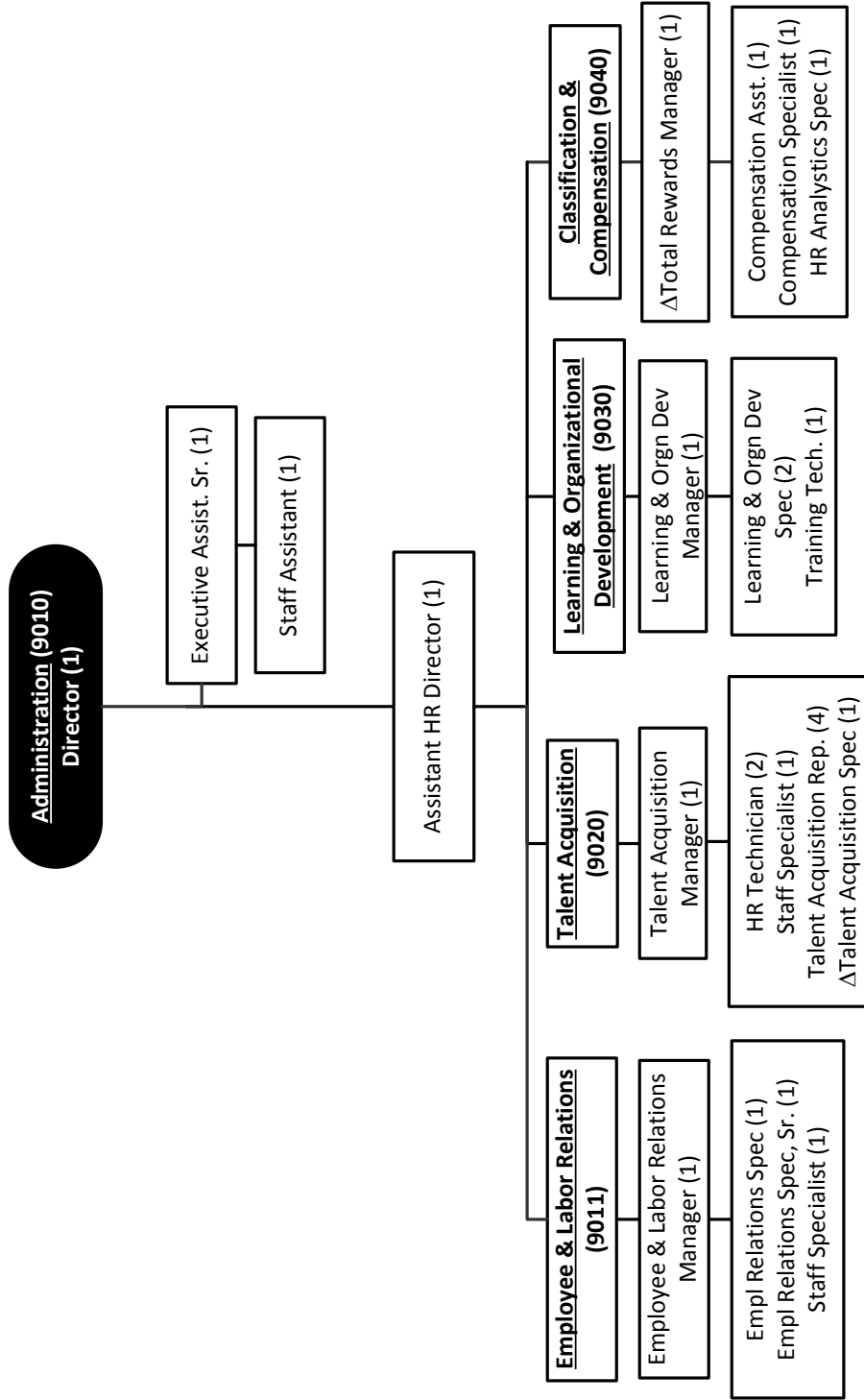
***Our Department monitors success with the following Performance Indicators: \****

\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY2020/FY2021 Financial Operating Plan.



# Human Resources

## FY 2018 ADOPTED ORGANIZATION CHART



Total FTEs – 25.0

ΔChange made during FY2017

Department Position Summary  
Human Resources

Title	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
Assistant HR Director	-	-	1.0	1.0	0.0%	1.0	0.0%
Compensation Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Compensation Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Compensation Specialist	-	-	1.0	1.0	0.0%	1.0	0.0%
Customer Svc Support Spec I	1.0	1.0	-	-	n/a	-	n/a
ΔDiversity Recruiter	1.0	1.0	1.0	-	-100.0%	-	n/a
Employee & Labor Relations Manager	-	-	1.0	1.0	0.0%	1.0	0.0%
Employee Relations Specialist	-	-	1.0	1.0	0.0%	1.0	0.0%
Employee Relations Spec, Sr.	-	-	1.0	1.0	0.0%	1.0	0.0%
Executive Assistant, Sr.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
HR Analytics Specialist	-	-	1.0	1.0	0.0%	1.0	0.0%
HR Director	-	-	1.0	1.0	0.0%	1.0	0.0%
HR/OD Representative	1.0	1.0	-	-	n/a	-	n/a
HR/OD Representative II	1.0	1.0	-	-	n/a	-	n/a
HR/OD Representative, Sr.-GPD	1.0	1.0	-	-	n/a	-	n/a
HR/OD Specialist	1.0	1.0	-	-	n/a	-	n/a
Human Resources Manager	1.0	1.0	-	-	n/a	-	n/a
Human Resources Technician	1.0	1.0	2.0	2.0	0.0%	2.0	0.0%
Learning & Orgn. Dev. Manager	-	-	1.0	1.0	0.0%	1.0	0.0%
Learning & Orgn. Dev. Spec.	-	-	2.0	2.0	0.0%	2.0	0.0%
Learning Development Spec.	2.0	2.0	-	-	n/a	-	n/a
Staff Assistant	-	-	1.0	1.0	0.0%	1.0	0.0%
Staff Specialist	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Talent Acquisition Manager	-	-	1.0	1.0	0.0%	1.0	0.0%
Talent Acquisition Rep	-	-	4.0	4.0	0.0%	4.0	0.0%
ΔTalent Acquisition Spec	-	-	-	1.0	n/a	1.0	0.0%
Training Technician	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>16.0</b>	<b>16.0</b>	<b>25.0</b>	<b>25.0</b>	<b>0.0%</b>	<b>25.0</b>	<b>0.0%</b>

Note:

ΔChange made during FY2017

Department Budget Summary  
Human Resources

**Revenue and Expenditure Highlights:**

The Human Resources Department's expenditure budget is mostly comprised of personal services expenses (79%) with the remaining budget (21%) going towards operating expenses.

		FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Revenues by Fund:</b>								
General Fund	001	4,839	1,286	382	405	6.0%	409	1.0%
Misc. Special Revenue	123	-	17,230	-	12,596	n/a	12,596	0.0%
<b>Total Revenues by Fund</b>		<b>4,839</b>	<b>18,516</b>	<b>382</b>	<b>13,001</b>	<b>3303.4%</b>	<b>13,005</b>	<b>0.0%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	1,357,355	1,322,592	2,443,067	2,509,837	2.7%	2,466,055	-1.7%
Misc. Special Revenue	123	-	-	-	12,596	n/a	-	-100.0%
<b>Total Expenditures by Fund</b>		<b>1,357,355</b>	<b>1,322,592</b>	<b>2,443,067</b>	<b>2,522,433</b>	<b>3.2%</b>	<b>2,466,055</b>	<b>-2.2%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		806,180	801,259	1,508,627	1,436,138	-4.8%	1,465,349	2.0%
Fringe Benefits		329,820	293,920	571,626	561,885	-1.7%	592,296	5.4%
Operating		221,355	227,413	362,814	524,410	44.5%	408,410	-22.1%
<b>Total Expenditures by Object</b>		<b>1,357,355</b>	<b>1,322,592</b>	<b>2,443,067</b>	<b>2,522,433</b>	<b>3.2%</b>	<b>2,466,055</b>	<b>-2.2%</b>
<b>Expenditures by Unit</b>								
Administration		147,365	165,578	492,502	513,730	4.3%	422,691	-17.7%
Employee and Labor Relations		182,319	137,109	313,165	349,716	11.7%	358,677	2.6%
Talent Acquisition		584,777	559,315	822,245	875,642	6.5%	880,138	0.5%
Learning & Organizational Developme		264,909	253,726	444,405	418,839	-5.8%	429,681	2.6%
Classification & Compensation		165,389	194,414	370,750	351,910	-5.1%	362,272	2.9%
T.E.A.M.		12,596	12,449	-	12,596	n/a	12,596	0.0%
<b>Total Expenditures by Unit</b>		<b>1,357,355</b>	<b>1,322,592</b>	<b>2,443,067</b>	<b>2,522,433</b>	<b>3.2%</b>	<b>2,466,055</b>	<b>-2.2%</b>

# INFORMATION TECHNOLOGY

## Program and Services Chart



### DESCRIPTION:

The Information Technology Department's primary responsibilities are to provide technology support for the City's core finance, human resources and risk software system.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

## INFORMATION TECHNOLOGY

**Department Mission:** We pledge to provide quality service in a courteous and professional manner demonstrated through a high level of technical expertise and customer service.

*City Commission*

*Strategic Goal*

*Our Department contributes to these goals in the following ways:*

*Community Model*

Provide technical maintenance and support for financial, risk and human resources systems.

*Strong Economy*

Assist Budget and Finance Department to ensure financial system controls and processes are working correctly to protect the City's assets. Ensure a well functioning payables system to allow for timely payment to vendors.

*Community Model & Better Future*

Support Budget and Finance Department in maintaining the City's payroll process to ensure a timely payroll process.

*Greater Equity*

Support Budget and Human Resources systems to allow for equitable budgeting and Human Resources reporting to provide equitable hiring.

*Our Department strives to achieve the following Operational Goals:*

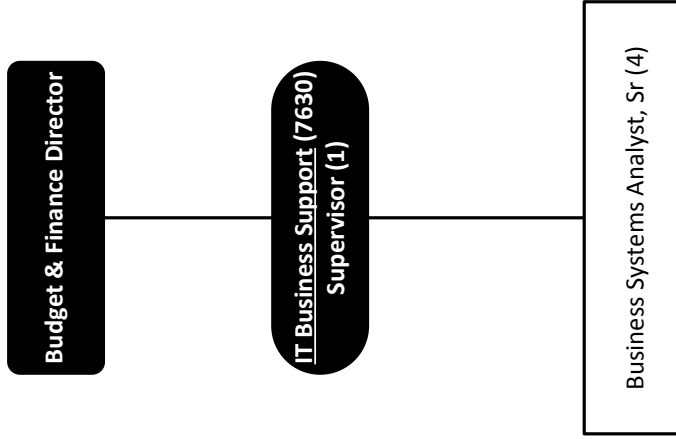
- Produce timely and accurate payroll and tax information to our employees and retirees.
- Fully utilize the City's web based Financial and Human Resources Management system.
- Pay vendors/individuals for goods and services in a timely manner.
- Enhance customer relations.
- Maintain a financial and accounting reporting system that is in compliance with all federal, state and local requirements.
- Provide effective budgetary software support for City departments.

***Our Department monitors success with the following Performance Indicators: \****

\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY2020/FY2021 Financial Operating Plan.

# Information Technology

## FY 2018 ADOPTED ORGANIZATION CHART



Total FTEs – 5.0

Department Position Summary  
 Information Technology

Title	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change	FY2019 Plan	% Change
					FY17 to FY18		FY18 to FY19
Information Technology Supervisor	-	-	1.0	1.0	0.0%	1.0	0.0%
Business Systems Analyst, Senior	-	-	4.0	4.0	n/a	4.0	0.0%
<b>Total FTEs by Title</b>	<b>0.0</b>	<b>0.0</b>	<b>5.0</b>	<b>5.0</b>	<b>n/a</b>	<b>5.0</b>	<b>0.0%</b>

Note:  
 Information Technology transferred from GRU to General Government during fiscal year 2017.

Department Budget Summary  
Information Technology

**Expenditure Highlights:**

The major expenditure portion of Information Technology budget is the IT MOU with GRU which amounts to 75% of the total budget.

		FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Expenditures by Fund:</b>								
General Fund	001	2,342,753	2,019,388	2,339,313	2,128,465	-9.0%	2,134,479	0.3%
General Capital Projects	302	-	120,502	-	-	n/a	-	n/a
FFGFC 02 Capital Projects	328	-	34,079	-	-	n/a	-	n/a
Equipment Replacement (I	352	-	369,381	-	200,000	n/a	200,000	0.0%
<b>Total Expenditures by Fund</b>		<b>2,342,753</b>	<b>2,543,351</b>	<b>2,339,313</b>	<b>2,328,465</b>	<b>-0.5%</b>	<b>2,334,479</b>	<b>0.3%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		-	-	-	396,424	n/a	404,527	2.0%
Fringe Benefits		-	-	-	152,319	n/a	160,230	5.2%
Operating		2,042,753	2,019,388	2,139,313	1,579,722	-26.2%	1,569,722	-0.6%
Capital Outlay		300,000	523,963	200,000	200,000	0.0%	200,000	0.0%
<b>Total Expenditures by Object</b>		<b>2,342,753</b>	<b>2,543,351</b>	<b>2,339,313</b>	<b>2,328,465</b>	<b>-0.5%</b>	<b>2,334,479</b>	<b>0.3%</b>
<b>Expenditures by Unit</b>								
Advantage Team		-	-	-	347,200	n/a	347,200	0.0%
Information Technology		2,042,753	2,019,388	2,139,313	1,781,265	-16.7%	1,787,279	0.3%
UCS CoIP Upgrade		-	2,988	-	-	n/a	-	n/a
Document Management		100,000	240,190	-	-	n/a	-	n/a
E/Gov Software and Hardware		-	58,382	-	-	n/a	-	n/a
IT Infrastructure Replacement		75,000	-	75,000	75,000	0.0%	75,000	0.0%
PC/Equipment Replacement		125,000	126,203	125,000	125,000	0.0%	125,000	0.0%
Info Tech Network Equipment		-	96,200	-	-	n/a	-	n/a
<b>Total Expenditures by Unit</b>		<b>2,342,753</b>	<b>2,543,351</b>	<b>2,339,313</b>	<b>2,328,465</b>	<b>-0.5%</b>	<b>2,334,479</b>	<b>0.3%</b>



# NEIGHBORHOOD IMPROVEMENT Program and Services Chart



## DESCRIPTION:

The Neighborhood Improvement Department provides all services related to quality of life in the many neighborhoods throughout the City. These programs include neighborhood stabilization, administration of state and federal grant funding, improvements to housing, enforcement of City land codes, and redevelopment of older communities. Furthermore, the Department takes the lead in special projects, such as the City's homelessness initiative. Managerial oversight is provided by an Assistant City Manager.

## SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

# NEIGHBORHOOD IMPROVEMENT

**Department Mission:** The Neighborhood Improvement Department will work toward the development of Gainesville as a livable city with a strong downtown, sustainable neighborhoods, vital activity centers, and housing and social services to meet the needs of Gainesville’s residents.

*City Commission  
Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<i>Community Model</i>	Oversee the enforcement of ordinances to promote safe neighborhoods. Oversee community programs to promote the preservation of housing. Promote public awareness of safe practices in the community to reduce fire load and potential. Set best-practice standards for building maintenance.
<i>Strong Economy</i>	Participate in public/private partnerships through the provision of planning support and technical assistance for projects such as South East Gainesville Renaissance Initiative (SEGRI) and the Duval Neighborhood Redevelopment Initiative (DNRI). Oversee neighborhood preservation programs.
<i>Better Future</i>	Provide funding for various programs that contribute to the health and well-being of City residents. Improve living conditions through housing assistance programs, effective code enforcement, and initiatives to assist the homeless. Participate in effective relationships with private partners. Build relationships with professional networks to promote healthy communities for Gainesville residents.
<i>Community Model</i>	Coordinate board meetings. Maximize resources for effective delivery of services. Facilitate community outreach and communication using effective public participation strategies. Interface with Federal, State, County agencies.
<i>Better Future</i>	Improve infrastructure in community redevelopment areas through tax increment funding; and Community Development Block Grant (CDBG) program funding based upon availability.
<i>Greater Equity</i>	Oversee the affordable housing program for the City of Gainesville. Assist with the Housing Element of the Comprehensive Plan. Coordinate the State-mandated State Housing Initiatives Partnership (SHIP) Advisory Board to increase the amount of affordable and low cost housing throughout the City. Administer the Neighborhood Planning Program. Provide effective code enforcement and outreach to maintain and improve neighborhoods and property values.
<i>Better Future</i>	Enforce the Land Development Code. Provide effective Housing Code Enforcement, rehabilitation, and weatherization to promote energy efficiency.

*Our Department strives to achieve the following Operational Goals:*

- Effectively guide development in the Community Redevelopment Agency (CRA) Redevelopment Areas, CDBG Target Areas, and designated City Redevelopment Areas, Historical Districts and other areas deemed appropriate by the City Commission in order to promote desirable patterns of growth, vital and healthy redevelopment areas, districts and livable neighborhoods, range of housing program services, and protection of Gainesville’s unique neighborhoods and quality of life for all citizens.
- Utilize the City’s block grant funds and other federal and state funding sources to support affordable housing, social services, and enhanced infrastructure, and work toward implementing the 10-year plan to end homelessness. Support private agencies working toward these goals with financial and technical assistance.
- Support the production and preservation of housing to revitalize neighborhoods. Provide decent, safe and affordable housing to improve the quality of life for Gainesville’s residents and to revitalize neighborhoods. Offer an array of housing programs and services. Promote homeownership and/or sustainable neighborhoods. Assist in the implementation of the revitalization efforts in East Gainesville such as the Southeast Gainesville Renaissance Initiative (SEGRI) and the Duval Neighborhood Redevelopment Initiative (DNRI).
- Provide effective code enforcement, to encourage well maintained commercial, mixed-use and residential areas. Work closely with neighborhood organizations, and offer among the nation’s leading innovative enforcement mechanisms for protection of neighborhood aesthetics and stability.

- Encourage redevelopment, through streetscape, and other public space improvements such as creation of the Depot Park, as well as incentive programs for public-private redevelopment projects, in the Downtown, Eastside, Fifth Avenue/Pleasant Street and College Park/University Heights neighborhoods, and redevelopment of key older mixed-use/commercial corridors.

***In order to achieve the above, our Divisions will focus on the following Objectives:***

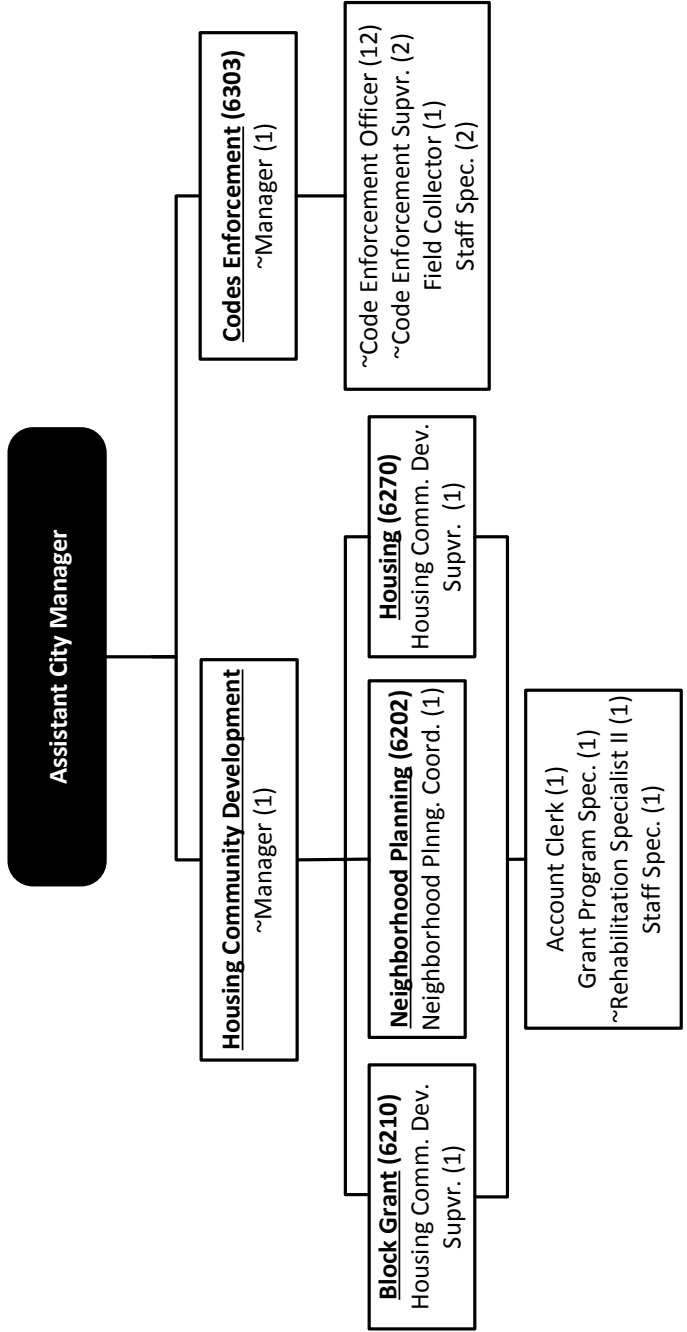
<b><i>Code Enforcement</i></b>	<p>Improve the appearance, vitality and safety of Gainesville’s neighborhoods, through both proactive and responsive code enforcement activities, in close partnership with neighborhoods. Coordinate with the Neighborhood Planning section and with neighborhood organizations.</p> <ul style="list-style-type: none"> <li>• Proactively enforce housing standards through housing inspections (including both multi-family inspections and single-family rental inspections) and enforcement of landlord permit requirements.</li> <li>• Coordinate with Budget and Finance Department on landlord permit applications, and enforce compliance, including the landlord point system.</li> <li>• Identify particular problem properties and enforce ordinances proactively in those locations.</li> <li>• Demolish dangerous structures and clear lots to eliminate blight in neighborhoods.</li> <li>• Encourage renovation and re-use of boarded buildings through enforcement of time limits on how long buildings remain boarded.</li> <li>• Enforce yard-parking restrictions in the University Context Area and regulation of rental properties in all residential areas.</li> <li>• Partner with GPD’s community-oriented policing, to continue neighborhood stabilization and revitalization in CDBG target areas and other neighborhoods.</li> <li>• Continue to publicize, through a range of media, efforts relating to code enforcement rules and processes, including outreach to potential landlords and tenants about single-family neighborhood codes.</li> <li>• Enforce commercial building standards, zoning restrictions, sign controls, and other codes affecting commercial and mixed-use corridors and activity centers.</li> <li>• Track violations and enforcement with software/databases. Utilize data captured to decrease turnaround time for inspections and enforcement.</li> <li>• Continue to encourage community involvement by meeting with neighborhood organizations, and working jointly with neighborhoods on code enforcement efforts.</li> <li>• Use the civil citation system to expedite the enforcement process.</li> </ul>
<b><i>Housing &amp; Community Development</i></b>	<p>Implement and administer the CDBG, HOME, and SHIP funds to support neighborhood revitalization, affordable housing and core social services.</p> <ul style="list-style-type: none"> <li>• Assist City departments and outside agencies that receive CDBG, HOME, SHIP, and General funds in implementing their projects in compliance with federal and local grant requirements.</li> <li>• Assist the Citizens Advisory Committee for Community Development (CACCD) in reviewing and making recommendations on potential CDBG and HOME funded projects.</li> <li>• Support the City’s efforts to implement the 10-Year Plan to End Homelessness in Gainesville and Alachua County.</li> <li>• Provide an array of programs and services to address housing needs in the community, and provide affordable housing opportunities to improve the quality of life for low-income citizens, and revitalize and enrich neighborhoods in the City.</li> <li>• Implement neighborhood revitalization efforts through the new development and preservation of housing and rental housing in CDBG-targeted neighborhoods with emphasis on public/private partnerships, and on strategic targeting of resources for housing programs and services.</li> <li>• Assist non-profit housing providers in their efforts to construct new affordable homes for low-income families, via land donations (when available) and technical assistance.</li> <li>• Assist the SHIP Advisory Committee in reviewing and making recommendations for the SHIP Program and other related programs.</li> <li>• Implement and administer the City's Community Grant Program to provide grants to non-profit organizations to provide activities that support the City of Gainesville's goals to provide services to needy individuals and families.</li> </ul>
<b><i>Neighborhood Planning</i></b>	<p>Continue a team-based approach to neighborhood planning for particular neighborhoods, providing customized services, grants and physical enhancements to the target neighborhoods, in partnership with the neighborhood residents. Neighborhood improvements will be based on neighborhood action plans. The program will provide grants for improvements and beautification.</p> <ul style="list-style-type: none"> <li>• Work with residents to implement neighborhood improvements based on neighborhood action plans to provide grants for improvements and beautification.</li> </ul>

**Our Department monitors success with the following Performance Indicators:\***

<b>City Commission Strategic Goal</b>	<b>Department Goal/Objective</b>	<b>Performance Measure</b>	<b>FY17 Target</b>
Community Model; Strong Economy; Greater Equity	Proactively enforce housing standards through housing inspections (both multi-family inspections and single-family rental inspections) and enforcement of landlord permit requirements.	Number of housing inspection cases completed	1,600
		Number of rental related cases handled	500
	Enforce commercial building standards, zoning restrictions, sign controls, and other codes affecting commercial and mixed-use corridors and activity centers.	Number of residential and commercial zoning cases completed	600
	Demolish dangerous structures and clear lots to eliminate blight in neighborhoods.	Number of dangerous building/ hazardous lands cases handled	100
	Work with residents to implement neighborhood improvements based on neighborhood action plans. Provide grants for improvements and beautification.	Number of action plans completed/grants closed	6
	Provide housing assistance to low-income families through CDBG, HOME, SHIP programs and other public/private partnerships	Number of families served through the Comprehensive Housing Program (rehab, new construction, down payment, mortgage foreclosure, etc.)	25
		Number of families served through the Housing Counseling Program (homebuyer education, homeowner education, credit counseling, special projects, etc.)	100

\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY2020/FY2021 Financial Operating Plan.

# Neighborhood Improvement FY 2018 ADOPTED ORGANIZATION CHART



~Code Enforcement Manager, Code Enforcement Supervisor & Code Enforcement Officer funded in part from Community Development Block Grant Program.  
 ~Housing Community Development Manager funded in part from General Fund and S.H.I.P. Program.  
 ~Rehabilitation Specialist II funded in part from S.H.I.P. Program.

Total FTEs – 26.0

Department Position Summary  
Neighborhood Improvement

Title	FY2016	FY2016	FY2017	FY2018	% Change	FY2019	% Change
	Adopted	Actual	Adopted	Adopted	FY17 to FY18	Plan	FY18 to FY19
Account Clerk II	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Code Enforcement Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Code Enforcement Officer	12.0	12.0	12.0	12.0	0.0%	12.0	0.0%
Code Enforcement Supervisor	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Field Collector	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Grants Program Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Housing/Comm Dev Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Housing/Comm Dev Spvsr	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Neighborhood Planning Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Rehabilitation Spec II	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Staff Specialist	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
<b>Total FTEs by Title</b>	<b>26.00</b>	<b>26.00</b>	<b>26.00</b>	<b>26.00</b>	<b>0.0%</b>	<b>26.00</b>	<b>0.0%</b>

Department Budget Summary  
Neighborhood Improvement

**Revenue and Expenditure Highlights:**

About 66% of the revenues for this department are from state and federal grants. The remaining revenues are generated through the Codes Enforcement division. Expenses from this department include appropriations to outside agencies through the CDBG and HOME grant processes and the Community Grant Program.

		<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Revenues by Fund:</b>								
General Fund	001	83,742	66,741	74,345	77,322	4.0%	78,696	1.8%
CDBG	102	1,232,308	956,388	1,211,681	1,211,681	0.0%	1,211,681	0.0%
Urban Dev. Action Grt	103	-	-	-	24,500	n/a	-	-100.0%
HOME	104	450,828	854,734	448,727	451,124	0.5%	451,124	0.0%
Water/WWtr Surcharge	117	250,000	277,821	250,000	250,000	0.0%	250,000	0.0%
SHIP Grant	119	-	660,354	-	-	n/a	-	n/a
Misc. Special Revenue	123	200,000	772,295	508,838	505,974	-0.6%	515,147	1.8%
<b>Total Revenues by Fund</b>		<b>2,216,878</b>	<b>3,588,332</b>	<b>2,493,591</b>	<b>2,520,601</b>	<b>1.1%</b>	<b>2,506,648</b>	<b>-0.6%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	1,483,854	1,357,887	1,398,883	1,417,075	1.3%	1,455,215	2.7%
CDBG	102	1,232,308	901,670	1,253,215	1,250,030	-0.3%	1,264,030	1.1%
HOME	104	450,828	854,734	448,727	444,892	-0.9%	446,520	0.4%
Water/WWtr Surcharge	117	-	(20,151)	-	-	n/a	-	n/a
SHIP Grant	119	20,340	116,682	24,405	39,696	62.7%	40,875	3.0%
Misc. Special Revenue	123	200,000	1,079,002	508,838	505,974	-0.6%	515,147	1.8%
CIRB of 2010 Capital	348	-	38,444	-	-	n/a	-	n/a
Fleet Replacement Fund	501	91,620	105,454	36,600	60,000	63.9%	22,100	-63.2%
<b>Total Expenditures by Fund</b>		<b>3,478,950</b>	<b>4,433,721</b>	<b>3,670,668</b>	<b>3,717,667</b>	<b>1.3%</b>	<b>3,743,887</b>	<b>0.7%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		1,302,824	1,305,960	1,420,796	1,455,318	2.4%	1,482,658	1.9%
Fringe Benefits		520,149	461,248	548,748	583,644	6.4%	618,018	5.9%
Operating		1,546,555	2,497,710	1,648,878	1,601,271	-2.9%	1,602,400	0.1%
Capital Outlay		91,620	151,001	36,600	60,000	63.9%	22,100	-63.2%
Non-Operating		17,802	17,802	15,646	17,434	11.4%	18,711	7.3%
<b>Total Expenditures by Object</b>		<b>3,478,950</b>	<b>4,433,721</b>	<b>3,670,668</b>	<b>3,717,667</b>	<b>1.3%</b>	<b>3,743,887</b>	<b>0.7%</b>

Department Budget Summary  
Neighborhood Improvement

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>(continued)</b>							
<b>Expenditures by Unit</b>							
Neighborhood Planning	94,271	96,171	95,949	98,615	2.8%	101,609	3.0%
Code Enforcement	1,444,554	1,387,829	1,393,133	1,527,164	9.6%	1,509,629	-1.1%
Demolitions/Lot Clearings	38,000	35,611	38,000	38,000	0.0%	38,000	0.0%
Board and Seals	4,250	6,300	4,250	4,250	0.0%	4,250	0.0%
Overgrown property Nuisance Al	25,000	9,833	15,000	15,000	0.0%	15,000	0.0%
Block Grant Administration	251,140	213,801	257,560	223,190	-13.3%	224,384	0.5%
Bus Pass Program for Empowern	-	15,000	15,000	15,000	0.0%	15,000	0.0%
Community Grant Program	125,470	88,820	-	-	n/a	-	n/a
Block Grant Indirect Cost	40,403	40,404	42,424	44,546	5.0%	46,772	5.0%
Outside Agencies	274,524	169,397	280,944	322,304	14.7%	322,304	0.0%
Housing Program Delivery	405,498	332,296	459,534	426,925	-7.1%	456,908	7.0%
Roof Program	40,000	13,000	40,000	30,000	-25.0%	30,000	0.0%
Rehab Loans & Grants	199,215	55,932	199,215	180,030	-9.6%	177,900	-1.2%
Relocation Payment/Asst	15,000	18,223	15,000	15,000	0.0%	15,000	0.0%
Downpayment Assist Prg	25,000	8,643	25,000	25,000	0.0%	25,000	0.0%
House Replacement	75,000	317,458	75,000	75,000	0.0%	75,000	0.0%
City Homeowner Rehab Prg	156,285	415,679	146,416	141,973	-3.0%	141,109	-0.6%
City Rental Rehab	-	-	25,000	-	-100.0%	-	n/a
Cold Weather Shelter Prg	25,000	10,373	-	-	n/a	-	n/a
Mortgage Foreclosure Intv.	20,000	-	20,000	-	-100.0%	-	n/a
Special Program Expenses	10,000	-	-	-	n/a	-	n/a
Office on Homelessness	36,000	-	-	-	n/a	-	n/a
One-Stop Homeless Assist	154,000	182,748	-	-	n/a	-	n/a
One-Stop Operations	-	780,793	397,550	393,974	-0.9%	403,147	2.3%
Homelessness Coordination	-	52,959	36,000	36,000	0.0%	36,000	0.0%
Dignity Village Management	-	72,718	65,288	66,000	1.1%	66,000	0.0%
Neighborhood Plan Program	-	7,740	-	-	n/a	-	n/a
Affordable Housing Prgs	-	5,615	-	-	n/a	-	n/a
Programmed Extensions	-	(20,306)	-	-	n/a	-	n/a
SHIP Grant	20,340	116,684	24,405	39,696	62.7%	40,875	3.0%
<b>Total Expenditures by Unit</b>	<b>3,478,950</b>	<b>4,433,721</b>	<b>3,670,668</b>	<b>3,717,667</b>	<b>1.3%</b>	<b>3,743,887</b>	<b>0.7%</b>



# PARKS, RECREATION & CULTURAL AFFAIRS Program and Services Chart



## DESCRIPTION:

The mission of the Department of Parks, Recreation and Cultural Affairs is to provide and maintain the natural, recreational and cultural facilities and programs that make Gainesville a great place to live, work and visit, and that help sustain the City economically, socially and environmentally.

## SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

## PARKS, RECREATION AND CULTURAL AFFAIRS

**Department Mission:** To provide and maintain the natural, recreational and cultural facilities and programs that make Gainesville a great place to live, work and visit; and help sustain the City economically, socially and environmentally.

*City Commission*

*Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<i>Community Model</i>	Provide clean, safe parks and facilities in the City of Gainesville. Oversee maintenance of all public lands to improve the health and safety of all citizens.
<i>Strong Economy</i>	Enhance the quality of life through recreational, cultural and eco-heritage tourism programs and facilities. Preserve greenways and the urban forest to support economic development efforts that attract and retain businesses and workforces.
<i>Better Future</i>	Provide opportunities for life-long learning and physical activity for all ages and abilities through diverse quality recreation, environmental education and cultural programs. Offer employment opportunities and diverse internships for area residents. Cultivate formal partnerships and relationships to maximize City programs and resources and provide quality services for all citizens.
<i>Community Model</i>	Create effective and efficient operations. Work responsibly to deliver programs and services, generate revenue through grants, fees and partnerships, and maintain agency accreditation and implement the Departmental Master Plan. Cultivate formal partnerships and relationships to maximize City programs and resources and provide quality services for all citizens.
<i>Better Future</i>	Improve City infrastructure and increase transportation opportunities by providing alternative modes of transportation through multipurpose trails, greenways, boardwalks and paths.
<i>Greater Equity</i>	Enhance the City by providing clean, safe parks, recreation centers, community gardens, cultural and historic centers, green spaces and a golf course, and a healthy urban forest. Cultivate formal partnerships and relationships to maximize City programs and resources and provide quality services for all citizens.
<i>Better Future</i>	Be a leader in protecting and sustaining the environment through enhancing the urban forest, acquiring and restoring environmentally significant lands that improve the City's water and air quality. Provide education and interpretative programs that focus on changing behaviors to support environmental and biodiversity appreciation, conservation and ecological sustainability.

*Our Department strives to achieve the following Operational Goals:*

- Effectively promote the department's numerous programs, services and facilities through a coordinated effort with a department-wide marketing team, in cooperation with the City's Communications Department.
- Improve, enhance and effectively maintain the City's parks, recreational and cultural facilities, urban forest, historic Evergreen Cemetery, the Thomas Center, Ironwood Golf Course, and natural resources.
- Improve and enhance recreation, environmental education and cultural programs and services and ensure that they are inclusive and affordable to all City residents.
- Identify and solicit strategic partners to enhance recreation, nature and cultural programming opportunities for all ages and abilities.
- Provide affordable golfing programs at Ironwood Golf Course.
- Support the City's tourism initiatives by promoting the City's cultural and recreational events, ecological resources, museums, parks, golf course and historical sites.
- Utilize volunteers to maximize City resources and increase awareness of programs, facilities and services offered.
- Design, develop and manage natural areas to provide recreation opportunities consistent with the protection of the natural resources and educate the public on the importance and value of protection.
- Protect and enhance the City's urban forest.

*In order to achieve the above, our Divisions will focus on the following Objectives:*

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<b><i>Department-wide</i></b>	<p>Market programs and special events in coordination with the City's Communications Office using the City website, social marketing outlets, intranet, newsletters and brochures.</p> <p>Work effectively with the City Beautification Board, Tree Advisory Board, Tree Appeals Board, Gainesville-Alachua County Cultural Affairs Board, Art in Public Places Trust, Nature Centers Commission and Public Recreation and Parks Board. Work closely with affiliated non-profit organizations including Evergreen Cemetery Association of Gainesville, Inc., Thomas Center Associates, Friends of Nature Parks and the new Gainesville Arts &amp; Parks Foundation, Inc..</p> <p>Strive to provide clean, safe parks, facilities, boardwalks and trail systems.</p> <p>Support Community Redevelopment Agency (CRA), Downtown Redevelopment Advisory Board (DRAB), Economic Development and other City Departments to assist with City redevelopment efforts.</p> <p>Pursue local and state grants, as well as foundation and corporate gifts to support programs and facilities.</p>
<b><i>Administration and Support Services</i></b>	<p>Coordinate a department-wide marketing and public relations program.</p> <p>Maintain agency accreditation, implement the Department's Master Plan and Strategic Plan.</p>
<b><i>Cultural Affairs</i></b>	<p>Effectively administer grant funds provided by the City for the arts.</p> <p>Continue to provide quality family oriented programs and events.</p> <p>Continue to support efforts to attract visitors to the Downtown Plaza through programs and special events.</p>
<b><i>Nature Operations</i></b>	<p>Acquire, restore and manage environmentally sensitive lands.</p> <p>Evaluate for continuous improvement all youth and adult environmental education programs.</p> <p>Enforce the City's tree ordinances to protect and save the City's Heritage trees.</p>
<b><i>Park Operations</i></b>	<p>Strive for continuous park maintenance efficiencies and improvements.</p>
<b><i>Depot Park</i></b>	<p>Create continuous activities and events at Depot Park that engage families and the entire community.</p>
<b><i>Ironwood</i></b>	<p>Strive to provide quality and affordable golf programs for all citizens.</p>
<b><i>Recreation</i></b>	<p>Evaluate for continuous improvement all youth and adult recreation programs.</p> <p>Provide supervised year-round youth recreation activities and events.</p> <p>Maintain and manage clean, safe swimming pools for all citizens.</p>

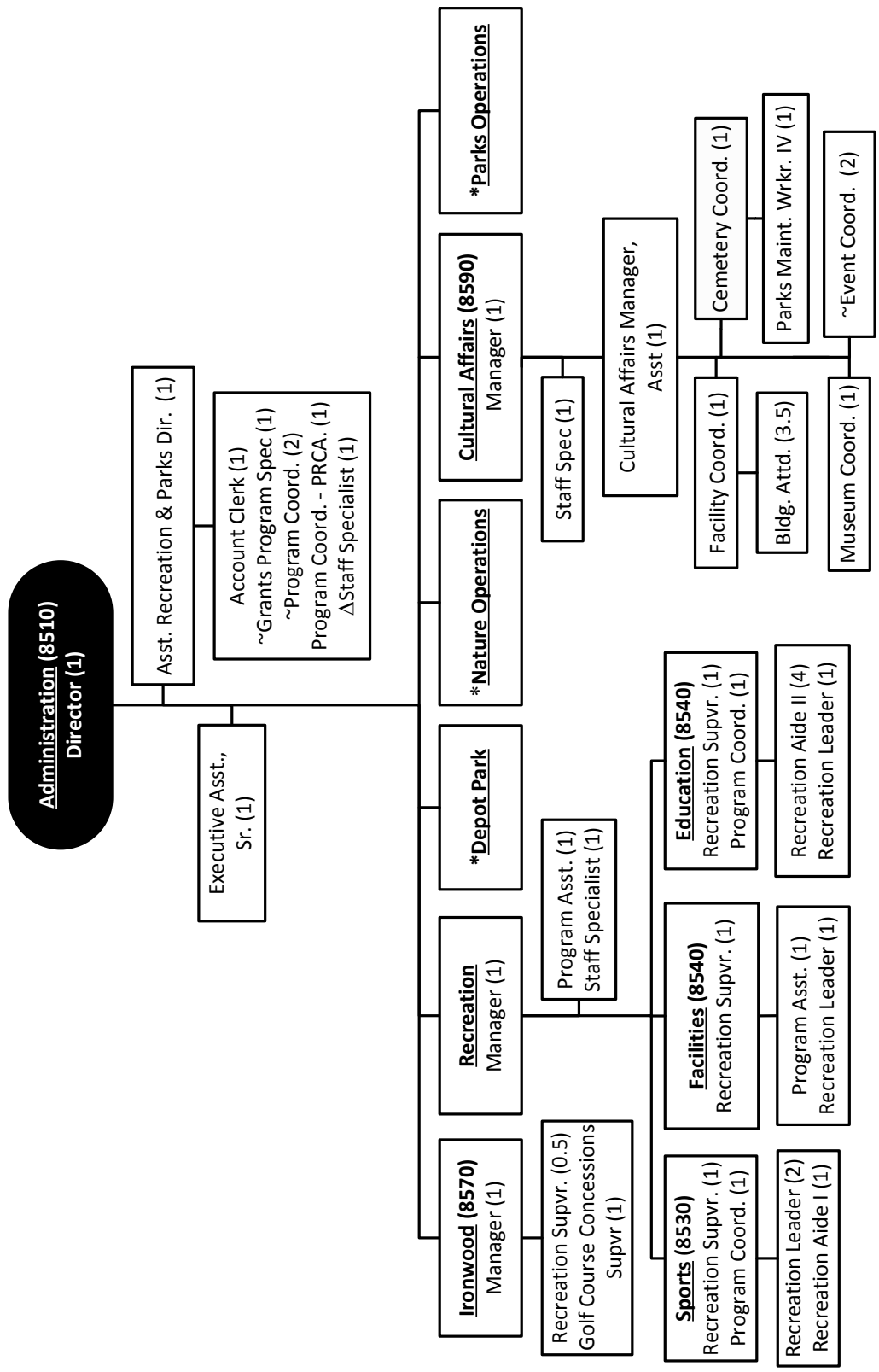
**Our Department monitors success with the following Performance Indicators:**

City Commission Strategic Goal	Department Goal/Objective	Performance Measure	FY17 Target
Community Model	Cultivate formal partnerships and sponsorships to maximize City programs and resources and provide quality services for all citizens.	Grant funding & sponsorship received in partnership with Gainesville Arts & Parks Foundation	\$20,000
		Partnerships and sponsorships with local and regional entities whose missions encompass PRCA services	\$45,000
	Increase the number of volunteer hours.	Number of volunteer hours	30,600
		Value of volunteer hours	\$665,671
Greater Equity	Provide affordable golfing programs at Ironwood Golf Course	Number of rounds played	27,721
	Provide access to PRCA programs, events and services	Number of people served	1,190,198
		Number of park & ball field reservations	2,535
		Number of nature park trail users	298,439
		Number of rentals at all PRCA facilities	4,933
Community Model	Identify and pursue additional funding sources for PRCA programs	Dollar amount of grant funding awarded	\$100,000
	Efficiently provide golf course programs at Ironwood	Average cost per round	\$26.02
	Revenues collected to offset a portion of costs associated with PRCA's programs and services	Revenue collected from all program fees, facility rentals, rounds of golf, special events, cemetery plots sold	2,132,961
	Monitor and increase operational efficiencies	Total per capita cost for PRCA services (001, 107, 123 and 415 funds, divided by total population)	\$74.50
Strong Economy	Expand social media visibility to promote tourism in Gainesville and Alachua County	Social media hits (not including web pages)	4,595,125
Better Future	Acquiring and restoring environmentally significant lands that improve Gainesville's water and air quality	Number of acres maintained	3,500
	Effectively maintain the City's parks, recreational and cultural facilities, and natural resources.	Maintenance cost per acre	\$190.00
	Protecting and enhancing the urban forest	Total number of trees planted	918

\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY2020/FY2021 Financial Operating Plan.

# Parks, Recreation and Cultural Affairs

## FY 2018 ADOPTED ORGANIZATION CHART

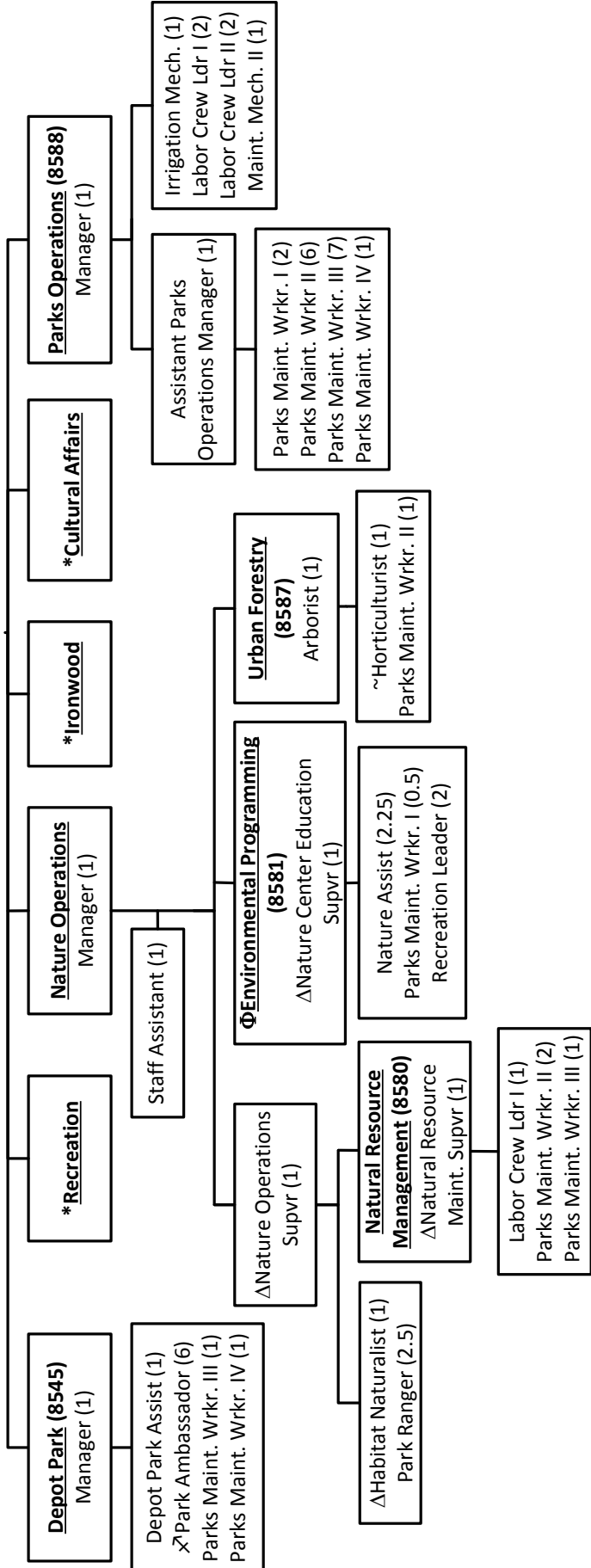


ΔChange made during FY2017  
 ~Event Coordinator (1.0FTE) funded from Cultural Affairs Fund  
 ~Program Coordinator (1.0FTE) and Grants Program Spec (0.25FTE) funded from PRCA's approved Master Plan Surcharge.  
 \* Additional Details shown on next page

Total FTEs – 96.25

# Parks, Recreation and Cultural Affairs

## FY 2018 ADOPTED ORGANIZATION CHART



Δ Change made during FY2017  
 Φ Title Change  
 ✕ Title Pending Class & Compensation/Charter Officer action/approval  
 ~ Horticulturist (0.5FTE) funded from Tree Mitigation Fund  
 \* Additional Details shown on previous page

Department Position Summary  
Parks, Recreation & Cultural Affairs

Title					% Change		% Change	
	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19	
Account Clerk	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Arborist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Assistant Cultural Affairs Mgr	-	1.0	1.0	1.0	0.0%	1.0	0.0%	
Assistant Manager Park Ops	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Cemetery Coordinator	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Cultural Building Attendant	3.5	3.5	3.5	3.5	0.0%	3.5	0.0%	
Cultural Affairs Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Depot Park Assistant	-	1.0	1.0	1.0	0.0%	1.0	0.0%	
Depot Park Manager	-	1.0	1.0	1.0	0.0%	1.0	0.0%	
Events Coordinator	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%	
Executive Assistant, Sr.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Facilities Coordinator	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Golf Course Attendant	0.5	-	-	-	n/a	-	n/a	
Golf Course Concessions Supvr	-	1.0	1.0	1.0	0.0%	1.0	0.0%	
Golf Course Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Grants Program Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Habitat Naturalist	2.0	2.0	2.0	1.0	-50.0%	1.0	0.0%	
Horticulturist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Irrigation Mechanic	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Labor Crew Leader I	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%	
Labor Crew Leader II	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%	
ΔMarketing Technician	3.0	2.0	2.0	-	-100.0%	-	n/a	
Museum Coord	-	-	1.0	1.0	0.0%	1.0	0.0%	
ΔNatural Resource Maint. Supvr	-	-	-	1.0	n/a	1.0	0.0%	
Nature Assistant	2.25	2.25	2.25	2.25	0.0%	2.25	0.0%	
ΔNature Ops Education Supvr.	-	-	-	1.0	n/a	1.0	0.0%	
Nature Operations Mgr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
ΔNature Ops Supvr.	-	-	-	1.0	n/a	1.0	0.0%	
×Park Ambassador - DP	-	-	-	6.0	n/a	6.0	0.0%	
Parks Maint Mechanic II	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Parks Maint Worker I	2.5	3.5	2.5	2.5	0.0%	2.5	0.0%	
Parks Maint Worker II	6.0	5.0	6.0	9.0	50.0%	9.0	0.0%	
Parks Maint Worker III	8.0	8.0	8.0	8.0	0.0%	8.0	0.0%	
Parks Maint Worker III - DP	-	1.0	1.0	1.0	0.0%	1.0	0.0%	
Parks Maint Worker IV	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%	
Parks Maint Worker IV - DP	-	1.0	1.0	1.0	0.0%	1.0	0.0%	
Parks Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Parks Ranger	2.5	2.5	2.5	2.5	0.0%	2.5	0.0%	
Parks, Rec & CA Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Parks, Rec & CA Dir, Assist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Program Assistant	1.0	1.0	2.0	2.0	0.0%	2.0	0.0%	
ΔProgram Coordinator	7.0	6.0	6.0	4.0	-33.3%	4.0	0.0%	
Program Coordinator-PRCA	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Recreation Aide I	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Recreation Aide II	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%	
Recreation Leader	5.0	5.0	6.0	6.0	0.0%	6.0	0.0%	
Recreation Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Recreation Supvr	4.0	3.5	3.5	3.5	0.0%	3.5	0.0%	
ΔStaff Assistant	2.0	2.0	2.0	1.0	-50.0%	1.0	0.0%	
ΔStaff Specialist	2.0	1.0	2.0	3.0	50.0%	3.0	0.0%	
<b>Total FTEs by Title</b>	<b>83.25</b>	<b>85.25</b>	<b>89.25</b>	<b>96.25</b>	<b>7.8%</b>	<b>96.25</b>	<b>0.0%</b>	

Note:

ΔChange made during FY2017

×Title Pending Class & Compensation/Charter Officer action/approval

**Department Budget Summary**  
**Parks, Recreation & Cultural Affairs (PRCA)**

**Revenue and Expenditure Highlights:**

The Parks, Recreation & Cultural Affairs Department's revenue sources are received from golf course fees (49%), aquatic, athletic and recreation fees (24%) and the remainder from miscellaneous sources. Expenditures for this department are personnel costs (52%), operating costs (41%) with the remaining expenses going towards capital projects or other miscellaneous expenses.

		<b>FY2016</b>	<b>FY2016</b>	<b>FY2017</b>	<b>FY2018</b>	<b>% Change</b>	<b>FY2019</b>	<b>% Change</b>
		<b>Adopted</b>	<b>Actual</b>	<b>Adopted</b>	<b>Adopted</b>	<b>FY17 to</b>	<b>Plan</b>	<b>FY18 to</b>
						<b>FY18</b>		<b>FY19</b>
<b>Revenues by Fund:</b>								
General Fund	001	859,210	825,422	747,752	762,148	1.9%	769,745	1.0%
Cultural Affairs Prjs	107	502,740	474,400	508,834	511,022	0.4%	511,022	0.0%
Misc. Grant Fund	115	-	204,945	-	-	n/a	-	n/a
Misc. Special Revenue	123	5,000	306,317	5,000	-	-100.0%	-	n/a
Emergency Disaster Contingency	129	-	1,907	-	-	n/a	-	n/a
Tourist Product Dev Gt	130s	-	651,450	-	-	n/a	-	n/a
Tree Mitigation	140	-	(280,374)	-	-	n/a	-	n/a
General Capital Prjs	302	217,446	217,446	217,446	40,000	-81.6%	40,000	0.0%
Wild Spaces Pub Places	345	-	9,368	-	-	n/a	-	n/a
Wild Spaces Pub Pl-Ld	346	-	7,835	-	-	n/a	-	n/a
Senior Recreation Ctr	347	-	2,620	-	-	n/a	-	n/a
Ironwood Golf Course	415	1,680,454	1,013,599	1,193,765	1,558,736	30.6%	1,563,330	0.3%
Ironwood Renovation	417	94,968	95,380	95,065	95,065	0.0%	95,065	0.0%
Ironwood Surcharge	418	202,527	154,186	90,519	160,186	77.0%	163,820	2.3%
Art in Public Places	619	-	8,405	-	-	n/a	-	n/a
<b>Total Revenues by Fund</b>		<b>3,562,345</b>	<b>3,692,907</b>	<b>2,858,381</b>	<b>3,127,157</b>	<b>9.4%</b>	<b>3,142,982</b>	<b>0.5%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	7,617,463	7,896,189	8,401,308	9,360,853	11.4%	9,669,259	3.3%
Urban Dev Action Grt	103	-	1,142,443	-	-	n/a	-	n/a
Cultural Affairs Prjs	107	519,246	485,431	482,238	478,932	-0.7%	481,679	0.6%
Misc. Grant Fund	115	-	201,818	-	-	n/a	-	n/a
Misc. Special Revenue	123	5,000	190,058	80,291	79,830	-0.6%	82,506	3.4%
Tourist Product Dev Grant	124	-	32,245	-	-	n/a	-	n/a
Emergency Disaster Contingency	129	-	1,907	-	-	n/a	-	n/a
Tourist Product Dev Gt	130s	81,597	793,335	96,165	-	-100.0%	-	n/a
Tree Mitigation	140	-	68,139	28,677	54,399	89.7%	55,620	2.2%
General Capital Projects	302	217,446	19,295	217,446	40,000	-81.6%	40,000	0.0%
Greenspace Acquisition	306	-	279,767	-	-	n/a	-	n/a
FFGFC 02 Capital Prjs	328	-	2,848	65,000	-	-100.0%	-	n/a
CIRB of 2005 Capital Prj	335	-	499,069	-	-	n/a	-	n/a
WSPP Capital Prjs	345	-	180,499	-	-	n/a	-	n/a
WSPP Land Acquisition	346	-	28,540	-	-	n/a	-	n/a
Senior Recreation Ctr	347	-	5,822	-	-	n/a	-	n/a
Revenue Note 2011A	349	-	27,523	-	-	n/a	-	n/a
Facilities Maintenance	351	310,000	202,876	317,500	50,000	-84.3%	50,000	0.0%
Equipment Replacement	352	49,000	38,147	109,000	49,000	-55.0%	49,000	0.0%
FY15 Bond Funding	354	-	3,143,494	54,650	-	-100.0%	-	n/a
FY2019 Proposed Bond	360	-	-	-	-	n/a	50,000	n/a
Ironwood Golf Course	415	1,378,126	1,287,462	1,411,138	1,382,737	-2.0%	1,449,945	4.9%
Ironwood Renovation	417	41,775	55,633	39,221	37,545	-4.3%	35,753	-4.8%
Ironwood Capital Sur	418	129,968	254,004	140,615	95,065	-32.4%	95,065	0.0%
Fleet Replacement Fund	501	204,515	168,404	244,213	289,500	18.5%	347,500	20.0%
Art in Public Places	619	-	21,858	-	-	n/a	-	n/a
<b>Total Expenditures by Fund</b>		<b>10,554,136</b>	<b>17,026,806</b>	<b>11,687,462</b>	<b>11,917,862</b>	<b>2.0%</b>	<b>12,406,327</b>	<b>4.1%</b>



Department Budget Summary  
Parks, Recreation & Cultural Affairs (PRCA)

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>(continued)</b>							
<b>Expenditures by Object</b>							
Salaries & Wages	3,767,519	4,049,358	4,275,231	4,533,183	6.0%	4,607,597	1.6%
Fringe Benefits	1,424,375	1,289,598	1,594,101	1,728,512	8.4%	1,851,305	7.1%
Operating	4,234,943	6,862,632	4,582,202	4,967,861	8.4%	5,180,716	4.3%
Capital Outlay	892,961	4,465,041	1,003,359	457,000	-54.5%	536,500	17.4%
Debt Service	41,775	43,486	39,221	37,545	-4.3%	35,753	-4.8%
Non-Operating	192,563	316,690	193,348	193,761	0.2%	194,456	0.4%
<b>Total Expenditures by Object</b>	<b>10,554,136</b>	<b>17,026,806</b>	<b>11,687,462</b>	<b>11,917,862</b>	<b>2.0%</b>	<b>12,406,327</b>	<b>4.1%</b>
<b>Expenditures by Unit</b>							
Hoggetown Medieval Faire	308,775	321,245	308,775	308,775	0.0%	308,775	0.0%
Tench Building	2,000	386	2,000	2,000	0.0%	2,000	0.0%
Downtown Plaza Events	6,000	-	6,000	6,000	0.0%	6,000	0.0%
Downtown Festival & Art	87,436	81,632	87,435	87,435	0.0%	87,435	0.0%
Juried Exhibition	4,000	-	4,000	4,000	0.0%	4,000	0.0%
Jazz Fest	-	3,104	-	-	n/a	-	n/a
PRCA Administration	972,300	1,023,721	862,393	857,266	-0.6%	860,837	0.4%
Aquatics	770,844	837,684	932,207	1,131,236	21.4%	1,142,093	1.0%
Athletics	430,524	390,411	451,908	494,978	9.5%	535,190	8.1%
Centers	1,375,636	1,481,730	1,407,877	1,535,237	9.0%	1,510,920	-1.6%
Deopt Park	-	134,892	46,540	497,028	968.0%	482,742	-2.9%
Forest Park Operations	-	-	-	143,741	n/a	116,630	-18.9%
Summer Camp Prgs	190,251	175,421	195,258	217,925	11.6%	217,880	0.0%
Cemetery Operations	180,983	197,648	188,035	190,142	1.1%	227,387	19.6%
Golf Course Operations	1,378,126	1,441,317	1,381,138	1,515,347	9.7%	1,527,531	0.8%
Nature Operations	368,318	284,662	521,145	377,610	-27.5%	426,162	12.9%
Environmental Programs	248,708	312,922	305,943	282,225	-7.8%	289,435	2.6%
Natural Resource Mgmt	383,257	417,331	414,382	468,489	13.1%	484,784	3.5%
Nature Centers Commission	-	(105)	-	-	n/a	-	n/a
Urban Forestry	225,369	163,046	194,193	191,004	-1.6%	170,881	-10.5%
Park Maintenance	1,644,928	1,703,455	1,971,920	2,080,430	5.5%	2,163,203	4.0%
Sweetwater Wetland Park	152,000	154,388	126,844	136,732	7.8%	140,077	2.4%
Cultural Operations	660,384	555,246	764,933	787,521	3.0%	1,046,484	32.9%
Plaza Events	42,103	38,942	42,103	42,103	0.0%	42,103	0.0%
Misc. Special Events/Support	65,957	53,189	65,957	65,957	0.0%	65,957	0.0%
Visual Arts & Interpret Prg	13,989	19,484	13,989	13,989	0.0%	13,989	0.0%
Cultural Outside Agencies	142,500	140,386	142,500	142,500	0.0%	142,500	0.0%
Wilhelmina Johnson Center	44,962	45,000	49,962	44,962	-10.0%	44,962	0.0%
US Layton Army Reserve	20,000	13,954	21,460	20,000	-6.8%	20,000	0.0%
Wild Spaces Public Places Prj	-	180,499	-	-	n/a	-	n/a
WSPP Land Acquisition	-	28,540	-	-	n/a	-	n/a
Capital Improvement Plan Prj	581,446	4,977,223	793,596	139,000	-82.5%	189,000	36.0%
Misc. Special Programs	-	286	5,000	-	-100.0%	-	n/a
Ironwood Capital Prjs	171,743	312,484	179,836	-	-100.0%	-	n/a
Tourist Product Development	81,597	876,794	96,165	-	-100.0%	-	n/a
Emergency Mgmt	-	1,907	-	-	n/a	-	n/a
Greenspace Acquisition	-	225,424	-	-	n/a	-	n/a
Tree Mitigation	-	68,139	28,677	54,399	89.7%	54,864	0.9%
Arts in Public Places Prjs	-	21,858	-	-	n/a	-	n/a
Grant Projects	-	267,800	-	-	n/a	-	n/a
PRCA Master Plan	-	74,761	75,291	79,830	6.0%	82,506	3.4%
<b>Total Expenditures by Unit</b>	<b>10,554,136</b>	<b>17,026,806</b>	<b>11,687,462</b>	<b>11,917,862</b>	<b>2.0%</b>	<b>12,406,327</b>	<b>4.1%</b>

# POLICE

## Program and Services Chart



### DESCRIPTION:

The mission of the Gainesville Police Department (GPD) is to foster order, safety and freedom together as a community. The vision of the Police Department is for Gainesville to be a safe and healthy community. GPD is committed to prevention, education, procedural justice and to deflecting minor offences to services or programs other than the criminal justice system.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

The Gainesville Police Department has reconfigured the geographic areas of responsibility for each of its two districts and Bureaus that support the patrol services. As a result, extra line supervision has been added to better supervise staff and quality of life issues in their assigned areas. Several positions are transitioning from sworn to civilian positions and staffing shortfalls are necessitating an increase in non-sworn positions.

# POLICE DEPARTMENT

**Department Mission:** Together as a community we foster order, safety and freedom.

*City Commission Strategic Goal*

*Our Department contributes to these goals in the following ways:*

**Community Model**

Provide around-the-clock, high-visibility police service and, when appropriate, anticipate potential criminal activity gleaned from crime analysis information and initiate directed-patrol response.

Examine operations and staffing levels for efficiencies to accommodate annexations and population growth. Communicate crime prevention and public safety issues with public.

**Strong Economy**

Ensure that areas targeted for economic development and redevelopment are safe and crime free.

**Better Future**

Provide safe places and scenarios for residents. Create a positive work environment for officers to develop. Manage and administer the Reichert House.

Provide recommendations regarding potential hazards and quality of life issues to the public such as transportation safety, street lights, signs, and other environmental problems. Coordinate with Public Works on vehicular, pedestrian, and bicycle transportation issues.

Conduct outreach programs and strengthen and establish ties with members of diverse groups.

**Greater Equity**

Organize neighborhood crime watch groups and attend crime watch meetings to gather the needs and concerns of residents. Assign officers geographically by neighborhood to improve community response and relations. Provide responsive and accountable protection for neighborhoods.

***Our Department strives to achieve the following Operational Goals:***

- Create and maintain an ongoing communication with the citizens of this community to address their concerns, and to provide resources for the reduction of neighborhood crime.
- Increase accountability to the citizens and their elected representatives by closer integration of the planning and budgeting process with community input.
- Maintain a closely knit but flexible operational style that can respond to emergencies and unexpected issues.
- Proactively prevent and suppress crime to enrich the quality of life in all our communities.
- Improve GPD Community Policing effectiveness by building relationships with citizens, neighborhoods, and businesses.
- Coordinate emergency management for the City of Gainesville
- Provide a workplace that enables all members to take pride in the organization and excel.

***Our Department strives to achieve the following Operational Goals:***

***Office of the Chief-Administration***

Coordinate all media-related issues, coordinating both the television show and the radio show, producing the Department's Annual Report.

Utilize crime prevention and education programs to enhance and expand community/ police relations and to reduce the incidents of crime in our communities.

Through structured training and guidance from the Police Explorer advisor (a sworn police officer), develop and reward future leaders in our community.

Conduct outreach programs, along with strengthening and establishing ties with members of diverse groups.

***Professional Standards Branch***

Investigates allegations of department personnel misconduct or substandard performance through the Internal Affairs process.

Decrease external citizen complaints through education, proper communication, and community presentations.

Complete through investigations so that no dispositions are overturned at either a grievance or an arbitration hearing.

Ensure that each complainant is contacted and updated on the status of the investigation every 30 days. Verify with case tracking.

Reduce department member involved traffic crashes through education, training, and corrective measures

***Investigations Bureau***

Establish a robust Early Warning System that will incorporate statistical information related to use of force, safe vehicle operations, discretionary arrests and will ensure rapid follow up by line level supervisors.

Continue the multi-dimensional approach to addressing narcotics enforcement and interdiction.

Continue to follow up on felony cases to apprehend subjects who were not arrested at time of incident, recover stolen property, apprehend suspected criminals, and present prosecutable cases to the State Attorney.

Facilitate initial crisis intervention services and follow-up services through the continued partnership with Alachua County Victim Advocate assigned to the Gainesville Police Department.

Continue use of the Internet Crimes against Children Unit (ICAC) to address the growth in the use of computers and the Internet as an aid to commit crimes against children.

Continue to follow up on all sexual violence and crimes against children cases to scrutinize all collected evidence to ensure proper processing.

Partner with other community agencies that are dedicated to combating domestic violence to create a multi-agency approach in order to improve safety for all citizens.

***Districts 1 & 2, Patrol Support  
Bureau***

Reduce vehicle crashes by 5% through education, prevention, and enforcement efforts

Provide around-the-clock, high-visibility police service and, when appropriate, anticipate potential criminal activity gleaned from crime analysis information and initiate directed-patrol response.

Citizens and police officers mutually identify problems in the community and work together to create viable solutions.

Build on community policing efforts and relationships with citizens, neighborhoods, and businesses.

Reduce all reported burglaries by deploying operational resources to hotspots and/or high crime areas.

Increase the number of Police Service Technicians (PSTs) to conduct traffic accident investigations, traffic control, after-the-fact criminal investigations, crime scene processing and issuance of parking citations.

Reduce the number of under aged drinking through education, prevention, and enforcement.

Assist Department and community members with forming collaborative partnerships as the basis for dealing with crime and quality of life issues.

***Logistical Support Branch***

Formulate, monitor and analyze all financial accounts assigned to the Department.

Development and implementation of the Department's annual operating budget; and the processing of all department travel.

Manage the personnel function for sworn and civilian employees of the Department. Conducts background investigations on all candidates for all Department positions and processes changes in employment status of members, such as new hires, terminations, transfers, promotions, demotions, and salary increases.

Manage the City's Drug Free Workplace policy by assuring that selected employees comply with the order to complete the testing.

Provide Departmental in-service instruction, training, and qualification for sworn and non-sworn members in all areas of the law enforcement field, and ensure members maintain training levels to comply with state certification guidelines.

Manage and maintain the accreditation and recognition processes, as well as staff inspections, audits and Department Manual revision functions.

Process all police records and forms, and report accurate data to the State of Florida Department of Law Enforcement.

Increase Departmental efficiency through the expansion and improvement of GPD facilities.

Manage all aspects of evidence and property held by the Gainesville Police Department including the storage, maintenance, retrieval, court presentation, return to owner, destruction and/or disposal.

Continue the use of Tactical Briefings to focus on crime statistics, information sharing, "hot spot" identification, collaboration and directing resources toward problem resolution.

Provide Operations and Investigative Bureau with pertinent and sufficient data in a timely manner in order to deploy appropriate resources and personnel for crime prevention.

Continue partnerships with Alachua County Schools and Santa Fe College.

<i>Our Department monitors success with the following Performance Indicators:</i>						
City Commission Strategic Goal	Department Goal/Objective	Performance Measure	FY17 Target	FY17 Actual	FY18 Target	FY19 Target
Community Model; Better Future	Conduct outreach programs and strengthen and establish ties with members of diverse groups.	Number of presentations to general public on issues of interest to all citizens, i.e., ID theft, sexual offenders, security	25	99	---	---
		Number of programs held and requested by citizens through neighborhood/business meetings	15	72	---	---
		To hold 12 Community / Youth Dialogues for the year	---	12	100%	100%
		To host 18 at-risk youth each year in GPD Summer Programs	---	18	100%	100%
		Overall reduction of youth arrested from year to year to reduce DMC and RED.	---	-1.30%	-1.50%	-1.50%
	Provide around-the-clock, high-visibility police service and, when appropriate, anticipate potential criminal activity gleaned from crime analysis information and initiate directed-patrol response.	Number of Part 1 crimes	---	5,190	---	---
		Reduce the number of Traffic Homicide Incidents compared to the five year city average of 10.	---	60.00%	-2.00%	-2.00%
		Reduction (in percentage) of all vehicle crashes year to year. (2017=6093 incidents)	---	-0.93%	-2.00%	-2.00%
		Percentage change in Part 1 crimes (YR to YR)	-5.00%	-1.63%	---	---
		Part 1 crimes per 100,000 population	---	4,334	---	---
	Continue to follow up on felony cases to apprehend subjects who were not arrested at time of incident, recover stolen property, apprehend suspected criminals, and present prosecutable cases to the State Attorney.	Number of cases assigned	5,000	1,476	---	---
		Number of warrants issued	95	40	---	---
		To have an arrest clearance rate for Homicide above the National Average of 59.4%	---	---	80.00%	80.00%
		Number of cases cleared	2,250	863	---	---
		Percent of cases cleared	40.00%	58.00%	---	---
		Number of cases cleared by arrests/sworn complaints	400	400	---	---
		Percent of cases cleared by arrests/sworn complaints	30.00%	46.00%	---	---
		To have an arrest clearance rate for Burglary above the national average of 13.1%	---	---	20.00%	20.00%
	Continue the multi-dimensional approach to addressing narcotics enforcement and interdiction.	Number of narcotic cases initiated	500	551	---	---
		Number of persons charged as a result of initiated cases	395	160	---	---

<i>Our Department monitors success with the following Performance Indicators:</i>						
City Commission Strategic Goal	Department Goal/Objective	Performance Measure	FY17 Target	FY17 Actual	FY18 Target	FY19 Target
Community Model; Better Future; Greater Equity	Manage the personnel function for sworn and civilian employees of the Department. Conducts background investigations on all candidates for all Department positions and processes changes in employment status of members, such as new hires, terminations, transfers, promotions, demotions, and salary increases.	Percentage of civilian vacancies	2.00%	18.00%	--	--
		Percentage of sworn vacancies	2.00%	5.00%	--	--
	Provide the highest levels of service to the Gainesville community by ensuring compliance to department policies and procedures.	Reduction year to year of Citizen Complaints (68 in FY 17).	--	0.00%	-2.00%	-2.00%
		Increased community outreach session by Internal Affairs.	--	2.00%	10.00%	10.00%
	Provide Departmental in-service instruction, training, and qualification for sworn and non-sworn members in all areas of the law enforcement field, and ensure members maintain training levels to comply with state certification guidelines.	Number of in-service training hours provided per sworn personnel	40	160	--	--
		Percentage of sworn personnel attending specialized & advanced training	25.00%	35.00%	--	--
		Percentage of officers in compliance with State Certifications	--	--	90.00%	95.00%
		Percentage of non-sworn members attending Ethics training.	--	--	90.00%	95.00%
		Percentage of sworn department members in compliance with ethics training.	--	--	90.00%	95.00%
	Continue the efforts of the Reichert House and its programs for at-risk males.	Number of participants enrolled in Reichert House	125	120	--	--
		Maximum Enrollment 100		100	100	100
		Graduation rate for Reichert House participants	100.00%	--	--	--
		High School Graduation rate for Reichert House participants (Alachua County Graduation Rate 74.3%)	--	100.00%	100.00%	100.00%
	Through structured training and guidance from the Police Explorer advisor (a sworn police officer), develop and reward future leaders in our community.	Number of participants in Explorer program	30	26	--	--
		Number of hours of service provided by program participants	3,800	4,505	--	--

# Police

## FY 2018 ADOPTED ORGANIZATION CHART

**Administration (8110)**  
Police Chief (1)

**Public Information Office**  
Officer (1)

Executive Assistant to (1)

**Office of Legal Services (8112)**  
λAsst. City Attorney, Sr. (1)  
Staff Spec (1)

Assistant Police Chief (1)

Staff Spec (1)

**\*District Command**  
Districts 1 & 2

**Investigations Bureau**  
Captain (1)

**\*Logistical Support**

**Patrol Support Bureau**  
Captain (1)

**Professional Standards (8115)**  
Police Chief Inspector (1)

Staff Spec (1)

**Criminal Investigations Division (8114)**  
Lieutenant (1)

**Financial & Street Crimes Division (8114)**  
Lieutenant (1)

**Special Investigations Division (8121)**  
Lieutenant (1)  
Staff Spec. (1)

**Traffic Unit**  
Officer (8)  
Sergeant (1)

**Deputy Commander (8150)**  
Lieutenant (1)

**Forensic Crime Unit (8130)**  
Forensic Crime Tech. (1)  
Latent Fingerprint Exam. (2)  
Photographic Lab Tech. (1)  
Officer (4)  
Sergeant (1)

**Sex Crimes/Crimes Against Adults**  
Officer (4)  
Sergeant (1)

**Robbery/Homicide Unit**  
Officer (5)  
Sergeant (1)

**US Marshal Liaison**  
Officer (1)

**Sex Crimes/Crimes Against Children**  
Corporal (1)  
Officer (3)  
Sergeant (1)

**I.A.C. Unit**  
⊙Officer (3)

**Domestic Violence Unit**  
Officer (2)

**FBI Liaison**  
Officer (1)

**Street Level Crime Unit**  
Officer (1)  
Sergeant (1)

**Property Crimes Unit**  
Corporal (2)  
Officer (7)  
Sergeant (1)

**Financial Crimes Unit**  
Officer (4)  
Sergeant (1)

**H.I.D.T.A.**  
Officer (2)  
Sergeant (1)

**Drug Task Force**  
Corporal (2)  
Officer (4)  
PST II (1)  
Sergeant (1)

**Interdiction Unit**  
Officer (2)

**DEA**  
Officer (3)

**Police Service Technician**  
PST III (1)  
PST II (5)  
PST I (7)

**School Crossing Guard**  
Crossing Guard (15)

**Aviation Unit**  
Officer (1)  
Police Helicopter Pilot (1)

**K-9 Unit**  
Corporal (1)  
Officer (7)  
Sergeant (1)

**Special Events (8161)**  
Spec Events/Assign Coord (1)

**Crime Analysis (8110)**  
Crime Analyst (3)

**Internal Affairs Division (8115)**  
Lieutenant (1)  
Sergeant (2)

**Training & Education Division (8153)**  
Corporal (1)  
Lieutenant (1)  
Officer (3)  
Sergeant (1)

Staff Spec (1)

**Accreditation (8110)**  
Corporal (1)

**Planning & Research (8110)**  
GPD Planner (1)

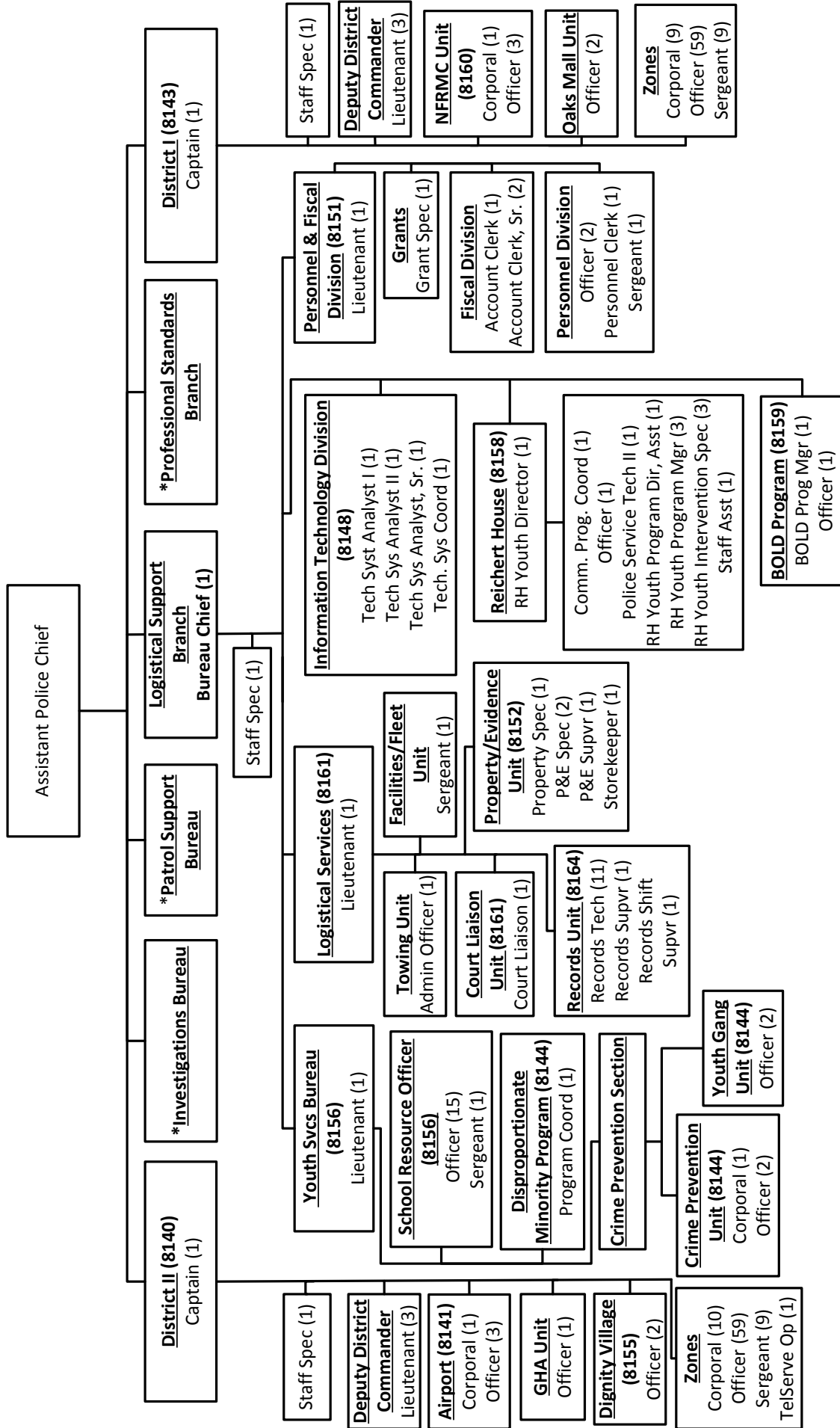
**Sworn Officers:**

Assistant Police Chief	1.0
Police Captain	4.0
Police Chief	1.0
Police Chief Inspector	1.0
Police Lieutenant	15.0
Police Sergeant	35.0
Police Corporal	30.0
Police Officer	220.0
<b>Total FTE</b>	<b>307.0</b>

\* Additional Details show on next page.  
 ⊙ Grant funded position(s)  
 λ This position reports to the City Attorney and is not included in the department's total.

# Police

## FY 2018 ADOPTED ORGANIZATION CHART



\*Additional Details shown on previous page.



Department Position Summary

Police Department

Title	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
Account Clerk	-	-	1.0	1.0	0.0%	1.0	0.0%
Account Clerk, Sr.	1.0	1.0	2.0	2.0	0.0%	2.0	0.0%
Assistant Police Chief	-	-	1.0	1.0	0.0%	1.0	0.0%
BOLD Prog Manager	-	-	1.0	1.0	0.0%	1.0	0.0%
BOLD Youth Prog Interven Spec	1.5	1.5	-	-	n/a	-	n/a
Bureau Chief, Admin. Svcs.	-	-	1.0	1.0	0.0%	1.0	0.0%
Community Program Coord.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Court Liaison Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Executive Assist to	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Forensic Crime Technician	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Grants Program Specialist	-	-	1.0	1.0	0.0%	1.0	0.0%
Latent Fingerprint Examiner	2.0	2.0	-	-	n/a	-	n/a
Latent Print Examiner	-	-	2.0	2.0	0.0%	2.0	0.0%
Photographic Lab Technician	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Planner, GPD	-	-	1.0	1.0	0.0%	1.0	0.0%
ΔPolice Captain	3.0	3.0	2.0	4.0	100.0%	4.0	0.0%
Police Chief	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Police Chief Inspector	-	-	1.0	1.0	0.0%	1.0	0.0%
Police Corporal	30.0	30.0	30.0	30.0	0.0%	30.0	0.0%
Police Crime Analyst	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
ΔPolice District Commander	-	-	2.0	-	-100.0%	-	n/a
Police Lieutenant	15.0	15.0	15.0	15.0	0.0%	15.0	0.0%
Police Major	1.0	1.0	-	-	n/a	-	n/a
Police Officer	220.0	220.0	218.0	218.0	0.0%	218.0	0.0%
Police Officer - Administrative	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Police Officer - Helicopter Pilot	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Police Personnel Clerk	4.0	4.0	1.0	1.0	0.0%	1.0	0.0%
Police Prop/Evidence Spec	1.0	1.0	2.0	2.0	0.0%	2.0	0.0%
Police Prop/Evident Spvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Police Property Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦPolice Records Coord	1.0	1.0	-	-	n/a	-	n/a
ΦPolice Records Supvr	-	-	1.0	1.0	0.0%	1.0	0.0%
ΦPolice Records Shift Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Police Records Technician	11.0	11.0	11.0	11.0	0.0%	11.0	0.0%
Police Sergeant	35.0	35.0	35.0	35.0	0.0%	35.0	0.0%
Police Service Technician	2.0	2.0	-	-	n/a	-	n/a
Police Service Technician I	5.0	5.0	7.0	7.0	0.0%	7.0	0.0%
Police Service Technician II	7.0	7.0	7.0	7.0	0.0%	7.0	0.0%
Police Service Technician III	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Program Assistant	2.0	2.0	-	-	n/a	-	n/a
Program Coord	-	-	1.0	1.0	0.0%	1.0	0.0%
Prog. Coord - Domestic Violence	1.0	1.0	-	-	n/a	-	n/a
RH Youth Prog Asst. Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
RH Youth Prog Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
RH Youth Prog Intrvent Spec	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
RH Youth Prog Manager	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%

Department Position Summary  
Police Department

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>(continued)</b>							
<b>Title</b>							
School Crossing Guards	15.0	15.0	15.0	15.0	0.0%	15.0	0.0%
Spec Events & Assgnments Coord.	-	-	1.0	1.0	0.0%	1.0	0.0%
Staff Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Staff Specialist	7.0	7.0	8.0	8.0	0.0%	8.0	0.0%
Storekeeper I	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Technical Systems Analyst I	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Technical Systems Analyst II	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Technical Systems Analyst Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Technical Systems Coord.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Tel Serv Operator	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>394.5</b>	<b>394.5</b>	<b>397.0</b>	<b>397.0</b>	<b>0.0%</b>	<b>397.0</b>	<b>0.0%</b>

Note:

ΔChange made during FY2017

Department Budget Summary  
Police Department

**Revenue and Expenditure Highlights:**

The Police Department collects a majority of their revenue through outside contracts with vendors including the University of Florida, Alachua County School Board (School Resource Officers), Gainesville Housing Authority, Santa Fe College (Training Resources), Gainesville Regional Airport (Security) and now North Florida Regional Medical Center. The majority of the expenditures for this department are attributable to personal services costs at 79% of the total budget.

		<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Revenues by Fund:</b>								
General Fund	001	2,163,228	1,915,362	2,090,684	2,047,877	-2.0%	2,091,799	2.1%
State Law Forfeiture	108	-	55,172	-	-	n/a	-	n/a
Federal Law Forfeiture	109	-	131,062	-	-	n/a	-	n/a
Billable Overtime	110	658,632	629,757	658,632	658,632	0.0%	658,632	0.0%
ARRA Grant Fund	112	-	-	-	-	n/a	-	n/a
Misc. Grant Fund	115	-	1,075,841	-	-	n/a	-	n/a
Misc. Special Revenue	123	50,000	216,128	50,000	50,000	0.0%	50,000	0.0%
General Capital Prjts Fund	302	-	26,808	-	358,554	n/a	177,446	-50.5%
School Crossing Guard	617	25,000	43,813	40,000	40,000	0.0%	40,000	0.0%
<b>Total Revenues by Fund</b>		<b>2,896,860</b>	<b>4,093,942</b>	<b>2,839,316</b>	<b>3,155,063</b>	<b>11.1%</b>	<b>3,017,877</b>	<b>-4.3%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	33,418,023	33,219,206	34,776,306	34,541,204	-0.7%	36,067,557	4.4%
State Law Forfeiture	108	-	16,011	-	-	n/a	-	n/a
Federal Law Forfeiture	109	151,298	256,124	189,066	-	-100.0%	-	n/a
Billable Overtime	110	634,027	625,049	649,750	666,349	2.6%	668,188	0.3%
ARRA Grant Fund	112	-	-	-	-	n/a	-	n/a
Misc. Grant Fund	115	440,784	1,084,756	185,744	-	-100.0%	-	n/a
Misc. Special Revenue	123	50,000	227,119	50,000	50,000	0.0%	50,000	0.0%
General Capital Projects	302	-	11,308	-	368,077	n/a	177,446	-51.8%
FFGFC 2005-Capital Prjts	332	-	11,091	-	-	n/a	-	n/a
CIRB of 2005-Capital Prjts	335	-	3,200	-	-	n/a	-	n/a
Traffic Management System	343	-	1,017	-	-	n/a	-	n/a
CIRN of 2009-Capital Prjts	344	-	15,771	-	-	n/a	-	n/a
CIRB of 2010-Capital Prjts	348	-	83,363	-	-	n/a	-	n/a
CIRN of 2011A-Capital Prjts	349	-	3,413	-	-	n/a	-	n/a
Equip. Replacement Fund	352	575,000	454,212	575,000	575,000	0.0%	575,000	0.0%
CIRB of 2014-Capital Prjts	354	-	63,740	-	-	n/a	-	n/a
FY2019 Bond Funding	360	-	-	-	-	n/a	300,000	n/a
Fleet Replacement Fund	501	1,177,555	1,234,560	1,124,000	1,585,000	41.0%	1,643,900	3.7%
School Crossing Guard	617	43,472	43,472	79,306	50,000	-37.0%	50,000	0.0%
<b>Total Expenditures by Fund</b>		<b>36,490,159</b>	<b>37,353,412</b>	<b>37,629,172</b>	<b>37,835,630</b>	<b>0.5%</b>	<b>39,532,091</b>	<b>4.5%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		21,774,801	21,064,892	22,373,417	21,645,183	-3.3%	22,300,461	3.0%
Fringe Benefits		7,544,823	8,524,654	8,369,580	8,313,627	-0.7%	9,022,645	8.5%
Operating		5,232,440	5,715,502	5,096,969	5,298,743	4.0%	5,462,639	3.1%
Capital Outlay		1,793,230	1,894,733	1,709,900	2,528,077	47.8%	2,696,346	6.7%
Non-Operating		144,865	153,631	79,306	50,000	-37.0%	50,000	0.0%
<b>Total Expenditures by Object</b>		<b>36,490,159</b>	<b>37,353,412</b>	<b>37,629,172</b>	<b>37,835,630</b>	<b>0.5%</b>	<b>39,532,091</b>	<b>4.5%</b>

Department Budget Summary  
Police Department

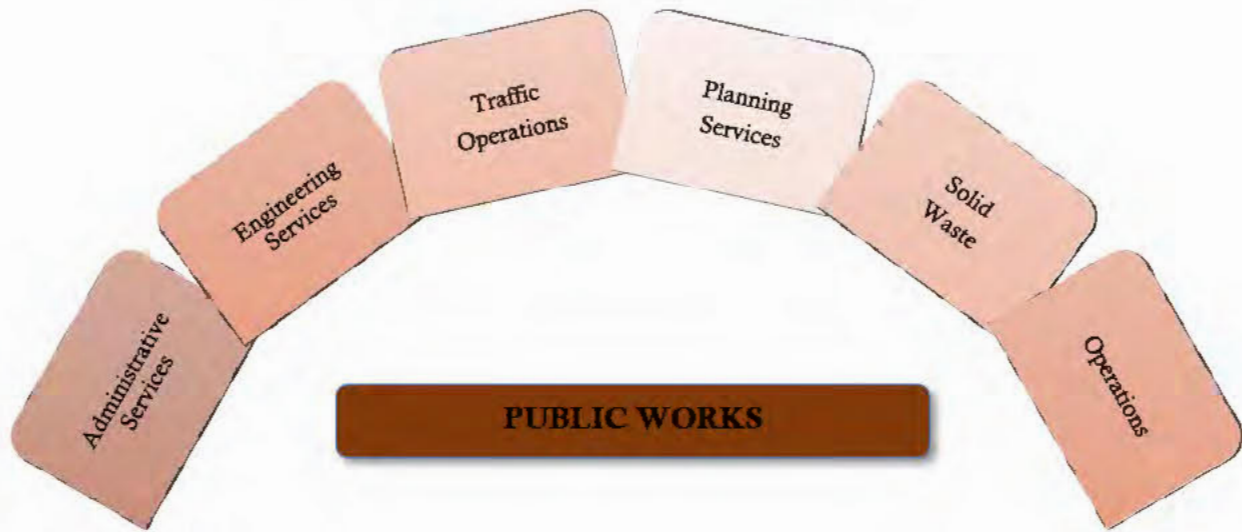
	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>(continued)</b>							
<b>Expenditures by Unit</b>							
Chief of Police	1,610,004	1,762,263	1,960,274	2,050,612	4.6%	2,135,104	4.1%
Legal Office	3,467	939	3,467	3,467	0.0%	3,467	0.0%
Investigations Bureau	2,052,729	1,956,895	2,442,831	1,613,865	-33.9%	1,682,185	4.2%
Internal Affairs	427,180	340,190	296,249	187,227	-36.8%	214,749	14.7%
Special Investigations	1,367,772	1,343,292	1,338,660	1,018,422	-23.9%	1,112,382	9.2%
Forensic Crime Lab	741,299	671,126	691,251	591,868	-14.4%	556,624	-6.0%
Domestic Violence Unit	-	144,721	84,324	81,977	-2.8%	85,295	4.0%
Billable Overtime - City Events	124,934	93,885	124,934	124,934	0.0%	124,934	0.0%
District 2	7,773,195	7,236,877	8,453,636	11,037,952	30.6%	11,854,362	7.4%
Airport Security	343,343	338,880	341,380	336,626	-1.4%	347,506	3.2%
Party Patrol	87,615	22,432	91,336	91,000	-0.4%	91,613	0.7%
District 1	6,176,145	6,596,378	6,007,939	5,275,988	-12.2%	5,359,048	1.6%
Community Resource	231,484	271,528	125,661	165,818	32.0%	219,441	32.3%
Information Systems	704,854	723,781	699,477	808,632	15.6%	819,205	1.3%
Billable Overtime	509,093	531,164	524,816	541,415	3.2%	543,254	0.3%
Specialty Units	4,451,685	4,937,105	4,639,309	4,188,119	-9.7%	4,269,360	1.9%
Personnel	732,869	458,831	415,601	422,292	1.6%	482,142	14.2%
Property Division	462,897	414,441	465,262	467,654	0.5%	483,433	3.4%
Training Unit	435,933	574,092	656,420	577,488	-12.0%	533,344	-7.6%
Dignity Village Unit	-	172,831	172,007	174,328	1.3%	181,169	3.9%
School Resource Officers	996,372	1,227,469	1,127,309	1,016,255	-9.9%	1,062,929	4.6%
A Quinn Jones Program	-	39,205	36,643	37,158	1.4%	38,379	3.3%
Reichert House Programming	731,813	533,084	813,862	806,618	-0.9%	744,998	-7.6%
BOLD Program	326,320	301,322	384,531	307,796	-20.0%	346,378	12.5%
NFRMC Unit	371,919	401,114	314,329	320,953	2.1%	334,840	4.3%
Support Unit	3,867,527	3,461,343	3,715,688	3,877,611	4.4%	4,064,549	4.8%
Records	742,628	567,101	702,166	716,478	2.0%	738,955	3.1%
Capital Improvement Plan	575,000	11,308	-	368,077	n/a	177,446	-51.8%
Equipment Replacement	-	454,212	575,000	575,000	0.0%	575,000	0.0%
Fleet Replacement Fund	-	-	-	-	n/a	-	n/a
CIRB of 2005-Capital Prjts	-	3,200	-	-	n/a	-	n/a
Traffic Management System	-	1,017	-	-	n/a	-	n/a
CIRN of 2009-Capital Prjts	-	15,771	-	-	n/a	-	n/a
CIRB of 2010-Capital Prjts	-	83,363	-	-	n/a	-	n/a
CIRN 2011A-Capital Prjts	-	3,413	-	-	n/a	-	n/a
FFGFC 2005-Capital Prjts	-	11,091	-	-	n/a	-	n/a
CIRB 2014-Capital Prjts	-	63,740	-	-	n/a	-	n/a
FY2019 Bond Funding	-	-	-	-	n/a	300,000	n/a
Grant Funded Programs	440,784	1,084,756	185,744	-	-100.0%	-	n/a
Misc. Special Revenue	-	181,784	-	-	n/a	-	n/a
Forfeiture Funded Programs	151,298	272,135	189,066	-	-100.0%	-	n/a
Law Enforcement Education	50,000	45,335	50,000	50,000	0.0%	50,000	0.0%
<b>Total Expenditures by Unit</b>	<b>36,490,159</b>	<b>37,353,412</b>	<b>37,629,172</b>	<b>37,835,630</b>	<b>0.5%</b>	<b>39,532,091</b>	<b>4.5%</b>

**Combined Communication Center (expenditures under a separate department):**

<b>Expenditures by Fund:</b>								
General Fund	001	3,995,427	3,663,396	4,068,623	3,846,565	-5.5%	3,942,652	2.5%
<b>Total Expenditures by Fund</b>		<b>3,995,427</b>	<b>3,663,396</b>	<b>4,068,623</b>	<b>3,846,565</b>	<b>-5.5%</b>	<b>3,942,652</b>	<b>2.5%</b>
<b>Expenditures by Object</b>								
Operating		3,995,427	3,663,396	4,068,623	3,846,565	-5.5%	3,942,652	2.5%
<b>Total Expenditures by Object</b>		<b>3,995,427</b>	<b>3,663,396</b>	<b>4,068,623</b>	<b>3,846,565</b>	<b>-5.5%</b>	<b>3,942,652</b>	<b>2.5%</b>
<b>Expenditures by Unit</b>								
Combined Comm Center		3,995,427	3,663,396	4,068,623	3,846,565	-5.5%	3,942,652	2.5%
<b>Total Expenditures by Unit</b>		<b>3,995,427</b>	<b>3,663,396</b>	<b>4,068,623</b>	<b>3,846,565</b>	<b>-5.5%</b>	<b>3,942,652</b>	<b>2.5%</b>

# PUBLIC WORKS

## Program and Services Chart



### DESCRIPTION:

The Public Works Department designs, constructs and maintains the City's infrastructure, including streets, bicycle/pedestrian network, stormwater systems, traffic management system and traffic signs/markings with a staff of approximately 159 employees. The Department also provides planning for transportation and city- wide public works, development review, oversees solid waste management, mosquito control, and parking and parking enforcement. Public transportation services are delivered through RTS.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

## PUBLIC WORKS

**Department Mission:** Manage the City’s transportation, stormwater, and solid waste systems to enhance the quality of life for the Gainesville community.

*City Commission*

*Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<i>Community Model</i>	Identify hazardous locations for correction through engineering measures using the traffic crash analysis system. Apply standards to ensure safety of the transportation network, such as the vision triangle. Provide emergency management and response. Manage sidewalk and roadway repairs and replacements to mitigate safety hazards. Ensure compliance with the Americans with Disabilities Act (ADA). Provide traffic management for good response times. Administer the bike/pedestrian program which includes safety education. Manage the City's network of streetlights for appropriate lighting.
<i>Strong Economy</i>	Participate in the development review and permitting process. Provide streetscaping/transportation improvements, stormwater-regional basin programs, and parking programs in coordination and support of development. Manage the City's land rights, real estate inventory and surveying program.
<i>Better Future</i>	Encourage and support training/certification programs for staff.
<i>Community Model</i>	Ensure effective delivery of Public Works services, including public outreach. Ensure continued accreditation by the American Public Works Association (APWA). Capital projects construction inspection and contract administration.
<i>Better Future</i>	Manage all major street improvements, reconstruction, resurfacing, streetscape, intersection improvements and multimodal projects. Administer the traffic management system. Provide transportation choices to enhance mobility. Ensure all projects are ADA compliant and infrastructure accommodates those with disabilities. Participate in the Local Agency Program (LAP) with the Florida Department of Transportation (FDOT) and the Campus Development Agreement (CDA) with the University of Florida (UF).
<i>Greater Equity</i>	Enhance community and neighborhood appearance through street sweeping, neighborhood cleanups, litter pick-up, right-of-way mowing/maintenance, mosquito control, controlled parking programs, parking enforcement, and traffic calming.
<i>Better Future</i>	Enhance recycling efforts to increase tonnage collected. Reduce energy demand through the use of light emitting diodes (LEDs) in traffic signals and street light fixtures. Reduce emissions by expanding transportation choice and reducing traffic delays. Installation of EV stations for public use. Work with other stakeholders on Basin Management Action Plans (BMAP). Oversee the City's National Pollutant Discharge Elimination System (NPDES) program. Provide maintenance of open watercourses, management of aquatics/water quality program, stormwater administration, and flood zone determination. Coordinate with Alachua County and FDOT on issues such as solid waste, clean water, multiuse trail implementation and traffic management.

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***Our Department strives to achieve the following Operational Goals:***

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- Provide safe and accessible transportation options through the expansion of transportation infrastructure and enhanced mobility options including facilities for pedestrians, bicyclists and transit users.
- Protect the City's investment in its roadway, drainage, bicycle and sidewalk facilities by the planning, implementation, and administration of maintenance, inspection and improvement programs.
- Maintain transportation infrastructure through the preservation of pavement condition.
- Protect the environment by enhancing recycling efforts, through reductions in energy demand by utilization of LED lighting.
- Provide effective, efficient, safe and environmentally sensitive mosquito control services.
- Continue remediation and development of stormwater parks to foster economic development and encourage redevelopment.
- Enhance the community appearance by keeping streets cleaned of debris and rights-of-way well maintained.
- Provide quality solid waste management services to the community.
- Enhance responsiveness in the development review process.
- Improve communication with the public.
- Ensure effective delivery of public works services.

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***In order to achieve the above, our Divisions will focus on the following Objectives:***

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***Administrative Services*** Maintain accreditation standards through the American Public Works Association.

Develop financial tools and reports for projects, operating and enterprise budgets.

Continue implementation of the department-wide work management system.

Continue development and implementation of a comprehensive records management system.

Develop and implement a compliance program for state and federal agency funding requirements.

Evaluate the feasibility of contracting services.

Acquire, release, and sell property for Public Works operations and other city projects, and assist the public and other city departments in land rights issues.

***Engineering Services*** Continue to develop the Project Management Office to ensure consistent adherence to Project Management standards for project management.

Complete survey services in-house or by contract as needed.

Complete all phases of the Depot Avenue reconstruction.

Develop stormwater and surface water treatment projects that help attain Class III surface water criteria for Tumblin', Little Hatchett Creek and Hogtown Creek watersheds.

Develop in-house expertise in the Total Maximum Daily Load (TMDL) criteria to ensure compliance with State and Federal requirements.

Provide stormwater consultation on City capital improvement projects and private site development projects.

Support stormwater infrastructure improvements in association with the Innovation District.

Continue the use of LED street light fixtures to reduce energy consumption.

Continue Clean Water Partnership with Alachua County & FDOT, to ensure compliance with NPDES permit.

Enhance Citizen / Stakeholder involvement in the public improvement process. This is achieved through social media, websites, mailouts, e-newsletters, etc.

***Planning Services***

- Develop funding plan to expand bicycle and pedestrian connectivity within and between neighborhoods. Continue funding neighborhood connections to the City's Trail System.
- Develop tree inventory and explore opportunity to develop a proactive tree maintenance plan.
- Develop plan to increase scoring under the National Flood Insurance Program.
- Implement a comprehensive traffic crash analysis program with system wide low cost solutions to reduce incidence and severity of crashes.
- Provide coordinated development review and First Step services.
- Develop GIS program plan with strategies for maximizing effective use of the program, including a plan for integration with other City departments and deployment of mobile applications.
- Update Transportation Improvement Plan.
- Develop the framework for a Stormwater Management Improvement Plan with prioritization criteria in conjunction with Engineering & Environmental Management staff.
- Develop strategy to enhance the bicycle network and the bicycle program to achieve a higher designation under the Bicycle Friendly Communities Program.
- Develop strategy to achieve a higher designation under the Walk Friendly Communities Program.

***Traffic Operations***

- Continue operations of the Traffic Management Center to reduce traffic congestion delay.
- Implement City Commission recommendations to improve parking in the downtown area. Explore funding options to implement those changes.
- Implement a traffic signal three year cycle preventative maintenance schedule.
- Monitor each roadway corridor utilizing the Traffic Management Center. Retime traffic signals as traffic conditions change and conduct a complete review of timings every 3 years.
- Implement an annual traffic controller maintenance program to maximize Traffic Management System (TMS) performance.
- Develop and implement a traffic signs and marking maintenance schedule to ensure all signs are adequately reflective and readable. Develop a plan to evaluate the number of signs in order to reduce the inventory as appropriate.
- Implement the retroreflectivity requirements of Manual on Uniform Traffic Control Devices (MUTCD), utilizing the GIS traffic sign inventory, by 2018 as federally mandated.

***Operations***

- Continue construction of the sidewalk priorities within the central core area.
- Continue the repair and maintenance of sidewalks, eliminating gaps and making sidewalks more pedestrian friendly.
- Continue development and implementation of a comprehensive pavement management program.
- Install sidewalk curb ramps that meet ADA compliance in conjunction with sidewalk and paving projects.
- Maintain and manage the inspection program for tracking and removal of sediment from sediment traps in order to reduce sediment loads downstream.
- Maximize debris pickup by the street sweepers, preventing drainage systems from adversely affecting neighborhoods.
- Mechanically maintain mosquito-breeding sites through physical manipulation.
- Biologically control mosquito breeding sites.
- Chemically control adult and larval mosquitoes in breeding sites.
- Check breeding sites and treat as needed.
- Adulticide as needed.
- 48 hour response time to contact the customer in response to service request calls, (Non-hazardous).
- Investigate and resolve complaints and customer service request calls.



***Solid Waste  
Management***

Work with KACB and neighborhoods to eliminate the need for any neighborhood clean-ups by building stronger neighborhood associations and continuing to provide proactive enforcement of city ordinances.

Maintain and support the “Adopt-a-Street” Program.

Enforce commercial solid waste ordinances.

Participate in the Great American Clean-Up, and other similar projects.

Provide City wide litter pickup and illegal dumpsite cleanup on City owned properties with DOC inmate crew.

Assist with homeless camp clean-ups and other related issues.

Continue close coordination with Alachua County’s Waste Management Division in establishing environmentally sound and efficient solid waste management activities.

Assist other counties and municipalities throughout the United States in establishing volume based solid waste collection programs.

Be responsive in handling customer service issues. The customer response plan is fully functional and ensures complaints have been resolved.

Continue to monitor the contractually obligated service provisions during the remaining term of the WCA contract for the provision of solid waste and recovered material collection services.

Implement and manage programs designed to meet the 75% waste reduction goal by 2020 established by the State of Florida.

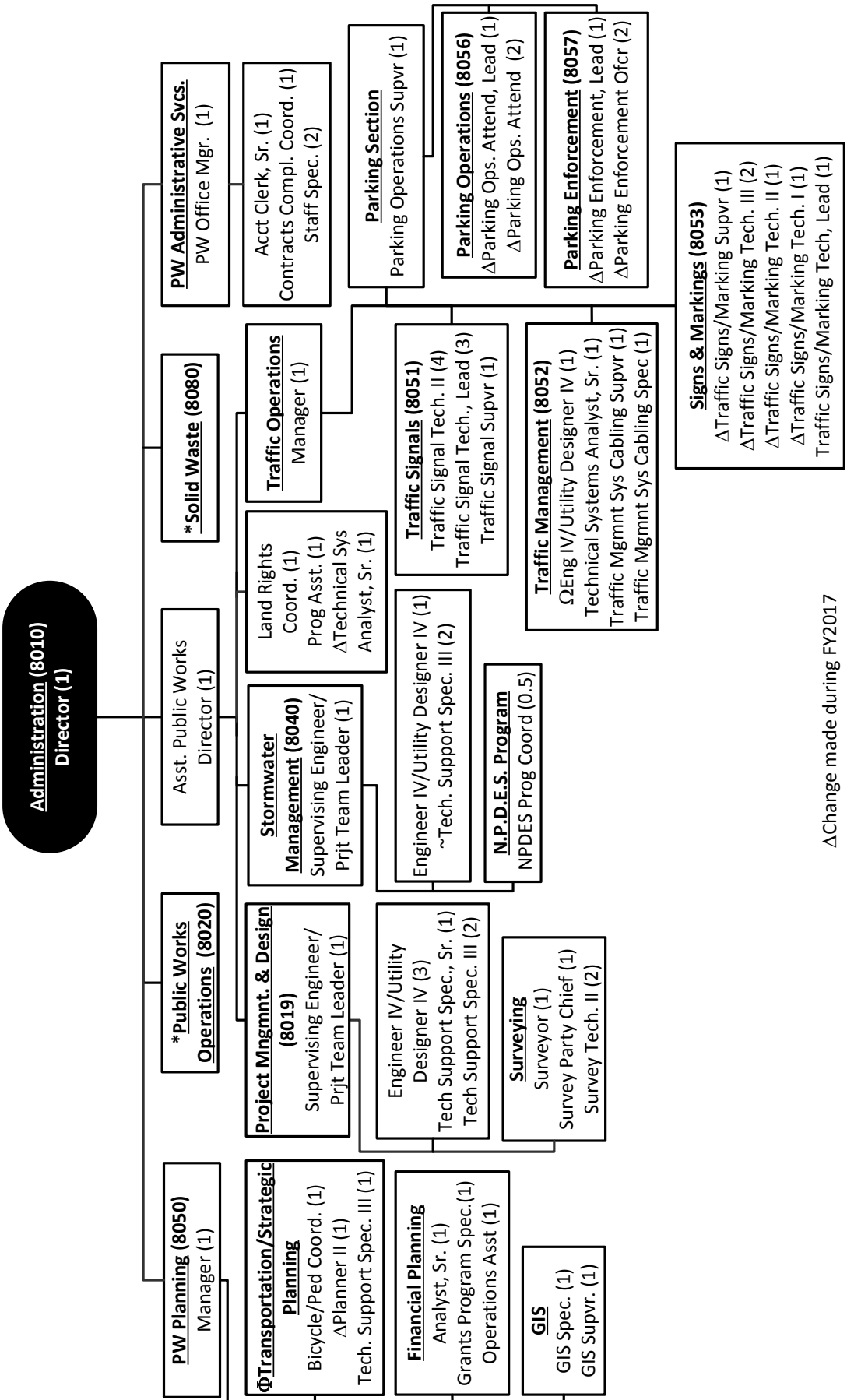
Coordinate with Alachua County in the development and implementation of comprehensive waste management programs.

**Our Department monitors success with the following Performance Indicators: \***

<b>City Commission Strategic Goal</b>	<b>Department Goal/Objective</b>	<b>Performance Measure</b>	<b>FY17 Target</b>
Better Future	Provide transportation choices with enhanced mobility options	Miles of new sidewalk and trail constructed	1.00
		Number of new or upgraded ADA-accessible curb ramps	30
		Average number of monthly trips taken on bike share system	100
	Maintain transportation infrastructure through the preservation of pavement condition	Miles of new pavement and overlay	3.00
	Promote safety of all users of the transportation system	Number of safety education events held	4.00
		Number of LED lighting fixtures added or replaced	100.00
	Protect the environment by enhancing recycling efforts.	Tons of recyclable materials collected from residential and commercial uses	27,000
	Enhance the community appearance by keeping streets cleaned of debris	Miles of streets swept	18,000
	Enhance water quality	Percent of stream restoration project at Bevel Creek completed	3
	Reduce carbon emissions	Ratio of fuel consumption by mileage compared to previous fiscal year	-5%
		Number of traffic incidents cleared via the Traffic Management System	100
	Enhance the community appearance through well maintained rights-of-way	Miles of roadway litter picked up	250
Acres of right of way maintained by mowing		1,500	
Strong Economy	Ensure effective delivery of public works services and improve communication to the public	Number of public outreach efforts	50
	Facilitate citizen access to programs and services	Number of new online applications available	5
	Expand stormwater credit basin program	Locations identified for implementation of new basins	2

\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY2020/FY2021 Financial Operating Plan.

# Public Works FY 2018 ADOPTED ORGANIZATION CHART

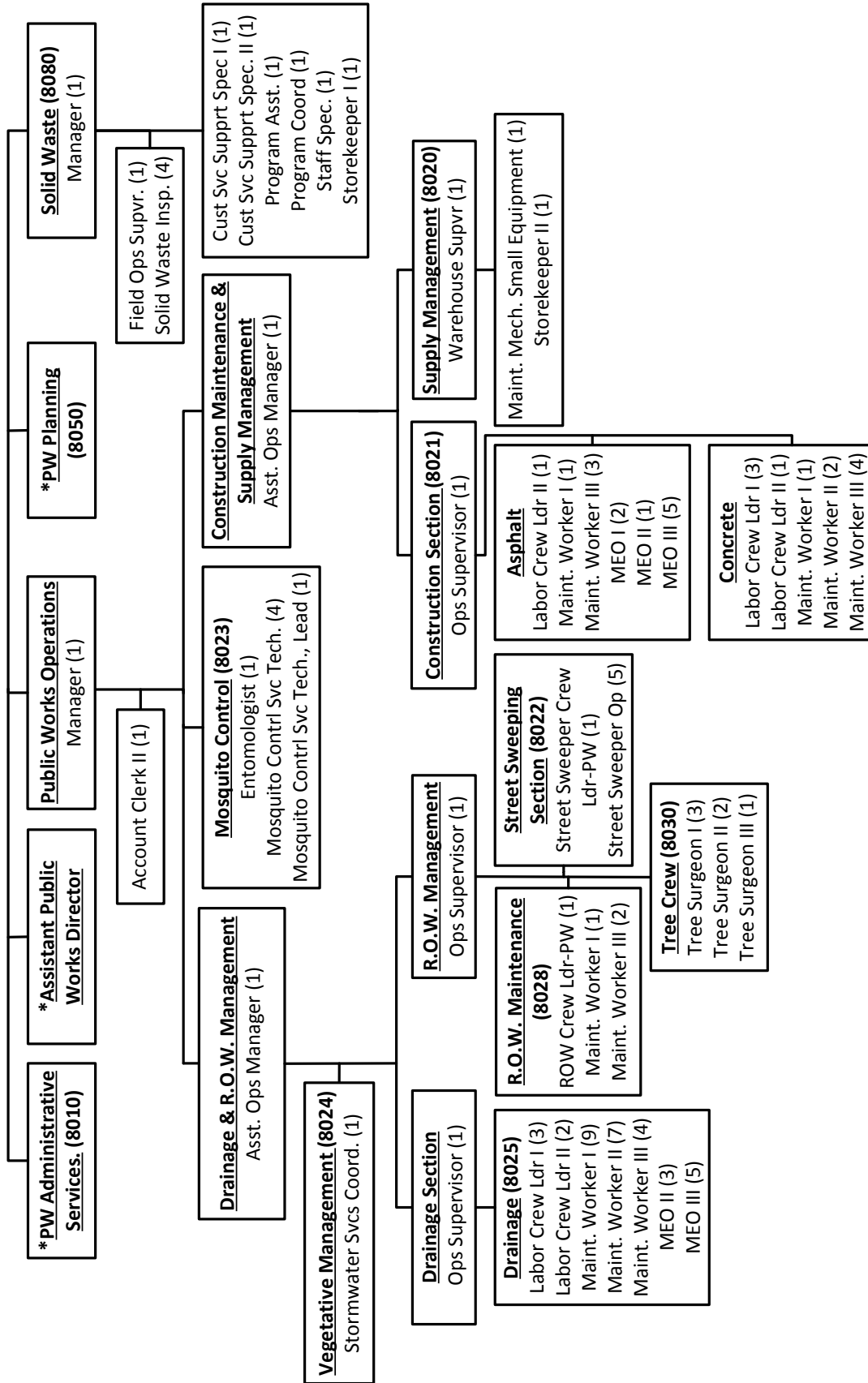


ΔChange made during FY2017  
 ΦTitle Change  
 ΩUnderfilling Engineer IV/Utility Designer IV (1.0) with Engineer III/Utility Designer III  
 ~ Technical Support Specialist III (0.50) funded from Florida Building Code Enforcement Fund  
 ~ Technical Systems Analyst, Sr. funded from General Fund (0.50), Stormwater Utility (0.25), & Solid Waste (0.25).  
 \*Additional Details shown on next page.

Total FTEs – 162.00  
 ^The total number for the Department is net of the Regional Transit System. Regional Transit System is included under a separate tab.

# Public Works

## FY 2018 ADOPTED ORGANIZATION CHART



\*Additional Details shown on previous page.

Department Position Summary  
Public Works Department

Title	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change	FY2019 Plan	% Change
					FY17 to FY18		FY18 to FY19
ΔAccount Clerk II	-	-	-	1.0	n/a	1.0	0.0%
Account Clerk, Sr.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Analyst, Sr.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Assistant Operations Manager	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Assistant Public Works Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Bicycle/Pedestrian Coord.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Cust Svc Support Spec I	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Cust Svc Support Spec II	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΩEngineer III/Utility Designer III	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Engineer IV/Utility Designer IV	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%
Entomologist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
GIS Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
GIS Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Grants Program Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
☞Inmate Crew Leader - PW	1.0	-	-	-	n/a	-	n/a
☞Labor Crew Leader I - PW	6.0	6.0	6.0	6.0	0.0%	6.0	0.0%
☞Labor Crew Leader II - PW	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%
Land Rights Coordinator	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Maint. Mech., Small Equip.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
☞Maintenance Worker I	12.0	14.0	12.0	14.0	16.7%	14.0	0.0%
☞Maintenance Worker II	6.0	6.0	6.0	7.0	16.7%	7.0	0.0%
☞Maintenance Worker III	16.0	14.0	16.0	13.0	-18.8%	13.0	0.0%
Mosq Cntrl/SMU Svc. Tech.	4.0	5.0	4.0	4.0	0.0%	4.0	0.0%
Mosq Cntrl/SMU Svc. Tech., Lead	1.0	-	1.0	1.0	0.0%	1.0	0.0%
☞Motor Equipment Oper. I	1.0	3.0	1.0	4.0	300.0%	4.0	0.0%
☞Motor Equipment Oper. II	1.0	1.0	1.0	2.0	100.0%	2.0	0.0%
☞Motor Equipment Oper. III	14.0	12.0	14.0	10.0	-28.6%	10.0	0.0%
Office Manager, Public Works	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Operations Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Operations Division Mgr.-PW	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Operations Sect. Supvr	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
ΔParking Enforcement, Lead	-	-	-	1.0	n/a	1.0	0.0%
ΔParking Enforcement Officer	-	-	-	2.0	n/a	2.0	0.0%
ΔParking Ops. Attendant	-	-	-	2.0	n/a	2.0	0.0%
ΔParking Ops. Attendant, Lead	-	-	-	1.0	n/a	1.0	0.0%
ΔParking Ops. Attendant I	1.5	1.5	1.5	-	-100.0%	-	n/a
ΔParking Ops. Attendant II	4.5	4.5	4.5	-	-100.0%	-	n/a
Parking Ops. Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΔPlanner II	-	-	-	1.0	n/a	1.0	0.0%
ΔPlanner, Sr	1.0	1.0	1.0	-	-100.0%	-	n/a
Planning Mgr, Public Works	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Program Assistant	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Program Coord.	0.5	0.5	1.5	1.5	0.0%	1.5	0.0%
Public Works Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Public Works Contract Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
☞Right of Way Crew Leader - PW	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Solid Waste Field Ops Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Solid Waste Inspector	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%
Solid Waste Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΔStaff Specialist	4.0	4.0	4.0	3.0	-25.0%	3.0	0.0%
Storekeeper I <sup>(2)</sup>	0.75	1.0	1.0	1.0	0.0%	1.0	0.0%
Storekeeper II	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%

Department Position Summary  
Public Works Department

	FY2016	FY2016	FY2017	FY2018	% Change	FY2019	% Change
	Adopted	Actual	Adopted	Adopted	FY17 to FY18	Plan	FY18 to FY19
<b>(continued)</b>							
<b>Title</b>							
Stormwater Services Coord.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
☯Street Sweeper Crew Leader - PW	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
☯Street Sweeper Operator	5.0	5.0	5.0	5.0	0.0%	5.0	0.0%
ΔSupervising Eng/Project Team Ldr	1.0	1.0	1.0	2.0	100.0%	2.0	0.0%
Surveyor	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Survey Party Chief	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Survey Tech. II	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
~Technical Support Spec III	4.0	4.0	4.0	4.5	12.5%	4.5	0.0%
Technical Support Spec Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΔTechnical System Analyst, Sr.	0.5	0.5	0.5	2.0	300.0%	2.0	0.0%
Traffic Mgmt Sys Cabling Spec	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Traffic Mgmt Sys Cabling Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Traffic Operations Mgr.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΔTraffic Operations Supvr	1.0	1.0	-	-	n/a	-	n/a
ΔTraffic Signal Supvr	-	-	1.0	1.0	0.0%	1.0	0.0%
Traffic Signal Tech. II	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%
Traffic Signal Tech., Lead	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
ΔTraffic Signs/Mark. Supvr	-	-	1.0	1.0	0.0%	1.0	0.0%
ΔTraffic Signs/Mark. Tech. I	1.0	-	-	1.0	n/a	1.0	0.0%
ΔTraffic Signs/Mark. Tech. II	2.0	2.0	2.0	1.0	-50.0%	1.0	0.0%
ΔTraffic Signs/Mark. Tech. III	-	-	2.0	2.0	0.0%	2.0	0.0%
ΔTraffic Signs/Mark. Tech., Lead	4.0	4.0	1.0	1.0	0.0%	1.0	0.0%
Tree Surgeon I	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
Tree Surgeon II	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Tree Surgeon III	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Warehouse Supvr	-	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>158.75</b>	<b>158.0</b>	<b>159.0</b>	<b>162.0</b>	<b>1.9%</b>	<b>162.0</b>	<b>0.0%</b>

**Note:**

ΔChange made during FY2017

☯Progress-thru-training Position

ΩUnderfilling Engineer III/Utility Designer III (1.0FTE) with Engineer I/Utility Designer I

~This is a Shared Position funded 50% from the Florida Building Code Enforcement Enterprise Fund.

Department Budget Summary  
Public Works Department

**Revenue and Expenditure Highlights:**

The Public Works Department collects their revenues through charges for services, such as stormwater fees and solid waste collection fees. The majority of expenses for this department are appropriated to operating expenses at 51%, while personal services is about 31%, capital expenditures at about 11% and other expenditures including debt service is about 7%.

		FY2016	FY2016	FY2017	FY2018	% Change	FY2019	% Change
		Adopted	Actual	Adopted	Adopted	FY17 to FY18	Plan	FY18 to FY19
<b>Revenues by Fund:</b>								
General Fund	001	2,336,823	2,500,555	2,725,313	2,751,027	0.9%	2,797,419	1.7%
Street, Sidewalk & Ditch	113	3,400	6,061	3,400	3,400	0.0%	3,400	0.0%
Misc. Grants Fund	115	-	2,112,650	-	-	n/a	-	n/a
TCEA Fund	116	32,960	589,956	32,960	35,000	6.2%	35,000	0.0%
Hurricane Hermine 2016	129	-	50,558	-	-	n/a	-	n/a
General Capital Projects.	302	100,000	130,603	100,000	288,040	188.0%	100,000	-65.3%
Depot Stormwater Park	333	-	296	-	-	n/a	-	n/a
Campus Dev Agreement	339	-	214,529	-	-	n/a	-	n/a
Add'l 5 Cents LOGT CP	341	-	12,900	-	-	n/a	-	n/a
Traffic Mgmt. System	343	-	2,852	-	-	n/a	-	n/a
Roadway Resurfacing	353	2,072,069	2,141,772	2,072,069	2,072,069	0.0%	2,072,069	0.0%
Stormwater Mgmt.	413	6,656,234	6,987,101	6,583,211	6,575,311	-0.1%	6,614,764	0.6%
SMU Capital Projects	414	1,333,285	6,705,973	1,333,285	1,333,285	0.0%	1,333,285	0.0%
Solid Waste Fund	420	9,091,150	9,681,574	9,705,072	10,183,320	4.9%	10,252,826	0.7%
<b>Total Revenues by Fund</b>		<b>21,625,921</b>	<b>31,137,381</b>	<b>22,555,310</b>	<b>23,241,452</b>	<b>3.0%</b>	<b>23,208,763</b>	<b>-0.1%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	10,572,746	9,824,886	10,518,361	11,312,028	7.5%	11,585,071	2.4%
CDBG Fund	102	-	54,718	-	-	n/a	-	n/a
Misc. Grant Fund	115	-	2,121,405	-	-	n/a	-	n/a
TCEA Fund	116	-	570,445	-	-	n/a	-	n/a
Misc. Special Revenues	123	-	44,327	-	-	n/a	-	n/a
Hurricane Hermine 2016	129	-	50,558	-	-	n/a	-	n/a
Tree Mitigation Fund	140	-	282,624	-	-	n/a	-	n/a
General Capital Projects Fund	302	100,000	2,986,673	100,000	288,040	188.0%	100,000	-65.3%
Road Construction 1996	323	-	-	-	5,000	n/a	-	-100.0%
FFGFC 02 Capital Projects	328	-	9,209	-	-	n/a	-	n/a
Downtown Parking Garage	331	-	-	-	960	n/a	-	-100.0%
State Revolving Loan	333	-	133,960	-	-	n/a	-	n/a
CIRB of 2005	335	-	97,039	-	-	n/a	-	n/a
Campus Dev Agreement	339	-	641,686	96,246	99,009	2.9%	101,865	2.9%
Add'l LOGT Cap Projects	341	891,912	3,620,591	-	441,400	n/a	2,888,582	554.4%
CIRN 2009 Capital Projects	344	-	6,946	-	-	n/a	-	n/a
Facilities Maintenance	351	67,500	-	60,000	42,957	-28.4%	156,553	264.4%
Equipment Replace.	352	130,000	27,602	-	-	n/a	-	n/a
Roadway Resurfacing	353	2,672,162	2,716,069	2,050,067	2,085,956	1.8%	2,092,713	0.3%
FY2015 Bond Funding	354	-	173,496	-	-	n/a	-	n/a
Beazer Settlement-Capital	355	-	86,034	-	-	n/a	-	n/a
CIRN of 2016B	356	-	1,125,118	-	-	n/a	-	n/a
FY2019 Proposed Bond Fund	360	-	-	-	-	n/a	6,820,000	n/a
Stormwater Mgmt.	413	6,471,740	10,934,047	6,438,083	7,081,067	10.0%	7,260,517	2.5%
SMU Capital Projects	414	1,213,413	1,414,975	318,061	1,960,156	516.3%	1,620,388	-17.3%
Solid Waste Fund	420	9,510,941	10,703,167	10,049,802	10,217,551	1.7%	10,381,314	1.6%
Fleet Replacement	501	407,378	1,285,282	81,900	1,259,800	1438.2%	1,420,900	12.8%
General Fixed Assets	901	-	3,948,916	-	-	n/a	-	n/a
<b>Total Expenditures by Fund</b>		<b>32,037,792</b>	<b>52,859,774</b>	<b>29,712,520</b>	<b>34,793,924</b>	<b>17.1%</b>	<b>44,427,903</b>	<b>27.7%</b>

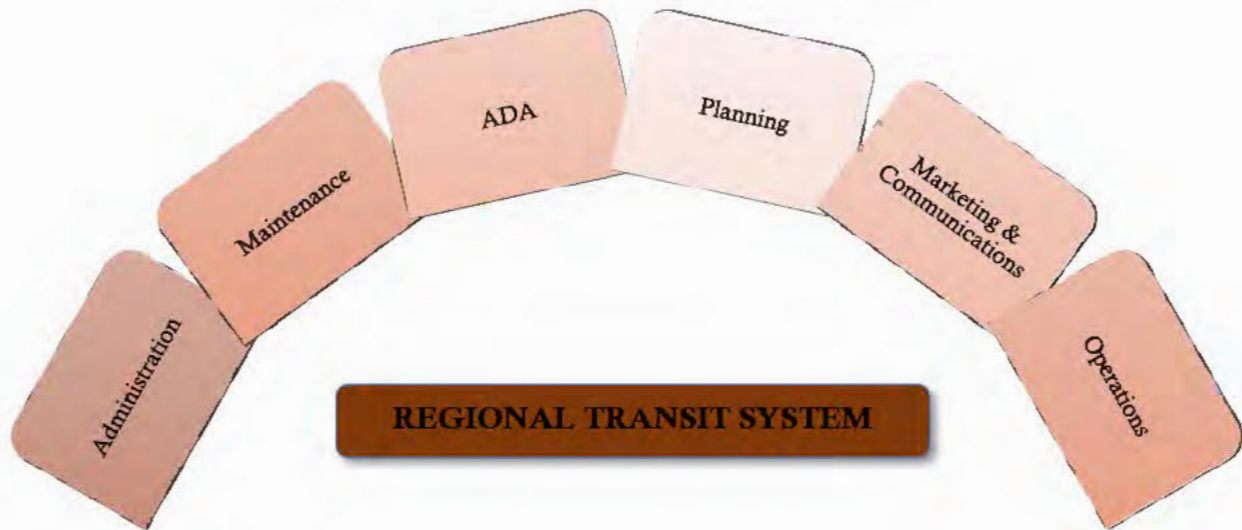
Department Budget Summary  
Public Works Department

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19	
<b>(continued)</b>								
<b>Expenditures by Object</b>								
Salaries & Wages	7,370,806	6,799,289	7,221,982	7,383,574	2.2%	7,522,581	1.9%	
Fringe Benefits	2,806,375	2,411,586	2,866,924	3,120,511	8.8%	3,294,917	5.6%	
Operating	17,049,801	17,336,919	17,058,235	18,077,366	6.0%	18,547,101	2.6%	
Capital Outlay	2,221,790	12,642,708	252,900	3,693,497	1360.5%	12,539,129	239.5%	
Debt Service	61,808	6,108,165	96,434	364,172	277.6%	376,895	3.5%	
Non-Operating	2,527,211	7,561,106	2,216,045	2,154,804	-2.8%	2,147,280	-0.3%	
<b>Total Expenditures by Object</b>	<b>32,037,792</b>	<b>52,859,774</b>	<b>29,712,520</b>	<b>34,793,924</b>	<b>17.1%</b>	<b>44,427,903</b>	<b>27.7%</b>	
<b>Expenditures by Unit</b>								
Public Works Administration	3,882,000	7,362,915	3,896,905	4,004,336	2.8%	4,093,521	2.2%	
Engineering Services	1,163,996	1,181,386	1,214,586	1,172,187	-3.5%	1,205,167	2.8%	
Operations-Support Services	809,485	1,434,227	677,097	637,757	-5.8%	654,658	2.7%	
Operations-Maintenance	1,976,556	2,048,610	1,743,007	1,919,324	10.1%	2,140,996	11.5%	
Street Sweeping Section	695,759	787,905	649,204	1,473,505	127.0%	650,793	-55.8%	
Mosquito Control	436,633	391,851	428,450	434,783	1.5%	447,254	2.9%	
Vegetative Management	102,221	109,436	115,380	241,999	109.7%	244,487	1.0%	
Open Watercourse Mgmt.	1,736,279	1,561,923	1,721,105	1,960,886	13.9%	2,624,850	33.9%	
Closed Watercourse Mgmt.	727,877	546,736	558,897	743,879	33.1%	1,085,389	45.9%	
Street Special Projects	45,000	(1,040)	45,000	45,000	0.0%	45,000	0.0%	
Right of Way Maintenance	758,930	779,176	882,689	1,003,993	13.7%	969,475	-3.4%	
Tree Crew	424,993	603,882	392,703	410,042	4.4%	504,831	23.1%	
Environmental Management	1,842,009	7,186,418	1,690,027	1,963,626	16.2%	1,998,815	1.8%	
Porters Neighborhood Infrastructure	-	54,718	-	-	n/a	-	n/a	
Transportation Planning	644,453	598,698	654,266	793,048	21.2%	826,297	4.2%	
Traffic Operations	1,694,497	1,638,940	1,669,044	1,670,942	0.1%	1,536,211	-8.1%	
Traffic Management System	305,234	238,883	305,699	483,653	58.2%	494,149	2.2%	
Signs & Markings	-	646	-	322,141	n/a	328,702	2.0%	
Community Bike Program	116,417	118,954	116,988	123,304	5.4%	125,563	1.8%	
Parking Garage	338,431	554,731	316,160	266,083	-15.8%	270,345	1.6%	
Parking Enforcement	288,707	252,638	184,569	330,387	79.0%	356,674	8.0%	
Refuse Collection	9,245,064	9,330,544	9,711,577	9,773,741	0.6%	10,015,728	2.5%	
Inmate Work Crew	80,488	122,878	146,922	171,875	17.0%	172,669	0.5%	
Stormwater Depreciation	301,148	(1,190,826)	301,148	301,148	0.0%	301,148	0.0%	
N.P.D.E.S. Program	34,893	322,072	35,751	36,282	1.5%	37,032	2.1%	
Misc. Grant Expenses	115	-	2,121,405	-	n/a	-	n/a	
TCEA Expenses	116	-	570,445	-	n/a	-	n/a	
Misc. Special Revenues	123	-	44,327	-	n/a	-	n/a	
Hurricane Hermine 2016	129	-	50,558	-	n/a	-	n/a	
Tree Mitigation Fund	140	-	282,624	-	n/a	-	n/a	
General Capital Projects Fund	302	100,000	2,986,673	100,000	288,040	188.0%	100,000	-65.3%
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Downtown Parking Garage	331	-	-	960	n/a	-	-100.0%	
CIRB of 2005	335	-	97,039	-	n/a	-	n/a	
Campus Dev Agreement	339	-	641,686	96,246	99,009	2.9%	101,865	2.9%
Add'l LOGT Cap Projects	341	891,912	3,620,591	-	441,400	2,888,582	554.4%	
CIRN 2009 Capital Projects	344	-	6,946	-	n/a	-	n/a	
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Equipment Replacement	352	130,000	27,602	-	n/a	-	n/a	
Roadway Resurfacing Project	353	2,572,310	2,716,069	1,999,100	2,072,297	3.7%	2,078,054	0.3%
FY2015 Bond Funding	354	-	173,496	-	n/a	-	n/a	
Beazer Settlement-Capital	355	-	86,034	-	n/a	-	n/a	
CIRN of 2016B	356	-	1,125,118	-	n/a	-	n/a	
FY2019 Proposed Bond Fund	360	-	-	-	n/a	6,820,000	n/a	
Solid Waste Capital Project	420	-	1,144,696	-	67,348	n/a	-100.0%	
Stormwater Capital Projects	414	625,000	1,118,954	-	1,492,992	1,153,094	-22.8%	
<b>Total Expenditures by Unit</b>	<b>32,037,792</b>	<b>52,859,774</b>	<b>29,712,520</b>	<b>34,793,924</b>	<b>17.1%</b>	<b>44,427,903</b>	<b>27.7%</b>	



# REGIONAL TRANSIT SYSTEM

## Program and Services Chart



### DESCRIPTION:

Gainesville's Regional Transit System (RTS) has provided transit services to the community for over 40 years. RTS is the second largest department in the City of Gainesville with 303 full-time employees providing over 301,500 hours of service 363 days each year with 54 different city, campus, late evening, and weekend bus routes.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.

## REGIONAL TRANSIT SYSTEM

**Department Mission:** To enhance the quality of life in our community by providing safe, courteous, equitable, reliable and energy-efficient transportation services.

**City Commission**

**Strategic Goal** ***Our Department contributes to these goals in the following ways:***

<b><i>Community Model</i></b>	Coordinate with City/County departments to improve bus stop accessibility for people with disabilities. Continue as a Safe Place business. Participate in emergency management and response.
<b><i>Strong Economy</i></b>	Enhance response in development review. Coordinate with City Planning department to obtain transit funds through the development review process. Maintain partnership with University of Florida (UF) and Santa Fe College (SF) to provide public transit services for students, faculty and staff. Expand employee bus pass program initiatives. Maintain partnership with Florida Department of Transportation (FDOT) on transit projects.
<b><i>Better Future</i></b>	Administer training and certification programs for RTS employees. Provide and promote public transportation. Oversee Americans with Disabilities Act (ADA) contract service and activities.
<b><i>Community Model</i></b>	Ensure effective delivery of transit services. Coordinate internal/external communication. Monitor customer satisfaction.
<b><i>Better Future</i></b>	Provide and explore new transportation choices. Oversee expansion of transit infrastructure. Maintain transit infrastructure. Purchase transit equipment. Implement improved transit as described in RTS Transit Development Plan (TDP).
<b><i>Greater Equity</i></b>	Enhance community appearance through new bus stop amenities. Maintain transit amenities in neighborhoods.
<b><i>Better Future</i></b>	Purchase new fuel efficient buses. Continue to research alternative fuel program for transit services.

***Our Department strives to achieve the following Operational Goals:***

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- Deliver a safe transportation service.
- Be courteous to all who use, and work at the RTS.
- Provide a safe, courteous, equitable, reliable, and energy-efficient transportation service.
- Grow the alternative and reduce automobile dependency.
- Increase total revenue by one percent.

***In order to achieve the above, our Divisions will focus on the following Objectives:***

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***Administration & Planning***

Continue efforts to identify funding sources to meet goals.

Continue to explore the feasibility of building citywide transfer station facilities.

***Capital Improvement***

Continue to enhance the presence of transit through fixed facilities and customer amenities.

Continue improving service quality through the purchase of wheelchair lift and bicycle rack equipped replacement buses.

***Operations***

Continue efforts to increase service headways and equally distribute transit services to residents of the Gainesville Metropolitan Area.

Utilize emerging technologies and innovative approaches in the provision of transportation services.

Continue to work with UF to improve transit services on and off campus.

Continue to work with SF to improve transit services on and off campus.

Continue to work with Alachua County to improve transit services.

***Public Information***

Continue to work with local employers to create employee pass programs.

Continue to improve RTS's website and various printed materials in order to provide transit patrons with relevant and up to date information.

Continue to implement Intelligent Transportation System (ITS) applications.

Continue to increase marketing and public outreach efforts to educate citizens and visitors about benefits, availability and characteristics of existing and planned transit services.

***Our Department monitors success with the following Performance Indicators:***

<b>City Commission Strategic Goal</b>	<b>Department Goal/Objective</b>	<b>Performance Measure</b>	<b>FY17 Target</b>	<b>FY17 Actual</b>	<b>FY18 Target</b>	<b>FY19 Target</b>
Better Future; Strong Economy	Continue to work with local employers to create employee pass programs.	Number of employers participating in the employee pass program	33,600	27,431	28,000	28,500
Better Future	Grow the alternative and reduce automobile dependency.	Number of passenger trips	10,046,655	9,443,937	9,550,000	9,650,000
		Percent increase in total revenue	5.00%	0.60%	2.00%	1.00%
Better Future; Strong Economy; Community Model	Provide a reliable transportation service.	Number of valid complaints	150	397	350	300
		Number of revenue miles	3,682,327	3,657,133	3,700,000	3,700,000
		Number of service interruptions	100	553	450	400
Strong Economy	Continue to work with UF to improve transit services on and off campus.	Percent increase in UF revenue	2.20%	0.50%	3.00%	1.00%
		Number of total service hours	315,828	315,407	322,500	322,500
		Percent change in service hours	2.20%	-0.90%	2.20%	1.00%
Community Model; Greater Equity	Increase mobility	Placement of landing pads	30	76	30	30
		Placement of bus shelters	30	28	30	10

# Regional Transit System

## FY 2018 ADOPTED ORGANIZATION CHART

**Administration (6810)**  
Transit Director (1)

Δ~Dept. Mktg & Comm.  
Supvr (0.25)

**ADA Transportation (6840)**  
ΔΦADA Paratransit Coord (1)

Transit Program  
Coord. (1)

Account Clerk (2)  
Account Clerk, Sr.  
-RTS (1)  
Staff Spec. (2)

**Marketing & Comm.,  
RTS (6811)**

Transit Mktg & Comm.  
Spec. (1)  
Transit Service Coord. (1)

**Customer Service**  
Transit Customer  
Advocate (1)

ΔCustomer Svc.  
Support Spec. I (4)

**Planning (6817)**  
ΔTransit Planning  
Manager (1)

Grants Prog Spec (1)  
Transit Planner (2)  
Transit Plngg Asst. (1)

**Maintenance (6820)**  
Transit Maintenance  
Manager (1)

Asst. Transit Maint. Mgr. (1)  
Fleet Analyst (1)  
Public Transit Maint &  
Safety Trng Spec (1)  
Transit Fleet Supvr. (4)  
Transit Mechanic I (11)  
Transit Mechanic II (10)  
Transit Vehicle Collision  
Repair Tech (1)  
Vehicle Service Attend. (11)

Maintenance Worker I (4)  
Maintenance Worker III (1)  
Parts Specialist (3)  
Transit Facilities Supvr. (1)

**Operations (6830)**  
Transit Operations  
Manager (1)

ΔClerk I, RTS (3)

Asst. Transit Operations Mgr. (1)  
Trainer (1)  
Transit Operations Supvr. (12)  
Transit Safety/Security Officer (1)  
Transit Scheduler (1)

Transit Operators (213)

ΔChange made during FY2017  
~Dept. Marketing & Communications Supervisor (0.75) funded from General Fund  
ΦTitle Change Only

Total FTEs – 303.25

**Department Position Summary**  
**Regional Transit System**

Title	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
Account Clerk	3.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Account Clerk, Sr.	-	1.0	1.0	1.0	0.0%	1.0	0.0%
ΔADA Paratransit Coord	-	-	-	1.0	n/a	1.0	0.0%
Analyst	-	-	-	1.0	n/a	1.0	0.0%
Clerk I-RTS	4.0	4.0	4.0	3.0	-25.0%	3.0	0.0%
Customer Service Support Spec I	2.0	2.0	2.0	3.0	50.0%	3.0	0.0%
ΔDept Marketing & Comm. Supvr <sup>(1)</sup>	1.0	1.0	1.0	0.25	-75.0%	0.25	0.0%
Grants Program Spec	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Maintenance Worker I	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%
Maintenance Worker III	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Parts Specialist-RTS	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
Public Transit Maint/Safety Trng Spec	-	1.0	1.0	1.0	0.0%	1.0	0.0%
Staff Specialist-RTS	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
ΔTechnical System Analyst, Sr.	0.5	0.5	0.5	-	-100.0%	-	n/a
Trainer	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Customer Advocate	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Facilities Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Fleet Supvr	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%
Transit Maintenance Mgr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Maintenance Mgr, Asst.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Marketing & Comm Asst.	1.0	1.0	1.0	-	-100.0%	-	n/a
Transit Marketing & Comm Spec	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Mechanic I-RTS	11.0	11.0	11.0	11.0	0.0%	11.0	0.0%
Transit Mechanic II-RTS	11.0	10.0	10.0	10.0	0.0%	10.0	0.0%
Transit Operations Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Operations Mgr, Asst.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Operations Supvr	11.0	11.0	11.0	12.0	9.1%	12.0	0.0%
Transit Operator	208.0	210.0	210.0	213.0	1.4%	213.0	0.0%
Transit Planner	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Transit Planner, Chief	1.0	-	-	-	n/a	-	n/a
Transit Planning Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Planning Manager	-	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Program Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Safety & Security Officer	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Scheduler	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Service Coord	-	-	-	1.0	n/a	1.0	0.0%
ΔTransit Svs Coord-ADA Para Srvc	1.0	1.0	1.0	-	-100.0%	-	n/a
Transit Veh Coll Repair Tech	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Vehicle Service Attendant	11.0	11.0	11.0	12.0	9.1%	12.0	0.0%
<b>Total FTEs by Title</b>	<b>296.50</b>	<b>298.50</b>	<b>298.50</b>	<b>303.25</b>	<b>1.6%</b>	<b>303.25</b>	<b>0.0%</b>

**Note:**

ΔChange made during FY2017

<sup>(1)</sup>Dept Marketing & Communication Supervisor is a full-time position funded from the Regional Transit fund (0.25) and Strategic Initiatives General Fund (0.75).

Department Budget Summary  
Regional Transit System (RTS)

**Revenue and Expenditure Highlights:**

Regional Transit System's revenue stream consists of 52% from University of Florida contracts; 21% from outside grants; 4% from Alachua County; 4% from Santa Fe College; and the remaining 19% from bus passes, advertising, and other miscellaneous revenues.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Revenues by Fund:</b>							
Trans Conc Exc Area	-	324,185	-	-	n/a	-	n/a
Regional Transit Sys	25,653,977	30,965,378	25,795,819	26,397,677	2.3%	27,029,666	2.4%
<b>Total Revenues by Fund</b>	<b>25,653,977</b>	<b>31,289,563</b>	<b>25,795,819</b>	<b>26,397,677</b>	<b>-15.6%</b>	<b>27,029,666</b>	<b>2.4%</b>
<b>Expenditures by Fund:</b>							
Trans Conc Exc Area	-	153,891	-	-	n/a	-	n/a
General Capital Prjs	-	24,220	-	-	n/a	-	n/a
Regional Transit Sys	29,484,430	29,200,942	29,021,860	29,969,533	3.3%	31,003,465	3.4%
<b>Total Expenditures by Fund</b>	<b>29,484,430</b>	<b>29,379,053</b>	<b>29,021,860</b>	<b>29,969,533</b>	<b>2.0%</b>	<b>31,003,465</b>	<b>3.4%</b>
<b>Expenditures by Object</b>							
Salaries & Wages	10,402,051	10,427,043	10,654,357	11,011,932	3.4%	11,155,188	1.3%
Fringe Benefits	4,298,118	4,096,561	4,669,261	4,988,177	6.8%	5,280,303	5.9%
Operating	10,961,735	9,620,782	9,825,549	10,133,308	3.1%	10,625,658	4.9%
Capital Outlay	-	207,546	-	-	n/a	-	n/a
Debt Service	3,822,526	372,208	422,375	385,798	-8.7%	491,998	27.5%
Non-Operating	-	4,654,912	3,450,318	3,450,318	0.0%	3,450,318	0.0%
<b>Total Expenditures by Object</b>	<b>29,484,430</b>	<b>29,379,053</b>	<b>29,021,860</b>	<b>29,969,533</b>	<b>2.0%</b>	<b>31,003,465</b>	<b>3.4%</b>
<b>Expenditures by Unit</b>							
Administration	781,691	1,987,349	825,723	1,195,195	44.7%	1,166,956	-2.4%
Marketing	519,623	482,608	541,568	376,718	-30.4%	360,502	-4.3%
RTS Planning	374,395	301,786	394,749	427,202	8.2%	441,747	3.4%
RTS Maintenance	4,768,461	5,409,540	5,162,236	5,218,493	1.1%	5,349,348	2.5%
RTS Operations	17,616,102	17,839,331	16,706,636	17,554,295	5.1%	18,456,848	5.1%
Gator Aider	94,269	121,683	99,853	103,748	3.9%	105,628	1.8%
ADA Transportation	1,879,570	789,084	1,840,777	1,643,564	-10.7%	1,672,118	1.7%
RTS Depreciation	3,450,318	(2,748,735)	3,450,318	3,450,318	0.0%	3,450,318	0.0%
RTS Grants	-	5,018,297	-	-	n/a	-	n/a
Capital Improvement Plan Prj	-	24,220	-	-	n/a	-	n/a
Trans Conc Exc Area Prjs	-	153,891	-	-	n/a	-	n/a
<b>Total Expenditures by Unit</b>	<b>29,484,430</b>	<b>29,379,053</b>	<b>29,021,860</b>	<b>29,969,533</b>	<b>2.0%</b>	<b>31,003,465</b>	<b>3.4%</b>

# RISK MANAGEMENT

## Program and Services Chart



### DESCRIPTION:

The Risk Management department manages the general insurance and employee health, accident and life insurance benefits of the City, including a self-insurance plan for workers' compensation, automobile and general liability coverage. The department also provides employee health, nutritional and psychological services through a City clinic. Wellness services are available to employees and retirees, as well as their spouses, if they are covered by the City's Group Health Plan. The wellness focus represents the City's commitment to create and maintain a healthy employee group, thus ensuring the future financial stability of the City's Group Health Plan.

### SIGNIFICANT CHANGES IN FY2018/FY2019:

There are no significant changes expected to services or organizational structure.



## RISK MANAGEMENT

**Department Mission:** The Risk Management Department is committed to providing quality safety, loss control and benefits to our customers utilizing the most innovative approaches to reduce the overall cost of the City's exposures to risk.

<i>City Commission Strategic Goal</i>	<i>Our Department contributes to these goals in the following ways:</i>
<i>Community Model</i>	Support Public Safety functions through administration of employment benefits, safe workplace programs and employee health services. Administer "return to work" programs so public safety employees are able to resume normal work functions after an injury. Administer the drug-free work place program for all employees. Actively participate in emergency management and disaster response programs.
<i>Strong Economy</i>	Research and manage liability exposure for the Community Redevelopment Agency and other redevelopment/development projects.
<i>Better Future</i>	Provide innovative and cutting edge treatment protocols so employees may recover from injuries. Manage a proactive return to work program to minimize the impact of injuries on effected employees. Assist employees with Family Medical Leave Act (FMLA) and other such programs by facilitating an absence management program. Partner with University of Florida for recruitment of interns specifically in the area of athletic training and physical therapy.
<i>Community Model</i>	Provide effective and cost efficient systems such as health care, workers' compensation, and the pension plans.
<i>Better Future</i>	Work intensively with the Regional Transit System on employee health and wellness programs.
<i>Greater Equity</i>	Work with other city departments to reduce potential safety hazards and liability issues. Actively participate in emergency management and disaster response programs.
<i>Better Future</i>	Look for effective risk transfer tools for environmental liability exposures for the City (i.e.. Depot Park, fuel storage tanks, utility facilities). Strongly encourage conservation and recycling efforts within the work place.

***Our Department strives to achieve the following Operational Goals:***

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- Proactively manage both health and worker's compensation costs through Employee Health Services.
- Administer the employee health insurance and flexible benefits plan and maintain the most broad and comprehensive coverage possible to employees, retirees, and their families while keeping costs below the national average.
- Continue aggressive safety and loss control program with a target of reducing worker's compensation claims costs.
- Promote employee and retiree wellness via our wellness program to include monthly educational programs or screenings.
- Improve and refine the FMLA notification and tracking process.
- Monitor the health care industry to ensure that health care benefits are being delivered in the most effective and cost efficient manner.
- Develop and maintain appropriate reserve levels in the General Insurance Fund, Employee Health and Accident Benefits Fund and the Retiree Health Insurance Fund to ensure the financial stability of these funds.
- Provide an exercise opportunity within walking distance to every City employee.
- Continue to expand Lifequest participation to include all individuals covered by the City's self-insured health plan.
- Administer defined benefit, disability and defined contribution plans and make recommendations for modifications and administrative changes.
- Maintain retiree database and provide information for annual reports to actuaries and other governmental agencies.
- Interact closely with user departments to develop safety programs geared at reducing general/auto liability claims, worker's compensation claims and property losses.

***In order to achieve the above, our Divisions will focus on the following Objectives:***

---

***Administration***

Continue to reduce Worker's Compensation claims.

Update and maintain Summary Plan descriptions for all defined benefit plans.

Continue Department/Individual Safety Awards Program.

***Employee Health Services***

Provide monthly educational wellness sessions that focus on a specific health issue.

Continue to enhance adult wellcare services utilizing the on-site Nurse Practitioner.

Increase participation in *Proclub* for members of the City Group Health Plan.

Offer 20 free health screenings through Employee Health Services and Lifequest.

Provide a targeted wellness initiative for Public Works employees.

Increase participation in Diabetic Disease Management Program by 25%.

Increase emphasis on Health Education utilizing Employee Health Services and Wellness Staff.

Increase participation by 20% in employee reward programs that foster an integrated approach to employee health and fitness.

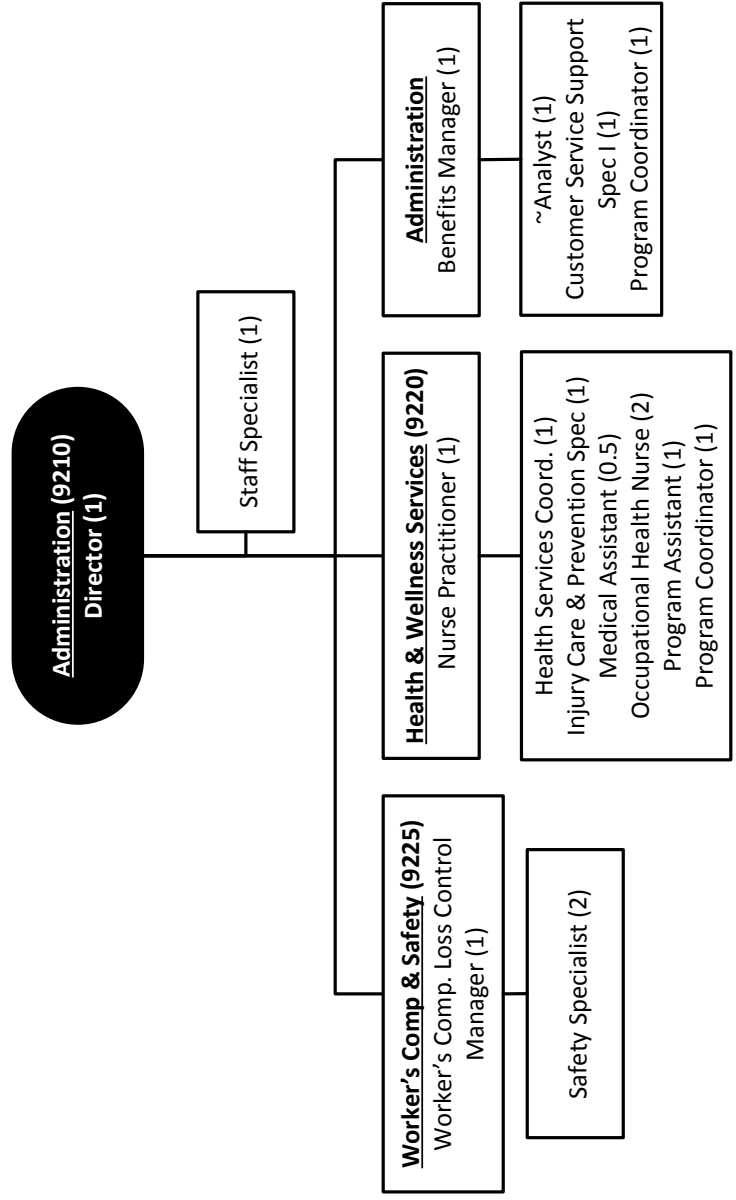
**Our Department monitors success with the following Performance Indicators: \***

<b>City Commission Strategic Goal</b>	<b>Department Goal/Objective</b>	<b>Performance Measure</b>	<b>FY17 Target</b>
Better Future; Community Model	Increase participation in Proclub for members of the City Group Health Plan.	Percent of people who complete Proclub	85%
		Percent of eligible employees who participate in Proclub	50%
	Promote employee and retiree wellness via our wellness program to include monthly educational programs or screenings.	Number of Department Specific Targeted Wellness Initiatives	1
		Number of Eligible Employees participating in SWEETS Program - Disease Management	75
		Employer Health Care Cost as a percent of total payroll	10.0%
	Continue to enhance adult wellcare services utilizing the on-site Nurse Practitioner.	Total Patient Contacts for Nurse Practitioner - Acute and Work Comp Care	900
	Continue Department/Individual Safety Awards Program.	Number of Lost Time Workers Compensation Claims	20
		Total number of Workers Compensation Claims	165

\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY2020/FY2021 Financial Operating Plan.

# Risk Management

## FY 2018 ADOPTED ORGANIZATION CHART



~Analyst (0.10) funded through General Fund and (0.26) funded through Pension Funds

Total FTEs – 16.5

Department Position Summary  
Risk Management

Title	FY2016	FY2016	FY2017	FY2018	% Change	FY2019	% Change
	Adopted	Actual	Adopted	Adopted	FY17 to FY18	Plan	FY18 to FY19
Analyst	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Benefits Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Clerk II	1.0	-	-	-	n/a	-	n/a
Customer Svc Support Spec I	-	1.0	1.0	1.0	0.0%	1.0	0.0%
Health Services Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Injury Care & Prevention Spec	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Medical Assistant	0.5	0.5	0.5	0.5	0.0%	0.5	0.0%
Nurse Practitioner	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Occ. Health Nurse	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Program Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Program Coord	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Risk Management Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Safety Specialist	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Staff Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Workers Comp Loss Control Mgr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>16.5</b>	<b>16.5</b>	<b>16.5</b>	<b>16.5</b>	<b>0.0%</b>	<b>16.5</b>	<b>0.0%</b>

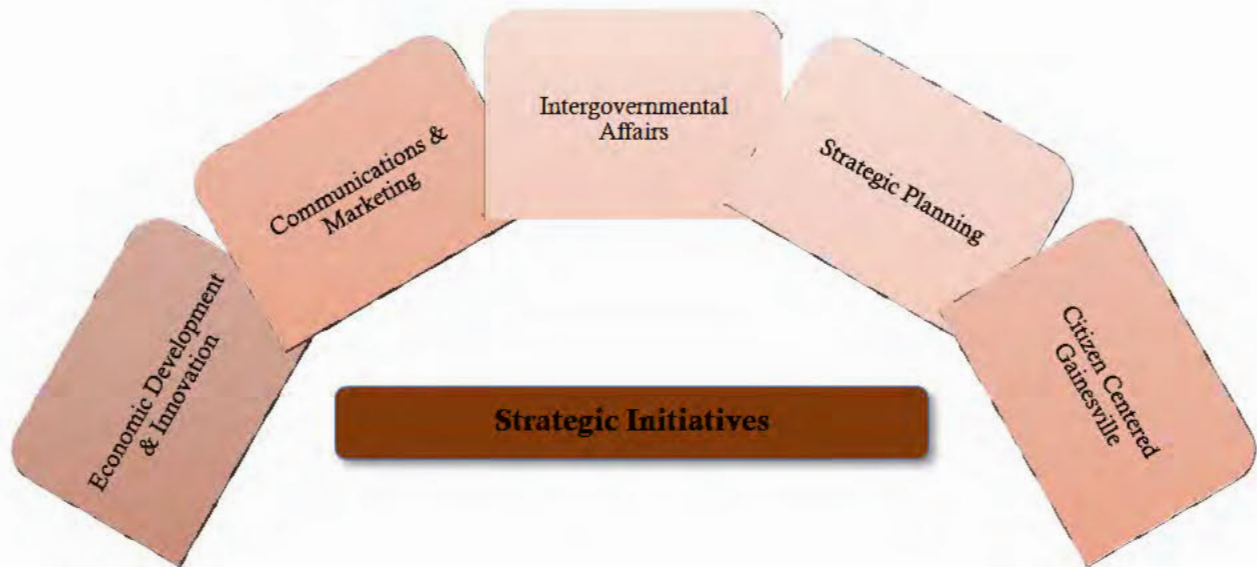
Department Budget Summary  
Risk Management

**Revenue and Expenditure Highlights:**

The Risk Management Department is charged with maintaining the City's insurance programs (as internal service funds), including health insurance and workers compensation programs. The main source of funds are premium payments and employee/employer contributions while the main expenditures for this department are claims, insurance premiums and the administrative costs associated with these programs.

		<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Revenues by Fund:</b>								
General Insurance	503	6,578,926	6,986,799	6,479,137	6,577,365	1.5%	6,729,299	2.3%
EHAB	504	26,537,007	25,923,185	26,917,846	28,554,604	6.1%	31,291,565	9.6%
Retiree Health Insur	601	8,225,000	11,963,416	8,225,000	11,525,000	40.1%	12,300,000	6.7%
<b>Total Revenues by Fund</b>		<b>41,340,933</b>	<b>44,873,400</b>	<b>41,621,983</b>	<b>46,656,969</b>	<b>12.1%</b>	<b>50,320,864</b>	<b>7.9%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	6,945	6,957	7,143	7,626	6.8%	8,067	5.8%
Fleet Replacement	501	-	4,335	-	-	n/a	-	n/a
General Insurance	503	7,063,116	6,607,733	7,207,339	7,286,886	1.1%	7,389,408	1.4%
EHAB	504	26,076,292	27,237,644	27,080,417	28,508,412	5.3%	30,281,336	6.2%
Retiree Health Insur	601	6,365,267	8,934,959	6,865,299	9,535,473	38.9%	10,565,506	10.8%
General Pension	604	18,066	18,089	18,573	19,806	6.6%	20,511	3.6%
<b>Total Expenditures by Fund</b>		<b>39,529,686</b>	<b>42,809,718</b>	<b>41,178,771</b>	<b>45,358,203</b>	<b>10.1%</b>	<b>48,264,828</b>	<b>6.4%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		911,236	933,639	938,002	971,800	3.6%	991,165	2.0%
Fringe Benefits		342,246	310,249	324,423	352,353	8.6%	369,876	5.0%
Operating		38,173,848	41,499,703	39,809,632	43,924,232	10.3%	46,790,819	6.5%
Capital Outlay		55,000	19,488	55,000	55,000	0.0%	55,000	0.0%
Non-Operating		47,356	46,639	51,714	54,818	6.0%	57,968	5.7%
<b>Total Expenditures by Object</b>		<b>39,529,686</b>	<b>42,809,718</b>	<b>41,178,771</b>	<b>45,358,203</b>	<b>10.1%</b>	<b>48,264,828</b>	<b>6.4%</b>
<b>Expenditures by Unit</b>								
Risk Management		35,897,225	39,799,023	37,492,055	41,580,032	10.9%	44,413,275	6.8%
Health Services		850,327	884,423	863,265	877,167	1.6%	891,606	1.6%
Safety Award Incentive Prg		55,000	39,897	55,000	55,000	0.0%	55,000	0.0%
Workers Comp & Safety		2,727,134	2,086,374	2,768,451	2,846,004	2.8%	2,904,947	2.1%
<b>Total Expenditures by Unit</b>		<b>39,529,686</b>	<b>42,809,718</b>	<b>41,178,771</b>	<b>45,358,203</b>	<b>10.1%</b>	<b>48,264,828</b>	<b>6.4%</b>

# Strategic Initiatives Program and Services Chart



## DESCRIPTION:

The Strategic Initiatives Department is charged with leading strategy development and execution across the organization by leveraging user experience, performance & data, civic innovation & partnership in alignment with the city's strategic framework. This work includes connecting citizen engagement, open government and planning tools; community-based economic development; communications, broadcast and public information; state and federal legislative affairs, and leading design methodology towards a coherent and actionable path of becoming a New American City.

## SIGNIFICANT CHANGES IN FY2018/FY2019:

The Strategic Initiatives Department was created in mid-FY2017, bringing together Economic Development & Innovation, Communications & Marketing, Intergovernmental Affairs, Strategic Planning and adding Citizen Centered Gainesville. There were no significant changes for FY2018/FY2019.

## STRATEGIC INITIATIVES

**Department Mission:** We will provide leadership in developing and executing strategy across the organization through our cross-functional work in strategic planning, economic development, communications & marketing, intergovernmental relations and citizen centered design.

*City Commission*

*Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<i>Public Safety</i>	Assist in aligning public safety programs with the Strategic Framework. Serve as a resource to assist in identifying methods and partnerships to drive innovation within public safety.
<i>Economic Development and Redevelopment</i>	Provide input into the Economic Development Policy direction for the City of Gainesville. Position the City for Innovative Economy opportunities; facilitate development opportunities and, coordinate economic development efforts with the University of Florida (UF), Santa Fe College (SFC), the Gainesville Area Chamber of Commerce and other related economic development organizations.
<i>Human Potential</i>	Provide information to current employees and potential employees related to the city's citizen-centered mission and movement to become a New American City. Create talent pathways that leverage community partnerships for city operations and overall benefit to Gainesville citizens.
<i>Governance</i>	Lead the city's state and federal advocacy initiatives. Contribute to the operation of a transparent and open government through online resources and tools.
<i>Infrastructure and Transportation</i>	Support transportation and infrastructure initiatives that foster economic growth and citizen quality of life through public communications, planning and engagement opportunities.
<i>Quality of Life</i>	Improve the quality of life of Gainesville residents by collaboratively developing a long-term Strategic Framework and aligning projects for community impact and benefit.
<i>Environment and Energy</i>	Assist in shaping a better future for each and every person in Gainesville with a thoughtful, systematic approach to the city's natural, cultural, and environmental resources.

*Our Department strives to achieve the following Operational Goals:*

- Continue the alignment of the strategic framework, department plans, and the budget process.
- Maintain current external communications practices in support of organizational communication priorities. Assist a review of city internal communication strategies.
- Create an organizational environment that attracts, develops and retains a highly qualified and diverse workforce through effective communications highlighting our citizen-centered approach.
- Utilize the latest technologies and online tools that will allow for city employees and citizens to interact in a transparent and collaborative manner.
- Furnish consistently reliable internal support functions and leadership through sound strategic planning, effective communications, teamwork, innovation and responding to needs of operating departments in a timely manner.



***In order to achieve the above, our Divisions will focus on the following Objectives:***

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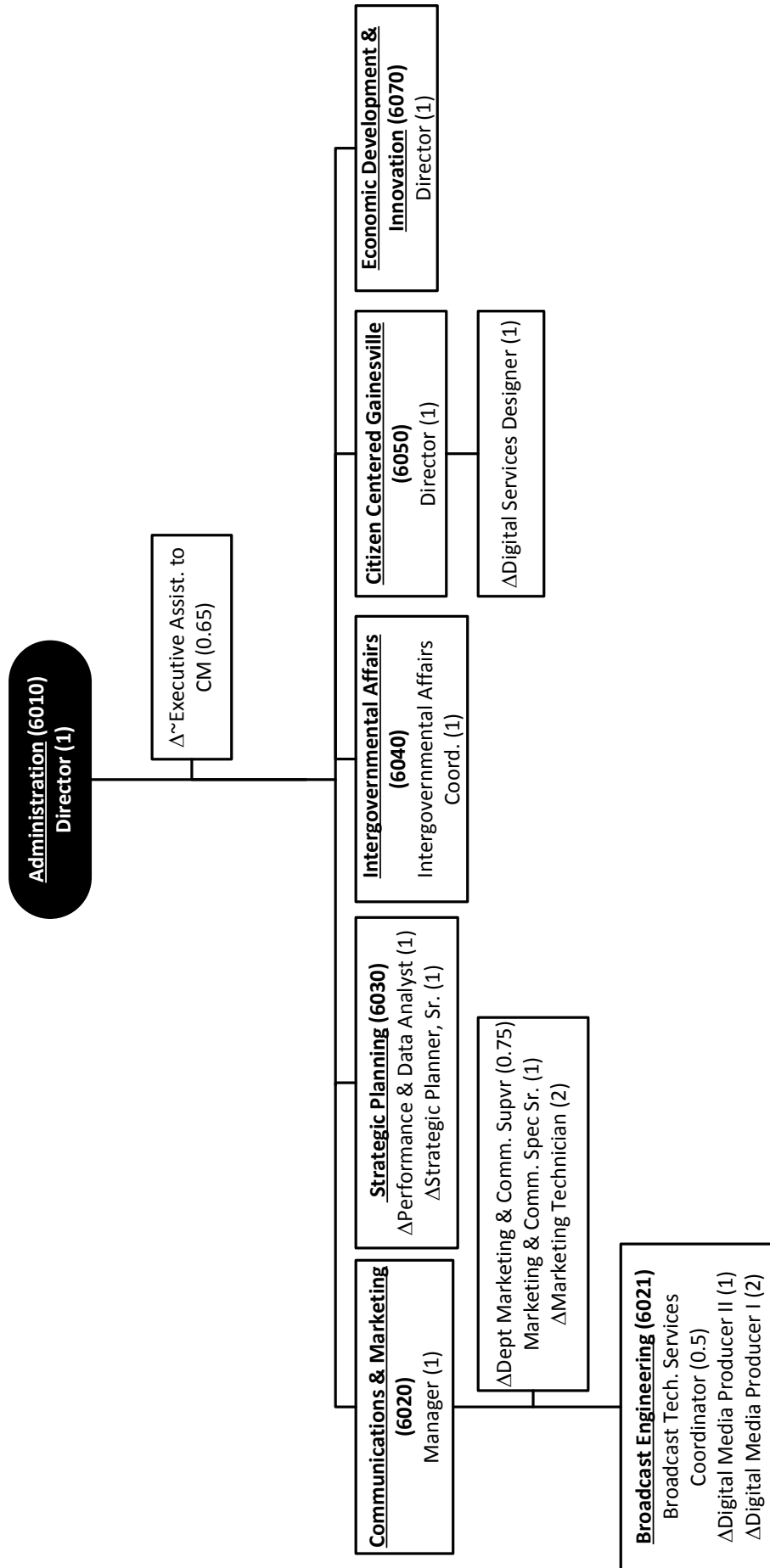
<b><i>Administration</i></b>	Respond quickly to needs of operating departments through superior support services and leadership.
<b><i>Strategic Planning</i></b>	Develop a long-range Strategic Framework to ensure effective platforms in support of our citizen centered approach to become a New American City.
<b><i>Communications</i></b>	Support city communications through broadcast/digital media production services.  Support city communications through web/social media presence/updates.
<b><i>Economic Development</i></b>	Work with City Departments and community business resource providers to streamline business services aimed at promoting business startup, growth, and/or expansion within the City of Gainesville.
<b><i>Open Government &amp; Citizen Engagement</i></b> <b><i>Citizen Centered Design</i></b>	Implement the open government strategic initiative as adopted by the City Commission, including the open data portal, performance measurement program, virtual town hall, and 311GNV platforms. Infuse and help support the organization with human centered design principles, with a focus on user experience, empathy and observational methodologies.
<b><i>Intergovernmental Relations</i></b>	Provide advocacy for the city's operations and programs through state and federal policies and appropriations.

***Our Department monitors success with the following Performance Indicators: \****

\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY2020/FY2021 Financial Operating Plan.

# Strategic Initiatives

## FY2018 ADOPTED ORGANIZATION CHART



ΔChange made during FY2017  
 ~ Executive Assistant to-CM (0.35) funded through City Manager's budget.  
 ~Dept. Marketing & Communications Supervisor (0.25) funded through Regional Transit System.  
 βThe Department was created in FY2017, transferring Communications; Economic Development & Innovation; Citizen Centered Gainesville Director; Intergovernmental Affairs Coordinator; Strategic Planning; and re-allocating the Executive Assistant to City Manager to it.

Total FTEs – 15.90

Department Position Summary

βStrategic Initiatives

Title	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
ΔBroadcast Tech. Svs. Coord.	-	-	-	0.5	n/a	0.5	0.0%
ΔCitizen Centered Gainesville Director	-	-	-	1.0	n/a	1.0	0.0%
ΔCommunications & Marketing Mgr	-	-	-	1.0	n/a	1.0	0.0%
Δ~Dept Marketing & Comm. Supvr.	-	-	-	0.75	n/a	0.75	0.0%
ΔDigital Media Producer I	-	-	-	2.0	n/a	2.0	0.0%
ΔDigital Media Producer II	-	-	-	1.0	n/a	1.0	0.0%
ΔDigital Services Designer	-	-	-	1.0	n/a	1.0	0.0%
ΔEconomic Dev & Innovation Dir.	-	-	-	1.0	n/a	1.0	0.0%
Δ~Executive Assistant to - CM	-	-	-	0.65	n/a	0.65	0.0%
ΔIntergovernmental Affairs Coord	-	-	-	1.0	n/a	1.0	0.0%
ΔMarketing & Comm Spec., Sr.	-	-	-	1.0	n/a	1.0	0.0%
ΔMarketing & Comm Technician	-	-	-	2.0	n/a	2.0	0.0%
ΔPerformance & Evaluation Designer	-	-	-	1.0	n/a	1.0	0.0%
ΔStrategic Initiatives Director	-	-	-	1.0	n/a	1.0	0.0%
ΔStrategic Planner, Senior	-	-	-	1.0	n/a	1.0	0.0%
<b>Total FTEs by Title</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>15.9</b>	<b>n/a</b>	<b>15.9</b>	<b>0.0%</b>

**Note:**

ΔChange made during FY2017

βIn FY2017, the City Manager re-organized creating the Strategic Initiatives Department transferring the Communications Department, Economic Development & Innovation Department, the Citizen Centered Gainesville Director (1.0fte), the Intergovernmental Affairs Coordinator (1.0fte), and the Executive Assistant to City Manager (0.65fte) into the newly created Department.

~Dept Marketing & Communications Supervisor (0.25) funded from Regional Transit Fund; Executive Assistant to - CM (0.35) funded from City Manager's budget.

Department Budget Summary  
Strategic Initiatives

**Expenditure Highlights:**

The Strategic Initiatives Department was created mid-year in FY2017 with the merger of Economic Development and Innovation, Intergovernmental Affairs, and Communication, and portions of the Administrative Services and City Manager Departments.

		FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Proposed	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Expenditures by Fund:</b>								
General Fund	001	-	-	-	1,886,157	n/a	1,898,782	0.7%
<b>Total Expenditures by Fund</b>		-	-	-	<b>1,886,157</b>	<b>n/a</b>	<b>1,898,782</b>	<b>0.7%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		-	-	-	1,017,598	n/a	1,014,115	-0.3%
Fringe Benefits		-	-	-	414,590	n/a	431,619	4.1%
Operating		-	-	-	429,969	n/a	429,048	-0.2%
Capital		-	-	-	24,000	n/a	24,000	0.0%
<b>Total Expenditures by Object</b>		-	-	-	<b>1,886,157</b>	<b>n/a</b>	<b>1,898,782</b>	<b>0.7%</b>
<b>Expenditures by Unit</b>								
Strategic Initiatives Administration		-	-	-	231,121	n/a	411,143	77.9%
Communications and Marketing		-	-	-	405,702	n/a	416,946	2.8%
Broadcast Engineering		-	-	-	365,674	n/a	371,008	1.5%
Strategic Planning		-	-	-	279,979	n/a	196,240	-29.9%
Intergovernmental Affairs		-	-	-	146,965	n/a	149,791	1.9%
Citizen Centered Gainesville		-	-	-	263,238	n/a	155,412	-41.0%
Economic Development		-	-	-	188,478	n/a	193,242	2.5%
Economic Development Marketing Travel		-	-	-	5,000	n/a	5,000	0.0%
<b>Total Expenditures by Unit</b>		-	-	-	<b>1,886,157</b>	<b>n/a</b>	<b>1,898,782</b>	<b>0.7%</b>

Department Position Summary

βAdministrative Services

Title	FY2016	FY2016	FY2017	FY2018	% Change		% Change
	Adopted	Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19
ΔAdministrative Services Dir	1.0	1.0	1.0	-	-100.0%	-	n/a
ΔAnalyst, Sr.	1.0	1.0	1.0	-	-100.0%	-	n/a
ΔExecutive Assistant, Sr.	-	-	-	-	n/a	-	n/a
ΔExecutive Assistant, Sr. - CM	0.65	0.65	0.65	-	-100.0%	-	n/a
ΔStrategic Planner, Senior	1.0	1.0	1.0	-	-100.0%	-	n/a
<b>Total FTEs by Title</b>	<b>3.65</b>	<b>3.65</b>	<b>3.65</b>	-	<b>-100.0%</b>	-	<b>n/a</b>

Note

City Manager's Executive Assistant Sr (0.65FTE) being shared with Administrative Services

βThe Administrative Services Department was also re-organized transferring the Director (1.0FTE) to the City Manager's Department; transferring the Analyst, Sr. (1.0FTE), the Strategic Planner, Sr. (1.0FTE), and re-allocating the Executive Assistant, Sr.-CM (0.65FTE) to the new Strategic Initiatives Department.

Department Budget Summary  
Administrative Services

**Revenue and Expenditure Highlights:**

The Administration Services department has been reorganized into the newly-created Strategic Initiatives Department.

		<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Expenditures by Fund:</b>								
General Fund	001	423,939	385,379	460,267	-	-100.0%	-	n/a
Fleet Management Services	502	19,615	17,768	15,009	-	-100.0%	-	n/a
Retiree Health Insur	601	5,892	2,585	4,497	-	-100.0%	-	n/a
General Pension	604	15,698	6,898	12,000	-	-100.0%	-	n/a
<b>Total Expenditures by Fund</b>		<b>465,144</b>	<b>412,630</b>	<b>491,773</b>	-	<b>-100.0%</b>	-	<b>n/a</b>
<b>Expenditures by Object</b>								
Salaries & Wages		317,562	304,722	281,628	-	-100.0%	-	n/a
Fringe Benefits		107,949	72,094	105,060	-	-100.0%	-	n/a
Operating		39,633	35,813	105,085	-	-100.0%	-	n/a
<b>Total Expenditures by Object</b>		<b>465,144</b>	<b>412,630</b>	<b>491,773</b>	-	<b>-100.0%</b>	-	<b>n/a</b>
<b>Expenditures by Unit</b>								
Administrative Services		465,144	412,630	491,773	-	-100.0%	-	n/a
<b>Total Expenditures by Unit</b>		<b>465,144</b>	<b>412,630</b>	<b>491,773</b>	-	<b>-100.0%</b>	-	<b>n/a</b>

Department Position Summary

βCommunications

Title	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change		
					FY17 to FY18	FY2019 Plan	FY18 to FY19
ΔBroadcast Digital Media Prod.	1.0	1.0	1.0	-	-100.0%	-	n/a
ΔBroadcast Digital Media Prod., Asst.	1.5	1.5	1.5	-	-100.0%	-	n/a
ΔBroadcast Tech. Svs. Coord.	0.5	0.5	0.5	-	-100.0%	-	n/a
ΔComm & Marketing Mgr.	1.0	1.0	1.0	-	-100.0%	-	n/a
ΔMarketing & Comm Spec., Sr.	1.0	1.0	1.0	-	-100.0%	-	n/a
<b>Total FTEs by Title</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	-	<b>-100.0%</b>	-	<b>n/a</b>

Note:

ΔChange made during FY2017

βIn FY2017, the City Manager's re-organization transferred the department under the new Strategic Initiatives Department.

Department Budget Summary  
Communications

**Expenditure Highlights:**

The Communications Office has been reorganized into the newly-created Strategic Initiatives Department.

		FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	% Change FY17 to FY18	FY2019 Plan	% Change FY18 to FY19
<b>Revenues by Fund:</b>								
General Fund	001	-	-	-	-	n/a	-	n/a
Misc Special Revenues	123	-	-	-	-	n/a	-	n/a
<b>Total Revenues by Fund</b>			-	-	-	n/a	-	n/a
<b>Expenditures by Fund:</b>								
General Fund	001	429,327	418,955	555,999	-	-100.0%	-	n/a
General Capital Projects	302	-	28,024	-	-	n/a	-	n/a
General Fixed Assets	901	-	35,735	-	-	n/a	-	n/a
<b>Total Expenditures by Fund</b>		<b>429,327</b>	<b>482,715</b>	<b>555,999</b>	-	<b>-100.0%</b>	-	<b>n/a</b>
<b>Expenditures by Object</b>								
Salaries & Wages		250,875	258,815	282,228	-	-100.0%	-	n/a
Fringe Benefits		87,927	85,686	102,732	-	-100.0%	-	n/a
Operating		90,525	74,454	165,039	-	-100.0%	-	n/a
Capital		-	28,024	6,000	-	-100.0%	-	n/a
Non-Operating		-	35,735	6,000	-	-100.0%	-	n/a
<b>Total Expenditures by Object</b>		<b>429,327</b>	<b>482,715</b>	<b>561,999</b>	-	<b>-100.0%</b>	-	<b>n/a</b>
<b>Expenditures by Unit</b>								
Communications		208,264	215,771	287,041	-	-100.0%	-	n/a
Broadcast Engineering		221,063	238,919	268,958	-	-100.0%	-	n/a
CoxCom Capital Grant		-	28,024	-	-	n/a	-	n/a
<b>Total Expenditures by Unit</b>		<b>429,327</b>	<b>482,715</b>	<b>555,999</b>	-	<b>-100.0%</b>	-	<b>n/a</b>



Department Position Summary  
 βEconomic Development & Innovation

Title	FY2016	FY2016	FY2017	FY2018	% Change		% Change
	Adopted	Actual	Adopted	Adopted	FY17 to FY18	FY2019 Plan	FY18 to FY19
Δ Economic Dev & Innovation Dir.	1.0	1.0	1.0	-	-100.0%	-	n/a
<b>Total FTEs by Title</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>0.0</b>	<b>-100.0%</b>	<b>0.0</b>	<b>n/a</b>

Note:

ΔChange made during FY2017

βIn FY2017, the City Manager re-organized and transferred the Economic Dev & Innovation Director to the new Strategic Initiatives Department.

Department Budget Summary  
Economic Development & Innovation

Revenue and Expenditure Highlights:

The Economic Development & Innovation department has been reorganized into the newly-created Strategic Initiatives Department.

		<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>% Change FY17 to FY18</b>	<b>FY2019 Plan</b>	<b>% Change FY18 to FY19</b>
<b>Revenues by Fund:</b>								
Misc Special Revenues	123	-	-	-	-	n/a	-	n/a
General Capital Prjs	302	-	-	-	-	n/a	-	n/a
<b>Total Revenues by Fund</b>		-	-	-	-	n/a	-	n/a
<b>Expenditures by Fund:</b>								
General Fund	001	203,946	185,721	204,976	-	-100.0%	-	n/a
Misc Special Revenues	123	-	50,000	-	-	-100.0%	-	n/a
General Capital Prjs	302	-	2,104	-	-	-100.0%	-	n/a
<b>Total Expenditures by Fund</b>		<b>203,946</b>	<b>237,825</b>	<b>204,976</b>	-	<b>-100.0%</b>	-	<b>n/a</b>
<b>Expenditures by Object</b>								
Salaries & Wages		121,083	124,454	123,498	-	-100.0%	-	n/a
Fringe Benefits		42,363	42,341	44,142	-	-100.0%	-	n/a
Operating		40,500	67,730	(232,664)	-	-100.0%	-	n/a
Non-Operating		-	1,800	270,000	-	-100.0%	-	n/a
Capital		-	1,500	-	-	-100.0%	-	n/a
<b>Total Expenditures by Object</b>		<b>203,946</b>	<b>237,825</b>	<b>204,976</b>	-	<b>-100.0%</b>	-	<b>n/a</b>
<b>Expenditures by Unit</b>								
Economic Development		188,946	182,912	189,976	-	-100.0%	-	n/a
Marketing Travel		15,000	2,809	15,000	-	-100.0%	-	n/a
GTEC Revenue Shortfall		-	50,000	-	-	-100.0%	-	n/a
GTEC Capital Improvements		-	2,104	-	-	-100.0%	-	n/a
<b>Total Expenditures by Unit</b>		<b>203,946</b>	<b>237,825</b>	<b>204,976</b>	-	<b>-100.0%</b>	-	<b>n/a</b>

# CAPITAL IMPROVEMENT PLAN



CAPITAL  
IMPROVEMENT PLAN



- Capital Improvement Process
- Capital Improvement Calendar
- Summary of All Capital Projects
- Capital Projects by Funding Source
- Major Capital Projects

## **CAPITAL IMPROVEMENT PROCESS**

This process is completed in the following phases:

- The first phase involves each department presenting information regarding any capital improvements requests they may have for the next five year period as well as any modifications or deletions of previously submitted projects.
- The second phase focuses on the investigation into available funds by Budget and Finance. At the same time, City leaders are reviewing all submitted capital improvement proposals.
- The last and final phase results in the presentation of a proposed capital improvement plan by the City Manager in a series of workshops with the City Commission and Staff. A finalized five-year Capital Improvement Plan is adopted by the end of the fiscal year (September 30).

### **PHASE I**

- The Budget & Finance Department develops the annual budget calendar (including a calendar specific to the Capital Improvement Plan), which is reviewed by the City Manager.
- Budget & Finance sends out communications to all departments regarding the upcoming Capital Improvement Plan process.
- Departments submit to the Budget & Finance Department all the necessary forms and information regarding any capital improvement requests they are adding, modifying or deleting.

### **PHASE II**

- City leadership meets to determine the amount and sources of eligible funding.
- Budget & Finance submits a schedule of available funding.
- City leadership determines the priorities for capital improvement planning.

### **PHASE III - PRESENTING AND ADOPTING**

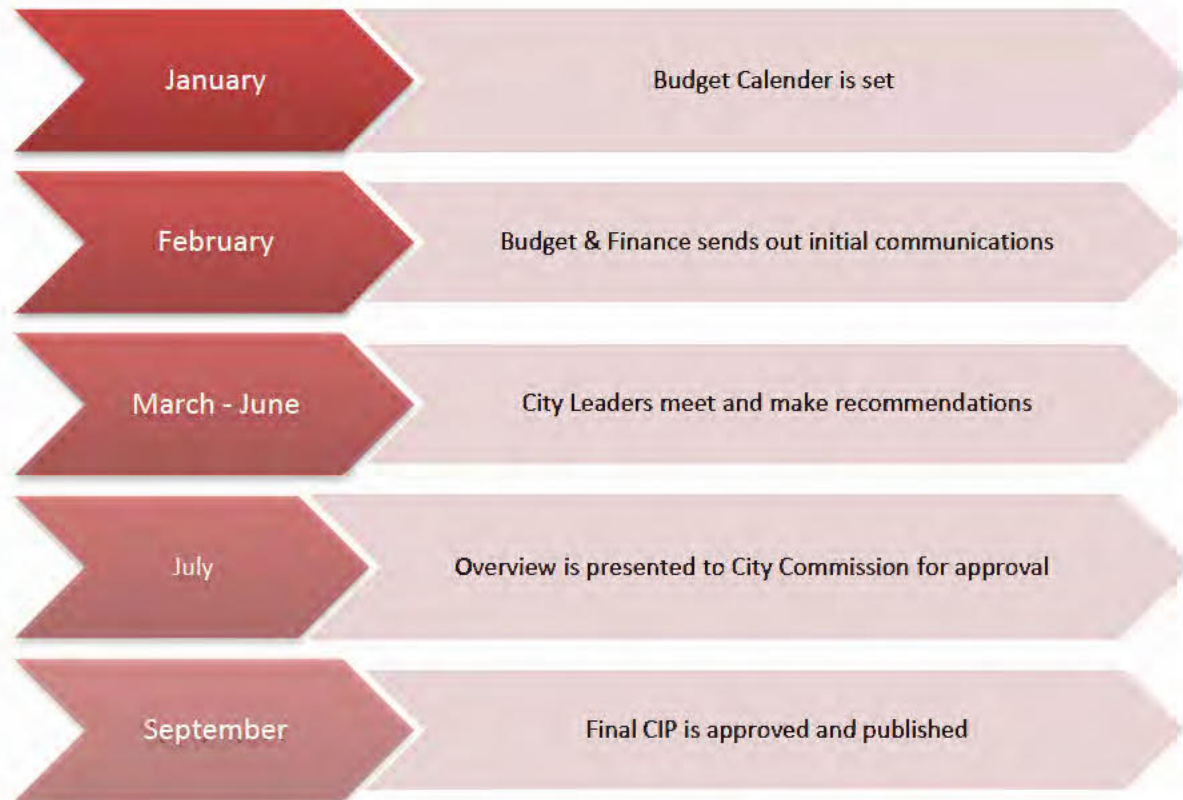
- The City Manager presents the Proposed Capital Improvement Plan to the City Commission during budget workshops for review and discussion.
- In July, Budget and Finance staff review and present an overview of the Capital Improvement Plan, along with the regular budget for City Commission approval.
- The final Capital Improvement Plan is officially adopted along with the Financial and Operating Plan during City Commission meetings in September.
- The final Capital Improvement Plan is placed on the City of Gainesville's website and printed copies are distributed.

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## Capital Improvement Plan Calendar

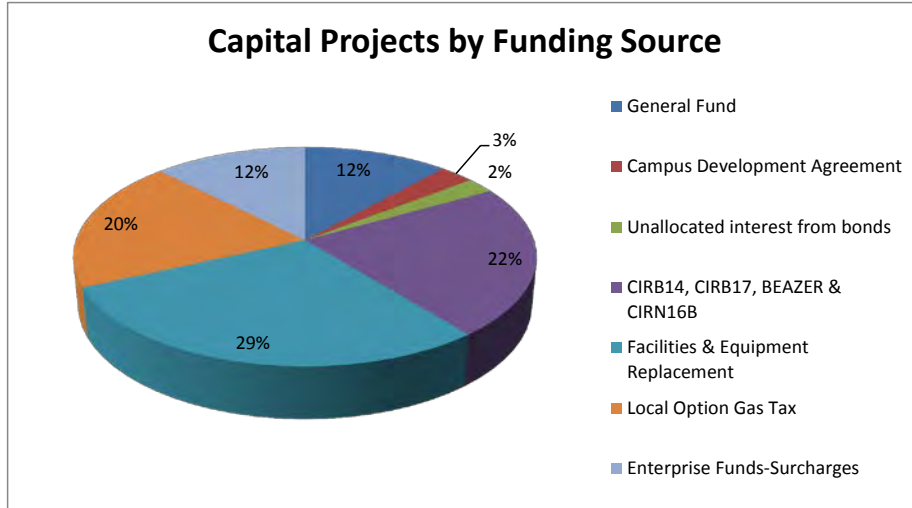
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Below is an illustration of the Capital Improvement Plan's process which is done every two years in conjunction with the City's biennial budget process.



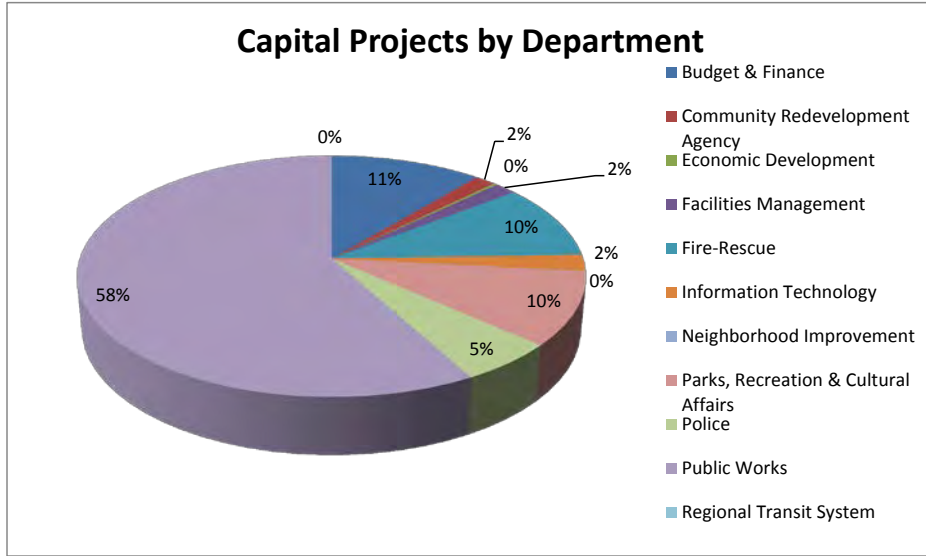
Summary of All Capital Projects  
by Department

The table below summarizes the amount of capital projects allocated to each of the departments. Information on funding sources can be found on the preceding pages as well as more detailed information on significant capital projects.



	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Sources of Funds:</b>						
General Fund	317,446	3,687,832	2,242,446	889,675	317,446	7,454,845
Campus Development Agreement	-	1,592,531	96,246	99,009	-	1,787,786
Unallocated interest from bonds	-	1,065,492	287,000	103,246	-	1,455,738
CIRB14, CIRB17, BEAZER & CIRN16B	-	4,624,243	9,464,650	200,000	-	14,288,893
Facilities & Equipment Replacement	3,785,295	4,099,831	3,572,567	3,508,797	3,553,741	18,520,231
Local Option Gas Tax	1,894,343	4,623,022	1,036,036	1,217,368	3,664,550	12,435,319
Enterprise Funds-Surcharges	1,156,691	3,030,396	227,978	1,932,207	1,526,745	7,874,017
<b>Total Sources of Funds</b>	<b>\$ 7,153,775</b>	<b>\$ 22,723,347</b>	<b>\$ 16,926,923</b>	<b>\$ 7,950,302</b>	<b>\$ 9,062,482</b>	<b>\$ 63,816,829</b>

Summary of All Capital Projects  
by Department (continued)



	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Capital Projects by Department:</b>						
Budget & Finance	-	28,024	7,057,000	-	-	7,085,024
Community Redevelopment Agency	-	968,461	-	-	-	968,461
Economic Development	-	169,903	-	-	-	169,903
Facilities Management	135,000	184,882	135,000	435,000	135,000	1,024,882
Fire-Rescue	146,726	693,485	4,626,000	581,347	316,119	6,363,677
Information Technology	300,000	523,963	200,000	200,000	200,000	1,423,963
Neighborhood Improvement	-	38,444	-	-	-	38,444
Parks, Recreation & Cultural Affairs	733,189	4,085,041	917,882	256,610	254,818	6,247,540
Police	575,000	630,327	575,000	943,077	752,446	3,475,850
Public Works	5,263,860	15,376,597	3,416,041	5,534,268	7,404,099	36,994,865
Regional Transit System	-	24,220	-	-	-	24,220
<b>Total Capital Projects</b>	<b>\$ 7,153,775</b>	<b>\$ 22,723,347</b>	<b>\$ 16,926,923</b>	<b>\$ 7,950,302</b>	<b>\$ 9,062,482</b>	<b>\$ 63,816,829</b>

**Capital Projects by Funding Source  
General Fund**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by General Fund dollars. A portion of the General Fund funding (\$1.9 million) is from the FY2017 General Fund Reserves.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Capital Projects by Department:</b>						
<b>Budget &amp; Finance</b>						
② ERP/Technology Investment	-	-	1,925,000	-	-	1,925,000
City Equipment - CoxCom Capital	-	28,024	-	-	-	28,024
Subtotal Budget & Finance	-	28,024	1,925,000	-	-	1,953,024
<b>Fire-Rescue:</b>						
F/S HVAC, Roof, Plumbing, Electric	-	-	-	22,457	-	22,457
②** Fire Station 1	-	440,687	-	-	-	440,687
Heart Monitors (Partial Funding)	-	-	-	-	-	-
GFR Equipment Replacement	-	-	-	171,101	-	171,101
Public Safety Equipment	-	-	-	-	-	-
Subtotal Fire-Rescue	-	440,687	-	193,558	-	634,245
<b>Facilities Management:</b>						
* * Unscheduled Maintenance & Repairs	-	13,174	-	-	-	13,174
* Public Facilities Upgrade	-	3,849	-	-	-	3,849
* Security Access System	-	20,081	-	-	-	20,081
* Army Abatement	-	18,598	-	-	-	18,598
* * ADA Repairs	-	1,419	-	-	-	1,419
Subtotal Facilities Management	-	57,121	-	-	-	57,121
<b>Information Technology:</b>						
* * PC Equipment Replacement	-	-	-	-	-	-
E/Gov Software & Hardware	-	58,382	-	-	-	58,382
Info Tech Network Equipment	-	62,121	-	-	-	62,121
Subtotal Information Technology	-	120,503	-	-	-	120,503
<b>Parks, Recreation &amp; Cultural Affairs:</b>						
ADA Projects	-	11,250	-	-	-	11,250
Bivens Arm Marsh Restoration	177,446	190	72,554	-	-	250,190
Artificial External Defibrillator Repl/Purch	12,560	-	-	-	-	12,560
* Boardwalk Replacement	12,440	1,441	25,000	25,000	25,000	88,881
Cone Park Upgrades	-	-	104,892	-	-	104,892
Roper Park	-	2,740	-	-	-	2,740
Greentree/Kiwanis Park	-	1,855	-	-	-	1,855
Median Project	-	1,819	-	-	-	1,819
Pine Ridge Playground	-	-	-	-	-	-
Subtotal Parks, Recreation & Cultural Affairs	202,446	19,295	202,446	25,000	25,000	474,187
<b>Police:</b>						
GPD Body Worn Cameras	-	-	-	100,000	81,729	181,729
GPD Taser Program	-	-	-	63,165	65,717	128,882
GPD Property and Evidence Storage	-	11,308	-	-	-	11,308
GPD IT Replacement/Support (Fiber)	-	-	-	92,210	-	92,210
GPD IT Replacement/Support (Server Backup)	-	-	-	112,702	30,000	142,702
Subtotal Police	-	11,308	-	368,077	177,446	556,831
<b>Public Works:</b>						
2nd Street Concept Design	-	9,707	-	-	-	9,707
NW 2nd Street Sidewalk	-	-	-	97,000	-	97,000
8th Avenue Project	-	2,058,446	-	-	-	2,058,446
Bicycle & Pedestrian Connect	-	33,877	-	-	-	33,877
* * Sidewalk Maintenance	100,000	106,478	100,000	100,000	100,000	506,478
Median Repair/Improvement*	15,000	6,644	15,000	15,000	15,000	66,644
Depot Avenue	-	222,017	-	-	-	222,017
* * LED Lighting: Neighborhood Pilot Prgm	-	25,000	-	-	-	25,000
* * Environmental Consulting	-	68,160	-	-	-	68,160
Parking garage Maintenance/Repairs	-	-	-	91,040	-	91,040
Traffic Management System	-	456,345	-	-	-	456,345
Total Public Works	115,000	2,986,674	115,000	303,040	115,000	3,634,714
<b>Regional Transit System:</b>						
Video Surveillance Equipment	-	24,220	-	-	-	24,220
Total Regional Transit System	-	24,220	-	-	-	24,220
<b>Total Capital Projects</b>	<b>\$ 317,446</b>	<b>\$ 3,687,832</b>	<b>\$ 2,242,446</b>	<b>\$ 889,675</b>	<b>\$ 317,446</b>	<b>\$ 7,454,845</b>

\* Recurring funding

\* \* Recurring funding, other years are funded from separate sources.

②

This project is determined to be a major capital project and more detailed information is provided after the Capital Projects by Funding Source section.



**Capital Projects by Funding Source  
Campus Development Agreement**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by the unallocated interest earnings from the Campus Development Agreement funding from the University of Florida.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>FY2019 Plan</b>	<b>Five Year Total</b>
<b>Capital Projects by Department:</b>						
<u>Community Redevelopment Agency</u>						
Depot Park-Park Improvements	-	950,845	-	-	-	<b>950,845</b>
<u>Public Works:</u>						
Archer Road/Gale Lemerand Drive	-	297,998	96,246	99,009	-	<b>493,253</b>
Bicycle/Pedestrian Facilities (UF Context Area)	-	153,350	-	-	-	<b>153,350</b>
* * Sidewalk Maintenance	-	118,640	-	-	-	<b>118,640</b>
Traffic Management System	-	71,697	-	-	-	<b>71,697</b>
Total Public Works	-	641,686	96,246	99,009	-	<b>836,941</b>
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 1,592,531</b>	<b>\$ 96,246</b>	<b>\$ 99,009</b>	<b>\$ -</b>	<b>\$ 1,787,786</b>

\* \* Recurring funding, other years are funded from separate sources.

**Capital Projects by Funding Source  
FFGFC 02 Unallocated Interest Earnings**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by the unallocated interest earnings from the FFGFC of 2002 bond.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>FY2019 Plan</b>	<b>Five Year Total</b>
<b>Capital Projects by Department:</b>						
<u>Economic Development:</u>						
Depot Park Tree Mitigation	-	7,341	-	-	-	<b>7,341</b>
<u>Fire-Rescue:</u>						
F/S Exhaust System	-	-	-	10,246	-	<b>10,246</b>
<u>Information Technology:</u>						
Info Tech Network Equip	-	34,079	-	-	-	<b>34,079</b>
<u>Parks, Recreation &amp; Cultural Affairs:</u>						
Ironwood Cart paths	-	2,848	-	-	-	<b>2,848</b>
Smokey Bear Restrooms	-	-	65,000	-	-	<b>65,000</b>
Subtotal Parks, Recreation & Cultural Affairs	-	2,848	65,000	-	-	<b>67,848</b>
<u>Public Works:</u>						
PW Management System	-	9,209	-	-	-	<b>9,209</b>
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 53,477</b>	<b>\$ 65,000</b>	<b>\$ 10,246</b>	<b>\$ -</b>	<b>\$ 128,723</b>

**Capital Projects by Funding Source**  
**FFGFC 05 Unallocated Interest Earnings**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by the unallocated interest earnings from the FFGFC of 2005 bond.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Capital Projects by Department:</b>						
<u>Budget &amp; Finance</u>						
Ⓢ** ERP/Technology Investment	-	-	20,000	-	-	20,000
<u>Community Redevelopment Agency:</u>						
Eastside TIF Projects	-	17,616	-	-	-	17,616
<u>Facilities Management:</u>						
Downtown Plaza Imprv	-	5,544	-	-	-	5,544
OLB Lobby Renovations	-	-	-	5,000	-	5,000
Subtotal Facilities Management	-	5,544	-	5,000	-	10,544
<u>Police:</u>						
** Vehicle Video Cameras	-	11,091	-	-	-	11,091
<u>Public Works:</u>						
** S.W. 2nd Avenue	-	26,584	-	-	-	26,584
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 60,836</b>	<b>\$ 20,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ 85,836</b>

\* \* Recurring funding, other years are funded from separate sources.

Ⓢ This project is determined to be a major capital project and more detailed information is provided after the Capital Projects by Funding Source section.

**Capital Projects by Funding Source  
CIRB 05 Unallocated Interest Earnings**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by the unallocated interest earnings from the CIRB 2005 bond.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Capital Projects by Department:</b>						
<u>Budget &amp; Finance</u>						
② ERP/Technology Investment	-	-	120,000	-	-	120,000
<u>Economic Development:</u>						
Economic Development Projects	-	81,477	-	-	-	81,477
SEGRI	-	81,085	-	-	-	81,085
Subtotal Economic Development	-	162,562	-	-	-	162,562
<u>Facilities Management:</u>						
Army Reserve Abatement	-	12,132	-	-	-	12,132
City Hall Renovations	-	-	-	20,000	-	20,000
OLB Lobby Renovations	-	-	-	45,000	-	45,000
Subtotal Facilities Management	-	12,132	-	65,000	-	77,132
<u>Fire-Rescue:</u>						
F/S 5 Renovations	-	23,020	-	-	-	23,020
GFR Emergency Generators	-	1,441	-	-	-	1,441
Subtotal Fire-Rescue	-	24,461	-	-	-	24,461
<u>Police:</u>						
GPD Dual Authentication	-	3,200	-	-	-	3,200
<u>Parks, Recreation &amp; Cultural Affairs:</u>						
Brick Repair @ Bo Diddlely Plaza	-	20,653	-	-	-	20,653
Cofrin/Beville Restoration	-	17,626	-	-	-	17,626
Depot Park Recreation Projects	-	346,214	-	-	-	346,214
Plaza Improvements	-	99,027	-	-	-	99,027
Morningside Roof	-	1,005	-	-	-	1,005
Subtotal Parks, Recreation & Cultural Affairs	-	484,525	-	-	-	484,525
<u>Public Works:</u>						
Traffic Management System	-	97,039	-	-	-	97,039
<b>Total Capital Projects</b>	\$ -	\$ 783,919	\$ 120,000	\$ 65,000	\$ -	\$ 968,919

\*\* Recurring funding, other years are funded from separate sources.

② This project is determined to be a major capital project and more detailed information is provided after the Capital Projects by Funding Source section.

**Capital Projects by Funding Source  
Energy Conservation Unallocated Interest Earnings**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by the unallocated interest earnings from the Energy Conservation fund.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Capital Projects by Department:</b>						
<u>Facilities Management:</u>						
** Elevator Replacement - CH, OLB, TC	-	14,517	-	-	-	14,517
<b>Total Capital Projects</b>	\$ -	\$ 14,517	\$ -	\$ -	\$ -	\$ 14,517

\*\* Recurring funding, other years are funded from separate sources.

**Capital Projects by Funding Source**  
**Capital Improvement Revenue Bond (CIRB) of 2010**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by the CIRB of 2010 and interest earnings.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Capital Projects by Department:</b>						
<u>Budget &amp; Finance</u>						
Ⓢ ERP/Technology Investment	-	-	75,000	-	-	75,000
<u>Facilities Management:</u>						
City Hall Renovations	-	-	-	23,000	-	23,000
<u>Neighborhood Improvement:</u>						
One-Stop Homeless Assist	-	38,444	-	-	-	38,444
<u>Police:</u>						
* * Vehicle Video Cameras	-	83,363	-	-	-	83,363
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 121,807</b>	<b>\$ 75,000</b>	<b>\$ 23,000</b>	<b>\$ -</b>	<b>\$ 219,807</b>

Ⓢ This project is determined to be a major capital project and more detailed information is provided after the Capital Projects by Funding Source section.

**Capital Projects by Funding Source**  
**Capital Improvement Revenue Note (CIRN) of 2011A**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by the CIRN of 2011 and interest earnings.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Capital Projects by Department:</b>						
<u>Budget &amp; Finance</u>						
Ⓢ ERP/Technology Investment	-	-	7,000	-	-	7,000
<u>Parks, Recreation &amp; Cultural Affairs:</u>						
PRCA Plaza Imprv	-	27,523	-	-	-	27,523
<u>Police:</u>						
GPD Headquarters Annex	-	413	-	-	-	413
* * Vehicle Video Cameras	-	3,000	-	-	-	3,000
Subtotal Police	-	3,413	-	-	-	3,413
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 30,936</b>	<b>\$ 7,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 37,936</b>

Ⓢ This project is determined to be a major capital project and more detailed information is provided after the Capital Projects by Funding Source section.

\* \* Recurring funding, other years are funded from separate sources.

**Capital Projects by Funding Source**  
**Capital Improvement Revenue Bond (CIRB) of 2014**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects that were funded by a bond issue done during FY15.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Capital Projects by Department:</b>						
<u>Budget &amp; Finance</u>						
②** ERP/Technology Investment	-	-	210,000	-	-	210,000
<u>Fire-Rescue:</u>						
GFR New F/S 9	-	-	-	200,000	-	200,000
Station Alerting System	-	32,361	-	-	-	32,361
Subtotal Fire-Rescue	-	32,361	-	200,000	-	232,361
<u>Parks, Recreation &amp; Cultural Affairs:</u>						
④** Depot Park-Park Improvements	-	3,034,190	-	-	-	3,034,190
Hogtown Creek Headwaters Park, PH 2	-	22,640	-	-	-	22,640
Thomas Center & Gardens Improvements	-	86,664	-	-	-	86,664
A Quinn Jones	-	-	4,650	-	-	4,650
Clarence Kelly Scoping & Design	-	-	50,000	-	-	50,000
Subtotal Parks, Recreation & Cultural Affairs	-	3,143,494	54,650	-	-	3,198,144
<u>Police:</u>						
Property & Evidence Building Roof	-	63,740	-	-	-	63,740
<u>Public Works:</u>						
② Roundabout at South Main and Depot	-	95,804	-	-	-	95,804
LED Lighting: Neighborhood Pilot Program	-	77,692	-	-	-	77,692
Subtotal Public Works	-	173,496	-	-	-	173,496
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 3,413,091</b>	<b>\$ 264,650</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 3,877,741</b>

② This project is determined to be a major capital project and more detailed information is provided after the Capital Projects by Funding Source section.

\*\* Recurring funding, other years are funded from separate sources.

**Capital Projects by Funding Source  
Beazer Settlement**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects that will be funded by proceeds from the Beazer East, Inc. litigation settlement for the Cabot Carbon/Koppers Superfund Site.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>FY2019 Plan</b>	<b>Five Year Total</b>
<b>Capital Projects by Department:</b>						
<u>Public Works:</u>						
Road Repaving - Kopper's Superfund Site	-	86,034	-	-	-	<b>86,034</b>
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 86,034</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 86,034</b>

**Capital Projects by Funding Source  
Capital Improvement Revenue Note 2016B Additional 5 Cent Gas Tax**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects that will be funded by the CIRN of 2016.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>FY2019 Plan</b>	<b>Five Year Total</b>
<b>Capital Projects by Department:</b>						
<u>Public Works:</u>						
NW 8th Avenue Resurfacing	-	46,733	-	-	-	<b>46,733</b>
Depot Ave-County Incentive Grant Match	-	1,078,385	-	-	-	<b>1,078,385</b>
Subtotal Public Works	-	1,125,118	-	-	-	<b>1,125,118</b>
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 1,125,118</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,125,118</b>

\* \* Recurring funding, other years are funded from separate sources.

**Capital Projects by Funding Source**  
**Capital Improvement Revenue Bond (CIRB) of 2017**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects that will be funded by a future bond issue in 2017.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Capital Projects by Department:</b>						
<u>Budget &amp; Finance</u>						
Ⓢ** ERP/Technology Investment	-	-	4,700,000	-	-	4,700,000
<u>Fire-Rescue:</u>						
Ⓢ** Fire Station 1	-	-	4,500,000	-	-	4,500,000
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,200,000</b>

Note: This funding became available starting in FY2017. These funds support a \$9.2 million debt issue and provide funds for General Government's ERP/Technology Investment and to complete Fire Station #1.

Ⓢ This project is determined to be a major capital project and more detailed information is provided after the Capital Projects by Funding Source section.

\*\* Recurring funding, other years are funded from separate sources.

**Capital Projects by Funding Source**  
**Facilities Maintenance Fund-Seed Funding from 2015 Bond and General Fund Contribution**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by seed funding from the 2015 bond issue and an annual General Fund contribution.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>FY2019 Plan</b>	<b>Five Year Total</b>
<b>Capital Projects by Department:</b>						
<u>Facilities Management:</u>						
* * ADA Repairs	25,000	-	25,000	25,000	25,000	<b>100,000</b>
* * Unscheduled Maintenance & Repairs	100,000	-	100,000	100,000	100,000	<b>400,000</b>
City Hall Renovations	-	-	-	207,000	-	<b>207,000</b>
Hippodrome HVAC Replacement	-	75,578	-	-	-	<b>75,578</b>
Downtown Clock Tower Rehab	-	17,184	-	-	-	<b>17,184</b>
* * GTEC Facility Maintenance & Repair	10,000	2,806	10,000	10,000	10,000	<b>42,806</b>
Subtotal Facilities Management	135,000	95,568	135,000	342,000	135,000	<b>842,568</b>
<u>Fire-Rescue:</u>						
F/S HVAC, Roof, Plumbing, Electric	-	-	-	77,543	100,000	<b>177,543</b>
* * Facilities Maintenance & Landscaping	50,000	65,802	50,000	50,000	50,000	<b>265,802</b>
F/S Exhaust System	-	-	-	-	10,250	<b>10,250</b>
F/S Furnishings Replc	-	-	-	-	40,999	<b>40,999</b>
Subtotal Fire-Rescue	50,000	65,802	50,000	127,543	201,249	<b>494,594</b>
<u>Parks, Recreation &amp; Cultural Affairs:</u>						
W/S Pool & Center Parking Lot Repairs	-	-	147,500	-	-	<b>147,500</b>
NE Pool Renovations & Shade Structures	200,000	122,285	-	-	-	<b>322,285</b>
* * Park Maintenance and Repairs	50,000	80,591	50,000	50,000	50,000	<b>280,591</b>
TB McPherson Park & Center Improvements	-	-	120,000	-	-	<b>120,000</b>
MLK Recreation Center HVAC Units	60,000	-	-	-	-	<b>60,000</b>
Subtotal Parks, Recreation & Cultural Affairs	310,000	202,876	317,500	50,000	50,000	<b>930,376</b>
<u>Public Works:</u>						
* * Mast Arm Maintenance	67,500	-	60,000	42,957	106,553	<b>277,010</b>
Parking Garage Maint/Repair	-	-	-	-	50,000	<b>50,000</b>
Subtotal Public Works	67,500	-	60,000	42,957	156,553	<b>327,010</b>
<b>Total Capital Projects</b>	<b>\$ 562,500</b>	<b>\$ 364,246</b>	<b>\$ 562,500</b>	<b>\$ 562,500</b>	<b>\$ 542,802</b>	<b>\$ 2,594,548</b>



**Capital Projects by Funding Source**

**Equipment Replacement Fund-Seed Funding from 2015 Bond and General Fund Contribution**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by seed funding from the 2015 bond issue and an annual General Fund contribution.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>FY2019 Plan</b>	<b>Five Year Total</b>
<b>Capital Projects by Department:</b>						
<u>Fire-Rescue:</u>						
GFR Equipment Replacement	-	-	-	-	44,370	<b>44,370</b>
GFR Inventory Management System	-	-	-	-	20,500	<b>20,500</b>
Fire Rescue Equipment on Apparatus Replc	25,000	38,670	25,000	25,000	25,000	<b>138,670</b>
* Mobile Data Computer System	25,000	22,753	25,000	25,000	25,000	<b>122,753</b>
Extrication Equipment	26,000	24,743	26,000	-	-	<b>76,743</b>
Replace Kitchen Equipment F/S 3, 4, 5, 7	20,726	19,708	-	-	-	<b>40,434</b>
Training Facility Capital Equip	-	24,300	-	-	-	<b>24,300</b>
<b>Subtotal Fire-Rescue</b>	<b>96,726</b>	<b>130,174</b>	<b>76,000</b>	<b>50,000</b>	<b>114,870</b>	<b>467,770</b>
<u>Information Technology:</u>						
* PC Equipment Replacement*	125,000	126,203	125,000	125,000	125,000	<b>626,203</b>
* IT Infrastructure Replacement	75,000	-	75,000	75,000	75,000	<b>300,000</b>
Document Management	100,000	240,190	-	-	-	<b>340,190</b>
UCS VoIP Upgrade	-	2,988	-	-	-	<b>2,988</b>
<b>Subtotal Information Technology</b>	<b>300,000</b>	<b>369,381</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>1,269,381</b>
<u>Parks, Recreation &amp; Cultural Affairs</u>						
** Playground Equipment Replacement	45,000	35,978	45,000	45,000	45,000	<b>215,978</b>
* Replacement of Diving Boards @ Pools	4,000	2,170	4,000	4,000	4,000	<b>18,170</b>
Girlscout/Kiwanis Park Playground Replcmt.	-	-	60,000	-	-	<b>60,000</b>
<b>Subtotal Parks, Recreation &amp; Cultural Affairs</b>	<b>49,000</b>	<b>38,148</b>	<b>109,000</b>	<b>49,000</b>	<b>49,000</b>	<b>294,148</b>
<u>Police:</u>						
* Portable Radios	195,000	195,000	195,000	195,000	195,000	<b>975,000</b>
** Laptop Replacement	250,000	129,800	250,000	250,000	250,000	<b>1,129,800</b>
* Vehicle Video Cameras	130,000	129,412	130,000	130,000	130,000	<b>649,412</b>
<b>Subtotal Police</b>	<b>575,000</b>	<b>454,212</b>	<b>575,000</b>	<b>575,000</b>	<b>575,000</b>	<b>2,754,212</b>
<u>Public Works:</u>						
Downtown Lighting Enhancements	130,000	18,150	-	-	-	<b>148,150</b>
ArcGIS Server Upgrade	-	9,452	-	-	-	<b>9,452</b>
<b>Subtotal Public Works</b>	<b>130,000</b>	<b>27,602</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>157,602</b>
<b>Total Capital Projects</b>	<b>\$ 1,150,726</b>	<b>\$ 1,019,516</b>	<b>\$ 960,000</b>	<b>\$ 874,000</b>	<b>\$ 938,870</b>	<b>\$ 4,943,112</b>

\* Recurring funding

\* \*\* Recurring funding, other years are funded from separate sources.

**Capital Projects by Funding Source**  
**Road Resurfacing Fund-2015 Bond, General Fund and Solid Waste Contributions**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by seed funding from the 2015 bond issue and annual contributions from the General Fund (\$642,554) and the Solid Waste Fund (\$300,000).

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Capital Projects by Department:</b>						
<u>Public Works:</u>						
* * Asphalt Section Personal Service	99,852	852,899	50,967	598,398	608,499	2,210,615
* Road Resurfacing (Projects TBD)	1,972,217	1,863,170	1,999,100	1,378,899	1,463,570	8,676,956
Skid Steer for Operations	-	-	-	95,000	-	95,000
Subtotal Public Works	2,072,069	2,716,069	2,050,067	2,072,297	2,072,069	10,982,571
<b>Total Capital Projects</b>	<b>\$ 2,072,069</b>	<b>\$ 2,716,069</b>	<b>\$ 2,050,067</b>	<b>\$ 2,072,297</b>	<b>\$ 2,072,069</b>	<b>\$ 10,982,571</b>

- \* Recurring funding
- \* \* Recurring funding, other years are funded from separate sources.

**Capital Projects by Funding Source**  
**Local Option Gas Tax & Bond Funding**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by proceeds from the local option gas tax and scheduled FY2014 bond proceeds.

	FY2016 Adopted	FY2016 Actual	FY2016 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Capital Projects by Department:</b>						
<u>Public Works:</u>						
SW 62nd Blvd Reconstruction	-	-	-	276,400	2,402,800	2,679,200
North Main Street Resurfacing	-	-	-	165,000	-	165,000
NE 8th Avenue Reconstruction	-	-	-	-	293,108	293,108
NW 16th Terrace Resurfacing	-	-	-	-	72,674	72,674
NW 16th Avenue/NW 2nd Street Signal	-	-	-	-	120,000	120,000
② Depot Avenue	891,912	79,339	-	-	-	971,251
Sidewalks	-	19,261	-	-	-	19,261
SE 4th Street Reconstruction (non-bond)	-	578,022	-	-	-	578,022
SW 6th Street Resurfacing	-	69,398	-	-	-	69,398
NW 8th Avenue Resurfacing	-	2,874,570	-	-	-	2,874,570
* LOGT Transfer to RTS	440,000	440,000	440,000	440,000	440,000	2,200,000
LOGT Debt Service 2009 Bond	562,431	562,431	596,036	335,968	335,968	2,392,834
Subtotal Public Works	1,894,343	4,623,022	1,036,036	1,217,368	3,664,550	12,435,319
<b>Total Capital Projects</b>	<b>\$ 1,894,343</b>	<b>\$ 4,623,022</b>	<b>\$ 1,036,036</b>	<b>\$ 1,217,368</b>	<b>\$ 3,664,550</b>	<b>\$ 12,435,319</b>

- \* Recurring funding
- ② This project is determined to be a major capital project and more detailed information is provided after the Capital Projects by Funding Source section.

**Capital Projects by Funding Source  
Stormwater & Solid Waste Funds**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by Stormwater capital surcharge revenues and any unallocated interest and operating surpluses in the stormwater funds.

	FY2016 Adopted	FY2016 Actual	FY2016 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Capital Projects by Department:</b>						
<u>Public Works:</u>						
Duval - NE 7th Avenue Drainage Improvements	175,000	-	-	-	-	175,000
Smokey Bear Road Underpass Improvements	50,000	-	-	-	-	50,000
LID Projects and Investigation	150,000	-	-	-	-	150,000
Possum Creek & Hogtown Creek Watershed MP	250,000	-	-	-	-	250,000
NPDES Project: Tumbin Creek	-	29,110	-	-	-	29,110
Pipe Replc: SW 6th Street	-	83,751	-	-	-	83,751
Suburban Heights Piping	-	85,810	-	-	-	85,810
Paynes Prairie Sheetflow	-	475,785	-	-	-	475,785
Duval Basin	-	1,892	-	-	-	1,892
SW 35th Terrace Flood Hazard	-	48,637	-	-	-	48,637
Minor Stormwater Projects	-	-	-	665,000	665,000	1,330,000
College Park Credit Basin	-	-	-	61,794	-	61,794
Hatchitt/Forest Creek - Brittany Estates	-	-	-	281,754	281,869	563,623
Hatchitt/Forest Creek - BMAP	-	-	-	204,912	204,996	409,908
Mosquito Control ATV	-	-	-	15,000	-	15,000
Mosquito Control (ULV Sprayers)	-	-	-	61,794	-	61,794
Mosquito Control Lab Addition	-	-	-	19,000	-	19,000
University Heights Credit Basin	-	-	-	57,000	-	57,000
Map Room Files	-	-	-	126,738	1,229	127,967
Tumbin Creek	-	55,572	-	-	-	55,572
Depot Avenue Stormwater	-	536,770	-	-	-	536,770
PW Work Management System	-	42,093	-	-	-	42,093
Debt Service - Depot Park	270,516	270,516	14,239	164,239	164,239	883,749
Debt Service - FFGFC 2005	15,000	15,000	-	-	-	30,000
<b>Subtotal Public Works</b>	<b>910,516</b>	<b>1,644,936</b>	<b>14,239</b>	<b>1,657,231</b>	<b>1,317,333</b>	<b>5,544,255</b>
<b>Total Capital Projects</b>	<b>\$ 910,516</b>	<b>\$ 1,644,936</b>	<b>\$ 14,239</b>	<b>\$ 1,657,231</b>	<b>\$ 1,317,333</b>	<b>\$ 5,544,255</b>

②

This project is determined to be a major capital project and more detailed information is provided after the Capital Projects by Funding Source section.

**Capital Projects by Funding Source  
Solid Waste Fund**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by Solid Waste dollars.

	FY2016 Adopted	FY2016 Actual	FY2016 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Capital Projects by Department:</b>						
<u>Public Works:</u>						
PW Management System	-	16,709	-	-	-	16,709
Old Airport Landfill Remediation	-	1,127,987	-	-	-	1,127,987
Skid Steer for Resource Recovery	-	-	-	67,348	-	67,348
Debt Service - CIRN 2009 (236)	74,432	74,432	44,453	44,462	44,364	282,143
Debt Service - CIRN 2016A (243)	-	-	-	30,556	34,230	64,786
<b>Subtotal Public Works</b>	<b>74,432</b>	<b>1,219,128</b>	<b>44,453</b>	<b>142,366</b>	<b>78,594</b>	<b>1,558,973</b>
<b>Total Capital Projects</b>	<b>\$ 74,432</b>	<b>\$ 1,219,128</b>	<b>\$ 44,453</b>	<b>\$ 142,366</b>	<b>\$ 78,594</b>	<b>\$ 1,558,973</b>

This project is determined to be a major capital project and more detailed information is provided after the Capital Projects by Funding Source section.

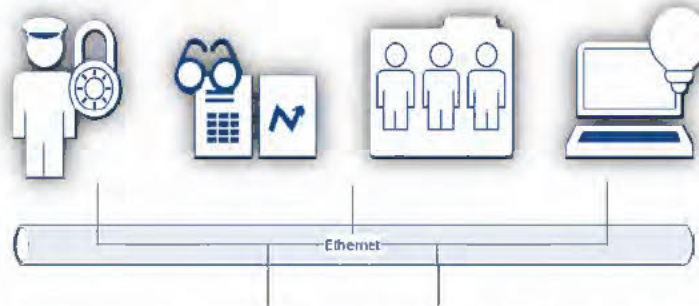
**Capital Projects by Funding Source**  
**Ironwood Capital Surcharge**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by the Capital Surcharge charged to each golfer at Ironwood Golf Course.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2016 Adopted</b>	<b>FY2018 Adopted</b>	<b>FY2019 Plan</b>	<b>Five Year Total</b>
<b>Capital Projects by Department:</b>						
<u>Parks, Recreation &amp; Cultural Affairs</u>						
Debt Service	136,743	135,601	134,286	132,610	130,818	<b>670,058</b>
Golf Cart Replacement	35,000	(20,011)	35,000	-	-	<b>49,989</b>
Clubhouse Improvements	-	40,192	-	-	-	<b>40,192</b>
Starter Shed	-	10,550	-	-	-	<b>10,550</b>
Subtotal Parks, Recreation & Cultural Affairs	171,743	166,332	169,286	132,610	130,818	<b>770,789</b>
<b>Total Capital Projects</b>	<b>\$ 171,743</b>	<b>\$ 166,332</b>	<b>\$ 169,286</b>	<b>\$ 132,610</b>	<b>\$ 130,818</b>	<b>\$ 770,789</b>

# Project Connect

**Category:**  
Capital Improvement



**Description:** To build a foundation by establishing a sustainable, integrated, user-friendly system that incorporates our current processes, needed improvements and new processes in the City's central services(HR, Finance, Risk) to achieve the City's Vision to be the New American City.

Project Objectives:

- ◆ Integrated information flow across departments.
- ◆ Gap Analysis of our current processes.
- ◆ Focus on improving our current processes.
- ◆ Automating our current processes.
- ◆ Introducing new processes.

**Impact on Operating:** After a product is selected, continuing maintenance fees will be factored into future budgets.

	FY2016 Adopted	FY2016 Actual	FY2017 Adopted	FY2018 Adopted	FY2019 Plan	Five Year Total
<b>Total Project Cost</b>	\$ -	\$ -	\$ 7,057,000	\$ -	\$ -	\$ 7,057,000
<b>Sources of Funds:</b>						
General Fund	\$ -	\$ -	\$ 1,925,000	\$ -	\$ -	\$ 1,925,000
FFGFC of 2005	-	-	20,000	-	-	20,000
CIRB of 2005	-	-	120,000	-	-	120,000
CIRB of 2010	-	-	75,000	-	-	75,000
CIRN 2011A	-	-	7,000	-	-	7,000
CIRB of 2014	-	-	210,000	-	-	210,000
2017 Bond Proceeds	-	-	4,700,000	-	-	4,700,000
<b>Total Sources of Funds</b>	-	-	<b>7,057,000</b>	-	-	<b>7,057,000</b>

Fire-Rescue  
Fire Station 1

**Category:**  
**Capital Improvement**



**Description:**

A new Fire Station Number One is currently being built at 525 South Main Street for Gainesville Fire Rescue. This new station will provide fire and emergency services in our growing downtown and midtown area. The new building replaces the existing fire station located at 427 South main Street that was constructed in the early 1960's. The scope of work includes demolition of existing buildings and clearing of the new site including underground retention and utilities, and construction of a two story building totaling approximately 22,000 square feet. A separate storage building and shelter for equipment is also included.

The Gilbane Building Company began construction on April 24, 2017. As of this writing (late October 2017) the project is approximately 30% complete. Construction is scheduled for completion in late spring 2018. The project includes sustainable design features for water and energy efficiency, improved indoor environmental quality, and uses of recycled and regionally produced materials. The building is expected to achieve LEED Silver certification.

This project will be integral to the enhancement of the South Main Street area, which has already been dramatically impacted by the new Depot Park and the Cade Museum.

**Impact on Operating:**

No personnel costs impact General Government as this is a replacement station. Future energy savings or operational expenses have yet to be determined.

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>FY2019 Plan</b>	<b>Five Year Total</b>
<b>Total Project Cost</b>	\$ -	\$ 440,688	\$ 4,500,000	\$ -	\$ -	\$ 4,940,688
<b>Sources of Funds:</b>						
General Fund	\$ -	\$ 440,688	\$ -	\$ -	\$ -	\$ 440,688
CIRB of 2014 (2015 Bond)	-	-	-	-	-	-
2017 Bond Proceeds	-	-	4,500,000	-	-	4,500,000
<b>Total Sources of Funds</b>	-	<b>440,688</b>	<b>4,500,000</b>	-	-	<b>4,940,688</b>

Public Works  
General Roadway Resurfacing Program



**Category:**  
**Capital Improvement**

**Description:** This capital project "Pavement Management Program" involves preservations needed to preserve and upgrade the overall condition of the City maintained roadways. This project utilizes the pavement condition index (PCI) from Paver pavement database to identify the general condition of the pavement in order to make the most effective use of our resources to preserve and upgrade the overall condition of our streets. Treatments fall into three main categories:

**Pavement Preservation:** is "a program employing a network level, long-term strategy that enhances pavement performance by using an integrated, cost-effective set of practices that extend pavement life, improve safety and meet motorist expectations."

**Routine/Preventive Maintenance:** consists of work that is planned and performed on a routine basis to maintain and preserve the condition of the highway system or to respond to specific conditions and events that restore the roadway system to an adequate level of service

**Pavement Reconstruction:** is the replacement of the entire existing pavement structure by the placement of the equivalent or increased pavement structure. Reconstruction usually requires the complete removal and replacement of the existing pavement structure.

Impact on Operating: None

	<b>FY2016 Adopted</b>	<b>FY2016 Actual</b>	<b>FY2017 Adopted</b>	<b>FY2018 Adopted</b>	<b>FY2019 Plan</b>	<b>Five Year Total</b>
<b>Project Costs:</b>						
Asphalt Section Personal Service	\$ 99,852	\$ 852,899	\$ 50,967	\$ 598,170	\$ 608,499	\$ 2,210,387
General Road Resurfacing	1,972,217	1,863,170	1,999,100	1,378,899	1,463,570	8,676,956
Skid Steer for Operations	-	-	-	95,000	-	95,000
<b>Total Project Cost</b>	<b>\$ 2,072,069</b>	<b>\$ 2,716,069</b>	<b>\$ 2,050,067</b>	<b>\$ 2,072,069</b>	<b>\$ 2,072,069</b>	<b>\$ 10,982,343</b>
<b>Sources of Funds:</b>						
General Fund	\$ 152,554	\$ 152,554	\$ 620,552	\$ 642,554	\$ 642,554	\$ 2,210,768
Solid Waste Fund	1,429,515	1,429,515	1,429,515	1,429,515	1,429,515	7,147,575
General Fund (OPEB Contrib.)	490,000	490,000	-	-	-	980,000
	<b>\$ 2,072,069</b>	<b>\$ 2,072,069</b>	<b>\$ 2,050,067</b>	<b>\$ 2,072,069</b>	<b>\$ 2,072,069</b>	<b>\$ 10,338,343</b>

# Sources and Uses





**General Fund Contribution to General Capital Projects (302)**

**SOURCES**

General Fund Contribution FY 18	\$ 317,446
General Fund Unassigned Fund Balance Use FY 18	549,283
Accumulated Fund Balance (project closeouts)	22,946
General Fund Contribution FY 19	317,446
	<hr/>
	\$ 1,207,121

**USES**

	<u>Acct #</u>	<u>FY2018</u>	<u>FY2019</u>	<u>TOTAL</u>
Boardwalk Replacement *	302-M331	\$ 25,000	\$ 25,000	\$ 50,000
Sidewalk Maintenance *	302-M187	100,000	100,000	200,000
Median Repair/Improvement *	302-M327	15,000	15,000	30,000
Parking Garage Maintenance and Repairs **	302-M121	91,040	-	91,040
NW 2nd Street Sidewalk **	302-M122	97,000	-	97,000
GFR Station HVAC, Roof, Plumbing, Electric Etc **	302-M123	22,457	-	22,457
GFR Equipment Replacement **	302-M124	171,101	-	171,101
GPD Body Worn Cameras **	302-M161	100,000	81,729	181,729
GPD Taser Program	302-M162	63,165	65,717	128,882
GPD IT Replacement & Support (fiber)	302-M163	92,210	-	92,210
GPD IT Replacement & Support (server & backup)	302-M164	112,702	30,000	142,702
		<hr/>		
		\$ 889,675	\$ 317,446	\$ 1,207,121

Unallocated Funds \$ -

Note:

\* - Recurring funding.

\*\* - Split funded from other sources.

**Roadway Construction Fund (323)**

**SOURCES**

Interest Earnings		\$ 5,000
		\$ 5,000

**USES**

	Acct #	FY2018	FY2019	TOTAL
NW 2nd St Sidewalk **	323-M122	\$ 5,000	\$ -	\$ 5,000
		\$ 5,000	\$ -	\$ 5,000

Unallocated Funds \$ -

Note:

\*\* Split funded from other funding sources

**FFGFC 02 (328)**

**SOURCES**

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Interest Earnings	\$ 10,246
	<u>\$ 10,246</u>

**USES**

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	<u>Acct #</u>	<u>FY2018</u>	<u>FY2019</u>	<u>TOTAL</u>
Fire Station Exhaust System	328-M165	\$ 10,246	\$ -	\$ 10,246
		<u>\$ 10,246</u>	<u>\$ -</u>	<u>\$ 10,246</u>

Unallocated Funds \$ -

**Downtown Parking Garage - Sales Tax Fund (331)**

**SOURCES**

Interest Earnings	\$ 960
	<u>\$ 960</u>

**USES**

	<u>Acct #</u>	<u>FY2018</u>	<u>FY2019</u>	<u>TOTAL</u>
Parking Garage Maintenance and Repairs **	331-M121	\$ 960	\$ -	\$ 960
		<u>\$ 960</u>	<u>\$ -</u>	<u>\$ 960</u>

Unallocated Funds \$ -

Note:

\*\* Split funded from other funding sources

FFGFC 05 (332)

**SOURCES**

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Interest Earnings	\$ 5,000
	<u>\$ 5,000</u>

**USES**

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	<u>Acct #</u>	<u>FY2018</u>	<u>FY2019</u>	<u>TOTAL</u>
OLB Lobby Renovations **	332-M166	\$ 5,000	\$ -	\$ 5,000
		<u>\$ 5,000</u>	<u>\$ -</u>	<u>\$ 5,000</u>

Unallocated Funds \$ -

Note:

\*\* Split funded from other funding sources

**CIRB 05 Unallocated Interest Earnings (335)**

**SOURCES**

Interest Earnings	\$ 65,000
	<u>\$ 65,000</u>

**USES**

	<u>Acct #</u>	<u>FY2018</u>	<u>FY2019</u>	<u>TOTAL</u>
OLB Lobby Renovations **	335-M166	\$ 45,000	\$ -	\$ 45,000
City Hall Renovations **	335-M167	20,000	-	20,000
		<u>\$ 65,000</u>	<u>\$ -</u>	<u>\$ 65,000</u>

Unallocated Funds \$ -

Note:

\*\* Split funded from other funding sources

## Campus Development Agreement

### SOURCES

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Interest Earnings	\$ 800,000
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### USES

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	<u>Acct #</u>	<u>FY2018</u>	<u>FY2019</u>	<u>TOTAL</u>
UF Partnership Projects	339-C250	\$ 800,000	\$ -	\$ 800,000
		\$ 800,000	\$ -	\$ 800,000

Unallocated Funds \$ -

**CIRB 2010 (348)**

**SOURCES**

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Interest Earnings	\$ 23,000
	<u>\$ 23,000</u>

**USES**

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	<u>Acct #</u>	<u>FY2018</u>	<u>FY2019</u>	<u>TOTAL</u>
City Hall Renovations **	348-M167	\$ 23,000	\$ -	\$ 23,000
		<u>\$ 23,000</u>	<u>\$ -</u>	<u>\$ 23,000</u>

Unallocated Funds \$ -

Note:

\*\* Split funded from other funding sources



**CIRN 14 Unallocated Interest Earnings (354)**

**SOURCES**

Interest Earnings	\$ 200,000
	<u>\$ 200,000</u>

**USES**

	<u>Acct #</u>	<u>FY2018</u>	<u>FY2019</u>	<u>TOTAL</u>
GFR New Fire Station 9 **	354-M175	\$ 200,000	\$ -	\$ 200,000
		<u>\$ 200,000</u>	<u>\$ -</u>	<u>\$ 200,000</u>

Unallocated Funds \$ -

Note:

\*\* Split funded from other funding sources

**Facilities Maintenance Fund (351)**

**SOURCES**

General Fund Recurring Transfer FY 18	\$ 562,500
General Fund Recurring Transfer FY 19	<u>562,500</u>
	\$ 1,125,000

**USES**

	<u>Acct #</u>	<u>FY2018</u>	<u>FY2019</u>	<u>TOTAL</u>
GS Unscheduled Maintenance & Repairs *	351-M907	\$ 100,000	\$ 100,000	\$ 200,000
GS ADA Repairs *	351-M210	25,000	25,000	50,000
PW Mast Arms Painting & Maintenance * & ***	351-M425	42,957	106,553	149,510
PRCA Park Maintenance and Repairs *	351-M909	50,000	50,000	100,000
GS GTEC Facility Maintenance & Repair *	351-M908	10,000	10,000	20,000
GFR Facilities Maintenance & Landscaping *	351-M910	50,000	50,000	100,000
GFR Station HVAC, Roof, Plumbing, Electric Etc * & **	351-M123	77,543	100,000	177,543
Fire Station Exhaust System	351-M165	-	10,250	10,250
Fire Station Furnishings Replacement	351-M169	-	40,999	40,999
Parking Garage Maintenance and Repairs	351-M121		50,000	50,000
City Hall Renovations **	351-M167	207,000	-	207,000
		<u>\$ 562,500</u>	<u>\$ 542,802</u>	<u>\$ 1,105,302</u>

Note:

\* - Recurring funding.

\*\* - Split funded from other funding sources.

\*\*\* - Recurring funding, shifted for cash flow timing.

Remaining Fund Balance for Future Needs \$ 19,698

**Equipment Replacement Fund (352)**

**SOURCES**

General Fund Recurring Transfer FY 18	977,500
General Fund Recurring Transfer FY 19	977,500
Previously Allocated	(129,630)
	<u>\$ 1,825,370</u>

**USES**

	Acct #	FY2018	FY2019	TOTAL
GPD Laptops *	352-M126	\$ 250,000	\$ 250,000	\$ 500,000
GPD Vehicle Video Cameras *	352-E115	130,000	130,000	260,000
GPD Portable Radios *	352-M230	195,000	195,000	390,000
GFR Mobile Data Computer System *	352-M130	25,000	25,000	50,000
GFR Fire Rescue Equipment on Apparatus Replc.*	352-E120	25,000	25,000	50,000
GFR Equipment Replacement **	352-M124	-	44,370	44,370
IT PC Equipment Replacement *	352-M141	125,000	125,000	250,000
IT Infrastructure Replacement *	352-E132	75,000	75,000	150,000
PRCA Playground Equipment Replacement *	352-M332	45,000	45,000	90,000
PRCA Replacement of Diving Boards at Pools *	352-E117	4,000	4,000	8,000
GFR Inventory Management System	352-M172	-	20,500	20,500
		<u>\$ 874,000</u>	<u>\$ 938,870</u>	<u>\$ 1,812,870</u>

Remaining Fund Balance for Future Needs \$ 12,500

Note:

\* - Recurring funding.

\*\* - Split funded from other funding sources.

**2019 Bond Issue**

**SOURCES**

2019 Bond Issue to be Repaid by General Fund	<u>\$ 13,500,000</u>
	<u>\$ 13,500,000</u>

**USES**

	<u>Acct #</u>	<u>FY2018</u>	<u>FY2019</u>	<u>TOTAL</u>
City Hall Renovations **	360-M167	\$ -	\$ 2,500,000	\$ 2,500,000
LED Streetlight Upgrade with Smart Lighting Controls	360-M173	-	6,820,000	6,820,000
Brick Streets Evaluation	360-M174	-	50,000	50,000
Department Wide Radio Replacement (TRS & portable)	360-M176	-	1,150,000	1,150,000
GPD Body Worn Camera Initiative **	360-M161	-	300,000	300,000
Fire Station 5 Feasibility Study	360-M168	-	209,010	209,010
New Fire Station 9 **	360-M175	-	1,500,000	1,500,000
GFR Equipment Replacement **	360-M124	-	970,990	970,990
		<u>\$ -</u>	<u>\$ 13,500,000</u>	<u>\$ 13,500,000</u>

Unallocated Funds \$ -

Notes:

\*\* Split funded from other funding sources

**Road Resurfacing Fund**

**SOURCES**

General Fund Recurring Transfer FY 18	642,554
Solid Waste Fund Transfer FY 18	1,429,515
General Fund Recurring Transfer FY 19	642,554
Solid Waste Fund Transfer FY 19	1,429,515
	<u>\$ 4,144,138</u>

**USES**

	Acct #	FY2018	FY2019	TOTAL
PW Full Asphalt Crew *	353-R401	598,170	608,499	\$ 1,206,669
Skid Steer for Operations	353-R401-6050	95,000	-	\$ 95,000
Road Resurfacing Projects	353-R401(TBD)	1,378,899	1,463,570	\$ 2,842,469
		<u>\$ 2,072,069</u>	<u>\$ 2,072,069</u>	<u>\$ 4,144,138</u>

Note:

\* - Recurring funding.

Unallocated Funds                    -

**Local Option Gas Tax & Bond Funding**

**SOURCES**

Local Option Gas Tax (341)	\$ 9,592,590
Local Option Gas Tax - Beginning Unappropriated Balance (341)	<u>(1,360,672)</u>
	\$ 8,231,918

**USES**

	<u>Acct #</u>	<u>FY2018</u>	<u>FY2019</u>	<u>TOTAL</u>
SW 62nd Blvd Reconstruction (North of SW 20th Av	341-M341	276,400	2,402,800	\$ 2,679,200
NE 8th Avenue Reconstruction	341-M753	-	293,108	\$ 293,108
N Main Street Resurfacing	341-M342	165,000	-	\$ 165,000
NW 16th Terrace Resurfacing	341-M343	-	72,674	\$ 72,674
NW 16th Avenue & NW 2nd Street Signal Replc	341-M344	-	120,000	\$ 120,000
LOGT Transfer to RTS	341-9951	440,000	440,000	\$ 880,000
LOGT Debt Service '09	341-9923	335,968	335,968	\$ 671,936
		<u>\$ 1,217,368</u>	<u>\$ 3,664,550</u>	<u>\$ 4,881,918</u>

Unallocated Funds \$ 3,350,000

**Note**

A \$4.3 million bond issue was approved in the FY11-15 CIP and was modified to \$5 million and delayed to FY14 in the FY13-17 CIP. This bond has not yet been issued because the fund currently has a significant positive cash position. During the FY15-19 CIP, when and if the cash position indicates the need for additional capital funds, the City will issue the debt in an amount up to the authorized \$5 million.

**Stormwater Projects**

**SOURCES**

	FY2018	FY2019	TOTAL
Beginning Unappropriated Balance (projected at 10/01/2018)			\$ 307,994
Capital Surcharge Revenue	1,183,285	1,183,285	2,366,570
Interest	150,000	150,000	300,000
			<u>\$ 2,974,564</u>

**USES**

	Acct #	FY2018	FY2019	TOTAL
Minor Stormwater Projects	414-KB50	\$ 665,000	\$ 665,000	\$ 1,330,000
College Park Credit Basin	414-KB55	61,794	-	61,794
Hatchitt Creek - Forrest Creek - Brittany Estates	414-KB60	281,754	281,869	563,623
Hatchitt Creek - Forrest Creek - BMAP Phase II	414-KB61	204,912	204,996	409,908
Mosquito Control ATV	414-KB65	15,000	-	15,000
Mosquito Control (ULV Sprayers)	414-KB66	61,794	-	61,794
Mosquito Control Lab Addition	414-KB67	19,000	-	19,000
University Height Credit Basin	414-KB70	57,000	-	57,000
Map Room Files (SMU & Other)	414-KB75	126,738	1,229	127,967
Debt Service - Depot Park	414-9915	164,239	164,239	328,478
		<u>\$ 1,657,231</u>	<u>\$ 1,317,333</u>	<u>\$ 2,974,564</u>

Unallocated Funds \$ -

**Solid Waste Fund**

**SOURCES**

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Solid Waste Fund Projected Beginning Unrestricted Net Assets (10/01/2017)			
	<u>FY2018</u>	<u>FY2019</u>	
Solid Waste Fund Projected Change in Net Assets	67,348	-	<u>67,348</u>
			\$ <u>67,348</u>

**USES**

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	<u>Acct #</u>	<u>FY2018</u>	<u>FY2019</u>	<u>TOTAL</u>
Skid Steer for Resource Recovery	420-S705	\$ 67,348	\$ -	\$ 67,348
		\$ 67,348	\$ -	\$ 67,348

Unallocated Funds \$ -



# APPENDIX



DEPOT PARK

Outside Agency Funding  
Debt Service Section  
Net Taxable Value for  
Ad Valorem Tax Levies  
Tax Millage Levy  
Glossary

APPENDIX

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## Appendix Guide to Section

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This section contains various information and is organized in the following manner:

### **1) Outside Agency Funding Summary**

Includes funding amounts and appropriations to outside agencies through the Cultural Affairs division and for CDBG and HOME allocations.

### **2) Debt Service Summary**

The Debt Service Summary displays the total amount of debt service for the City for FY2017 (principal and interest). This section also demonstrates the City's current debt ratios and limits compared to the City's adopted debt policy.

### **3) Tax Levy and Millage Information**

Presents historical and current information regarding the City's taxable property values and adopted millage rates.

### **4) Glossary**

A list of definition of terms and acronyms to aid the reader in understanding of the document.

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## Outside Agency Funding FY 2018

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This section includes funding allocations for FY 2018 for Cultural Arts agencies, and for FY 2018 for outside agencies receiving CDBG and HOME grant funding. Cultural agency allocations are based on a two-year basis. The CDBG and HOME grant allocations are made on an annual basis due to changes in the amount of grant funding received by the City.

Each year, various community groups, not-for-profit agencies and charitable organizations apply for City funding of their activities. The City has historically contributed to strengthen and improve the cultural atmosphere of Gainesville. In FY1997, the City Commission approved a new methodology for the funding allocations for Cultural Arts Agencies. With the assistance of the Gainesville/Alachua County Cultural Affairs Board, the City Commission determined that \$85,000 of the total allocation should go to the Professional Arts Producing Institutions (PAPIs). The three institutions are the Hippodrome State Theater, Gainesville Chamber Orchestra and Dance Alive. The percentage of the \$85,000 for each agency was determined by City Commission action taken on January 13, 1997. In January 2005, the City Commission established \$5,000 in funding dedicated to the Gainesville Chamber Orchestra for their annual Pops on the Plaza concert occurring each spring. The remainder of the Cultural Arts funding is distributed based on a competitive application process open to local qualifying arts and cultural agencies. All other Outside Agencies are funded from Community Development Block Grant (CDBG) and HOME funds. Up to 15 percent of the Gainesville CDBG allocation may go to Outside Agencies or city departments for social services.

In order to make the best use of these funds, two Commission-appointed Citizen Advisory Groups review and make recommendations on the worthiness and appropriateness of the Agencies requesting funds or in-kind services. The Gainesville/Alachua County Cultural Affairs Board reviews requests for General Fund Cultural Arts monies. The Citizens Advisory Commission for Community Development (CACCD) reviews requests for funds from CDBG and HOME. In an attempt to have all requests reviewed in the same manner, staff assists the members of each committee during their review.

A formal application and funding criteria have been developed which require each agency to present detailed information about their funding request, including project description, other available funding sources, and how each project or service would complement services already provided by the City, or what benefits the City would receive for funds provided. Applications are made to the reviewing advisory board that then hears detailed presentations from each applicant and performs on-site visits.

The advisory boards prepare funding recommendations for the agency requests, and present them to the City Manager and the City Commission for approval. The adopted funding levels can be found on the following pages.

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Outside Agency Funding  
Cultural Arts

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The list below represents the allocations adopted for FY2018 to each agency.

<b><u>Cultural Arts Organizations</u></b>	<b><u>FY2017</u></b>	<b><u>FY2018</u></b>
Arts Association of Alachua County	6,065	6,065
Cultural Arts Coalition	3,913	3,913
Danscompany of Gainesville	5,826	5,826
Gainesville Civic Chorus	3,332	3,332
Gainesville Environmental Film Festival/Cinema Verde	3,168	3,168
Gainesville Fine Arts Association	3,426	3,426
Gainesville Friends of Jazz	1,338	1,338
Gainesville Harmony Show Chorus	1,939	1,939
Gainesville Youth Chorus	6,280	6,280
Latino Women's League	2,501	2,501
Matheson Museum	6,405	6,405
North Central FL Blues Society	2,056	2,056
Sun Country Dance	5,206	5,206
The Sequential Artists Workshop	3,861	3,861
Voices Rising Community Chorus	1,663	1,663
<b>Total Funding for Cultural Arts Organizations</b>	<b>56,979</b>	<b>56,979</b>
<b><u>Professional Arts-Producing Institutions (PAPI):</u></b>	<b><u>FY2017</u></b>	<b><u>FY2018</u></b>
Dance Alive!	16,985	16,985
Hippodrome State Theatre	56,521	56,521
Gainesville Symphony Orchestra	7,265	7,265
Gainesville Symphony Orchestra-Pops on the Plaza	4,750	4,750
	<b>85,521</b>	<b>85,521</b>

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**Outside Agency Funding**  
**Community Development Block Grant (CDBG) Program Funded-Competitive Portion**

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The list below represents the allocations adopted for FY2018 for each agency. This is an annual allocation and is adopted on a fiscal year basis.

	<b>FY2017</b>	<b>FY2018</b>	<b>FY2018</b>
	<b>Adopted</b>	<b>Requested</b>	<b>Adopted</b>
<b><u>Housing Rehabilitation</u></b>			
Alachua Habitat for Humanity, Inc.	5,000	20,000	15,000
Center for Independent Living, Inc.	10,000	10,000	10,000
Central Florida Community Action Agency	10,000	-	-
Neighborhood Housing & Development Corp.	5,000	15,000	15,000
<b>Total Housing Rehabilitation</b>	<b>30,000</b>	<b>45,000</b>	<b>40,000</b>
	<b>FY2017</b>	<b>FY2018</b>	<b>FY2018</b>
	<b>Adopted</b>	<b>Requested</b>	<b>Adopted</b>
<b><u>Public Services</u></b>			
ACORN Clinic	10,000	10,000	10,000
Alachua County Coalition for the Homeless	-	167,627	-
Black on Black Crime Task Force, Inc.	10,000	10,000	10,000
Boys & Girls Club of Alachua County	10,000	25,000	-
Child Advocacy Center (Priority 1)	10,000	40,578	-
Children's Home Society (Priority 1)	-	28,794	-
Elder Care of Alachua County, Inc.	20,000	35,058	25,000
Family Promise Center of Gainesville (Interfaith Network)	10,000	35,000	10,000
Gardenia Garden, Inc.	10,000	10,000	10,000
Girls Place, Inc.	10,000	20,000	10,000
Girl Scouts of Gateway Council, Inc.	-	22,300	10,000
Helping Hands Clinic of Alachua County (Priority 1)	-	20,000	10,000
Helping Hands Clinic of Alachua County (Priority 2)	14,635	18,000	10,000
Institute for Workforce innovation	-	35,000	10,000
Meridian Behavioral Healthcare, Inc.	10,000	10,000	10,000
St. Francis House-Arbor House (Priority 1)	10,000	40,000	10,000
The Education Foundation of Alachua County	10,000	16,000	-
The River Phonenix Center for Peacebuilding	-	15,200	-
Three Rivers Legal Services, Inc.	10,000	20,000	10,000
Cold Night Shelter (City set aside, non competitive)	25,000	25,000	25,000
<b>Total Public Services</b>	<b>169,635</b>	<b>603,557</b>	<b>170,000</b>
<b>Total CDBG Competitive Portion</b>	<b>199,635</b>	<b>648,557</b>	<b>210,000</b>

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Outside Agency Funding  
HOME Program Funded

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The list below represents the allocations adopted for FY2018 for each agency. This is an annual allocation and is adopted on a fiscal year basis.

	<b>FY2017</b>	<b>FY2018</b>	<b>FY2018</b>
	<b>Adopted</b>	<b>Requested</b>	<b>Adopted</b>
<b><u>CHDO Operating Expenses</u></b>			
Neighborhood Housing & Development Corp.	9,000	15,000	5,000
<b>Total Housing Rehabilitation</b>	<b>9,000</b>	<b>15,000</b>	<b>5,000</b>
	<b>FY2017</b>	<b>FY2018</b>	<b>FY2018</b>
	<b>Adopted</b>	<b>Requested</b>	<b>Adopted</b>
<b><u>CHDO Reserve-15% Required</u></b>			
Neighborhood Housing (Purchase Rehabilitation)	67,309	120,000	65,669
<b>Total Public Services</b>	<b>67,309</b>	<b>120,000</b>	<b>65,669</b>
	<b>FY2017</b>	<b>FY2018</b>	<b>FY2018</b>
	<b>Adopted</b>	<b>Requested</b>	<b>Adopted</b>
<b><u>New Construction</u></b>			
Alachua Habitat for Humanity, Inc.	10,000	40,000	10,000
<b>Total Housing Rehabilitation</b>	<b>10,000</b>	<b>40,000</b>	<b>10,000</b>
	<b>FY2017</b>	<b>FY2018</b>	<b>FY2018</b>
	<b>Adopted</b>	<b>Requested</b>	<b>Adopted</b>
<b><u>Moderate and Substantial Rehabilitation</u></b>			
Alachua Habitat for Humanity, Inc.	10,000	-	-
Rebuilding Together North Central Florida	-	25,000	20,000
<b>Total Housing Rehabilitation</b>	<b>10,000</b>	<b>25,000</b>	<b>20,000</b>
<b>Total HOME Program</b>	<b>96,309</b>	<b>200,000</b>	<b>100,669</b>

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## Debt Services Indicators

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Debt is an effective way to finance capital improvements, but its misuse can cause serious financial problems. Even a temporary inability to repay debt can damage a government's credit rating, which in turn can increase the cost of future borrowing. Therefore, local governments must ensure that their outstanding debt does not exceed their ability to repay the associated debt service.

Under the most favorable circumstances, a local government's debt:

- (1) Is proportional in size and rate of growth to its revenue base;
- (2) Does not extend past the useful life of the facilities that it finances;
- (3) Is not used to balance the operating budget;
- (4) Does not require repayment schedules that put excessive burdens on operating expenditures; and
- (5) Is not so high as to jeopardize the government's credit rating.

An examination of a government's debt structure can reveal the following warning signs:

- (1) Increasing reliance on long-term debt;
- (2) Decreasing expenditure flexibility due to increased debt service costs;
- (3) The existence of sudden large increases or decreases in future debt service.

In this section the following items related to the City's General Government debt picture will be presented:

- (1) Total debt service per capita - Ten year trend
- (2) Ratio of total General Fund debt service to General Fund revenues - Ten year trend
- (3) Total outstanding debt service as a percentage of taxable property value
- (4) Per capita debt (principal only) compared to capita income

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## Summary of Debt Service Amounts

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**Description:** The below table lists the amount of annual debt service amount by debt issue. More detail information is included in the preceding pages under Fund Detail, Debt Service Funds.

Debt Issue	FY2017 Principal	FY2017 Interest	FY2018 Principal	FY2018 Interest
POB-Series 2003A	846,827	2,038,948	886,356	2,224,419
POB-Series 2003B	886,928	3,326,993	2,095,000	2,279,136
GERRB 2004	935,000	104,087	1,000,000	55,000
Energy Conservation Master Lease Purchase	95,078	6,314	99,131	2,260
CIRN of 2009	565,000	77,379	595,000	47,508
CIRB of 2010	180,000	132,269	185,000	127,154
Revenue Refunding Note 2011	600,000	90,152	610,000	75,992
Revenue Note Series 2011A	375,000	50,322	385,000	41,621
Revenue Refunding Note 2014	1,295,000	330,660	1,320,000	299,280
CIRB 2014	436,305	442,506	499,138	426,979
Refunding Revenue Note 2016A	50,000	286,971	360,000	270,020
Revenue Note Series 2016B	-	166,192	375,000	154,620
<b>Total Debt Service</b>	<b>6,265,138</b>	<b>7,052,793</b>	<b>8,409,625</b>	<b>6,003,989</b>



## Debt Service Ratios and Comparisons

### Total Debt Service per Capita

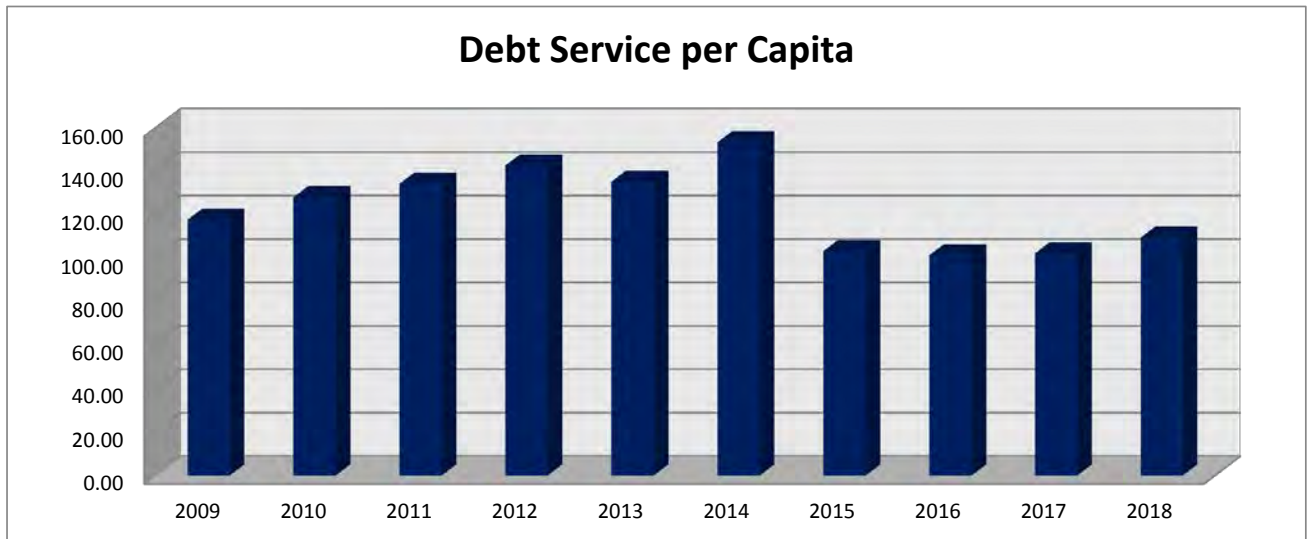
**Ratio:** The total debt service per capita measures annual debt service expenditures to changes in population. As population increases, it is reasonable to expect increases in capital improvement needs and demands. Since the most popular means of financing capital improvement is through borrowing, one would expect to see an increase in long-term debt. The rate reflected below is indicative of the fact that the City had a list of unfunded capital improvement and deferred maintenance needs.

**Policy**

**Limit:** Total outstanding debt service will not exceed \$3,000 per capita based on City population.

Fiscal Period	Total Debt Service	Estimated Population	Total Debt Service per Capita
2009	14,817,995	125,904	117.69
2010	15,929,410	124,354	128.10
2011	16,881,237	125,731	134.26
2012	18,026,685	126,311	142.72
2013	17,189,783	127,074	135.27
2014	19,717,776	128,554	153.38
2015	13,447,656	130,128	103.34
2016	13,202,509	130,128	101.46
2017	13,317,931	130,128	102.34
2018	14,413,614	131,591	109.53

The



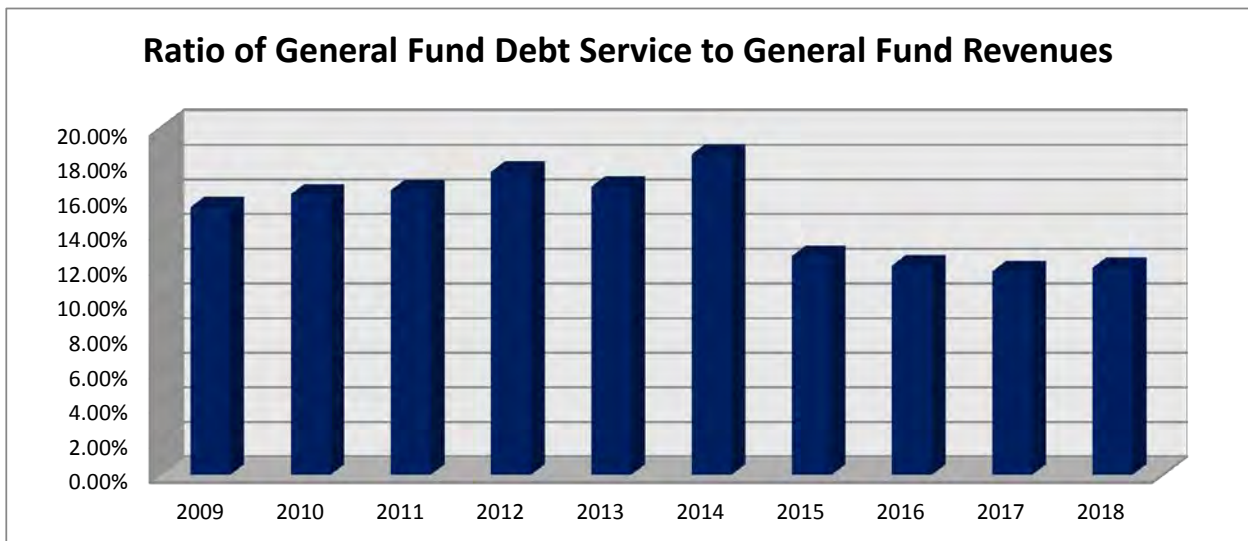
**Debt Service Ratios and Comparisons**  
**Ratio of General Fund Debt Service to General Fund Revenues**

**Ratio:** This ratio measures the amount of General Fund debt service expenditure incurred each year compared to General Fund revenues. As debt service requirements increase, the City's uncommitted funding sources decrease, thereby reducing the amount of funds available for other programs. As indicated below, the debt service cost to General Fund revenues ratio has remained relatively unchanged over the last five years.

**Policy**

**Limit:** Annual debt service will not exceed 15% of budgeted General Fund revenues.

Fiscal Period	General Fund Debt Service	General Fund Revenues	Ratio
2009	14,817,995	95,964,498	15.44%
2010	15,929,410	98,461,555	16.18%
2011	16,881,237	102,791,506	16.42%
2012	18,026,685	103,074,320	17.49%
2013	17,189,783	103,375,723	16.63%
2014	19,717,776	106,658,825	18.49%
2015	13,447,656	106,484,091	12.63%
2016	13,202,509	109,249,738	12.08%
2017	13,317,931	113,398,251	11.74%
2018	14,413,614	120,589,078	11.95%



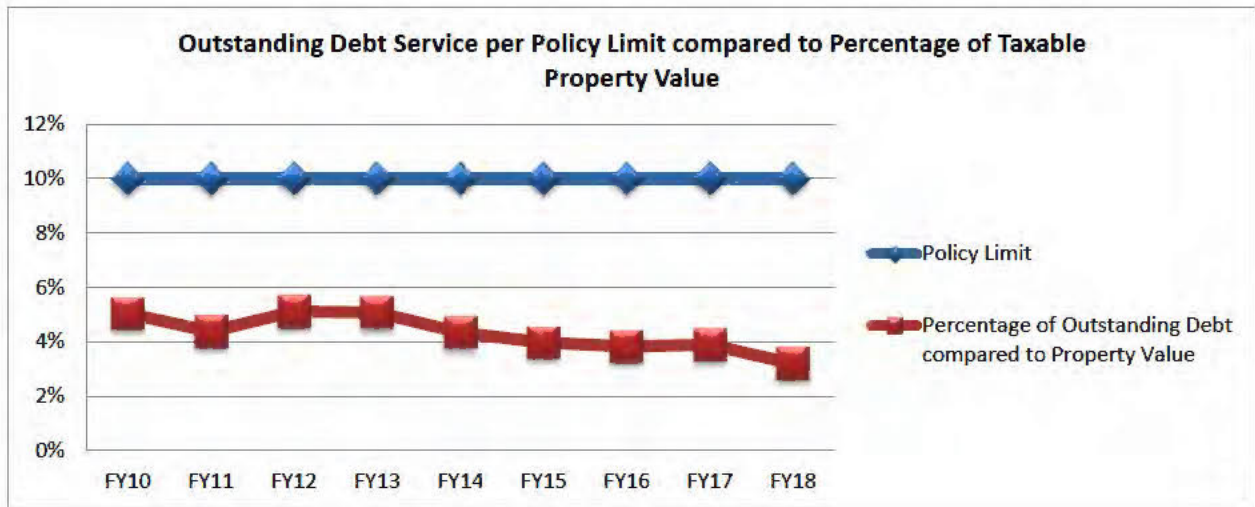
**Debt Service Ratios and Comparisons**  
**Outstanding Debt Service as a Percentage of Taxable Property Value**

**Measure:** This measure reviews the total outstanding debt service, principal and interest, related to taxable property value.

**Policy**

**Limit:** Total outstanding debt service will not exceed 10% of the City's taxable property value.

City's Taxable Property Value as of 07/01/17	\$	6,547,912,693
		X 10%
Total Outstanding Debt cannot exceed	\$	654,791,269
Total Outstanding Debt as of 09/30/2017:	\$	209,083,172
Percentage of Outstanding Debt compared to Property Value		3.19%



Source for property value: Certification of Final Taxable Value, form DR422.

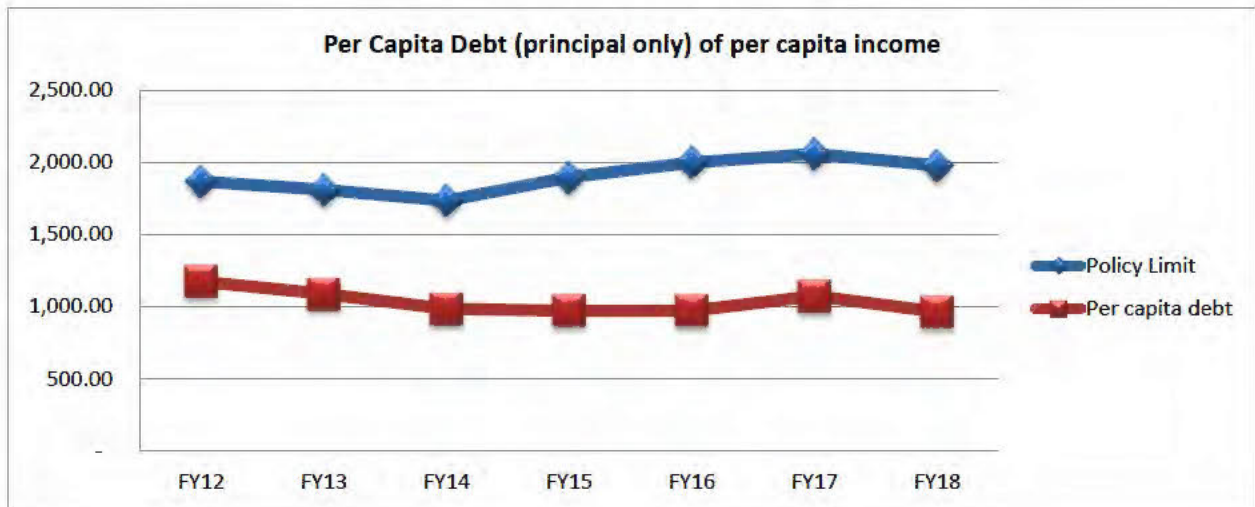
**Debt Service Ratios and Comparisons**  
**Per Capita Debt (principal only) to Per Capita Income**

**Measure:** This measure calculates six percent of per capita income and compares it to the per capital debt of the outstanding principal portion of the total of the City's debt.

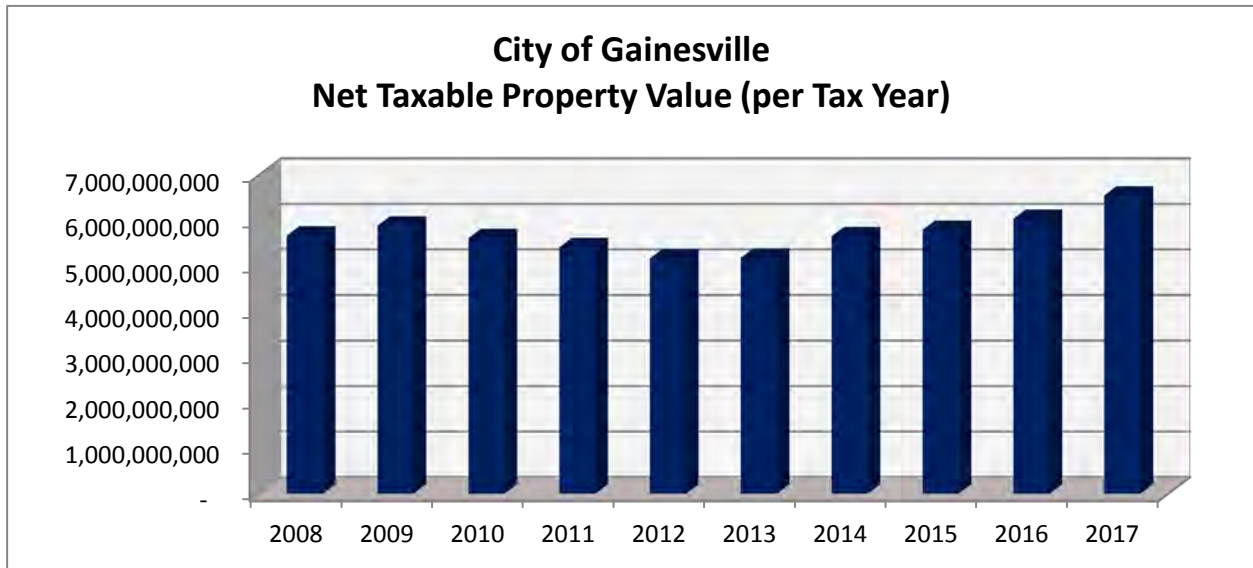
**Policy**

**Limit:** Per capita debt will not exceed 6% of per capita income.

Total Outstanding Debt (principal) as of 09/30/17	\$ 127,026,265
Population estimate for FY18	<u>131,591</u>
Per capita debt	\$ 965
Median per capita income	\$ 51,811
Policy Limit	<u>6%</u>
Per capita debt maximum per policy limit	\$ 3,108.66



**Net Taxable Value for Ad Valorem Tax Levies  
10 Year Historical Comparison**



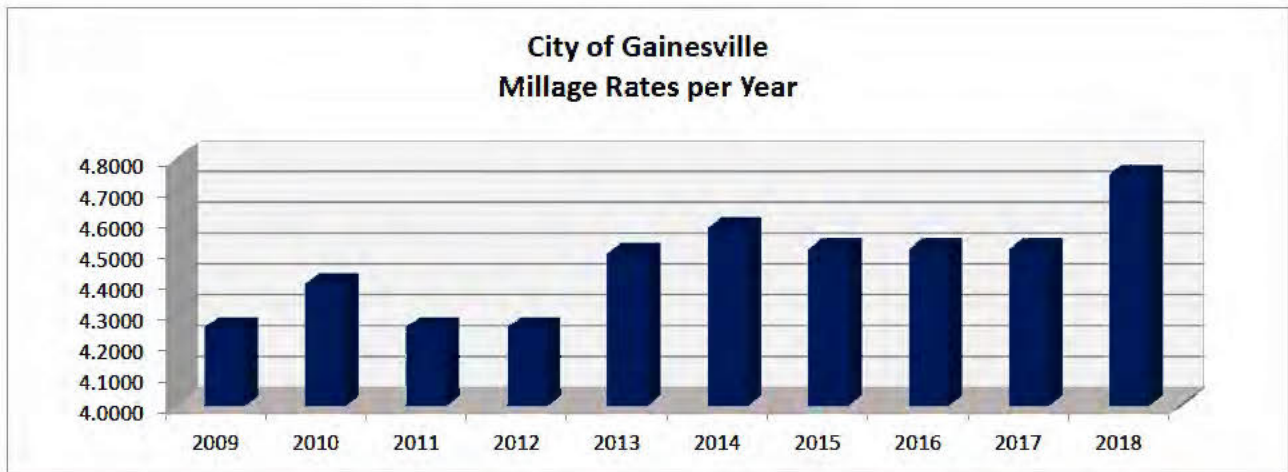
Tax Year as of January 1st	Fiscal Year Ended September 30	Net Taxable Property Value	Percentage Increase or Decrease
2008	2009	5,666,337,079	0.59%
2009	2010	5,886,019,548	3.88%
2010	2011	5,608,220,528	-4.72%
2011	2012	5,408,683,497	-3.56%
2012	2013	5,166,079,399	-4.49%
2013	2014	5,179,979,365	0.27%
2014	2015	5,651,725,311	9.40%
2015	2016	5,788,526,801	2.42%
2016	2017	6,034,941,259	4.26%
2017	2018	6,547,912,693	8.50%

**Noteworthy Items:**

Per State Statutes, all assessments/appraisals are made by the County Property Appraiser. The taxable values are based on the appropriate certification of final taxable value provided by the County Property Appraiser.

Florida Statutes exempt certain governmental, institutional, inventory, widows' and disabled persons' property from taxation. Also, the first \$25,000 value of an owner-occupied residence (Homestead) is exempt; the exemption increased from \$5,000 to \$15,000 in 1980, to \$20,000 in 1981, and to \$25,000 in 1982 for owners who had lived in the State for five years or more; in 1983, the exemption was extended to all owners; and in 2008 an additional \$25,000 exemption was given for qualified homesteads. An additional exemption of \$25,000 is authorized by state law for senior citizens.

**Tax Millage Levies  
10 Year Historical Comparison**



Fiscal Year	Tax Millage Levy Debt Service	Tax Millage Levy General Operations	Tax Millage Levy Total	Millage Levy Percentage Change Annually	Millage Levy Percentage Change Cumulatively
2009	0.0000	4.2544	4.2544	0.000%	-14.134%
2010	0.0000	4.3963	4.3963	3.335%	-10.799%
2011	0.0000	4.2544	4.2544	-3.228%	-14.027%
2012	0.0000	4.2544	4.2544	0.000%	-14.027%
2013	0.0000	4.4946	4.4946	5.646%	-8.381%
2014	0.0000	4.5780	4.5780	1.856%	-6.525%
2015	0.0000	4.5079	4.5079	-1.531%	-8.056%
2016	0.0000	4.5079	4.5079	0.000%	-8.056%
2017	0.0000	4.5079	4.5079	0.000%	-8.056%
2018	0.0000	4.7474	4.7474	3.930%	-4.126%

Tax rates are set by the City Commission effective October 1st. According to Florida Statutes, Chapter 200.181 allows unrestricted Ad Valorem Tax rate levies for debt service for General Obligation Bonds approved by citizen referendum. The City's last General Obligation Bond, series 1974, was paid off in FY1995. Chapter 200.181 also imposes a 10 mill limitation on Ad Valorem Tax rates levied for General Government operations.

## GLOSSARY

The Financial and Operating Plan contains specialized and technical terminology that is unique to public finance and budgeting. The following glossary has been included to assist the reader in understanding these terms and acronyms used in this document.

**Accrual** – Adjusting journal entries designed to ensure that assets and liabilities that are created or discharged because of operating activities of the current period are recognized as revenues and expenses in that period. Examples include accrued wages and accrued interest.

**Ad Valorem Tax** - A tax levied in proportion to the value of the property against which it is levied (e.g., a property tax).

**Agency Funds** – A fund for which the governmental unit acts solely as custodian of assets for others. The City currently maintains one agency fund, the ICMA Deferred Compensation Trust Fund.

**Annual Budget** - A budget applicable to a single fiscal year.

**Appropriation** - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

**ARRA** – American Recovery & Reinvestment Act.

**Assessed Valuation** - A valuation set upon real estate or other property by a government as a basis for levying taxes (i.e., the property's value).

**Basic Financial Statements** - Financial statements, including notes, which are necessary for a fair presentation of the financial position and the results of operations, of an entity in conformity with Generally Accepted Accounting Principles (GAAP).

**Biennial Budget** - A budget applicable for two fiscal years.

**Bond** - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds.

**Budget** - A plan of financial operation with an estimate of proposed expenditures and the means of financing them for a given period of time. The term "budget" is used in two senses in practice. It may designate the financial operating plan presented to the appropriating body for adoption or the plan finally adopted by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether the appropriating body has approved it.

**Budget Document** - The instrument used by the budget-making authority to present a comprehensive financial program to the legislative body.

**Budget Funds** - Funds that are planned for certain uses, but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for City Commission approval is composed of budget funds.

**Budgetary Control** - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

**Capital Equipment** - Capital purchases of major equipment items which are not permanently attached to a public facility. This would include the replacement or addition of major motorized equipment items as well as other major equipment items.

**Capital Outlay** - Expenditures which result in the acquisition of, or addition to, capital assets.

**Capital Projects Funds** - Funds established to account for the acquisition or construction of major capital facilities.

**CIP** – Capital Improvement Plan; a multi-year program of identifying major one-time expenses.

**CIRB** – Capital Improvement Revenue Bond.

**CIRN** – Capital Improvement Revenue Note.

**CDBG** - Community Development Block Grant. A Federal entitlement program used primarily to fund programs that benefit low- and moderate-income persons.

**Contingency Account** - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

**CRA** - Community Redevelopment Agency. A department created by the City under Chapter 163 of the Florida Statutes to address unique needs of underserved areas within the urban core.

**Debt Services** - The City's obligation to pay principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**Debt Service Funds** - Funds established to account for the accumulation of resources for, and the payment of, general long-term principal and interest.

**Deficit** - In this budget document, the excess of Uses over Sources for the budget period.

**Department** - The basic organizational unit of government, which is functionally unique in its delivery of services.

**Depreciation** - (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence; (2) that portion of the cost of a capital asset which is charged as an expense during a particular period.

**Encumbrances** - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures. This is generally accomplished through purchase orders, contracts or requisitions.

**EHAB** – Employee Health & Accident Benefits fund used to self-insure the health insurance plan for City employees and dependents.

**Enterprise Funds** - Funds established to account for operations (1) that are financed and operate in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expense incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Enterprise Resource Plan (ERP)** – an integrated suite of applications used to record, manage and utilize organizational data in an efficient and cost-effective manner.



**Entitlement** - The amount of payment to which a State or local government is entitled as determined by the federal government (e.g., the Director of the Department of Housing and Urban Development) pursuant to an allocation formula contained in applicable statutes.

**ERU** - Equivalent Residential Unit. A unit of measure used to calculate stormwater management utility fees.

**Expenditures** - Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, and debt service.

**Expenses** - Decreases in net total assets. Expenses represent charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

**FBCEF** – Florida Building Code Enforcement Fund.

**FEMA** – Federal Emergency Management Agency.

**FFGFC** – First Florida Government Financing Commission.

**Fiscal Year** - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operation for purposes of external financial reporting. For this document, the Fiscal Year begins October 1 and ends on September 30.

**Fixed Assets** - Property of a long-term benefit, intended to continue to be held or used: land, buildings, improvements other than buildings, and machinery and equipment.

**Full Faith and Credit** - A pledge of the general taxing power for the payment of debt obligations.

**Function** - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. For example, public safety is a function.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources (assets), together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**Fund Accounting** - A government accounting system, which is organized and operated on a fund basis.

**Fund Balance** - The excess or deficit of fund assets over fund liabilities of governmental fund types.

**Fund Equity**- The excess or deficit of fund assets over fund liabilities, equivalent to fund balance and net assets.

**General Fund** - The largest fund within the City, the General Fund accounts for most of the financial resources as well as most of the operating services of the general government. It is the City's only major fund (except for the Utility, which is budgeted for in a separate document).

**General Obligation Bonds** - Bonds, the payment for which the full faith and credit of the issuing government are pledged.

**General Overview** - A section of the budget that provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years and possible recommendations of the City Manager.

**Generally Accepted Accounting Principles (GAAP)** - Uniform minimum standards of, and guidelines for, external financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general

application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to State and local governments are Governmental Accounting Standards Board (GASB) pronouncements.

**GERRB** – Guaranteed Entitlement Revenue and Refunding Bond.

**GEZDA** – Gainesville Enterprise Zone Development Agency.

**GFOA** – Government Finance Officers Association.

**Goals** - Goals are broad statements determined at the highest level of government of what the City would like to accomplish over an extended length of time.

**Governmental Funds** - A group of funds that consists of General, Special Revenue, Debt Service and Capital Projects Funds.

**Grant** - Contributions or gifts of cash or other assets from another government or other entity to be used or expended for a specified purpose, activity, or project.

**GRU** - Gainesville Regional Utilities. A City owned and operated utility system that provides: electric, water, wastewater, gas and communications services. GRU is budgeted for through a separate process and GRU's budget is presented in a separate, stand-alone document.

**HOME** - The HOME Investment Partnership Program Grant. A program created under Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990. Provides funds for housing for low- and very low-income persons.

**Income** - A term used in proprietary fund type accounting to represent (1) revenues, or; (2) the excess of revenues over expenses.

**Indirect Expenses** - Expenses associated with, but not directly attributable to providing a service.

**Interfund Transfers** - Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

**Intergovernmental Revenue** - Revenue collected by one government and distributed (usually through some predetermined formula) to another level of government(s).

**Internal Service Fund** - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government or to other governments, on a cost-reimbursement basis.

**Investments** - Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments.

**LOGT** – Local Option Gas Tax.

**Millage** - The tax rate on property based on \$1.00 per \$1,000 of assessed taxable property value.

**Modified Accrual Accounting** - A basis of accounting utilized by governmental fund types that recognizes revenues when they are susceptible to accrual - that is both measurable and available to pay liabilities of the current period - and expenditures when the related liability is incurred. The differences in this basis of accounting as opposed to that applicable to proprietary funds and non-governmental entities relate to the unique environment and accounting measurement objectives of governmental fund types.

**NHDC** - Neighborhood Housing Development Corporation. A local non-profit housing provider that rehabilitates and builds houses for low- to moderate- income persons.

**Non-departmental Expenditures** - Those uses of funds, which are not directly related to a department.

**Non-operating Expenses** - Fund expenses that are not directly related to the fund's primary service activities.

**Object Code** - Unique identification number and title for an expenditure category. Represents the most detailed level of budgeting and recording expenditures, referred to as a "line item" (e.g., 1011, Permanent Full Time; 3010, Materials and Supplies).

**Objective** - A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program.

**Obligations** - Amounts that a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

**OPEB** – Other Post Employment Benefits.

**Operating Budget** - Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the bi-annual operating budget) is the summary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

**Operating Expenses** - Fund expenses that are directly related to the fund's primary service activities.

**Operating and Financial Plan** - A budgetary plan developed as a tool for planning, management, and control. As a planning tool it is used to establish programmatic and financial goals and objectives. As a management tool, the plan is used to direct organizational units toward established objectives for service delivery. Finally, as a control tool - the traditional use of budgeting - the plan is used for financial accountability.

**Ordinance** - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**Organization** - A responsibility area within a department of the City.

**Outside Agencies** - Private not-for-profit agencies located within the City who provide community services which supplement and support City programs and for which City funds are made available.

**Pension Trust Funds** - Trust Funds used to account for public employee retirement systems. Pension Trust Funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

**Personal Services** - General category that includes salaries and wages, pensions, health insurance, and other fringe benefits.

**POB** – Pension Obligation Bonds. Bonds issued – to retire the unfunded actuarial liability of the City's Pension Funds.

**Program Budget** - A budget wherein expenditures are based primarily on programs of work and secondarily on character and object class.

**Program Plan** - Collection of individual program service levels to accomplish the given objectives of a department.

**Project** - A plan of work, job, assignment, or task.

**Proprietary Funds** - A group of funds that consists of Enterprise and Internal Service Funds.

**Reserve** - (1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

**Resolution** - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**Revenues** - (1) Increases in governmental fund type net current assets from other than expenditure refunds. Under GASB pronouncements, debt issuance and transfers-in are classified as “other financing sources” rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds and capital contributions. Under GASB pronouncements, transfers-in are classified separately from revenues.

**RTS** - The Regional Transit System, a City owned and operated public transit system.

**Service Level** - Service(s) or product(s) which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

**SHIP** – The State Housing Initiatives Program. A State entitlement program designed to foster public/private partnerships to create and preserve affordable housing.

**SMUF** – Stormwater Management Utility Fund.

**Sources** - Total revenues and transfers from other funds that increase net financial resources.

**Special Revenue Funds** - Funds used to account for revenues derived from specific external sources to be used for specific restricted types of activities.

**Surplus** - In this budget document, the excess of Sources over Uses for the budget period.

**Taxes** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Nor does the term include charges for services rendered only to those paying such charges.

**TCEA** – Transportation Concurrency Exception Area.

**TIF** – Tax-increment financing. Financing secured by the anticipated incremental increase in tax revenues, resulting from the redevelopment of an area. The City of Gainesville has four tax-increment districts utilizing TIF revenues: Downtown, Fifth Avenue/Pleasant Street (FAPS), College Park/University Heights (CPUH), and Eastside.

**TEAM** - The Employee Action Motivators, a unit in the Human Resources department.

**Trust Funds** - Funds used to account for assets held by a government in a trustee capacity.

**UDAG** – Urban Development Action Grant.

**Uses** - Total expenditures, expenses and transfers to other funds that decrease net financial resources.

**WSPP** – Wild Spaces Public Places. A voter approved two-year half cent sales tax restricted for recreation improvement and park land acquisition.

# CITY OF GAINESVILLE

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IR BANKS

CITY OF  
**GAINESVILLE**  
every path starts with passion  
FLORIDA

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