

# VOLUNTEER SERVICES APPLICATION AND AGREEMENT



**I WANT TO:**

**COACH**

**INTERN**

**VOLUNTEER**

**This form contains a release, indemnity and waiver of liability in favor of the City of Gainesville. When signed, this form is a contract with legal consequences. Please read it carefully before signing.**

## 1 Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Maiden/Other names used: \_\_\_\_\_ E-mail: \_\_\_\_\_

Address: \_\_\_\_\_ Apt.: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Education:  HS/GED  AA/AS  BA/BS  MA/MS  PhD Major(s): \_\_\_\_\_

Volunteering to satisfy High School/College graduation requirements?  YES  NO I need: \_\_\_\_\_ HOURS

## 2 Availability

Days	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Start Time/End Time							

## 3 Coach/Intern/Volunteer Opportunities Please check items of interest.

### Administration

- Administrative Support and Data Entry
- College Internship
- College Practicum or Field Experience
- Event Planning and Support
- Office Assistance
- Research

### Culture

- Administrative Support and Data Entry
- Docents and/or Greeter
- Event Planning and Support
- Gallery Set Up

### Nature

- Administrative Support and Data Entry
- Environmental and Cultural History Programs
- Event Planning and Support
- Gardening
- Invasive Plant Removal
- Living History Farm Interpreters
- Sewing and Costumes (period: 1870)
- Tree Planting

### Other if not Listed

- Area: \_\_\_\_\_
- Interest: \_\_\_\_\_

### Park Operations

- Administrative Support and Data Entry
- Adopt-A-Park
- Litter Removal
- Park Clean Up
- Park Ambassador
- Sign Cleaning
- Weeding and Spreading Mulch

### Recreation/Ironwood Golf Course

- Administrative Support and Data Entry
- After-School Tutor
- Event Planning and Support
- Golf Course Ranger
- Youth Coaches: Basketball, Baseball, Football, Cheerleading

## 4 Location(s) Please write in where you would like to Coach/Intern/Volunteer. For a complete listing please visit [CityofGainesvilleParks.org](http://CityofGainesvilleParks.org).

## 5 Special Event(s) Please write in where you would like to Intern/Volunteer. For a complete listing please visit [CityofGainesvilleParks.org](http://CityofGainesvilleParks.org).

## 6 Criminal Background Have you ever been arrested, charged, or convicted of a crime, or (plead "guilty" or "nolo contendere") or had adjudication withheld?

No  Yes **If yes, please fill in the details:**

DATE (MM/YY)	LOCATION ONLY (Please do NOT list offense)	DISPOSITION OF CASE(S)

**7** I understand the City of Gainesville ("City"), to protect its citizens, will make the appropriate inquiries into my background as prescribed by Florida Statute 943.04351, and will conduct a routine check of my name through law enforcement agencies and license bureaus, and hereby authorize the City to do so. I understand that a criminal offense will not automatically exclude me from all chaperone, coach, intern and volunteer positions; however, certain convictions will exclude me from volunteering in some positions. Accordingly, I authorize those parties contacted by the City to conduct the check and to cooperate by releasing information as requested to the City, and in signing this document I release the City, its officers, employees, staff, and agents from any damages or liability that may result from said background check. I sign this Application and release of my own free will and accord, with full knowledge of the purpose therefor.

For a summary of your rights under the Fair Credit Reporting Act, see [www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf](http://www.consumer.ftc.gov/articles/pdf-0096-fair-credit-reporting-act.pdf), or request a copy from the City of Gainesville's Department of Parks, Recreation and Cultural Affairs at (352) 393-8335.

**PLEASE CONTINUE TO READ AND SIGN ON REVERSE SIDE**

**Declaration:** As an applicant for Coach/Intern/Volunteer in a positive position of trust for the City, I hereby attest that I am of good moral character and that I have not plead "Guilty" or "Nolo Contendere" to, or been found guilty by a jury or a court, of (1) any felony; (2) a sex offense; (3) a misdemeanor involving physical violence, theft, driving under the influence of alcohol or drugs, or possession or sale of drugs; or (4) have been found to have committed a delinquent act as defined in Florida Statute 985.03(53); regardless of whether or not adjudication has been withheld and/or probation imposed, regarding an offense of a type listed in (1)-(4), above. I further attest that I have not been judicially determined to have committed abuse against a child as defined in Florida Statutes, or to have a substantiated, indicated report of abuse as defined in Chapter 415, Florida Statutes, or to have committed an act, which constitutes domestic violence as defined in Section 741.28, Florida Statutes.

I hereby indemnify the City of Gainesville, its officials, agents and employees, and hold it harmless from all suits, actions, damages, liability and expense for injury or damage claimed to be associated with my activities as a Coach/Intern/Volunteer for the City and that occur or are committed by me while acting outside the course and scope of my duties and functions as a Coach/Intern/Volunteer or committed in bad faith, with malicious purpose, or in a manner exhibiting wanton and willful disregard of human rights, safety, or property.

I hereby give my consent to the City to secure and authorize such emergency medical treatment as I might require while performing my duties. I also agree to pay all the costs and fees contingent on emergency medical care or treatment as secured or authorized under this consent. I further release all officials and professional personnel from any claim whatsoever on account of first aid treatment or services rendered to me during my participation as a Coach, Intern, or Volunteer for the City.

I understand that as a Coach/Intern/Volunteer, I am covered under the Workers' Compensation Law in Florida Statutes Chapter 440 for injuries I may sustain within the scope of my duties. I agree to perform my duties as directed by the City of Gainesville's Department of Parks, Recreation & Cultural Affairs and to follow City and Department policies and procedures. Further, I agree to accept the coverage of the Workers' Compensation as the sole remedy for any damages I suffer from any and all services performed for the City, and agree not to seek any damages not covered by the Workers' Compensation Law, in exchange for being provided this coverage.

I understand that the Coach/Intern/Volunteer programs offered by the City of Gainesville's Department of Parks, Recreation & Cultural Affairs do not provide compensation, except as otherwise provided by law, and that service will not confer on me the status of a City employee. I acknowledge that my participation is completely voluntary, and that I can be released for any reason without notice and would not be entitled to any recourse. I also understand that, regardless of my previous appointments as a volunteer, the City of Gainesville is not obliged to appoint me to a volunteer position.

I do hereby grant full permission to the City to make and use photographs or video recordings of myself during my participation as Coach/Intern/Volunteer, for any publication, broadcast medium, or display, voluntarily and with the understanding there is no remuneration for such use.

This Volunteer Services Application contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital. The provisions of this agreement are severable, if any portion of the agreement is held to be invalid, the remainder shall continue in full legal force and effect.

If the Applicant is a minor, the undersigned parent or legal guardian warrants and represents that this Application, and the liability waivers, indemnifications, authorizations, and other provisions have been explained to and understood by the minor child, are understood by the undersigned parent or legal guardian, and that this Application has been signed freely and voluntarily and without any inducement or assurance of any nature.

**CONDITIONS:** If approved as a Coach, Applicant shall not carry any child (other than Applicant's own child) as a passenger in a motor vehicle driven by Applicant in transit to or from any City of Gainesville sports or recreational event or activity or in any capacity associated with City of Gainesville sports or recreational activity.

**By checking this box, I certify that I have read and agreed to the above statements, and that all information furnished above is true and correct.**

**Applicant Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Note: signature of parent/legal guardian is required for applicants under 18 years of age.**

**Parent/Legal Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please note:** Parks, Recreation and Cultural Affairs (PRCA) Department's Volunteer Services cannot complete your request without your signature.

- **To receive a printed copy** of the Coach/Intern/Volunteer Application for yourself or someone who does not use/have access to a computer, please call (352) 393-8335.
- **Please mail completed applications to:**  
PRCA Volunteer Services Coordinator, PO Box 490, Station 24, Gainesville, FL 32627.
- **Fax to:** (352) 334-3299 or **E-mail to:** [PRCAvolunteer@cityofgainesville.org](mailto:PRCAvolunteer@cityofgainesville.org)

**For Internal Use Only**

Date Received: _____	Date Acknowledged: _____
Supervisor: _____	Notified on Date: _____
National Background Check Requested on Date: _____	<input type="checkbox"/> Pass <input type="checkbox"/> Fail Date: _____
Assignment: _____	Date: _____
Director or Designee Signature: _____	Date: _____