

City of  
**Gainesville**

# **CITY MANAGER'S ADOPTED FINANCIAL and OPERATING PLAN**

City of Gainesville, Florida  
Fiscal Years 2020-2021

## TABLE OF CONTENTS

<b>INTRODUCTORY SECTION</b>	<b>1</b>
READER'S GUIDE TO THE BUDGET	1
MAYOR AND CITY COMMISSION	4
ELECTED OFFICIALS, APPOINTED OFFICIALS, DIRECT REPORTS, DEPARTMENT HEADS	5
CITY OF GAINESVILLE ORGANIZATION CHART CITY-WIDE	7
DISTINGUISHED BUDGET PRESENTATION AWARD	8
GAINESVILLE, FLORIDA COMMUNITY PROFILE	9
CITY MANAGER'S ADOPTED BUDGET MESSAGE	13
BUDGET IN BRIEF	19
<b>BUDGET OVERVIEW SECTION</b>	<b>51</b>
BUDGET PROCESS	51
ANNUAL GENERAL GOVERNMENT BUDGET CALENDAR	53
BUDGET TRANSFERS AND MODIFICATION PROCESS	54
GENERAL GOVERNMENT FLOW OF FUNDS CHART	56
THE FUND STRUCTURE AND GOVERNMENTAL ACCOUNTING	57
SUMMARY OF FINANCIAL POLICIES	59
BUDGET ADMINISTRATION POLICY	61
CAPITAL IMPROVEMENT PLANNING POLICY	64
DEBT MANAGEMENT POLICY	67
GENERAL FUND RESERVE POLICY	75
GENERAL INSURANCE FUND RESERVE POLICY	77
<b>SUMMARY SECTION</b>	<b>79</b>
GENERAL OVERVIEW	79
ALL FUNDS SUMMARY OF POSITIONS	81
ALL FUNDS SUMMARY OF POSITION CHANGES BY DEPARTMENT AND SOURCE OF FUNDS	83
SUMMARY OF RECLASSIFICATIONS/UPGRADES/TITLE CHANGE	92
FUND AND DEPARTMENT RELATIONSHIP MATRIX	93
ALL FUNDS SUMMARY OF REVENUES AND EXPENSES	94
ALL FUNDS SUMMARY OF REVENUES	95
ALL FUNDS REVENUES	95
UTILITY TRANSFER	97
PROPERTY TAX	98
UTILITY TAX	99
HALF CENT SALES TAX	100
COMMUNICATIONS SERVICES TAX	101
FIRE ASSESSMENT	102
RTS CONTRACTS WITH UNIVERSITY OF FLORIDA & SANTA FE COLLEGE	103
SOLID WASTE COLLECTION FEES	104

STORMWATER FEES	105
PENSION & OPEB CONTRIBUTIONS AND INVESTMENT EARNINGS	106
INTERNAL SERVICE FUND CHARGES FOR SERVICES	107
ALL FUNDS SUMMARY OF EXPENSES	109

---

<b>FUND DETAIL SECTION</b>	<b>111</b>
----------------------------	------------

GENERAL FUND	111
SUMMARY OF REVENUES AND EXPENSES	112
SUMMARY OF SOURCES AND USES	113
REVENUES AND OTHER SOURCES OF FUNDS	115
EXPENDITURES BY DEPARTMENT	118
NON-DEPARTMENTAL EXPENDITURES	119
CONTINGENCIES AND TRANSFERS	120
SPECIAL REVENUE FUNDS	121
ALL SPECIAL REVENUE FUNDS SUMMARY	122
GAINESVILLE ENTERPRISE ZONE DEVELOPMENT AGENCY FUND 101	123
COMMUNITY DEVELOPMENT BLOCK GRANT FUND 102	124
URBAN DEVELOPMENT ACTION GRANT FUND 103	125
HOME FUND 104	126
CULTURAL AFFAIRS FUND 107	127
STATE LAW ENFORCEMENT CONTRABAND FORFEITURE FUND 108	128
FEDERAL LAW ENFORCEMENT CONTRABAND FORFEITURE FUND 109	129
POLICE BILLABLE OVERTIME FUND 110	130
COMMUNITY REDEVELOPMENT AGENCY FUND 111	131
STREET, SIDEWALK AND DITCH IMPROVEMENT FUND 113	132
ECONOMIC DEVELOPMENT FUND 114	133
MISCELLANEOUS GRANT FUND 115	134
TRANSPORTATION CONCURRENCY EXCEPTION AREA FUND 116	135
WATER/WASTEWATER INFRASTRUCTURE FUND 117	136
SUPPORTIVE HOUSING INVESTMENT PARTNERSHIP FUND 119	137
EMERGENCY FUND 120	138
SMALL BUSINESS LOAN FUND 121	139
EMERGENCY EVENTS FUND 122	140
MISCELLANEOUS SPECIAL REVENUE FUND 123	141
TOURIST PRODUCT DEVELOPMENT FUNDS 124,132,136,137, 138, & 139	143
TREE MITIGATION FUND 140	144
CONTINGENCY RESERVE FOR DECLARED EMERGENCIES FUND 141	145
TECHNOLOGY ADMINISTRATION FUND 510	146
EVERGREEN CEMETERY TRUST FUND 602	147
DOWNTOWN REDEVELOPMENT TAX INCREMENT FUND 610	148
FIFTH AVENUE TAX INCREMENT FUND 613	149
SCHOOL CROSSING GUARD TRUST FUND 617	150
COLLEGE PARK REDEVELOPMENT TAX INCREMENT TRUST FUND 618	151
ARTS IN PUBLIC PLACES TRUST FUND 619	152
GAINESVILLE COMMUNITY REINVESTMENT AREA (GCRA) TRUST FUND 620	153
EASTSIDE TAX INCREMENT FUND 621	154

DEBT SERVICE FUNDS	155
ALL DEBT SERVICE FUNDS SUMMARY	156
GUARANTEED ENTITLEMENT REVENUE AND REFUNDING BOND OF 1994 FUND 217	157
PENSION OBLIGATION BOND SERIES 2003A FUND 226	158
PENSION OBLIGATION BOND SERIES 2003B FUND 227	159
GUARANTEED ENTITLEMENT REVENUE AND REFUNDING BOND OF 2004 FUND 228	160
DEPOT AVENUE STORMWATER PARK DEBT SERVICE FUND 229	161
FIRST FLORIDA GOVERNMENT FINANCING COMMISSION BOND OF 2005 FUND 230	162
GPD-ENERGY CONSERVATION MASTER LEASE PURCHASE AGREEMENT FUND 233	163
CAPITAL IMPROVEMENT REVENUE NOTE SERIES 2009 FUND 236	164
CAPITAL IMPROVEMENT REVENUE BOND 2010 FUND 237	165
REVENUE REFUNDING NOTE 2011 FUND 238	166
REVENUE NOTE SERIES 2011A FUND 239	167
REVENUE REFUNDING NOTE 2014 FUND 241	168
CAPITAL IMPROVEMENT REVENUE BOND SERIES 2014 FUND 242	169
CAPITAL IMPROVEMENT REVENUE REFUNDING NOTE 2016A FUND 243	170
CAPITAL IMPROVEMENT REVENUE REFUNDING NOTE 2016B FUND 244	171
CAPITAL IMPROVEMENT REVENUE BOND NOTE 2017 FUND 245	172
CAPITAL PROJECTS FUNDS	173
ALL CAPITAL PROJECTS FUNDS SUMMARY	174
GENERAL CAPITAL PROJECTS FUND 302	175
PUBLIC IMPROVEMENT CONSTRUCTION FUND 304	177
GREENSPACE ACQUISITION & COMMUNITY IMPROVEMENT FUND 306	178
FY 1996 ROAD IMPROVEMENT FUND 323	179
FFGFC 2002 CAPITAL PROJECTS FUND 328	180
FFGFC 2002 FIFTH AVENUE/PLEASANT STREET PROJECTS FUND 330	181
DOWNTOWN PARKING GARAGE FUND 331	182
FFGFC 2005 CAPITAL PROJECTS FUND 332	183
DEPOT AVENUE STORMWATER FACILITY FUND 333	184
CENTRAL FLEET GARAGE PROJECT FUND 334	185
CAPITAL IMPROVEMENT REVENUE BOND 2005 CAPITAL PROJECTS FUND 335	186
KENNEDY HOMES ACQUISITION/DEMOLITION FUND 336	187
CAMPUS DEVELOPMENT AGREEMENT CAPITAL PROJECTS FUND 339	188
ENERGY CONSERVATION CAPITAL PROJECTS FUND 340	189
ADDITIONAL 5 CENTS LOCAL OPTION GAS TAX CAPITAL PROJECTS FUND 341	190
ADDITIONAL 5 CENTS LOCAL OPTION GAS TAX-BOND FUNDED CAPITAL PROJECTS FUND 342	191
TRAFFIC MANAGEMENT SYSTEM BUILDING FUND 343	192
CAPITAL IMPROVEMENT REVENUE NOTE BOND CAPITAL PROJECTS FUND 344	193
WILD SPACES PUBLIC PLACES ½ CENT SALES TAX FUND 345	194
WILD SPACES PUBLIC PLACES LAND ACQUISITION CAPITAL PROJECTS FUND 346	195
SENIOR RECREATION CENTER CAPITAL PROJECTS FUND 347	196
CAPITAL IMPROVEMENT REVENUE BOND OF 2010 CAPITAL PROJECTS FUND 348	197
REVENUE NOTE 2011A CAPITAL PROJECT FUND 349	198



FACILITIES MAINTENANCE RECURRING FUND 351	199
EQUIPMENT REPLACEMENT FUND 352	200
ROADWAY RESURFACING PROGRAM FUND 353	202
CAPITAL IMPROVEMENT REVENUE BOND 2014 FUND 354	203
BEAZER SETTLEMENT CAPITAL IMPROVEMENT FUND 355	204
CAPITAL IMPROVEMENT REVENUE NOTE 2016B ADDITIONAL 5 CENT GAS TAX FUND 356	205
CAPITAL IMPROVEMENT REVENUE BOND 2017 FUND 357	206
WILD SPACES PUBLIC PLACES (WSPP) SALES TAX FUND 358	207
WILD SPACES PUBLIC PLACES JOINT PROJECTS W/COUNTY FUND 359	208
CAPITAL IMPROVEMENT REVENUE NOTE, SERIES 2019 FUND 360	209
TECHNOLOGY CAPITAL IMPROVEMENT FUND 511	210
<b>PROPRIETARY FUNDS</b>	<b>211</b>
ALL PROPRIETARY FUNDS SUMMARY	212
STORMWATER MANAGEMENT UTILITY FUND 413	213
STORMWATER MANAGEMENT SURCHARGE CAPITAL PROJECTS FUND 414	214
IRONWOOD GOLF COURSE FUND 415 & 417 & 418	216
FLORIDA BUILDING CODE ENFORCEMENT FUND 416	217
SOLID WASTE COLLECTION FUND 420	218
REGIONAL TRANSIT SYSTEM FUND 450	219
FLEET SERVICES FUND 501 & 502	221
GENERAL INSURANCE FUND 503	222
EMPLOYEE HEALTH & ACCIDENT BENEFITS FUND 504	223
<b>PENSION &amp; OPEB TRUST (FIDUCIARY) FUNDS</b>	<b>224</b>
ALL FIDUCIARY FUNDS SUMMARY	225
RETIREE HEALTH INSURANCE TRUST FUND 601	226
GENERAL PENSION FUND 604	227
401A QUALIFIED PENSION FUND 606	228
POLICE AND FIREFIGHTERS CONSOLIDATED RETIREMENT FUND 607 & 608	229
<b>DEPARTMENT DETAIL SECTION</b>	<b>231</b>
<b><u>CHARTER OFFICES</u></b>	
CITY COMMISSION	231
CITY ATTORNEY	233
CITY AUDITOR	238
CITY MANAGER	244
CLERK OF THE COMMISSION	250
EQUAL OPPORTUNITY	256
<b><u>DEPARTMENTS (IN ALPHABETICAL ORDER)</u></b>	
BUDGET AND FINANCE	262
COMMUNICATIONS	269
DEPARTMENT OF DOING (PLANNING & DEVELOPMENT SERVICES)	276
FACILITIES MANAGEMENT	282
FIRE RESCUE	289
FLEET MANAGEMENT	299
GAINESVILLE COMMUNITY REINVESTMENT AREA	306
HUMAN RESOURCES	311
INFORMATION TECHNOLOGY	317
MOBILITY	322

NEIGHBORHOOD IMPROVEMENT	328
PARKS, RECREATION & CULTURAL AFFAIRS	337
POLICE DEPARTMENT	348
PUBLIC WORKS	358
REGIONAL TRANSIT SYSTEM	368
RISK MANAGEMENT	374
STRATEGIC INITIATIVES	380

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<b>CAPITAL IMROVEMENT PLAN SECTION</b>	<b>387</b>
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CAPITAL IMPROVEMENT PROCESS	387
CAPITAL IMPROVEMENT PLAN CALENDAR	388
SUMMARY OF ALL CAPITAL PROJECTS BY DEPARTMENT AND FUNDING	389
SOURCE CAPITAL PROJECTS BY FUNDING SOURCE	391
GENERAL FUND	392
CAMPUS DEVELOPMENT AGREEMENT	394
KENNEDY HOME ACQUISITION/DEMOLITION FUND	394
FFGFC 02 UNALLOCATED INTEREST EARNINGS	395
FFGFC 05 UNALLOCATED INTEREST EARNINGS	395
DOWNTOWN PARKING GARAGE FUND	396
CIRB 2005 UNALLOCATED INTEREST EARNINGS	396
GREENSPACE ACQUISITION AND COMMUNITY IMPROVEMENT FUND	397
FY 1996 ROAD IMPROVEMENT FUND	397
FLEET MANAGEMENT SERVICES FUND	397
PUBLIC IMPROVEMENT CONSTRUCTION FUND	398
CAPITAL IMPROVEMENT REVENUE BOND OF 2010 INTEREST EARNINGS	398
CAPITAL IMPROVEMENT REVENUE NOTE 2016B ADDITIONAL 5 CENT GAS TAX	398
CAPITAL IMPROVEMENT REVENUE BOND OF 2014	399
CAPITAL IMPROVEMENT REVENUE BOND 2017	399
CAPITAL IMPROVEMENT REVENUE NOTE, SERIES 2019	400
FACILITIES MAINTENANCE FUND	401
EQUIPMENT REPLACEMENT FUND	402
ROAD RESURFACING FUND	403
LOCAL OPTION GAS TAX & BOND FUNDING	403
STORMWATER AND SOLID WASTE FUNDS	404
IRONWOOD CAPITAL SURCHARGE FUND	405
EVERGREEN CEMETERY TRUST FUND	405
TECHNOLOGY CAPITAL IMPROVEMENT FUND	405
WILD SPACES PUBLIC PLACES (WSPP) ½ CENT SALES TAX FUND	406
WILD SPACES PUBLIC PLACES (WSPP) LAND ACQUISITION FUND	406
WILD SPACES PUBLIC PLACES JOINT PROJECTS w/COUNTY FUND	406
WILD SPACES PUBLIC PLACES FUND	407
SOURCES AND USES	408
GENERAL FUND 302	409
FACILITIES MAINTENANCE FUND 351	410
ROAD RESURFACING FUND 353	411
LOCAL OPTION GAS TAX & BOND FUND 341	412
STORMWATER PROJECTS FUND 414	413
SOLID WASTE FUND 420	414

EVERGREEN CEMETERY TRUST FUND 602	415
EQUIPMENT REPLACEMENT FUND 352	416
WILD SPACES PUBLIC PLACES FUND 358 & 359	417
GAINESVILLE COMMUNITY REINVESTMENT AREA 620	418
FLEET MANAGEMENT & REPLACEMENT FUND 501 & 502	419
2020 DEBT ISSUANCE	420
<b>APPENDIX</b>	<b>421</b>
GUIDE TO SECTION	421
OUTSIDE AGENCY FUNDING (OVERVIEW)	422
CULTURAL ARTS	423
CDBG-COMPETITIVE PORTION	424
HOME PROGRAM	425
DEBT SERVICE	
INDICATORS	426
SUMMARY OF DEBT SERVICE	427
DEBT SERVICE RATIOS	
TOTAL DEBT SERVICE PER CAPITA	428
RATIO OF GENERAL FUND DEBT SERVICE TO GENERAL FUND REVENUES	429
OUTSTANDING DEBT SERVICE AS PERCENTAGE OF TAXABLE PROPERTY VALUE	430
PER CAPITA DEBT (PRINCIPAL ONLY) TO PER CAPITA INCOME	431
NET TAXABLE VALUE FOR AD VALOREM TAX LEVIES	432
TAX MILLAGE LEVY	433
GLOSSARY	435

# Introductory



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## Reader's Guide to the Budget

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This guide is intended to help the reader understand what information is available in the Financial and Operating Plan and where to find the information in the document. In addition to this guide, there is also a Table of Contents available in this document. Below is an explanation of the major sections of this budget:

### ***Introduction Section:***

- o **Reader's Guide to the Budget** - Provides an information guide to the layout of the budget document.
- o **Mayor and City Commissioners** - Provides a listing of the elected mayor and commissioners along with a map of the current voting districts they represent.
- o **Officials, Department Heads, and Preparation Information** - Provides the names and titles of elected & appointed officials, direct reports and department heads along with the parties responsible for developing this budget document.
- o **City Organization Chart** - Provides a complete City-wide organization chart to aid the reader in understanding how functional areas report.
- o **Distinguished Budget Award** - The City has been presented the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA). The City has received this award for the past 33 years.
- o **Community Profile** - Provides information for the City of Gainesville, including population & employment statistics, educational institutions and other activities.
- o **City Manager's Letter** - This letter summarizes the issues and decisions which were critical to the development of this biennial budget.
- o **Budget in Brief** - Provides a description of the major revenues and expenses that are foundational to the City's budget.

### ***Budget Overview Section:***

- o **Budget Process** - This section includes a description of the budget process for adoption and modifications, the flow of funds and provides a budget calendar.
- o **Accounting Practices** - Provides a description of the City's basis of accounting and budget practices.
- o **Budget Policies** - This section includes the financial policies currently in place at the City.

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## Reader's Guide to the Budget

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### *Summary Section:*

- o **General Overview** - Provides information regarding the process and the strategic goals adopted by the City Commission.
- o **Summary of Positions** - Provides a full-time equivalent (FTE) count by functional area and by fund as well any changes made in positions.
- o **Fund and Department Relationship** - Provides a matrix of departments to funding sources.
- o **All Funds Overview** - Provides an overview of the FY2020 budget with a focus on all funds (consolidated).
- o **Summary of Revenues** - Provides an overview of the FY2020 budget and revenue sources for all funds of the City.
- o **Major Revenue Sources** - Describes the major revenue sources of the City, including underlying assumptions for the revenue estimates.
- o **Summary of Expenses** - Provides an overview of the expenses for all funds of the City.

### *Fund Detail Section:*

- o **General Fund** - Includes summaries of revenues and expenditures by major category, breakout of revenue sources, expenditure overviews by department and a breakout of expenditures categorized in non-departmental expenditures.
- o **Special Revenue Funds** - Includes detail fund information for special revenue funds within the City. Includes fund descriptions, beginning and ending fund balances and sources and uses of funds.
- o **Debt Service Funds** - Includes detail fund information for debt service funds within the City. Includes fund descriptions, beginning and ending fund balances and sources and uses of funds.
- o **Capital Project Funds** - Includes detail fund information for capital projects within the City. Includes fund descriptions, beginning and ending fund balances and sources and uses of funds.
- o **Proprietary Funds** - Includes detail fund information for proprietary funds within the City. Includes fund descriptions, beginning and ending fund balances and sources and uses of funds.
- o **Pension & OPEB Trust (Fiduciary) Funds** - Includes detail fund information for fiduciary funds within the City. Includes fund descriptions, beginning and ending fund balances and sources and uses of funds.

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## Reader's Guide to the Budget

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### ***Department Detail Section*** *(organized by Charter Offices then alphabetically):*

This section includes budgets for each of the City's departments. Each departmental section presents the following information:

- o **Program and Services Chart** - An overview of the department's functions, areas that department is responsible for as well as any significant changes that occurred during the FY2020 budget process.
- o **Management Plans** - Includes the department mission statement, how that department contributes to the overall organizational goals, operational goals, divisional objectives and performance measures.
- o **Organizational Chart** - Provides an organizational chart with related FTE counts and personnel changes noted.
- o **Department Position Summary** - Includes the number of FTEs by title for all funds within that department. For comparison purposes, this information is displayed for FY2017, FY2018, FY2019 and FY2020 Adopted and FY2021 Plan.
- o **Department Budget Summary** - Provides a listing of any revenues collected by the department as well as expenditures by fund, by major object and by unit.

### ***Capital Improvement Plan Section:***

- o **Capital Improvement Plan Overview** - Provides an overview of the process, a calendar overview and explains the process of how the City puts together their Capital Improvement Plan.
- o **Summary Capital Improvements** - Provides a summary of Capital Improvement Projects by funding source and department.

### ***Appendix:***

- o **Summary of Outside Agency Funding** - Provides information on the City's outside agency funding programs through the Cultural Affairs division and through CDBG and HOME funds.
- o **Debt Service Summary** - Provides an overview of the FY2019 and FY2020 debt service payments, as well as comparisons between the City's debt limit policies and current ratios.
- o **Property Tax and Millage History** - Provides 10 year historical information on the City's taxable property value and the adopted millage rates.
- o **Glossary** - The glossary is provided to help the reader understand any terminology or acronyms referred to in the Financial and Operating Plan.

City of Gainesville, Florida  
Mayor and City Commission



At-Large  
Helen Warren



Lauren Poe  
Mayor



At-Large  
Gail Johnson



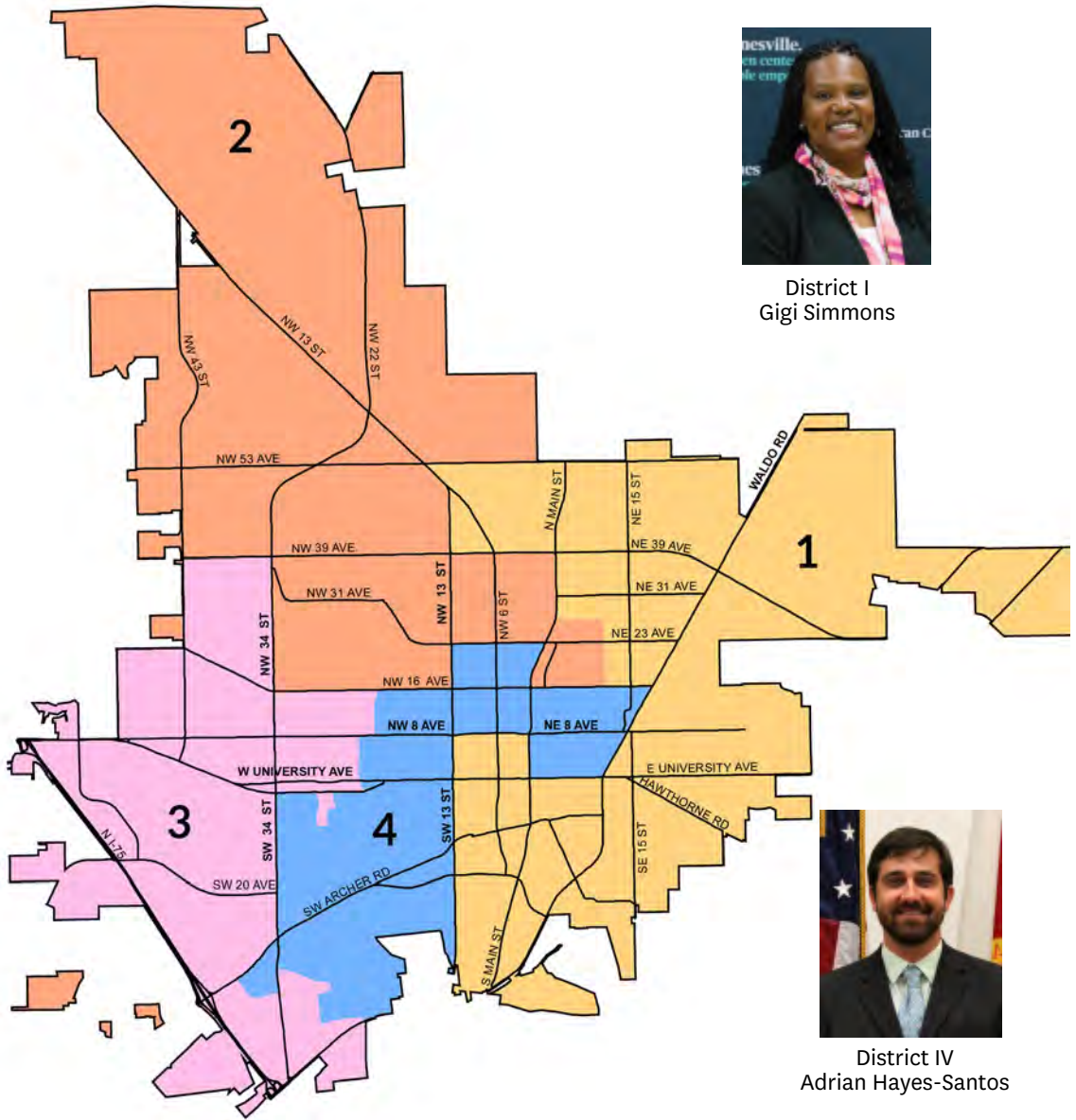
District II  
Harvey Ward



District I  
Gigi Simmons



District III  
David Arreola



District IV  
Adrian Hayes-Santos

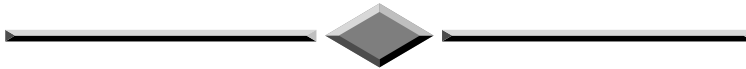


## **ELECTED OFFICIALS**

*Mayor (At-Large) – Lauren Poe*  
*Mayor-Commissioner Pro Tem (District II) – Harvey Ward*  
*Commissioner (District I) – Gigi Simmons*  
*Commissioner (District III) – David Arreola*  
*Commissioner (District IV) – Adrian Hayes-Santos*  
*Commissioner (At-Large) – Helen Warren*  
*Commissioner (At-Large) – Gail Johnson*

## **APPOINTED OFFICIALS**

*City Attorney – Nicolle Shalley*  
*City Auditor – Qian Yuan (Interim)*  
*City Manager – Deborah Bowie (Interim)*  
*Clerk of the Commission – Omichele Gainey*  
*Equal Opportunity Director– Teneeshia Marshall*  
*General Manager-Utilities – Ed Bielarski*



## **Direct Reports**

*Assistant City Manager – Dan Hoffman*  
*Assistant City Manager – Fred Murry*  
*Budget & Finance – Diane Wilson (Interim)*  
*Human Resources – Lisa Jefferson*  
*Department of Doing – Andrew Persons (Interim)*  
*Gainesville Police Department – Tony Jones*  
*Strategic Initiatives – Roberta Griffith*

## **Department Heads**

*Communications- Shelby Taylor*  
*Gainesville Community Reinvestment Area – Sarah Vidal-Finn*  
*Facilities Management – Ed Gable*  
*Gainesville Fire Rescue – Jeff Lane*  
*Fleet Management – Doug Weichman*  
*Information Technology – Lucian Badea*  
*Mobility – Malisa McCreedy*  
*Neighborhood Improvement – Fred Murry*  
*Parks, Recreation and Cultural Affairs – Steve Phillips*  
*Public Works - Phil Mann*  
*Regional Transit System – Jesus Gomez*  
*Risk Management – Steven C. Varvel*

**PREPARED**

**BY**

**BUDGET AND FINANCE DEPARTMENT**

**Director**

*Diane M. Wilson (Interim)*

**Budget Manager**

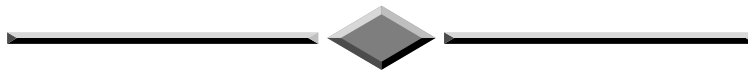
*Karen A. Fiore*

**Senior Analysts**

*Susan R. Boyd*

*S. KaRhonda Leslie*

*M. Allyzabethe Ramsey*



**CREDITS**

**STRATEGIC INITIATIVES**

**Senior Strategic Planner**

*Samantha Wolfe*

**Performance and Data Analyst**

*Ulrich Adegbola*

**Senior Management Fellow**

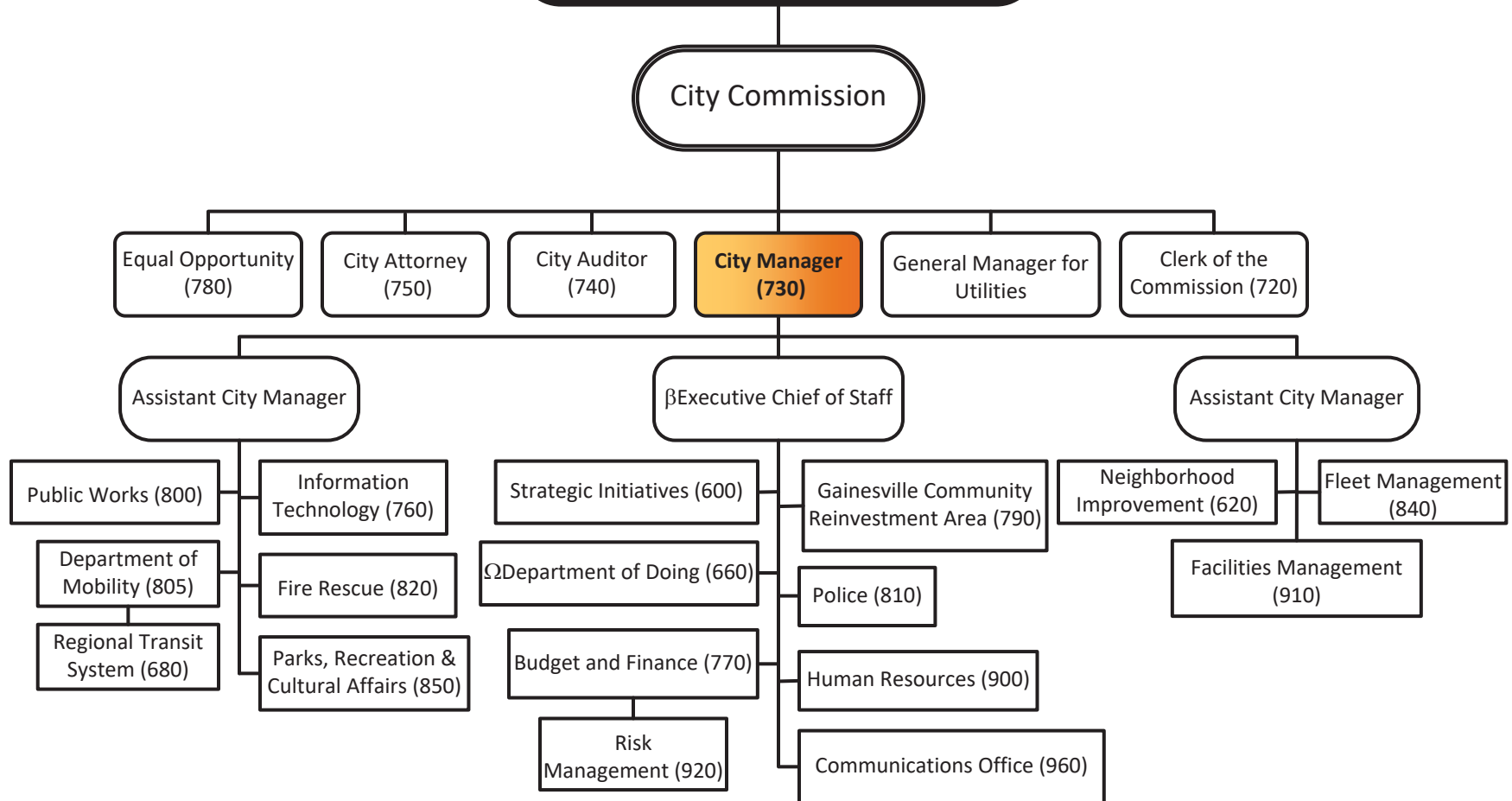
*Mateo Van Thienen*

*All City Departmental Staff  
Information Technology Support*

# City of Gainesville

## FY 2020 ADOPTED ORGANIZATION CHART

Citizens of Gainesville



βChange made in FY20  
ΩDepartment Working Title



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Gainesville  
Florida**

For the Biennium Beginning

**October 1, 2017**

*Christopher P. Morill*

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Gainesville, Florida**, for its Annual Budget for the fiscal year beginning **October 1, 2017**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

## Gainesville, Florida Community Profile

### Information about Gainesville

Gainesville is the county seat and largest city in Alachua County, Florida. The city provides a full range of municipal services including police and fire protection; comprehensive land use planning and zoning services; code enforcement and neighborhood improvement; streets and drainage construction and maintenance; traffic engineering services; refuse and recycling services; recreation and parks; and cultural and nature services. Additionally, the city owns a mass transit system, golf course, and full-service utility which is budgeted separately.



### History

Establishment of Town:	1854
Date of Incorporation:	1869
Adoption of Present Charter:	1927
Form of Government:	Commission-Manager
Fiscal Year Begins:	October 1st
Terms of Office:	
Mayor	Three Years (2 Term Limit)*
Commissioners	Three Years (2 Term Limit)*

Source: Gainesville Area Chamber of Commerce/Council for Economic Outreach

\* Ordinance No. 160876 amended the terms from three to four. Beginning in 2019, terms were incrementally extended with the first election to a four year term in 2022.

### Quick Facts

Area:	64.43 square miles as of September 2019
Average high temperature:	80°F
Average low temperature:	58°F
Average rainfall:	47 inches per year
Population estimate (as of July 1, 2018):	133,857

Source: U.S. Climate data <http://www.usclimatedata.com/climate/gainesville/florida/united-states/usflo163>

### Population by Age:

0 - 9 Years	7.90%
10 - 19 Years	16.33%
20 - 34 Years	41.58%
35 - 44 Years	8.50%
45 - 54 Years	7.76%
55 - 64 Years	9.02%
65 - 74 Years	4.66%
75 - 84 Years	2.92%
Over 85 Years	1.34%

Source: US Census Bureau,  
2011-2015 ACS Estimates

### Population by Race:

White	55.67%
Black	22.28%
American Indian & Alaskan	0.26%
Asian	6.97%
Hawaiian & Other Pacific	0.32%
Some other race alone	0.22%
Two or More Races	2.71%
Hispanic or Latino	9.83%

Source: US Census Bureau,  
2011-2015 ACS Estimates

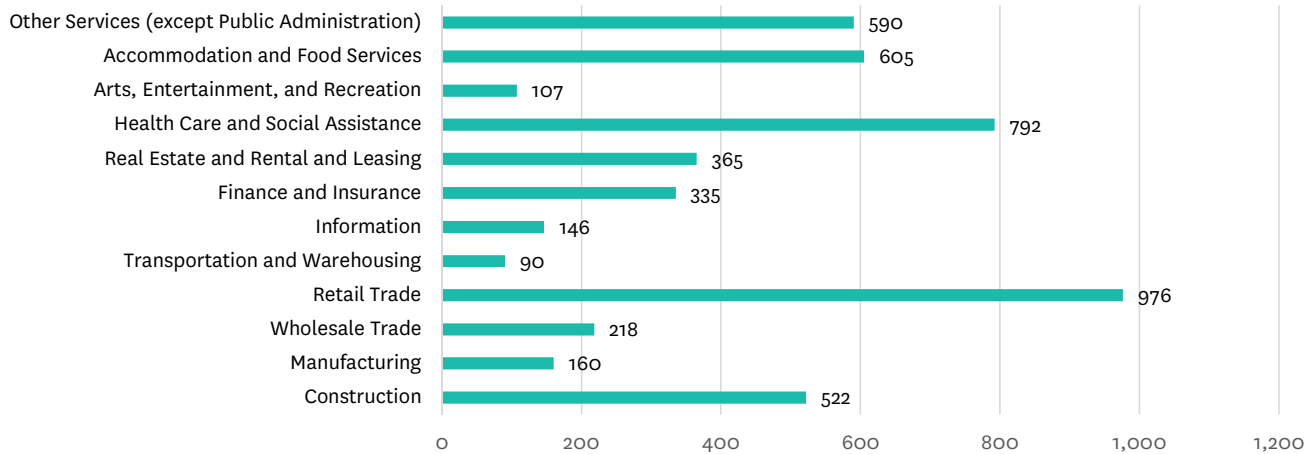
## Gainesville, Florida Community Profile

### Ten Largest Employers

Employer	Industry	Employees (Approx)
University of Florida	Education	28,118
UFHealth	Health Care	12,959
Malcom Randall Veterans Affairs Medical Center	Health Care	6,250
Alachua County School Board	Education	3,943
City of Gainesville	Government	2,120
North Florida Regional Hospital	Health Care	2,098
Gator Dining Services	Food Services	1,200
Nationwide Insurance Company	Insurance	973
Alachua County	Government	812
Publix Supermarkets	Grocer	783

Source: Gainesville Area Chamber of Commerce/Council for Economic Outreach (December 2016)

### Employment by Industry



2016 Statistics of US Businesses survey, Gainesville Metropolitan Statistical Area

#### Unemployment Rates

2018	3.3%
2017	3.8%
2016	4.3%
2015	4.6%
2014	5.3%
2013	5.8%

Source: US Dept of Labor, Bureau of Labor Statistics, Local Area Unemployment Map

#### Income per Household

Less than \$10,000	19.6%
\$10,000 to \$14,999	7.0%
\$15,000 to \$24,999	14.1%
\$25,000 to \$34,999	12.6%
\$35,000 to \$49,999	11.8%
\$50,000 to \$74,999	14.5%
\$75,000 to \$99,999	8.7%
\$100,000 to \$149,999	7.3%
\$150,000 to \$199,999	2.2%
\$200,000 or more	2.1%

Source: US Census Bureau, 2011-2015 ACS Estimates

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## Gainesville, Florida Community Profile

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Gainesville, Florida is known as an innovative municipal government and city. Gainesville continues to receive national recognition as a top-rated city. Some of Gainesville's accolades are listed below:

<u>Rank (if applicable)</u>	<u>List</u>	<u>Year</u>
7	<i>U.S. News &amp; World Report</i> University of Florida ranked "Top Public Universities"	2019
10	Livability.com's Top 10 Best College Towns	2019
6	Market Watch's Best and Most Affordable Places to Live in Florida	2019
92	Livability.com's Top 100 Best Places to Live	2019
3	WalletHub.com's Best Midsize College Towns & Cities in America (#18 overall)	2018
1	Zippia's Best City in Each State to Start Your Career (Florida)	2018
15	Livability.com's Best Cities for Entrepreneurs 2017	2017
12	WalletHub.com's Best Midsize Sports City (#56 overall)	2017
29	<i>Bicycling</i> magazine's list of the 50 Best Bike Cities	2016
2	ValuePenguin list of the Most Environmentally Friendly Cities	2016
14	American Institute for Econ. Research's Employment Destinations Index	2016
16	American Institute for Econ. Research's College Destinations Index	2016
1	<i>WalletHub.com</i> Best Midsize College City in America	2015
75	<i>Goodcall.com</i> 2015 Best Cities for Black Entrepreneurs	2015
4	fDi's American Cities of the Future, Human Capital and Lifestyle Category	2015
30	<i>WallHub.com</i> Best Cities for Sports Fans	2015
7	<i>Livability.com</i> Top 10 College Towns 2015	2015
31	<i>Nerdwallet.com</i> Best Places for Women-Owned Businesses	2015
	<i>Forbes</i> Top 100 Best Places for Business and Careers	2014
	<i>NerdWallet</i> Top 20 Fastest Growing Cities in Florida	2014
2	<i>Area Development</i> Leading Metros for Economic and Job Growth in Florida	2014
3	<i>Kiplinger's Personal Finance</i> Best Value Large Public Insititutions (UF)	2014
5	<i>College Destination Index</i> Best Small Metros in the U.S.	2013
1	<i>NerdWallet</i> Cities on the Rise	2013
34	<i>Livability.com</i> Top 100 Best Places to Live	2013
4	<i>Association of Univeristy Technology Managers</i> Startup Launches in U.S.	2013
3	<i>U.S. News &amp; World Report</i> Best Hospitals in Florida	2013
4	<i>SpareFoot.com</i> Fastest Growing College Towns	2013
3	<i>Livability.com</i> Top College Towns 2013	2013
	<i>Forbes</i> Top 25 Best Places to Retire	2013
5	<i>Forbes</i> Best States for Expected Job Growth	2013
1	<i>National Business Incubation Association</i> UF Sid Martin Biotechnology Incubator #1 in World	2013
2	<i>NerdWallet.com</i> Fastest Growing City in the Nation	2013
4	<i>American Insitute for Economic Research</i> Best Small College City	2013
15	<i>U.S. News &amp; World Reports</i> UF Hough Graduate School: Best Graduate Schools 2014	2013
4	<i>U.S. News &amp; World Reports</i> UF Hough Graduate School: Best Online Education Program	2013
1	<i>Forbes</i> Best Florida City of Business	2012
1	<i>U.S. Census</i> Best Commute in Florida	2012
	<i>MSN</i> Best College Towns for Adult Job-Seekers	2012
17	<i>The Atlantic</i> America's Leading Creative Class Metros	2012
1 Florida, 101 Nation	<i>Forbes</i> The Best Places for Business and Careers	2012

## Gainesville, Florida Community Profile

Public Schools		
Type	Number	Enrollment
Elementary Schools	22	12,657
Middle Schools	8	5,878
High Schools	7	7,223
Community School	1	948
Special Centers/Charter Schools	20	2,754
<b>Total Student Membership</b>	<b>58</b>	<b>29,460</b>
Source: Alachua County Public Schools Annual Budget Executive Summary 2018-2019		

### Colleges & Universities

University of Florida	
Year	Enrollment
2018	56,079
2017	55,864
2016	54,859
2015	52,520
2014	48,803
2013	50,098
Source: Univ. of Florida, Office of Institutional Planning & Research, Fall enrollment	

Santa Fe College	
Year	Enrollment
2018	15,825
2017	20,926
2016	21,432
2015	21,116
2014	21,617
2013	17,608
Source: Santa Fe College website, <a href="http://www.sfcollege.edu/facts/">www.sfcollege.edu/facts/</a>	

### Leisure Activities & Attractions

Gainesville offers a myriad of activities for everybody including:

- ✓ Seven recreational centers
- ✓ Athletic fields, hiking and biking trails, tennis and racquetball courts and pools for year-round use
- ✓ 30 city parks and 133 miles of centerline bike lane facilities
- ✓ Ironwood Golf Course, which receives the Audubon Sanctuary Certification
- ✓ Nationally recognized health care facilities
- ✓ Public transportation system
- ✓ Senior recreation center
- ✓ Thirteen museums and galleries
- ✓ Payne's Prairie State Preserve (a 20,000 acre wildlife sanctuary)
- ✓ Numerous festivals and art shows



## CITY MANAGER'S ADOPTED BUDGET MESSAGE

DATE: October 2, 2019

TO: THE CITY OF GAINESVILLE COMMISSION AND RESIDENTS OF GAINESVILLE

FROM: Deborah Bowie, Interim City Manager, City of Gainesville, Florida 

This year marks the 150th anniversary of the City of Gainesville's incorporation and as we commemorate our past, our sights are set on defining our future. In fervent pursuit of our next great chapter, Gainesville is leveraging partnerships, innovative policy development and technological advancements to transform city services and resident experiences, all in the spirit of fostering greater equity.

For years, equity has been presented as its own strategic priority in the City's annual planning. While well intentioned, it is evident today that substantial progress can only be realized when equity permeates every aspect of our work. In other words, equity should be infused *within* our strategic framework, and is no longer a singular building block but the final piece of our civic structure that locks all others into position. To bolster our commitment to a more equitable Gainesville, two (2) full-time (FTE) positions will be added to the Office of Equal Opportunity in FY20. These positions will focus exclusively on reducing internal inequities with an additional \$300,000 allocated for consulting, technology and other critical expenses.

Like many American cities, Gainesville has its share of fiscal challenges. It is imperative we reshuffle our budget allocations every year to align with our priorities to ensure Gainesville remains competitive, fair and future facing. That alignment should reflect our commitments to public safety, fair pay, digital access for all and the creation of a single-district Community Redevelopment Agency (CRA) to tackle blight and under-investment in our City's most vulnerable neighborhoods.

As in years past, our city departments have reviewed their operating budgets and identified opportunities to optimize cost and efficiency without compromising service to city residents.

The City Manager and staff worked diligently to align Fiscal Year 2020 allocations and the budget plan for Fiscal Year 2021 with our strategic priorities:

- Establishing a strong foundation;
- Providing economic opportunity;
- Cultivating social resilience; and
- Encouraging environmental sustainability

## Strong Foundations

### Pay Equity

Making a significant investment in our employees, especially our public safety officers, has been at the forefront of our budget planning. The City of Gainesville has committed to paid parental leave for employees across the board. While this is a significant investment, it is one worth making. Establishing a strong foundation means demonstrating our commitment to the more than 1,500 public servants who come to work each day for our residents. City employees are our most valuable asset—their hard work drives and determines our success. We are doing our part to acknowledge that value.

The city is working to bring its lowest paid workers up to a living wage by increasing the minimum hourly rate to \$13.75. This is the third wage increase as part of a phased-in strategy to pay city employees a minimum of \$15/hour.

Through the phased-in implementation of Total Rewards at a cost of approximately \$957,156 per year over three years, the city hopes to alleviate an eight percent below market value rate for city employees, helping us to better attract and retain a committed and talented workforce.

### Public Safety

In addition to the implementation of our comprehensive pay study, for the first time in six years the City of Gainesville has successfully negotiated a contract with our police bargaining unit, ensuring a competitive wage for our officers by investing \$2.6 million over three years. Over the course of this implementation period, our police officers will see significant wage growth. This move also assists our police department continue to retain our elite officers and enhance our ability to attract top-tier recruits.

Additionally, an investment of nearly \$500,000 in FY20 will enhance support for services for our public safety units, including Gainesville Fire Rescue and the Gainesville Police Department. Changes to our baseline budget include further support of the trunked radio access network, the conversion of two temporary police positions to regular full time positions and increased funding for fire/rescue services. The addition of an additional fire inspector will help us to cut in half the current 5-year fire inspection rotation.

### Transportation and Pedestrian Safety

Gainesville continues to lead the way in the development of interconnected traffic management systems. Expansion of the interconnected traffic management system is part of Gainesville's Vision Zero strategy, a multi-modal safety project that seeks to eliminate traffic fatalities and severe injuries. UF and the city received a \$2 million grant from the National Science Foundation to research systems and technological innovations to make Florida roadways safer. The grant is one of the largest the NSF has provided to any municipal partner, noting its potential for broad impact. Dollars once invested in institutional research can be applied in a living laboratory.

### Cultural Amenities and Parks

Management of Bo Diddley Plaza (BDP), previously funded by the Community Redevelopment Agency, will transfer to the general fund. BDP offers public programming including fitness classes, live music and social events, on average, six days a week. Additionally, the city will absorb certain operational expenses for Depot Park, a nationally recognized destination. Hosting more than 350 events and serving nearly 150,000 guests and residents annually, Depot Park is a Gainesville treasure. An investment of \$910,665 allows us to operate

and maintain both parks at current service levels while allowing the CRA to invest those dollars in capital improvement projects in east Gainesville.

## Economic opportunity

### Digital Access

The City Commission established a Broadband Subcommittee, which has since expanded its focus to “Digital Accessibility.” The subcommittee is identifying pathways for making digital access faster, cheaper and more widely available for the Gainesville community. A free WiFi pilot project in Porters, Lynch and Depot Park will mark the beginning of the city’s investment in bridging the digital divide. An increase of \$50,000 for FY20 will provide one-time funding for a comprehensive broadband study to evaluate the feasibility of creating a more robust fiber optic network in Gainesville.

### Business Development and Retention

The City of Gainesville’s continues to evolve and revolutionize business development— reducing start-up time for businesses, increasing employment opportunities and encouraging public/private partnerships, like those thriving in our Innovation District.

Companies including Phalanx Defense Systems, Exactech and Amazon Last Mile have recently decided to call Gainesville home, creating new jobs in our community.

Business retention at Airport Industrial Park and the nurturing of business, through partnership at GTEC and GEAR, helps ensure that the city maintains its current economic conditions and has a solid platform for continued growth and development. FY20 investment of \$25,000 for StartUpGNV cements our commitment to creating a place ripe for innovators to launch new ventures.

Likewise, the Department of Doing has collaborated with Community Bank & Trust of Florida to offer the Opportunity Loan Program, designed to help business owners create jobs, grow businesses and strengthen our economy. Small business entrepreneurs within the city of Gainesville can close the gap between dreams and opportunities. The first \$10,000 opportunity loan was awarded in FY19 and hopes are high for several more in FY20.

### Single District CRA

The City of Gainesville, along with the Alachua County Board of County Commissioners (BOCC), agreed to a 10-year, \$70 million dollar plan that would merge the existing four CRA districts into one district to allow funds pooled from well-developed, high-density areas and put those funds toward a redevelopment plan for east Gainesville. The CRA will move into the Gainesville Technology Entrepreneurship Center (GTEC) in the fall of 2019. This new single district CRA promises to funnel dollars collected from tourism, Wild Spaces Public Places, and other CRA funds to accomplish transformative projects in the city’s undeveloped areas.

## Social Resilience

### Elimination of Prison Labor

Residents called for the elimination of prison labor and the City Commission responded by ending the existing contractual agreement with the Florida Department of Corrections. The city has committed nearly \$1 million to bring those services in-house for FY20 with the creation of 29 FTEs to provide landscaping maintenance and clean up throughout the City.

## **Youth Programs**

There are wide gaps in the availability of positive, enriching activities during out-of-school times. Expanding existing city-funded programs including the Youth Summit, Heatwave, BOLD and the Reichert House Youth Academy will help the city provide much-needed resources for at-risk youth. Commission increments for FY20 provide an additional \$80,000 in funding for youth internships, evening activities for teens and after-school programs. Providing a safe space and positive activity is a much-needed resource for families. The long-term benefits of these programs are well worth the investment.

## **Accessible Transportation**

Several areas of our community face persistent challenges of mobility and access to public transportation. Gainesville recently launched a fleet of seven minibuses as part of a three-year mobility pilot project, “The Last Mile, First Mile” program. This program seeks to cut down on commute times for some of Gainesville’s most financially constrained populations. The free service keeps riders from having to walk long distances to get to or from a bus stop or station. The service will be expanded to include a new route in east Gainesville in August.

## **Adult Civil Citation/Deflection Program**

Gainesville Police Department continues to chart new courses in criminal justice reform. An initial investment of \$128,000 to develop a new diversion and deflection program will help us address the underlying social issues that keep vulnerable residents in the perpetual clutches of the criminal justice system. The program seeks to provide “second chances” for first-time, non-violent offenders— providing opportunities instead of arrests. The deflection program also known as pre-arrest diversion, aims to avoid the costs and potential harm to individuals from arrest, booking and a criminal record. These critical financial investments have significant potential for future cost savings.

## **Community Health**

Gainesville also is exploring pioneering community health initiatives. One example is the Community Resource Paramedic (CRP) program, a trailblazer in community medicine. EMTs arriving on the scene now assess medical conditions and the underlying social causes that may be influencing health outcomes. Initial findings show that working intensely with people in the community and matching them with needed services impacts their use of 911 and emergency room visits.

## **Affordable Housing**

Investing in the physical infrastructure of the city’s public housing and in the social infrastructure surrounding public housing is our best opportunity for closing the equity gap in our poorest communities.

In an effort to make progress on the city’s housing affordability goals, the City Commission recently authorized the implementation of a pilot program that will allow for the donation of 12 city-owned residential parcels for the development of affordable housing by qualified local non-profits. Together, with improvement plans slated for the Clarence R. Kelly Community Center; Duval Park; and the Martin Luther King, Jr. Recreation Complex, the city is set to create positive, visible change and momentum in the Duval Neighborhood.

## Environmental Sustainability

### ZeroWaste

From our phenomenal nature parks to our magnificent springs, in Gainesville we have a special connection with the environment. But, to enjoy it for decades to come, we have to take action now. Incorrect disposal of plastics and non-compostable materials are a major threat to both land and sea — crowding landfills, waterways and even affecting our food.

In January, the City Commission unanimously approved a ban on single-use plastic bags and expanded polystyrene containers (commonly known as Styrofoam) by food service providers and retail establishments. The goal was to replace these items with reusable, recyclable or compostable alternatives. Unfortunately, legal challenges made it necessary to repeal that ordinance, but the commission remains committed to reducing waste and improving our waste flows in Gainesville.

By supporting policies and lifestyle choices that reduce waste and improve waste flows, the City of Gainesville aims to become a 100 percent waste-free community by 2040 — which means that no trash ends up in a landfill or incinerated. Budget allocations in FY20 for public education and sustainability management are essential to that goal

### Electric Vehicle Program

The city is also actively pursuing opportunities to reduce air pollution and carbon emissions. The first phase of our electric vehicle program is complete, and we are making significant strides in adding electric vehicle charging infrastructure throughout the city. Not only do our electric fleet vehicles cut down on cancer causing emissions and noise pollution, they also cut down on costs. The cost of electricity to power electric vehicles is about 75 percent less than the cost of petroleum fuel. With almost no maintenance and maximum “up-time” between scheduled services, the city will also benefit from a reduced lifecycle cost.

## Looking Ahead

Gainesville is defining a new kind of city - a new American city - that aspires to become a model for other communities by solving critical issues through collaboration and intentional design.

While government cannot do all things for its residents, our recommended budget for Fiscal Year 2020 and budget plan for Fiscal Year 2021 reflect our community’s values.

As we continue our commitment to providing the highest quality services including public safety, infrastructure and planning, it is also time to reset and refocus our attention on issues that deserve equal efforts. Gainesville residents have called on their elected leaders to explore uncharted territories — second chances, sustainability, fair wages, and equitable access to transportation, economic opportunity and cultural amenities.

The task set forth by the City Commission was to steward our resources in a way that meets our strategic goals while moving all members of our community forward. Despite the hurdles we face, the City of Gainesville continues to charge ahead, to challenge ourselves and to chart new courses for what a local government can be for its residents.

By empowering our people and designing resident-centered systems and services, Gainesville is fostering a community that is innovative, inclusive and resilient.

**Building equity & vibrant  
neighborhoods throughout  
Gainesville.**

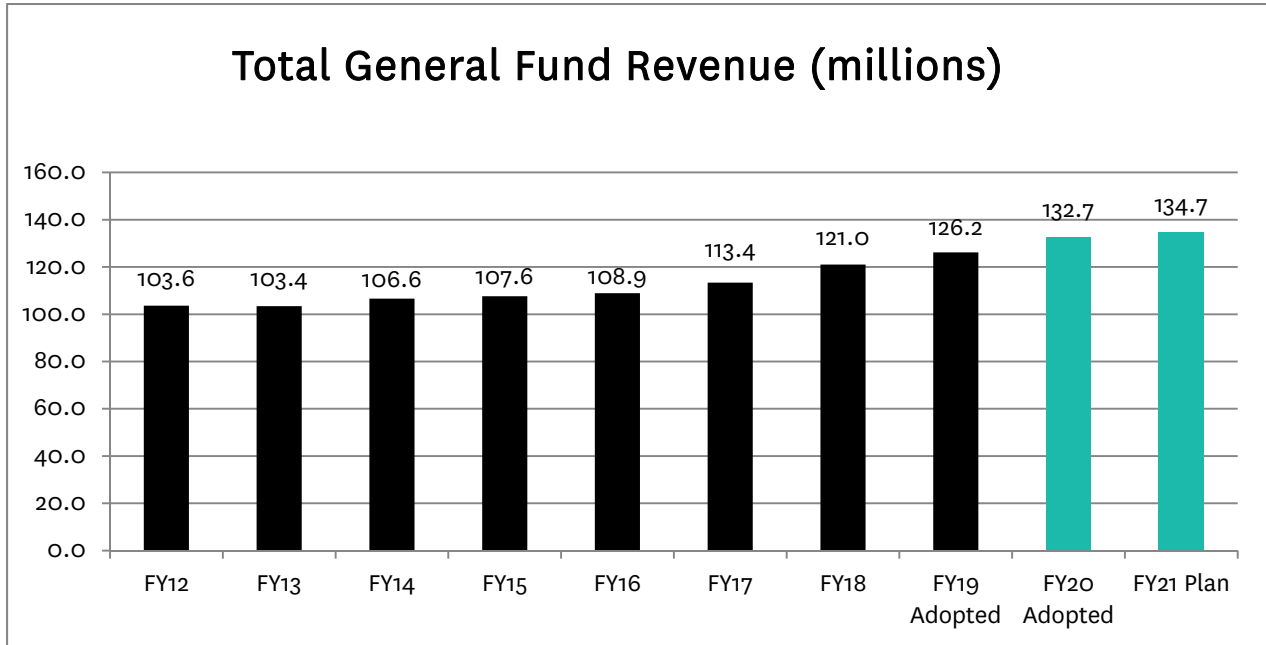
The background features a light blue-to-dark blue gradient. A fine grid of small white dots is visible across the entire page. Overlaid on this grid is a network of thin, light blue lines connecting various circular nodes of different sizes. These nodes and lines are more prominent in the lower half of the image, creating a complex, web-like pattern. The overall aesthetic is modern and technical.

# Budget In Brief

## General Fund

### Revenues

Total General Fund revenue growth flattened considerably over the years between FY08 and FY13, before beginning a slow recovery starting in FY14 which is expected to continue through FY21.



The primary General Fund revenue sources consist of:

- Utility transfer
- Property tax
- Utility tax
- Half cent sales tax
- State revenue sharing
- Fire assessment
- Communication services tax
- Indirect cost revenue



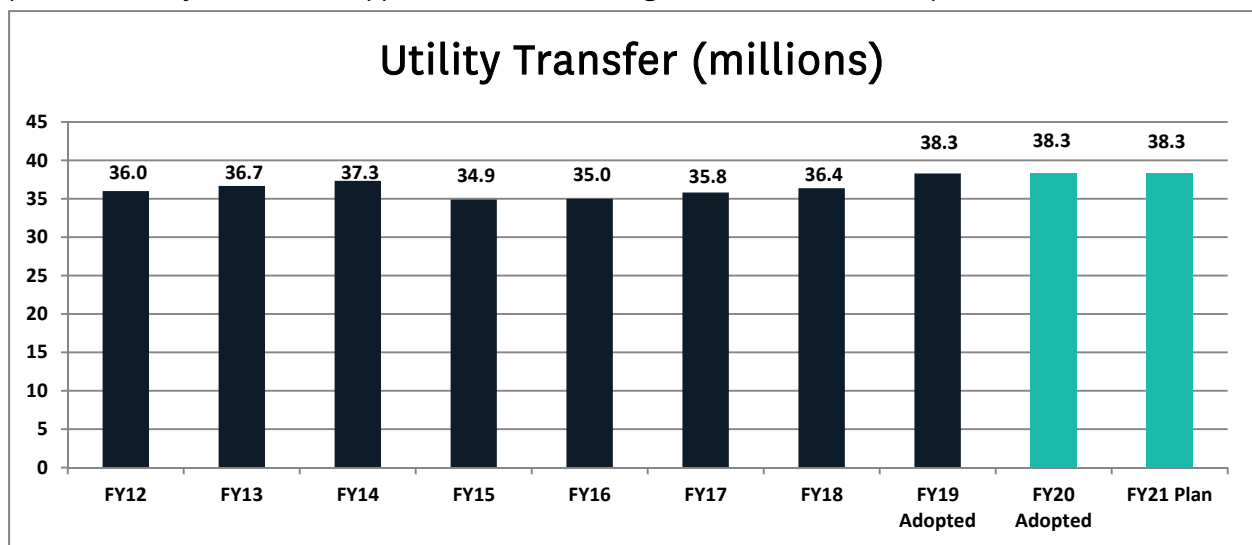
## Transfer

The Utility Transfer (also referred to as the GRU Transfer, General Fund Transfer, or “GFT”) is the largest single General Fund revenue source, accounting for almost a third of General Fund revenue.

The transfer is intended to represent what GRU would pay the City if it was an investor-owned utility, which includes the following elements:

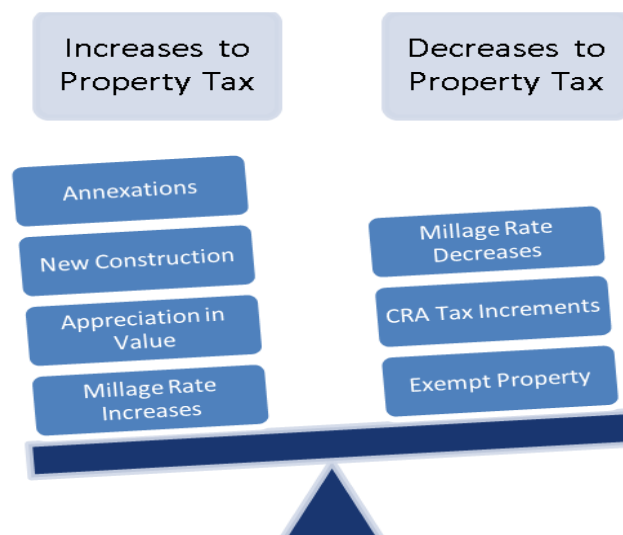
- Property tax
- Franchise fee
- Return on investment to shareholders/owners

The previous transfer formula (FY15-FY19) had annual growth factor of 1.5% per year. During the FY20 budget process the City Commission approved to remove this growth factor and to keep the GFT flat.

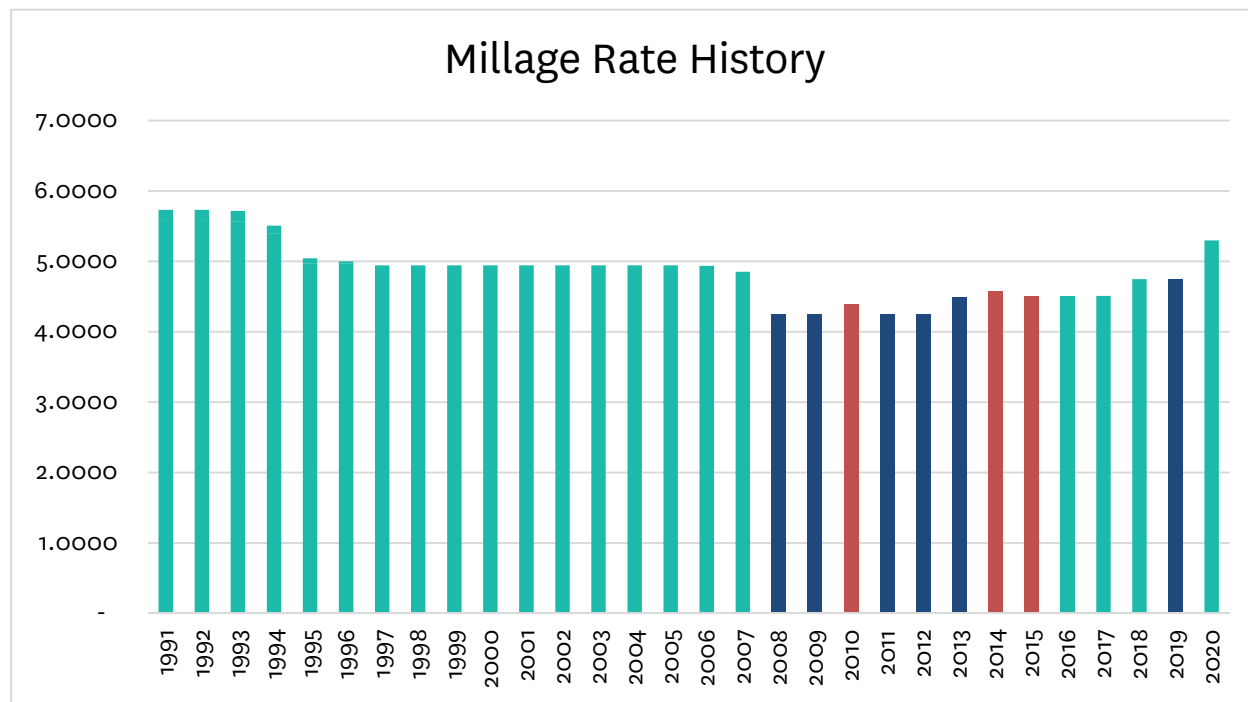


## Property Tax

Ad valorem tax, more commonly referred to as property tax, is the second largest General Fund revenue source. Property tax revenue is impacted by the following factors:



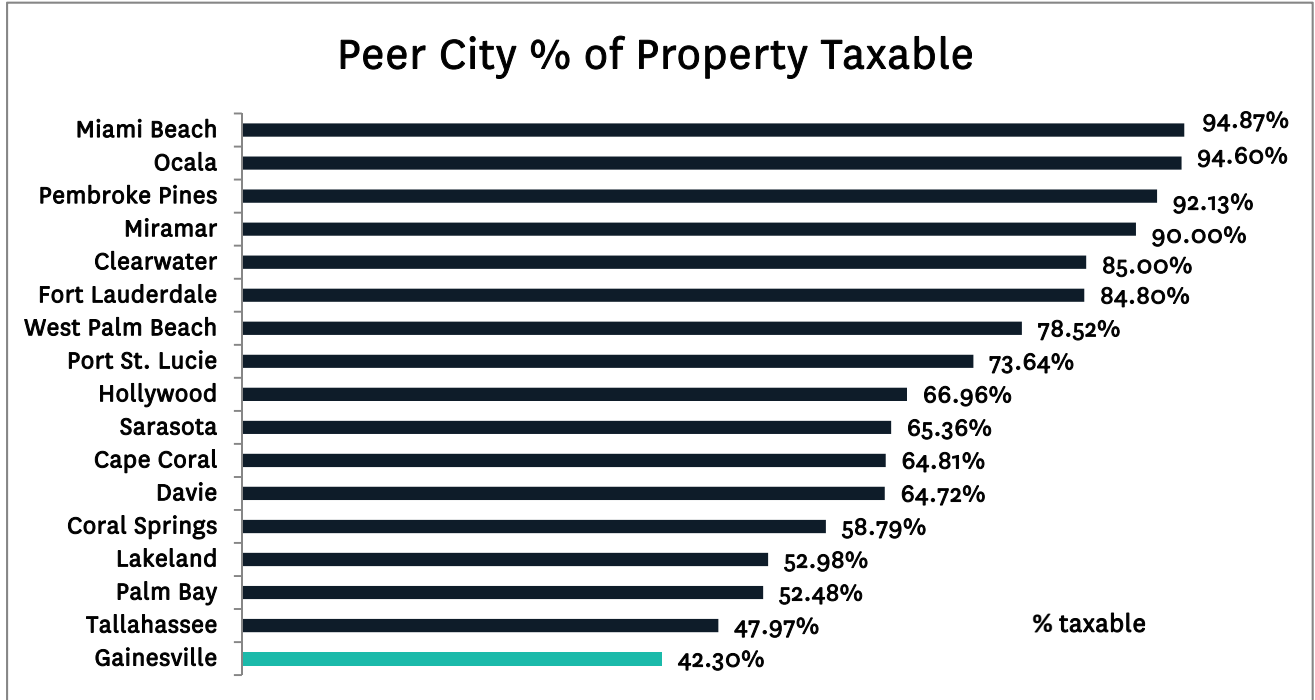
The budget includes setting the millage rate for FY20 to 5.2974, 0.55 mills above the FY19 rate of 4.7474. The chart below shows the City's millage rate history. The red bars represent years in which the City adopted the rolled back rate and the navy blue bars signify years in which the City adopted a millage rate below the rolled back rate.



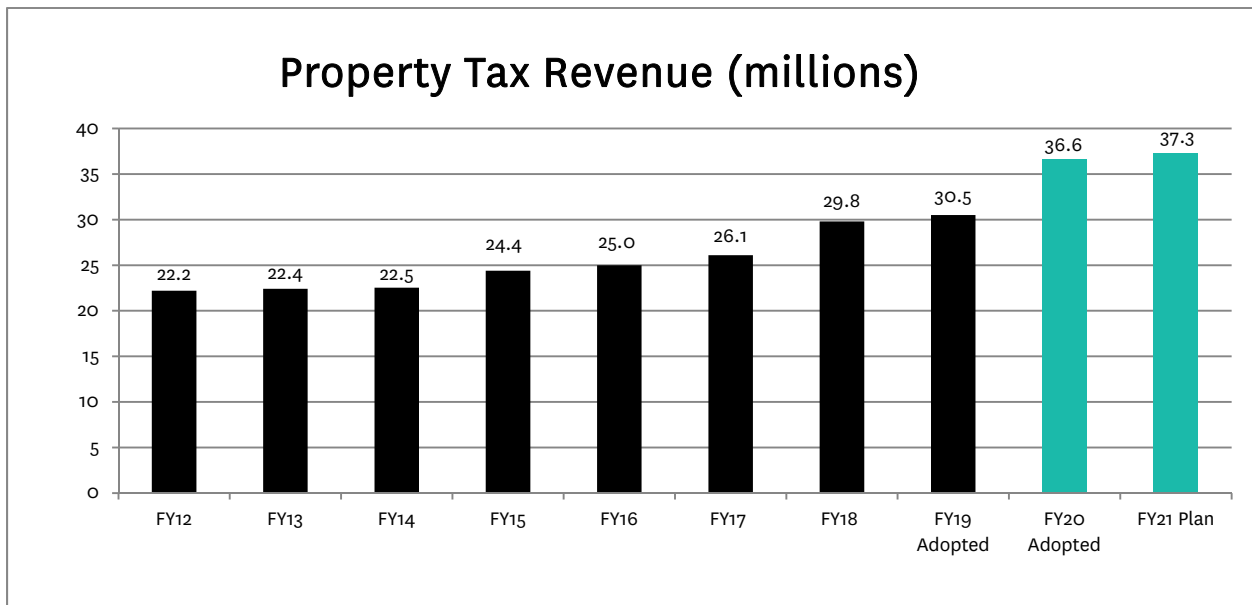
The City's millage rate accounts for 22% of the total property tax bill for City residents. The total tax bill is allocated among taxing authorities as shown below for FY2019:



Of note is the fact that less than 43% of the City's property value is taxable.

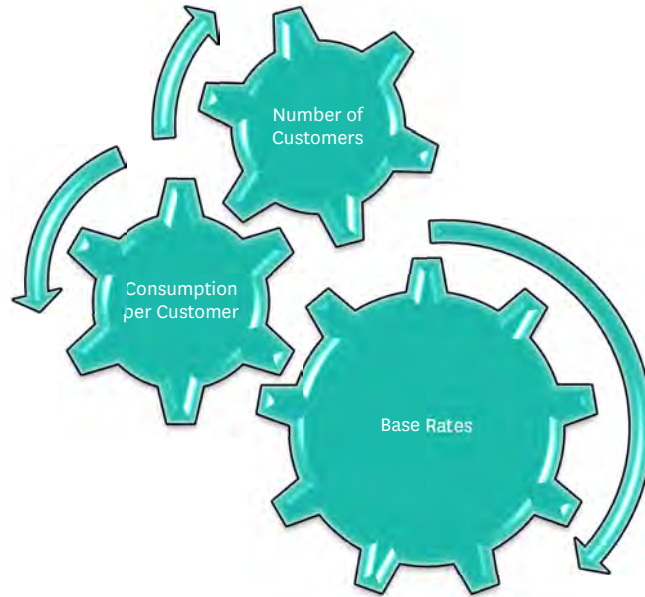


Taxable value increase of 7.75% for FY20 is primarily composed of appreciation in value of existing properties, with \$227 million in new construction and \$313 million in valuation growth. The increase in property tax revenue in FY20 includes \$3.7 million from the increased millage rate from 4.7474 to 5.2974, \$1.6 million due to the increase in total taxable property values and \$1 million generated by new construction.

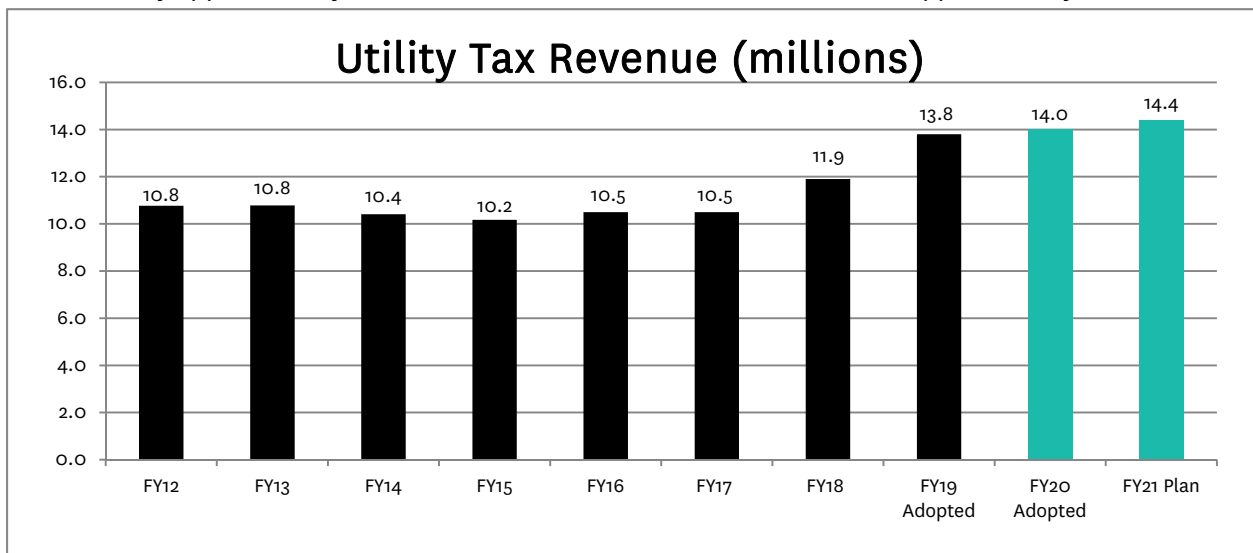


## Utility Tax

Utility tax revenues are generated through taxes levied on electric, water, and natural gas utility customers who reside within City limits. Fuel costs are not subject to this tax; therefore, price changes which flow through GRU's fuel adjustment do not impact the level of the tax generated. The following factors impact the changes in utility tax revenues:



Electric rate changes have the most significant impact on this revenue source. In mid- FY18 an increase in base electric rates and the purchase of the biomass plant by GRU caused the amount of utility tax charged to increase by approximately \$2.7M in FY19. FY20 includes an inflation rate of approximately 1%.

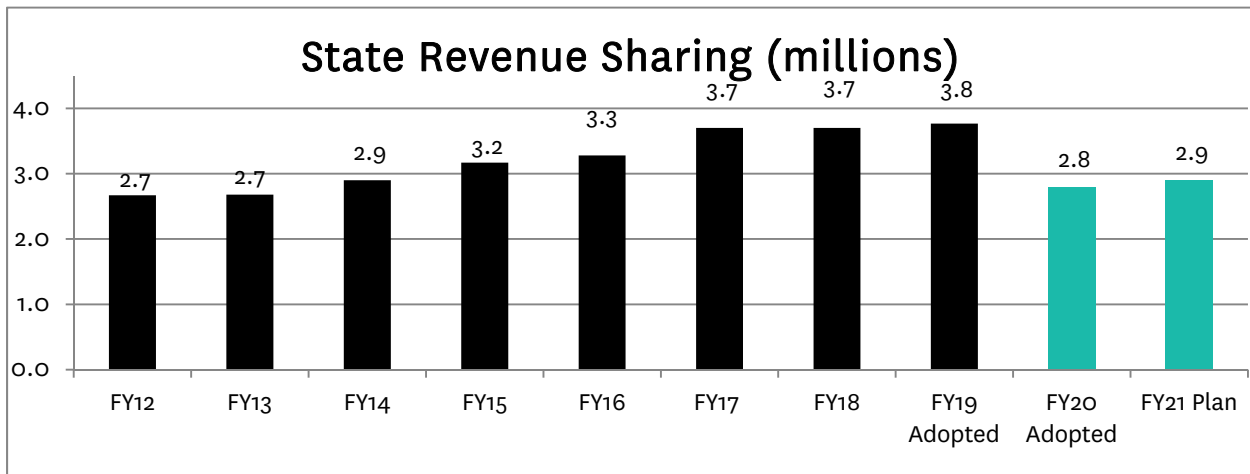
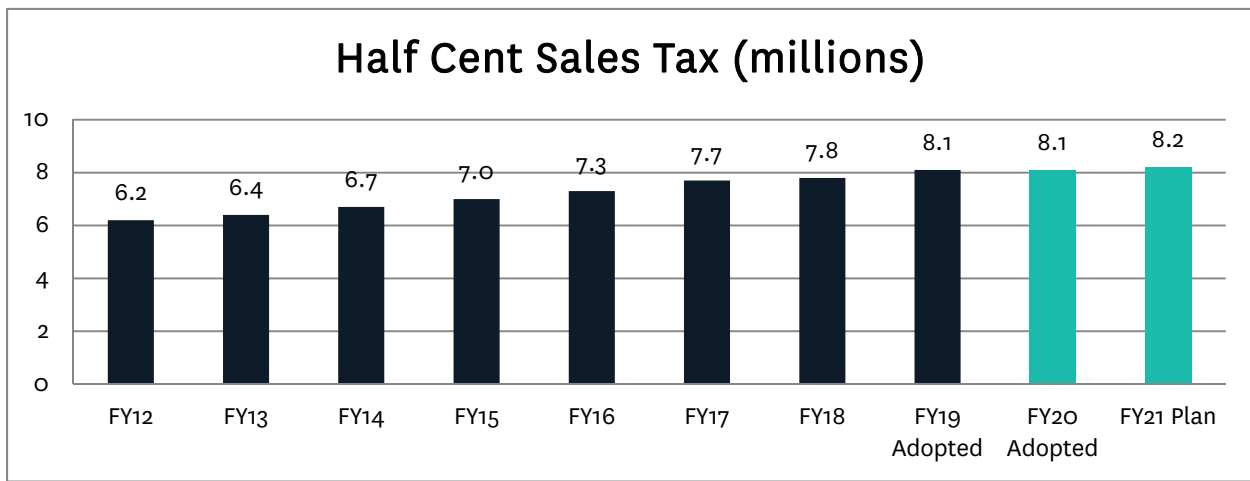


## Charges for Services

Charges for services include a wide variety of sources, ranging from interlocal agreements with other agencies to pool entry fees to parking decal sales. To keep up with increases in the costs of service provision, the City's practice has historically been to increase most user fees by 5% every other year (typically in the adjustment budget year). The FY20 adopted budget includes this 5% increase for all applicable fees.

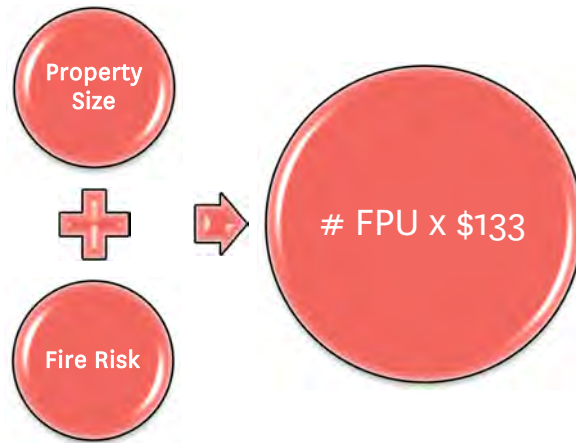
## Half Cent Sales Tax & State Revenue Sharing

Half cent sales tax revenue and state revenue sharing are both funded from sales taxes collected by the State then allocated to local governments on a formula basis. Half cent sales tax revenue is based on taxes collected within Alachua County. Whereas, state revenue sharing is based on taxes collected state-wide. Beginning in FY20, a portion of the State Revenue Sharing is budgeted in the Guaranteed Entitlement Revenue and Refunding Bond of 1994 (GERRB) for the debt service payment causing total State Revenue Sharing to appear lower; however, it is simply reflected elsewhere. During the budget process, these two revenue sources were significantly trailing behind the budgeted amount for FY19. As a result, FY20 projections were very conservative.

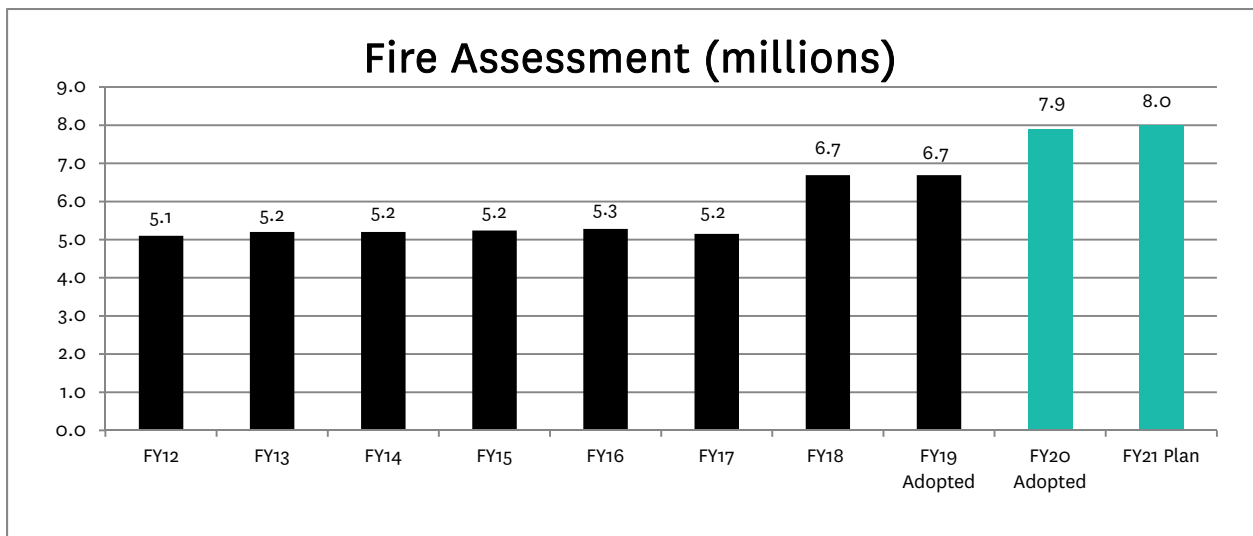


## Fire Assessment

Implementation of the Fire Assessment broadened the base of those who pay to cover the cost of City service delivery, which is particularly important as the percentage of property within City limits that is taxable continues to remain low.

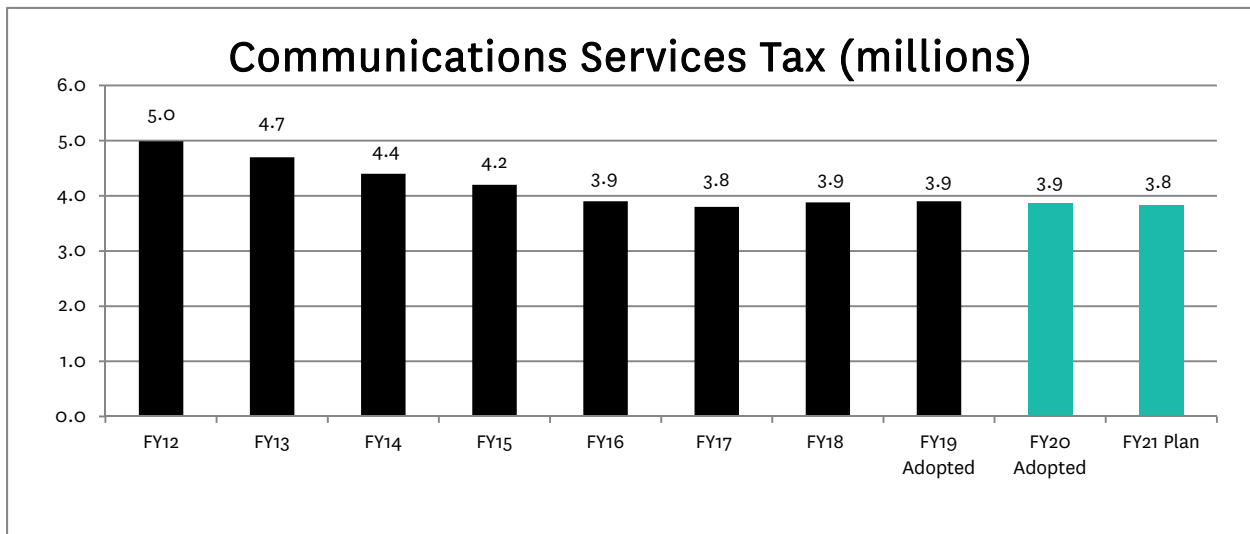


Upon implementation, the per factored fire protection unit (FFPU) was set at an amount intended to recover 50% of the cost of fire protection. The FY20 adopted budget includes setting the rate charged per FFPU to \$133 to reset it to cover 50% of the cost of FY20 fire protection.



## Communication Services Tax (CST)

According to the State Department of Revenue, statewide CST receipts have declined due to increasing competition which has driven down prices, prepaid phone services which are exempt from CST, and growth in satellite television which is exempt from the local portion of CST. The City continues to project this revenue source conservatively and is assuming no growth for FY20 adopted and FY21 plan.



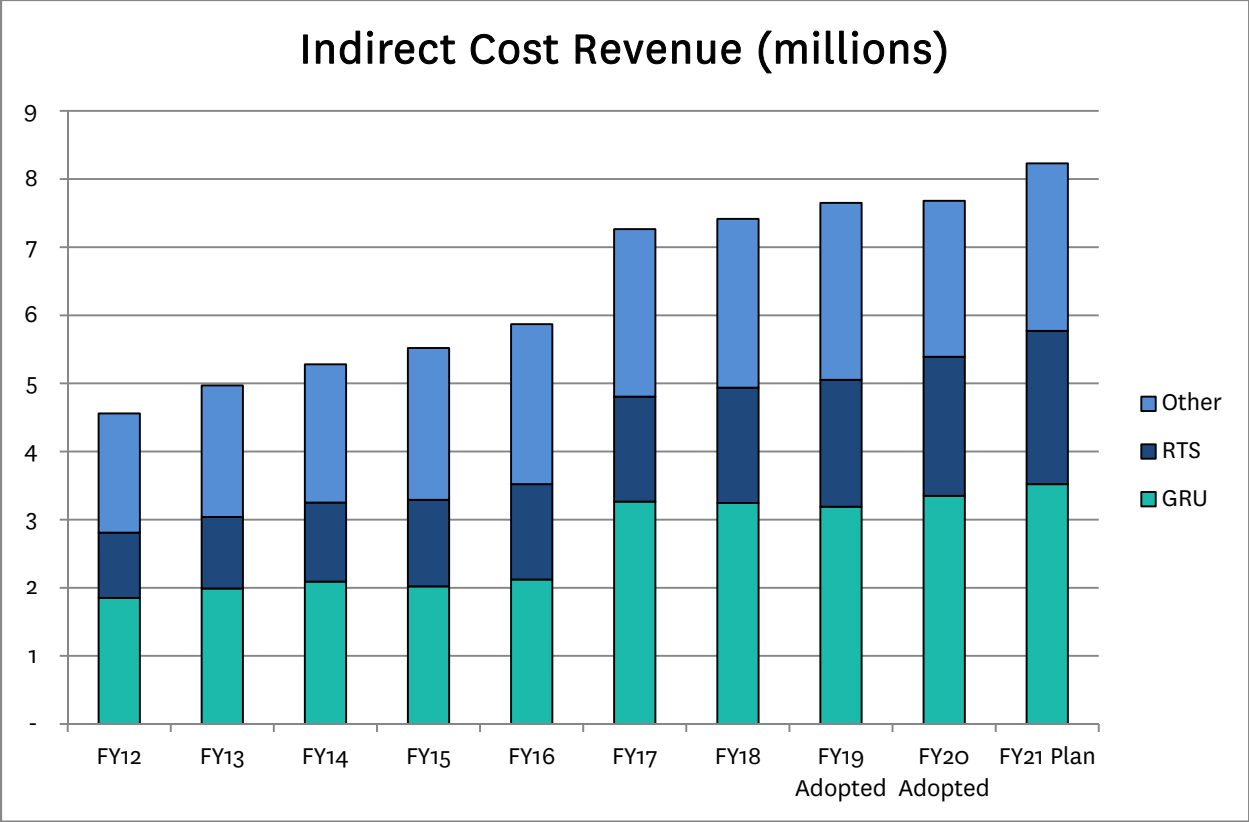
## Indirect Cost Revenue

The General Fund covers the cost of a variety of shared services such as purchasing, payroll, legal services, facilities maintenance, utilities, human resources, budget, audit and accounting. The City uses a third party to annually calculate the allocation of the cost of those services which are provided to other City departments, including GRU.

Costs are allocated based on percentage of effort, number of employees, square footage and other relevant factors. Certain costs are allocated to all departments and funds, such as payroll, HR, and internal audit while other costs are only allocated to general government departments and funds, such as purchasing and budget.

In FY17, the GRU General Manager and the City Manager agreed to combine the budgeting of Human Resources under general government's budget to improve analysis, monitoring and reporting. That change accounts for the significant increase in indirect cost revenue in FY17 and is offset by a corresponding increase in expenditures budgeted in the Human Resources department within the General Fund. This structure continues in the FY20 adopted budget and FY21 plan.

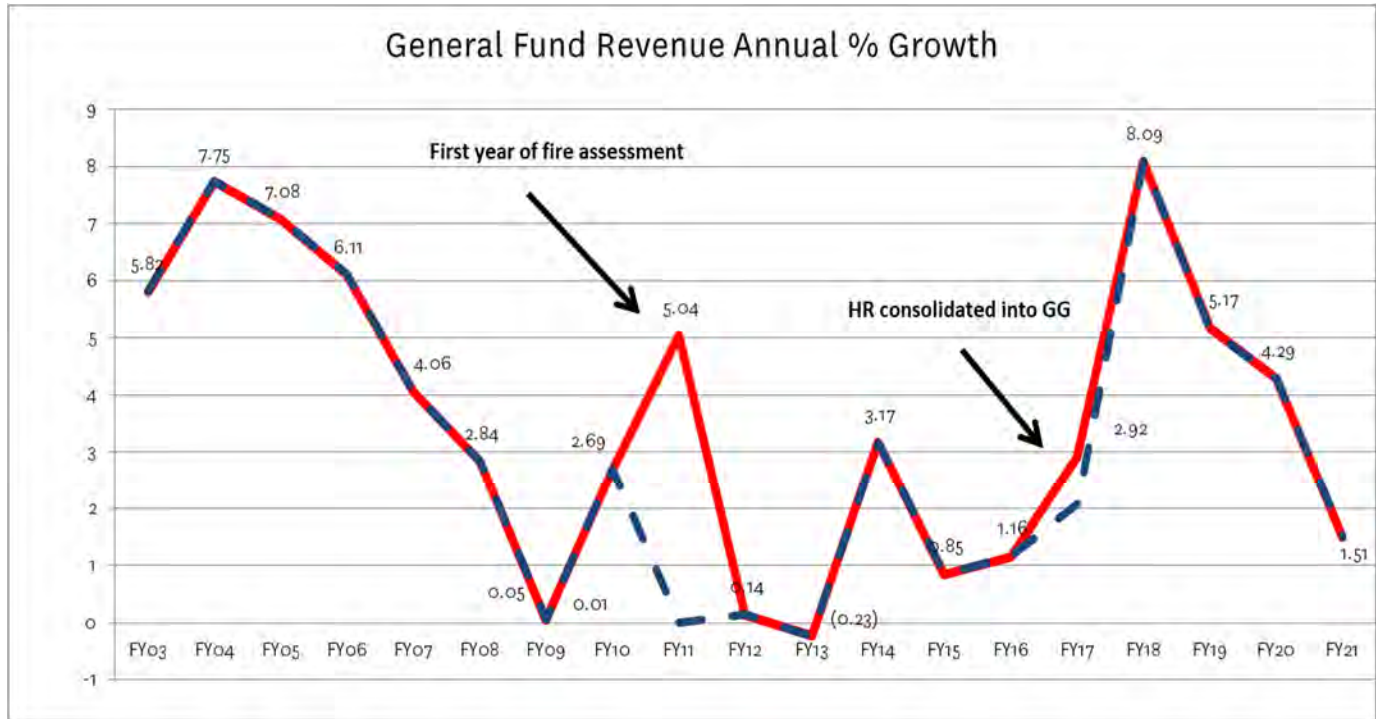
*See graph on the next page.*



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## Revenue Summary – Annual Growth Percentage



The City's annual revenue growth prior to the recession ranged from 3.0% to 7.8%. During the recession, the City's revenue growth flattened, with the only growth reaching the pre-recession range occurring in FY11 due to the addition of the \$5 million fire assessment.

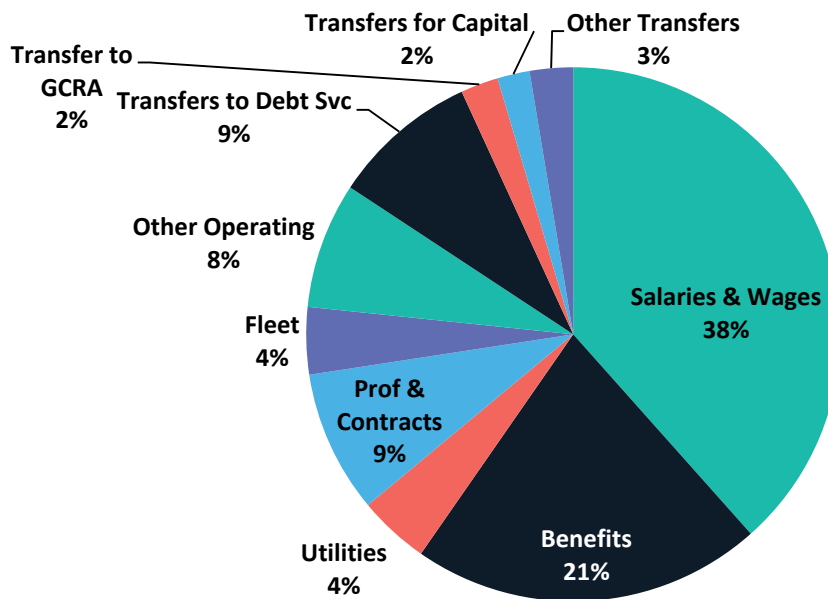
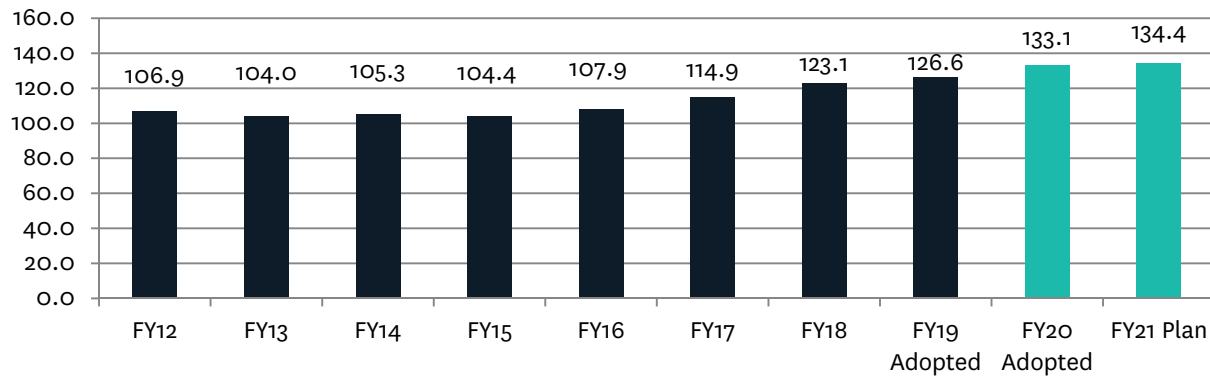
The City's revenue recovery began in FY14, was dampened in FY15 due to the reduction in the utility transfer and has begun to improve again, starting in FY17, mostly driven by sales tax based revenues and an increase in property taxes. However, a portion of the 4% growth shown above in FY17 was due to an accounting change, combining the budget for Human Resources entirely under the General Fund with a corresponding increase in indirect cost revenues. In FY18, the millage rate was increased by 0.2395 mills and the Fire Assessment Fee was increased by 29.49%. Recent projections from the state and from FY19 collections to date have been more positive than expected resulting in the projection of annual revenue growth rates for FY20 and FY21 of 4.3% and 1.5%, respectively.

The FY20 adopted budget includes increases to both the Fire Assessment and the Property Tax millage rate, accounting most of the 4.3% increase over the revenue in the FY19 adopted budget. No additional increases to rates or fees are included in the FY21 Plan.

## Expenditure Overview

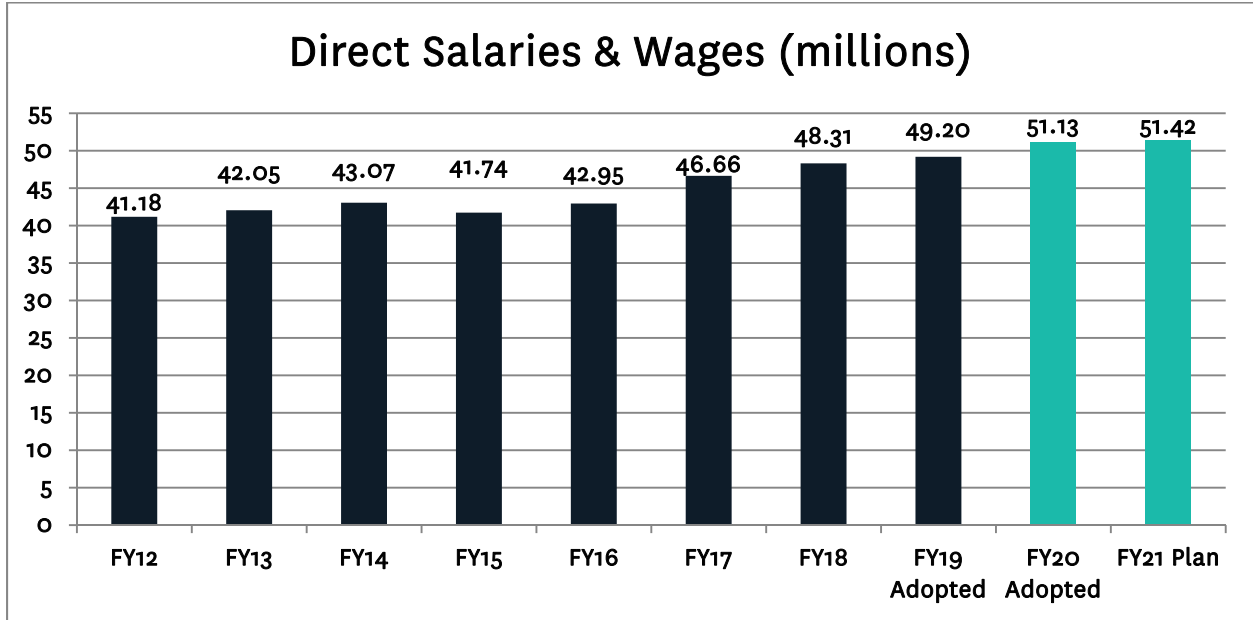
Over the last decade and throughout the recession, the City controlled expenditures with reorganizations, hiring and travel freezes, reductions in work force and other organizational efficiencies. This is reflected in the slow expenditure growth of 2.3% over the past decade. A portion of the increase in FY20 is due to the effect of comparing actual prior year expenditures to FY19 budgeted expenditures. The City's General Fund has underspent the budget in recent years. For the FY20 adopted budget, the expenditures are budgeted at 4.5% above the FY19 adopted budget, while the FY21 plan expenditures are 1.6% greater than the FY19 adopted budget. Additionally, the FY20 budget includes the implementation of a pay study conducted in 2019, the addition of equity efforts, payments of a debt issuance in FY20 and other operating increases.

### General Fund Total Expenditures (millions)

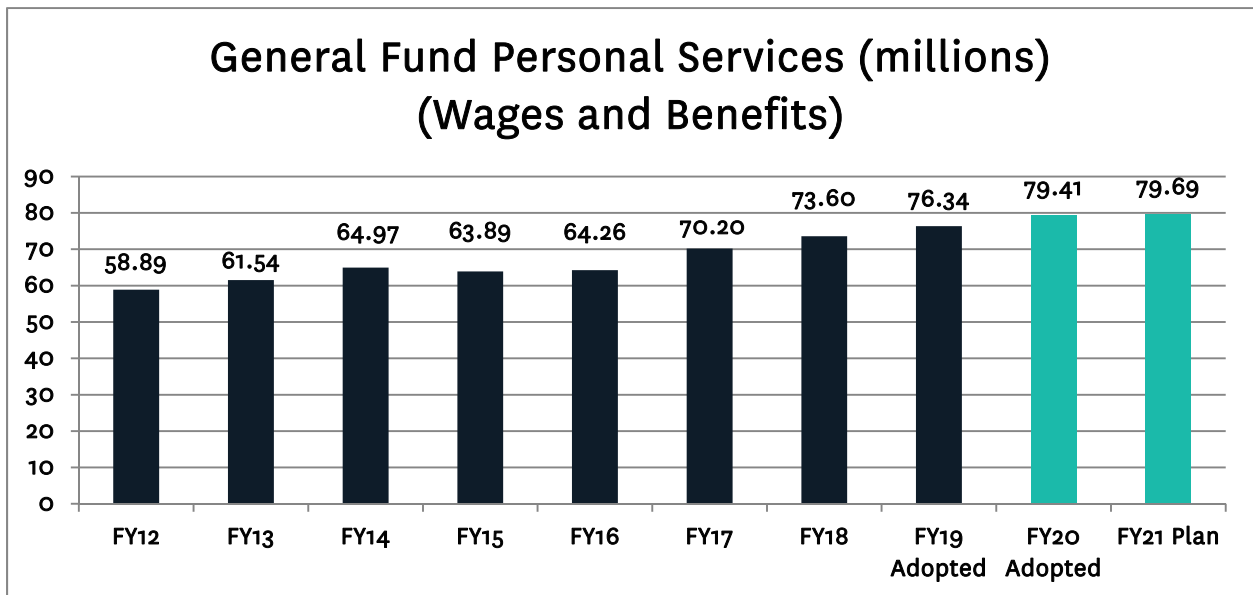


## Personal Services

General Fund salary and wage growth has been effectively flat from FY09 to FY16. The primary impacts on salaries since FY17 include living wage adjustments, additions of new positions, raises, and the implementation of a pay study in FY20.

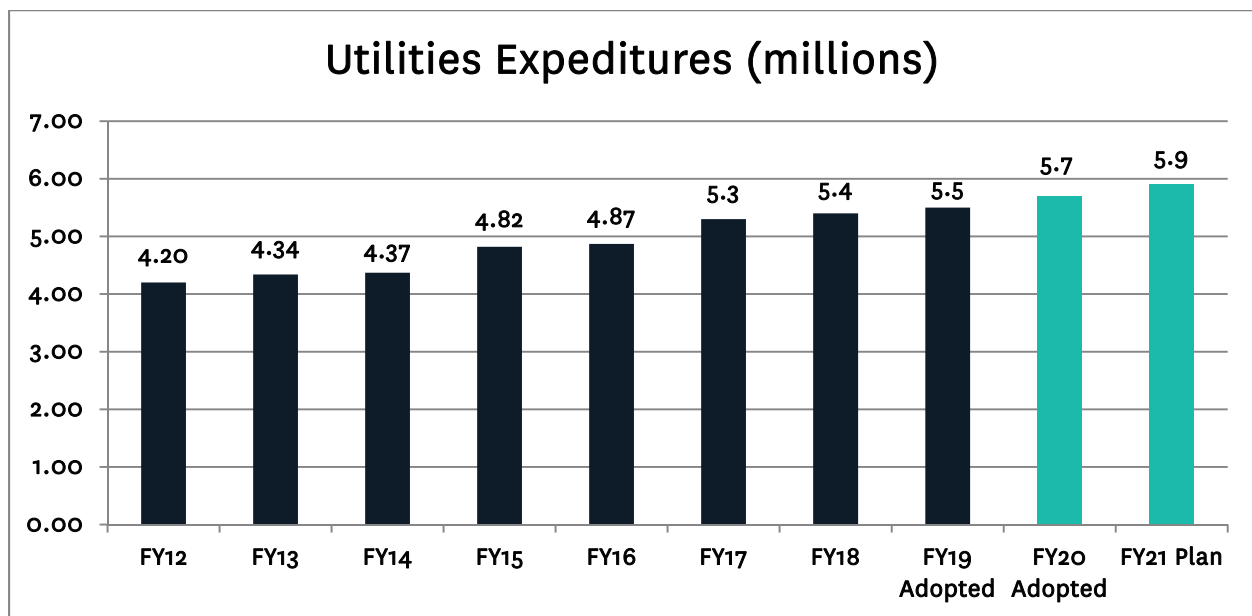


In addition, due to increases in claims expenses in the last few years, ten percent annual increases in health insurance premiums were included in both the FY20 adopted budget and the FY21 plan.



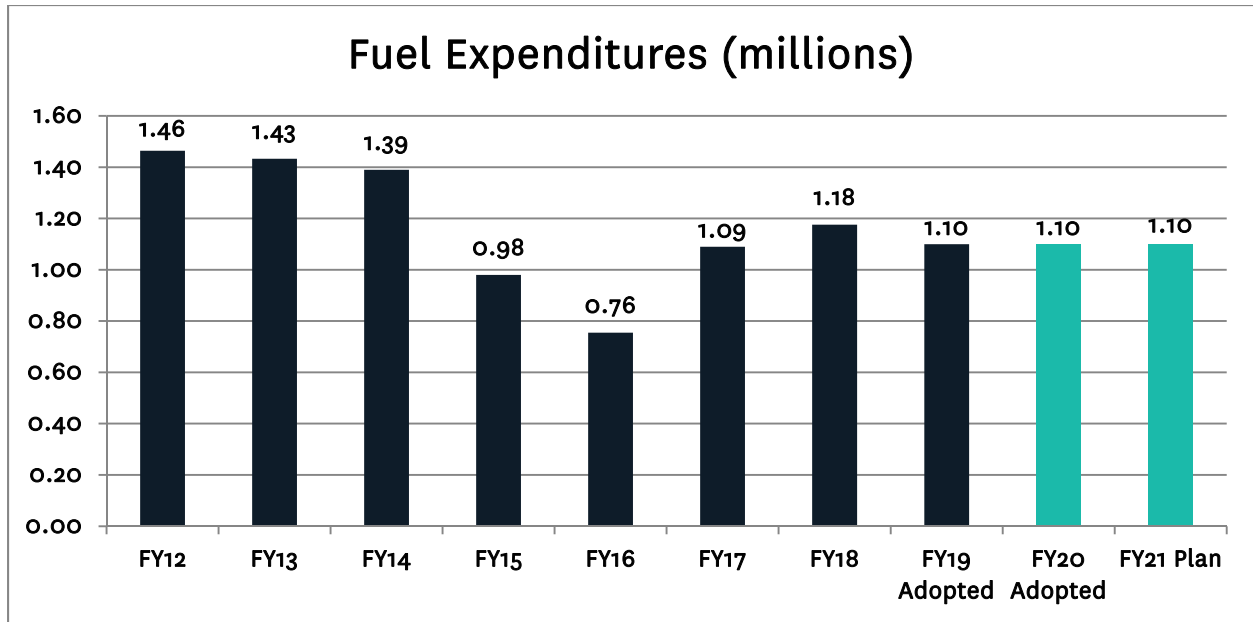
## Operating Expenditures

**Utilities:** Changes to utility rates for electricity, water and streetlights will impact this budget area. The cost of utilities is a function of consumption and price. As the graph below indicates, the growth rate in General Government utilities expense has increased steadily over the last five years.



**Fuel:** As a commodity, fuel cost is driven by consumption and price. On the consumption side of the equation, General Government fuel usage, both for unleaded and diesel has remained fairly steady. Fuel prices are notoriously difficult to project on a longer-term basis. While fuel prices remain low, we are projecting no increases for FY20 and FY21.

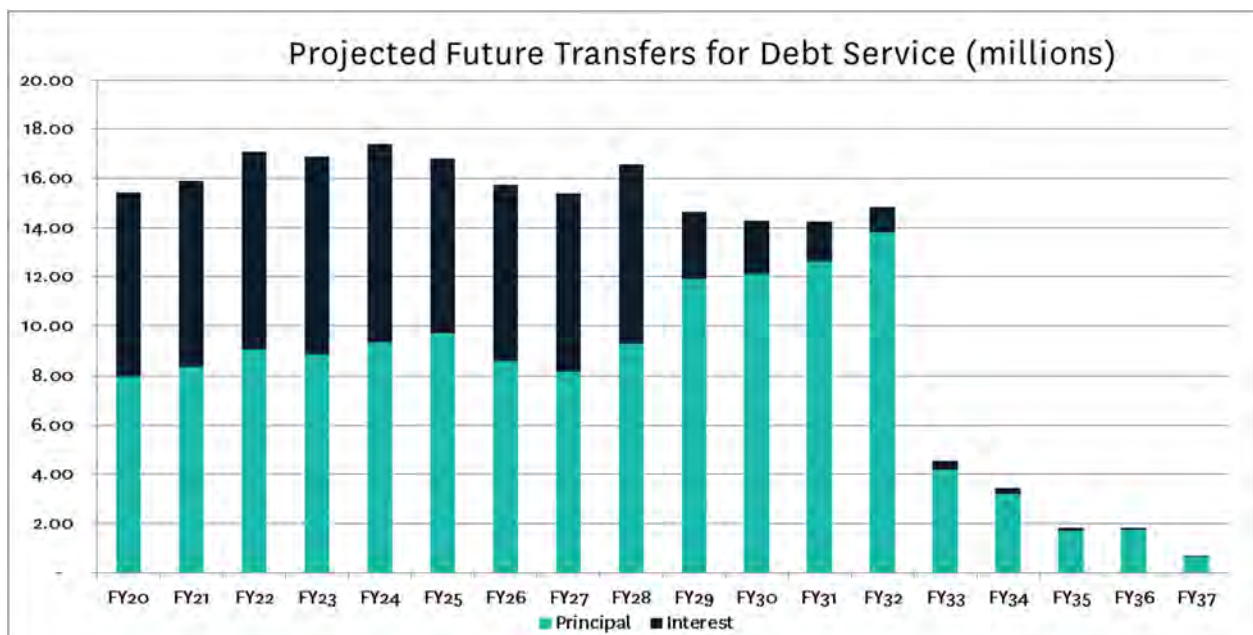
*See graph on the next page.*



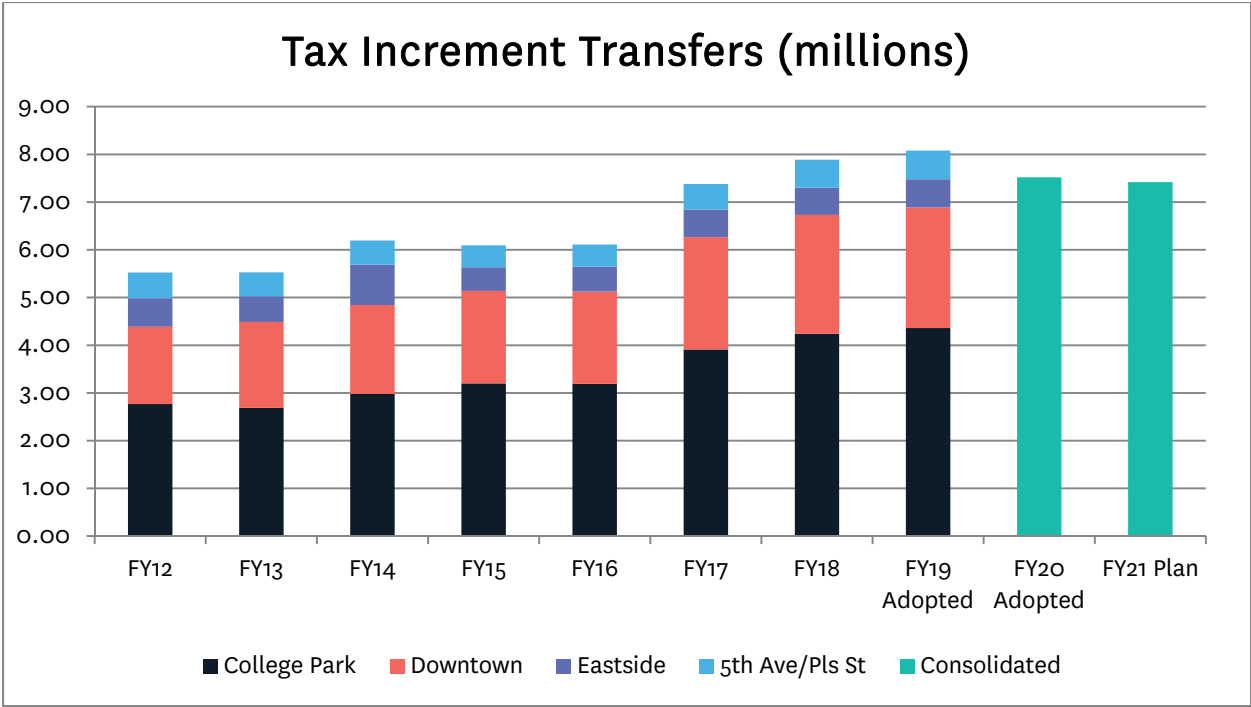
#### Debt Service and Transfers to Other Funds

**Debt Service:** The City's debt service is composed of capital bond and revenue note issues and pension bond issues. Both FY20 adopted budget and FY21 plan include capital borrowings in the amount of \$8.6 million in FY20 and \$4.3 million in FY21 plan.

It is important to be aware of the future debt payment obligations of the City. The graph below includes all existing outstanding debt including FY20 and FY21 borrowings. The Pension Obligation Bonds which account for almost half of our annual debt service will be fully paid off in FY33.



**Transfers to Gainesville Community Reinvestment Area Fund (GCRA):** In mid FY19 the City and County agreed to dissolve its four tax increment districts into one Community Reinvestment Area. Both parties agreed to eliminate the boundaries that currently separate the redevelopment areas, cap the annual funding provided by the City and County, and set an end date for the community redevelopment work. Funding by both parties will end January 1, 2029.



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### **Development of the FY20 adopted Budget and FY21 Plan**

This adopted budget was developed by the Interim City Manager collaboratively with the City's department leaders, budget and finance staff, City Commission and City Charter Officers. The budget development was kicked off in early January with a presentation providing detailed instructions and timelines to all city departments.

Meetings with department representatives and city leadership followed throughout the spring in preparation for a series of bi-weekly meetings with the City Commission in April and May. Those meetings involved specific topics and preliminary decisions on budget issues. The increment detail provided is presented in relation to those meeting dates.

### **Overview of General Fund Increments – Providing Economic Opportunity**

The majority of the increments included in this adopted budget are intended to invest in providing economic opportunity by building strategic capacity to position the City to implement its Strategic Framework and to optimize strategic collaborations, while we continue to expand on our efforts to become more citizen-centered.

This adopted budget includes \$700,000 in FY20 and \$600,000 in the FY21 plan to continue implementing the Total Rewards Study. Approximately \$1,000,000 is included in the adopted FY20 budget and FY21 plan to cover merit wage increases. Following up on FY2017's initial living wage adjustment, an increase to the living wage of 50 cents to \$13.75 in FY20 and \$14.25 in FY21 are included, as well as funding to address resulting compression issues, all totaling approximately \$313,000 in FY20 and \$298,000 in FY21.

A free WiFi pilot project in Porters, Lynch and Depot Park will mark the beginning of the city's investment in bridging the digital divide. An increase of \$50,000 for FY20 will provide one-time funding for a comprehensive broadband study to evaluate the feasibility of creating a more robust fiber optic network in Gainesville. FY20's adopted budget features the addition of LED streetlight upgrades with smart lighting controls providing conduits for future technological advances.

FY20 investment of \$25,000 for StartUpGNV cements our commitment to creating a place ripe for innovators to launch new ventures.

Management of Bo Diddley Plaza (BDP), previously funded by the Gainesville Community Reinvestment Area, transferred to the general fund. BDP offers public programming including fitness classes, live music and social events, on average, six days a week. Additionally, the city absorbed certain operational expenses for Depot Park, a nationally recognized destination. Hosting more than 350 events and serving nearly 150,000 guests and residents annually, Depot Park is a Gainesville treasure. An investment of \$910,665 allows us to operate and maintain both parks at current service levels while allowing the Gainesville Community Reinvestment Area to invest those dollars in capital improvement projects in east Gainesville.

## Adopted General Fund Increment Detail

### Adjustments to Baseline

Adjustments to the baseline equaling \$3.9 million include updated revenue projections as well as contractual changes and previously entered into commitments. These took the City's General Fund from a projected deficit of \$847,863 in FY20 to an adjusted surplus of \$91,407 in FY20 and approximately \$1.2 million in FY21.

	FY20			FY21		
	Surplus/ (Deficit)	Revenues	Expenditures	Surplus/ (Deficit)	Revenues	Expenditures
Beginning Baseline Revenues		126,256,621			128,674,519	
Beginning Baseline Expenditures			127,104,484			127,959,226
<b>Beginning Baseline Surplus/(Deficit)</b>	<b>(847,863)</b>			<b>715,293</b>		
<b>Adjustments to Baseline</b>						
Fire Assessment to 50% of Assessable Budget						
(FFPU \$133) increase		1,284,961	-		1,349,563	-
June 1st Preliminary Property Tax Increase		1,150,061	-		1,173,062	-
Elimination of Inmate Crews in FY19		-	621,752		-	621,752
Additional FY20 Bond Issuance Annual Payment		-	874,000		-	1,442,733
<b>Baseline Surplus / (Deficit)</b>	<b>91,407</b>			<b>1,173,433</b>		

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## Personal Services Increments

The City of Gainesville continues to focus on employee compensation including merit increases, living wage and associated compression as well as implementation of the Total Rewards study. The compounding effect of the living wage increases to \$13.75 in FY20 and \$14.25 in FY21, merit increases, and Total Reward implementation, results in an expense increase of \$2.14 million in FY20 and \$2.04 million FY21.

	FY20			FY21		
	Surplus/ (Deficit)	Revenues	Expenditures	Surplus/ (Deficit)	Revenues	Expenditures
<b>Baseline Surplus / (Deficit)</b>	<b>91,407</b>			<b>1,173,433</b>		
<b>Personal Services Increments</b>						
Merit Increase 2%		-	1,003,963		-	1,024,043
Benefit adjustment and salary adjustments		-	125,000		-	125,000
Living Wage at \$13.75		-	120,375		-	-
Compression at \$13.75		-	192,954		-	-
Living Wage at \$14.25		-	-		-	101,303
Compression at \$14.25		-	-		-	197,112
Total Rewards Implementation*		-	700,000		-	600,000
Retirement adjustment		-	(885,568)		-	(885,568)
<b>Baseline Surplus / (Deficit)</b>	<b>(1,165,317)</b>			<b>11,543</b>	-	

\* \$800,000 set aside in FY19 will be used in Total Rewards implementation in FY20.

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## City Manager Recommended Increments

The City Manager's adopted increments total \$1.2 million for FY20 and FY21. Approximately \$338,000 of the increments are due to the transfer of personal and operating costs for Bo Diddley Plaza and Depot Park operations from the Consolidated CRA Trust Fund, formerly known as the Community Redevelopment Agency (CRA), to Parks, Recreation & Cultural Affairs within the General Fund.

	FY20		FY21	
	Surplus/ (Deficit)	Revenues	Expenditures	Surplus/ (Deficit)
Adjusted Surplus / (Deficit)	(1,165,317)			11,543
<b>City Manager recommended Increments</b>				
Project Dox Software		-	35,710	-
Special Events Coordinator (1.00 Full-Time Equivalent)		-	75,000	-
Executive Chief of Staff (1.00 FTE)		-	150,000	-
Computer Systems Analyst (.50 FTE)		-	41,179	-
Citizen Free Wi-Fi and Bandwidth		-	48,510	-
Professional Services		-	30,000	-
Program Coordinator (1.00 FTE)		-	65,242	-
Program Coordinator supplies		-	6,500	-
Right Of Way Permits		71,742	-	71,742
Executive Assistant (1.00 FTE)		-	62,180	-
Executive Assistant Supplies		-	2,000	-
(ROW) Mowing Program Labor Crew Leader II (1.00 FTE)		-	62,180	-
(ROW) Mowing Program Maintenance Worker I (6.00 FTE's)		-	174,669	-
(ROW) Mowing Program Uniforms and Supplies		-	42,750	-
(ROW) Mowing Program Existing Budget		-	(371,779)	-
Traffic Signs Supplies		-	28,000	-
Traffic Operations Underground Contract		-	60,000	-
Convert GPD Temporary Employees to Full Time (2.00 FTE's)		-	145,000	-
GFR Overtime		-	145,000	-
RTS Radio Access Charge		-	-	-
Transfer Bo Diddley Recreation Supervisor (1.00 FTE)		-	82,199	-
Transfer Bo Diddley Events Coordinator (1.00 FTE)		-	60,632	-
Transfer Bo Diddley Recreation Aide I (1.00 FTE)		-	36,970	-
Transfer Bo Diddley Operating Expenses		-	51,278	-
Transfer Depot Park Operating Expenses		-	107,225	-
Musco Control Link		-	6,000	-
Sweetwater Wetlands Park Operating Expenses		-	19,040	-
Class & Comp Memberships		-	50,959	-
Communications Operating Expenses		-	42,400	-
Public Record Archiving		-	5,000	-
<b>City Auditor Increments</b>				
Audit Command Language Contract		-	1,350	-
InTouch Hotline Contract		-	1,250	-
Association of Local Government Auditors Peer Review Audit		-	5,000	-
<b>Equal Opportunity Increments</b>				
Operating Expenses for Analyst		-	5,998	-
Adjusted Surplus / (Deficit)	(2,371,017)			(1,177,657)

## City Commission Increments

The City Commission increments total \$1.8 million in FY20 and \$891,000 in FY21. Revenue reduction in the amount of \$574,275 in FY20 and \$1.1 million in FY21 is the result of eliminating the 1.5% annual inflation factor to the General Fund Transfer. All of the increments are detailed below and include the use of unassigned fund balance for one-time projects. An asterisk indicates that the increment includes one-time expenditures.

	FY20		FY21	
	Surplus/ (Deficit)	Revenues   Expenditures	Surplus/ (Deficit)	Revenues   Expenditures
<b>Adjusted Surplus/ (Deficit)</b>	<b>(2,371,017)</b>		<b>(1,177,657)</b>	
<b>Commissioner Increments:</b>				
Keep GFT Flat (Loss of 1.5% inflation)		(574,275)   -		(1,157,165)   -
Teen Political Forum & Student Commission		-   5,000		-   5,000
Historic Preservation Planner (.50 Full-Time Equivalent)		-   40,000		-   40,000
Youth Internship Program		-   15,000		-   15,000
Teen Nights in Summer Program		-   15,000		-   15,000
Fire Inspector & Supplies (1.00 FTE)		-   121,720		-   87,320
GPD Diversion & Deflection Program (2.00 FTE's)		-   128,000		-   128,000
Equity Toolkit & supplies (2.00 FTE's)		-   441,735		-   441,735
City Hall Fountain Maintenance		-   2,400		-   2,400
Landlord Mitigation Fund *		-   15,000		-   -
Working Food Programming *		-   25,000		-   -
StartUpGNV For Job Recruitment Assistance *		-   25,000		-   -
2020 US Census Count *		-   125,000		-   -
Rental Housing Implementation *		-   150,000		-   -
Crosswalk Painting Program *		-   5,000		-   -
After School Programming *		-   50,000		-   -
Broadband Study*		-   50,000		-   -
<b>Adjusted Surplus / (Deficit)</b>	<b>(4,159,147)</b>		<b>(3,069,277)</b>	

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## Budget Reconciling Items

During the June 5, 2019 City Commission meeting, the City Commission tentatively agreed to a proposed budget with the use of General Fund fund balance in FY20 for one-time and pilot increments and an increase in the property tax millage rate.

	FY20			FY21		
	Surplus/ (Deficit)	Revenues	Expenditures	Surplus/ (Deficit)	Revenues	Expenditures
<b>Adjusted Surplus / (Deficit)</b>	<b>(4,159,147)</b>			<b>(3,069,277)</b>		
<b>Balancing Items</b>						
Use of Fund Balance for one-time spending / pilots		445,000	-	-	-	-
Millage Rate Adjustment to 5.2974 (increase of .5500 mills)		4,560,522	-	4,637,642	-	-
Office 365 Upgrades		-	29,179	-	-	30,000
Bandwidth increased costs		-	25,000	-	-	30,000
Dignity Village Transition		-	74,880	-	-	147,421
Personal Services Departmental Adjustments		-	704,464	-	-	704,464
<b>Adjusted Surplus / (Deficit)</b>	<b>12,853</b>			<b>656,481</b>		

The proposed General Fund budget includes a total of \$132,749,632 in budgeted revenues and \$133,181,778 in budgeted expenditures, resulting in a FY20 deficit of \$432,146 which includes the one-time and pilot program increments of \$445,000. The use of fund balance resulted in an adjusted surplus of \$12,853 in FY20. The proposed surplus in FY21 is available for subsequent adjustments to revenues or expenditures and provides flexibility to adjust to some of the budgetary uncertainties in the near future.

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## Adopted Capital Funding

The adopted budget includes funding for the projects contained within the FY20/21 Capital Improvement Plan. Details on all funding sources are included in the Detail section of this document.

	USES	FY20	FY21
COM	General replacement of broadcast equipment *	\$ 29,200	\$ 113,000
COM	Upgrading TV12 to High Definition	-	37,500
CRA	College Park Neighborhood Improvements	192,570	-
CRA	College Park Policing Pilot Project	200,000	-
CRA	Cornerstone	33,294	-
CRA	Duval Neighborhood Improvements	11,667	-
CRA	Heartwood Neighborhood	85,000	-
CRA	Heritage Trail	100,000	-
CRA	Innovation District	560,000	-
CRA	Pleasant Street Model Block Housing	76,933	-
CRA	Porters Model Block Housing	250,000	-
CRA	Porters Neighborhood Improvements	150,000	-
CRA	Power District	400,000	-
CRA	South Main Street	20,000	-
CRA	Stormwater Improvements	300,000	-
CRA	University Ave Police Sub-Station	47,797	-
FLEET	Generator For Fleet Management Main Facility	250,000	-
FLEET	Electric Charging Stations *	40,000	-
FMGT	Roof/HVAC/Electrical/Plumbing/Equipment/Finishes *	-	100,000
FMGT	GPD - Walker Administration Building - HVAC Replacement	362,800	-
FMGT	Unscheduled Maintenance & Repairs **	50,000	100,000
FMGT	T.B. McPherson Recreation Center	-	87,500
FMGT	Public Works Office	230,000	-
GFR	Replacement of Fire Station Interior Furnishings Fixtures and Equipment	-	40,000
GFR	Mobile Breathing Air System	16,000	16,000
GFR	Computer Replacement for Emergency Response Apparatus	25,000	25,000
GFR	EMS and Hazmat Medical Response Units and Trailers	45,000	-
GFR	Firefighting Equipment Repair and Replacement Plan	-	25,000
GFR	Fire Station Exterior Improvement & Maintenance	-	45,000
GFR	GFR Fire Rescue Equipment*/Self-Contained Breathing Apparatus	-	175,000

Single asterisks indicate projects that are partially funded while double asterisks represent projects which continue from year to year.

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**Adopted Capital Funding - *continued***

	<b>USES</b>	<b>FY20</b>	<b>FY21</b>
GPD	Internal Affairs Site Building Rental	10,000	-
GPD	Drug Task Force Site Building Rental	15,000	-
GPD	Reichert House Fencing	31,500	-
GPD	In Car Cameras *	28,000	101,800
GPD	Body Worn Cameras *	110,000	110,000
GPD	Smart phones *	28,000	28,000
IT	City PC Upgrade	150,000	110,000
IT	Sharepoint Migration *	11,500	-
IT	City Website Update	97,000	57,200
PW	Local Option Gas Tax (LOGT) Transfer to RTS**	690,000	690,000
PW	LOGT Transfer to CIRN Note 2016A**	382,119	380,440
PW	LOGT Transfer to CIRN Note 2016B**	526,320	526,840
PW	LOGT Transfer to County (1% county wide)**	131,143	131,143
PW	NE 9th St Reconstruction	164,000	1,066,000
PW	NW 2nd Street Reconstruction	338,000	-
PW	NE 31 Ave Reconstruction	375,000	-
PW	SW 39th Blvd Reconstruction	-	405,000
PW	SW 35th Blvd Reconstruction	-	190,000
PW	SW 27th St Reconstruction	-	30,000
PW	N Main St Reconstruction	930,000	-
PW	SW 23rd Ter Reconstruction	-	260,000
PW	SE 10th Ave Reconstruction	-	160,000
PW	NE 7th St Reconstruction	525,000	-
PW	SE 2nd Ave Reconstruction	39,000	251,000
MOB	Parking garage stair tower railings	50,000	-
MOB	Mobility Enhancements - Bicycle and Pedestrian Fund	110,000	110,000
MOB	ADA curb ramp retrofits *	50,000	50,000
MOB	Implementation of one-way pair corridors *	58,403	36,903
MOB	Converged Layer2 Network & Server Equipment *	-	70,000
MOB	Parking garage pavement markings	-	20,000

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**Adopted Capital Funding - *continued***

USES		FY20	FY21
PRCA	Forest Park Improvements-turf *	-	12,500
PRCA	Forest Park Improvements- drainage *	-	12,500
PRCA	Playground Repairs & Replacements **	50,000	50,000
PRCA	Northeast Pool Slide Pump	-	30,000
PRCA	Thomas Center-A exterior painting *	64,000	-
PRCA	Nature Park Improvements - Boardwalk Replacement **	50,000	50,000
PRCA	Park repairs **	50,000	50,000
PRCA	Forest Park- bollard replacement	-	5,000
PRCA	Evergreen Cemetery Embankment Stabilization	50,000	-
PRCA	Diving Board Replacements	-	4,000
PRCA	Mickle Pool PVC Liner	118,500	-
PW	Public Works Compound Master Plan	-	78,000
PW	Loader Grapple	-	15,000
PW	Median Repair/Improvement **	-	15,000
PW	Asphalt Section - Pavement Management **	152,554	152,554
PW	Full Asphalt Crew **	494,651	494,831
PW	Road Resurfacing Projects **	1,424,864	1,424,684
RTS	Bus Stop Enhancement Program *	-	100,000
SMUF	Anglewood Levee Improvements	100,000	573,500
SMUF	Hogtown Creek Flood Insurance Update	-	200,000
SMUF	Pension Obligation Bond- S2003a	98,311	105,213
SW	Installation of Garbage & Recycling Compactors Depot Park	64,000	-
SW	Resource Recovery Center (ZeroWaste Initiative)	510,000	-
SW	Screening Equipment for Reuse of Street Sweepings (ZeroWaste Initiative)	53,775	-
WSPP	City Pool Improvements - Locker Room Renovations	1,000,000	-
WSPP	Sweetwater Recreational Trail (SW 16th Ave to Depot Park)	1,075,000	-
WSPP	Rosa B. Williams Center Parking Lot	100,000	-
WSPP	Cofrin Park Nature Center	-	1,000,000
WSPP	Woodland Park Improvements	400,000	-
		<u>\$ 14,180,901</u>	<u>\$ 9,921,108</u>

Single asterisks indicate projects that are partially funded while double asterisks represent projects which continue from year to year.

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## Adopted Capital Funding from FY20 & FY21 Bond Issuances

### FY20 & FY21 Bond Issue Capital Projects

	FY2020	FY2021
Department Wide Radio Replacement	\$ 1,150,000	\$ -
Body Worn Cameras	1,000,000	-
New Fire Ladder Truck 9	1,206,000	-
New Fire Station 9 Evaluation & Land Acquisition	1,500,000	-
ADA Compliance	731,000	-
City Hall Roof Replacement	606,000	-
LED Streetlight Controllers	1,200,000	-
Funding for Advanced Purchases	1,270,990	-
Fire Station 9	-	4,310,000
Southwest Public Safety Annex	-	15,000
Total Proposed FY20 & FY21 General Fund Bond Issue	<u>\$ 8,663,990</u>	<u>\$ 4,325,000</u>

### General Fund Reserves

Current policy calls for the City to hold 10% of General Fund revenues in unassigned fund balance. At the end of FY19, the balance is projected to be above the required level.

General Fund Reserves	
Unassigned Fund Balance at 9/30/18	\$ 17,023,470
Unassigned Fund Balance at 9/30/19 (projected)	\$ 16,033,470
Policy Requirements for Unassigned Fund Balance	\$ 12,621,827

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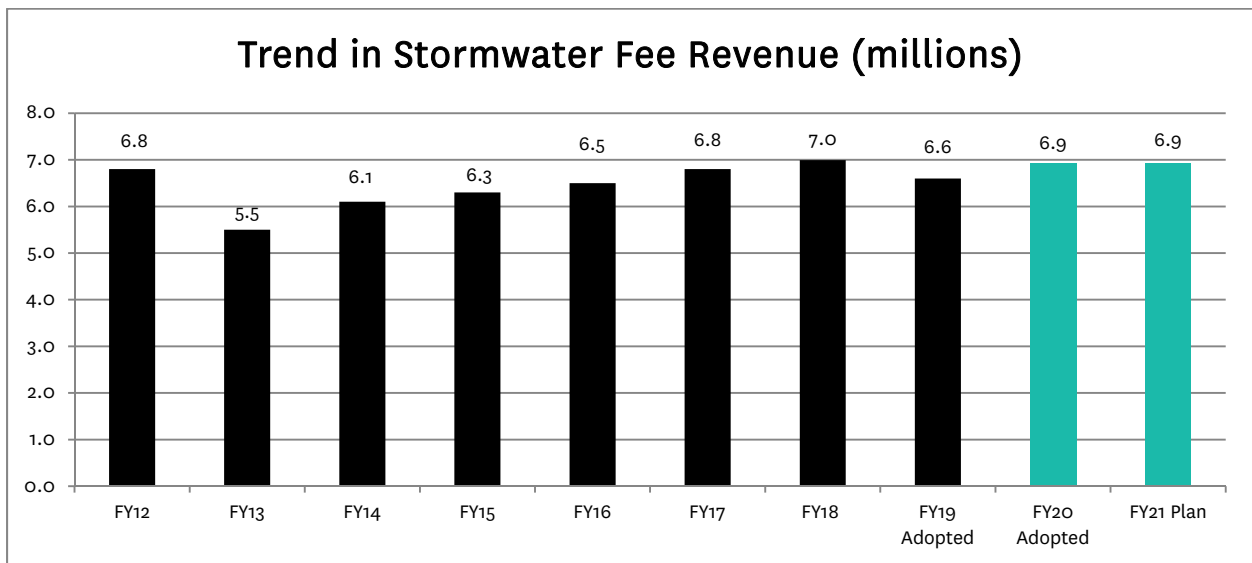
## Other Funds

Details on the General Fund, along with all of the City's other funds, can be found in the Appendix and also online using the OpenBudget tool at [cityofgainesville.org](http://cityofgainesville.org).

The following section provides highlights on the City's enterprise funds which typically charge user fees designed to offset the cost of providing services.

### STORMWATER MANAGEMENT UTILITY FUND (SMUF)

The objective of the stormwater program is to improve Gainesville's water quality. In order to achieve this, staff performs maintenance of basins and ditches, runs the mosquito control program and also maintains the stormwater system. Entities are billed based on their factor of Equivalent Residential Units (ERU).



### IRONWOOD GOLF COURSE

In 2009, the City Commission evaluated a number of alternatives for the future of Ironwood Golf Course and determined that it would be in the City's best interest to maintain ownership of the property, continue to operate the property as a golf course, and transition the course from an enterprise fund to a program within the General Fund in FY20.

Staff recommended, and the Commission concurred, that if the City intended to continue to operate the property as a golf course, it would be prudent to fund capital improvements designed to upgrade the quality of the course and provide the opportunity to increase the number of rounds played. The incremental revenue generated from a \$5 surcharge per round associated with the course improvements has been sufficient to cover the debt service costs from the course upgrades. These charges will continue to be recorded in the Ironwood Surcharge fund to help with capital needs at the golf course.

## FLORIDA BUILDING CODE FUND

Our best local indicators for building permit activity forecasting tend to be land use changes, development applications and first step meetings. Several major building projects over the last few years have generated significant revenue growth for this fund.

The nature of this fund is that revenues are cyclical and are recognized in advance of the related cost of providing the building inspection services for those projects. Because of this, the Building Fund has a current net position in excess of \$5.1 million. These funds are restricted by Florida Statute to be used for the provision of building inspection services.

BUILDING CODE ENFORCEMENT FINANCIAL TRENDS					
	FY17	FY18	FY19 Adopted	FY20 Adopted	FY21 Plan
Building Permits	2,101,424	2,617,371	2,063,645	1,960,463	1,764,416
Electric, Plumbing & Gas Permits	514,106	478,601	592,525	444,394	333,295
Other	221,262	200,059	174,091	167,267	161,070
Total Revenues	2,836,792	3,296,031	2,830,261	2,572,125	2,258,781
Personal services	1,802,039	2,048,197	2,563,625	2,910,105	2,910,105
Operating Expense	741,224	718,899	855,642	914,043	952,207
Non-Operating Expense	268,118	51,962	58,857	67,410	62,722
Total Expenses	2,811,381	2,819,058	3,478,124	3,891,559	3,925,034

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## SOLID WASTE

The primary revenue source for the Solid Waste Fund is the monthly user fees which are collected on the City's behalf by GRU on the monthly utility bill. These fees are typically increased by 5% on even numbered budget years, which means the increase is included in the adopted FY20 budget but not in the FY21 plan. The City contracts out solid waste collection.

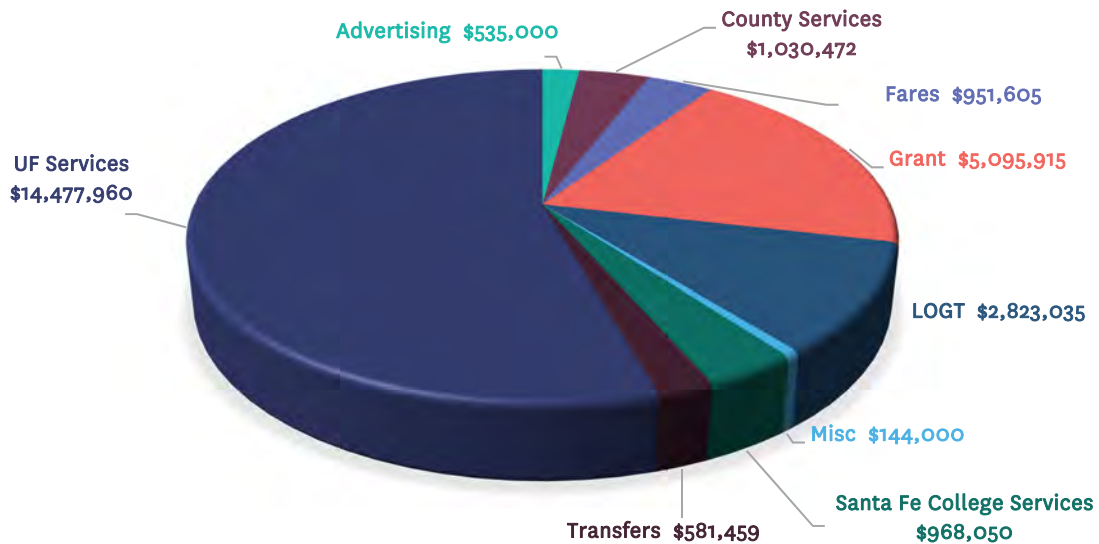
SOLID WASTE FINANCIAL TRENDS					
	FY17	FY18	FY19 Adopted	FY20 Adopted	FY21 Plan
Collection Fees	8,461,562	8,505,084	8,957,937	8,957,937	8,957,937
Franchise Fees	1,098,338	1,299,313	1,128,489	1,128,489	1,128,489
Other	95,783	110,543	166,400	166,400	166,400
Total Revenues	9,655,683	9,914,941	10,252,826	10,252,826	10,252,826
Personal services	914,925	831,880	1,034,141	1,101,593	1,101,680
Solid waste tip/dump	1,185,708	1,383,875	1,539,277	1,539,277	1,539,277
Refuse collection fees	4,618,277	4,440,773	4,549,518	4,549,518	4,549,518
GRU billing services	220,959	220,959	287,026	287,026	287,026
Roadway maintenance	1,429,515	1,429,515	1,429,515	1,429,515	1,429,515
Other	1,356,820	1,201,589	1,626,152	2,493,718	1,854,344
Total Expenses	9,726,203	9,508,591	10,465,629	11,400,647	10,761,361

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## REGIONAL TRANSIT SYSTEM (RTS)

RTS operations are predominantly centered on the transit system's relationship with the University of Florida, the largest customer of RTS. As reflected below, 54% of FY20 adopted revenues are generated by UF services.

### ADOPTED FY20 RTS REVENUES



The FY20 adopted revenue generated by UF services is broken down as follows:

COMPOSITION OF UF RELATED REVENUES	
UF Transportation Fee	10,123,286
UF Campus Contract	2,961,831
UF Sunday Service	449,106
Gator Aider	259,963
UF Later Gator	442,697
Shands Employee Passes	74,077
<b>Total UF Related Revenues</b>	<b>14,310,960</b>

Approximately half of RTS operating expense is related to personal services.

	RTS EXPENSES				
	FY17	FY18	FY19 Adopted	FY20 Adopted	FY21 Plan
Personal Services	15,159,165	15,282,477	15,861,973	17,411,560	17,411,560
Fuel	1,994,041	2,482,995	2,679,878	2,479,824	2,479,860
Other Contractual Services	2,292,863	2,926,477	2,784,997	2,414,678	2,414,678
Other	7,302,753	6,439,605	8,978,272	9,890,128	9,891,994
Total Expenses	26,748,821	27,131,554	30,305,120	32,196,190	32,198,092

### Looking Ahead

*“Gainesville residents have called on their elected leaders to explore uncharted territories — second chances, sustainability, fair wages, and equitable access to transportation, economic opportunity and cultural amenities. Our recommended budget for Fiscal Year 2020 and budget plan for Fiscal Year 2021 reflect our community’s values. Gainesville is defining a new kind of city - a new American city - that aspires to become a model for other communities by solving critical issues through collaboration and intentional design. By empowering our people and designing resident-centered systems and services, Gainesville is fostering a community that is innovative, inclusive and resilient.”*

- Deborah Bowie, Interim City Manager, City of Gainesville, Florida

### Acknowledgements

Thank you to the citizens of Gainesville, City Commission, management and staff who have all contributed time, effort and thoughtful discussion during the budget process.

**Gainesville.**  
**Citizen centered**  
**People empowered**

# Budget Overview



## **BUDGET PROCESS**

The City of Gainesville's Financial and Operating Plan focuses on City-wide goals and objectives obtained through departmental objectives and management plans. The budget is generally developed in three phases.

- The initial phase is concerned with financial planning for the City and setting city-wide goals and objectives.
- The second phase focuses on the development of departmental goals, service levels, and target budgets.
- The last and final phase results in the presentation of a proposed budget by the City Manager in a series of workshops with the City Commission, citizens and staff. A finalized Financial and Operating Plan is adopted by the end of the fiscal year (September 30).

The process begins:

### **PHASE I - PLANNING AND GOAL SETTING**

- The Budget and the Finance Department develops the annual budget calendar and recommended budget process, which is reviewed by the City Manager.
- Long-range City goals and work plans are reviewed and revenue projections are developed by the Budget and Finance Department.
- Input from Gainesville residents on City services is encouraged and key issues are addressed in the coming year. Recommendations are received from Advisory Boards and Committees.
- The City Commission, through planning sessions or a retreat, develops key issue statements and priorities for the City.
- The City Commission sets the goals and objectives for the City.

The process continues:

### **PHASE II - DEVELOPING AND REVIEWING**

- The City Manager and Departments meet to identify key issues and objectives. Service level measures are prepared.
- The Budget and Finance Department prepares preliminary revenue estimates.
- Instructions are provided to all City Departments on the budget process and departmental assistance is provided by the Budget and Finance Department for City Departments. Funding applications are distributed to the Outside Agencies.
- Departments prepare and submit budget requests to the Budget and Finance Department. These requests generally consist of departmental work plans, service levels, service level enhancements or reductions and line item budgets.
- The Budget and Finance Department reviews budget requests for funding.
- The Assistant City Managers and the Budget and Finance Department staff prepare recommendations for the City Manager's review. The City Manager makes recommendations and sets priorities.
- With the information received, the City Manager and Budget and Finance Department prepare the Proposed Financial and Operating Plan for the fiscal year.
- By July 1, the Alachua County Property Appraiser provides the initial certification of taxable value from which the City estimates the property tax revenues.



The process is completed:

### **PHASE III - PRESENTING AND ADOPTING**

- The City Manager presents the Proposed Financial and Operating Plan to the City Commission in May and June.
- The City Commission conducts workshop sessions during which the City Manager and City staff review and explain the budget documents and City services involved. Under Florida law, all meetings of governmental bodies in Florida are open to the public. As a result of these workshops, the City Commission determines the level of City funding and corresponding costs of services to be funded, and directs the City Manager to modify the proposed budget documents where necessary.
- In late July, the City Commission adopts a tentative operating budget, a proposed property tax millage rate and a tentative fire assessment rate and sets the times and dates for the mandated public hearings. The Alachua County Property Appraiser is notified of the public hearings and the proposed tax millage rate.
- The Alachua County Property Appraiser notifies each City property owner of the public hearings as required by the State's Truth in Millage (TRIM) legislation.
- The City Manager and Staff prepare the tentative budget resolutions/ordinances upon conclusion of the public hearing. At the public hearing for the reading of the resolutions/ordinances, amendments to the budget are considered, the tentative budget resolutions/ordinances are modified (if applicable), an amended proposed millage rate is determined, a final fire assessment rate is adopted, and a public hearing for final budget adoption is scheduled. If the amended proposed millage rate exceeds that originally determined, a second notification to property owners is required.
- Within 15 days of the first public hearing, the City must advertise its intention to finalize its budget, the millage rate, the time and date for the final public hearing, and a summary of the proposed budget.
- Within 100 days of initial certification of value, and not less than 2 days or more than 5 days after the day that the advertisement is published, the City holds a final public hearing to adopt the millage rate and budget.
- Within three (3) days after the final public hearing, the City forwards the millage rate ordinance/resolution to the Property Appraiser and the Tax Collector.
- Within three (3) days after receipt of certification of final taxable value, the City recalculates its property tax revenues to confirm that the taxable values have not varied more than 1% between the initial and final certification by the Property Appraiser.
- Within 30 days of final adoption of the budget, the City files a Certificate of Compliance with the Florida Department of Revenue and provides certified copies of the required advertisements and approved ordinances.
- The approved Financial and Operating Plan is prepared for distribution.
- The budget calendar (see next page) provides the framework to be followed to ensure a timely budget process while also ensuring that the City complies with all applicable legal mandates.

**ANNUAL GENERAL GOVERNMENT BUDGET CALENDAR  
FY 2020**

January	The Budget and Finance Department meets with City Manager to review preliminary projections
January	Budget Prep Workshops with Departments
January	Departments prepare Proposed Budget
February	Budget Submittals due to the Budget and Finance Department
April - May	Budget workshops with City Manager, Budget and Finance Department and Department Heads
May	Management Proposed Budget decisions finalized
June	Proposed Budget document prepared and printed

**BUDGET PRESENTATIONS/COMMISSION WORKSHOPS**

May-June	Commission Budget Workshops
End of July	Wrap-up/Commission Public Hearings/Workshops mandatory for purpose of adopting a Tentative Budget, Proposed Tax Millage Rate, and Tentative Fire Assessment Rate
Early September	Public Hearing – 1st Reading - Mandatory to adopt Millage Rate and Budget Resolution for FY 2020 and final adoption of Fire Assessment Rate
Late September	Public Hearing – 2nd Reading – Mandatory to adopt a Final FY 2020 Millage Rate and Budget Ordinance

## BUDGET TRANSFERS AND MODIFICATION PROCEDURES

### AUTHORITY

Section 16 - City of Gainesville Charter

Section 2-17 - City of Gainesville Code

City Commission Approval - October 3, 1983 Resolution R-83-62

### POLICY

This policy is intended to require that systematic procedures be used in the development, review, adoption, and monitoring of the budget, and to set forth the general nature of those procedures. The detailed procedures used are to be established by the City Manager. (Adopted by the City Commission, October 3, 1983)

### STATEMENT AND EXPLANATION OF POLICY

The annual budget is the primary short-term financial planning tool for the City. It is used to set forth the City's estimates of resources available to fund services and to specify the way in which to use those resources. Like any plan, the budget requires careful monitoring as the year progresses, so that material variances are identified and action taken to correct them. Further, since no plan will prove to be an absolutely accurate reflection of future events, management must have sufficient flexibility to make adjustments during the year which do not materially alter the general intent of the City Commission when adopting the budget. This policy is intended to provide that flexibility and to establish adequate controls, through budget monitoring and periodic reporting, to ensure that the overall distribution of resources achieves the results contemplated by the City Commission.

The basic guideline of the City of Gainesville is to discourage any budget transfer unless required to perform necessary functions and duties assigned to the Department. However, since circumstances may arise which necessitate funding of unforeseen circumstances; it is necessary to have an established procedure which enables the City Departments to transfer funds from one line-item account to another.

**NOTE: The City Manager hereby delegates the authority to each Department Head to make those budget transfers necessary for the ongoing operation of the public services provided in accordance with the previously stated policy and the procedures outlined below.**

### PROCEDURES

1. **Budget Transfers Between Departments.** A transfer of funds between any Department (e.g. from the Police Department to the Fire Department) will only be made upon approval of both Department Heads, recommendation of the Budget and Finance Department and approval of the respective Assistant City Manager or the City Manager.
2. **Budget Transfers Between Divisions Within A Department.** A transfer of funds between divisions within a department (e.g. from Patrol Division to Crime Prevention) will be made upon the request of the Department Head, recommendation of the Budget and Finance Department and the approval of the Assistant City Manager or City Manager.

3. **Budget Transfers Within A Division or Unit.** A transfer of funds within a Division will be made upon the request and approval of the appropriate Department Head except as noted below (exception accounts):
- a. All transfers affecting the Personal Services (1000 and 2000) accounts.
  - b. All transfers affecting the Capital Outlay (6000) accounts.
  - c. All transfers affecting Allocated accounts. (These accounts will be identified as the budget process evolves.)
  - d. All transfers affecting Debt Service (7100, 7200, 7250, and 7300) accounts.
  - e. All transfers affecting Grants and Aids (8000's) and Non-Operating Expenses (9000's).

When it is determined by a Department Head that a transfer of funds in an appropriation unit is necessary into or out of the Personal Services (1000 or 2000) accounts, the Budget Transfer form will be initiated by the Department Head and submitted to the City Manager's Office for approval. Upon approval by the City Manager, the Budget Transfer form will be submitted to the Budget and Finance Department for review and processing.

**Minor Reallocation of Funds.** In those cases where there is a demonstrated need to make minor (less than \$5,000) adjustments to original capital requests and related items, or for revisions due to previously approved reorganizations within a Department, such requests must be forwarded by the related Department Head to the Budget and Finance Department for review and recommendation to the City Manager who will make the final decision.

**Applicability and Scope.** This policy applies only to the transfer of funds in non-utility operating budget units. For those departments which report to the City Commission (i.e., Clerk of Commission, City Attorney and City Auditor), the appointed official may sign the transfer request or approval in lieu of the City Manager. When it is determined that a Budget Transfer is necessary between fund entities (e.g. General Fund to Pension Fund) the head of those departments reporting to the City Commission must submit such requests to the City Commission. The City Clerk, City Attorney and City Auditor Departments will forward an informational copy of all transfers to the Budget and Finance Department.

**Follow-up.** The Budget and Finance Department will return a completed copy of the Budget Transfer form to the originating Department when all action has been taken.

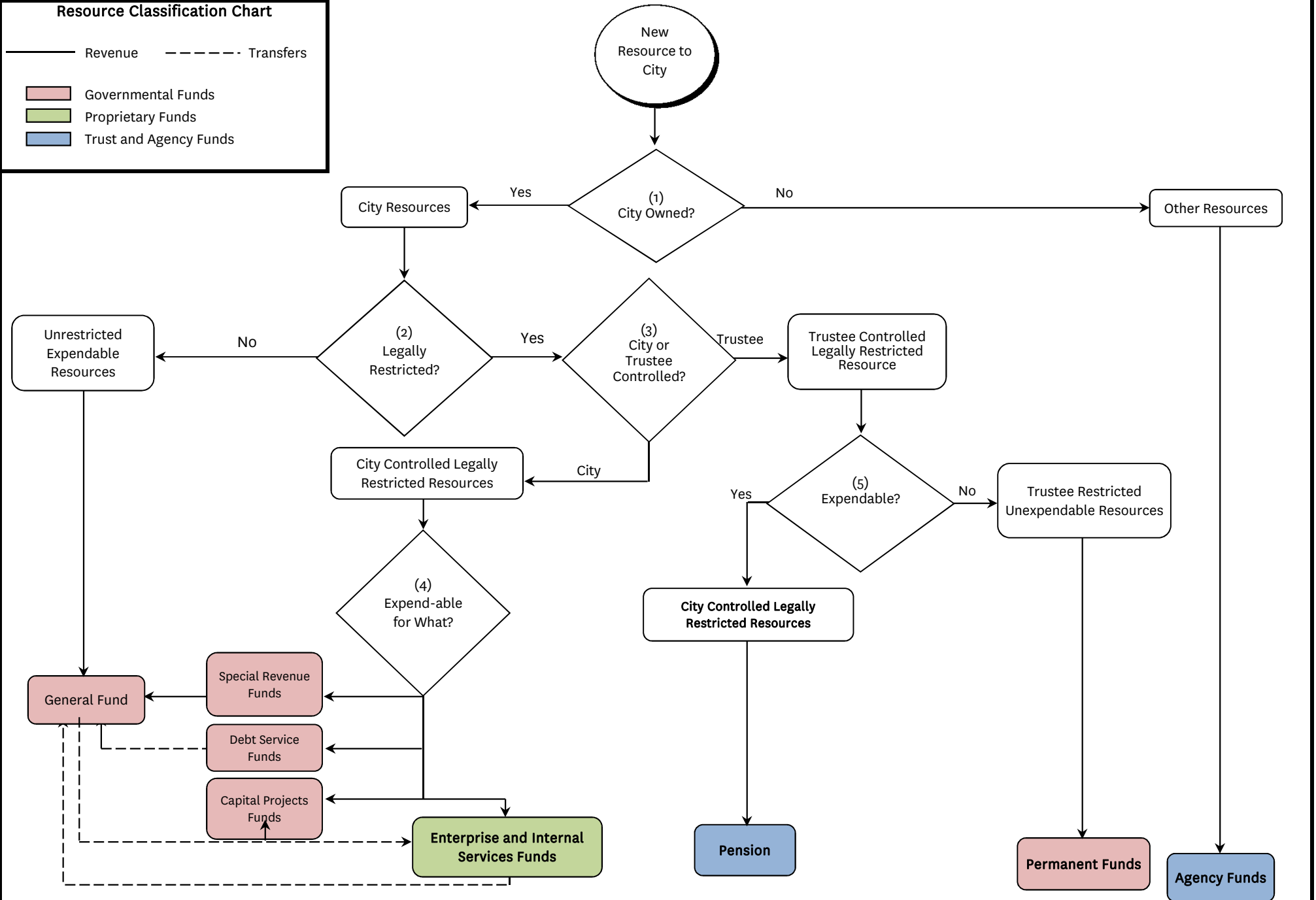
**Delegation of Authority.** In those cases where the City Manager is designated in this operating procedure (except Budget Transfers between Department and the Appropriations of Contingency Amounts) authority is hereby delegated to the Budget and Finance Department's manager to act on behalf of the City Manager giving due consideration to these procedures and to related City Commission actions. The transfer will not be made until the Budget and Finance Department's manager, or designee, certifies that monies are available for such transfer. In no case is a Department or Fund permitted to over expend its budget or to change the general intent of the work plan without prior approval of the City Manager (or other appointed City Official) and the City Commission.

# GENERAL GOVERNMENT FLOW OF FUNDS

## Resource Classification Chart

— Revenue    - - - - - Transfers

Governmental Funds  
Proprietary Funds  
Trust and Agency Funds



## THE FUND STRUCTURE AND GOVERNMENTAL ACCOUNTING

The City of Gainesville develops the revenue and expenditure/expense estimates contained in the annual budget in a manner that follows generally accepted accounting principles (GAAP). The budget is organized on the basis of funds, each of which is considered a separate budgetary and accounting entity. Government resources are allocated to, and accounted for, in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The purposes of the City's various funds and account groups are as follows:

### Governmental Funds

**General Fund** - The General Fund is the general operating fund of the City and is the City's only major fund. It is used to account for all financial resources, except those required to be accounted for in another fund.

**Special Revenue Funds** - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are restricted to expenditures for specified purposes.

**Debt Service Funds** - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

**Capital Projects Funds** - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or improvements (other than those financed by the Proprietary Funds).

### Proprietary Funds

**Enterprise Funds** - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, and other purposes.

**Internal Service Fund** - Internal Service Funds are used to account for the financing of goods or services provided by the Insurance and Fleet Funds to other departments or agencies of the City on a cost reimbursement basis.

### Fiduciary Funds

**Pension and OPEB Funds** - The City maintains four (3) pension and OPEB trust funds: the General Employees Pension Fund, the Police and Fire Fighters Consolidated Retirement Funds. These funds are used to account for public employee retirement.

**Permanent Trust Funds** - The City has no Non-Expendable Trust Funds currently in use.

**Agency Funds** - A fund for which the governmental unit acts solely as custodian of assets for others. The City currently maintains one agency fund, the ICMA Deferred Compensation Trust Fund.

Because the revenue and expenditure/expense estimates are based on GAAP, it is important that the reader have an overview of accounting principles as they relate to the estimates. The following is a brief review of measurement focus and basis of accounting; the two principles which most directly affect those estimates.

## **Measurement Focus and Basis of Accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the measurement focus applied.

The proprietary fund and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become measurable and available to finance expenditures of the fiscal period. Expenditures are recognized in the accounting period in which the related fund liability is incurred, if measurable, except for unmatured principal and interest on long-term debt.

## **Basis of Budgeting**

Annual budgets are legally adopted for all governmental funds other than Capital Projects Funds and certain Special Revenue Funds (such as grant funds and tax increment funds), which are appropriated on a project-length basis. Budgets are controlled at the department level throughout the year and total expenditures plus encumbrances may not legally exceed appropriations for each budgeted fund.

All governmental fund budgets are maintained on the modified accrual basis of accounting except that budgetary basis expenditures include purchase orders and encumbrances issued for goods or services not received at year-end.

## SUMMARY of FINANCIAL POLICIES

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<u>Policy</u>	<u>Page Number</u>
<b><i>Budget Administration Policy</i></b>	<b>61</b>
This Policy is intended to provide flexibility, to establish adequate controls through budget monitoring and periodic reporting, and to ensure that the overall distribution of resources achieves the results contemplated by the City Commission.	
<b><i>Capital Improvement Planning Policy</i></b>	<b>64</b>
The purpose of General Government's Capital Improvement Planning Policy is to:	
<ul style="list-style-type: none"><li>○ Facilitate the timely construction, replacement and maintenance of City-owned capital assets and provide a framework for developing, maintaining and funding the capital needs of General Government.</li><li>○ Inform the public regarding future needs and the timing of projects of the City.</li><li>○ Enhance the City's credit rating by anticipating needs, thus avoiding the adverse fiscal impact of unforeseen emergencies and maximizing the potential use of intergovernmental funding.</li><li>○ Ensure General Government's future service delivery by developing a pay-as-you-go funding basis for asset replacement and maintenance; after the initial funding phase of 30 years or less, the funding for all asset replacements and maintenance is on hand and available as needed.</li></ul>	
<b><i>Debt Management Policy</i></b>	<b>67</b>
The Debt Management Policy establishes parameters for issuing debt and managing a debt portfolio that encompass existing legal, economic, financial and capital market conditions, the City's capital improvement needs, and its ability to repay financial obligations as they become due. The policy:	
<ul style="list-style-type: none"><li>○ Guides the City in policy and debt issuance decisions</li><li>○ Assists the City in maintenance, acquisition and replacement of appropriate capital assets for present and future needs</li><li>○ Promotes sound financial management</li><li>○ Enhances the City's credit rating</li></ul>	



## SUMMARY of FINANCIAL POLICIES

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### Policy

### Page Number

#### ***General Fund Reserve Policy***

**75**

This Policy is intended to ensure General Government's orderly provision of services to its citizens, availability of adequate working capital, plan for contingencies and retain the City's good standing with the rating agencies and the credit markets.

#### ***General Insurance Fund Reserve Policy***

**77**

This Policy is intended to ensure that current assets are available in this Fund to cover:

- Current liabilities
- Unanticipated insurance events, including but not limited to storms or catastrophic property losses
- Externally imposed legal reserves
- Encumbrances
- Contingent liabilities associated with the self-insured Worker's Compensation and Third Party Liability programs, including those claims incurred but not reported (as valued by the Fund's actuary)

## **BUDGET ADMINISTRATION POLICY**

### **GENERAL PRINCIPLES**

The budget is the primary financial planning tool for the City. It is used to set forth the City's estimates of resources available to fund services and to specify the way in which those resources will be applied.

Like any plan, the budget must be carefully monitored as the year progresses so that material variances are identified and corrective action taken. Further, since no plan will prove to be an absolutely accurate prediction of future events, management must have sufficient flexibility to make adjustments during the year that do not materially alter the general intent of the City Commission when adopting the budget.

This Policy is intended to provide flexibility, to establish adequate controls through budget monitoring and periodic reporting, and to ensure that the overall distribution of resources achieves the results contemplated by the City Commission.

### **ROLES AND RESPONSIBILITIES**

#### *CITY COMMISSION*

The City Commission establishes policies regarding service levels and priorities that provide guidance to management in preparing the recommended budget. Through its legislative authority to approve and adopt the budget, the Commission ensures that the budget reflects those policies. It also reviews budget compliance and approves budget amendments throughout the year.

#### *AUDIT AND FINANCE COMMITTEE*

The Audit, Finance and Legislative Committee acts on behalf of the Commission to review budget monitoring reports and recommended amendatory budget resolutions throughout the year to ensure compliance with the adopted budget and City Commission policies.

#### *ADVISORY BOARDS AND COMMITTEES*

Advisory Boards and Committees render advice to the City Commission and management regarding the establishment of service level priorities for City Commission consideration.

#### *CITY MANAGER*

The City Manager is responsible for proposing to the City Commission a balanced budget that is consistent with established service level priorities and sound business practices, and for establishing a system for the preparation, execution, and control of the budget that provides reasonable assurance that the intent of this policy is met.

#### *CITY AUDITOR*

The City Auditor provides assurance to the City Commission, through the expression of a professional opinion, that the projected General Fund revenues adopted by the budget resolution and/or ordinance are within reasonable parameters.

#### *CITY ATTORNEY*

The City Attorney is responsible for preparing the budget ordinance in a form consistent with all legal requirements.

#### *CLERK OF THE COMMISSION*

The Clerk is responsible for maintaining records of all City Commission proceedings relating to the budget, including all documents filed as part of those proceedings.

## **STATEMENT OF POLICY**

### **1. GENERAL**

This Policy is intended to require that systematic procedures be used in the development, review, adoption, monitoring, and revision of the budget, and to set forth the general nature of those procedures. The City Manager shall establish, maintain and revise such detailed procedures as appropriate.

### **2. BUDGET CALENDAR**

A budget calendar shall be provided to the City Commission each year at the beginning of the budget process. The calendar shall set forth, at a minimum, dates for the following:

- Review, discussion, and adoption of service level priorities by the City Commission
- Presentation of the City Manager's proposed budget to the Commission, which shall be no later than the end of the first week in July, except in the second year of the biennial budget
- Actions of the City Commission required by law

### **3. FORM AND CONTENT OF THE CITY MANAGER'S PROPOSED BUDGET**

The City Manager's proposed budget shall be presented in a form which is sufficient to allow the City Commission to review:

- Projected revenues by major category within and across all funds
- Operating expenditures and disbursements by fund, department and program
- Staffing levels
- Summary of all personnel changes (new positions, reclassifications, etc.) with assigned job titles
- Capital improvement expenditures by project

Comparisons with the preceding year's actual results and current year's projected results shall be provided for each category of revenue and expenditure shown in the budget. The Proposed and Adopted Financial and Operating Plan shall include a description of the service levels to be provided, a statement of changes to the service levels as compared to the current year, and accompanying departmental performance measures under the proposed budget.

### **4. ADOPTION OF THE BUDGET**

The budget shall be prepared on a biennial basis, and the City Commission shall adopt the budget, in the form and on the schedule required by Florida Statutes.

### **5. BUDGET AUTHORITY OF THE CITY MANAGER**

The City Manager shall have the authority to amend appropriations within and among the various departments and projects within a fund, except the Law Enforcement Contraband Forfeiture Trust Funds, consistent with legal requirements, in order to achieve the general objectives contemplated in fund level budgets.

Interfund transfers (except for short-term loans and their settlements) and intrafund transfers within the Law Enforcement Contraband Forfeiture Trust Funds require prior approval of the City Commission. No expenditures may be made from the undesignated, unreserved fund balance of a fund or from City Commission Contingency without an appropriation by the City Commission except as authorized in the General Fund Reserve Policy and in specific purpose funds.

In those cases where a fund is established for a specific purpose (e.g., Downtown Parking Garage Construction Fund), the City Manager shall have the authority to expend available but unappropriated revenues recognized in the fund (e.g., interest income, donations, etc.) to accomplish the specific purpose for which the fund was created. These revenues and expenditures will be incorporated in a subsequent amendatory budget resolution and/or ordinance.

The City Manager shall have the authority to reasonably deviate from the budgeted personnel schedule, within the parameters set forth in Human Resources Policy C-6. But, at no time will the number of permanent, full-time employees authorized by the City Commission in the adopted budget be exceeded without City Commission approval.

#### **6. BUDGET AMENDMENTS BY THE CITY COMMISSION**

The City Commission may from time to time approve amendments to the adopted budget. All budget amendments approved during the year must be balanced and adopted in a manner consistent with Florida Statutes.

#### **7. BUDGET AMENDMENTS DUE TO ADVISORY BOARD OR COMMITTEE RECOMMENDATIONS**

Advisory Boards and Committees (e.g., Pension Advisory Boards) that make recommendations which mandate expenditures of dollars (for all operating funds, including the General Fund) outside of the budget process will be required to submit a fiscal impact analysis to the full City Commission for review with their recommendation. The analysis will identify the budgetary impact for all funds affected by their recommendation.

#### **8. AUTOMATIC ADJUSTMENTS AND REAPPROPRIATIONS**

- Outstanding encumbrances – the new year’s budget will automatically be adjusted to incorporate the encumbrances carried forward from the prior year.
- Unfinished multiple year projects – the unfinished multiple year project budget will automatically be reappropriated.

#### **9. BUDGET MONITORING AND REPORTING**

With the report, the City Manager shall provide recommendations to the Committee regarding any action that should be taken by the City Commission to amend the budget. The Audit and Finance Committee shall report its recommendations to the City Commission on matters of this kind.

### **POLICY CONTROL**

This policy supersedes and replaces all previous budget policies adopted by the City Commission, which are hereby rescinded.

## **CAPITAL IMPROVEMENT PLANNING POLICY**

### **PURPOSE**

The purpose of General Government's Capital Improvement Planning Policy is to:

- Facilitate the timely construction, replacement and maintenance of City-owned capital assets and provide a framework for developing, maintaining and funding the capital needs of General Government.
- Inform the public regarding future needs and the timing of projects of the City.
- Enhance the City's credit rating by anticipating needs, thus avoiding the adverse fiscal impact of unforeseen emergencies and maximizing the potential use of intergovernmental funding.
- Ensure General Government's future service delivery by developing a pay-as-you-go funding basis for asset replacement and maintenance; after the initial funding phase of 30 years or less, the funding for all asset replacements and maintenance is on hand and available as needed.

### **DEFINITIONS**

#### **CAPITAL ASSETS**

Major assets of the City, including but not limited to infrastructure, land, buildings, roads, parks, rolling stock, and equipment.

#### **CAPITAL BUDGET**

The portion of the CIP funding strategy adopted during each budget process to carry out the projects in the CIP occurring during the budget cycle.

#### **CAPITAL EXPENDITURES**

Material General Government expenditures of two types:

- (1) Infrequent or non-recurring expenditures. These include the following:
  - Acquisition of land
  - Construction or expansion of General Government facilities, such as buildings, streets, parks or other elements of public infrastructure
  - Non-recurring renovation or rehabilitation of a facility costing more than \$25,000
  - Major repairs costing more than \$25,000 that extend the useful life of an asset by 5 years or more
  - Any individual item costing more than \$25,000 and having a life expectancy of 5 years or more
  - Design work or a planning study related to an individual project to be undertaken within five years of the current budget year
- (2) Items or repairs which are individually less than \$25,000 but which are typically purchased in large quantities and are planned expenditures, either recurring or infrequent:
  - Vehicles or other equipment with a life expectancy of 5 years or more and a total annual replacement cost exceeding \$25,000. An example would be the annual replacement of fleet items such as police vehicles.

- Computer equipment, systems, and system software that must be replaced on a periodic basis with a total annual replacement cost exceeding \$25,000. An example would be the annual personal computer replacements through General Government's Information Technology Department.
- Repairs with a cumulative cost of more than \$25,000 and a life expectancy of 5 years or more. An example would be the replacement of carpet in three City buildings at one time, where the total cost for the three buildings exceeds \$25,000.

### **CAPITAL IMPROVEMENT PLAN (CIP)**

The 5-year strategic capital plan adopted by the City Commission and updated with each budget process. It is the mechanism for coordinating capital needs and the impact of those capital needs on operating budgets. The CIP details specific projects to be undertaken during the ensuing five years and the funding strategy for each project.

### **FINANCING OPTIONS**

Capital improvement financing options are comprised of the following:

- any allowable long-term debt structures enumerated in the City's debt policy
- any allowable short-term debt structures enumerated in the City's debt policy
- internal financing through on-hand resources
- intergovernmental grants
- contract or lease obligations
- privatization of service delivery
- any combination of the above

### **POLICY**

The City will establish capital reserves sufficient to enable pay-as-you-go funding for the timely capital maintenance, renovation and/or replacement of existing assets of the General Government. Such reserves shall be fully funded by September 30, 2036. Once fully funded, reserves will be maintained on a fully funded, pay-as-you-go basis.

The City Commission shall adopt a fully funded 5-year CIP and a Capital Budget during each budget process. The City shall fund the acquisition and construction of new capital assets using the best financial methods available at the time capital needs are identified. Whenever an additional asset is acquired or placed in service, the amortized replacement or maintenance cost of the asset shall be added to the pay-as-you-go annual funding amount.

The City shall inventory the services General Government currently provides, the assets used to provide those services, and the recognized needs for planned future services to determine the following:

- (1) demands for maintenance, repair, rehabilitation or replacement needs of current facilities
- (2) adequacy of existing facilities to meet anticipated future needs, consistent with the considerations identified in the City's Comprehensive Plan

The initial inventory of capital assets was completed during fiscal year 2006 or as soon thereafter as practicable; shall be updated no sooner than every five years but no later than every ten years; and shall establish the needs and conditions to be addressed in the General Government's Capital Improvement Plan.

The City shall pay for capital expenditures using the most prudent financial methods, given the City's resources and market conditions at the time payment is required. Any financing of capital expenditures, other than privatization or use of intergovernmental revenues, will comply with the City's Debt Management Policy. Privatization of services may be chosen as an alternative if approved by the City Commission. The City shall establish a 70/30 debt/internal

funding target ratio for the Capital Improvement Plan, and the Capital Budget shall be developed in accordance with this goal.

#### **CITY MANAGER RESPONSIBILITY**

The City Manager is authorized to implement this Policy and shall do the following:

- Present funding alternatives for consideration by the City Commission to fund the capital reserves within the 30-year time frame
- Present a fully funded 5-year CIP and Capital Budget consistent with this Policy. This shall commence within 18 months after the completion of the initial inventory of assets and shall thereafter be done as part of each budget process.
- Ensure that capital improvements are made in accordance with the adopted CIP and Capital Budget consistent with this Policy
- Develop administrative procedures to enable staff to carry out the purposes of these policies
- Bring to the City Commission for consideration any amendments or additions to the CIP prior to the next ensuing budget process if necessary

## DEBT MANAGEMENT POLICY

### OVERVIEW

This debt management policy is adopted by the Gainesville City Commission to assist the government in meeting its goals and objectives by contributing to the ongoing financial health and stability of the organization. It facilitates access to the debt markets to meet both scheduled and unscheduled needs, assists the organization in controlling the types and levels of outstanding obligations, and provides a framework within which each potential issuance can be evaluated.

This debt management policy establishes parameters for issuing debt and managing a debt portfolio that encompass existing legal, economic, financial and capital market conditions, the City's capital improvement needs, and its ability to repay financial obligations as they become due. The policy:

- Guides the City in policy and debt issuance decisions
- Assists the City in maintenance, acquisition and replacement of appropriate capital assets for present and future needs
- Promotes sound financial management
- Enhances the City's credit rating

### PURPOSES FOR DEBT ISSUANCE

The City may issue debt for the purposes of:

- constructing or acquiring capital improvements
- making major renovations to existing capital improvements as defined in the City's Capital Improvement Plan
- acquiring land
- refunding outstanding debt when feasible and desirable
- generating a net economic benefit for the City

The City has a Capital Improvement Plan that is adopted by the City Commission as part of the City's biennial budget process. Projects included in the Capital Improvement Plan incorporate the priorities and needs identified in the Capital Improvement Element of the City's Comprehensive Plan. To the extent practicable, debt will not be authorized by the City Commission for the purpose of funding capital projects unless those projects are included in the Capital Improvement Plan.

### DEBT STRUCTURE

#### *Term*

Debt issued to finance capital improvements will be amortized over the lesser of the estimated useful life of the improvements or 30 years, taking into account the City's overall debt structure at the time of issue.

#### *Capitalized Interest*

In some instances certain financings may require the use of capitalized interest from the issuance date until the City has beneficial use and/or occupancy of the financed project. Interest will not be funded (capitalized) beyond three years.



**DEBT SERVICE STRUCTURE**

Debt will be structured to achieve the lowest possible net cost to the City given market conditions and the urgency of the capital project. Generally, debt repayments shall be structured to achieve relatively level debt service. To the extent possible, the repayment schedule should permit rapid recapture of the City's credit capacity for future use. Absent a compelling economic or policy reason to the contrary, the City will structure its payment streams to repay 50 percent of its outstanding principal within 10 years.

***Use of Debt Service Funds***

Separate and distinct debt service funds will be used to account for the annual debt service related to each individual debt issuance. The City will establish a debt service reserve when economically feasible or when required by bond covenants.

**CALL PROVISIONS**

In general, the City's securities will include a call feature, which is no later than 10 years from the date of delivery of the bonds. The City will avoid the issuance of non-callable bonds absent an evaluation with respect to the value versus the cost of the call option.

**FIXED VERSUS VARIABLE DEBT**

The City will, whenever possible, maintain a mix of fixed and variable rate instruments to facilitate asset/liability management. The City will use a target ratio between 20% and 30% variable rate debt, with a maximum of 30%.

**DERIVATIVE STRUCTURES**

Interest rate swaps, caps, collars, and other financial products can be effective tools to hedge future interest rate risk, reduce financing costs, or take advantage of unique market conditions. The City may use such instruments or similar or successor types when such utilization will result in a comparative borrowing or financial advantage and potential risks can be quantified and are acceptable. Use of hedging instruments would be appropriate to achieve any of the following results:

- To achieve savings as compared to a traditional debt structure available in the bond market
- To achieve diversification within a particular debt offering
- To reduce net interest expense within prudent risk guidelines
- To hedge risk in the context of a particular financing or within the overall asset/liability management structure of the City
- To incur variable rate exposure
- To achieve more flexibility in meeting overall financial objectives than can be produced in conventional markets

The following stipulations will be observed when utilizing derivative instruments:

- Swap counterparties must have at least a AA rating from a nationally recognized rating agency
- The swap term will be no longer than necessary to achieve the hedging purpose for which it was designed
- Positive cash flows resulting from a swap will be set aside to provide a source of funding for potential termination payments
- The Finance Director shall be responsible for negotiating, monitoring and annually reporting the impact of changing market conditions on variable rate instruments
- The value of derivative instruments will be marked-to-market on at least a quarterly basis
- Derivative products will not be employed on a purely speculative basis

## **DEBT LIMITATIONS**

Absent a compelling economic or policy reason to the contrary, the City of Gainesville's total outstanding debt service (principal and interest) will not exceed the lesser of the following:

- 10% of the City's taxable property value, or
- \$3,000 in per capita total outstanding debt service, or
- Per capita debt (principal only) will not exceed 6% of per capita income.

Absent a compelling economic reason to the contrary (including but not limited to the issuance of Pension Obligation Bonds), annual debt service is limited to 15% of budgeted General Fund revenues.

These restrictions will be tested prior to any new debt issuance and will be based on the most recent available data. Any deviations from the criteria for compelling reasons will be fully documented.

## **TYPES OF DEBT**

### *Long-Term Debt*

The City may issue long-term debt for capital improvements that are not to be financed from available sources or in such cases where it is more equitable to finance such improvements over their useful lives. Absent specific legislative authority, long-term borrowing will not be used to finance current operations or normal maintenance. The City may issue either revenue debt or general obligation debt for such capital improvements. Projects funded as part of the operating budget and infrastructure that receive a majority of funding from fees and charges are generally not appropriate for general obligation bond issuance.

### *Short-Term Debt*

The City may utilize short-term borrowing for capital improvement projects or to fund anticipated cash flow needs due to the timing of the receipt of anticipated revenues such as ad-valorem tax collections from the County. Permissible short-term instruments include tax anticipation notes, bond anticipation notes, and revenue anticipation notes.

## **STATE REVOLVING FUND PROGRAM**

This program provides funds for projects involving, among other programs, stormwater control. When feasible, the City may utilize this program since the costs associated with issuing these bonds are low and the City can benefit from the strength of the state's credit.

### *Interfund Borrowing*

Interfund borrowing to finance capital projects will be approved on a case-by-case basis as appropriate and is subject to approval by the City Commission.

### *Tax Increment Fund Financing*

The City may in conjunction with the Gainesville Community Reinvestment Area issue debt to fund improvement projects in Tax Increment Fund districts.

### *Lease Obligations*

The City may enter into lease agreements for buildings, land, or any other purpose when financially feasible.

## **CREDIT QUALITY AND CREDIT ENHANCEMENTS**

The City's debt management activities will be managed to receive the highest credit ratings possible, consistent with the City's management and financing objectives. The City shall strive to maintain a rating equivalent to an "A" or better from one or more of the major rating agencies. The City will notify the rating agencies immediately of any material change in the City's financial condition.

The City will consider the use of rating or credit enhancements on a case-by-case basis, evaluating the economic benefit versus cost for each case. Generally, credit enhancements, which include bond insurance, letters of credit, etc. will be used only in those instances where the anticipated present value savings in terms of reduced interest expense exceeds the cost of the credit enhancement.

## **DEBT REFUNDINGS**

City staff and advisors will undertake periodic reviews of all outstanding debt to identify refunding opportunities. Within federal tax law constraints, refunding will be considered if and when:

- there is a net economic benefit from the refunding
- when the refunding is necessary in order to modernize covenants essential to operations and management or
- to remove burdensome or detrimental covenants.

In general, outstanding debt may be refunded as long as the net present value savings is equal to or greater than 3% of the refunded obligation's par amount. Refundings that require the payment of additional amounts (negative savings issues) will not be considered unless there is a compelling public policy or legal objective for the issue.

## **DISCLOSURE**

The City complies with all requirements of related federal and state securities laws, rules and regulations, including Securities and Exchange Commission Rule 15c 2-12. To this end, the City will provide full and fair disclosure in connection with the initial sale and distribution of its publicly marketed debt instruments as well as ongoing secondary market information.

## **METHODS OF ISSUANCE**

The City determines on a case-by-case basis whether to sell its bonds competitively or through negotiation.

### **COMPETITIVE SALE**

In a competitive sale, the City's bonds shall be awarded to the bidder providing the lowest true interest cost as long as the bid adheres to the requirements set forth in the official notice of sale.

### **NEGOTIATED SALE**

The City recognizes that in some instances securities are best sold through negotiation. In consideration of a negotiated sale, the City will assess the following characteristics of the issue:

- Does the structure require a strong pre-marketing effort such as a complex transaction or a "story" bond?
- Does the size of the issue limit the number of potential bidders?
- Is market volatility such that the City would be better served by flexibility in timing a sale in a changing interest rate environment?

**PRIVATE PLACEMENT**

In certain circumstances the City may wish to privately place its debt. Such placement shall only be considered if this method results in a cost savings to the City relative to other methods of debt issuance or if current credit conditions of the City make it appropriate not to market the debt to the general public.

**PARTICIPATION IN GOVERNMENTAL FINANCING CONSORTIA**

The City of Gainesville will participate in governmental consortia such as the First Florida Governmental Financing Commission when appropriate in order to minimize the cost of debt issuance, particularly in the event of small issuances.

**PROFESSIONAL SERVICES****FINANCIAL ADVISOR**

The City shall retain an external financial advisor to assist in the process of debt issuance, administration and analysis. The advisor will be selected through a competitive process and serves under a multi-year contractual agreement. Evaluation factors for selection of the financial advisor include knowledge and experience in structuring and analyzing complex debt issues, experience in providing services to municipal issuers, and experience and qualifications of assigned personnel. Services provided to the City by the financial advisor include but are not limited to the following:

- Evaluation of proposals submitted to the City by investment banking firms
- Monitoring of marketing opportunities
- Structuring, pricing, and timing of issues
- Preparation of requests for proposals for other financial services (e.g., paying agent and registrar, printing, credit facilities)
- Advice, assistance and preparation for presentations with rating agencies

**BOND COUNSEL**

The City shall retain external bond counsel through a multi-year contractual agreement for all City-issued debt. Bond counsel provides necessary legal services to the City in negotiation and preparation of required documents connected with the issuance of debt. All debt issued by the City includes a written opinion by the City's bond counsel concerning the validity and binding nature of the agreements as well as the determination of the debt's federal income tax status. Selection criteria will include extensive experience in public finance issues.

**DISCLOSURE COUNSEL**

The City shall retain external disclosure counsel for all public offerings issued by the City. Disclosure counsel is selected through a competitive process and retained under a multi-year contractual agreement. Counsel renders an opinion to the City in connection with each debt issue. That opinion will assert, with certain conditions, that the offering document does not contain any untrue statements or omitted material facts required to be included. Additionally, disclosure counsel assists the City in meeting continuing disclosure requirements required by the SEC for secondary market information. Selection criteria include extensive experience in public finance issues.

**UNDERWRITER**

Underwriters will be retained by the City on an individual financing basis. In certain circumstances, firms that bring innovative ideas to the City for consideration will be retained as the sole or senior manager for the proposed issuance. In the absence of these instances, underwriters will be selected through a competitive process. Selection criteria may include but not be limited to the following:

- Knowledge and prior experience with municipal issuers
- Ability and experience in managing complex transactions
- Willingness to utilize the underwriting firm's capital

- Financing plan
- Underwriting fees
- Ability and experience of personnel assigned

## **INVESTMENT OF DEBT PROCEEDS**

Debt proceeds are invested in permitted investments, as defined in financing agreements, escrow agreements, resolutions, and the City's written investment policy. The City will not invest any proceeds in a manner that would cause the City's bonds to be deemed private activity bonds or arbitrage bonds. The City will comply with all federal tax arbitrage regulations and remit any required payments on a timely basis.

## **INDUSTRIAL DEVELOPMENT REVENUE BONDS**

In order to facilitate the issuance of industrial development revenue bonds for the purpose of financing capital projects as defined by the Florida Industrial Development Financing Act, Part II, Chapter 159, Florida Statutes, the City of Gainesville has adopted the following guidelines.

### *Support and Consideration of Projects*

The City Commission will review the existing facilities, resources, and conditions of and in the City of Gainesville with relation to the encouragement of industry and business to locate in the City of Gainesville, and shall use such means as it deems advisable, including the issuance of their industrial development revenue bonds or private activity bonds, to encourage desirable industry and business to locate in the City.

Projects to be considered by the City Commission for financing are set forth in the Florida Industrial Development Financing Act, Section 159.27(5).

### *Use of Bond Proceeds to Finance Cost of Capital Projects*

In accordance with the statutes of the State of Florida pertaining to the authorization, issuance and sale of industrial development revenue bonds, the proceeds from the sale of such bonds shall be utilized to finance only the cost of capital projects including, but not limited to, the following:

- (1) The cost of construction;
- (2) The cost of acquisition of property, including rights in land and other property, both real and personal, improved and unimproved; provided that, in the case of tax-exempt bonds, no more than 25% (50% in the case of an industrial park issue) of the proceeds are to be used for the acquisition of land. Land acquired by a public agency relating to an airport, port or mass transit project, provided the land is acquired for noise abatement, wetland preservation, future use or other public purpose and there is no other significant use of the land, would not count against the 25%;
- (3) The cost of demolishing, removing or relocating any buildings or structures on land so acquired;
- (4) The cost of all machinery and equipment, financing charges, interest prior to and during construction, and for a reasonable period after completion of construction, to the extent permitted by applicable law, the cost of engineering and architectural surveys, plans, and specifications;
- (5) The cost of consultant and legal services, other expenses necessary or incident to determining the feasibility or practicality of constructing the project, administrative and other expenses necessary or incident to construction of the project, and the cost of securing the financing for the project; and

(6) Tax-exempt status would be denied to any obligation issued as part of an issue if any portion of the proceeds is to be used for the acquisition of existing facilities, whether real or personal property. An exception to this rule is provided in the case of an acquisition of an existing building (and the equipment therefore) if (i) the purchaser makes rehabilitation expenditures with respect to any building that exceed 15% of the portion of the cost of acquiring such building (and equipment) financed with proceeds of the issue and (ii) such expenditures are made within 2 years of the date of acquisition of the building or the date on which such obligations were issued. Rehabilitation expenditures need not be financed by tax-exempt bond proceeds but must be incurred by the building's purchaser, his seller or his successor in interest. An exception identical to the foregoing applies to the acquisition of existing equipment, except that rehabilitation expenditures must equal 100% of the acquisition cost financed with proceeds of the issue. Expenditures for building fixtures and expenditures for rehabilitating or replacing existing equipment which was part of an integrated operation contained in the building prior to its acquisition, are included in determining whether the 15% test is satisfied.

In general, the costs as defined above which can be financed with the proceeds of industrial development revenue bonds include land and depreciable or reimbursement capital expenses incurred within sixty (60) days prior to the effective date of the inducement resolution only. No working capital financing or non-depreciable expenditures (other than land) can be included.

#### *Project Criteria and Requirements*

The Florida Industrial Development Financing Act Section 159.29 stipulates that in undertaking any project pursuant to the Act, the local agency (City) shall observe the following criteria and requirements in determining the project's compliance with the Act:

- (1) The project, in the determination of the City, is appropriate to the needs and circumstances of, and shall make a significant contribution to the economic growth of the City; shall provide or preserve gainful employment; shall protect the environment, or shall serve a public purpose by advancing the economic prosperity, the public health, or the general welfare of the City, the State of Florida and its people.
- (2) No financing agreement for a project shall be entered into with a party that is not financially responsible and fully capable and willing to fulfill its obligations under the financing agreement, including the obligations to make payments in the amounts and at the times required.
- (3) The ability of the City to cope satisfactorily with the impact of the project and its ability to provide, or cause to be provided when needed, the public facilities, including utilities and public services, that will be necessary for the construction, operation, repair and maintenance of the project or due to an increase in population or other circumstances resulting from the project.
- (4) Any other matter which in the opinion of the City Commission relates to the viability of the project, the financing, the applicant or the security of the bonds, including the method of sale of the bonds and the purchaser or purchasers of the bonds.

To aid in evaluating compliance with (2) and (4) above, the following specific criteria have been developed. These criteria focus on two areas - legal structure and security of the bonds, and financial condition of the applicant.

#### *Legal Structure and Security of the Bonds*

- Bonds must be credit-enhanced with either a letter-of-credit or bond insurance or obligations of the borrower must be rated in the top two categories by a nationally recognized rating service.
- Firms providing the credit enhancement must be rated in the top two categories by one or more nationally recognized rating services.
- Letters of credit provided as credit enhancement must be direct-pay and irrevocable, meaning that the bond trustee can draw on the bank in the event of default without impairment.

- An independent bond trustee must be appointed. This trustee may either be a bank or trust company, possessing requisite trust powers and having a minimum unimpaired capital and surplus of at least \$50 million.
- Nationally recognized bond counsel acceptable to the City must be retained by the applicant.
- The Trust Indenture should provide for the assignment of the potential proceeds of any third party to the bondholder.
- The Trust Indenture should also provide that, prior to the release of funds by the trustee, all environmental approvals and permits be received, all plans be completed, all necessary insurance be obtained.
- With respect to tax-exempt bonds, compliance with Section 144 of the Internal Revenue Code of 1986 (as amended) with respect to the proposed application and investment of bond proceeds and compliance with all procedures and regulations promulgated thereunder. Such compliance must be evidenced in a manner satisfactory to bond counsel.

#### *Applicant Financial Condition*

In determining the financial responsibility of the applicant, consideration shall be given to the following:

- Ratio of current assets to current liabilities
- Net worth
- Earning trends, i.e. profitability in three of the last five years
- Coverage of all fixed charges

#### **FEE STRUCTURE**

Fees include a non-refundable \$1,000 application fee due and payable with the application for the issuance of the City's industrial development revenue bonds. If the bonds are approved, this application fee will be credited against a total fee of \$1 per \$1,000 in principal issued.

Additionally, the applicant will pay all expenses incurred or incident to the processing of the application and issuance of the bonds if not otherwise paid from the proceeds of the sale of the bonds. This will include all reasonable City fees and expenses, including all charges for services provided by the City such as bond counsel and financial advisor.

#### **Waiver**

The City Commission reserves the right to waive, modify or add to any of the above guidelines for industrial development revenue bonds upon good cause shown by City personnel or by any applicant for any proposed bond issue, provided, however, that such waiver, modification or addition shall be consistent with the provisions of Florida law and the Code relating to the issuance of industrial development revenue bonds.

#### **POLICY IMPLEMENTATION AND AMENDMENTS**

This debt management policy has been adopted by the Gainesville City Commission. Any amendments to this policy must be similarly approved by the Commission. The Finance Director, as designated by the City Manager, is responsible for implementing the policies set forth in this document and for maintaining proper oversight to ensure compliance with this debt management policy.

## **GENERAL FUND RESERVE POLICY**

### **PURPOSE**

This reserve policy is adopted by the Gainesville City Commission to ensure General Government's orderly provision of services to its citizens, availability of adequate working capital, plan for contingencies and retain the City's good standing with the rating agencies and the credit markets.

### **GENERAL FUND UNDESIGNATED, UNRESERVED FUND BALANCE**

For each fiscal year, the undesignated, unreserved Fund Balance of the General Fund will be at least 10% of the Adopted General Fund Revenue Budget (excluding one-time appropriations from fund balance). This balance is to provide for the following:

- Budget fluctuations
- Electric Deregulation
- Unanticipated emergencies (e.g., natural disasters, public safety emergencies, capital emergencies, etc.)
- Any other financial uncertainties

### **SPENDING AUTHORITY**

General Fund undesignated, unreserved fund balance will not be used to solve recurring revenue shortfalls.

That portion of the General Fund undesignated, unreserved fund balance that exceeds the minimum required level of 10% may be appropriated as needed and expended. No amount of the minimum required level of the General Fund undesignated, unreserved fund balance may be expended unless it meets the purposes stated above and until appropriated by the City Commission, except as provided below for unanticipated emergencies.

In those unanticipated emergency situations which demand immediate government action in the interest of public safety and welfare, the City Manager is authorized by the City Commission to spend up to a maximum of 20% of the minimum required level of General Fund undesignated, unreserved fund balance in accordance with procedures provided in the City of Gainesville Purchasing Policies. A financial accounting related to such emergency expenditures will be submitted to the City Commission by the City Manager as expeditiously as possible after the end of the emergency.

### **RENEWAL/REPLACEMENT OF EXPENDED RESERVES**

During the budget process, the required level of General Fund undesignated, unreserved fund balance shall be calculated by the Office of Budget and Accounting based on the Adopted General Fund Revenue Budget. The additional amount required each year shall be included as a line item appropriation in the General Fund Uses Budget.

Upon completion of the audited financial statements, the Finance Director will review the final year-end results. If the General Fund undesignated, unreserved fund balance falls below the required 10% minimum level, the shortfall, if less than five percent, will be budgeted in its entirety in the succeeding budget year.

In the case of an event that creates a differential between the required General Fund undesignated, unreserved fund balance amount and current available funds of equal to, or more than five percent, a funding plan will be developed to meet the requirements of the General Fund Reserve Policy within three years of the event.



It is the policy of the City of Gainesville that any excess General Fund undesignated, unreserved fund balance remaining after meeting financial reserve requirements may be appropriated to finance any one-time expenses, as determined by the City Commission.

#### **FORMAL REVIEW**

At least every five years, a review of this reserve policy will be completed by the City Manager or designee, and recommendations for changes, if appropriate, will be submitted to the City Commission.

#### **POLICY CONTROL**

This policy supersedes and replaces all previous General Fund reserve policies for General Government, which are hereby rescinded.

## **GENERAL INSURANCE FUND RESERVE POLICY**

### **PURPOSE**

This policy is adopted by the Gainesville City Commission to ensure that sufficient current assets are available in this Fund to cover:

- Current liabilities
- Contingent liabilities associated with the self-insured Worker's Compensation and Third Party Liability programs, including those claims incurred but not reported as valued by the Fund's actuary
- Unanticipated insurance events, including but not limited to storms or catastrophic property losses
- Externally imposed legal reserves
- Encumbrances

### **POLICY**

The General Insurance Fund will maintain fiscal year-end current assets equal to the current liabilities plus the reserves for SFCC Police Officers Training Program Insurance and for encumbrances. Also, actuarially determined contingent liabilities will be expensed as they are identified.

The status of the current assets to adequately meet the above goal will be determined by the Finance Director at the end of the fiscal year utilizing the audited financial statements and most recent actuarial valuation.

### **SPENDING AUTHORITY**

In cases of unanticipated insurance events, the City Manager is authorized by the City Commission to spend up to a maximum of 20% of the current assets in accordance with the City's Purchasing Policies. A financial accounting of such spending will be submitted to the City Commission by the City Manager through the quarterly monitoring report prepared for the Audit and Finance Committee.

### **RENEWAL/REPLACEMENT CURRENT ASSETS**

Once the original reserve levels have been met, any future increases in current assets due to an actuarial review of the self-insurance program will be funded over the next three fiscal years.

In those cases where current assets are drawn down due to an unanticipated insurance event, the assets will be replenished over the next three fiscal years.

### **POLICY IMPLEMENTATION AND AMENDMENTS**

This reserve policy has been adopted by the Gainesville City Commission. Any amendments to this policy must be similarly approved by the Commission. The Risk Management Director, as designated by the City Manager, is responsible for implementing the policies set forth in this document and for maintaining proper oversight to ensure compliance with this debt management policy.

**How can we  
empower you?**

# Summary



The General Overview is intended to provide an executive summary of the proposals included in this budget and how these proposals relate to the strategic goals and initiatives established by the City Commission.

Beginning in early 2019 the City Commission participated in several workshops to identify focus areas, prioritize desired outcomes and establish financial planning guidelines for the FY 2020+ budget cycle. These workshops continued the conversations that began with the community in 2016. They reviewed the Commission's 7 priority projects from 2019: wages, affordable housing, youth programming, vision zero, zero waste, broadband, and the UF partnership. The workshops resulted in a draft strategic roadmap for FY 2020-2025

- Embrace Equity and Partnership
- Economic Opportunity
- Community/Environmental Sustainability-Renewable Infrastructure, Mobility, Inclusivity
- Social Sustainability
- Solid Foundation

The City Manager and staff worked diligently to align Fiscal Year 2020 allocations to the draft strategic roadmap.

The city is working to bring its lowest paid workers up to a living wage by increasing the minimum hourly rate to \$13.75. This is the third wage increase as part of a phased-in strategy to pay city employees a minimum of \$15/hour. An investment of nearly \$500,000 in FY20 will enhance support for services for our public safety units, including Gainesville Fire Rescue and the Gainesville Police Department. Gainesville continues to lead the way in the development of interconnected traffic management systems. Expansion of the interconnected traffic management system is part of Gainesville's Vision Zero strategy, a multi-modal safety project that seeks to eliminate traffic fatalities and severe injuries. UF and the city received a \$2 million grant from the National Science Foundation to research systems and technological innovations to make Florida roadways safer. The City Commission established a Broadband Subcommittee, which has since expanded its focus to "Digital Accessibility." The subcommittee is identifying pathways for making digital access faster, cheaper and more widely available for the Gainesville community.

Following is the draft Strategic Framework.

# Strategic Roadmap

Prioritize your ideas and projects against these focus areas for FY20-25

Does your idea embrace Equity and Partnership in all of the following focus areas?

☐ Yes ☐ No



Does your idea create economic opportunity?

1. Promote financial empowerment by increasing affordability.
2. Enable more diverse training opportunities for underemployed workers.
3. Nurture an environment for the expansion of small to medium-sized businesses.

☐ Yes  
☐ No



Does it add to community/environmental sustainability?

1. Increase public transit availability to improve city-wide mobility.
2. Foster diverse, inclusive cultural opportunities and amenities within close proximity of all homes.
3. Expand access to healthy foods.
4. Represent the diversity through the recruiting, hiring, and promoting of employee talent.

☐ Yes ☐ No

## How this Roadmap will help us focus

In order to make better informed decisions and make progress, we need to prioritize. This Roadmap helps to inform where energy, resources and time are spent. This confirms that everyone is moving in the same direction.

For every new project request, we need to think "Will this create economic opportunity? Will community sustainability be impacted in a beneficial way? Does this increase our social well-being?"

The chosen KPIs (Key Performance Indicators) as listed below are there to focus work in FY20-22.



Does it foster social sustainability?

1. Improve youth outcomes by providing more social opportunities to children in poverty.
2. Reduce the cost of rent to expand access to quality housing.
3. Create alternatives to arrests to divert from the criminal justice system.
4. Design safer streets to reduce traffic-related injuries and fatalities.

☐ Yes  
☐ No

## These KPI's for FY20-22 will help you quantify improvement



**Economic opportunity**

### Affordability

- Location Affordability Index
- Full-time employees living in poverty (ALICE)

### Job Diversity

- Underemployment rate

### Business Development

- Small to medium-sized registered businesses



**Community sustainability**

### Mobility

- Mobility index

### Inclusivity

- Access to cultural & recreational amenities
- Access to healthy foods
- Representation in government



**Social sustainability**

### Youth Well-Being

- Child poverty

### Housing

- Rent burden

### Health & Safety

- Arrests (juvenile & adult)
- Pedestrian, bicyclists & vehicle injuries & fatalities



**Solid foundation**

### Citizen impact

- Effectiveness core services

### Internal impact

- Efficiency core services

### Employee Excellence and Morale

- Employee satisfaction



Does it build a more solid foundation for our services?

1. Effective delivery of core services
2. Efficient delivery of core services
3. Employee excellence and morale

☐ Yes ☐ No

**Gainesville.**  
Citizen centered  
People empowered

All Funds  
Summary of Positions

	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>General Fund</b>							
Administrative Services	3.44	-	-	-	n/a	-	n/a
Budget and Finance	34.59	35.59	39.70	39.70	0.00%	39.70	0.00%
City Attorney	13.755	13.755	12.760	12.76	0.00%	12.76	0.00%
City Auditor	5.50	5.50	6.00	6.00	0.00%	6.00	0.00%
City Commission	7.00	7.00	7.00	7.00	0.00%	7.00	0.00%
City Manager	8.35	9.25	12.55	8.50	-32.27%	8.50	0.00%
Clerk of the Commission	5.00	6.00	8.70	9.00	3.45%	9.00	0.00%
Communications Office	5.00	-	-	8.50	n/a	8.50	0.00%
Economic Development & Innovation	1.00	-	-	-	n/a	-	n/a
Equal Opportunity	8.00	8.00	8.50	10.50	23.53%	10.50	0.00%
Facilities Management	23.00	23.75	30.50	30.50	0.00%	30.50	0.00%
Fire Rescue	165.00	179.00	180.00	181.00	0.56%	181.00	0.00%
Human Resources	25.00	25.00	27.00	27.00	0.00%	27.00	0.00%
Information Technology	5.00	5.00	5.00	-	-100.00%	-	n/a
Neighborhood Improvement	15.87	15.87	18.70	18.70	0.00%	18.70	0.00%
Parks, Recreation, and Cultural Affairs	83.50	89.730	88.125	111.00	25.96%	111.00	0.00%
Department of Doing	20.25	18.50	18.75	19.25	2.67%	19.25	0.00%
Police	387.00	394.00	398.00	402.00	1.01%	402.00	0.00%
Public Works	71.55	71.40	73.60	66.00	-10.33%	66.00	0.00%
Mobility	-	-	-	24.90	n/a	24.90	0.00%
Risk Management	0.10	0.10	0.10	0.10	0.00%	0.10	0.00%
Strategic Initiatives	-	15.90	15.15	9.00	-40.59%	9.00	0.00%
<b>Subtotal General Fund</b>	<b>887.909</b>	<b>923.345</b>	<b>950.135</b>	<b>991.410</b>	<b>4.34%</b>	<b>991.410</b>	<b>0.00%</b>
<b>Miscellaneous Funds</b>							
Block Grant - Neighborhood Improvement	8.210	8.210	8.168	8.168	0.00%	8.168	0.00%
Capital Projects Funds - Facilities Management	-	-	0.50	0.50	0.00%	0.50	0.00%
Capital Projects Funds - Public Works	10.80	10.80	10.80	10.80	0.00%	10.80	0.00%
GCRA Fund - City Attorney	0.54	0.54	0.54	0.54	0.00%	0.54	0.00%
GCRA Fund - Clerk of the Commission	-	-	0.30	-	-100.00%	-	n/a
GCRA Fund - Comm. Redevelopment Agency	11.00	12.00	11.00	11.00	0.00%	11.00	0.00%
Cultural Affairs Prjt Fund - PRCA	1.00	1.00	-	-	n/a	-	n/a
Employee Health & Accident Benefits - Risk Mgmt	2.55	2.55	2.55	2.55	0.00%	2.55	0.00%

All Funds  
Summary of Positions

	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Miscellaneous Funds (continued)</b>					n/a		
Information Technology	-	-	-	11.00	n/a	11.00	0.00%
General Insurance Fund - City Attorney	2.65	2.65	2.65	2.65	0.00%	2.65	0.00%
General Insurance Fund - Risk Mgmt	13.59	13.59	13.59	13.59	0.00%	13.59	0.00%
Fleet Management Fund - Admin Services	0.10	0.10	-	-	n/a	-	n/a
Fleet Management Fund - Fleet Management	26.00	26.00	29.00	29.00	0.00%	29.00	0.00%
H.O.M.E. Grant - Neighborhood Improvement	1.49	1.49	0.57	0.57	0.00%	0.57	0.00%
Miscellaneous Funds Grant - Fire Rescue <sup>(1)</sup>	9.00	-	-	17.00	n/a	17.00	0.00%
Miscellaneous Funds Grant - Police	9.00	3.00	3.00	3.00	0.00%	3.00	0.00%
Special Revenue Funds - GPD	1.00	-	-	-	n/a	-	n/a
Special Revenue Funds - PRCA	2.25	2.65	2.25	1.25	-44.44%	1.25	0.00%
Pension Funds - Admin Services	0.11	-	-	-	n/a	-	n/a
Pension Funds - Budget and Finance	3.91	3.91	2.80	2.80	0.00%	2.80	0.00%
Pension Funds - City Attorney	0.0547	0.0547	0.0547	0.0547	0.00%	0.05	0.00%
Pension Funds - Risk Management	0.26	0.26	0.26	0.26	0.00%	0.26	0.00%
S.H.I.P. Grant - Neighborhood Improvement	0.43	0.43	0.56	0.56	0.00%	0.56	0.00%
Tree Mitigation Fund- Public Works	-	-	1.40	0.50	-64.29%	0.50	0.00%
Wild Places Public Places- PRCA	-	-	4.00	6.00	50.00%	6.00	0.00%
Wild Places Public Places- City Manager	-	1.00	0.80	0.50	-37.50%	0.50	0.00%
<b>Subtotal Misc Funds</b>	<b>103.94</b>	<b>90.23</b>	<b>94.79</b>	<b>122.29</b>	<b>-22.49%</b>	<b>122.29</b>	<b>0.00%</b>
<b>Enterprise Funds</b>							
FFL Bldg Code Enforcement Fund - Dept of Doing	29.25	28.50	32.25	34.25	6.20%	34.25	0.00%
Ironwood Golf Course Enterprise	2.50	2.875	2.875	-	-100.00%	-	n/a
Regional Transit System Fund - RTS	298.50	303.25	304.25	303.00	-0.41%	303.00	0.00%
Solid Waste Fund - Dept of Mobility	-	-	-	0.20	n/a	0.20	0.00%
Solid Waste Fund - Public Works	14.03	14.15	13.95	22.95	64.52%	22.95	0.00%
Stormwater Mgmt Utility - Dept of Mobility	-	-	-	0.90	n/a	0.90	0.00%
Stormwater Mgmt Utility - Public Works	62.63	64.65	64.25	65.75	2.33%	65.75	0.00%
<b>Subtotal Enterprise Funds</b>	<b>406.90</b>	<b>413.43</b>	<b>417.58</b>	<b>427.05</b>	<b>-2.22%</b>	<b>427.05</b>	<b>0.00%</b>
					n/a		n/a
<b>Total Positions</b>	<b>1398.75</b>	<b>1427.00</b>	<b>1462.50</b>	<b>1540.75</b>	<b>5.35%</b>	<b>1540.75</b>	<b>0.00%</b>

<sup>(1)</sup> FEMA 3-year SAFER Grant added 17 new positions in FY19.



## All Funds Summary of Positions Changes By Department and Source of Funds

Financial Plan for FY 2020

DEPARTMENT/POSITION		FTEs	NET CHANGE
<b>GENERAL FUND</b>			
<b>Budget &amp; Finance</b>			
ADD	Δ Finance Operations Manager	1.00	
	Δ Procurement Specialist 3	1.00	
DELETE	Δ Property Control Specialist, Sr.	(1.00)	
	Δ Procurement Specialist 2	(1.00)	
<b>NET CHANGE FOR DEPARTMENT</b>			<b>0.00</b>
<b>City Attorney</b>			
ADD	Δ City Attorney, Sr. Assistant	2.00	
	Δ City Attorney, Assistant I	0.50	
DELETE	Δ City Attorney, Utilities	(1.00)	
	Δ City Attorney II, Assistant	(1.00)	
	Δ Litigation Attorney	(0.50)	
<b>NET CHANGE FOR DEPARTMENT</b>			<b>0.00</b>
<b>City Auditor</b>			
ADD	Δ Principal Auditor	1.00	
DELETE	Δ Senior Auditor	(1.00)	
<b>NET CHANGE FOR DEPARTMENT</b>			<b>0.00</b>
<b>City Manager</b>			
ADD	Executive Chief of Staff	1.00	
	Δ City Architect	0.50	
TRANSFER	Δ Executive Assistant	0.65	
	Δ Director of Technology	(1.00)	
	Δ Smart City Coordinator	(1.00)	
	Δ GIS Coordinator	(1.00)	
	Δ Smart City Assistant	(1.00)	
	Δ City Hall Action Officer	(1.00)	
	Δ Director of Mobility	(1.00)	
	Δ Citizen Engagement Program Manager	(1.00)	
	Δ Intergovernmental Affairs Coordinator	1.00	
RE-ALLOCATE	Δ CRA Project Manager IV	0.30	
DELETE	Δ CRA Project Manager IV	(0.50)	
<b>NET CHANGE FOR DEPARTMENT</b>			<b>(4.05)</b>

## All Funds Summary of Positions Changes By Department and Source of Funds

Financial Plan for FY 2020

DEPARTMENT/POSITION		FTEs	NET CHANGE
<b>Clerk of the Commission</b>			
ADD	Δ Executive Assistant to	1.00	
TRANSFER	Executive Assistant	0.30	
DELETE	Δ Executive Assistant, Sr.	(1.00)	
<b>NET CHANGE FOR DEPARTMENT</b>			<b>0.30</b>
<b>Communications Office</b>			
ADD	Δ Marketing & Communications Specialist	1.00	
	Δ Broadcast Digital Media Senior	1.00	
TRANSFER	Δ Creative Services Specialist	2.00	
	Δ Creative Services Supervisor	1.00	
	Δ Broadcast Tech Services Coordinator	0.50	
	Δ Communications & Marketing Manager	1.00	
	Δ Media Relations Coordinator	1.00	
	Δ Digital Media Producer	2.00	
	Δ Digital Media Producer II	1.00	
DELETE	Δ Creative Services Specialist	(1.00)	
	Δ Digital Media Producer II	(1.00)	
<b>NET CHANGE FOR DEPARTMENT</b>			<b>8.50</b>
<b>Department of Doing</b>			
ADD	Historic Preservation Planner	0.50	
<b>NET CHANGE FOR DEPARTMENT</b>			<b>0.50</b>
<b>Dept. of Mobility</b>			
ADD	Δ Parking Planner	1.00	
	Δ Transit Community Services Specialist	1.00	
TRANSFER	Δ Bicycle/Pedestrian Coordinator	1.00	
	Δ Director of Mobility	1.00	
	Δ Engineer III/Utility Designer III	1.00	
	Δ Executive Assistant, Sr.	1.00	
	Δ Mobility Coordinator	1.00	
	Δ Parking Enforcement Officer	2.00	
	Δ Parking Enforcement Officer, Lead	1.00	
	Δ Parking Ops. Attendant	2.00	
	Δ Parking Ops. Attendant, Lead	1.00	
	Δ Planner II	0.50	
	Δ Planning Manager, PW	0.40	
	Δ Technical Systems Analyst, Sr.	1.00	
	Δ Traffic Management Sys Spec II	1.00	
	Δ Traffic Management Sys Supervisor	1.00	
	Δ Traffic Operations Manager	1.00	
	Δ Traffic Signal Supervisor	1.00	
	Δ Traffic Signal Tech, II	4.00	
	Δ Traffic Signal Tech, Lead	3.00	
	Δ Transit Program Coordinator	1.00	

## All Funds Summary of Positions Changes By Department and Source of Funds

### Financial Plan for FY 2020

DEPARTMENT/POSITION		FTEs	NET CHANGE
DELETE	Δ Parking Ops. Supervisor	(1.00)	
	Δ Transit Program Coordinator	(1.00)	
	<b>NET CHANGE FOR DEPARTMENT</b>		<b>24.90</b>
<b>Equal Opportunity</b>			
ADD	Equity Toolkit	2.00	
	Δ Analyst, Sr.	0.50	
	Δ Equal Opportunity Manager	1.00	
DELETE	Δ Compliance Investigator	(0.50)	
	Δ Analyst, Sr.	(1.00)	
	<b>NET CHANGE FOR DEPARTMENT</b>		<b>2.00</b>
<b>Fire Rescue</b>			
ADD	Fire Inspector	1.00	
	Δ Fire Rescue Logistics Coordinator	1.00	
	Δ Fire Driver Operator	3.00	
	Δ Fire Lieutenant	3.00	
DELETE	Δ Communications Equipment Technician	(0.50)	
	Δ Supply & Equipment Control Specialist	(0.50)	
	Δ Firefighter	(6.00)	
	<b>NET CHANGE FOR DEPARTMENT</b>		<b>1.00</b>
<b>Information Technology</b>			
TRANSFER	Δ IT Business Systems Analyst, Sr.	(4.00)	
	Δ IT Supervisor	(1.00)	
	<b>NET CHANGE FOR DEPARTMENT</b>		<b>(5.00)</b>
<b>Neighborhood Improvement</b>			
ADD	Δ Landlord permitting Coordinator	1.00	
DELETE	Δ Code Enforcement Officer, Lead	(1.00)	
	<b>NET CHANGE FOR DEPARTMENT</b>		<b>0.00</b>
<b>Parks, Recreation &amp; Cultural Affairs</b>			
ADD	Recreation Supervisor	1.00	
	Recreation Aide	1.00	
	Events Coordinator	1.00	
	Δ Maintenance Mechanic II	1.00	
	Δ Parks Maintenance Worker III	2.00	

## All Funds Summary of Positions Changes By Department and Source of Funds

### Financial Plan for FY 2020

DEPARTMENT/POSITION		FTEs	NET CHANGE
	Δ Recreation Leader	1.00	
	Δ Labor Crew Leader I	2.00	
	Δ Grounds and Event Worker	14.00	
RE-ALLOCATE	Recreation Supervisor	0.50	
	Golf Course Concessions Supervisor	1.00	
	Golf Course Manager	1.00	
	Δ Staff Assistant	0.375	
	Δ Events Coordinator	1.00	
DELETE	Δ Depot Park Assistant	(1.00)	
	Δ Irrigation Mechanic	(1.00)	
	Δ Parks Maintenance Worker II	(1.00)	
	Δ Parks Maintenance Worker III DP	(1.00)	
	<b>NET CHANGE FOR DEPARTMENT</b>		<b>22.875</b>
<b>Police</b>			
ADD	Program Coordinator	1.00	
	Program Assistant	1.00	
	Youth Program Intervention Specialist	2.00	
	Δ Police Officer Administrator	1.00	
	Δ Police Public Information Officer	1.00	
	Δ Police Service Tech I	1.00	
	Δ Police Service Tech II	1.00	
	Δ School Crossing Guard I	2.50	
DELETE	Δ Fleet & Facilities Coordinator	(1.00)	
	Δ Police Officer	(1.00)	
	Δ Police Sergeant	(2.00)	
	Δ School Crossing Guard II	(2.50)	
	<b>NET CHANGE FOR DEPARTMENT</b>		<b>4.00</b>
<b>Public Works</b>			
ADD	Grounds and Events Worker	4.00	
	Maintenance Worker I	2.00	
	Labor Crew Leader II	1.00	
	Executive Assistant	1.00	
	Program Coordinator	1.00	
	Δ City Engineer	0.40	
	Δ Supply Chain Specialist	0.50	
	Δ Labor Crew Leader I	1.00	
	Δ Maintenance Worker I	4.00	
TRANSFER	Δ Bicycle/Pedestrian Coordinator	(1.00)	
	Δ Engineer III/Utility Designer III	(1.00)	
	Δ Parking Enforcement Officer	(2.00)	
	Δ Parking Enforcement Officer, Lead	(1.00)	
	Δ Parking Operations Attendant	(2.00)	
	Δ Parking Operations Attendant, Lead	(1.00)	
	Δ Parking Operations Supervisor	(1.00)	

## All Funds Summary of Positions Changes By Department and Source of Funds

### Financial Plan for FY 2020

DEPARTMENT/POSITION		FTEs	NET CHANGE
	Δ Planner II	(0.50)	
	Δ Planning Manager	(0.40)	
	Δ Technical Systems Analyst, Sr	(1.00)	
	Δ Traffic Management Systems Specialist II	(1.00)	
	Δ Traffic Management Systems Supervisor	(1.00)	
	Δ Traffic Operations Manager	(1.00)	
	Δ Traffic Signal Supervisor	(1.00)	
	Δ Traffic Signal Tech II	(4.00)	
	Δ Traffic Signal Tech, Lead	(3.00)	
DELETE	Δ Storekeeper II	(0.50)	
	Δ Parks Maintenance Worker II	(0.10)	
	<b>NET CHANGE FOR DEPARTMENT</b>		<b>(7.60)</b>
<b>Strategic Initiatives</b>			
ADD	Special Events Coordinator	1.00	
TRANSFER	Δ Action Officer - City Hall	1.00	
	Δ Broadcast Tech Services Coordinator	(0.50)	
	Δ Citizen Engagement Program Manager	1.00	
	Δ Communications & Marketing Manager	(1.00)	
	Δ Creative Services Specialist	(2.00)	
	Δ Creative Services Supervisor	(1.00)	
	Δ Digital Media Producer I	(2.00)	
	Δ Digital Media Producer II	(1.00)	
	Δ Executive Assistant To	(0.65)	
	Δ Intergovernmental Affairs Coordinator	(1.00)	
	<b>NET CHANGE FOR DEPARTMENT</b>		<b>(6.15)</b>
<b>NET CHANGE GENERAL FUND - FY19</b>			<b>16.975</b>
<b>NET CHANGE GENERAL FUND - FY20</b>			<b>24.30</b>
<b>GCRA FUNDS</b>			
TRANSFER	Executive Assistant Sr.	(0.30)	
	<b>NET CHANGE FOR CRA FUNDS</b>		<b>(0.30)</b>
<b>EMPLOYEE HEALTH &amp; ACCIDENT BENEFITS FUNDS</b>			
ADD	Δ Occupational Health Nurse, PT	0.50	
	Δ Licensed Practical Nurse	0.50	
	Δ City Attorney, Assistant I	0.50	
DELETE	Δ Occupational Health Nurse	(1.00)	
	Δ Litigation Attorney	(0.50)	
	<b>NET CHANGE FOR EMPLOYEE HEALTH &amp; ACCIDENT BENEFITS FUND</b>		<b>0.00</b>

## All Funds Summary of Positions Changes By Department and Source of Funds

Financial Plan for FY 2020

DEPARTMENT/POSITION		FTEs	NET CHANGE
<b>FLORIDA BUILDING CODE ENFORCEMENT ENTERPRISE FUND</b>			
ADD	Inspector IV	1.00	
	Plans Examiner IV	1.00	
<b>FLORIDA BUILDING CODE ENFORCEMENT ENTERPRISE FUND</b>			<b>2.00</b>
<b>GOLF COURSE FUND</b>			
<b>Ironwood Golf Course</b>			
RE-ALLOCATE	Δ Staff Assistant	(0.375)	
	Recreation Supervisor	(0.5)	
	Golf Course Concessions Supervisor	(1.0)	
	Golf Course Manager	(1.0)	
<b>NET CHANGE FOR GOLF COURSE FUND</b>			<b>(2.875)</b>
<b>MISCELLANEOUS GRANTS FUND</b>			
<b>Fire Rescue</b>			
Add	Δ Firefighter	17.00	
<b>NET CHANGE FOR MISC GRANTS FUND</b>			<b>17.00</b>
<b>PENSION FUNDS</b>			
<b>Budget &amp; Finance</b>			
ADD	Δ Pension Investment Analyst PT	1.00	
DELETE	Δ Pension Investment Analyst	(1.00)	
<b>City Attorney</b>			
ADD	Δ City Attorney Assistant I	0.50	
DELETE	Δ Litigation Attorney	(0.50)	
<b>NET CHANGE FOR PENSION FUNDS</b>			<b>0.00</b>
<b>SOLID WASTE COLLECTION FUND</b>			
<b>Public Works</b>			
ADD	Δ Sustainability Manager	1.00	
	Δ City Engineer	0.20	
	Δ Storekeeper I	2.00	
	Δ Labor Crew Leader I	1.00	
	Δ Program Assistant	1.00	
	Δ Grounds and Events Worker	4.00	
	Δ Resource Recovery Program Coordinator	1.00	

**All Funds Summary of Positions Changes  
By Department and Source of Funds**

Financial Plan for FY 2020

DEPARTMENT/POSITION		FTEs	NET CHANGE
TRANSFER	Δ Planning Manager	(0.20)	
DELETE	Δ Program Coordinator	(1.00)	
NET CHANGE FOR DEPARTMENT			9.00
Dept. of Mobility			
TRANSFER	Δ Planning Manager	0.20	
NET CHANGE FOR DEPARTMENT			0.20
NET CHANGE FOR SWC FUND			9.20
SPECIAL REVENUE FUND			
Miscellaneous Revenue Fund			
TRANSFER	Δ Events Coordinator	(1.00)	
NET CHANGE FOR MISCELLANEOUS REVENUE FUND			(1.00)
Tree Mitigation Fund			
DELETE	Δ Parks Maintenance Worker II	(0.90)	
NET CHANGE FOR TREE MITIGATION FUND			(0.90)
WSPP 1/2 cent Sales Tax Fund 358			
ADD	Δ Logistics Coordinator	1.00	
	Δ Parks Maintenance Worker II	1.00	
	Δ Project Manager IV	1.00	
	Δ City Architect	0.50	
REALLOCATE	Δ Project Manager IV	(0.30)	
DELETE	Δ Program Coordinator	(1.00)	
	Δ Project Manager IV	(0.50)	
NET CHANGE FOR WSPP 1/2 CENT SALES TAX FUND			1.70
NET CHANGE FOR SR FUND			(0.20)

## All Funds Summary of Positions Changes By Department and Source of Funds

Financial Plan for FY 2020

DEPARTMENT/POSITION		FTEs	NET CHANGE
<b>STORMWATER MANAGEMENT FUND</b>			
<b>Public Works</b>			
ADD	Technical Support Specialist III	1.00	
	Analyst	1.00	
	Δ City Engineer	0.40	
	Δ Material Yard Equipment Operator	1.00	
	Δ Supply Chain Specialist	0.50	
	Δ Motor Equipment Operator I	1.00	
TRANSFER	Δ Planner II	(0.50)	
	Δ Planning Manager	(0.40)	
DELETE	Δ Motor Equipment Operator II	(1.00)	
	Δ Motor Equipment Operator III	(1.00)	
	Δ Storekeeper II	(0.50)	
<b>NET CHANGE FOR DEPARTMENT</b>			<b>1.50</b>
<b>Dept. of Mobility</b>			
Transfer	Δ Planner II	0.50	
	Δ Planning Manager	0.40	
<b>NET CHANGE FOR DEPARTMENT</b>			<b>0.90</b>
<b>NET CHANGE FOR SMU FUND</b>			<b>2.40</b>
<b>TECHNOLOGY ADMINISTRATION FUND</b>			
ADD	Computer System Analyst	0.50	
	Δ Executive Assistant, Sr.	1.00	
TRANSFER	Δ Director of Technology	1.00	
	Δ GIS Coordinator	1.00	
	Δ IT Business Systems Analyst, Sr.	4.00	
	Δ IT Technology Supervisor	1.00	
	Δ Smart City Assistant	1.00	
	Δ Smart City Coordinator	1.00	
DELETE	Δ Director of Technology	(0.30)	
	Δ Smart City Assistant	(1.00)	
<b>NET CHANGE FOR TECHNOLOGY ADMINISTRATION FUND</b>			<b>9.20</b>



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**All Funds Summary of Positions Changes  
By Department and Source of Funds**

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Financial Plan for FY 2020

DEPARTMENT/POSITION		FTEs	NET CHANGE
<b>TECHNOLOGY CAPITAL IMPROVEMENT FUND</b>			
ADD	Computer System Analyst	0.50	
	Δ IT PMO Manager	1.00	
	Δ Director of Technology	0.30	
<b>NET CHANGE FOR TECHNOLOGY CAPITAL IMPROVEMENT FUND</b>			<b>1.80</b>
<b>NET CHANGE OTHER FUNDS - FY19</b>			<b>33.53</b>
<b>NET CHANGE OTHER FUNDS - FY20</b>			<b>2.20</b>
<b>NET CHANGE ALL FUNDS-FY20</b>			<b>26.50</b>

Δ Change made during FY2019

Summary of Reclassifications/Upgrades/Title Changes  
(By Department and Source of Funds)

Financial Plan for FY 2020

<b>General Fund (001)</b>					
<b>DEPARTMENT</b>		<b>FY 18-19 TITLE</b>	<b>PG</b>	<b>FY 20-21 TITLE</b>	<b>PG</b>
Budget and Finance	ΔW	Property Control Specialist Senior	C11	Finance Operations Manager	M9
Mobility	ΔWφ	Traffic Signal Technician II	C9	Traffic Signal Technician III	C10
Communications	ΔWφ	Digital Media Producer II	C9	Broadcast Digital Media Producer, Senior	C11

<b>Stormwater Management Fund (413)</b>					
<b>DEPARTMENT</b>		<b>FY 18-19 TITLE</b>	<b>PG</b>	<b>FY 20-21 TITLE</b>	<b>PG</b>
Public Works	Δφ	Program Coordinator	H4	Resource Recovery Program Coordinator	H4

<b>Pension Funds</b>					
<b>DEPARTMENT</b>		<b>FY 18-19 TITLE</b>	<b>PG</b>	<b>FY 20-21 TITLE</b>	<b>PG</b>
Budget and Finance	Δφ	Pension Investment Analyst	M8	Pension Investment Analyst, Part Time	H8

Δ Change made during FY2019

φ Title Change Only

W Grade Change Only

Fund and Department Relationship  
for FY 2020

Department (in alphabetical order)	General Fund	Special Revenue Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Fiduciary Funds
Budget & Finance	⊗	⊗	⊗			⊗
City Attorney	⊗	⊗			⊗	⊗
City Auditor	⊗					
City Commission	⊗					
City Manager	⊗					
Clerk of the Commission	⊗					
Communications	⊗		⊗			
Gainesville Community Reinvestment Area		⊗				
Equal Opportunity	⊗					
Facilities Management	⊗	⊗	⊗		⊗	
Fire Rescue	⊗		⊗		⊗	
Fleet Management					⊗	
Human Resources	⊗					
Information Technology		⊗	⊗			
Mobility	⊗		⊗			
Neighborhood Improvement	⊗	⊗			⊗	
Parks, Recreation & Cultural Affairs	⊗	⊗	⊗	⊗	⊗	
Planning & Development Services	⊗			⊗		
Police	⊗	⊗	⊗		⊗	
Public Works	⊗		⊗	⊗	⊗	
Regional Transit Services				⊗		
Risk Management	⊗				⊗	⊗
Strategic Initiatives	⊗					

All Funds  
Summary of Revenues and Expenses

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 943,138,498</b>	<b>\$ 916,983,406</b>	<b>\$ 941,391,645</b>	<b>\$ 970,777,076</b>	<b>5.9%</b>	<b>974,421,417</b>	<b>0.4%</b>
<b>Sources of Funds by Category:</b>							
Taxes	53,405,093	64,908,529	59,506,351	64,464,216	8.3%	65,512,060	1.6%
Permits, Fees, Assessments	11,423,062	12,315,513	11,280,933	12,354,408	9.5%	12,110,990	-2.0%
Intergovernmental	23,830,888	34,695,865	24,644,107	23,774,422	-3.5%	24,026,665	1.1%
Charges for Services	46,457,117	45,764,022	47,707,378	47,892,464	0.4%	48,537,117	1.3%
Fines and Forfeitures	1,205,493	1,345,007	1,218,660	1,074,638	-11.8%	1,082,574	0.7%
Miscellaneous Revenues	144,093,035	169,444,537	144,617,837	141,796,396	-2.0%	149,638,958	5.5%
Internal Service Fees	13,062,047	13,225,508	13,421,455	13,693,142	2.0%	14,001,826	2.3%
Transfers in	62,486,135	82,421,302	77,449,237	64,255,170	-17.0%	69,383,426	8.0%
<b>Total Sources</b>	<b>355,962,870</b>	<b>424,120,283</b>	<b>379,845,958</b>	<b>369,304,856</b>	<b>-2.8%</b>	<b>384,293,616</b>	<b>4.1%</b>
<b>Uses of Funds:</b>							
General Government Services	121,540,166	111,668,211	127,885,784	130,577,123	2.1%	130,724,981	0.1%
Public Safety	93,542,320	137,873,585	96,454,744	104,936,253	8.8%	108,389,426	3.3%
Physical Environment	17,992,951	17,764,681	17,865,110	17,145,771	-4.0%	19,778,430	15.4%
Transportation	40,994,123	49,307,909	54,888,647	52,330,254	-4.7%	51,406,931	-1.8%
Economic Environment	3,136,017	18,662,324	3,737,671	6,639,381	77.6%	3,976,626	-40.1%
Human Services	1,748,571	2,106,467	2,111,147	1,612,904	-23.6%	1,921,921	19.2%
Cultural & Recreation	11,484,683	13,378,984	11,960,048	15,571,949	30.2%	13,970,807	-10.3%
Internal Services	10,927,746	5,814,884	9,267,119	11,038,948	19.1%	11,069,017	0.3%
Contingencies	359,006	8,766	2,910,960	2,468,005	-15.2%	2,167,344	-12.2%
Transfers out	25,088,809	43,126,233	23,379,297	23,339,927	-0.2%	24,258,003	3.9%
<b>Total Uses</b>	<b>326,814,392</b>	<b>399,712,044</b>	<b>350,460,527</b>	<b>365,660,515</b>	<b>4.3%</b>	<b>367,663,486</b>	<b>0.5%</b>
<b>Planned addition to fund balance</b>	<b>29,148,478</b>	<b>24,408,239</b>	<b>29,385,431</b>	<b>3,644,341</b>	<b>-87.6%</b>	<b>16,630,130</b>	<b>356.3%</b>
<b>Ending Fund Balance</b>	<b>\$ 972,286,976</b>	<b>\$ 941,391,645</b>	<b>\$ 970,777,076</b>	<b>\$ 974,421,417</b>	<b>0.4%</b>	<b>991,051,548</b>	<b>1.7%</b>

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## All Funds Summary of Revenues

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The FY20 proposed total sources for the City of Gainesville is \$369,304,856. The largest portion is from Miscellaneous Revenue (38%) which includes interest earnings and gain and loss on investments, rental of City buildings and assets and premium reimbursements. The majority of interest earnings and gain and loss on investment is found within the City's Fiduciary and Proprietary Funds. The Fiduciary Funds are used to fund the City's retirement systems and other post-employment benefit trust funds and the Proprietary Funds are used to account for the City's Enterprise and Internal Service funds.

Taxes are the second largest revenue source for the City (\$64.4 million in FY20), with the majority receipted in the General Fund (\$56 million). Property taxes make up about (65%) of the total taxes in the General Fund with the remainder being Utility Taxes (\$14 million), Communications Services Taxes (\$3.8 million), Business Tax (\$817,572) and Local Option Gas Tax (\$974,758).

Transfers are the third largest revenue source for the City (\$64.2 million in FY20). The majority of these transfers can be attributed to the transfer made from Gainesville Regional Utilities to the General Fund (38.2 million in FY20).

Charges for Services account for (13%) of all revenue sources for the City. The bulk of these revenues are found within our enterprise funds for fees paid by users for solid waste, stormwater, building inspection and transit services. Other charges for services can be found in the General Fund in alignment with our indirect cost plan, fees for recreational services, traffic engineering & signal services and outside contracts; such as the contract with Alachua County School Board for School Resource Officers, the contract with North Florida Medical Regional Hospital for police officers and the contracts with Gainesville Regional Airport Authority to pay for security and fire services.

Intergovernmental revenues make up about (6.4%) all of sources received by the City. This revenue source includes funds received by Federal, State and local agencies for grant awards for specific activities, including CDBG and HOME funds, Regional Transit System grants and FDOT grants. Another large portion of this revenue source is the State Revenue Sharing program and Local Government Half Cent Sales Tax. The remainder of these funds are collected from traffic signal maintenance agreements and contributions from other entities.

Internal service fees provide about (3.7%) of total sources across all funds, entirely housed within the internal services funds. These funds include our fleet replacement and management programs as well as the City's self-insurance funds.

Permits, Fees and Assessments make up only (3%) of the total revenue collected by the City, which (64%) of the total can be attributed to the Fire Assessment fee following the proposed increase to the rate per factored fire unit in FY20 to cover 50% of the cost of fire services. The majority of the remaining permits, fees and assessments are associated with building permit fees collected in the Florida Building Code Enforcement Fund (20%).

Fines and forfeitures make up less than (1%) of total sources for the City. The General Fund contains most of these sources through court fines, code enforcement penalties, parking fines and false alarm penalties.

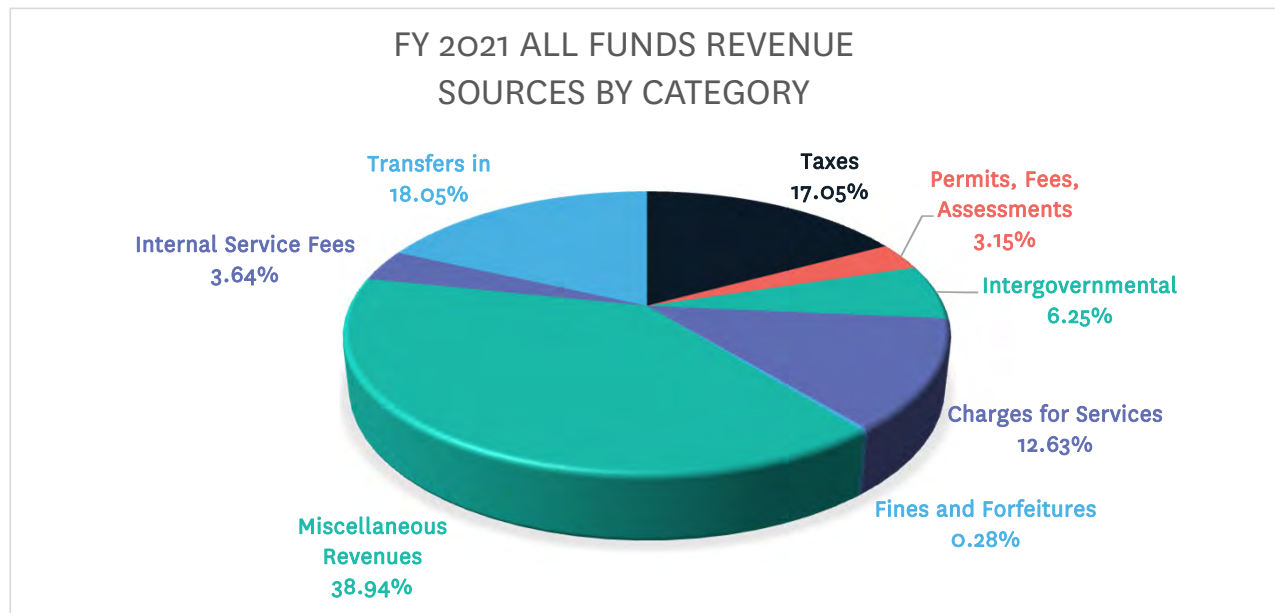
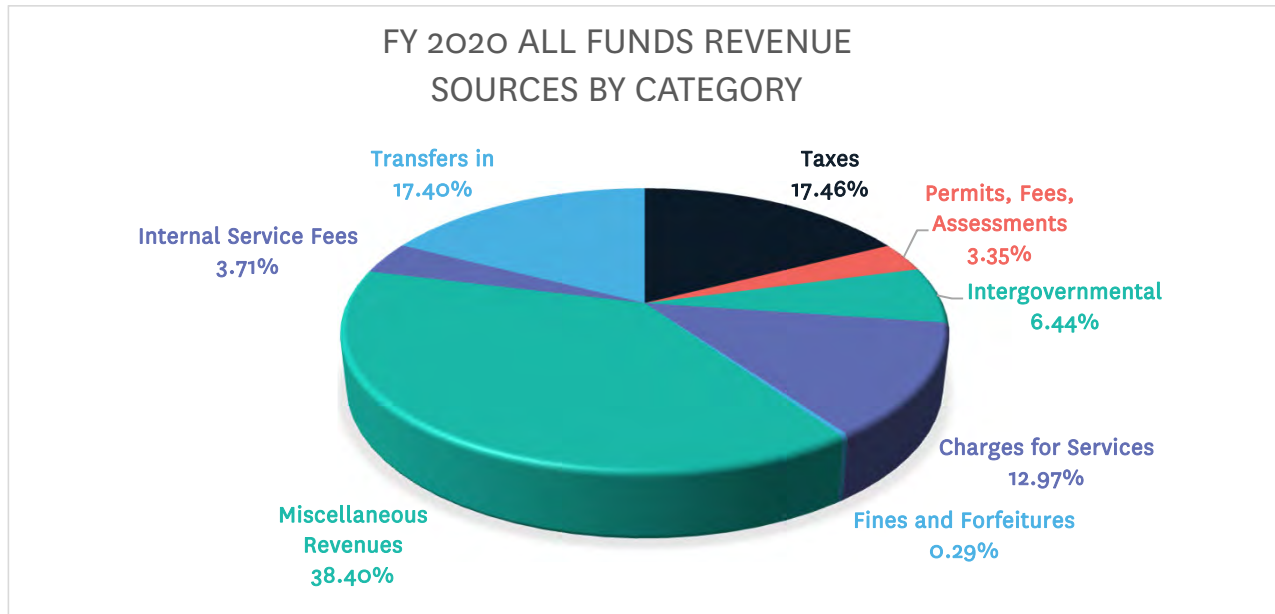
The following pages contain a description of the City's major revenue sources including the underlying assumptions for the revenue estimates and significant revenue trends.

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## All Funds Summary of Revenues

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The following pages discuss in detail the total revenue sources for all funds within the City of Gainesville. This section contains information on how each dollar is earned.

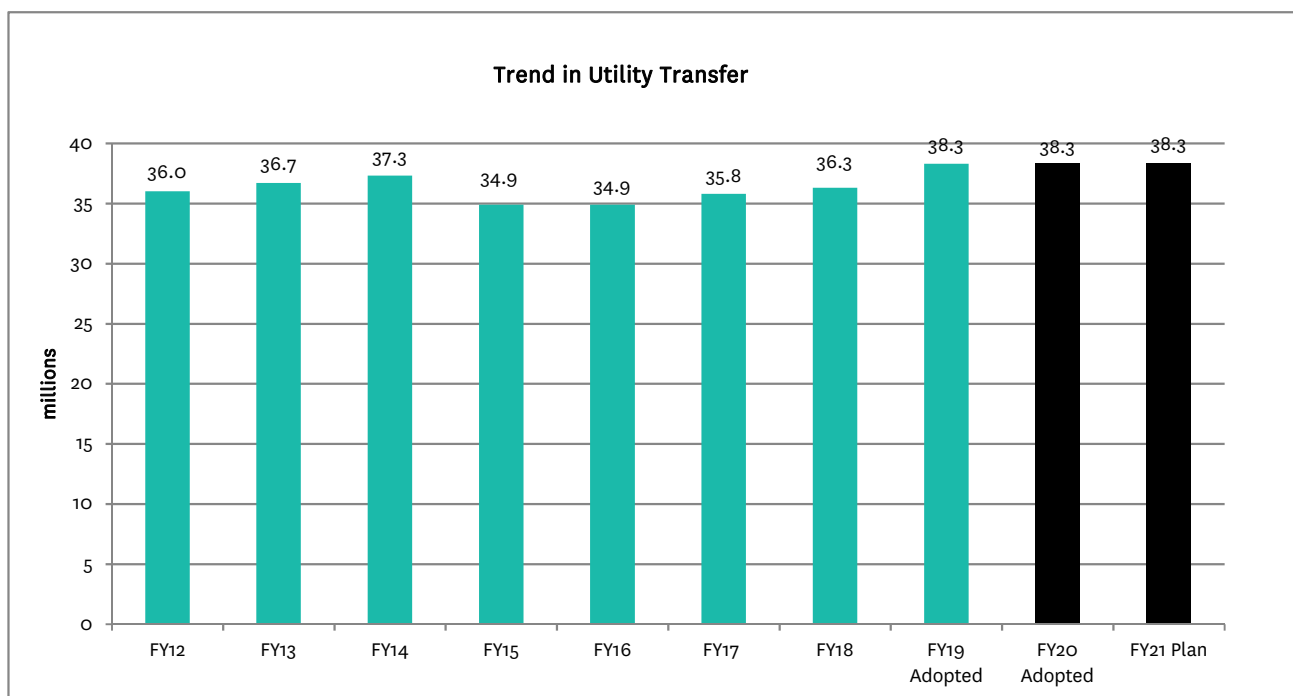


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## All Funds Revenues - Utility Transfer

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The Utility Transfer is the General Fund's single largest revenue source, comprising approximately 29% of total revenues within the General Fund. The ten year trend in this revenue is detailed below:



In 2014 a new transfer methodology was developed which was consistent with the philosophy of providing a proxy for what an investor-owned utility would pay, assisting the utility in maintaining a competitive rate structure, and generating for General Government the resources necessary to maintain service delivery levels. This agreement expired in FY19. During the FY20 budget process the Commission has proposed to keep the GFT flat, eliminating the 1.5% annual inflation factor. This resulted in a decrease of revenue for the General Fund in the amount of \$574,275 in FY20 and \$1,157,165 in FY21. A new agreement is still in negotiations.

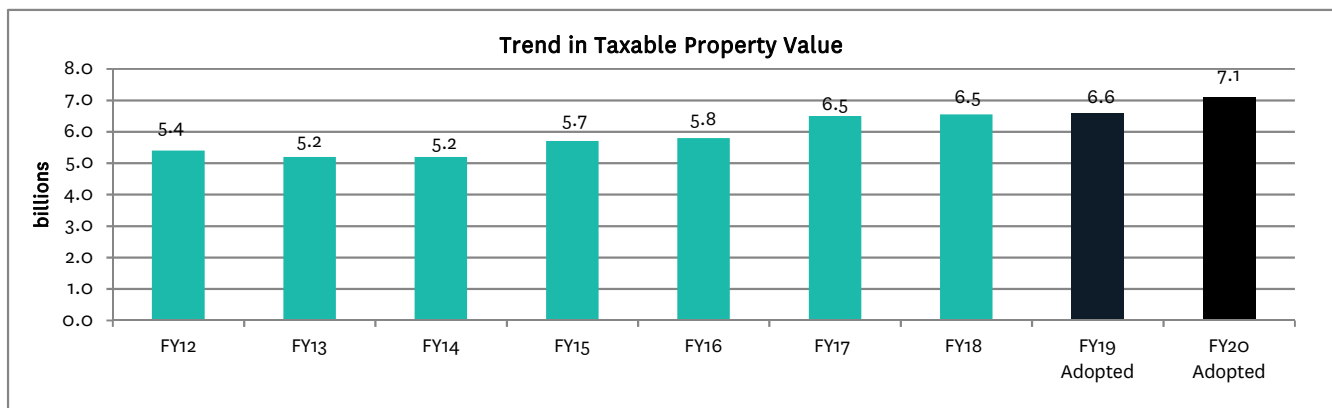
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## All Funds Revenues - Property Tax

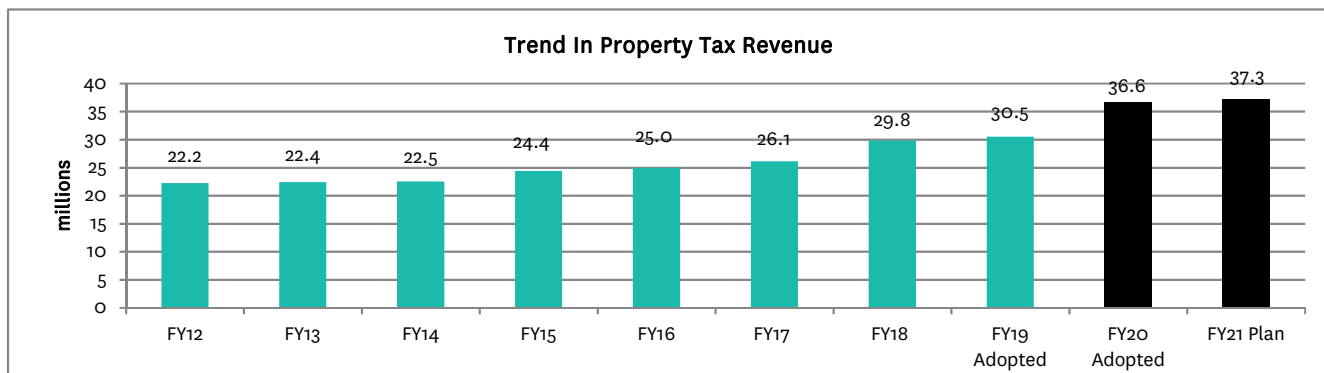
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Property tax has traditionally provided a consistent source of revenue and has been a staple of Florida municipalities' revenue composition.

After an extraordinary absolute decline in our taxable property value in FY11, the tax base fell again in FY12, from \$5.61 billion to \$5.41 billion, a decline of \$200 million or 3.6%. The base continued to drop in FY13 for the third straight year, this time by 4.44% to \$5.17 billion. In FY14, the City had a slight uptick of 0.2% in taxable property value. FY15 saw the first significant growth in property value of 9.07%. There was a steady increase of 2.3% in FY16 and the FY17 budget represents a 4.33% increase over FY16. The FY18 value provided by the Alachua County Property Appraiser's office is 8.6% greater than the FY17 value and the FY19 budgeted value is 6.3% greater than the FY18 value. This inflationary factor used for FY19 was based on information published from the state of Florida's ad valorem estimating conference by Florida county. Taxable value increase of 7.75% for FY20 is primarily composed of appreciation in value of existing properties, with \$227 million in new construction and \$313 million in valuation growth.



The increase in property tax revenue in FY18 included \$1.4 million from the adopted increase in the millage rate from 4.5079 to 4.7474, \$1.8 million due to the increase in total taxable property values and \$0.6 million generated by new construction. The increase in property tax revenue in FY20 includes \$3.7 million from the proposed increase in the millage rate from 4.7474 to 5.2974, \$1.6 million due to the increase in total taxable property values and \$1 million generated by new construction.



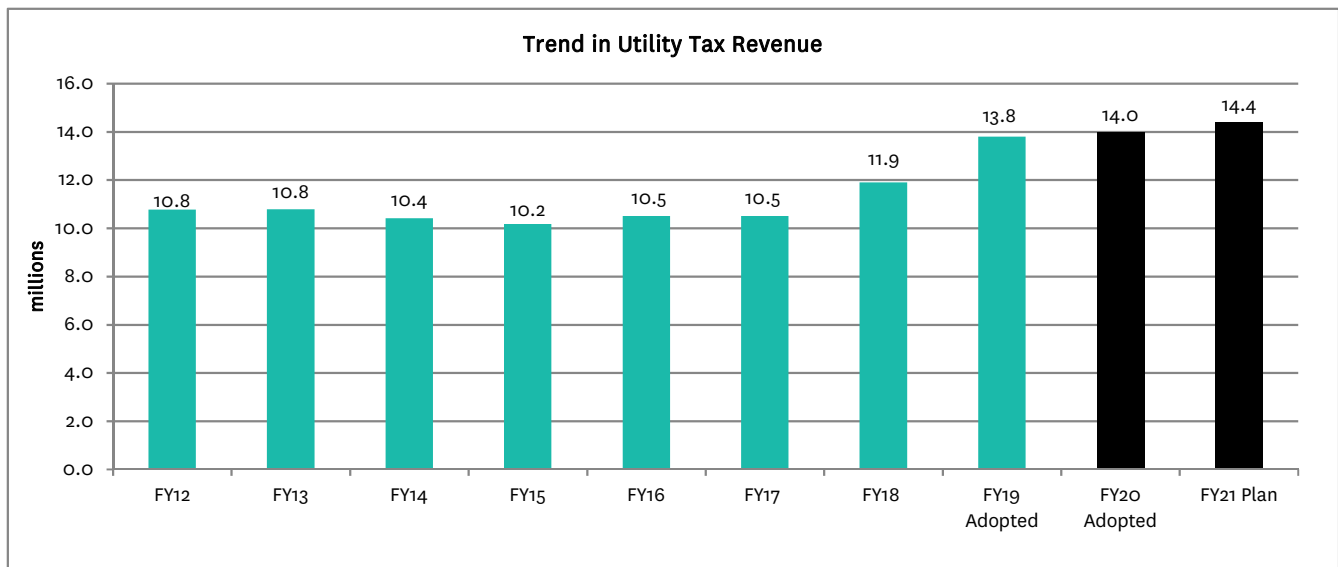


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## All Funds Revenues - Utility Tax

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Utility tax revenues are generated through taxes levied on electric, water, and natural gas utility customers who reside within the City's corporate limits. Utility tax revenues are a function of three variables; number of customers, consumption per customer, and price. FY14 through FY17, the Utility initiated efforts to address rate challenges in part through reductions to their operating and maintenance expense levels. The reductions, which flow through base rates, had in turn negatively impacted utility tax receipts in the General Fund. Electric rate changes have the most significant impact on this revenue source. In mid- FY18 an increase in base electric rates and the purchase of the biomass plant by GRU caused the amount of utility tax charged to increase by approximately \$2.7M in FY19. FY20 includes an inflation rate of approximately 1%.



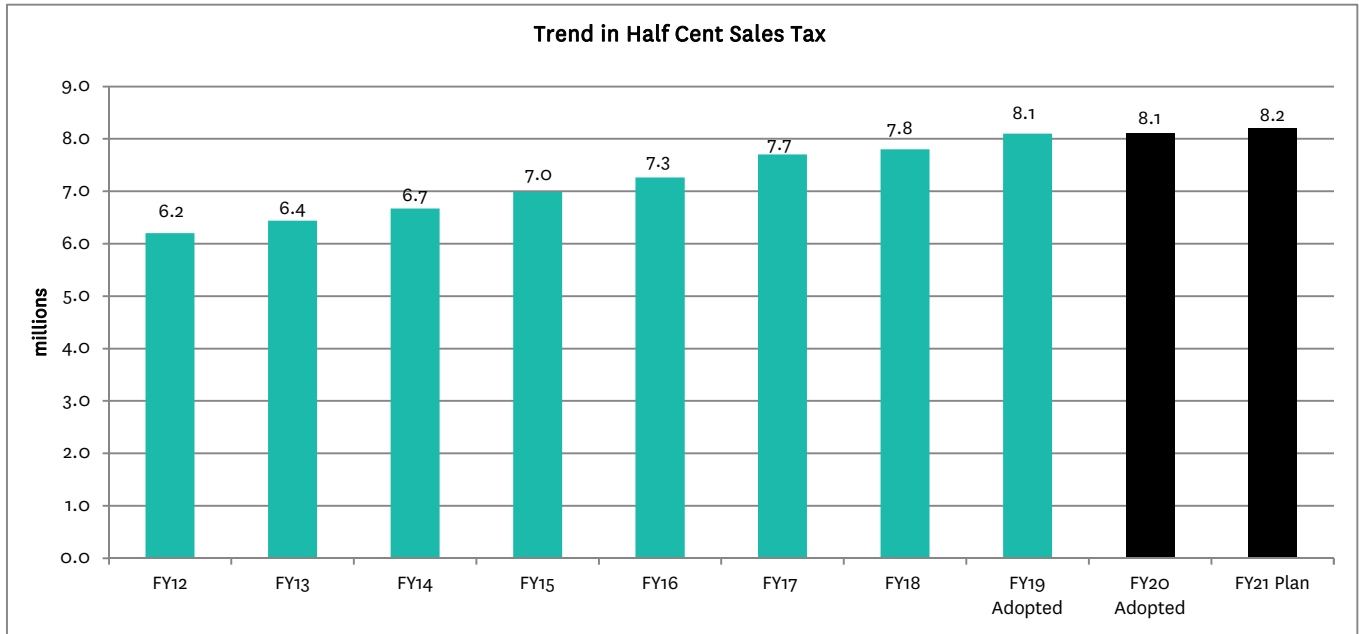
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## All Funds

### Revenues - Half Cent Sales Tax

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Half cent sales tax revenue and state revenue sharing are both funded by sales taxes collected by the State and allocated to local governments on a formula basis. Half cent sales tax is based on taxes collected within Alachua County while state revenue sharing is based on taxes collected state-wide. We are assuming no growth in these combined sources for FY20.



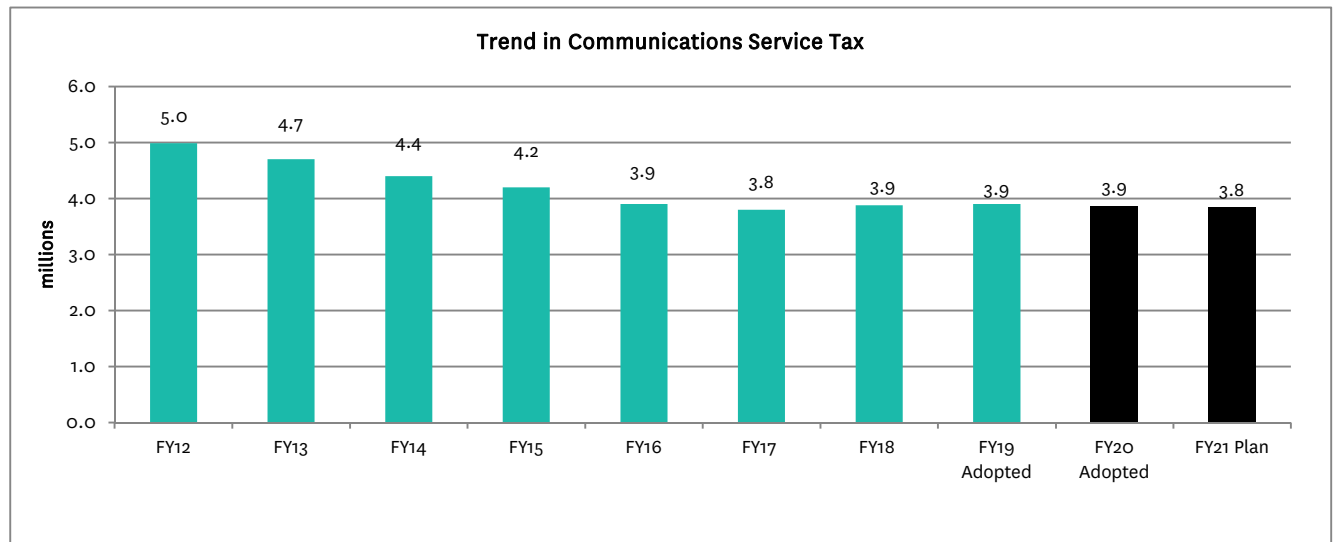
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## All Funds

### Revenues - Communications Services Tax

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The Communications Services Tax is one of the General Fund's least predictable revenue streams. Several factors affect these receipts. One is common to all locales, the fact that the use of land lines is diminishing, due both to economic factors and to the increasing popularity and functionality of cell and smart phones. The other reason is more unique to Gainesville. Being a university city, not only do a large percentage of students have cell phones rather than land lines, but the billing address (which is where the revenue flows) may be the home address of the student rather than the physical address in Gainesville.

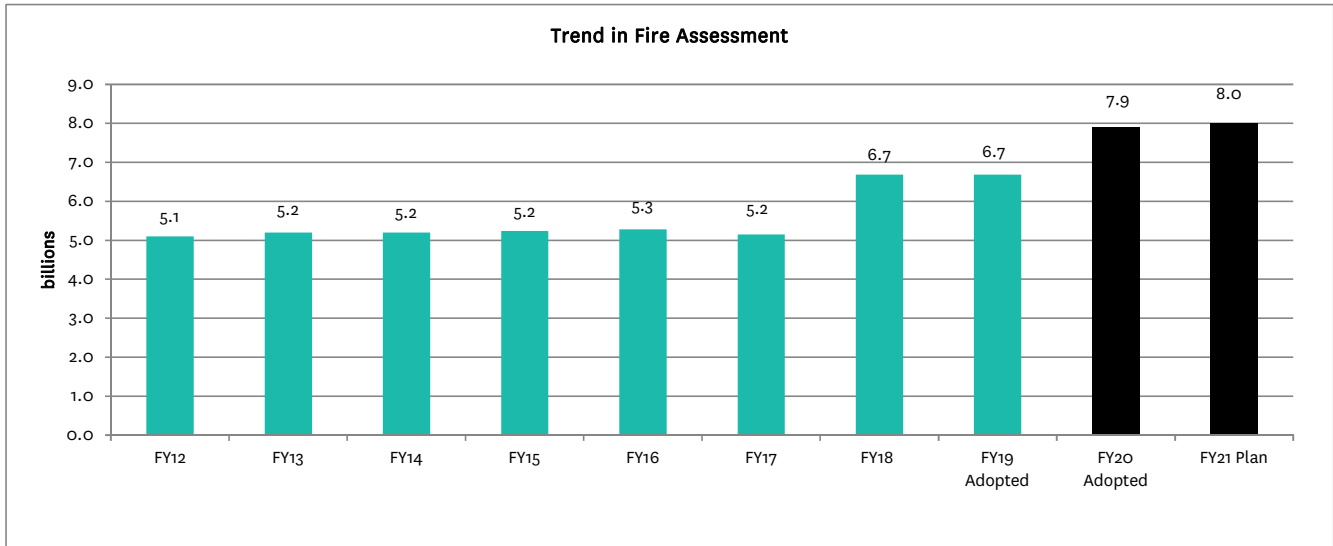


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## All Funds Revenues - Fire Assessment

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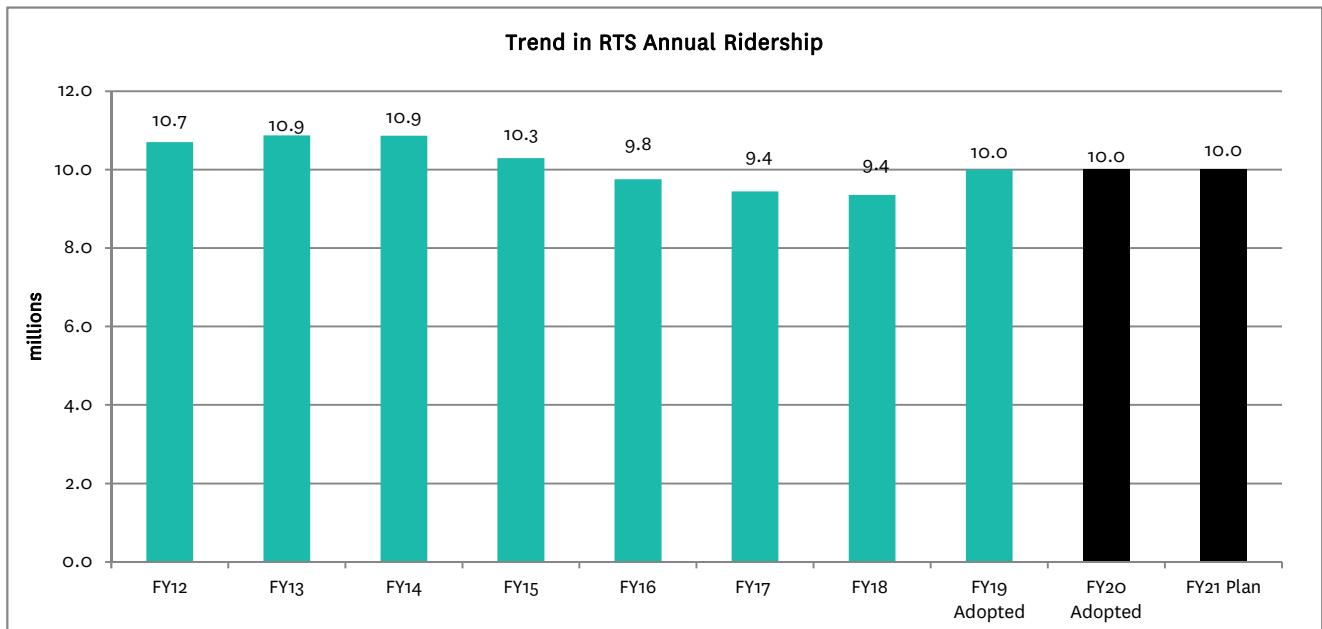
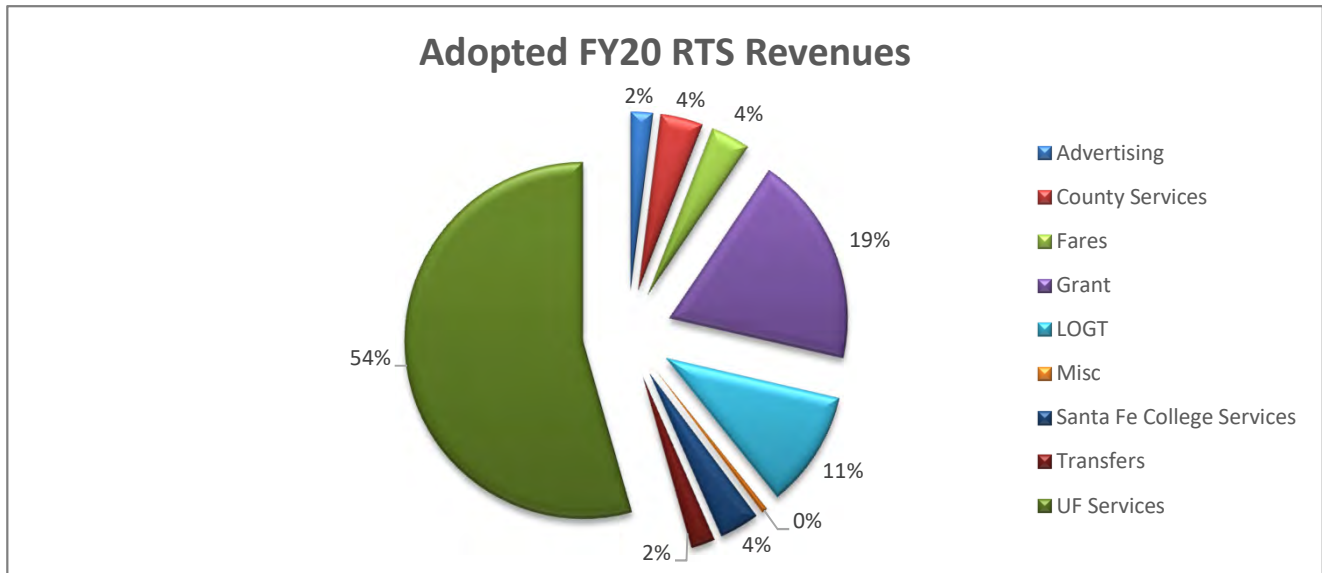
The Fire Assessment was implemented in FY11 and was charged at \$78 per factored fire protection unit (FFPU), intended to cover 50% of the cost of fire protection at the time. Fire protection units are developed based on a combination of the usage and the square footage of the structure. The cost of fire protection has increased over time since implementation of the assessment, so the adopted fee of \$78 per FFPU only recovered approximately 42% of the cost of fire protection in FY18. The FY18 adopted budget included a revised Fire Assessment of \$101 per FFPU to cover 50% of the cost of FY18 fire protection and remained at \$101 per FFPU for FY19. FY20 proposed budget includes a revised Fire Assessment of \$133 per FFPU to cover 50% of the cost of FY20 fire protection.



## All Funds

### Revenues - RTS Contracts with University of Florida & Santa Fe College

The City's Regional Transit System (RTS) operations, as well as its financial picture, is dominated by the relationship with the University of Florida. As the chart below demonstrates, over fifty percent of RTS' FY20 operating revenues are related to services provided to the University of Florida and Santa Fe College. These contracts represent negotiated amounts based on the cost of providing bus service to students. UF and Santa Fe include a transit fee on each credit hour enrollment which provides the funding source.



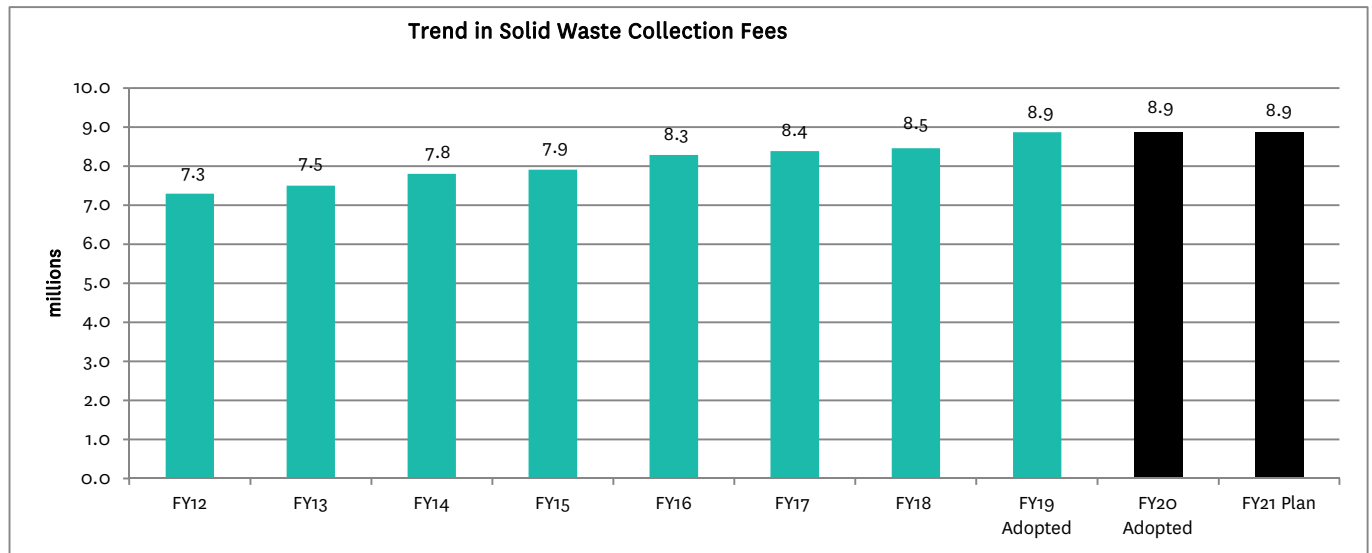
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## All Funds

### Revenues - Solid Waste Collection Fees

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Solid Waste Fund covers the cost of a third party contract for waste and recycling collection. Customers are charged based on cart size billed monthly through GRU. Although solid waste collection fees are now included in the City's policy of increasing fees by 5% every other year, we are anticipating no growth in this revenue source for FY20.

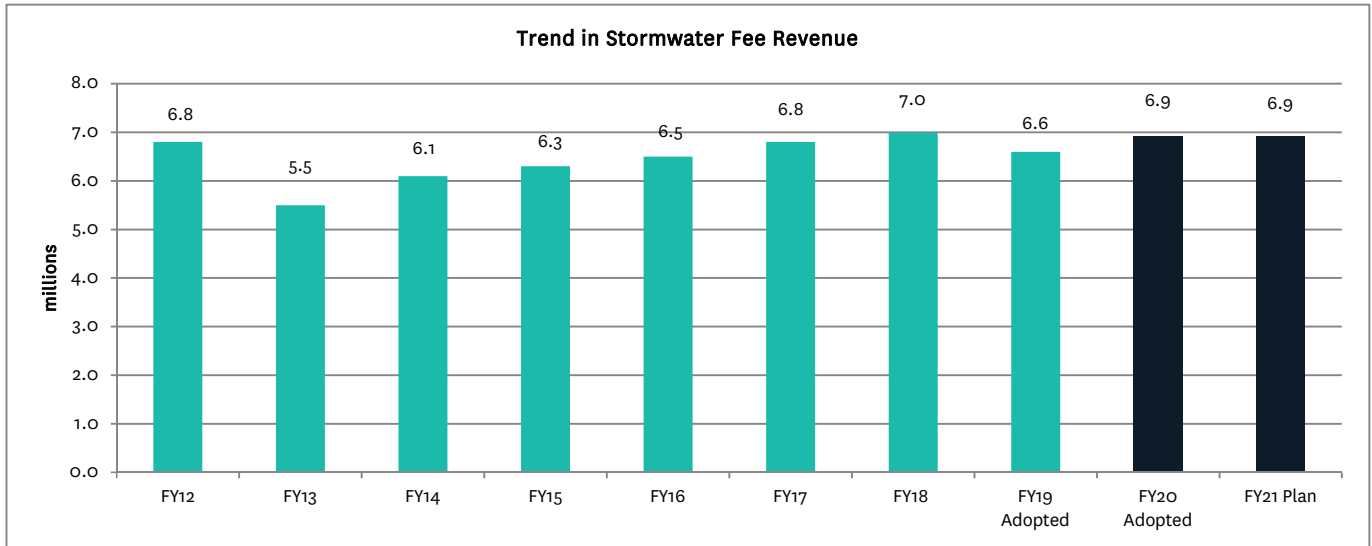


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All Funds  
Revenues - Stormwater Fees

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The objective of the stormwater program is to improve Gainesville's water quality. In order to achieve this, staff performs maintenance of basins and ditches as well as the hardened stormwater system. Entities are billed based on their factor of Equivalent Residential Units (ERU). Stormwater fees are now included in the City's policy of increasing fees by 5% every other year. Therefore, the increases in even years are attributed to the fee increase.



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## All Funds

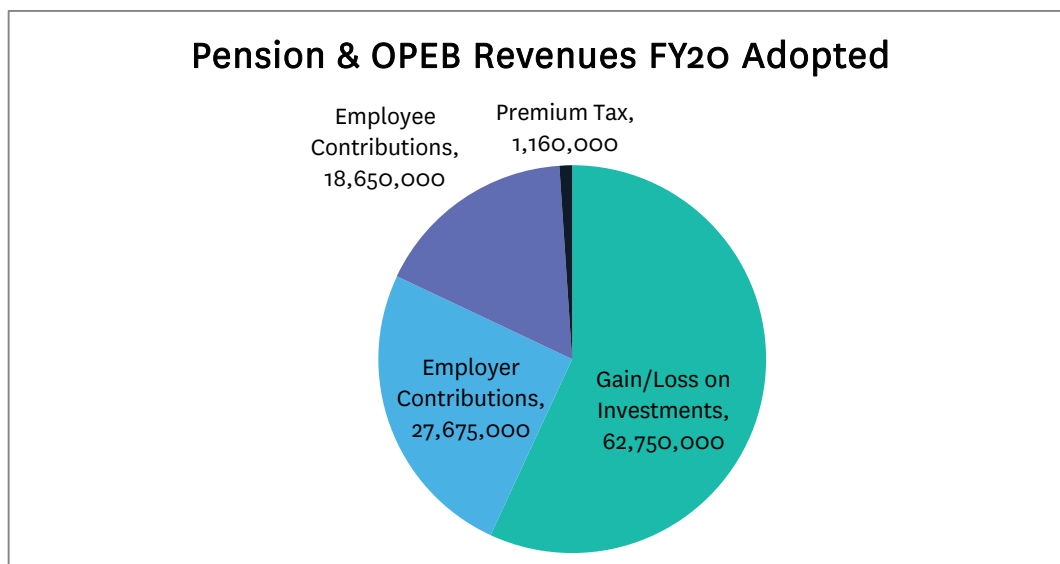
### Revenues - Pension & OPEB Contributions and Investment Earnings

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The City operates three defined benefit pension funds and one retiree health insurance trust fund. These pension funds have large employee and employer contributions each year. The employee contributions are set amounts which only change upon negotiations with the City's collective bargaining units excluding MAPS employees. The employer contribution is adjusted annually based on actuarial valuations performed by actuarial firms which are independent of the City.

City staff provide the actuaries with statistical information regarding current employees and retirees. City staff, advisory boards and the pension boards work with the actuaries to agree on certain assumptions regarding investment returns, payroll growth, mortality rates and rates of retirement, among others. Using this information along with current asset values, the actuaries provide the City with required contribution rates. The City has historically contributed at the required rate and plans to continue this practice.

Investment earnings and gains are exceptionally volatile and difficult to project. These revenues are projected using a combination of historical trends and advice from the City's investment professionals.





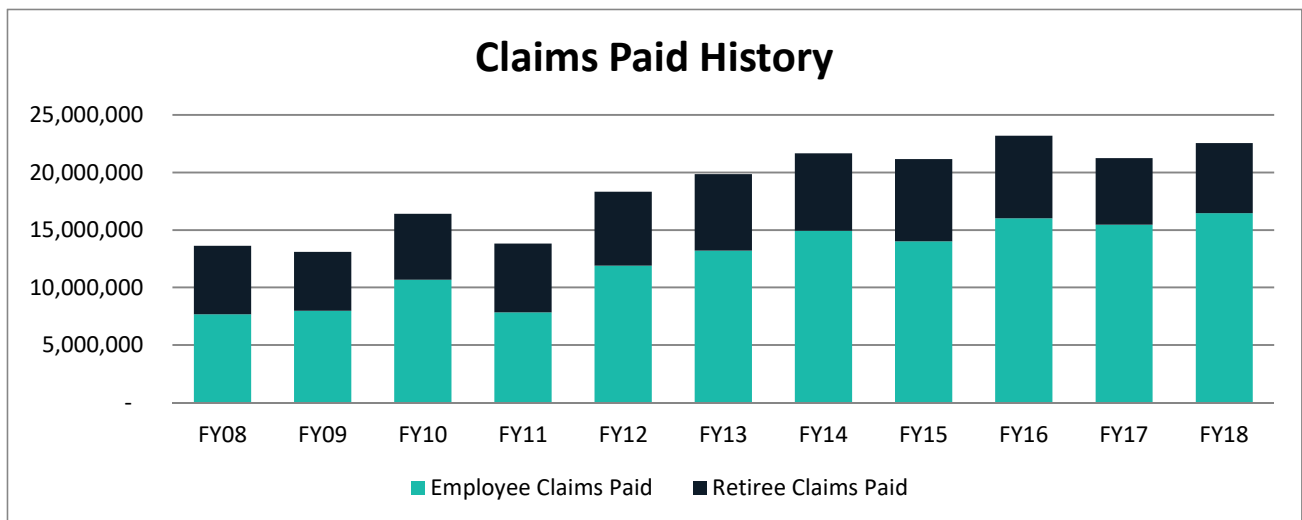
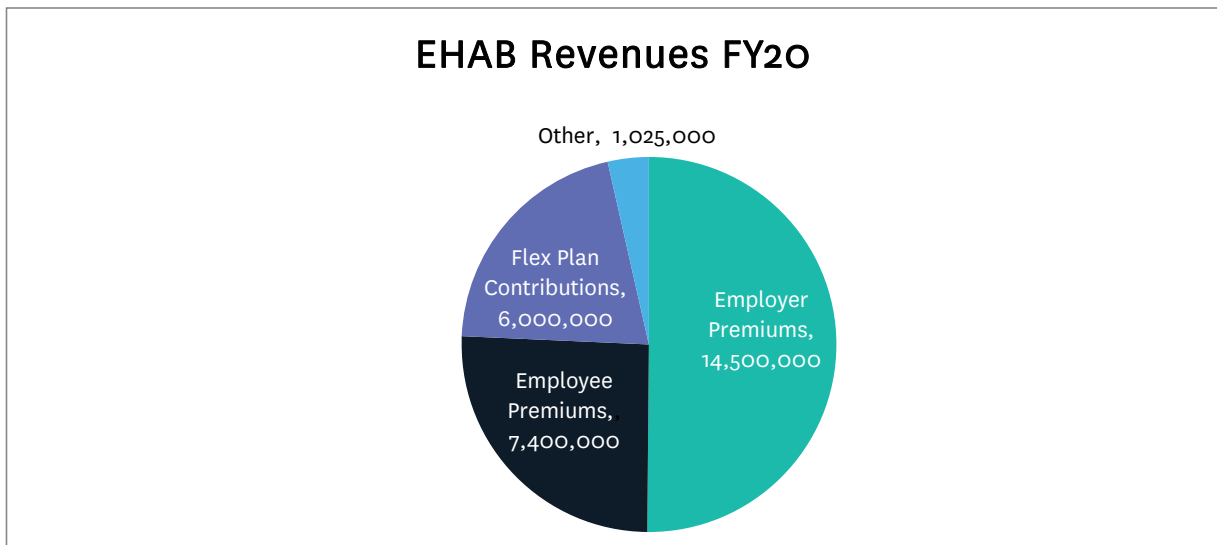
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## All Funds

### Revenues - Internal Service Fund Charges for Services

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The City operates three separate internal service funds, the revenue of which provides services to City departments as well as employees. The largest fund is the Employee Health and Accident Benefits (EHAB) Fund which is used to account for the self-insurance plan for employees' health and accident claims. The largest revenues for this fund are the contributions from the employer, employees and retirees for their premiums. These premiums are set annually by the City's Risk Management department based on historical experience and trends in claims experience.



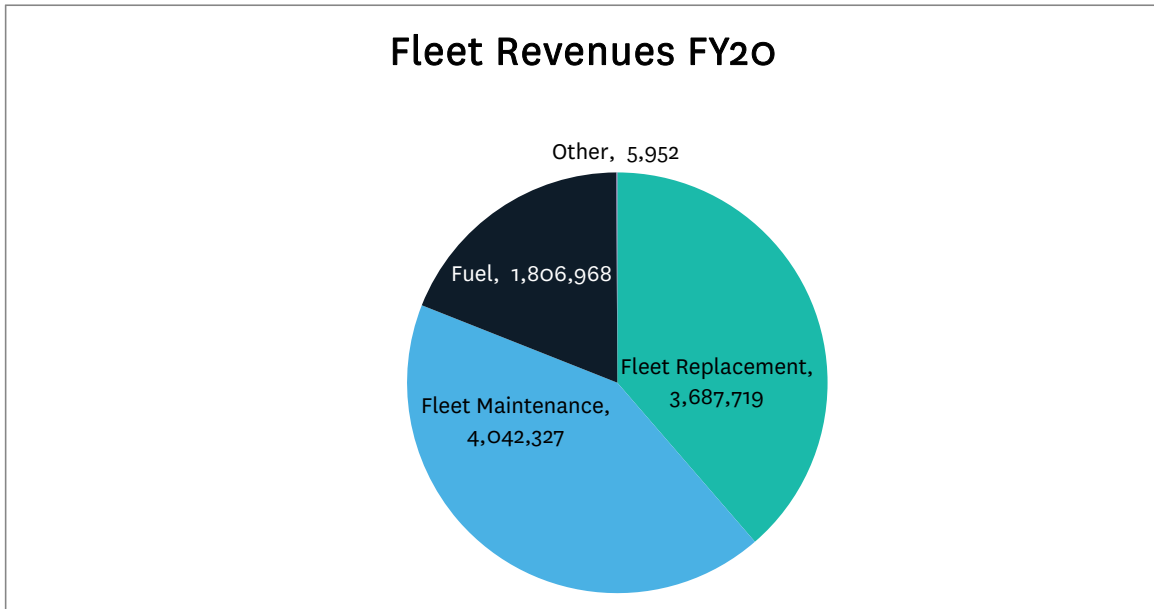
The City's General Insurance Fund operates in a similar manner, collecting premiums from the City's funds to operate a self-insurance plan for workers' compensation, automobile, general and public official liability coverage for both General Government and GRU. The City's Risk Management department sets the premium rates based on each fund's claim history and exposure to loss.

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All Funds  
Revenues - Internal Service Fund Charges for Services

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The City also manages a Fleet fund designed to collect funds from all City departments, including Police, Fire and the Utility, for the maintenance and repair of the automobile and truck fleet, fueling costs for the fleet and to provide a funding source for the eventual replacement of those vehicles. This fund covers all City departments, including Police, Fire and the Utility. The Fleet Management department sets the rates to recover costs over time.



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## All Funds Summary of Expenses

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Expenses for all funds of the City are budgeted at \$365,660,515 for FY20. One of the largest use of funds can be attributed to public safety, which amounts to (28%) of the all funds budget. This includes not only personal services and fringe expenses, but also operating, capital projects expenditures, debt and pension expenditures.

General government services comprises (35%) of the total funding available. A significant portion of this function, (61%), is in the fiduciary funds for the payment of services related to the City's pension funds. The other sizeable areas this function covers is in the general fund for such things as legislative, executive and legal counsel. The financial and administrative functions are found in both the general fund and the debt service funds.

Funds spent on transportation across all funds amount to (14%) of the total expenditure budget, with the majority of these expenses made in the Regional Transit System enterprise funds. Other projects included in this functional area are general fund for roadway maintenance, traffic systems and engineering and parking enforcement and in the capital project funds for improvements made to the road infrastructure and other transportation related projects.

The Physical Environment function is about (5%) of the total funds. The primary element of this function is storm and flood control through our stormwater maintenance fund and related capital projects funds.

Cultural & Recreation makes up about (4%) of the total budget and funds the City's recreation centers, swimming pools, golf course (Ironwood), maintains parks and provides special and cultural events.

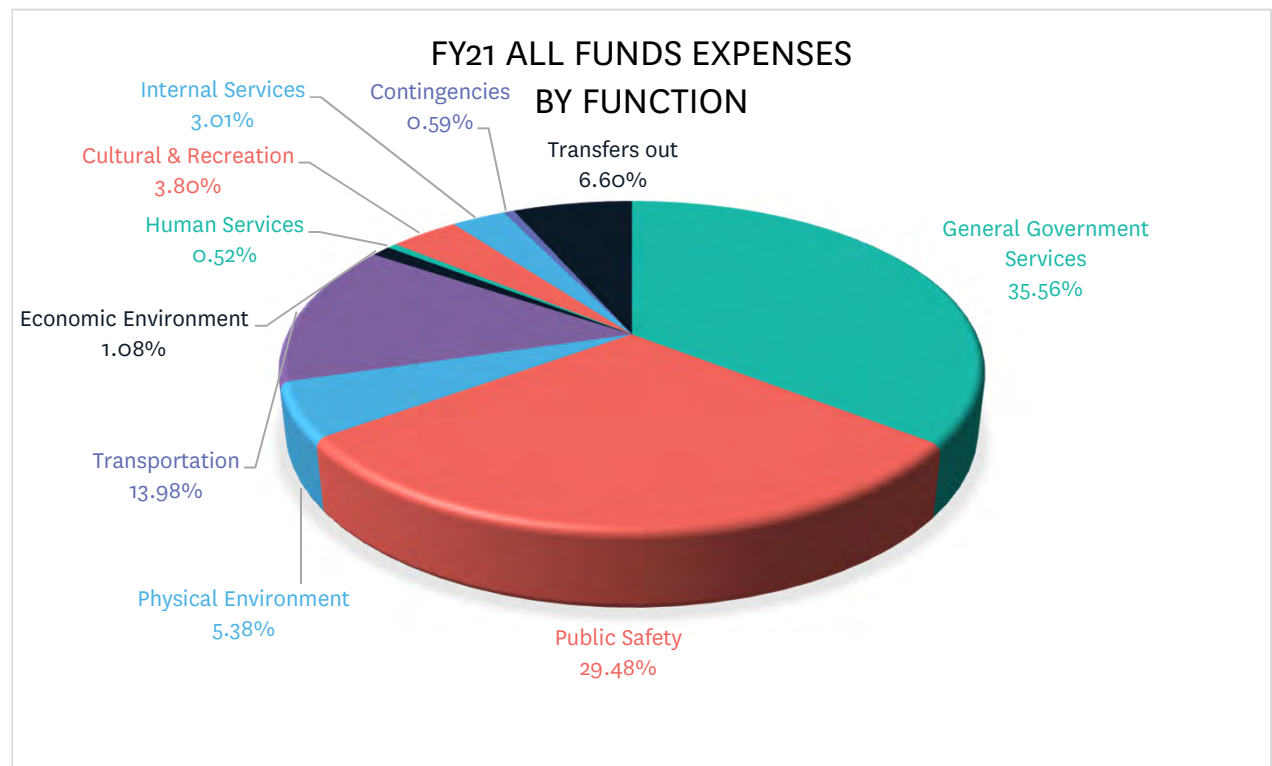
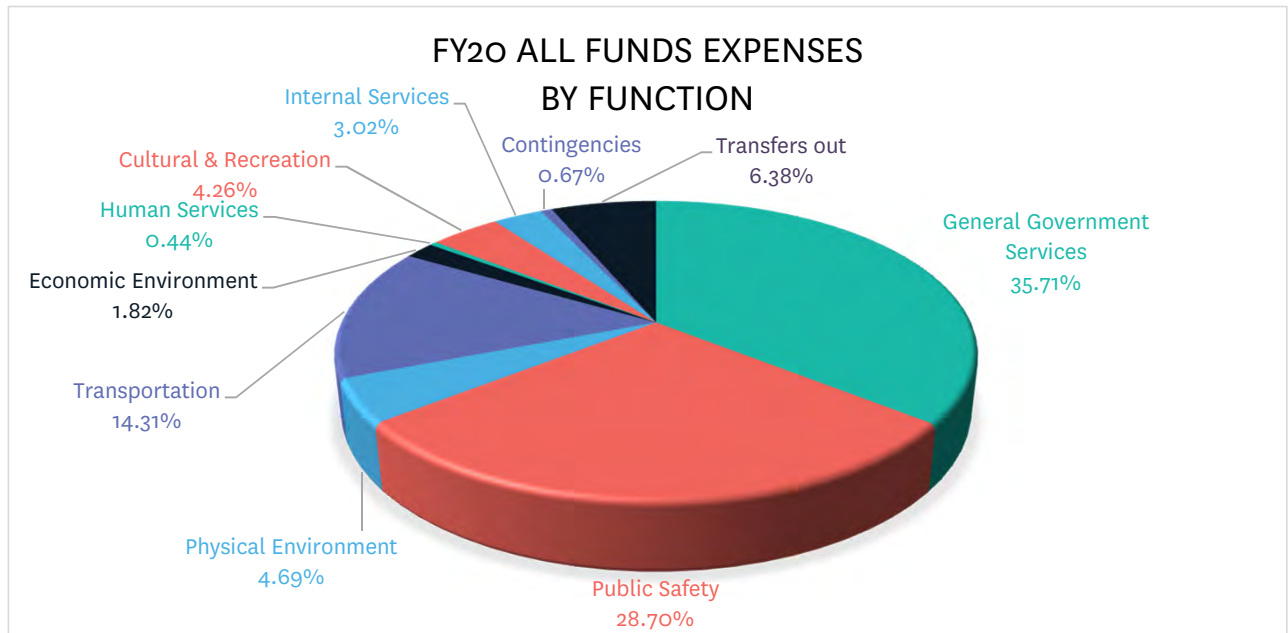
Economic Environment accounts for (1.8%) of the total funds budget. The greater part of these funds go towards the Consolidated Community Redevelopment Trust Agency. Prior to FY19, four tax increment districts were established, and funding was kept in the district to be used for projects within the designated boundaries. In FY19, the four tax increment district funds were consolidated. The funds will be used to make economic and physical improvements in the consolidated districts.

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## All Funds Summary of Expenses

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This section contains information on where each dollar is spent within the City by specified function.



# Fund Detail



**The General Fund** accounts for those resources and their uses traditionally associated with government, which are not required to be budgeted and accounted for in another fund. The General Fund is the City's only major fund.

## General Fund

General Fund Summary  
Summary of Revenues and Expenses

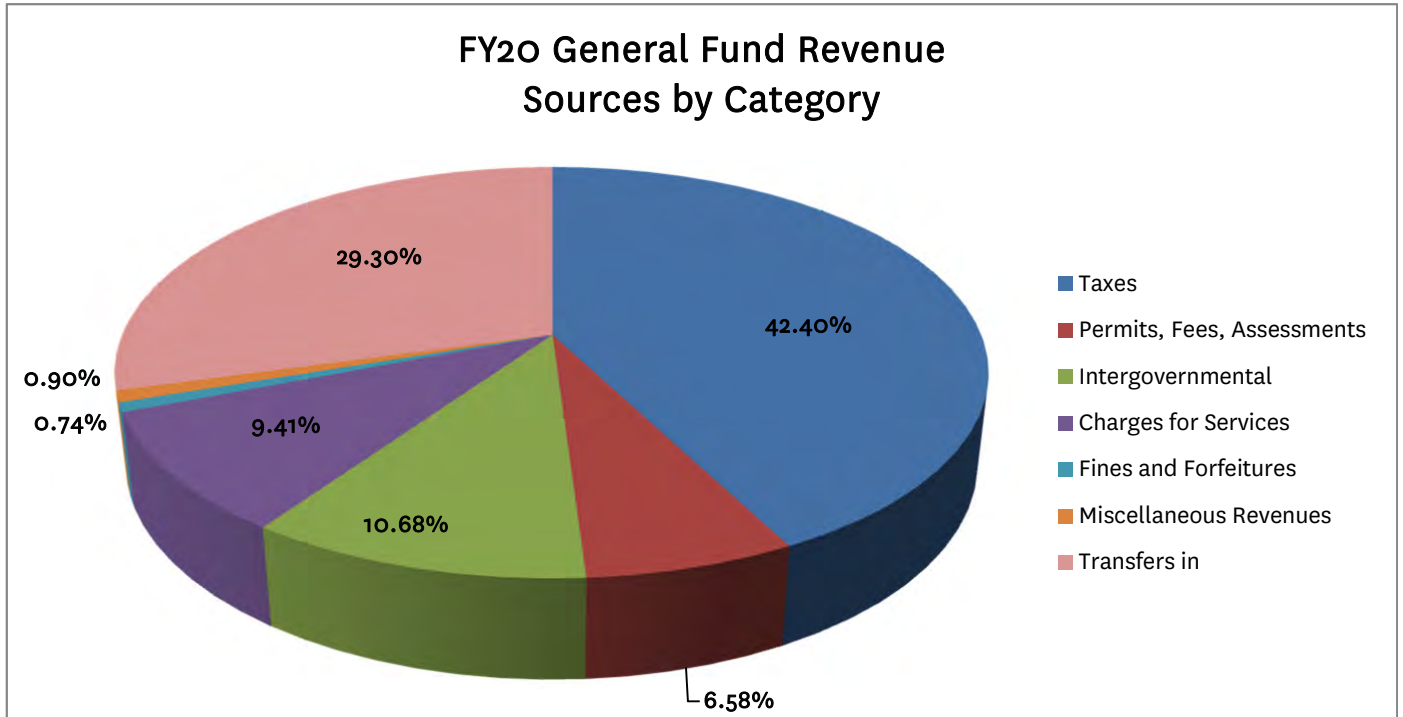
	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 21,949,989</b>	<b>\$ 19,766,244</b>	<b>\$ 17,671,306</b>	<b>\$ 17,671,306</b>	<b>0.0%</b>	<b>\$ 17,239,160</b>	<b>-2.4%</b>
<b>Sources of Funds by Category:</b>							
Taxes	46,951,564	47,591,321	50,479,208	56,288,466	11.5%	57,436,311	2.0%
Permits, Fees, Assessments	7,565,071	7,370,540	7,397,567	8,729,178	18.0%	8,799,104	0.8%
Intergovernmental	15,320,067	15,535,465	14,987,837	13,672,637	-8.8%	13,822,593	1.1%
Charges for Services	11,393,291	10,925,785	11,992,770	12,998,142	8.4%	13,618,253	4.8%
Fines and Forfeitures	1,115,493	1,000,182	1,128,660	980,079	-13.2%	988,015	0.8%
Miscellaneous Revenues	1,278,598	1,459,305	1,359,400	1,190,970	-12.4%	1,193,024	0.2%
Transfers	36,964,995	37,153,705	38,872,830	38,890,160	0.0%	38,892,063	0.0%
<b>Total Sources</b>	<b>120,589,078</b>	<b>121,036,303</b>	<b>126,218,273</b>	<b>132,749,632</b>	<b>5.2%</b>	<b>134,749,363</b>	<b>1.5%</b>
<b>Uses of Funds:</b>							
General Government	20,630,757	18,245,284	22,201,810	22,275,833	0.3%	22,330,896	0.2%
Public Safety	59,692,637	59,956,795	60,645,383	62,972,833	3.8%	63,378,995	0.6%
Physical Environment	370,342	165,030	150,035	218,301	45.5%	218,880	0.3%
Transportation	12,669,375	11,510,784	13,497,576	14,416,399	6.8%	14,553,572	1.0%
Economic Environment	361,410	405,297	668,750	681,033	1.8%	681,202	0.0%
Human Services	15,000	-	15,000	15,000	0.0%	15,000	0.0%
Cultural & Recreation	9,298,326	8,473,164	9,383,570	11,670,078	24.4%	11,727,096	0.5%
Contingencies	359,006	8,766	2,910,960	2,468,005	-15.2%	2,167,344	-12.2%
Transfers to Other Funds	18,574,108	24,366,123	16,745,189	18,464,314	10.3%	19,019,899	3.0%
<b>Total Uses</b>	<b>121,970,961</b>	<b>123,131,242</b>	<b>126,218,273</b>	<b>133,181,778</b>	<b>5.5%</b>	<b>134,092,883</b>	<b>0.7%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(1,381,883)</b>	<b>(2,094,938)</b>	<b>-</b>	<b>(432,146)</b>	<b>n/a</b>	<b>656,480</b>	<b>-251.9%</b>
<b>Ending Fund Balance</b>	<b>\$ 20,568,106</b>	<b>\$ 17,671,306</b>	<b>\$ 17,671,306</b>	<b>\$ 17,239,160</b>	<b>-2.4%</b>	<b>\$ 17,895,640</b>	<b>3.8%</b>

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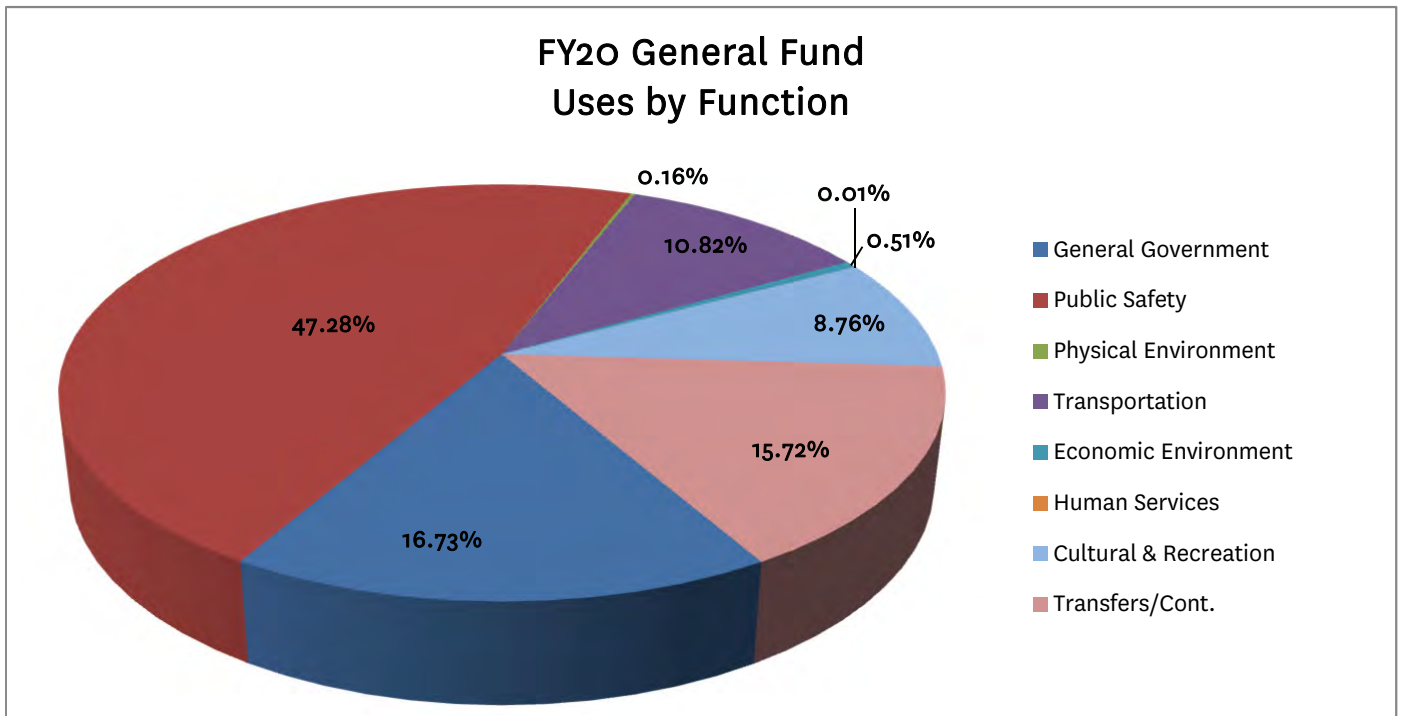
General Fund  
FY20 Summary of Sources and Uses

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Where each dollar comes from ...



Where each dollar goes...



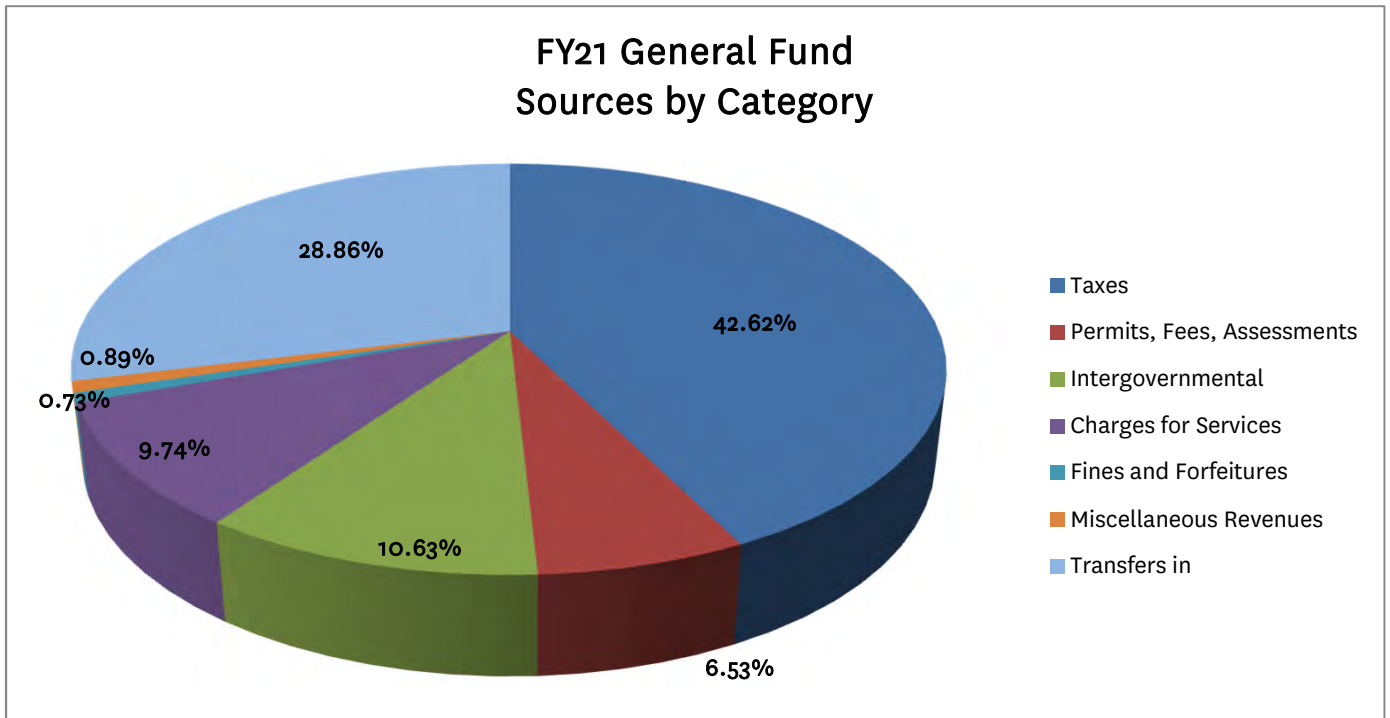


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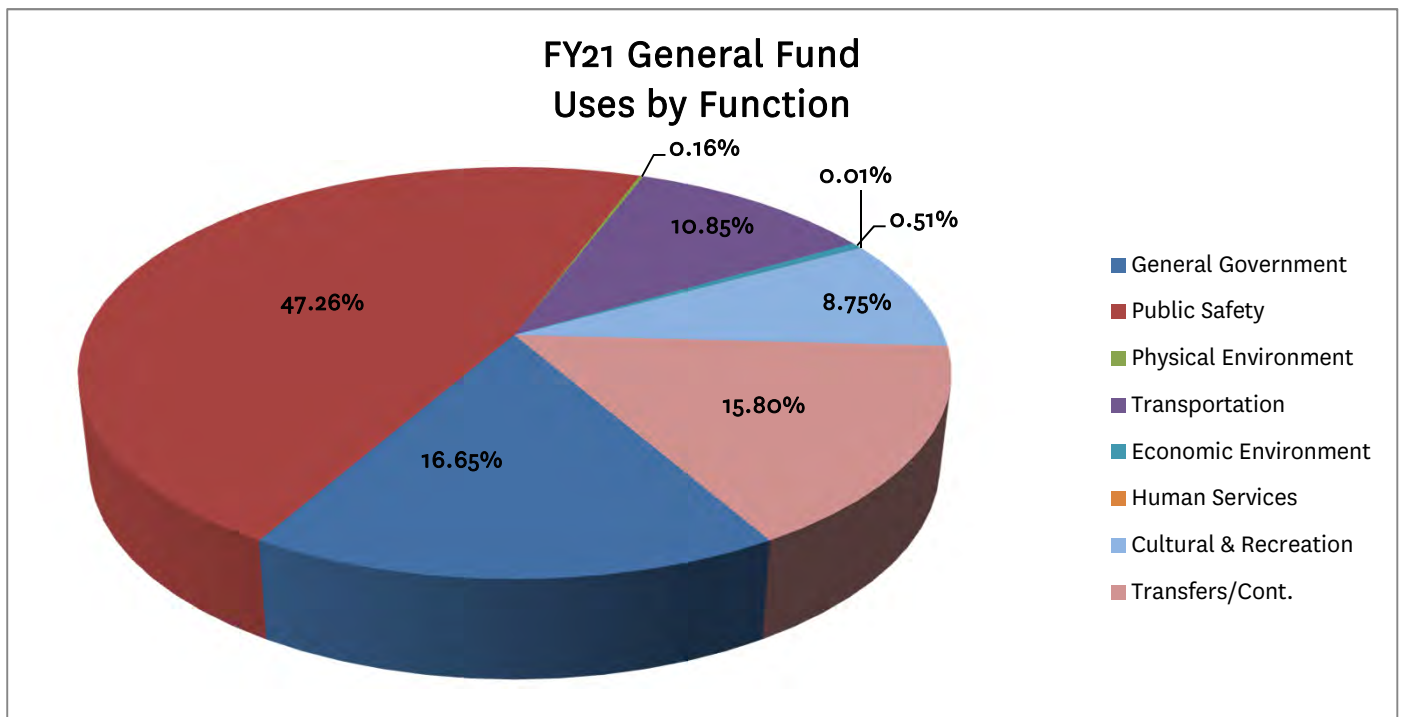
General Fund  
FY21 Summary of Sources and Uses

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Where each dollar comes from...



Where each dollar goes...



General Fund Revenues and Other Sources of Funds  
Financial Plan for FY 2020

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Sources of Funds:</b>							
<b>Taxes:</b>							
Real Property, Net	\$ 29,997,566	\$ 29,830,538	\$ 30,533,027	\$ 36,581,736	19.8%	\$ 37,299,279	2.0%
Local Option Gas Tax	1,085,781	953,175	1,127,745	974,758	-13.6%	986,650	1.2%
Hazmat Gross Receipts	155,014	-	155,014	-	-100.0%	-	n/a
Utility Service Tax-Electric	8,081,193	9,039,360	10,942,817	11,161,673	2.0%	11,496,523	3.0%
Utility Service Tax-Water	1,800,998	1,787,323	1,855,028	1,785,550	-3.7%	1,839,117	3.0%
Utility Service Tax-Gas	849,135	897,731	874,609	879,620	0.6%	923,601	5.0%
Utility Service Tax-Misc	173,777	226,394	174,708	175,638	0.5%	176,423	0.4%
Communications Service Tax	3,935,377	3,886,744	3,935,377	3,871,920	-1.6%	3,849,850	-0.6%
Business Tax	832,723	917,678	840,883	817,572	-2.8%	824,868	0.9%
Payments in Lieu of Taxes	40,000	52,378	40,000	40,000	0.0%	40,000	0.0%
<b>Total Taxes</b>	<b>46,951,564</b>	<b>47,591,320</b>	<b>50,479,208</b>	<b>56,288,467</b>	<b>11.5%</b>	<b>57,436,311</b>	<b>2.0%</b>
<b>Permits, Fees &amp; Assessments:</b>							
Fire Assessment	6,865,929	6,699,501	6,690,546	7,975,507	19.2%	8,040,109	0.8%
Home Occupational Permits	24,632	25,782	24,632	24,632	0.0%	24,632	0.0%
Miscellaneous Permits	11,273	15,111	11,379	85,842	654.4%	85,956	0.1%
Landlord Licensing Fee	649,923	627,561	657,566	633,944	-3.6%	639,079	0.8%
Taxi Licenses	13,314	2,584	13,444	9,253	-31.2%	9,328	0.8%
<b>Total Permits, Fees &amp; Assmts</b>	<b>7,565,071</b>	<b>7,370,540</b>	<b>7,397,567</b>	<b>8,729,178</b>	<b>18.0%</b>	<b>8,799,104</b>	<b>0.8%</b>
<b>Intergovernmental:</b>							
State Rev Shrg-Sales Tax	2,755,706	2,850,254	2,865,934	1,875,139	-34.6%	1,921,137	2.5%
State Rev Shrg-Motor Fuel	890,411	896,462	935,439	949,452	1.5%	972,742	2.5%
Mobile Home Licenses	35,159	40,339	35,159	39,159	11.4%	39,159	0.0%
Beverage Licenses	111,902	117,205	112,387	112,387	0.0%	112,478	0.1%
Half Cent Sales Tax	8,122,368	7,903,508	8,447,263	8,087,263	-4.3%	8,152,770	0.8%
Firefighters Suppl Comp	76,648	77,430	76,648	76,648	0.0%	76,648	0.0%
FDOT-Traffic Signal	842,995	660,930	676,020	685,957	1.5%	695,972	1.5%
FDOT-Streetlight Maint	574,272	601,561	588,055	596,699	1.5%	605,411	1.5%
MTPO Contribution	13,025	16,094	13,025	13,025	0.0%	13,025	0.0%
Fire Automatic Aid Agreement	666,667	1,005,379	-	500,000	n/a	500,000	0.0%
Insurance Tax	1,230,914	1,366,304	1,237,907	1,236,908	-0.1%	1,233,251	-0.3%
<b>Total Intergovernmental</b>	<b>15,320,067</b>	<b>15,535,465</b>	<b>14,987,837</b>	<b>14,172,637</b>	<b>-5.4%</b>	<b>14,322,593</b>	<b>1.1%</b>
<b>Charges for Services:</b>							
Land Development Code	243,684	171,517	249,532	195,832	-21.5%	196,224	0.2%
Miscellaneous Fees-GPD	17,435	23,590	17,435	17,435	0.0%	17,435	0.0%
Document Reproduction	19,532	14,621	19,723	15,330	-22.3%	15,453	0.8%
Fire Inspection Fees	57,314	78,588	57,314	60,180	5.0%	60,180	0.0%
Billable Overtime-GFR	45,829	71,306	46,745	47,680	2.0%	48,633	2.0%
Trespass Towing Applic	37,330	32,400	37,696	39,964	6.0%	40,288	0.8%
Towing Application Prgm	18,707	-	18,890	19,835	5.0%	19,996	0.8%
Traffic Signal - County	211,465	227,571	216,536	219,661	1.4%	222,888	1.5%
GHA HUD Contract	37,038	68,906	38,149	38,149	0.0%	38,149	0.0%
Law Enforcement Services	446,505	425,000	459,900	437,750	-4.8%	450,883	3.0%
School Resource Officer	391,474	416,026	753,218	775,814	3.0%	799,089	3.0%
Cemetery Fees	47,049	38,794	47,188	34,583	-26.7%	34,583	0.0%

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General Fund Revenues and Other Sources of Funds  
Financial Plan for FY 2020

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Charges for Services</b> (continued):							
Parking Meter & Smart Cards	155,441	192,159	156,964	164,813	5.0%	166,148	0.8%
Neighborhood Parking Decals	190,897	220,518	192,767	202,405	5.0%	204,046	0.8%
Other Street Projects	21,515	-	-	-	n/a	-	n/a
Traffic Engineering Projects	68,058	115,897	68,725	69,391	1.0%	69,953	0.8%
Traffic Review Fees	3,390	12,039	3,390	3,560	5.0%	3,560	0.0%
Parking Garage	211,095	113,223	213,164	145,993	-31.5%	147,176	0.8%
Environmental Review	2,741	2,867	2,797	2,857	2.1%	2,929	2.5%
Golf Course	-	-	-	642,802	n/a	642,802	0.0%
Swimming Pools	254,976	257,738	257,769	270,657	5.0%	270,657	0.0%
Recreation Centers	84,374	64,563	85,201	68,250	-19.9%	68,250	0.0%
Recreation Fees	68,400	44,538	69,070	40,000	-42.1%	40,000	0.0%
Rec Memberships & Sports	29,259	19,947	29,546	23,298	-21.1%	23,298	0.0%
Summer Camp Fees	50,264	89,879	50,756	53,294	5.0%	53,294	0.0%
Park Admission	75,000	99,289	75,735	94,521	24.8%	99,521	5.3%
Asst City Attorney-GRU	238,732	238,732	243,789	216,370	-11.2%	222,861	3.0%
Police Training-SFC	44,201	640	-	-	n/a	-	n/a
Airport Security	367,220	314,392	374,564	353,387	-5.7%	360,455	2.0%
Airport Fire Station	517,823	524,172	528,180	534,480	1.2%	545,170	2.0%
Utility Indirect Services	3,244,751	2,972,544	3,195,168	3,354,927	5.0%	3,522,673	5.0%
RTS Indirect Services	1,692,229	1,692,229	1,861,452	2,047,597	10.0%	2,252,357	10.0%
CDBG Indirect Services	35,252	36,684	38,518	42,301	9.8%	44,416	5.0%
SMU Indirect Services	551,785	523,407	549,577	464,638	-15.5%	487,870	5.0%
Solid Waste Indirect Services	213,382	213,382	224,051	235,254	5.0%	247,016	5.0%
HOME Indirect Services	9,294	7,862	8,255	7,685	-6.9%	8,069	5.0%
Golf Course Indirect Services	232,904	232,114	256,195	-	-100.0%	-	n/a
Fleet Mgmt Indirect Services	408,635	408,635	449,498	494,448	10.0%	543,893	10.0%
Gen Insurance Indirect Services	324,486	324,394	340,614	242,238	-28.9%	254,350	5.0%
Health Insurance Ind. Services	78,214	78,214	86,036	94,639	10.0%	104,103	10.0%
CRA Indirect Services	165,993	165,992	182,591	200,850	10.0%	220,935	10.0%
Fl Bldg Code Enf Ind Services	329,413	299,466	329,413	362,354	10.0%	398,589	10.0%
General Pension Ind Services	48,897	48,897	51,342	53,909	5.0%	56,604	5.0%
Police Pension Ind Services	43,106	18,034	45,261	47,524	5.0%	49,901	5.0%
Fire Pension Indirect Services	36,411	20,726	38,232	40,143	5.0%	42,150	5.0%
Misc Charges for Services	21,790	4,339	21,825	21,344	-2.2%	21,406	0.3%
<b>Total Charges for Services</b>	<b>11,393,292</b>	<b>10,925,831</b>	<b>11,992,770</b>	<b>12,498,142</b>	<b>4.2%</b>	<b>13,118,253</b>	<b>5.0%</b>
<b>Fines and Forfeitures:</b>							
Court Fines	295,908	267,904	295,908	272,619	-7.9%	274,827	0.8%
Municipal Ordinance	5,848	4,053	5,905	5,049	-14.5%	5,089	0.8%
Code Enf Penalties	23,136	32,868	23,363	10,833	-53.6%	10,920	0.8%
Parking Fines	436,110	281,476	441,166	307,454	-30.3%	309,944	0.8%
False Alarm Penalties	354,491	406,545	362,318	384,124	6.0%	387,235	0.8%
Misc Fines & Forfeitures	11,338	7,336	11,450	-	-100.0%	-	n/a
<b>Total Fines and Forfeitures</b>	<b>1,115,493</b>	<b>1,000,182</b>	<b>1,128,660</b>	<b>980,079</b>	<b>-13.2%</b>	<b>988,015</b>	<b>0.8%</b>

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General Fund Revenues and Other Sources of Funds  
Financial Plan for FY 2020

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Miscellaneous Revenues (continued):</b>							
Rebate Gas Tax	34,086	35,896	34,086	34,086	0.0%	34,086	0.0%
Rental Income-Thomas Ctr	131,005	-	132,289	-	-100.0%	-	n/a
Interest on Investment	500,000	345,274	600,000	418,821	-30.2%	418,800	0.0%
Rental of City Property	362,819	393,808	351,227	500,152	42.4%	510,143	2.0%
Proceeds from Surplus	10,101	438,744	10,101	10,101	0.0%	10,101	0.0%
Other Contributions	7,360	21,550	7,432	7,879	6.0%	7,943	0.8%
Interest-Miscellaneous	-	2,101	-	-	n/a	-	n/a
CRA Loan Interest	83,052	52,046	70,512	57,600	-18.3%	45,740	-20.6%
Other Misc Revenues	150,175	169,885	153,753	162,331	5.6%	166,211	2.4%
<b>Total Miscellaneous Revenue</b>	<b>1,278,598</b>	<b>1,459,305</b>	<b>1,359,400</b>	<b>1,190,970</b>	<b>-12.4%</b>	<b>1,193,024</b>	<b>0.2%</b>
<b>Transfers From Other Funds:</b>							
School Crossing Guard	50,000	50,000	50,000	50,000	0.0%	50,000	0.0%
Evergreen Cemetery	160,000	160,000	160,000	160,000	0.0%	160,000	0.0%
Solid Waste	300,000	300,000	300,000	300,000	0.0%	300,000	0.0%
RTS-Direct Services	75,915	75,915	77,817	95,147	22.3%	97,050	2.0%
General Fund Transfer-GRU	36,379,080	36,379,080	38,285,013	38,285,013	0.0%	38,285,013	0.0%
Other Misc Transfers	-	188,710	-	-	n/a	-	n/a
<b>Total Transfers from Otr Funds</b>	<b>36,964,995</b>	<b>37,153,705</b>	<b>38,872,830</b>	<b>38,890,160</b>	<b>0.0%</b>	<b>38,892,063</b>	<b>0.0%</b>
<b>Total Sources</b>	<b>\$ 120,589,079</b>	<b>\$ 121,036,348</b>	<b>\$ 126,218,273</b>	<b>\$ 132,749,632</b>	<b>5.2%</b>	<b>\$ 134,749,363</b>	<b>1.5%</b>

General Fund Expenditures by Department  
Financial Plan for FY 2020

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Department Names &amp; Numbers:</b>							
b Strategic Initiatives (600)	\$ 1,638,487	\$ 1,374,621	\$ 2,116,123	\$ 1,196,063	-43.5%	\$ 1,196,063	0.0%
Neighborhood Imprv (620)	1,417,075	1,340,137	1,661,987	1,831,064	10.2%	1,667,912	-8.9%
Ω Dept of Doing (660)	2,070,410	1,458,535	1,702,195	2,169,311	27.4%	2,169,776	0.0%
Commission (710)	458,748	412,052	444,511	472,180	6.2%	472,180	0.0%
Clerk of Commission (720)	758,210	718,059	968,017	933,980	-3.5%	934,056	0.0%
City Manager (730)	1,316,065	1,075,894	1,549,525	1,355,427	-12.5%	1,355,427	0.0%
City Auditor (740)	665,464	680,576	684,066	747,352	9.3%	742,352	-0.7%
City Attorney (750)	1,699,254	1,499,296	1,655,749	1,702,914	2.8%	1,703,108	0.0%
μ Information Tech (760)	2,128,465	2,133,433	2,130,944	-	-100.0%	-	n/a
Budget and Finance (770)	3,075,014	2,921,954	3,315,392	4,594,632	38.6%	5,133,596	11.7%
Equal Opportunity (780)	810,413	650,679	890,907	1,367,804	53.5%	1,367,804	0.0%
£ Public Works (800)	11,494,242	10,298,066	12,009,940	9,823,542	-18.2%	9,958,654	1.4%
£ Mobility (805)	-	-	267,496	3,041,479	1037.0%	3,043,540	0.1%
Police (810)	34,859,994	34,384,418	35,107,790	36,330,789	3.5%	36,361,980	0.1%
Fire Rescue (820)	18,813,063	18,924,780	19,236,731	20,208,936	5.1%	20,582,227	1.8%
Combined Comm Ctr (830)	3,846,565	4,397,251	4,046,565	4,046,565	0.0%	4,046,565	0.0%
Parks, Rec & CA (850)	9,351,922	8,630,428	9,432,071	11,870,603	25.9%	11,928,199	0.5%
Human Resources (900)	2,509,837	2,281,309	2,494,959	2,841,293	13.9%	2,797,793	-1.5%
Facilities Management (910)	2,681,171	2,447,868	3,415,609	3,081,911	-9.8%	3,100,633	0.6%
Risk Management (920)	7,626	7,637	7,721	8,056	4.3%	8,056	0.0%
b Communications (960)	-	747	-	927,193	n/a	919,193	-0.9%
Non-Departmental (990)	22,368,937	27,493,500	23,079,974	24,630,701	6.7%	24,603,767	-0.1%
<b>Total General Fund Uses</b>	<b>\$ 121,970,962</b>	<b>\$ 123,131,241</b>	<b>\$ 126,218,273</b>	<b>\$ 133,181,778</b>	<b>5.5%</b>	<b>\$ 134,092,883</b>	<b>0.7%</b>

**NOTE:**

b Communications was moved out of Strategic Initiatives and became a department in FY19

£ Mobility was created in FY19, combining portions of Public Works and RTS.

μ Information Technology was moved out of the General Fund to a separate IT Fund in FY19

Ω Department Working title

General Fund Non-Departmental (990) Expenditures  
Financial Plan for FY 2020

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Non-Departmental Projects:</b>							
Broadband Feasibility Study	\$ 20,000	\$ -	\$ 20,000	\$ 50,000	150.0%	\$ -	-100.0%
Motor Pool	80,233	93,343	105,235	101,155	-3.9%	104,297	3.1%
GIS Upgrade	-	13,000	13,000	13,000	0.0%	13,000	0.0%
Teen Political Forum	-	-	-	5,000	n/a	-	-100.0%
Working Food Programming	-	-	-	25,000	n/a	-	-100.0%
Mental Health Training	-	4,000	-	-	n/a	-	n/a
Unemployment Comp	22,005	24,820	22,005	25,000	13.6%	25,000	0.0%
Freedom in Motion	36,000	36,038	36,000	36,200	0.6%	36,200	0.0%
After School Programming	-	-	-	50,000	n/a	-	-100.0%
Allowance for Annexation	17,920	12,743	17,920	17,920	0.0%	17,920	0.0%
Community Food Center	75,000	75,000	75,000	-	-100.0%	-	n/a
Active Streets	15,000	-	15,000	15,000	0.0%	15,000	0.0%
EO Director Search	-	24,285	-	-	n/a	-	n/a
Elections	245,101	234,237	245,101	245,101	0.0%	245,101	0.0%
Property Insurance Premium	587,665	573,772	587,665	587,665	0.0%	587,665	0.0%
Casualty Insurance Premium	643,249	792,532	643,249	765,691	19.0%	765,691	0.0%
Allowance for Boards	43,663	27,207	43,663	43,663	0.0%	43,663	0.0%
Lobbyist Contract	165,748	105,280	165,748	165,748	0.0%	165,748	0.0%
Uncollectible Receivable	35,000	525	35,000	35,000	0.0%	35,000	0.0%
Alachua Co Street Lights	1,196,739	868,369	1,196,739	1,196,739	0.0%	1,196,739	0.0%
Early Learning Coalition	65,000	21,667	65,000	65,000	0.0%	65,000	0.0%
Crosswalk Painting Prgm	-	-	-	5,000	n/a	-	-100.0%
Stop the Violence Contrib	2,500	2,500	2,500	2,500	0.0%	2,500	0.0%
Meridian Match	100,000	-	100,000	-	-100.0%	-	n/a
Bread of the Mighty Food Bank	50,000	50,000	-	-	n/a	-	n/a
Job and Trade Fair	-	1,588	-	8,000	n/a	8,000	0.0%
Summer Youth Job Program	-	-	-	15,000	n/a	15,000	0.0%
StartUpGNV Job Recruitment	-	-	-	25,000	n/a	-	-100.0%
2020 US Census Count	-	-	-	125,000	n/a	-	-100.0%
Contingencies	359,006	8,766	2,910,960	2,468,005	-15.2%	2,167,344	-12.2%
Parent Emissary Program	35,000	30,000	35,000	35,000	0.0%	35,000	0.0%
OpenGov Budget Software	-	89,243	-	-	n/a	-	n/a
Catalyst Lease	-	38,463	-	40,000	n/a	40,000	0.0%
Transfers to Otr Funds (990)	18,574,108	24,366,123	16,745,189	18,464,314	10.3%	19,019,899	3.0%
<b>Total Non-Departmental</b>	<b>\$ 22,368,937</b>	<b>\$ 27,493,500</b>	<b>\$ 23,079,974</b>	<b>\$ 24,630,701</b>	<b>6.7%</b>	<b>\$ 24,603,767</b>	<b>-0.1%</b>

General Fund Contingencies and Transfers  
Financial Plan for FY 2020

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Contingency Accounts:</b>							
City Manager Contingency	\$ 18,765	\$ 8,095	\$ 18,765	\$ 18,765	0.0%	\$ 18,765	0.0%
Trans-Retiree COLA	1,500	671	1,500	1,500	0.0%	1,500	0.0%
Living Wage Set Aside	313,741	-	800,227	305,448	-61.8%	423,415	38.6%
Personal Services Adjustment	25,000	-	2,090,468	2,142,292	2.5%	1,723,664	-19.5%
<b>Total Contingencies</b>	<b>\$ 359,006</b>	<b>\$ 8,765</b>	<b>\$ 2,910,960</b>	<b>\$ 2,468,005</b>	<b>-15.2%</b>	<b>\$ 2,167,344</b>	<b>-12.2%</b>
<b>Transfers to Other Funds:</b>							
Ironwood Golf Course	\$ 813,684	\$ 813,684	\$ 799,700	\$ -	-100.0%	\$ -	n/a
Capital Imprv Rev Bond 2017	648,750	648,750	610,500	684,688	12.2%	683,138	-0.2%
Siemens/GPD Lease	101,393	117,926	-	-	n/a	-	n/a
Roadway Resurfacing Fund	642,554	642,554	642,554	642,554	0.0%	642,554	0.0%
Fleet Replacement Fund	-	57,735	-	-	n/a	-	n/a
Facilities Maintenance Fund	562,500	562,500	562,500	562,500	0.0%	562,500	0.0%
Equipment Replacement	977,500	977,500	977,500	977,500	0.0%	977,500	0.0%
FY15 Debt Service	884,244	884,244	874,919	884,586	1.1%	885,784	0.1%
Tax Increment 5th Avenue	212,769	210,882	227,610	-	-100.0%	-	n/a
Tax Increment CP/UH	1,532,304	1,526,958	1,638,817	-	-100.0%	-	n/a
Tax Increment Downtown	887,021	914,805	948,679	-	-100.0%	-	n/a
POB-2003a Debt Service	601,092	601,092	694,459	734,675	5.8%	786,254	7.0%
POB-2003b Debt Service	4,649,352	4,649,352	3,102,525	3,269,963	5.4%	3,445,896	5.4%
Tax Increment Eastside	209,152	205,869	223,689	-	-100.0%	-	n/a
Capital Imprv Rev Note 2009	187,934	187,934	187,520	-	-100.0%	-	n/a
Capital Imprv Rev Bond 2010	219,481	219,481	217,408	220,921	1.6%	219,401	-0.7%
Emergency Fund	-	2,956,137	-	-	n/a	-	n/a
Revenue Note Series 2011A	427,213	427,213	422,747	429,007	1.5%	429,618	0.1%
CIRN 2016A	371,901	371,901	416,884	804,985	93.1%	801,447	-0.4%
GRU (Job Fair)	8,000	-	8,000	-	-100.0%	-	n/a
Revenue Refunding Note 2011	685,992	685,992	691,596	691,728	0.0%	691,506	0.0%
Revenue Refunding Note 2014	1,638,440	1,638,440	1,619,280	1,637,560	1.1%	1,643,480	0.4%
Miscellaneous Grant Fund	-	52,667	-	266,520	n/a	545,332	104.6%
Small Business Loan	80,000	105,000	-	-	n/a	-	n/a
Miscellaneous Spec Revenue	707,070	2,971,745	915,246	1,029,623	12.5%	1,102,164	7.0%
Solid Waste Collections	6,400	6,400	6,400	6,400	0.0%	6,400	0.0%
Economic Dev Fund (GTEC)	12,000	337,000	12,000	12,000	0.0%	12,000	0.0%
Consolidated CRA Trust Fund	-	-	-	3,038,795	n/a	3,038,795	0.0%
General Capital Project Fund	880,152	965,152	317,446	339,903	7.1%	339,903	0.0%
Technology Admin Fund	-	-	-	1,591,931	n/a	1,592,752	0.1%
Technology Capital	-	-	-	73,510	n/a	48,510	-34.0%
RTS Operating	627,210	627,210	627,210	564,966	-9.9%	564,966	0.0%
<b>Total Transfers to Otr Funds</b>	<b>\$18,574,108</b>	<b>\$ 24,366,123</b>	<b>\$ 16,745,189</b>	<b>\$ 18,464,314</b>	<b>10.3%</b>	<b>\$ 19,019,899</b>	<b>3.0%</b>

**Special Revenue Funds** are used to account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are restricted to expenditures for specific purposes.

Special Revenue Funds		
Grant Funds	Trust Funds	Miscellaneous
Community Development Block Grant (CDBG)	Evergreen Cemetery	Gainesville Enterprise Zone Development Agency (GEZDA)
Urban Development Action Grant	School Crossing Guard	Cultural Affairs
HOME Fund	Arts in Public Places	State & Federal Law Enforcement Contraband Forfeiture
Miscellaneous Grants	Downtown Redevelopment Tax Increment	Police Billable Overtime
Supportive Housing Investment Partnership (SHIP)	Fifth Avenue Tax Increment	Gainesville Community Reinvestment Area Trust
	College Park Tax Increment	Street, Sidewalk and Ditch Improvement
	Eastside Tax Increment	Economic Development
	Consolidated CRA Trust	Transportation Concurrency Exception Area (TCEA)
		Water/Wastewater Infrastructure
		Small Business Loan Fund
		Miscellaneous Special Revenue
		Tourist Product Development
		Tree Mitigation Fund
		Emergency Disaster Fund
		Emergency Events Fund
		Contingency Reserve for Declared Emergencies Fund
		Technology Administration Fund



All Special Revenue Funds  
Summary of Revenues and Expenses

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 30,760,748</b>	<b>\$ 32,162,447</b>	<b>\$ 27,683,189</b>	<b>\$ 33,742,542</b>	<b>21.9%</b>	<b>\$ 36,317,446</b>	<b>7.6%</b>
<b>Sources of Funds by Category:</b>							
Taxes	2,529,947	5,042,854	5,042,854	4,191,460	-16.9%	4,091,460	-2.4%
Permits, Fees, Assessments	-	501,309	-	-	n/a	-	n/a
Intergovernmental	1,662,805	3,653,488	1,695,226	2,081,652	22.8%	2,081,652	0.0%
Charges for Services	1,104,342	1,710,580	1,104,342	1,104,342	0.0%	1,104,342	0.0%
Fines and Forfeitures	90,000	344,826	90,000	90,000	0.0%	90,000	0.0%
Miscellaneous Revenues	386,450	1,298,314	386,450	386,450	0.0%	386,450	0.0%
Transfers	5,290,730	12,100,026	6,072,978	6,498,957	7.0%	6,850,706	5.4%
<b>Total Sources</b>	<b>11,064,274</b>	<b>24,651,396</b>	<b>14,391,850</b>	<b>14,352,861</b>	<b>-0.3%</b>	<b>14,604,610</b>	<b>1.8%</b>
<b>Uses of Funds:</b>							
General Government	527,875	705,994	375,358	1,673,946	346.0%	1,662,171	-0.7%
Public Safety	962,535	3,828,352	1,286,073	2,198,594	71.0%	2,560,250	16.4%
Physical Environment	-	1,315,921	-	-	n/a	-	n/a
Transportation	-	1,941,052	-	64,181	n/a	64,181	0.0%
Economic Environment	2,774,607	16,695,036	3,068,921	5,892,331	92.0%	3,295,424	-44.1%
Human Services	700,618	1,726,576	1,057,693	1,143,062	8.1%	1,215,798	6.4%
Cultural & Recreation	609,408	719,491	605,899	524,077	-13.5%	474,077	-9.5%
Transfers to Other Funds	1,738,395	2,198,235	1,938,552	281,765	-85.5%	284,747	1.1%
<b>Total Uses</b>	<b>7,313,438</b>	<b>29,130,657</b>	<b>8,332,496</b>	<b>11,777,957</b>	<b>41.3%</b>	<b>9,556,648</b>	<b>-18.9%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>3,750,836</b>	<b>(4,479,260)</b>	<b>6,059,354</b>	<b>2,574,905</b>	<b>-57.5%</b>	<b>5,047,962</b>	<b>96.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 34,511,584</b>	<b>\$ 27,683,187</b>	<b>\$ 33,742,542</b>	<b>\$ 36,317,447</b>	<b>7.6%</b>	<b>\$ 41,365,408</b>	<b>13.9%</b>

## Gainesville Enterprise Zone Development Agency (GEZDA)

### Fund 101

Description:	The Gainesville Enterprise Zone Development Agency (GEZDA) Fund is used to account for the objectives and purposes of the GEZDA.
Funding Source:	The City of Gainesville initial funding to support GEZDA came from the Economic Development Special Revenue Fund.
Legal Basis:	The City Commission adopted an ordinance creating GEZDA pursuant to FLA. STA. § 290.0056.
Fund Balance:	There is no planned activity in this fund. The fund balance continues to earn interest until this funding is needed. The fund balance within this fund is restricted for GEZDA related purposes.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 5,425	\$ 5,425	\$ 5,551	\$ 5,653	1.8%	\$ 5,755	1.8%
<b>Sources of Funds:</b>							
Miscellaneous:							
Gain/Loss on Investments	102	126	102	102	0.0%	102	0.0%
<b>Total Sources</b>	<b>102</b>	<b>126</b>	<b>102</b>	<b>102</b>	<b>0.0%</b>	<b>102</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Economic Environment:	-	-	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>102</b>	<b>126</b>	<b>102</b>	<b>102</b>	<b>0.0%</b>	<b>102</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 5,527</b>	<b>\$ 5,551</b>	<b>\$ 5,653</b>	<b>\$ 5,755</b>	<b>1.8%</b>	<b>\$ 5,857</b>	<b>1.8%</b>

## Community Development Block Grant (CDBG)

### Fund 102

Description:	The Community Development Block Grant (CDBG) is used to maintain unique accounting requirements for Federal funds being used to refurbish and rehabilitate deteriorated neighborhoods. This Program was created under the Housing and Community Development Act of 1974.
Funding Source:	The City of Gainesville receives an allocation from HUD for local community development, housing activities and public services. A portion of these funds is set-aside for City projects. Another portion is made available to non-profit outside organizations and other public agencies through a competitive process that involves review and recommendations by the Citizens Advisory Committee for Community Development (CACCD).
Legal Basis:	Each year the City Commission approves this allocation. Resources in this fund are restricted based on laws and regulations.
Fund Balance:	There are no significant changes in fund balance. Funds are restricted based on laws and regulations and programs approved by the City Commission.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 172,462	\$ 172,462	\$ (162,783)	\$ (135,045)	-17.0%	\$ (135,045)	0.0%
<b>Sources of Funds:</b>							
Intergovernmental:							
CDBG Federal Entitlement	1,211,681	1,044,205	1,244,102	1,319,592	6.1%	1,319,592	0.0%
Miscellaneous:							
Other Revenues	-	850	-	-	n/a	-	n/a
Client Funds	-	400	-	-	n/a	-	n/a
Principal-Mic	-	459	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>1,211,681</b>	<b>1,045,914</b>	<b>1,244,102</b>	<b>1,319,592</b>	<b>6.1%</b>	<b>1,319,592</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Public Safety:							
Code Enforcement Division	246,186	184,936	207,784	198,695	-4.4%	281,536	41.7%
Economic Environment:							
Block Grant Administration	214,180	245,939	268,749	263,918	-1.8%	216,409	-18.0%
Housing Program Delivery	354,999	778,673	305,166	40,000	-86.9%	213,179	432.9%
City Housing Programs	225,030	-	225,030	604,612	168.7%	358,383	-40.7%
Economic Grants and Aids	-	-	-	-	n/a	-	n/a
Human Services:							
Cold Weather Shelter	25,000	21,011	25,000	-	-100.0%	-	n/a
Human Services Grants	169,644	135,610	168,546	195,000	15.7%	195,000	0.0%
Transfers:							
<b>Total Uses</b>	<b>1,250,030</b>	<b>1,381,159</b>	<b>1,216,364</b>	<b>1,319,592</b>	<b>8.5%</b>	<b>1,283,093</b>	<b>-2.8%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(38,349)</b>	<b>(335,245)</b>	<b>27,738</b>	<b>-</b>	<b>-100.0%</b>	<b>36,499</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 134,113</b>	<b>\$ (162,783)</b>	<b>\$ (135,045)</b>	<b>\$ (135,045)</b>	<b>0.0%</b>	<b>\$ (98,546)</b>	<b>-27.0%</b>

## Urban Development Action Grant Fund

### Fund 103

Description:	The Urban Development Action Grant (UDAG) Fund was used to account for loans made to a local developer for construction of a downtown parking garage. The loan is repaid based on provisions of an agreement. The downtown parking garage was complete in FY16 with funds left over.
Funding Source:	The City of Gainesville acquired a grant from the U.S. Department of Housing and Urban Development in 1987 to provide a loan for the construction of a parking garage. The July 1989 grant closeout agreement states that any income received after the completion of the original project shall be used only for activities eligible under Title I of the Housing and Community Development Act of 1974.
Legal Basis:	The City Commission adopted the recommendation of the East Gainesville SPROUT Task Force to allocate the remaining UDAG revenue for Depot Park recreation facilities per agenda item #050705.
Fund Balance:	Funds are restricted based on laws and regulations of the grant closeout requirements and can only be used for CDBG eligible activities; fund balanced is currently earmarked for Depot Park recreation facilities.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 1,087,287	\$ (30,656)	\$ (6,581)	\$ 17,069	-359.4%	\$ 40,294	136.1%
<b>Sources of Funds:</b>							
Transfers From:							
Fifth Ave TIF	24,500	-	-	-	n/a	-	n/a
CRA (111)	-	24,075	23,650	-	-100.0%	-	n/a
CRA Consolidated Trust (620)	-	-	-	23,225	n/a	22,800	-1.8%
<b>Total Sources</b>	<b>24,500</b>	<b>24,075</b>	<b>23,650</b>	<b>23,225</b>	<b>-1.8%</b>	<b>22,800</b>	<b>-1.8%</b>
<b>Uses of Funds:</b>							
Cultural & Recreation:	-	-	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>24,500</b>	<b>24,075</b>	<b>23,650</b>	<b>23,225</b>	<b>-1.8%</b>	<b>22,800</b>	<b>-1.8%</b>
<b>Ending Fund Balance</b>	<b>\$ 1,111,787</b>	<b>\$ (6,581)</b>	<b>\$ 17,069</b>	<b>\$ 40,294</b>	<b>136.1%</b>	<b>\$ 63,094</b>	<b>56.6%</b>

## HOME Fund

## Fund 104

**Description:** The HOME Fund is used to maintain unique accounting requirements for HOME Investment Partnerships Program Grant funds. This program was created under Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990.

**Funding Source:** The City of Gainesville receives an allocation from HUD for local community development, housing activities and public services. A portion of these funds is set-aside for City projects. Another portion is made available to non-profit outside organizations and other public agencies through a competitive process that involves review and recommendations by the Citizens Advisory Committee for Community Development (CACCD).

**Legal Basis:** Each year the City Commission approves this allocation.

**Fund Balance:** The change in fund balance is due to the timing of grant revenues and expenditures. Resources in this fund are restricted based on laws and regulations.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 98,595	\$ 98,595	\$ (438,930)	\$ (374,886)	-14.6%	\$ (374,885)	0.0%
<b>Sources of Funds:</b>							
Intergovernmental Revenue							
Federal Grant	451,124	78,186	451,124	530,141	17.5%	530,141	0.0%
Miscellaneous Revenues:							
Interest	-	4,492	-	-	n/a	-	n/a
Principal	-	687	-	-	n/a	-	n/a
Other Miscellaneous Rev	-	5,500	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>451,124</b>	<b>88,865</b>	<b>451,124</b>	<b>530,141</b>	<b>17.5%</b>	<b>530,141</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Economic Environment:							
Block Grant Administration	53,556	40,478	40,757	35,166	-13.7%	35,166	0.0%
City Housing Programs	286,224	259,880	241,211	346,972	43.8%	347,356	0.1%
CHDO Operating Expenses	-	13,231	-	85,949	n/a	85,949	0.0%
CHDO Housing Programs	102,669	100,271	102,669	60,000	-41.6%	60,000	0.0%
Other Projects	-	210,085	-	-	n/a	-	n/a
Transfers to Other Funds:							
POB 2003A Debt Svc (226)	2,443	2,443	2,443	2,053	-16.0%	2,197	7.0%
<b>Total Uses</b>	<b>444,892</b>	<b>626,388</b>	<b>387,080</b>	<b>530,140</b>	<b>37.0%</b>	<b>530,668</b>	<b>0.1%</b>
<b>Planned addition to (appropriation of) fund balance</b>	6,232	-	64,044	1	-100.0%	(527)	n/a
<b>Ending Fund Balance</b>	<b>\$ 104,827</b>	<b>\$ (438,930)</b>	<b>\$ (374,886)</b>	<b>\$ (374,885)</b>	<b>0.0%</b>	<b>\$ (375,413)</b>	<b>0.1%</b>

**Cultural Affairs Fund**

**Fund 107**

**Description:** The Cultural Affairs Fund is used to account for revenues and expenditures associated with various cultural and special event activities provided for the benefit of City residents.

**Funding Source:** Financing is provided by various charges for services and miscellaneous revenue sources.

**Legal Basis:** Each year the City Commission approves this allocation.

**Fund Balance:** Resources in this fund are restricted for expenditures related to special events per Resolution No. 100962.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>% Change FY19 to FY20</b>	<b>FY 2021 Plan</b>	<b>% Change FY20 to FY21</b>
<b>Beginning Fund Balance</b>	<b>\$ 130,040</b>	<b>\$ 130,040</b>	<b>\$ 127,654</b>	<b>\$ 158,145</b>	<b>23.9%</b>	<b>\$ 256,987</b>	<b>62.5%</b>
<b>Sources of Funds:</b>							
Charges for Services:							
Entry Fees	-	-	-	4,000	n/a	4,000	0.0%
Ticket Sales	309,483	272,836	309,483	305,483	-1.3%	305,483	0.0%
Registration Fees	120,033	209,508	120,033	120,033	0.0%	120,033	0.0%
Late Charges	-	105	-	-	n/a	-	n/a
Rental Income	12,000	19,166	12,000	12,000	0.0%	12,000	0.0%
Miscellaneous Revenues:							
Other Contributions	45,130	60,504	45,130	45,130	0.0%	45,130	0.0%
Interest on Investments	-	1,076	-	-	n/a	-	n/a
Gain/Loss on Investments	24,376	-	24,376	24,376	0.0%	24,376	0.0%
<b>Total Sources</b>	<b>511,022</b>	<b>563,193</b>	<b>511,022</b>	<b>511,022</b>	<b>0.0%</b>	<b>511,022</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Cultural & Recreation:							
Hoggetowne Medieval Faire	308,775	347,856	307,627	308,775	0.4%	308,775	0.0%
Tench Building	2,000	991	2,000	2,000	0.0%	2,000	0.0%
Downtown Plaza Events	6,000	-	6,000	6,000	0.0%	6,000	0.0%
Downtown Arts Festival	87,435	89,643	87,435	87,435	0.0%	87,435	0.0%
352 Arts Project	-	18,995	-	-	n/a	-	n/a
Rosa B Williams	-	5,983	-	-	n/a	-	n/a
Juried Exhibitions	4,000	1,000	4,000	4,000	0.0%	4,000	0.0%
Cultural Operations	66,969	68,533	69,441	-	-100.0%	-	n/a
Transfers to Other Funds:							
POB 2003A Debt Svc (226)	3,753	3,753	4,028	3,971	-1.4%	4,250	7.0%
Misc Grants Fund (115)	-	28,824	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>478,932</b>	<b>565,579</b>	<b>480,531</b>	<b>412,181</b>	<b>-14.2%</b>	<b>412,460</b>	<b>0.1%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>32,090</b>	<b>(2,387)</b>	<b>30,491</b>	<b>98,841</b>	<b>224.2%</b>	<b>98,562</b>	<b>-0.3%</b>
<b>Ending Fund Balance</b>	<b>\$ 194,220</b>	<b>\$ 127,654</b>	<b>\$ 158,145</b>	<b>\$ 256,987</b>	<b>62.5%</b>	<b>\$ 355,549</b>	<b>38.4%</b>

**State Law Enforcement Contraband Forfeiture Fund**

**Fund 108**

<b>Description:</b>	The State Law Enforcement Contraband Forfeiture Fund is used to account for law enforcement related projects funded by the proceeds from confiscated property.
<b>Funding Source:</b>	Sources in this fund are proceeds from confiscated property. Florida State Law forbids anticipation of forfeiture funds for budget purposes, which is why no budgeted expenditures are shown.
<b>Legal Basis:</b>	FLA. STAT. § 932.701 through 932.704
<b>Fund Balance:</b>	The use of fund balance is restricted by Florida Statutes § 932.701 and is approved by the City Commission on a case-by-case basis.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>% Change FY19 to FY20</b>	<b>FY 2021 Plan</b>	<b>% Change FY20 to FY21</b>
<b>Beginning Fund Balance</b>	<b>\$ 196,115</b>	<b>\$ 196,115</b>	<b>\$ 302,056</b>	<b>\$ 302,056</b>	<b>0.0%</b>	<b>\$ 302,056</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Fines and Forfeitures:							
State Confiscated Property	-	116,081	-	-	n/a	-	n/a
Miscellaneous Revenues:							
Proceeds-Surplus Equip	-	7,655	-	-	n/a	-	n/a
Interest on Investments	-	6,973	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>-</b>	<b>130,709</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Public Safety:							
Police Explorers	-	336	-	-	n/a	-	n/a
Community Resources	-	3,800	-	-	n/a	-	n/a
Summer Heatwave	-	7,565	-	-	n/a	-	n/a
Equip, Training & Special Programs	-	5,870	-	-	n/a	-	n/a
Reichert House	-	7,198	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>24,769</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>105,940</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 196,115</b>	<b>\$ 302,056</b>	<b>\$ 302,056</b>	<b>\$ 302,056</b>	<b>0.0%</b>	<b>\$ 302,056</b>	<b>0.0%</b>

## Federal Law Enforcement Contraband Forfeiture Fund

### Fund 109

Description:	The Federal Law Enforcement Contraband Forfeiture Fund is used to account for law enforcement related projects funded by the proceeds from confiscated property.
Funding Source:	Sources in this fund are proceeds from confiscated property. Federal Law forbids anticipation of forfeiture funds for budget purposes, which is why no budgeted expenditures are shown.
Legal Basis:	21 U.S.C. § 881 and U.S. Department of Justice Guide to Equitable Sharing of Federally Forfeited Property for State and Local Law Enforcement Agencies.
Fund Balance:	Funds are restricted based on laws and regulations and is approved by the City Commission on a case-by-case basis

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 1,045,818</b>	<b>\$ 1,045,818</b>	<b>\$ 892,357</b>	<b>\$ 537,357</b>	<b>-39.8%</b>	<b>\$ 522,423</b>	<b>-2.8%</b>
<b>Sources of Funds:</b>							
Fines and Forfeitures:							
Federal Confiscated Property	-	176,525	-	-	n/a	-	n/a
Miscellaneous Revenues:							
Other Misc Revenues	-	634	-	-	n/a	-	n/a
Proceeds-Sale Of Fixed Assets	-	4,000	-	-	n/a	-	n/a
Transfers:							
FFGFC of 05 (230)	-	6,083	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>-</b>	<b>187,243</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Public Safety:							
Joint Aviation Unit	-	78,313	153,000	14,934	-90.2%	14,938	0.0%
Robbery Prevention Campaign - Justice	-	7,070	-	-	n/a	-	n/a
Police Beat Show	-	45,375	52,000	-	-100.0%	-	n/a
Federal Forfeiture Equipment, Training and Spec Programs-Justice	-	-	150,000	-	-100.0%	-	n/a
Banks Building Rehab	-	93,095	-	-	n/a	-	n/a
GPD Incinerator	-	5,286	-	-	n/a	-	n/a
Civil Emergency Events	-	111,563	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>340,703</b>	<b>355,000</b>	<b>14,934</b>	<b>-95.8%</b>	<b>14,938</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>(153,460)</b>	<b>(355,000)</b>	<b>(14,934)</b>	<b>-95.8%</b>	<b>(14,938)</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 1,045,818</b>	<b>\$ 892,357</b>	<b>\$ 537,357</b>	<b>\$ 522,423</b>	<b>-2.8%</b>	<b>\$ 507,485</b>	<b>-2.9%</b>



**Police Billable Overtime Fund**

**Fund 110**

**Description:** The Police Billable Overtime Fund is used to account for revenues and expenditures associated with billable overtime that the Police Department performs outside of their regular duties both for City events and non-City events.

**Funding Source:** Sources in this fund are from the fees the City charges outside entities for services of the Police Force off duty. Fees are set with the intent to cover variable costs including overtime pay and benefits.

**Legal Basis:** This fund was started in FY08 to track revenues and expenditures associated with this function.

**Fund Balance:** The negative fund balance is due to the timing of reimbursement.  
Resources in this fund are restricted for billable overtime expenditures per Resolution No. 100962.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>% Change FY19 to FY20</b>	<b>FY 2021 Plan</b>	<b>% Change FY20 to FY21</b>
Beginning Fund Balance	\$ (63,647)	\$ (63,647)	\$ (413,788)	\$ (268,388)	-35.1%	\$ (124,953)	-53.4%
Sources of Funds:							
Billable Overtime	658,632	430,905	658,632	658,632	0.0%	658,632	0.0%
Total Sources	658,632	430,905	658,632	658,632	0.0%	658,632	0.0%
Uses of Funds:							
Public Safety:							
City Events	124,934	102,051	100,000	100,000	0.0%	100,000	0.0%
Non-City Events	541,415	678,995	413,232	415,197	0.5%	415,197	0.0%
Total Uses	666,349	781,046	513,232	515,197	0.4%	515,197	0.0%
Planned addition to (appropriation of) fund balance	(7,717)	(350,141)	145,400	143,435	-1.4%	143,435	0.0%
Ending Fund Balance	\$ (71,364)	\$ (413,788)	\$ (268,388)	\$ (124,953)	-53.4%	\$ 18,482	-114.8%

**Community Redevelopment Agency Fund (CRA)**

**Fund 111**

<b>Description:</b>	The Community Redevelopment Agency (CRA) Fund is used to account for the operational and administrative costs of the CRA.
<b>Funding Source:</b>	This fund is primarily funded by tax increment revenues which were created for the purpose of carrying out community redevelopment activities. CRA's Administrative Policy & Procedures for Financial, Budget & Debt Policies states that CRA's budget goal for operational expenses will not exceed 25% of the tax increment from each trust fund individually and in the aggregate.
<b>Legal Basis:</b>	Pursuant to Florida Statutes § 163, in April of 1995 City Commission declared itself the Community Redevelopment Agency (CRA) for the City. Advisory boards were established to carry out the objects of Fla. Stat. § 163.3. Ordinance No. 181001, adopted September 5, 2019, outlines the CRA's transition from a Community Redevelopment Agency overseeing projects in four redevelopment areas (Downtown, CPUH, FAPS and Eastside) to a City Department and one consolidated area.
<b>Fund Balance:</b>	Fund balance will be reconciled and transferred to the Gainesville Community Reinvestment Area (GCRA) Trust, Fund 620 in FY20. Expenditures are restricted to assigned operational expenses of managing the four taxing districts.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>% Change FY19 to FY20</b>	<b>FY 2021 Plan</b>	<b>% Change FY20 to FY21</b>
<b>Beginning Fund Balance</b>	<b>\$ (900,328)</b>	<b>\$ (900,328)</b>	<b>\$ (579,873)</b>	<b>\$ (532,326)</b>	<b>-8.2%</b>	<b>\$ (532,326)</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous Revenue:							
Interest on Investments	-	30,318	-	-	n/a	-	n/a
Other Miscellaneous Revenues	-	152	-	-	n/a	-	n/a
Transfers From:							
Downtown Redev Trust	607,718	623,043	720,191	-	-100.0%	-	n/a
Fifth Ave Redev Trust	234,202	279,661	279,219	-	-100.0%	-	n/a
College Park/Univ Hgts	503,862	669,364	672,352	-	-100.0%	-	n/a
Eastside Trust	174,227	161,634	161,528	-	-100.0%	-	n/a
<b>Total Sources</b>	<b>1,520,009</b>	<b>1,764,172</b>	<b>1,833,290</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
General Government:							
Clerk of Commission	-	5,207	-	-	n/a	-	n/a
City Attorney	76,779	75,109	74,262	-	-100.0%	-	n/a
Economic Environment:							
CRA Administration	984,940	1,239,834	1,310,323	-	-100.0%	-	n/a
CRA Notes/Loans	342,579	78,061	354,936	-	-100.0%	-	n/a
Transfers to:							
UDAG Fund (103)	-	24,075	23,650	-	-100.0%	-	n/a
POB 2003A Debt Svc (226)	21,433	21,433	22,572	-	-100.0%	-	n/a
<b>Total Uses</b>	<b>1,425,731</b>	<b>1,443,719</b>	<b>1,785,743</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>94,278</b>	<b>320,453</b>	<b>47,547</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ (806,050)</b>	<b>\$ (579,873)</b>	<b>\$ (532,326)</b>	<b>\$ (532,326)</b>	<b>0.0%</b>	<b>\$ (532,326)</b>	<b>0.0%</b>

## Street, Sidewalk and Ditch Improvement Fund

### Fund 113

Description:	The Street, Sidewalk and Ditch Improvement fund is used to account for the provisions and financing of paving and ditch improvement projects.
Funding Source:	Sources in this fund are provided by assessments levied against property owners in a limited geographical area as improvement projects are approved and authorized by Florida Statutes § 170.
Legal Basis:	Florida Statutes § 170 empowers a municipality to levy and collect special assessments for this and similar public improvements.
Fund Balance:	This fund balance will be used for future street, sidewalk and/or ditch improvements as approved by the City Commission.  Sources in the fund are restricted to specific projects that the assessments are levied.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 180,063</b>	<b>\$ 180,063</b>	<b>\$ 184,260</b>	<b>\$ 187,660</b>	<b>1.8%</b>	<b>\$ 191,060</b>	<b>1.8%</b>
<b>Sources of Funds:</b>							
Miscellaneous Revenue:							
Special Assessments	1,000	-	1,000	1,000	0.0%	1,000	0.0%
Interest Special Assessments	400	-	400	400	0.0%	400	0.0%
Interest on Investments	-	4,198	-	-	n/a	-	n/a
Gain/Loss on Investments	2,000	-	2,000	2,000	0.0%	2,000	0.0%
<b>Total Sources</b>	<b>3,400</b>	<b>4,198</b>	<b>3,400</b>	<b>3,400</b>	<b>0.0%</b>	<b>3,400</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Transportation:	-	-	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>3,400</b>	<b>4,198</b>	<b>3,400</b>	<b>3,400</b>	<b>0.0%</b>	<b>3,400</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 183,463</b>	<b>\$ 184,260</b>	<b>\$ 187,660</b>	<b>\$ 191,060</b>	<b>1.8%</b>	<b>\$ 194,460</b>	<b>1.8%</b>

Economic Development Fund

Fund 114

Description:	The Economic Development Fund is used to account for revenue and expenditures made to promote economic development. This fund includes operating expense and rental revenue generated by Gainesville Technology Incubator (GTEC) facility.
Funding Source:	Sources in this fund have been provided through GTEC facility rentals. In FY14, GTEC facility management was transferred to Santa Fe College. Upon the expiration of the Interlocal Agreement between the City and Santa Fe College on June 30, 2019, the Gainesville Community Redevelopment Agency (CRA) assumed GTEC management.
Legal Basis:	Resolution No. 100962, which requires that these special revenue funds may only be used to report proceeds from specific revenue sources that are restricted or committed for specified purposes.
Fund Balance:	Increase in fund balance in FY18 was due to a transfer from the General Fund for the <i>Manufacturing Retention/Expansion Incentive Program</i> . The fund balance within this fund is committed.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 268,691	\$ 268,691	\$ 412,661	\$ 424,661	2.9%	\$ 436,661	2.8%
<b>Sources of Funds:</b>							
Miscellaneous Revenue:							
Interest on Investments	-	6,678	-	-	n/a	-	n/a
Transfers from:							
General Fund (001)	12,000	337,000	12,000	12,000	0.0%	12,000	0.0%
<b>Total Sources</b>	<b>12,000</b>	<b>343,678</b>	<b>12,000</b>	<b>12,000</b>	<b>0.0%</b>	<b>12,000</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
<b>General Government</b>							
CIP Improvements for GTEC	-	139,150	-	-	n/a	-	n/a
Economic Environment							
Technological Incubator	12,000	-	-	-	n/a	-	n/a
GTEC Revenue Shortfall	-	38,457	-	-	n/a	-	n/a
Electric Service Reimburse	-	22,100	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>12,000</b>	<b>199,707</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>143,971</b>	<b>12,000</b>	<b>12,000</b>	<b>0.0%</b>	<b>12,000</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 268,691</b>	<b>\$ 412,661</b>	<b>\$ 424,661</b>	<b>\$ 436,661</b>	<b>2.8%</b>	<b>\$ 448,661</b>	<b>2.7%</b>

## Miscellaneous Grants Fund

### Fund 115

Description:	The Miscellaneous Grants Fund is used to account for a large number of miscellaneous gifts and grants, which are single purpose in nature and require minimal special accounting features.
Funding Source:	Sources in this fund are from various grants; federal, state and local agencies. Appropriations do not occur until the grant has been awarded.
Legal Basis:	Each grant received is approved by the City Commission and the budgets are not recognized until the grants are officially received.
Fund Balance:	The change in fund balance is due to the timing of grant revenues and expenditures. Funds are restricted based on laws and regulations as provided by the granting agencies.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 786,047	\$ 786,047	\$ 684,924	\$ 524,868	-23.4%	\$ (678,380)	-229.2%
<b>Sources of Funds:</b>							
Intergovernmental:							
Federal Grants	-	569,534	-	-	n/a	-	n/a
State Grants	-	1,061,204	-	-	n/a	-	n/a
County Contribution	-	(7,084)	-	-	n/a	-	n/a
St Johns WMD	-	(299,755)	-	-	n/a	-	n/a
Transfers from:							
General Fund (001)	-	52,667	-	266,520	n/a	545,332	104.6%
Cultural Affairs Fund (107)	-	28,824	-	-	n/a	-	n/a
Misc Special Revenue(123)	-	55,507	-	-	n/a	-	n/a
Stormwater Capital (414)	-	299,755	-	-	n/a	-	n/a
<b>Total Sources</b>	-	<b>1,760,652</b>	-	<b>266,520</b>	<b>n/a</b>	<b>545,332</b>	<b>104.6%</b>
<b>Uses of Funds:</b>							
Public Safety:							
GPD Grants	-	584,772	160,056	-	-100.0%	-	n/a
GFR Grants	-	17,393	-	1,469,768	n/a	1,748,580	19.0%
Physical Environment:							
Public Works Grants	-	142,478	-	-	n/a	-	n/a
Historic Preservation	-	36,870	-	-	n/a	-	n/a
Transportation:							
Public Works Grants	-	983,398	-	-	n/a	-	n/a
Cultural & Recreation:							
PRCA Grants	-	94,574	-	-	n/a	-	n/a
Transfer to:							
General Fund (001)	-	1,521	-	-	n/a	-	n/a
Misc Spec Rev (123)	-	768	-	-	n/a	-	n/a
<b>Total Uses</b>	-	<b>1,861,774</b>	<b>160,056</b>	<b>1,469,768</b>	<b>818.3%</b>	<b>1,748,580</b>	<b>19.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	<b>(101,122)</b>	<b>(160,056)</b>	<b>(1,203,248)</b>	<b>651.8%</b>	<b>(1,203,248)</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	\$ 786,047	\$ 684,924	\$ 524,868	\$ (678,380)	-229.2%	\$ (1,881,628)	177.4%

## Transportation Concurrency Exception Area Fund (TCEA)

### Fund 116

Description:	The Transportation Concurrency Exception Area (TCEA) Fund is used to account for revenue and expenditures generated in connection with transportation improvements made in conjunction with new developments.
Funding Source:	Funds are provided by real estate developers to mitigate the development's impact on transportation. Appropriations do not occur until the agreements have been finalized.
Legal Basis:	Ordinance No. 981310 adopted December 13, 1999.
Fund Balance:	There are no significant changes in fund balance. The fund balance within this fund are restricted to specific projects.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 4,164,552</b>	<b>\$ 4,164,552</b>	<b>\$ 4,043,528</b>	<b>\$ 4,078,528</b>	<b>0.9%</b>	<b>\$ 4,113,528</b>	<b>0.9%</b>
<b>Sources of Funds:</b>							
Charges for Services:							
Trans Concurrency Dev	-	35,375	-	-	n/a	-	n/a
Trans Mobility Program	-	578,239	-	-	n/a	-	n/a
Miscellaneous Revenue:							
Interest on Investments	-	99,211	-	-	n/a	-	n/a
Gain/Loss On Investments	35,000	-	35,000	35,000	0.0%	35,000	0.0%
<b>Total Sources</b>	<b>35,000</b>	<b>712,825</b>	<b>35,000</b>	<b>35,000</b>	<b>0.0%</b>	<b>35,000</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Transportation:							
TCEA Projects	-	354,334	-	-	n/a	-	n/a
TMPA Projects	-	479,515	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>833,849</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>35,000</b>	<b>(121,024)</b>	<b>35,000</b>	<b>35,000</b>	<b>0.0%</b>	<b>35,000</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 4,199,552</b>	<b>\$ 4,043,528</b>	<b>\$ 4,078,528</b>	<b>\$ 4,113,528</b>	<b>0.9%</b>	<b>\$ 4,148,528</b>	<b>0.9%</b>

## Water/Wastewater Infrastructure Fund

### Fund 117

**Description:** The Water/Wastewater Infrastructure Fund is used to account for surcharge collections and interest earnings which are to be expended on related infrastructure improvements for water and wastewater.

**Funding Source:** Beginning FY14, sources in this fund were half of the collections on surcharges for water and wastewater. During FY15, the surcharges were eliminated and the remaining fund balance was allocated to appropriate projects. Starting in FY16, this program was re-established with one hundred percent of surcharge revenue being deposited into this fund.

**Legal Basis:** Resolution No. 160146 specifies that expenditures will be allocated as follows: 60% - Single Units/Neighborhood Extensions, 15% - Affordable Housing, 10% - Public Health, Safety, Environmental & 15% for Program Delivery.

**Fund Balance:** The fund balance within this fund is committed.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 1,023,717</b>	<b>\$ 1,023,717</b>	<b>\$ 1,515,959</b>	<b>\$ 1,765,959</b>	<b>16.5%</b>	<b>\$ 2,015,959</b>	<b>14.2%</b>
<b>Sources of Funds:</b>							
Miscellaneous Revenue:							
Interest on Investments	-	32,970	-	-	n/a	-	n/a
Transfers from:							
GRU	250,000	568,130	250,000	250,000	0.0%	250,000	0.0%
<b>Total Sources</b>	<b>250,000</b>	<b>601,101</b>	<b>250,000</b>	<b>250,000</b>	<b>0.0%</b>	<b>250,000</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Physical Environment:							
Health, Safety & Env Projects	-	52,762	-	-	n/a	-	n/a
Programmed Extension	-	46,000	-	-	n/a	-	n/a
ConnectFree Program Delivery Cost:	-	10,096	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>108,858</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>250,000</b>	<b>492,243</b>	<b>250,000</b>	<b>250,000</b>	<b>0.0%</b>	<b>250,000</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 1,273,717</b>	<b>\$ 1,515,959</b>	<b>\$ 1,765,959</b>	<b>\$ 2,015,959</b>	<b>14.2%</b>	<b>\$ 2,265,959</b>	<b>12.4%</b>

## Supportive Housing Investment Partnership Fund (SHIP)

### Fund 119

Description:	The Supportive Housing Investment Partnership (SHIP) Fund is used to account for documentary stamp proceeds from real estate transactions to be used as funding for the entitlement program.
Funding Source:	This funding comes from the State of Florida. Appropriations do not occur until the grant has been awarded.
Legal Basis:	Grant revenues are not recognized until the grants are received and approved by the City Commission.
Fund Balance:	There are no significant changes in fund balance. The fund balance within this fund are restricted based on laws and regulations

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 1,495,288</b>	<b>\$ 1,495,288</b>	<b>\$ 1,508,001</b>	<b>\$ 1,461,441</b>	<b>-3.1%</b>	<b>\$ 1,461,441</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Intergovernmental:							
State Grant	-	564,591	-	231,919	n/a	231,919	0.0%
Miscellaneous Revenue:							
Interest on Investments	-	34,380	-	-	n/a	-	n/a
Principal	-	28,978	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>-</b>	<b>627,949</b>	<b>-</b>	<b>231,919</b>	<b>n/a</b>	<b>231,919</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Economic Environment:							
SHIP Programs	39,696	615,235	46,560	231,919	398.1%	231,919	0.0%
<b>Total Uses</b>	<b>39,696</b>	<b>615,235</b>	<b>46,560</b>	<b>231,919</b>	<b>398.1%</b>	<b>231,919</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(39,696)</b>	<b>12,714</b>	<b>(46,560)</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 1,455,592</b>	<b>\$ 1,508,001</b>	<b>\$ 1,461,441</b>	<b>\$ 1,461,441</b>	<b>0.0%</b>	<b>\$ 1,461,441</b>	<b>0.0%</b>



Emergency Fund  
Fund 120

Description: The Emergency Fund is used to account for revenue and expenditures associated with public safety during an event.

Funding Source: The sources for this fund will be a transfer from the General Fund.

Legal Basis: No legal restrictions. The fund was set up for IRMA storm-related expenditures and will be closed.

Fund Balance: Fund balance at September 30, 2018 were cleared in FY19 when remaining invoices were paid.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ 298,301	\$ 298,301	0.0%	\$ 298,301	0.0%
<b>Sources of Funds:</b>							
Transfer from:							
General Fund (001)	-	1,775,671	-	-	n/a	-	n/a
<b>Total Sources</b>	-	<b>1,775,671</b>	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Uses of Funds:</b>							
Public Safety							
Emergency Management	-	1,477,370	-	-	n/a	-	n/a
<b>Total Uses</b>	-	<b>1,477,370</b>	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	298,301	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Ending Fund Balance</b>	\$ -	\$ 298,301	\$ 298,301	\$ 298,301	0.0%	\$ 298,301	0.0%

## Small Business Loan Fund

### Fund 121

Description:	The Small Business Loan Fund is used to account for revenue and expenditures associated with revolving loan funds to local small businesses.
Funding Source:	The source for this fund is an insurance settlement associated with the United Gainesville Community Development
Legal Basis:	This fund was established in FY05 for CDBG related activities from an insurance settlement associated with the United Gainesville Community Development Corporation.
Fund Balance:	During FY18, \$80,000 in seed funding was transferred into this fund from General Fund. The fund balance within this fund are restricted based on laws and regulations.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 71,201	\$ 21,201	\$ 101,201	\$ 101,201	377.3%	\$ 101,201	0.0%
<b>Sources of Funds:</b>							
Transfers:							
General Fund (001)	80,000	80,000	-	-	-100.0%	-	n/a
<b>Total Sources</b>	<b>80,000</b>	<b>80,000</b>	<b>-</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Economic Environment:							
Loans	100,000	-	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(20,000)</b>	<b>80,000</b>	<b>-</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 51,201</b>	<b>\$ 101,201</b>	<b>\$ 101,201</b>	<b>\$ 101,201</b>	<b>0.0%</b>	<b>\$ 101,201</b>	<b>0.0%</b>

**Emergency Events Fund**  
**Fund 122**

**Description:** The Emergency Events Fund is used to account for revenue and expenditures associated with public safety during a event at the University of Florida. This fund has been closed.

**Funding Source:** The sources for this fund will be a transfer from the General Fund.

**Legal Basis:** No legal restrictions.

**Fund Balance:** There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	n/a	\$ -	n/a
<b>Sources of Funds:</b>							
Transfers:							
General Fund (001)	-	180,466	-	-	-100.0%	-	n/a
<b>Total Sources</b>	-	180,466	-	-	-100.0%	-	n/a
<b>Uses of Funds:</b>							
Public Safety							
Civil Emergency Events	-	180,466	-	-	n/a	-	n/a
<b>Total Uses</b>	-	180,466	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	-	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	n/a	\$ -	n/a

## Miscellaneous Special Revenue Fund

### Fund 123

Description:	The Miscellaneous Special Revenue Fund is used for several miscellaneous programs that are of small dollar value and committed to a specific project or program per City Commission direction.
Funding Source:	Sources are from donations, grant matches, and specified revenue sources through City Commission resolutions. Appropriations do not occur until contracts or agreements have been executed and approved.
Legal Basis:	The fund was established in FY02 to account for special revenue projects.
Fund Balance:	The fund balance within this fund have both assigned and restricted funds for projects or programs based on specific funding sources as directed by the City Commission.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 564,038</b>	<b>564,038</b>	<b>\$ 2,287,374</b>	<b>\$ 2,205,930</b>	<b>-3.6%</b>	<b>\$ 2,509,028</b>	<b>13.7%</b>
<b>Sources of Funds:</b>							
Intergovernmental:							
Grants-Other Local Units	-	40,260	-	-	n/a	-	n/a
LAA Specialty Vehicle Tag	-	1,830	-	-	n/a	-	n/a
County Contribution	-	293,450	-	-	n/a	-	n/a
School Board Contribution	-	123,090	-	-	n/a	-	n/a
State Contributions	-	119,211	-	-	n/a	-	n/a
UF Contributions	-	48,766	-	-	n/a	-	n/a
SJRWMD Contributions	-	16,000	-	-	n/a	-	n/a
Charges for Services:							
PRCA Master Plan Surcharge	-	62,822	-	-	n/a	-	n/a
One-Stop (Utility Reimbrs)	-	23,392	-	-	n/a	-	n/a
Registration Fees	-	1,515	-	-	n/a	-	n/a
Law Enforcement Services	-	16,805	-	-	n/a	-	n/a
Police Training	-	42,053	-	-	n/a	-	n/a
Recreation Memberships	-	8,388	-	-	n/a	-	n/a
Fines & Forfeitures:							
Court Fines	50,000	31,855	50,000	50,000	0.0%	50,000	0.0%
Parking Fines	-	81	-	-	n/a	-	n/a
Miscellaneous:							
Interest on Investments	-	3,280	-	-	n/a	-	n/a
Rental of City Property	250,000	254,237	250,000	250,000	0.0%	250,000	0.0%
Homeless Donation Meters	-	27	-	-	n/a	-	n/a
Litigation Settlement	-	50,000	-	-	n/a	-	n/a
Other Miscellaneous	-	1,886	-	-	n/a	-	n/a
Other Contributions	-	48,035	-	-	n/a	-	n/a
Transfer from:							
General Fund (001)	707,070	2,996,745	915,243	1,029,623	12.5%	1,102,164	7.0%
Misc Gifts & Grants (115)	-	768	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>1,007,070</b>	<b>4,184,496</b>	<b>1,215,243</b>	<b>1,329,623</b>	<b>9.4%</b>	<b>1,402,164</b>	<b>5.5%</b>

*Continued on next page*

Miscellaneous Special Revenue Fund  
Fund 123

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<i>continued</i>							
<b>Uses of Funds:</b>							
General Government:							
ADA Assessment	150,000	74,431	-	-	n/a	-	n/a
Neighborhood Planning	-	9,860	-	-	n/a	-	n/a
Consulting-Legal Services	38,500	116,347	38,500	-	-100.0%	-	n/a
Hippodrome Rental	250,000	250,000	250,000	-	-100.0%	-	n/a
Bldg 211 Reno and Improvements	-	25,150	-	-	n/a	-	n/a
T.E.A.M.	12,596	10,740	12,596	12,596	0.0%	-	-100.0%
Public Safety:							
GPD Projects	50,000	130,272	50,000	-	-100.0%	-	n/a
GFR Projects	-	106,626	-	-	n/a	-	n/a
Physical Environment:							
Dignity Village	-	-	66,000	-	-100.0%	-	n/a
LiDAR projects	-	8,000	-	-	n/a	-	n/a
Economic Environment:							
Affordable Housing	-	5,456	-	-	n/a	-	n/a
QTI Payments	-	14,431	-	-	n/a	-	n/a
Human Services:							
Homelessness Programs	505,974	1,569,955	798,147	948,062	18.8%	1,020,798	7.7%
Cultural & Recreation:							
PRCA Projects	79,830	65,533	81,444	-	-100.0%	-	n/a
LAA Speciality License Tags	-	19,302	-	-	n/a	-	n/a
PRCA Master Plan	-	-	-	65,867	n/a	65,867	0.0%
Transfers to:							
Miscellaneous Grants (115)	-	55,057	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>1,086,900</b>	<b>2,461,159</b>	<b>1,296,687</b>	<b>1,026,525</b>	<b>-20.8%</b>	<b>1,086,665</b>	<b>5.9%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(79,830)</b>	<b>1,723,337</b>	<b>(81,444)</b>	<b>303,098</b>	<b>-472.2%</b>	<b>315,499</b>	<b>4.1%</b>
<b>Ending Fund Balance</b>	<b>\$ 484,208</b>	<b>2,287,374</b>	<b>\$ 2,205,930</b>	<b>\$ 2,509,028</b>	<b>13.7%</b>	<b>\$ 2,824,527</b>	<b>12.6%</b>

## Tourist Product Development Funds

### Fund 124, 132, 136, 137, 138 & 139

Description:	The Tourist Product Development Funds are used to account for Tourist Product Development tax dollars passed through from the County and awarded as grants to artistic, eco-tourism and new program projects that will promote tourism in the area.
Funding Source:	Sources for the fund are received from Alachua County's Tourist Product Development tax dollars. Appropriations do not occur until the grant has been awarded.
Legal Basis:	A new fund is created each year when the City receives the signed interlocal agreement from Alachua County. The County took control of this program's administration in FY16.
Fund Balance:	This fund was closed in FY19. The fund balance within this fund is restricted based on laws and regulations

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 1,289	\$ -	\$ -	\$ -	n/a	\$ -	n/a
<b>Sources of Funds:</b>							
Miscellaneous:							
Other Miscellaneous	-	-	-	-	n/a	-	n/a
<b>Total Sources</b>	-	-	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
Cultural & Recreation:							
<b>Total Uses</b>	-	-	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	-	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ 1,289	\$ -	\$ -	\$ -	n/a	\$ -	n/a

## Tree Mitigation Fund

### Fund 140

Description:	The intent of the Tree Mitigation Fund is to augment the City's Urban Forestry Programs by funding projects that exceed the basic service levels for tree planting, routine pruning maintenance and hazard abatement, and removal of hazardous trees that were funded by the City at the time the changes to the Land Development Code were adopted by the Gainesville City Commission in 2013. These changes allowed the removal of significant high quality Heritage trees from the Urban Forest in exchange for money that would then be used for enhancement projects only. The Tree Mitigation Fund was never intended to pay for the City's routine, basic urban forestry services.
Funding Source:	The City of Gainesville's Parks, Recreation and Cultural Affairs Department obtains mitigation funds resulting from the removal of trees, tree violations, and other tree related consequences. These funds are placed in the City's tree mitigation fund, a separate city fund that holds funds collected as tree mitigation.
Legal Basis:	Ordinance No. 090878 was approved by the City Commission on June 6, 2013.
Fund Balance:	There are no significant changes in fund balance. The City Manager or his designee approves the use of all Tree Mitigation project funds as recommended by staff.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 2,775,647	\$ 2,742,560	\$ 2,094,472	\$ 2,046,520	-2.3%	\$ 1,982,339	-3.1%
<b>Sources of Funds:</b>							
Permits, Fees, Assessments:							
Tree Mitigation Fees	-	501,309	-	-	n/a	-	n/a
Miscellaneous Revenue:							
Interest on Investment	-	74,490	-	-	n/a	-	n/a
<b>Total Sources</b>	-	<b>575,799</b>	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Uses of Funds:</b>							
Physical Environment							
Weiss property acquisition	-	1,012,367	-	-	n/a	-	n/a
Muncaster Land Acquisition	-	695	-	-	n/a	-	n/a
Transportation							
Urban Forestry Program	-	55,569	-	64,181	n/a	64,181	0.0%
Tree Mitigation - SW 6th Street	-	68,237	-	-	n/a	-	n/a
Cultural & Recreation:							
Tree Mitigation	54,399	-	47,952	-	-100.0%	-	n/a
Transfer from							
Tax Incrmnt-CP/Depot Ave (618)	-	87,020	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>54,399</b>	<b>1,223,887</b>	<b>47,952</b>	<b>64,181</b>	<b>33.8%</b>	<b>64,181</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(54,399)</b>	<b>(648,088)</b>	<b>(47,952)</b>	<b>(64,181)</b>	<b>33.8%</b>	<b>(64,181)</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 2,721,248</b>	<b>\$ 2,094,472</b>	<b>\$ 2,046,520</b>	<b>\$ 1,982,339</b>	<b>-3.1%</b>	<b>\$ 1,918,158</b>	<b>-3.2%</b>

**Contingency Reserve for Declared Emergencies Fund**  
**Fund 141**

**Description:** The Emergency Events Fund is used to account for revenue and expenditures associated with public safety.

**Funding Source:** The source for this fund is a transfer from the General Fund.

**Legal Basis:** No legal restrictions.

**Fund Balance:** There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	n/a	\$ 1,000,000	0.0%
<b>Sources of Funds:</b>							
Transfers:							
General Fund (001)	-	1,000,000	-	-	-100.0%	-	n/a
<b>Total Sources</b>	-	1,000,000	-	-	-100.0%	-	n/a
<b>Uses of Funds:</b>							
Public Safety	-	-	-	-	n/a	-	n/a
<b>Total Uses</b>	-	-	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	1,000,000	-	-	-100.0%	-	n/a
<b>Ending Fund Balance</b>	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	0.0%	\$ 1,000,000	0.0%



Technology Administration Fund  
Fund 510

Description: The Technology Administration Fund is used to account for revenue and expenditures associated with technology.

Funding Source: The source for this fund is a transfer from the General Fund.

Legal Basis: No legal restrictions.

Fund Balance: This fund was created in FY19.

	FY 2018		FY 2018		FY 2019		FY 2020		% Change	FY 2021		% Change
	Adopted		Actual		Adopted		Adopted		FY19 to FY20	Plan		FY20 to FY21
<b>Beginning Fund Balance</b>	\$	-	\$	-	\$	-	\$	-	n/a	\$	1,469	n/a
<b>Sources of Funds:</b>												
Transfers:												
General Fund (001)		-		-		-		1,591,931	n/a		1,592,752	0.1%
<b>Total Sources</b>		-		-		-		<b>1,591,931</b>	<b>n/a</b>		<b>1,592,752</b>	<b>0.1%</b>
<b>Uses of Funds:</b>												
General Government												
IT-Administration		-		-		-		303,331	n/a		303,331	0.0%
IT- Business Support		-		-		-		989,738	n/a		989,738	0.0%
Office 365 Upgrades		-		-		-		29,179	n/a		30,000	2.8%
IT - Smart Cities		-		-		-		268,214	n/a		268,214	0.0%
<b>Total Uses</b>		-		-		-		<b>1,590,462</b>	<b>n/a</b>		<b>1,591,283</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>		-		-		-		1,469	n/a		1,469	0.0%
<b>Ending Fund Balance</b>	\$	-	\$	-	\$	-	\$	<b>1,469</b>	<b>n/a</b>	\$	<b>2,938</b>	<b>100.0%</b>

# Evergreen Cemetery Trust Fund

## Fund 602

**Description:** The Evergreen Cemetery Trust Fund is used to account for revenues, which will be used to finance perpetual care expenses incurred by the General Fund for cemetery gravesites.

**Funding Source:** Funding for this fund is received from lot sales and perpetual care and investment earnings.

**Legal Basis:** Ordinance No. 338 adopted in 1944 by the City Commission.

**Fund Balance:** The planned usage of fund balance is to recover more of the City's operating expenses in relation to Evergreen Cemetery.

The fund balance within this fund is restricted and a portion is non-spendable.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 1,624,950	\$ 1,624,950	\$ 1,617,449	\$ 1,490,085	-7.87%	\$ 1,312,721	-11.9%
<b>Sources of Funds:</b>							
Charges for Services:							
Perpetual Care	4,194	4,203	4,194	4,194	0.00%	4,194	0.0%
Miscellaneous Revenues:							
Interest on Investments	28,442	(850)	28,442	28,442	0.00%	28,442	0.0%
Unrealized Gain/Loss	-	153,491	-	-	n/a	-	n/a
Insurance Recovery	-	2,307	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>32,636</b>	<b>159,152</b>	<b>32,636</b>	<b>32,636</b>	<b>0.00%</b>	<b>32,636</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Physical Environment:							
Evergreen Cemetery Record System	-	6,653	-	-	n/a	-	n/a
Cultural & Recreation:							
Embankment Stabilization	-	-	-	50,000	n/a	-	-100.0%
Transfer to:							
General Fund (001)	160,000	160,000	160,000	160,000	0.00%	160,000	0.0%
<b>Total Uses</b>	<b>160,000</b>	<b>166,653</b>	<b>160,000</b>	<b>210,000</b>	<b>31.25%</b>	<b>160,000</b>	<b>-23.8%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(127,364)</b>	<b>(7,501)</b>	<b>(127,364)</b>	<b>(177,364)</b>	<b>39.26%</b>	<b>(127,364)</b>	<b>-28.2%</b>
<b>Ending Fund Balance</b>	<b>\$ 1,497,586</b>	<b>\$ 1,617,449</b>	<b>\$ 1,490,085</b>	<b>\$ 1,312,721</b>	<b>-11.90%</b>	<b>\$ 1,185,357</b>	<b>-9.7%</b>

## Downtown Redevelopment Tax Increment Fund

### Fund 610

Description:	The Downtown Redevelopment Tax Increment Fund is used to account for certain property tax increments, and interest earned on such funds, which are to be used for specific projects involving downtown redevelopment.
Funding Source:	Funding for this fund is received from property tax increment dollars from the Downtown district and investment earnings on these funds.
Legal Basis:	The City Commission adopted Resolution R-81-32 on September 21, 1981 for the Downtown Redevelopment area and Resolution No. 001008 on February 26, 2001 for the expansion area. Ordinance No. 181001, adopted September 5, 2019, outlines the CRA's transition from a Community Redevelopment Agency overseeing projects in four redevelopment areas (Downtown, CPUH, FAPS and Eastside) to a City Department and one consolidated area.
Fund Balance:	There are no significant changes in fund balance. Uses of this fund are restricted to projects in the Downtown district based on recommendations.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 3,116,606</b>	<b>\$ 3,116,606</b>	<b>\$ 3,921,599</b>	<b>\$ 5,727,528</b>	<b>46.1%</b>	<b>\$ 5,727,528</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Taxes:							
Property Tax-County	-	1,577,441	1,577,441	-	-100.0%	-	n/a
Charges for Services:							
Document Reprod. Fees	-	34	-	-	n/a	-	n/a
Merchandise Sales	-	5,146	-	-	n/a	-	n/a
Miscellaneous Revenues:							
Power District ITN	-	(20,000)	-	-	n/a	-	n/a
Interest on Investments	-	98,508	-	-	n/a	-	n/a
Transfers from:							
General Fund (001)	844,764	914,805	948,679	-	-100.0%	-	n/a
<b>Total Sources</b>	<b>844,764</b>	<b>2,575,934</b>	<b>2,526,120</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Economic Environment:							
Downtown Plaza Imprv	-	113,383	-	-	n/a	-	n/a
Downtown Parking Garage	-	-	112,473	-	-100.0%	-	n/a
Downtown Maintenance	-	45,086	-	-	n/a	-	n/a
Union Street Project	-	160,613	-	-	n/a	-	n/a
Downtown Marketing	-	3,486	-	-	n/a	-	n/a
Facade Grant	-	53,969	-	-	n/a	-	n/a
Project-Related Professional Services	-	5,112	-	-	n/a	-	n/a
Porters Connection	-	3,530	-	-	n/a	-	n/a
Depot Building Rehabilitation	-	445,802	-	-	n/a	-	n/a
The Palms Development	-	55,233	-	-	n/a	-	n/a
Jefferson on 2nd Development	-	198,646	-	-	n/a	-	n/a
ED Finance Programs	-	6,427	-	-	n/a	-	n/a
Community Partnerships	-	8,381	-	-	n/a	-	n/a
Power District Redevelopment	-	33,583	-	-	n/a	-	n/a
Transfer to:							
General Fund (001)	-	14,649	-	-	n/a	-	n/a
CRA-Operating (111)	607,718	623,043	607,718	-	-100.0%	-	n/a
<b>Total Uses</b>	<b>607,718</b>	<b>1,770,942</b>	<b>720,191</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>237,046</b>	<b>804,993</b>	<b>1,805,929</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 3,353,652</b>	<b>\$ 3,921,599</b>	<b>\$ 5,727,528</b>	<b>\$ 5,727,528</b>	<b>0.0%</b>	<b>\$ 5,727,528</b>	<b>0.0%</b>

## Fifth Avenue Tax Increment Fund

### Fund 613

Description:	The Fifth Avenue Tax Increment Fund is used to account for certain property tax increments, and interest earned on such funds, which are to be used for specific projects involving redevelopment of Fifth Avenue and Pleasant Street neighborhoods.
Funding Source:	Funding for this fund is received from property tax increment dollars from the Fifth Avenue district and investment earnings on these funds.
Legal Basis:	The City Commission adopted Resolution R-80-53 on May 19, 1980 for the Fifth Avenue Redevelopment Area and Resolution R-88-19 on June 13, 1988 for the expansion area. Ordinance No. 181001, adopted September 5, 2019, outlines the CRA's transition from a Community Redevelopment Agency overseeing projects in four redevelopment areas (Downtown, CPUH, FAPS and Eastside) to a City Department and one consolidated area.
Fund Balance:	There are no significant changes in fund balance. These funds are used for specific redevelopment projects with in the taxing district.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 903,419	\$ 833,867	\$ 962,982	\$ 1,287,384	33.7%	\$ 1,287,384	0.0%
<b>Sources of Funds:</b>							
Taxes:							
Property Tax-County	-	376,011	376,011	-	-100.0%	-	n/a
Charges for Services:							
Document Reprod Fees	-	11	-	-	n/a	-	n/a
Miscellaneous Revenues:							
Interest on Income	-	24,098	-	-	n/a	-	n/a
Rental of City Property	-	18,707	-	-	n/a	-	n/a
Transfers from:							
General Fund (001)	201,693	210,882	227,610	-	-100.0%	-	n/a
<b>Total Sources</b>	<b>201,693</b>	<b>629,709</b>	<b>603,621</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Economic Environment:							
FAPS Neighborhood Spruce-up	-	440	-	-	n/a	-	n/a
FAPS Acquisition/Options	-	410	-	-	n/a	-	n/a
FAPS Sidewalk	-	52,528	-	-	n/a	-	n/a
University House on NW 13th St	-	141,259	-	-	n/a	-	n/a
5th Ave Commercial Building	26,015	-	26,015	-	-100.0%	-	n/a
FAPS Maintenance	-	9	-	-	n/a	-	n/a
FAPS Marketing	-	925	-	-	n/a	-	n/a
A Quinn Jones Project	-	3,892	-	-	n/a	-	n/a
Project-Related Professional Service	-	2,089	-	-	n/a	-	n/a
Façade/Paint Program	-	13,926	-	-	n/a	-	n/a
Historic Heritage Trail	-	199	-	-	n/a	-	n/a
ED Finance Programs	-	1,600	-	-	n/a	-	n/a
Community Partnerships	-	3,636	-	-	n/a	-	n/a
Property Management	-	23	-	-	n/a	-	n/a
Transfer to:							
FFGFC 02 Debt Srv (225)	52,197	-	51,911	-	-100.0%	-	n/a
UDAG Fund (103)	24,500	-	23,650	-	-100.0%	-	n/a
CRA-Operating (111)	155,990	279,661	177,643	-	-100.0%	-	n/a
<b>Total Uses</b>	<b>258,702</b>	<b>500,595</b>	<b>279,219</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(57,009)</b>	<b>129,114</b>	<b>324,402</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 846,410</b>	<b>\$ 962,982</b>	<b>\$ 1,287,384</b>	<b>\$ 1,287,384</b>	<b>0.0%</b>	<b>\$ 1,287,384</b>	<b>0.0%</b>

School Crossing Guard Trust Fund  
Fund 617

**Description:** The School Crossing Guard Trust Fund is used to account for the surcharge imposed on parking fines to fund the School Crossing Guard Program.

**Funding Source:** Sources for this fund are received from the surcharge imposed on parking fines.

**Legal Basis:** The City Commission approved Ordinance 0-95-29 in accordance with Fla. Stat. § 316.60, which gives municipalities authority to impose a surcharge for this purpose.

**Fund Balance:** The change in fund balance is the intentional increase of the transfer to general fund to cover the cost of the school crossing guard program.  
The fund balance within this fund is restricted to the School Crossing Guard Program.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 15,178	\$ 15,178	\$ (14,672)	\$ (24,672)	68.2%	\$ (34,672)	40.5%
<b>Sources of Funds:</b>							
Fines and Forfeitures:							
Parking Fines	40,000	20,285	40,000	40,000	0.0%	40,000	0.0%
Miscellaneous Revenues:							
Interest on Investments	-	(134)	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>40,000</b>	<b>20,150</b>	<b>40,000</b>	<b>40,000</b>	<b>0.0%</b>	<b>40,000</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Transfer to:							
General Fund (001)	50,000	50,000	50,000	50,000	0.0%	50,000	0.0%
<b>Total Uses</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>0.0%</b>	<b>50,000</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(10,000)</b>	<b>(29,850)</b>	<b>(10,000)</b>	<b>(10,000)</b>	<b>0.0%</b>	<b>(10,000)</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 5,178</b>	<b>\$ (14,672)</b>	<b>\$ (24,672)</b>	<b>\$ (34,672)</b>	<b>40.5%</b>	<b>\$ (44,672)</b>	<b>28.8%</b>

## College Park Redevelopment Tax Increment Trust Fund

### Fund 618

Description:	The College Park Tax Increment Fund is used to account for certain property tax increments, and interest earned on such funds, which are to be used for specific projects involving redevelopment of College Park and University Heights neighborhoods.
Funding Source:	Funding for this fund is received from property tax increment dollars from the College Park district and investment earnings on these funds.
Legal Basis:	The City Commission adopted Resolution R-94-63 on September 26, 1994 for the College Park University Heights redevelopment area and Resolution No. 050067 on June 13, 2005 for the expansion area. Ordinance No. 181001, adopted September 5, 2019, outlines the CRA's transition from a Community Redevelopment Agency overseeing projects in four redevelopment areas (Downtown, CPUH, FAPS and Eastside) to a City Department and one consolidated area.
Fund Balance:	The decrease in fund balance during FY18 was due to project expenditures. The fund balance within this fund is restricted to projects in the College Park district.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 9,551,319</b>	<b>\$ 12,223,600</b>	<b>\$ 6,594,881</b>	<b>\$ 10,283,971</b>	<b>55.9%</b>	<b>\$ 10,283,971</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Taxes:							
Property Tax-County	2,529,947	2,722,625	2,722,625	-	-100.0%	-	n/a
Charges for Services:							
Document Reprod. Fees	-	68	-	-	n/a	-	n/a
Miscellaneous Revenues:							
Interest on Investments	-	210,712	-	-	n/a	-	n/a
Transfers from:							
General Fund (001)	1,453,566	1,526,958	1,638,817	-	-100.0%	-	n/a
Tree Mitigation (140)	-	87,020	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>3,983,513</b>	<b>4,547,384</b>	<b>4,361,442</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Economic Environment:							
Innovation District	-	461,235	-	-	n/a	-	n/a
CPUH ED Finance Programs	-	265,900	-	-	n/a	-	n/a
CPUH Maintenance	-	17,300	-	-	n/a	-	n/a
CPUH Marketing	-	7,828	-	-	n/a	-	n/a
CPUH - S Main Street	-	5,086,251	-	-	n/a	-	n/a
CPUH Professional Services	-	8,306	-	-	n/a	-	n/a
Façade Grant Program	-	93,540	-	-	n/a	-	n/a
W. Universty Ave Loft	32,719	-	35,032	-	-100.0%	-	n/a
University Corners	-	2,037,606	-	-	n/a	-	n/a
Nw 1st Ave.	-	1,501,893	-	-	n/a	-	n/a
Community Partnerships	-	7,382	-	-	n/a	-	n/a
NW 1st Ave Prj (UF Foundation)	-	8,099	-	-	n/a	-	n/a
College Pk Neighborhood Improvements	-	11,400	-	-	n/a	-	n/a
Transfer to:							
CRA- FFGFC of 2005 (111)	57,724	-	58,051	-	-100.0%	-	n/a
CRA-Operating (111)	413,419	669,364	579,269	-	-100.0%	-	n/a
<b>Total Uses</b>	<b>503,862</b>	<b>10,176,104</b>	<b>672,352</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>3,479,651</b>	<b>(5,628,720)</b>	<b>3,689,090</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 13,030,970</b>	<b>\$ 6,594,881</b>	<b>\$ 10,283,971</b>	<b>\$ 10,283,971</b>	<b>0.0%</b>	<b>\$ 10,283,971</b>	<b>0.0%</b>

## Arts in Public Places Trust Fund

### Fund 619

Description:	The Arts in Public Places Trust Fund is used to account for the use of funds to purchase art for new or majorly-renovated City buildings and to accumulate funds to provide art that is accessible to the public.
Funding Source:	Funding for this fund comes from a predetermined percentage of the City construction projects. A percentage of the total construction cost of a project is the amount set aside to provide art for the building. Appropriations do not occur until after this revenue has been calculated and the project has been completed.
Legal Basis:	The City Commission adopted Ordinance No. 3509 on January 23, 1989.
Fund Balance:	There are no significant changes in fund balance. Uses of this fund are committed to the building being constructed or any art displays the City Commission approves for public display.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ (16,583)	\$ (16,583)	\$ (9,208)	\$ (9,208)	0.0%	\$ (9,208)	0.0%
<b>Sources of Funds:</b>							
Miscellaneous Revenues:							
Interest on Investment	-	(546)	-	-	n/a	-	n/a
Transfers from:							
Capital Funds Projects	-	15,000	-	-	n/a	-	n/a
<b>Total Sources</b>	-	<b>14,454</b>	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Uses of Funds:</b>							
Cultural & Recreation:							
Administration	-	850	-	-	n/a	-	n/a
Projects	-	6,230	-	-	n/a	-	n/a
<b>Total Uses</b>	-	<b>7,080</b>	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	7,374	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Ending Fund Balance</b>	\$ (16,583)	\$ (9,208)	\$ (9,208)	\$ (9,208)	0.0%	\$ (9,208)	0.0%

**Gainesville Community Reinvestment Area (GCRA) Trust Fund**

**Fund 620**

<b>Description:</b>	The City and County agreed to eliminate the boundaries that currently separate the redevelopment areas, cap the annual funding provided by the City and County, and set an end date for the redevelopment work. Funding from the County will end January 1, 2029.
<b>Funding Source:</b>	Sources for this fund are funded through property tax revenue and are based on the interlocal agreement with the County.
<b>Legal Basis:</b>	Ordinance No. 181001, adopted September 5, 2019, outlines the CRA's transition from a Community Redevelopment Agency overseeing projects in four redevelopment areas (Downtown, CPUH, FAPS and Eastside) to a City Department and one consolidated area.
<b>Fund Balance:</b>	There are no significant changes in fund balance. The fund balance within this fund is restricted.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>% Change FY19 to FY20</b>	<b>FY 2021 Plan</b>	<b>% Change FY20 to FY21</b>
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	n/a	\$ 3,174,060	n/a
<b>Sources of Funds:</b>							
Taxes:							
Property Tax-County	-	-	-	4,191,460	n/a	4,091,460	-2.4%
Transfers from:							
General Fund (001)	-	-	-	3,325,658	n/a	3,325,658	0.0%
<b>Total Sources</b>	-	-	-	<b>7,517,118</b>	<b>n/a</b>	<b>7,417,118</b>	<b>-1.3%</b>
<b>Uses of Funds:</b>							
General Government:							
Clerk Of Commission-CRA	-	-	-	4,299	n/a	4,299	0.0%
Clerk Of Commission-CRA	-	-	-	66,589	n/a	66,589	0.0%
Economic Environment:							
CRA- Consolidated	-	-	-	1,796,535	n/a	1,747,063	-2.8%
Porters Model Block Housing	-	-	-	250,000	n/a	-	-100.0%
Historic Heritage Trail	-	-	-	100,000	n/a	-	-100.0%
Pleasant St Block Housing	-	-	-	76,933	n/a	-	-100.0%
Power District Redevelopment	-	-	-	400,000	n/a	-	-100.0%
CPUH Primary Corridors-S Main Street	-	-	-	20,000	n/a	-	-100.0%
Innovation District	-	-	-	560,000	n/a	-	-100.0%
College Park Neighborhood Improvements	-	-	-	192,570	n/a	-	-100.0%
College Park Policing Pilot Project	-	-	-	200,000	n/a	-	-100.0%
Porter Neighborhood Improvements	-	-	-	150,000	n/a	-	-100.0%
Stormwater Improvements	-	-	-	300,000	n/a	-	-100.0%
DRAB University Ave Police Sub-Station	-	-	-	47,797	n/a	-	-100.0%
Heartwood Neighborhood	-	-	-	85,000	n/a	-	-100.0%
Cornerstone	-	-	-	33,294	n/a	-	-100.0%
Duval Neighborhood	-	-	-	11,667	n/a	-	-100.0%
Transfer to:							
UDAG Fund (103)	-	-	-	23,225	n/a	22,800	-1.8%
POB 2003A Debt Svc (226)	-	-	-	25,149	n/a	26,915	7.0%
<b>Total Uses</b>	-	-	-	<b>4,343,058</b>	<b>n/a</b>	<b>1,867,665</b>	<b>-57.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	-	-	<b>3,174,060</b>	<b>n/a</b>	<b>5,549,453</b>	<b>74.8%</b>
<b>Ending Fund Balance</b>	\$ -	\$ -	\$ -	\$ <b>3,174,060</b>	<b>n/a</b>	\$ <b>8,723,513</b>	<b>174.8%</b>

Note: See page 131 Fund 111 for history.



## Eastside Tax Increment Fund

### Fund 621

Description:	The Eastside Tax Increment Fund is used to account for certain property tax increments, and interest earned on such funds, which are to be used for specific projects involving redevelopment of the Eastside Redevelopment District.
Funding Source:	Funding for this fund is received from property tax increment dollars from the Eastside district and investment earnings on these funds.
Legal Basis:	The City Commission adopted Resolution No. 000728 on November 27, 2000 for the Eastside redevelopment Area and Resolution No. 090966 on July 15, 2010 for the expansion areas. Ordinance No. 181001, adopted September 5, 2019, outlines the CRA's transition from a Community Redevelopment Agency overseeing projects in four redevelopment areas (Downtown, CPUH, FAPS and Eastside) to a City Department and one consolidated area.
Fund Balance:	The decrease in FY18 fund balance is due to project expenditures. Uses of this fund are restricted to projects in the Eastside district.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 2,463,559</b>	<b>\$ 2,463,559</b>	<b>\$ 752,521</b>	<b>\$ 1,181,459</b>	<b>57.0%</b>	<b>\$ 1,181,459</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Taxes:							
Property Tax-County	-	366,777	366,777	-	-100.0%	-	n/a
Charges for Services:							
Document Reprod Fees	-	9	-	-	n/a	-	n/a
Miscellaneous Revenues:							
Rental of City Property	-	19,200	-	-	n/a	-	n/a
Interest on Investments	-	30,624	-	-	n/a	-	n/a
Transfers from:							
General Fund (001)	197,128	205,869	223,689	-	-100.0%	-	n/a
FFGFC of 05 (230)	-	99	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>197,128</b>	<b>622,578</b>	<b>590,466</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Economic Environment:							
SE 18th Street	-	1,069,934	-	-	n/a	-	n/a
Eastside Maintenance	-	2,489	-	-	n/a	-	n/a
Eastside Marketing	-	76,316	-	-	n/a	-	n/a
Eastside Prof Services	-	6,344	-	-	n/a	-	n/a
ED Finance Programs	-	28,744	-	-	n/a	-	n/a
GTEC	-	918,504	-	-	n/a	-	n/a
Façade Grant Program	-	49,474	-	-	n/a	-	n/a
Community Partnerships	-	11,068	-	-	n/a	-	n/a
ERAB Residentail Paint Prg	-	8,108	-	-	n/a	-	n/a
ERAB/NRI Partnernship Paint	-	1,000	-	-	n/a	-	n/a
Transfer to:							
CRA- FFGFC of 2005 (111)	21,647	-	21,769	-	-100.0%	-	n/a
CRA-Operating (111)	152,580	161,634	139,759	-	-100.0%	-	n/a
<b>Total Uses</b>	<b>174,227</b>	<b>2,333,616</b>	<b>161,528</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>22,901</b>	<b>(1,711,038)</b>	<b>428,938</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 2,486,460</b>	<b>\$ 752,521</b>	<b>\$ 1,181,459</b>	<b>\$ 1,181,459</b>	<b>0.0%</b>	<b>\$ 1,181,459</b>	<b>n/a</b>

**Debt Service Funds** are used to account for the accumulation of resources for the payment of general long-term debt principal and interest.

## Debt Service Funds

Capital Improvement Revenue  
Note Series 2009

Pension Obligation Bond Series  
2003A

Capital Improvement Revenue  
Bond 2010

Pension Obligation Bond  
Series 2003B

Revenue Refunding Note 2011

GERRB of 2004

Revenue Note Series 2011A

Depot Ave Stormwater Park  
Debt Service Fund

Revenue Refunding Note 2014

Capital Improvement Revenue  
Refunding Note 2016B

FFGFC Bond of 2005

GPD Energy Conservation Master  
Lease Purchase Agreement

Capital Improvement Revenue  
Refunding Note 2016A

Capital Improvement Revenue  
Bond Series 2014

Capital Improvement Revenue  
Bond Series 2017

GERRB of 1994

All Debt Service Funds  
Summary of Revenues and Expenses

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 861,559	\$ 861,559	\$ 1,199,822	\$ 1,199,821	0.0%	\$ 1,209,822	0.8%
<b>Sources of Funds by Category:</b>							
Intergovernmental	-	1,095,000	1,095,000	1,095,000	0.0%	1,095,000	0.0%
Miscellaneous Revenues	1,316,500	10,580,098	23,989	16,000	-33.3%	16,000	0.0%
Transfers	13,762,690	14,650,343	13,072,809	13,717,551	4.9%	14,162,451	3.2%
<b>Total Sources</b>	<b>15,079,190</b>	<b>26,325,441</b>	<b>14,191,798</b>	<b>14,828,551</b>	<b>4.5%</b>	<b>15,273,451</b>	<b>3.0%</b>
<b>Uses of Funds:</b>							
General Government	8,889,776	10,853,729	11,087,274	11,548,587	4.2%	11,817,556	2.3%
Public Safety	4,374,136	4,649,352	3,104,525	3,269,963	5.3%	3,445,896	5.4%
Transfers to Other Funds	648,750	10,484,098	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>13,912,662</b>	<b>25,987,178</b>	<b>14,191,799</b>	<b>14,818,550</b>	<b>4.4%</b>	<b>15,263,451</b>	<b>3.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	1,166,528	338,263	-0.57	10,000	n/a	10,000	0.0%
<b>Ending Fund Balance</b>	<b>\$ 2,028,087</b>	<b>\$ 1,199,822</b>	<b>\$ 1,199,821</b>	<b>\$ 1,209,822</b>	<b>0.8%</b>	<b>\$ 1,219,821</b>	<b>0.8%</b>

## Guaranteed Entitlement Revenue and Refunding Bond of 1994

### Fund 217

**Description:** This fund is used to account for revenues and expenditures associated with the Guaranteed Entitlement Refunding and Revenue Bond (GERRB) of 1994, issued in the amount of \$9,805,000 on April 1, 1994, final maturity August 1, 2024. Principal and interest are payable annually on August 1.

**Funding Source:** The debt service payment is funded through the Guaranteed Entitlement portion of the City's State Revenue Sharing accounts 2402-Cigarette Tax and 2403-Motor Fuel Tax.

**Legal Basis:** The City Commission adopted Resolution No. 030597 on November 10, 2003.

**Fund Balance:** The decrease in fund balance is due to a planned spend down of the accumulated interest earnings and fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ -	\$ 11,138	\$ 22,276	\$ 22,276	0.0%	\$ 20,276	-9.0%
<b>Sources of Funds:</b>							
Intergovernmental:							
State Revenue Sharing	-	821,250	821,250	821,250	0.0%	821,250	0.0%
State Rev Sharing Fuel Tax	-	273,750	273,750	273,750	0.0%	273,750	0.0%
Miscellaneous:							
Interest on Investments	-	11,138	2,000	-	-100.0%	-	n/a
<b>Total Sources</b>	-	1,106,138	1,097,000	1,095,000	n/a	1,095,000	0.0%
<b>Uses of Funds:</b>							
General Government:							
Principal Payments	-	-	240,265	226,260	-5.8%	213,065	-5.8%
Interest Payments	-	255,146	854,735	868,740	1.6%	881,935	1.5%
Miscellaneous	-	839,854	2,000	2,000	0.0%	2,000	0.0%
<b>Total Uses</b>	-	1,095,000	1,097,000	1,097,000	0.0%	1,097,000	0.0%
<b>Planned addition to (appropriation of) fund balance</b>	-	11,138	-	(2,000)	n/a	(2,000)	0.0%
<b>Ending Fund Balance</b>	\$ -	\$ 22,276	\$ 22,276	\$ 20,276	-9.0%	\$ 18,276	-9.9%

# Pension Obligation Bond - Series 2003A

## Fund 226

**Description:** This fund is used to account for revenues and expenditures to retire \$40,042,953 in bonds issued to fund the unfunded pension obligations of the City to the General Employee's Pension Plan. Issued March 14, 2003, final maturity October 2032, principal payable annually October 1 and interest payable semi-annually October and April.

**Funding Source:** The debt service payment is funded from the General Fund and from all other funds that incur payroll expense, including Gainesville Regional Utilities.

**Legal Basis:** The City Commission adopted Resolution No. 020918 on February 24, 2003.

**Fund Balance:** There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 125,866</b>	<b>125,866</b>	<b>\$ 342,382</b>	<b>\$ 345,383</b>	<b>0.9%</b>	<b>\$ 350,383</b>	<b>1.4%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	55,804	-	-	n/a	-	n/a
Gain/Loss on Investments	5,000	-	5,000	5,000	0.0%	5,000	0.0%
Transfers from:							
Gainesville Reg. Utilities	2,043,131	2,203,844	2,144,748	2,330,079	8.6%	2,493,666	7.0%
General Fund	601,092	601,092	694,459	734,675	5.8%	786,254	7.0%
CDBG	14,991	14,991	16,064	17,367	8.1%	18,586	7.0%
HOME	2,443	2,443	1,851	2,053	10.9%	2,197	7.0%
Cultural Affairs	3,753	3,753	3,197	3,971	24.2%	4,250	7.0%
Consolidated Comm Redev Trust	21,433	21,433	22,572	25,149	11.4%	26,915	7.0%
Stormwater Mgmt Utility	86,185	86,185	94,052	98,311	4.5%	105,213	7.0%
Stormwater Capital Projects	1,777	1,777	2,667	463	-82.6%	495	7.0%
Roadway Paving Projects	13,659	13,659	13,953	14,477	3.8%	15,494	7.0%
Ironwood Golf Course	5,736	5,736	6,082	-	-100.0%	-	n/a
Fl Bldg Codes Enforcement	50,054	50,054	50,304	58,607	16.5%	62,722	7.0%
Solid Waste Collection	23,294	23,294	24,509	22,517	-8.1%	24,098	7.0%
Regional Transit System	380,906	380,906	409,697	422,610	3.2%	452,280	7.0%
Fleet Replacement	681	681	585	878	50.2%	940	7.0%
Fleet Services	41,237	41,237	49,063	55,839	13.8%	59,759	7.0%
General Insurance	40,012	40,012	41,796	43,494	4.1%	46,547	7.0%
Employee Health/Accident	2,570	2,570	3,264	3,470	6.3%	3,713	7.0%
General Pension	8,455	8,455	7,880	7,607	-3.5%	8,141	7.0%
Police & Fire Pensions	4,139	4,139	3,871	3,982	2.9%	4,261	7.0%
Retiree Health Insurance	227	227	160	229	43.2%	245	7.0%
<b>Total Sources</b>	<b>3,350,775</b>	<b>3,562,292</b>	<b>3,595,775</b>	<b>3,850,775</b>	<b>7.1%</b>	<b>4,120,775</b>	<b>7.0%</b>
<b>Uses of Funds:</b>							
General Government:							
Other Contractual Services	-	-	2,000	-	-100.0%	-	n/a
Principal Payments	886,356	918,168	945,400	969,016	2.5%	991,656	2.3%
Interest Payments	2,224,419	2,427,607	2,645,375	2,876,759	8.7%	3,124,120	8.6%
<b>Total Uses</b>	<b>3,110,775</b>	<b>3,345,775</b>	<b>3,592,775</b>	<b>3,845,775</b>	<b>7.0%</b>	<b>4,115,775</b>	<b>7.0%</b>
<b>Planned addition to (appropriated of) fund balance</b>	<b>240,000</b>	<b>216,517</b>	<b>3,000</b>	<b>5,000</b>	<b>66.7%</b>	<b>5,000</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 365,866</b>	<b>\$ 342,382</b>	<b>\$ 345,382</b>	<b>\$ 350,383</b>	<b>1.4%</b>	<b>\$ 355,383</b>	<b>1.4%</b>

Pension Obligation Bond - Series 2003B

Fund 227

**Description:** This fund is used to account for revenues and expenditures to retire \$49,851,806 in bonds issued to fund the unfunded pension obligations of the City to the Consolidated Police Officer's and Firefighters'. Issued March 14, 2003, final maturity October 2033, principal payable annually October 1 and interest payable semi-annually October and April.

**Funding Source:** The debt service payment is funded from the General Fund.

**Legal Basis:** The City Commission adopted Resolution No. 020918 on February 24, 2003.

**Fund Balance:** There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 33,832	\$ 33,832	\$ 100,477	\$ 103,478	3.0%	\$ 108,478	4.8%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	5,000	66,645	5,000	5,000	0.0%	5,000	0.0%
Unrealized Gain/Loss	648,750	-	-	-	n/a	-	n/a
Transfers from:							
General Fund	4,649,352	4,649,352	3,102,525	3,269,963	5.4%	3,445,896	5.4%
<b>Total Sources</b>	<b>5,303,102</b>	<b>4,715,997</b>	<b>3,107,525</b>	<b>3,274,963</b>	<b>5.4%</b>	<b>3,450,896</b>	<b>5.4%</b>
<b>Uses of Funds:</b>							
Public Safety:							
Other Contractual Services	-	-	2,000	-	-100.0%	-	n/a
Principal Payments	2,095,000	2,425,000	1,005,000	1,225,000	21.9%	1,465,000	19.6%
Interest Payments	2,279,136	2,224,352	2,097,525	2,044,963	-2.5%	1,980,896	-3.1%
<b>Total Uses</b>	<b>4,374,136</b>	<b>4,649,352</b>	<b>3,104,525</b>	<b>3,269,963</b>	<b>5.3%</b>	<b>3,445,896</b>	<b>5.4%</b>
<b>Planned addition to (appropriated of) fund balance</b>	928,966	66,645	3,001	5,000	66.6%	5,000	0.0%
<b>Ending Fund Balance</b>	<b>\$ 962,798</b>	<b>\$ 100,477</b>	<b>\$ 103,478</b>	<b>\$ 108,478</b>	<b>4.8%</b>	<b>\$ 113,478</b>	<b>4.6%</b>

## Guaranteed Entitlement Revenue and Refunding Bond of 2004

### Fund 228

**Description:** This is used to account for revenues and expenditures associated with refunding of the Guaranteed Entitlement Refunding and Revenue Bond (GERRB) of 1994, issued in the amount of \$9,805,000 on May 4, 2004, final maturity August 1, 2017. Principal is payable annually on August 1 and interest is payable semi-annually in August and February.

**Funding Source:** The debt service payment is funded through the Guaranteed Entitlement portion of the City's State Revenue Sharing accounts 2402-Cigarette Tax and 2403-Motor Fuel Tax.

**Legal Basis:** The City Commission adopted Resolution No. 030597 on November 10, 2003.

**Fund Balance:** This fund is in the process of being closed.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 42,297	\$ 42,297	-	\$ -	n/a	\$ -	n/a
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	5,000	-	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Transfer to:							
General Fund	-	42,297	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>42,297</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>5,000</b>	<b>(42,297)</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 47,297</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>n/a</b>	<b>\$ -</b>	<b>n/a</b>

## Depot Avenue Stormwater Park Debt Service

### Fund 229

**Description:** This fund is used to account for revenues and expenditures related to Depot Avenue Stormwater capital projects. On December 9, 2004, the Florida Department of Environmental Protection issued the City a loan not to exceed \$16,360,500 for remediation of the Depot Park area for stormwater improvements. The loan was amended on September 9, 2008 to reduce the available principal from \$16,000,000 to \$4,312,000 as the Utility withdrew from the program before withdrawing any funds. Repayment began in September 2007 and will continue semi-annually until balance is repaid.

**Funding Source:** The debt service payment is funded from Stormwater System rates and fees.

**Legal Basis:** The City Commission adopted Resolution No. 000942 on February 12, 2001 to execute this loan. This fund is required under the provisions of the State Revolving Loan Program Agreement No. NP49717S with the State Department of Environmental Protection.

**Fund Balance:** There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 126,510	\$ 126,510	\$ 131,023	\$ 131,023	0.0%	\$ 131,023	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	4,513	-	-	n/a	-	n/a
Transfer from:							
Stormwater Mgmt Utility	164,239	164,239	164,239	164,239	0.0%	164,239	0.0%
<b>Total Sources</b>	<b>164,239</b>	<b>168,752</b>	<b>164,239</b>	<b>164,239</b>	<b>0.0%</b>	<b>164,239</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
General Government:							
Principal Payments	137,003	137,003	137,003	142,481	4.0%	145,301	2.0%
Interest Payments	27,236	27,236	27,236	21,758	-20.1%	18,937	-13.0%
<b>Total Uses</b>	<b>164,239</b>	<b>164,239</b>	<b>164,239</b>	<b>164,239</b>	<b>0.0%</b>	<b>164,239</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	4,513	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	<b>\$ 126,510</b>	<b>\$ 131,023</b>	<b>\$ 131,023</b>	<b>\$ 131,023</b>	<b>0.0%</b>	<b>\$ 131,023</b>	<b>0.0%</b>



**First Florida Government Financing Commission Bond of 2005**

**Fund 230**

**Description:** This fund is used to account for revenues and expenditures related to the \$5,640,000 borrowing from the FFGFC. The proceeds from this loan will be used to fund various capital improvements projects. Issued on March 10, 2005, final maturity July 1, 2025, principal payable annually on July 1 and interest payable semi-annually January and July 1.

**Funding Source:** The debt service payment is funded from General Fund, Eastside Tax Increment Fund and Stormwater Management Fund.

**Legal Basis:** The City Commission adopted Resolution No. 040897 on January 24, 2005.

**Fund Balance:** This fund is in the process of being closed.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>% Change FY19 to FY20</b>	<b>FY 2021 Plan</b>	<b>% Change FY20 to FY21</b>
<b>Beginning Fund Balance</b>	<b>\$ 141,801</b>	<b>\$ 141,801</b>	<b>-</b>	<b>\$ -</b>	<b>n/a</b>	<b>\$ -</b>	<b>n/a</b>
<b>Sources of Funds:</b>							
Stormwater Mgmt Utility	-	-	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Transfer to:							
Federal Forfeiture Fund	-	6,083	-	-	n/a	-	n/a
Stormwater Management	-	4,467	-	-	n/a	-	n/a
Stormwater Mgmt Surcharge	-	908	-	-	n/a	-	n/a
Tax Increment Eastside	-	99	-	-	n/a	-	n/a
General Fund	-	130,244	-	-	n/a	-	n/a
<b>Total uses</b>	<b>-</b>	<b>141,801</b>	<b>-</b>	<b>-</b>		<b>-</b>	
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>(141,801)</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 141,801</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>n/a</b>	<b>\$ -</b>	<b>n/a</b>

**GPD-Energy Conservation Master Lease Purchase Agreement**

**Fund 233**

**Description:** This fund is to account for revenues and expenditures associated with the lease/purchase agreement with Siemens Financial Services, Inc. for energy conservation measures at the Gainesville Police Department Headquarters building. The lease of \$942,136 is repayable monthly for 144 months beginning October 10, 2006.

**Funding Source:** The debt service payment is funded from General Fund.

**Legal Basis:** The City Commission adopted Resolution No. 051200 on April 24, 2006.

**Fund Balance:** This fund is in the process of being closed.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>% Change FY19 to FY20</b>	<b>FY 2021 Plan</b>	<b>% Change FY20 to FY21</b>
<b>Beginning Fund Balance</b>	<b>\$ 12,040</b>	<b>\$ 12,040</b>	<b>\$ 37,460</b>	<b>\$ 37,460</b>	<b>0.0%</b>	<b>\$ 37,460</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	1,000	436	-	-	n/a	-	n/a
Transfer from:							
General Fund	101,393	117,926	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>102,393</b>	<b>118,362</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
General Government:							
Principal Payments	91,028	90,654	-	-	n/a	-	n/a
Interest Payments	2,260	2,288	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>93,288</b>	<b>92,943</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>9,105</b>	<b>25,420</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 21,145</b>	<b>\$ 37,460</b>	<b>\$ 37,460</b>	<b>\$ 37,460</b>	<b>-</b>	<b>\$ 37,460</b>	<b>-</b>

**Capital Improvement Revenue Note Series 2009**

**Fund 236**

**Description:** This fund is used to account for the debt service requirements of the Capital Improvement Revenue Note (CIRN) of 2009 in the amount of \$11,500,000 issued July 3, 2009; final maturity November 1, 2028, principal payable annually on November 1 and interest payable semi-annually on November and May 1.

**Funding Source:** The debt service payment is funded from General Fund, the Solid Waste Fund and the Local Option Gas Tax (LOGT) Capital Project Fund.

**Legal Basis:** The City Commission adopted Resolution No. 080995 on July 2, 2009.

**Fund Balance:** This fund is in the process of being closed. The final payment for this note was made on November 1,

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 33,453	\$ 33,453	\$ 17,029	\$ 16,029	-5.9%	\$ 16,029	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	(1,647)	-	-	n/a	-	n/a
Gain/Loss on Investments	1,000	-	1,000	-	-100.0%	-	n/a
Transfer from:							
General Fund	187,934	187,934	187,520	-	-100.0%	-	n/a
LOGT Capital Prj Fund	335,968	335,968	335,228	-	-100.0%	-	n/a
Solid Waste Fund	44,462	44,462	44,364	-	-100.0%	-	n/a
<b>Total Sources</b>	<b>569,364</b>	<b>566,717</b>	<b>568,112</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
General Government:							
Principal Payments	526,875	526,337	552,875	-	-100.0%	-	n/a
Interest Payments	42,026	42,026	14,237	-	-100.0%	-	n/a
Miscellaneous Costs	-	14,778	2,000	-	-100.0%	-	n/a
<b>Total Uses</b>	<b>568,901</b>	<b>583,141</b>	<b>569,112</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>463</b>	<b>(16,424)</b>	<b>(1,000)</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 33,916</b>	<b>\$ 17,029</b>	<b>\$ 16,029</b>	<b>\$ 16,029</b>	<b>0.0%</b>	<b>\$ 16,029</b>	<b>0.0%</b>

## Capital Improvement Revenue Bond 2010

### Fund 237

**Description:** This fund is used to account for the debt service requirements for the \$4,350,000 in planned bond issues to fund Ironwood renovations, One-Stop Homelessness Center and LED metering. Issued July 13, 2010, final maturity, principal payable annually on October 1 and interest payable semi-annually on October and April 1.

**Funding Source:** The debt service payment is funded from General Fund and Ironwood Golf Course.

**Legal Basis:** The City Commission adopted Resolution No. 091049 on June 3, 2010.

**Fund Balance:** There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 98,866</b>	<b>\$ 98,866</b>	<b>\$ 104,324</b>	<b>\$ 104,324</b>	<b>0.0%</b>	<b>\$ 106,324</b>	<b>1.9%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	5,736	-	-	n/a	-	n/a
Gain/Loss on Investments	2,000	-	2,000	2,000	0.0%	2,000	0.0%
Transfer from:							
General Fund	219,481	219,481	217,408	220,921	1.6%	219,401	-0.7%
<b>Total Sources</b>	<b>221,481</b>	<b>225,217</b>	<b>219,408</b>	<b>222,921</b>	<b>1.6%</b>	<b>221,401</b>	<b>-0.7%</b>
<b>Uses of Funds:</b>							
General Government:							
Principal Payments	129,156	132,647	176,064	143,119	-18.7%	146,609	2.4%
Interest Payments	88,771	86,834	41,344	77,801	88.2%	72,792	-6.4%
Miscellaneous Costs	-	278	2,000	-	-100.0%	-	n/a
<b>Total Uses</b>	<b>217,927</b>	<b>219,759</b>	<b>219,408</b>	<b>220,920</b>	<b>0.7%</b>	<b>219,401</b>	<b>-0.7%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>3,554</b>	<b>5,458</b>	<b>-</b>	<b>2,000</b>	<b>n/a</b>	<b>2,000</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 102,420</b>	<b>\$ 104,324</b>	<b>\$ 104,324</b>	<b>\$ 106,324</b>	<b>1.9%</b>	<b>\$ 108,324</b>	<b>1.9%</b>

# Revenue Refunding Note 2011

## Fund 238

**Description:** This fund is used to account for revenues and expenditures to refinance \$6,230,000 from the FFGFC Bond of 2002. Issued November 1, 2011, final maturity July 1, 2022, principal payable annually on July 1 and interest payable semi-annually January and July 1.

**Funding Source:** The debt service payment is funded from General Fund.

**Legal Basis:** The City Commission adopted Resolution No. 110358 on October 20, 2011.

**Fund Balance:** There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 15,110	\$ 15,110	\$ 5,831	\$ 5,831	0.0%	\$ 5,831	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	(1,414)	2,000	2,000	0.0%	2,000	n/a
Transfer from:							
General Fund	685,992	685,992	691,596	691,728	0.0%	691,506	0.0%
<b>Total Sources</b>	<b>685,992</b>	<b>684,578</b>	<b>693,596</b>	<b>693,728</b>	<b>0.0%</b>	<b>693,506</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
General Government:							
External Legal Services	-	7,864	2,000	2,000	0.0%	2,000	0.0%
Principal Payments	610,000	610,000	630,000	645,000	2.4%	660,000	2.3%
Interest Payments	75,992	75,992	61,596	46,728	-24.1%	31,506	-32.6%
<b>Total Uses</b>	<b>685,992</b>	<b>693,856</b>	<b>693,596</b>	<b>693,728</b>	<b>0.0%</b>	<b>693,506</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	(9,278)	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	<b>\$ 15,110</b>	<b>\$ 5,831</b>	<b>\$ 5,831</b>	<b>\$ 5,831</b>	<b>0.0%</b>	<b>\$ 5,831</b>	<b>0.0%</b>

Revenue Note Series 2011A

Fund 239

**Description:** This fund is used to account for the debt service requirements for the \$3,730,000 in planned bond issues to fund Gainesville Police Headquarters project, arsenic remediation and general park improvements. Issued on December 21, 2011, final maturity October 1, 2021, principal payable annually April 1 and interest payable semi-annually October and April 1.

**Funding Source:** The debt service payment is funded from General Fund.

**Legal Basis:** The City Commission adopted Resolution No. 110542 on December 15, 2011.

**Fund Balance:** There is no significant change in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 8,251	\$ 8,251	\$ 16,035	\$ 16,035	0.0%	\$ 18,035	12.5%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	8,062	2,000	2,000	0.0%	2,000	0.0%
Transfer from:							
General Fund	427,231	427,213	422,747	429,007	1.5%	429,618	0.1%
<b>Total Sources</b>	<b>427,231</b>	<b>435,275</b>	<b>424,747</b>	<b>431,007</b>	<b>1.5%</b>	<b>429,618</b>	<b>-0.3%</b>
<b>Uses of Funds:</b>							
General Government:							
Other Contractual Services	-	278	2,000	-	-100.0%	-	n/a
Principal Payments	385,000	390,000	390,000	410,000	5.1%	420,000	2.4%
Interest Payments	41,621	37,213	32,747	19,007	-42.0%	9,618	-49.4%
<b>Total Uses</b>	<b>426,621</b>	<b>427,490</b>	<b>424,747</b>	<b>429,007</b>	<b>1.0%</b>	<b>429,618</b>	<b>0.1%</b>
<b>Planned addition to (appropriation of) fund balance</b>	610	7,784	-	2,000	n/a	-	-100.0%
<b>Ending Fund Balance</b>	<b>\$ 8,861</b>	<b>\$ 16,035</b>	<b>\$ 16,035</b>	<b>\$ 18,035</b>	<b>12.5%</b>	<b>\$ 18,035</b>	<b>0.0%</b>

# Revenue Refunding Note 2014

## Fund 241

**Description:** This fund is used to account for revenues and expenditures to refinance \$14,715,000 from the CIRB 2005. Issued on February 14, 2014, final maturity October 2025; principal payable annually October 1 and interest payable semi-annually October and April 1.

**Funding Source:** The debt service payment is funded from the General Fund.

**Legal Basis:** The City Commission adopted Resolution No. 130549 on February 6, 2014, to authorize the issuance of a refunding note to advance refund this debt service.

**Fund Balance:** There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 36,845	\$ 36,845	\$ 66,173	\$ 66,173	0.0%	\$ 66,173	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	29,606	-	-	n/a	-	n/a
Gain/Loss on Investments	-	-	2,000	-	-100.0%	-	n/a
Transfer from:							
General Fund	1,638,440	1,638,440	1,622,180	1,637,560	0.9%	1,643,480	0.4%
<b>Total Sources</b>	<b>1,638,440</b>	<b>1,668,046</b>	<b>1,624,180</b>	<b>1,637,560</b>	<b>0.8%</b>	<b>1,643,480</b>	<b>0.4%</b>
<b>Uses of Funds:</b>							
General Government:							
Principal Payments	1,320,000	1,355,000	1,355,000	1,420,000	4.8%	1,460,000	2.8%
Interest Payments	299,280	283,440	267,180	217,560	-18.6%	183,480	-15.7%
Debt Service Fees	-	278	2,000	-	-100.0%	-	n/a
<b>Total Uses</b>	<b>1,619,280</b>	<b>1,638,718</b>	<b>1,624,180</b>	<b>1,637,560</b>	<b>0.8%</b>	<b>1,643,480</b>	<b>0.4%</b>
<b>Planned addition to (appropriation of) fund balance</b>	19,160	29,328	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	<b>\$ 56,005</b>	<b>\$ 66,173</b>	<b>\$ 66,173</b>	<b>\$ 66,173</b>	<b>0.0%</b>	<b>\$ 66,173</b>	<b>0.0%</b>

## Capital Improvement Revenue Bond Series 2014

### Fund 242

**Description:** This fund is used to account for revenues and expenditures to accommodate the debt service requirements of the \$14,535,000 CIRB Series 2014. Issued on December 17, 2014, final maturity October 2034, principal payable annually on October 1 and interest payable semi-annually on October and April 1.

**Funding Source:** The debt service payment is funded from the General Fund.

**Legal Basis:** The City Commission adopted Resolutions No. 140477 & No. 140478 on November 20 , 2014.

**Fund Balance:** There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 179,737	\$ 179,737	\$ 196,456	\$ 195,956	-0.3%	\$ 195,956	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	16,996	1,500	-	-100.0%	-	n/a
Transfer from:							
General Fund	884,244	884,244	874,919	884,586	1.1%	885,784	0.1%
<b>Total Sources</b>	<b>884,244</b>	<b>901,240</b>	<b>876,419</b>	<b>884,586</b>	<b>0.9%</b>	<b>885,784</b>	<b>0.1%</b>
<b>Uses of Funds:</b>							
General Government:							
Miscellaneous Fees	-	278	2,000	-	-100.0%	-	n/a
Principal Payments	449,138	466,248	466,248	504,745	8.3%	526,133	4.2%
Interest Payments	426,979	417,996	408,671	379,841	-7.1%	359,651	-5.3%
<b>Total Uses</b>	<b>876,117</b>	<b>884,522</b>	<b>876,919</b>	<b>884,586</b>	<b>0.9%</b>	<b>885,784</b>	<b>0.1%</b>
<b>Planned addition to (appropriation of) fund balance</b>	8,127	16,719	(500)	-	-100.0%	-	n/a
<b>Ending Fund Balance</b>	<b>\$ 187,864</b>	<b>\$ 196,456</b>	<b>\$ 195,956</b>	<b>\$ 195,956</b>	<b>0.0%</b>	<b>\$ 195,956</b>	<b>0.0%</b>



# Capital Improvement Revenue Refunding Note 2016A

## Fund 243

**Description:** This fund is used to account for revenues and expenditures to accommodate the debt service requirements of the \$11,970,000 refunding notes of FFGFC 2005, FFGFC 2007 and CIRN 2009. Issued on April 15, 2016, final maturity November 2028; principal payable annually on November 1 and interest payable semi-annually on May and November 1.

**Funding Source:** The debt service payment is funded from the General Fund, Solid Waste and LOGT Capital Project Fund.

**Legal Basis:** The City Commission adopted Resolution No. 150852 on April 7, 2016.

**Fund Balance:** There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 7,227	\$ 7,227	\$ 37,634	\$ 37,133	-1.3%	\$ 37,133	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	(183)	1,489	-	-100.0%	-	n/a
Transfer from:							
General Fund	371,901	371,901	416,894	804,985	93.1%	801,447	-0.4%
Solid Waste	-	30,837	34,229	120,877	253.1%	120,346	-0.4%
Stormwater Management	-	30,837	34,229	54,783	60.0%	54,542	-0.4%
LOGT (341)	176,658	176,658	197,896	382,119	93.1%	380,440	-0.4%
<b>Total Sources</b>	<b>548,559</b>	<b>610,051</b>	<b>684,738</b>	<b>1,362,765</b>	<b>99.0%</b>	<b>1,356,775</b>	<b>-0.4%</b>
<b>Uses of Funds:</b>							
General Government:							
Miscellaneous Fees	-	278	2,000	-	-100.0%	-	n/a
Principal Payments	331,056	331,056	430,805	1,120,000	160.0%	1,140,000	1.8%
Interest Payments	270,020	248,310	252,434	242,765	-3.8%	216,775	-10.7%
<b>Total Uses</b>	<b>601,076</b>	<b>579,644</b>	<b>685,239</b>	<b>1,362,765</b>	<b>98.9%</b>	<b>1,356,775</b>	<b>-0.4%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(52,517)</b>	<b>30,407</b>	<b>(501)</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ (45,290)</b>	<b>\$ 37,634</b>	<b>\$ 37,133</b>	<b>\$ 37,133</b>	<b>0.0%</b>	<b>\$ 37,133</b>	<b>0.0%</b>

# Capital Improvement Revenue Refunding Note 2016B

## Fund 244

**Description:** This fund is used to account for revenues and expenditures to accommodate the debt service requirements of the \$6,630,000 Series 2016B. Issued on April 15, 2016, final maturity October 2034, principal payable annually on November 1 and interest payable semi-annually on November and May 1.

**Funding Source:** The debt service payment is funded from the Local Option Gas Tax Capital Projects Fund.

**Legal Basis:** The City Commission adopted Resolution No. 150852 on April 7, 2016.

**Fund Balance:** There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ (276)	\$ (276)	\$ 3,722	\$ 1,722	-53.7%	\$ 1,722	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	215	-	-	n/a	-	n/a
Transfer from:							
LOGT (341)	529,620	529,620	525,560	526,320	0.1%	526,840	0.1%
<b>Total Sources</b>	<b>529,620</b>	<b>529,835</b>	<b>525,560</b>	<b>526,320</b>	<b>0.1%</b>	<b>526,840</b>	<b>0.1%</b>
<b>Uses of Funds:</b>							
General Government:							
Issuance Expense	-	(4,062)	-	-	n/a	-	n/a
Miscellaneous Fees	-	278	2,000	-	-100.0%	-	n/a
Principal Payments	380,000	375,000	380,000	390,000	2.6%	400,000	2.6%
Interest Payments	145,560	154,620	145,560	136,320	-6.3%	126,840	-7.0%
<b>Total Uses</b>	<b>525,560</b>	<b>525,836</b>	<b>527,560</b>	<b>526,320</b>	<b>-0.2%</b>	<b>526,840</b>	<b>0.1%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>4,060</b>	<b>3,998</b>	<b>(2,000)</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 3,784</b>	<b>\$ 3,722</b>	<b>\$ 1,722</b>	<b>\$ 1,722</b>	<b>0.0%</b>	<b>\$ 1,722</b>	<b>0.0%</b>

# Capital Improvement Revenue Note, Series 2017

## Fund 245

**Description:** This fund is used to account for revenues and expenditures to accommodate the debt service requirements of the \$10,500,00 CIRB Series 2017. Issued on April 1, 2018, final maturity October 2037, principal payable annually on October 1 and interest payable semi-annually on April and October 1.

**Funding Source:** The debt service payment will be funded by the General Fund.

**Legal Basis:** The City Commission adopted Resolution No. 170477 on November 2, 2017.

**Fund Balance:** There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ 130,135	\$ -	-100.0%	\$ (2,000)	n/a
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	19,192	-	-	n/a	-	n/a
Debt Issuance	648,750	10,365,000	-	-	n/a	-	n/a
Transfer from:							
General Fund	-	648,750	610,500	684,688	12.2%	683,138	-0.2%
<b>Total Sources</b>	<b>648,750</b>	<b>11,032,942</b>	<b>610,500</b>	<b>684,688</b>	<b>12.2%</b>	<b>683,138</b>	<b>-0.2%</b>
<b>Uses of Funds:</b>							
General Government:							
Miscellaneous Fees	-	25,289	2,000	2,000	0.0%	2,000	0.0%
Issuance Fees	-	13,154	-	-	n/a	-	n/a
Principal Payments	-	330,000	330,000	420,000	27.3%	430,000	2.4%
Interest Payments	-	234,364	280,500	264,688	-5.6%	253,138	-4.4%
Transfer to:							
Capital Project Fund (357)	648,750	9,200,000	-	-	n/a	-	n/a
Capital Project Fund (302)	-	1,100,000	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>648,750</b>	<b>10,902,807</b>	<b>612,500</b>	<b>686,688</b>	<b>12.1%</b>	<b>685,138</b>	<b>-0.2%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>130,135</b>	<b>(2,000)</b>	<b>(2,000)</b>	<b>0.0%</b>	<b>(2,001)</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ 130,135</b>	<b>\$ 128,135</b>	<b>\$ (2,000)</b>	<b>-101.6%</b>	<b>\$ (4,001)</b>	<b>100.0%</b>

**Capital Projects Funds** are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds and Trust Funds).

## Capital Projects Funds

General Capital Projects	Central Fleet Garage Project	CIRN 2009 Bond Capital Projects
Public Improvement Construction Fund	Capital Improvement Revenue Bonds of 2005 Capital Projects	Wild Spaces Public Places .5 Cent Sales Tax
Greenspace Acquisition	Kennedy Home Acquisition/ Demolition	Wild Space Public Places Land Acquisition
FY 1996 Road Improvement	Campus Development Agreement	Senior Recreation Center
FFGFC 2002 Capital Projects	Energy Conservation Projects	CIRB 2010 Capital Projects
Fifth Ave/Pleasant Street Rehabilitation Project	5-Cents Local Option Gas Tax (LOGT) Capital Projects	Revenue Note 2011A Capital Projects
FFGFC 2005 Capital Projects	Additional 5 Cents LOGT CIRN 2009 Projects	Downtown Parking Garage
Depot Avenue Stormwater Facility	TMS Building Construction	CIRB 2014 Capital Projects
Facilities Maintenance Recurring Fund	Equipment Replacement Fund	Roadway Resurfacing Program
Capital Improvement Revenue Note 2016B	Beazer Settlement Capital Projects	CIRB 2017 Capital Projects
Wild Spaces Public Places Sales Tax Fund	Wild Spaces Public Places Joint Projects	Capital Improvement Revenue Note, Series 2019
Technology Capital Fund		

All Capital Projects Funds  
Summary of Revenues and Expenses

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 38,717,248</b>	<b>\$ 38,717,249</b>	<b>\$ 38,971,798</b>	<b>\$ 36,210,150</b>	<b>-7.1%</b>	<b>\$ 30,751,013</b>	<b>-15.1%</b>
<b>Sources of Funds by Category:</b>							
Taxes	1,900,000	* 10,050,549	1,900,000	1,900,000	0.0%	1,900,000	0.0%
Miscellaneous Revenues	1,109,206	934,399	48,854	-	-100.0%	-	n/a
Transfers	4,478,798	15,165,197	17,459,026	12,625,122	-27.7%	8,355,482	-33.8%
<b>Total Sources</b>	<b>7,488,004</b>	<b>26,150,146</b>	<b>19,407,880</b>	<b>14,525,122</b>	<b>-25.2%</b>	<b>10,255,482</b>	<b>-29.4%</b>
<b>Uses of Funds:</b>							
General Government	1,435,000	1,365,902	4,014,511	3,808,327	-5.1%	774,337	-79.7%
Public Safety	1,524,424	9,256,410	3,963,196	5,108,300	28.9%	4,890,800	-4.3%
Physical Environment	-	517,702	-	-	n/a	-	n/a
Transportation	2,267,256	9,075,284	11,549,566	6,171,246	-46.6%	5,110,746	-17.2%
Economic Environment	-	1,561,991	-	-	n/a	-	n/a
Human Services	598,170	-	598,170	-	-100.0%	-	n/a
Cultural & Recreation	124,000	2,598,927	507,180	3,344,160	559.4%	1,738,160	-48.0%
Transfers to Other Funds	1,495,905	1,798,881	1,495,905	1,616,216	8.0%	1,615,554	0.0%
<b>Total Uses</b>	<b>7,444,755</b>	<b>26,175,099</b>	<b>22,128,528</b>	<b>20,048,249</b>	<b>-9.4%</b>	<b>14,129,597</b>	<b>-29.5%</b>
<b>Planned addition to (appropriation of) fund</b>	<b>43,249</b>	<b>(24,952)</b>	<b>(2,720,648)</b>	<b>(5,523,127)</b>	<b>103.0%</b>	<b>(3,874,115)</b>	<b>-29.9%</b>
<b>Ending Fund Balance</b>	<b>\$ 38,760,497</b>	<b>\$ 38,692,297</b>	<b>\$ 36,251,149</b>	<b>\$ 30,687,023</b>	<b>-15.3%</b>	<b>\$ 26,876,899</b>	<b>-12.4%</b>

\* FY18 Actual Taxes include Wild Spaces Public Places (WSPP) revenue. The revenue isn't budgeted, it is recognized when received.

## General Capital Projects Fund

### Fund 302

Description:	The General Capital Projects Fund is used to account for the costs of various capital projects not associated with a bond issue or grant funding.
Funding Source:	Financing for this fund is generally provided by operating transfers from other funds of the City and interest earnings.
Legal Basis:	Each year the City Commission approves this allocation through the Capital Improvement Plan and budget process.
Fund Balance:	Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects. There are both restricted and assigned fund balance within this fund.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 5,015,886</b>	<b>\$ 5,015,886</b>	<b>\$ 3,409,611</b>	<b>\$ 3,409,611</b>	<b>0.0%</b>	<b>\$ 3,365,634</b>	<b>-1.3%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Donations/Contributions	-	850	-	-	n/a	-	n/a
Transfers:							
General Fund (001)	866,729	965,152	346,957	339,903	-2.0%	339,903	0.0%
CIRB FY17 Bond (245)	-	1,100,000	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>866,729</b>	<b>2,066,002</b>	<b>346,957</b>	<b>339,903</b>	<b>-2.0%</b>	<b>339,903</b>	<b>0.0%</b>

#### Uses of Funds:

##### General Government:

City Equipment - CoxCom Capital	-	31,672	-	-	n/a	-	n/a
E/Gov Software & Hardware	-	45,000	-	-	n/a	-	n/a
ERP/Technology Investment	-	383,148	-	-	n/a	-	n/a
Info Tech Network Equip	-	46,730	-	-	n/a	-	n/a
Security Access System	-	101	-	-	n/a	-	n/a
Public Works Compound Master Plan	-	-	-	-	n/a	78,000	n/a
Custodial Services	-	29,363	29,511	43,977	49.0%	43,977	0.0%
Development Services	-	91,812	-	-	n/a	-	n/a
Bldg 211 Renovations and Improvements	-	233,943	-	-	n/a	-	n/a
Catalyst IT build out	-	3,100	-	-	n/a	-	n/a
FLEET Electric Charging Stations	-	-	-	40,000	n/a	-	-100.0%

##### Public Safety:

Civil Emergency Events	-	24,476	-	-	n/a	-	n/a
217 Building	-	45,756	-	-	n/a	-	n/a
F/S HVAC, Roof, Plumbing, Electric	22,457	13,371	-	-	n/a	-	n/a
GFR Equipment Replacement	171,101	146,101	-	-	n/a	-	n/a
Fire Station 1	-	362,049	-	-	n/a	-	n/a
Mold Remediation-Fire Station 2	-	87,822	-	-	n/a	-	n/a
Fire Station 5 Renovations	-	3,864	-	-	n/a	-	n/a
GPD Body Worn Cameras	100,000	100,000	81,729	-	-100.0%	-	n/a
GPD Taser Program	63,165	63,165	65,717	-	-100.0%	-	n/a
GPD IT Replacement/Supt (Fiber)	92,210	34,673	-	-	n/a	-	n/a
GPD IT Replacement/Supt (Svr Bckp)	112,702	112,702	30,000	-	-100.0%	-	n/a
GPD Storage Shelving	-	3,382	-	-	n/a	-	n/a
GPD Incinerator	-	2,729	-	-	n/a	-	n/a
Southwest Service Area Modular Bldg	-	4,451	-	-	n/a	-	n/a
GPD Reichert House Fencing	-	-	-	31,500	n/a	-	-100.0%

*Continued on next page*

General Capital Projects Fund

Fund 302

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Uses of Funds</b> (continued):							
Physical Environment:							
Depot Avenue Facility	-	9,967	-	-	n/a	-	n/a
Transportation:							
CSX/6th Street Project	-	82,895	-	-	n/a	-	n/a
Depot Avenue	-	60,974	-	-	n/a	-	n/a
8th Avenue Project	-	428,295	-	-	n/a	-	n/a
Median Project	15,000	3,522	15,000	-	-100.0%	15,000	n/a
Parking Garage Maintenance/Repairs	91,040	75,119	-	-	n/a	-	n/a
NW 2nd Street Sidewalk	97,000	-	-	-	n/a	-	n/a
Pavement Management System	-	10,317	-	-	n/a	-	n/a
PW Radio Replacement	-	6,477	-	-	n/a	-	n/a
Sidewalk Construction	100,000	21,135	100,000	110,000	10.0%	110,000	0.0%
2nd Street Concept Design	-	25,000	-	-	n/a	-	n/a
MOB Imp of one-way corridors	-	-	-	58,403	n/a	36,903	-36.8%
MOB ADA Curb Ramp Retrofits	-	-	-	50,000	n/a	50,000	0.0%
Economic Environment:							
GTEC Capital Improvements	-	42,280	-	-	n/a	-	n/a
Heartwood Loan	-	898,185	-	-	n/a	-	n/a
Cultural & Recreation:							
Bivens Arm Marsh Restoration	-	16,175	-	-	n/a	-	n/a
Boardwalk Replacement	25,000	1,237	25,000	50,000	100.0%	50,000	0.0%
Facility & Park equip replacement	-	6,563	-	-	n/a	-	n/a
Cone Park Upgrades	-	78,319	-	-	n/a	-	n/a
Greentree/Kiwanis Park	-	11,125	-	-	n/a	-	n/a
Hogtown Park - Home Depot	-	1,807	-	-	n/a	-	n/a
Transfers to:							
Wild Spaces Public Places (358)	-	8,476	-	-	n/a	-	n/a
Arts in Public Places (619)	-	15,000	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>889,675</b>	<b>3,672,277</b>	<b>346,957</b>	<b>383,880</b>	<b>10.6%</b>	<b>383,880</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(22,946)</b>	<b>(1,606,275)</b>	<b>-</b>	<b>(43,977)</b>	<b>n/a</b>	<b>(43,977)</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 4,992,940</b>	<b>\$ 3,409,611</b>	<b>\$ 3,409,611</b>	<b>\$ 3,365,634</b>	<b>-1.3%</b>	<b>\$ 3,321,657</b>	<b>-1.3%</b>

**Public Improvement Construction Fund Capital Projects Fund**

**Fund 304**

**Description:** The Public Improvement Construction Fund is used to account for the costs of various capital projects funded by the nonrefunding portion of the 1994 Guaranteed Entitlement Revenue & Refunding Bonds (GERRB '94) and interest earnings.

**Funding Source:** Financing for these capital projects is funded by the nonrefunding portion of the 1994 Guaranteed Entitlement Revenue & Refunding Bonds (GERRB '94) and interest earnings.

**Legal Basis:** The City Commission adopted Resolution R-94-15.

**Fund Balance:** This fund is in the process of being closed.  
Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 12,801	\$ 12,801	\$ 930	\$ 930	0.0%	\$ 930	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	43	-	-	n/a	-	n/a
<b>Total Sources</b>	-	43	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
Transportation:							
8th Avenue Study	-	11,914	-	-	n/a	-	n/a
<b>Total Uses</b>	-	11,914	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	(11,871)	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ 12,801	\$ 930	\$ 930	\$ 930	0.0%	\$ 930	0.0%



**Greenspace Acquisition & Community Improvement Fund**  
**Fund 306**

**Description:** The Greenspace Acquisition and Community Improvement Fund is used to account for the costs of acquiring undeveloped land and community development improvement projects. This fund was created in 1981 to reserve funds for greenspace acquisitions.

**Funding Source:** Financing for these capital projects is generally provided by operating transfers from the General and other City Funds and from interest earnings.

**Legal Basis:** This fund was created in 1981 to reserve funds for greenspace acquisition. In 2016, Commission approved the expenditures within this fund to include Community Improvement projects.

**Fund Balance:** The reduction in fund balance is a result of the purchase of sensitive land. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>% Change FY19 to FY20</b>	<b>FY 2021 Plan</b>	<b>% Change FY20 to FY21</b>
<b>Beginning Fund Balance</b>	<b>\$ 1,294,210</b>	<b>\$ 1,294,210</b>	<b>\$ 827,500</b>	<b>\$ 827,500</b>	<b>-36.1%</b>	<b>\$ 827,500</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Property Sales	-	10,000	-	-	n/a	-	n/a
Interest on Investments	-	31,025	-	-		-	
<b>Total Sources</b>	<b>-</b>	<b>41,025</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Physical Environment:							
Bivens Arm Nature Addition	-	1,990	-	-	n/a	-	n/a
Morningside Addition-Demetree	-	1,995	-	-	n/a	-	n/a
Morningside Buffers/Dept of Corrections	-	3,750	-	-	n/a	-	n/a
Weiss property acquisition	-	500,000	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>507,735</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>(466,710)</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 1,294,210</b>	<b>\$ 827,500</b>	<b>\$ 827,500</b>	<b>\$ 827,500</b>	<b>0.0%</b>	<b>\$ 827,500</b>	<b>0.0%</b>

**FY 1996 Road Improvement Fund**

**Fund 323**

**Description:** The FY 1996 Road Improvement Fund is used to account for the costs of construction and improvements to the City's roads. Adopted on March 1996 with Resolution No. 951317.

**Funding Source:** Financing is provided by the FFGFC 1996 Bonds and earnings from interest.

**Legal Basis:** The City Commission adopted Resolution No. 951317 on March 11, 1996.

**Fund Balance:** This fund is in the process of being closed.

Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>% Change FY19 to FY20</b>	<b>FY 2021 Plan</b>	<b>% Change FY20 to FY21</b>
<b>Beginning Fund Balance</b>	<b>\$ 65,541</b>	<b>\$ 65,541</b>	<b>\$ 373</b>	<b>\$ 373</b>	<b>0.0%</b>	<b>\$ 373</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	5,000	127	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>5,000</b>	<b>127</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Transportation:							
NW 2nd Street Sidewalk	5,000	4,680	-	-	n/a	-	n/a
8th Avenue Study	-	60,614	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>5,000</b>	<b>65,294</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>(65,167)</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 65,541</b>	<b>\$ 373</b>	<b>\$ 373</b>	<b>\$ 373</b>	<b>0.0%</b>	<b>\$ 373</b>	<b>0.0%</b>

# FFGFC 2002 Capital Projects Fund

## Fund 328

**Description:** The FFCGFC 2002 Capital Projects Fund is used to account for the all the FFGFC 2002 Bond loan proceeds used for the construction of the Downtown Parking Garage and Fifth Avenue/Pleasant Street projects.

**Funding Source:** Financing is provided by the FFGFC 2002 Bonds and earnings from interest.

**Legal Basis:** The City Commission adopted Resolution No. 002436 on February 25, 2002.

**Fund Balance:** The reduction of fund balance reflects the intentional utilization of accumulated interest for additional projects approved through the Capital Improvement Plan and represents the completion of projects previously budgeted.

Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 529,099	\$ 529,099	\$ 375,743	\$ 375,743	0.0%	\$ 375,743	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	10,246	11,341	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>10,246</b>	<b>11,341</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
General Government:							
Info Tech Network Equip	-	4,451	-	-	n/a	-	n/a
Elevator Replacement	-	68,741	-	-	n/a	-	n/a
Security Access System	-	1,450	-	-	n/a	-	n/a
Parking Management System	-	6,248	-	-	n/a	-	n/a
Building 211 Renovations and Im	-	33,694	-	-	n/a	-	n/a
Public Safety:							
FS Exhaust System	10,246	-	-	-	n/a	-	n/a
Transportation:							
CSX/6th Street Project	-	4,276	-	-	n/a	-	n/a
PW Management System	-	7,526	-	-	n/a	-	n/a
Culture & Recreation:							
Smokey Bear Restrooms	-	38,310	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>10,246</b>	<b>164,697</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>(153,356)</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 529,099</b>	<b>\$ 375,743</b>	<b>\$ 375,743</b>	<b>\$ 375,743</b>	<b>0.0%</b>	<b>\$ 375,743</b>	<b>0.0%</b>

FFGFC 2002 Fifth Ave/Pleasant Street Projects Fund  
Fund 330

**Description:** The FFGFC 2002 Fifth Ave/Pleasant Street Projects Fund is used to account for the acquisition and rehabilitation of properties in the Fifth Avenue/Pleasant Street district.

**Funding Source:** Financing is provided by the FFGFC 2002 Bonds and earnings from interest.

**Legal Basis:** The City Commission adopted Resolution No. 002436 on February 25, 2002.

**Fund Balance:** This fund is in the process of being closed.  
Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 7,979	\$ 7,979	\$ 8,165	\$ 8,165	0.0%	\$ 8,165	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	185	-	-	n/a	-	n/a
<b>Total Sources</b>	-	185	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
Economic Environment:							
Capital Projects	-	-	-	-	n/a	-	n/a
<b>Total Uses</b>	-	-	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	185	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ 7,979	\$ 8,165	\$ 8,165	\$ 8,165	0.0%	\$ 8,165	0.0%

**Downtown Parking Garage Fund**  
**Fund 331**

**Description:** The Downtown Parking Garage Fund is used to account for construction costs of the Alachua County Criminal Courthouse parking facilities.

**Funding Source:** Financing is provided from contribution from Alachua County dedicating 1 cent sales tax to be used to partially fund the SW Downtown parking garage; funds were received in FY02.

**Legal Basis:** The City Commission adopted Resolution No. 020482 on May 12, 2003.

**Fund Balance:** This fund is in the process of being closed.  
Spending in this fund is restricted to capital improvements and capital items for the parking garage.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 953	\$ 953	\$ (6)	\$ (6)	n/a	\$ (6)	n/a
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	960	1	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>960</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Transportation:							
Parking Garage Maint/Repairs	960	960	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>960</b>	<b>960</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	-	(959)	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	<b>\$ 953</b>	<b>\$ (6)</b>	<b>\$ (6)</b>	<b>\$ (6)</b>	<b>n/a</b>	<b>\$ (6)</b>	<b>n/a</b>

## FFGFC 2005 Capital Projects Fund

### Fund 332

**Description:** The FFGFC 2005 Capital Projects Fund is used to account for capital expenditures associated with FFGFC Bond of 2005, including the Gainesville Police Department Annex acquisition and other capital projects.

**Funding Source:** Financing is provided by the FFGFC 2005 Bonds and earnings from interest, and from transfers from the Federal Law Enforcement Contraband Fund (Fund 109).

**Legal Basis:** The City Commission adopted Resolution No. 040897 on January 24, 2004.

**Fund Balance:** The reduction of fund balance reflects the completion of projects previously budgeted.  
Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 118,534	\$ 118,534	\$ 121,103	\$ 121,103	0.0%	\$ 121,103	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	5,000	2,746	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>5,000</b>	<b>2,746</b>	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
General Government:							
OLB Lobby Renovations	5,000	177	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>5,000</b>	<b>177</b>	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	2,569	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	<b>\$ 118,534</b>	<b>\$ 121,103</b>	<b>\$ 121,103</b>	<b>\$ 121,103</b>	<b>0.0%</b>	<b>\$ 121,103</b>	<b>0.0%</b>

## Depot Avenue Stormwater Facility

### Fund 333

**Description:** The Depot Avenue Stormwater Facility Fund is used to account for capital expenditures associated with the Depot Avenue stormwater facility on a reimbursement basis.

**Funding Source:** Financing is provided by the State Revolving Loan Fund; all funds have been fully drawn as of August 2014.

**Legal Basis:** The City Commission adopted Resolution No. 001988 on October 22, 2001.

**Fund Balance:** The reduction of fund balance reflects the completion of projects previously budgeted. Negative fund balance is a result of allocation of investment losses to this fund.

Spending in this fund is restricted to capital projects associated with the Depot Avenue Stormwater Facility.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ (562)	\$ (562)	\$ (2,971)	\$ (2,971)	0.0%	\$ (2,971)	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	(2,409)	-	-	n/a	-	n/a
<b>Total Sources</b>	-	(2,409)	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
<b>Total Uses</b>	-	-	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	(2,409)	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ (562)	\$ (2,971)	\$ (2,971)	\$ (2,971)	0.0%	\$ (2,971)	0.0%

## Central Fleet Garage Project Fund

### Fund 334

**Description:** The Central Fleet Garage Project Fund is used to account for the expansion of the 39th Avenue Garage and has since evolved to the current Central Fleet Garage Fund.

**Funding Source:** This project is funded by proceeds from the Fleet Replacement Fund, Stormwater Fund and Gainesville Regional

**Legal Basis:** The City Commission approved the original intent of this project during the January 10, 2005 meeting, #040826. Since that time, this project has been completed.

**Fund Balance:** This fund is in the process of being closed.

Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	FY 2018		FY 2018		FY 2019		FY 2020		% Change	FY 2021		% Change
	Adopted		Actual		Adopted		Adopted		FY19 to FY20	Plan		FY20 to FY21
<b>Beginning Fund Balance</b>	\$	440	\$	440	\$	440	\$	440	0.0%	\$	440	0.0%
<b>Sources of Funds:</b>												
Intergovernmental:												
<b>Total Sources</b>		-		-		-		-	n/a		-	n/a
<b>Uses of Funds:</b>												
General Government:												
<b>Total Uses</b>		-		-		-		-	n/a		-	n/a
<b>Planned addition to (appropriation of) fund balance</b>		-		-		-		-	n/a		-	n/a
<b>Ending Fund Balance</b>	\$	440	\$	440	\$	440	\$	440	0.0%	\$	440	0.0%



**Capital Improvement Revenue Bond 2005 Capital Projects Fund**  
**Fund 335**

**Description:** The Capital Improvement Revenue Bond of 2005 Capital Projects Fund is used to account for the costs associated with various capital projects.

**Funding Source:** Financing is provided by the CIRB of 2005 bond proceeds.

**Legal Basis:** The City Commission adopted Resolution No. 050532 on October 24, 2005.

**Fund Balance:** The reduction of fund balance reflects the completion of projects previously budgeted. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 1,171,467</b>	<b>\$ 1,171,467</b>	<b>\$ 742,392</b>	<b>\$ 742,392</b>	<b>0.0%</b>	<b>\$ 742,392</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	65,000	19,739	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>65,000</b>	<b>19,739</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
General Government:							
City Hall Renovations	20,000	10	-	-	n/a	-	n/a
OLB Lobby Renovations	45,000	177	-	-	n/a	-	n/a
Public Facilities Master Plan	-	65,936	-	-	n/a	-	n/a
Elevators- OLB, TCA, TCB	-	18,351	-	-	n/a	-	n/a
Public Safety:							
Fire Station 8	-	13,149	-	-	n/a	-	n/a
Economic Environment:							
Economic Development Prjts	-	17,725	-	-	n/a	-	n/a
SEGRI	-	309,466	-	-	n/a	-	n/a
Cultural & Recreation:							
Reserve Park Planning, Design	-	24,000	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>65,000</b>	<b>448,814</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>(429,075)</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 1,171,467</b>	<b>\$ 742,392</b>	<b>\$ 742,392</b>	<b>\$ 742,392</b>	<b>0.0%</b>	<b>\$ 742,392</b>	<b>0.0%</b>

## Kennedy Homes Acquisition/Demolition Fund

### Fund 336

Description:	The Kennedy Home Acquisition/Demolition Fund Is used to account for the acquisition of Kennedy Homes and has evolved to include the demolition of Kennedy Homes.
Funding Source:	This project is funded by proceeds from the General Fund, HOME Grant Fund and an allowable share of the Capital Improvement Revenue Bond of 2005.
Legal Basis:	The City Commission approved this project during the March 27, 2006 meeting upon the adoption of Resolution No. 051093. In September 2006, City Commission adopted Resolution No. 060481 to acquire and take ownership of the Kennedy Homes property.
Fund Balance:	There are no significant changes in fund balance. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.  Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 415,665	\$ 415,665	\$ 121,330	\$ 121,330	0.0%	\$ 121,330	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
<b>Total Sources</b>	-	-	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
Economic Environment:							
Kennedy Homes Demolition	-	294,335	-	-	n/a	-	n/a
<b>Total Uses</b>	-	294,335	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	(294,335)	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ 415,665	\$ 121,330	\$ 121,330	\$ 121,330	0.0%	\$ 121,330	0.0%

**Campus Development Agreement Capital Projects Fund**  
**Fund 339**

**Description:** The Campus Development Agreement Fund is used to account for the capital projects funded through the Campus Development Agreement of 2006.

**Funding Source:** This project is funded through the Campus Development Agreement dated August 2, 2006 between the City of Gainesville, Alachua County and the University of Florida Board of Trustees (UFBOT).

**Legal Basis:** The City Commission adopted Resolution No. 060100 in July 2006 to approve this agreement which is in accordance to the University Comprehensive Master Plan process in FLA. STAT. § 1013.30.

**Fund Balance:** There are no significant changes in fund balance. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

Spending is restricted based on agreed projects in accordance to the University Comprehensive Master Plan. The agreement imposes no restrictions on the use of interest earnings.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>% Change FY19 to FY20</b>	<b>FY 2021 Plan</b>	<b>% Change FY20 to FY21</b>
<b>Beginning Fund Balance</b>	<b>\$ 6,064,171</b>	<b>\$ 6,064,171</b>	<b>\$ 5,206,213</b>	<b>\$ 5,110,681</b>	<b>-1.8%</b>	<b>\$ 5,110,681</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	800,000	140,148	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>800,000</b>	<b>140,148</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
General Government:							
UF Fellowship Program	-	27,412	-	-	n/a	-	n/a
UF Fellowship Program - Clerk	-	757	-	-	n/a	-	n/a
UF Partnership Projects	800,000	-	-	-	n/a	-	n/a
Transportation:							
Archer Rd/Gale Lemerand Dr	-	354,385	95,532	-	-100.0%	-	n/a
Bike/Ped Facilities (UF Context Area)	-	311,262	-	-	n/a	-	n/a
Traffic Management System	-	304,291	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>800,000</b>	<b>998,107</b>	<b>95,532</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>(857,959)</b>	<b>(95,532)</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 6,064,171</b>	<b>\$ 5,206,213</b>	<b>\$ 5,110,681</b>	<b>\$ 5,110,681</b>	<b>0.0%</b>	<b>\$ 5,110,681</b>	<b>0.0%</b>

## Energy Conservation Capital Projects Fund

### Fund 340

**Description:** The Energy Conservation Capital Projects Fund is used to account for the energy conversation capital projects.

**Funding Source:** Financing is provided by the Capital Improvement Revenue Bond issue of 2009.

**Legal Basis:** The City Commission adopted Resolution No. 080995 on July 2, 2009.

**Fund Balance:** The reduction of fund balance reflects the completion of projects previously budgeted. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 16,430	\$ 16,430	\$ 14,978	\$ 14,978	0.0%	\$ 14,978	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	384	-	-	n/a	-	n/a
<b>Total Sources</b>	-	384	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
General Government:							
Building 211 Renovations and Improvements	-	1,750	-	-	n/a	-	n/a
Elevator Replacement	-	86	-	-	n/a	-	n/a
<b>Total Uses</b>	-	1,836	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	(1,452)	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ 16,430	\$ 14,978	\$ 14,978	\$ 14,978	0.0%	\$ 14,978	0.0%

# Additional 5 Cents Local Option Gas Tax (LOGT) Capital Projects Fund

## Fund 341

Description:	The Additional 5 Cents LOGT Capital Projects Fund is used to account for receipt and expenditure of the additional five cent local option gas tax used to fund roadway construction and or improvements.
Funding Source:	Financing is provided by the additional 5 cents local option gas tax.
Legal Basis:	This tax is authorized by FLA. STAT. § 336.025. An interlocal agreement between Alachua County and the City of Gainesville allocates 40.80% of the proceeds to the City.
Fund Balance:	Spending in this fund is restricted to capital projects involving roadway construction including resurfacing, construction, improvements and transportation.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$3,403,420</b>	<b>\$3,403,420</b>	<b>\$ 1,176,087</b>	<b>\$ (1,294,741)</b>	<b>-210.1%</b>	<b>\$(3,498,623)</b>	<b>170.2%</b>
<b>Sources of Funds:</b>							
Taxes:							
LOGT-Additional 5 Cent	1,900,000	2,253,812	1,900,000	1,900,000	0.0%	1,900,000	0.0%
Charges for Services:							
Property Rental	-	10,800	-	-	n/a	-	n/a
Miscellaneous:							
Interest on Investments	-	46,385	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>1,900,000</b>	<b>2,310,997</b>	<b>1,900,000</b>	<b>1,900,000</b>	<b>0.0%</b>	<b>1,900,000</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Transportation:							
Depot Avenue	-	1,799,707	-	-	n/a	-	n/a
SW 62nd Blvd Reconstruction	276,400	-	2,402,800	-	-100.0%	-	n/a
NE 8th Avenue Reconstruction	-	-	293,108	-	-100.0%	-	n/a
SE 4th Street Reconstruction	-	36,445	-	-	n/a	-	n/a
North Main Street Resurfacing	165,000	-	-	-	n/a	-	n/a
NW 16th Terrace Resurfacing	-	-	72,674	-	-100.0%	-	n/a
NW 16th Ave & NW 2nd St Sig Rplc	-	-	120,000	-	-100.0%	-	n/a
SW 6th St Resurfacing	-	832,480	-	-	n/a	-	n/a
NW 8th Avenue Resurfacing	-	381,855	-	-	n/a	-	n/a
Sidewalks	-	5,598	-	-	n/a	-	n/a
NE 9th St Reconstruction	-	-	-	164,000	n/a	1,066,000	550.0%
NW 2nd Street Reconstruction	-	-	-	338,000	n/a	-	-100.0%
NE 31 Ave Reconstruction	-	-	-	375,000	n/a	-	-100.0%
SW 39th Blvd Reconstruction	-	-	-	-	n/a	405,000	n/a
SW 35th Blvd Reconstruction	-	-	-	-	n/a	190,000	n/a
SW 27th St Reconstruction	-	-	-	-	n/a	30,000	n/a
N Main St Reconstruction	-	-	-	930,000	n/a	-	-100.0%
SW 23rd Ter Reconstruction	-	-	-	-	n/a	260,000	n/a
SE 10th Ave Reconstruction	-	-	-	-	n/a	160,000	n/a
NE 7th St Reconstruction	-	-	-	525,000	n/a	-	-100.0%
SE 2nd Ave Reconstruction	-	-	-	39,000	n/a	251,000	543.6%
LOGT due to County	-	-	-	131,143	n/a	131,143	0.0%
Transfer to:							
2016B (244)	529,620	529,620	529,620	529,620	0.0%	529,620	0.0%
CIRN 2016A DSF (243)	176,658	176,658	176,658	382,119	116.3%	380,440	-0.4%
RTS Fund (450)	440,000	440,000	440,000	690,000	56.8%	690,000	0.0%
Debt Service '09 (236)	335,968	335,968	335,968	-	-100.0%	-	n/a
<b>Total Uses</b>	<b>1,923,646</b>	<b>4,538,331</b>	<b>4,370,828</b>	<b>4,103,882</b>	<b>-6.1%</b>	<b>4,093,203</b>	<b>-0.3%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(23,646)</b>	<b>(2,227,334)</b>	<b>(2,470,828)</b>	<b>(2,203,882)</b>	<b>-10.8%</b>	<b>(2,193,203)</b>	<b>-0.5%</b>
<b>Ending Fund Balance</b>	<b>\$ 3,379,774</b>	<b>\$ 1,176,087</b>	<b>\$ (1,294,741)</b>	<b>\$(3,498,623)</b>	<b>170.2%</b>	<b>\$ (5,691,826)</b>	<b>62.7%</b>

**Additional 5 Cents Local Option Gas Tax (LOGT)-Bond Funded Capital Projects Fund**  
**Fund 342**

**Description:** The Additional 5 Cents LOGT Capital Projects Fund is used to account for the expenditure of the CIRN 2009 proceeds to be repaid with additional five cent local option gas tax.

**Funding Source:** Financing is provided by the proceeds of the CIRN of 2009 bond issues.

**Legal Basis:** The City Commission adopted Resolution No. 080995 on July 2, 2009.

**Fund Balance:** There are no significant changes in fund balance. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

Spending in this fund is restricted to capital projects involving roadway construction including resurfacing, construction, and improvements.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 597,451	\$ 597,451	\$ 611,295	\$ 611,295	0.0%	\$ 611,295	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	13,844	-	-	n/a	-	n/a
<b>Total Sources</b>	-	13,844	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
Transfer to:							
<b>Total Uses</b>	-	-	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	13,844	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ 597,451	\$ 611,295	\$ 611,295	\$ 611,295	0.0%	\$ 611,295	0.0%

## Traffic Management System Building Fund

### Fund 343

Description:	The Traffic Management System Building Capital Projects Fund is used to account for the costs of the traffic management system building and General Services administration building.
Funding Source:	Financing is provided by the Fleet Replacement Fund, CIRB of 2005, Miscellaneous Grants and investment earnings.
Legal Basis:	The City Commission approved this project during the June 9, 2008 meeting upon the adoption of Resolution No. 080002.
Fund Balance:	There are no significant changes to fund balance.  Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 120,422</b>	<b>\$ 120,422</b>	<b>\$ 120,601</b>	<b>\$ 120,601</b>	<b>0.0%</b>	<b>\$ 120,601</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	179	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>-</b>	<b>179</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Public Safety:							
<b>Total Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>179</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 120,422</b>	<b>\$ 120,601</b>	<b>\$ 120,601</b>	<b>\$ 120,601</b>	<b>0.0%</b>	<b>\$ 120,601</b>	<b>0.0%</b>

**Capital Improvement Revenue Note (CIRN) 2009 Bond Capital Projects Fund**  
**Fund 344**

**Description:** The CIRN of 2009 Capital Projects Fund is used to account for the costs of various capital projects.

**Funding Source:** Financing is provided by the proceeds from the CIRN of 2009.

**Legal Basis:** The City Commission approved this project during the June 9, 2008 meeting upon the adoption of Resolution No. 080002.

**Fund Balance:** This fund is in the process of being closed.  
 Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ (527)	\$ (527)	\$ (539)	\$ (539)	n/a	\$ (539)	n/a
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	(12)	-	-	n/a	-	n/a
Transfers from:					n/a		
SMU Capital Project (414)	-	-	-	-	n/a	-	n/a
<b>Total Sources</b>	-	(12)	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
Public Safety:	-				n/a	-	n/a
Transportation:	-	-	-	-	n/a	-	n/a
Economic Environment:	-	-	-	-	n/a	-	n/a
Cultural & Recreation:	-	-	-	-	n/a	-	n/a
<b>Total Uses</b>	-	-	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	(12)	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ (527)	\$ (539)	\$ (539)	\$ (539)	n/a	\$ (539)	n/a



**Wild Spaces Public Places (WSPP) 1/2 Cent Sales Tax Fund**  
**Fund 345**

**Description:** The Wild Spaces Public Places (WSPP) 1/2 Cent Sales Tax Fund is used to account for the receipt of a portion of the Wild Spaces Public Places two-year 1/2 cent sales tax and the related capital projects associated with public recreation funded by the tax and interest earnings.

**Funding Source:** The WSPP 1/2 cent sales tax was collected from January 1, 2009 to December 12, 2010.

**Legal Basis:** The City Commission approved these projects during the July 14, 2008 meeting upon the adoption of Resolution No. 080128.

**Fund Balance:** Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

WSPP fund are restricted to fund recreation capital projects and the operational costs of new programs created by the WSPP 1/2 sales tax.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 134,872</b>	<b>\$ 134,872</b>	<b>\$ 36,600</b>	<b>\$ 36,600</b>	<b>0.0%</b>	<b>\$ 36,600</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	895	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>-</b>	<b>895</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Cultural & Recreation:							
Smokey Bear General Imprv	-	99,167	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>99,167</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>(98,272)</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 134,872</b>	<b>\$ 36,600</b>	<b>\$ 36,600</b>	<b>\$ 36,600</b>	<b>0.0%</b>	<b>\$ 36,600</b>	<b>0.0%</b>

**Wild Spaces Public Places (WSPP) Land Acquisition Capital Projects Fund**  
**Fund 346**

**Description:** The Wild Spaces Public Places (WSPP) 1/2 Cent Sales Tax Fund is used to account for the receipt of a portion of the Wild Spaces Public Places two-year 1/2 cent sales tax and the related capital projects associated with land acquisition funded by the tax and interest earnings.

**Funding Source:** The WSPP 1/2 cent sales tax was collected from January 1, 2009 to December 12, 2010.

**Legal Basis:** The City Commission approved these projects during the July 14, 2008 meeting upon the adoption of Resolution No. 080128.

**Fund Balance:** There are no significant changes in fund balance. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

WSPP fund are restricted to fund purchases of conservation properties and other sensitive properties.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 233,711</b>	<b>\$ 233,711</b>	<b>\$ 218,458</b>	<b>\$ 218,458</b>	<b>0.0%</b>	<b>\$ 218,458</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	5,458	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>-</b>	<b>5,458</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
General Government:							
Land Acquisition Improvements	-	15,852	-	-	n/a	-	n/a
Cultural & Recreation:							
Crawford-Smith Property	-	4,860	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>20,712</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>(15,254)</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 233,711</b>	<b>\$ 218,458</b>	<b>\$ 218,458</b>	<b>\$ 218,458</b>	<b>0.0%</b>	<b>\$ 218,458</b>	<b>0.0%</b>

## Senior Recreation Center Capital Projects Fund

### Fund 347

Description:	The Senior Recreation Center Capital Projects Fund is used to account for the costs of the construction of the Senior Recreation Center.
Funding Source:	Sources receipted in this fund are from the Wild Spaces Public Places 1/2 cent sales tax, State grants and Alachua County funds.
Legal Basis:	The City Commission approved these projects during the July 14, 2008 meeting upon the adoption of Resolution No. 080128.
Fund Balance:	There are no significant changes in fund balance. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.  Funds are restricted based on laws and regulations.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 22,683</b>	<b>\$ 22,683</b>	<b>\$ 23,209</b>	<b>\$ 23,209</b>	<b>0.0%</b>	<b>\$ 23,209</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	526	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>-</b>	<b>526</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Cultural & Recreation:	-	-	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>526</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 22,683</b>	<b>\$ 23,209</b>	<b>\$ 23,209</b>	<b>\$ 23,209</b>	<b>0.0%</b>	<b>\$ 23,209</b>	<b>0.0%</b>

**Capital Improvement Revenue Bond (CIRB) of 2010 Capital Projects Fund**  
**Fund 348**

**Description:** The Capital Improvement Revenue Bond of 2010 Capital Projects Fund is used to account for the costs of various capital projects financed by the CIRB of 2010 and interest earnings.

**Funding Source:** Financing is provided by the proceeds from the CIRB of 2010.

**Legal Basis:** The City Commission adopted Resolution No. 091049 on June 3, 2010.

**Fund Balance:** The reduction of fund balance reflects the completion of projects previously budgeted. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.

Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 769,387</b>	<b>\$ 769,387</b>	<b>\$ 686,811</b>	<b>\$ 686,811</b>	<b>0.0%</b>	<b>\$ 686,811</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	23,000	18,970	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>23,000</b>	<b>18,970</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
General Government:							
City Hall Renovations	23,000	-	-	-	n/a	-	n/a
Transportation:							
LED Downtown Street Lighting	-	101,546	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>23,000</b>	<b>101,546</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>(82,576)</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 769,387</b>	<b>\$ 686,811</b>	<b>\$ 686,811</b>	<b>\$ 686,811</b>	<b>0.0%</b>	<b>\$ 686,811</b>	<b>0.0%</b>

# Revenue Note 2011A Capital Project Fund

## Fund 349

Description:	The Capital Improvement Revenue Bond of 2011A Capital Projects Fund is used to account for the costs of various capital projects financed by the CIRN 2011 and interest earnings.
Funding Source:	Financing is provided by the proceeds from the Revenue Note 2011A
Legal Basis:	The City Commission adopted Resolution No. 110542 on December 15, 2011.
Fund Balance:	<p>The reduction of fund balance reflects the completion of projects previously budgeted. Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects.</p> <p>Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.</p>

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ 4,440	\$ 4,440	\$ 4,543	\$ 4,543	0.0%	\$ 4,543	0.0%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	103	-	-	n/a	-	n/a
<b>Total Sources</b>	-	103	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
General Government:	-	-	-	-	n/a	-	n/a
<b>Total Uses</b>	-	-	-	-	n/a	-	n/a
<b>Planned addition to (appropriation of) fund balance</b>	-	103	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ 4,440	\$ 4,543	\$ 4,543	\$ 4,543	0.0%	\$ 4,543	0.0%

## Facilities Maintenance Recurring Fund

### Fund 351

**Description:** The scheduled retirement of the OPEB 2005 Bond provided recurring funds to establish and support capital projects funds to be used for ongoing facilities maintenance, replacement of equipment (such as radios, computers, laptops) and resurfacing of residential roads. This fund will be used for capital maintenance of the City's buildings.

**Funding Source:** Financing is provided by a recurring transfer from the General Fund.

**Legal Basis:** Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

**Fund Balance:** There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 1,004,657</b>	<b>\$ 1,004,657</b>	<b>\$ 1,093,149</b>	<b>\$ 1,112,847</b>	<b>1.8%</b>	<b>\$ 1,112,847</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	26,156	-	-	n/a	-	n/a
Transfer from:							
General Fund (001)	562,500	562,500	562,500	562,500	0.0%	562,500	0.0%
<b>Total Sources</b>	<b>562,500</b>	<b>588,656</b>	<b>562,500</b>	<b>562,500</b>	<b>0.0%</b>	<b>562,500</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
General Government:							
ADA Compliance	25,000	-	25,000	-	-100.0%	-	n/a
Facilities Maintenance	100,000	123,534	100,000	50,000	-50.0%	100,000	100.0%
City Hall Renovations	207,000	-	-	-	n/a	-	n/a
GTEC Facility Maint & Repair	10,000	5,500	10,000	-	-100.0%	-	n/a
PW Office roof repair & HVAC	-	-	-	230,000	n/a	-	-100.0%
HVAC, Roof, Plumbing, Electric	-	-	-	-	n/a	100,000	n/a
Public Safety:							
F/S Repairs & Maintenance	77,543	3,700	100,000	-	-100.0%	-	n/a
F/S Facilities Maint & Landscaping	50,000	38,503	50,000	-	-100.0%	45,000	n/a
F/S Exhaust System	-	-	10,250	-	-100.0%	-	n/a
F/S Furnishings Replc	-	-	40,999	-	-100.0%	-	n/a
F/S 2 Mold Remediation	-	112,669	-	-	n/a	-	n/a
Transportation:							
Mast Arms Painting & Maint	42,957	-	106,553	-	-100.0%	-	n/a
Parking Garage Maint/Repair	-	-	50,000	-	-100.0%	-	n/a
RTS Bus Stop Enhancement Program	-	-	-	-	n/a	100,000	n/a
MOB Parking Garage Stair Railings	-	-	-	50,000	n/a	-	-100.0%
MOB Parking Garage Pvmt Markings	-	-	-	-	n/a	20,000	n/a
Cultural & Recreation:							
MLK Rec Center HVAC Units	-	6,552	-	-	n/a	-	n/a
NE Pool Reno & Shade Struct	-	-	-	-	n/a	-	n/a
Park Maint & Repairs	50,000	79,833	50,000	50,000	0.0%	50,000	0.0%
Westside Pool Dive Tower	-	-	-	-	n/a	-	n/a
TB McPherson Park & Center Improv	-	96,153	-	-	n/a	-	n/a
W/S Park & Pool Repairs & Imprv	-	23,350	-	-	n/a	-	n/a
W/S Pool Roof Replc	-	10,370	-	-	n/a	-	n/a
PRCA NE Pool Slide Pump	-	-	-	-	n/a	30,000	n/a
PRCA Mickle Pool PVC Liner	-	-	-	118,500	n/a	-	-100.0%
T.B. McPherson Rec Center repairs	-	-	-	-	n/a	87,500	n/a
PRCA Forest Park-Drainage & Turf	-	-	-	-	n/a	25,000	n/a
PRCA Forest Park- Bollard Rplcmt	-	-	-	-	n/a	5,000	n/a
Thomas Center repairs	-	-	-	64,000	n/a	-	-100.0%
<b>Total Uses</b>	<b>562,500</b>	<b>500,164</b>	<b>542,802</b>	<b>562,500</b>	<b>3.6%</b>	<b>562,500</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>88,492</b>	<b>19,698</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 1,004,657</b>	<b>\$ 1,093,149</b>	<b>\$ 1,112,847</b>	<b>\$ 1,112,847</b>	<b>0.0%</b>	<b>\$ 1,112,847</b>	<b>0.0%</b>

## Equipment Replacement Fund

### Fund 352

Description:	The scheduled retirement of the OPEB 2005 Bond provided recurring funds to establish and support capital projects funds to be used for ongoing facilities maintenance, replacement of equipment (such as radios, computers, laptops) and resurfacing of residential roads. This fund will be used for equipment replacement.
Funding Source:	Financing is provided by a recurring transfer from the General Fund.
Legal Basis:	Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.
Fund Balance:	There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 1,175,871</b>	<b>\$ 1,175,871</b>	<b>\$ 1,373,194</b>	<b>\$ 1,456,194</b>	<b>6.0%</b>	<b>\$1,456,194</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	40,173	-	-	n/a	-	n/a
Transfer from:							
General Fund (001)	977,500	977,500	977,500	977,500	0.0%	977,500	0.0%
General Capital Prjt Fund (302)	-	-	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>977,500</b>	<b>1,017,673</b>	<b>977,500</b>	<b>977,500</b>	<b>0.0%</b>	<b>977,500</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
General Government:							
IT Infrastructure Replc	75,000	-	75,000	-	-100.0%	-	n/a
PC/Equipment Replacement	125,000	125,037	125,000	150,000	20.0%	110,000	-26.7%
IT Sharepoint Migration	-	-	-	11,500	n/a	-	-100.0%
IT City Website Update	-	-	-	97,000	n/a	57,200	-41.0%
COM Upgrade TV12 to High Definition	-	-	-	-	n/a	37,500	n/a
COM Broadcast Replacement	-	-	-	29,200	n/a	113,000	287.0%
Public Safety:							
Video Server Replacement	-	1,540	-	-	n/a	-	n/a
Extrication Equipment	-	2,212	-	-	n/a	-	n/a
Mobile Data Computer Syst	25,000	25,748	25,000	-	-100.0%	-	n/a
Portable Radios	195,000	195,000	195,000	-	-100.0%	-	n/a
Replc Program GPD Laptops	250,000	21,400	250,000	-	-100.0%	-	n/a
Drug Task Force Bldg	-	-	-	15,000	n/a	-	-100.0%
Internal Affairs Bldg	-	-	-	10,000	n/a	-	-100.0%
Replc GFR Eqpt on Apparatus	25,000	25,000	25,000	-	-100.0%	175,000	n/a
Vehicle Video Cameras	130,000	137,998	130,000	28,000	-78.5%	101,800	263.6%
GFR Inventory Mangement System	-	-	20,500	-	-100.0%	-	n/a
GPD Smart Phones	-	-	-	28,000	n/a	28,000	0.0%
GPD Body Worn Cameras	-	-	-	110,000	n/a	110,000	0.0%
GPD Walker Adm Bld HVAC	-	-	-	362,800	n/a	-	-100.0%
GFR Computer Replacement	-	-	-	25,000	n/a	25,000	0.0%
GFR EMS & Hazmat MRUs and Trailers	-	-	-	45,000	n/a	-	-100.0%
GFR Furnishings & Fixtures	-	-	-	-	n/a	40,000	n/a
GFR Mobile Breathing Air System	-	-	-	16,000	n/a	16,000	0.0%
GFR Equipment Replacement	-	-	-	-	n/a	25,000	n/a
Transportation:							
Downtown Lighting Enhance	-	241,850	-	-	n/a	-	n/a
PW Loader Grapple	-	-	-	-	n/a	15,000	n/a
Converged Layer2 Network	-	-	-	-	n/a	70,000	n/a

*Continued on next page*

**Equipment Replacement Fund**

**Fund 352**

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Uses of Funds</b> (continued)							
Cultural & Recreation:							
Girlscout/Kiwanis Park Playgrond Replc	-	11,106	-	-	n/a	-	n/a
MLK Floor Covering	-	-	-	-	n/a	-	n/a
Playground Equipment	45,000	33,460	45,000	50,000	11.1%	50,000	0.0%
Replc of Diving Boards at City Pools	4,000	-	4,000	-	-100.0%	4,000	n/a
<b>Total Uses</b>	<b>874,000</b>	<b>820,351</b>	<b>894,500</b>	<b>977,500</b>	<b>9.3%</b>	<b>977,500</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	103,500	197,322	83,000	-	-100.0%	-	n/a
<b>Ending Fund Balance</b>	<b>\$ 1,279,371</b>	<b>\$ 1,373,194</b>	<b>\$ 1,456,194</b>	<b>\$ 1,456,194</b>	<b>0.0%</b>	<b>\$1,456,194</b>	<b>0.0%</b>



## Roadway Resurfacing Program Fund

### Fund 353

Description:	The scheduled retirement of the OPEB 2005 Bond provided recurring funds to establish and support capital projects funds to be used for ongoing facilities maintenance, replacement of equipment (such as radios, computers, laptops) and resurfacing of residential roads. This fund will be used for resurfacing of residential roads.
Funding Source:	Financing is provided by a recurring transfer from the General Fund and Solid Waste Fund.
Legal Basis:	Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.
Fund Balance:	There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 1,006,217</b>	<b>\$ 1,006,217</b>	<b>\$ 950,428</b>	<b>\$ 985,623</b>	<b>3.7%</b>	<b>\$ 842,515</b>	<b>-14.5%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	48,854	48,854	-	-100.0%	-	n/a
Transfer from:							
General Fund (001)	642,554	642,554	642,554	642,554	0.0%	642,554	0.0%
Solid Waste Collection (420)	1,429,515	1,429,515	1,429,515	1,429,515	0.0%	1,429,515	0.0%
<b>Total Sources</b>	<b>2,072,069</b>	<b>2,120,923</b>	<b>2,120,923</b>	<b>2,072,069</b>	<b>-2.3%</b>	<b>2,072,069</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Human Services:							
Operations	598,170	-	598,170	-	n/a	-	n/a
Transportation:							
Road Resurfacing Program	1,378,899	981,519	1,473,899	2,200,700	124.2%	2,200,700	0.0%
Road Resurfacing Projects	-	1,181,533	-	-	-100.0%	-	n/a
Skid Steer for Operations	95,000	-	-	-	n/a	-	n/a
Transfer to:							
S2003A Debt Svc (226)	13,659	13,659	13,659	14,477	6.0%	15,494	7.0%
<b>Total Uses</b>	<b>2,085,728</b>	<b>2,176,711</b>	<b>2,085,728</b>	<b>2,215,177</b>	<b>1.8%</b>	<b>2,216,194</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(13,659)</b>	<b>(55,788)</b>	<b>35,195</b>	<b>(143,108)</b>	<b>156.5%</b>	<b>(144,125)</b>	<b>0.7%</b>
<b>Ending Fund Balance</b>	<b>\$ 992,558</b>	<b>\$ 950,428</b>	<b>\$ 985,623</b>	<b>\$ 842,515</b>	<b>-11.4%</b>	<b>\$ 698,390</b>	<b>-17.1%</b>

# CIRB 2014 Capital Projects

## Fund 354

Description:	The CIRB 2014 Capital Projects Fund is used to account for the costs associated with various capital projects.
Funding Source:	Financing is provided by the proceeds from the FY 2014 Capital Improvement Revenue Bond.
Legal Basis:	Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.
Fund Balance:	There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$7,070,052</b>	<b>\$7,070,052</b>	<b>\$ 1,026,836</b>	<b>\$ 1,026,836</b>	<b>0.0%</b>	<b>\$ 1,026,836</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	200,000	46,965	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>200,000</b>	<b>46,965</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
General Government:							
ERP/Technology Investment	-	1,870	-	-	n/a	-	n/a
Public Safety:							
Fire Rescue Sta Alert System	-	17,449	-	-	n/a	-	n/a
GFR New Fire Station 9	200,000	-	-	-	n/a	-	n/a
GFR Fire Station 1	-	4,020,559	-	-	n/a	-	n/a
GPD Prop & Evidnc Bldg Roof	-	3,000	-	-	n/a	-	n/a
Southwest Service Area Mod Bldg	-	4,960	-	-	n/a	-	n/a
Transportation:							
LED Lighting: Nghbrhd Pilot	-	30,757	-	-	n/a	-	n/a
NE 2nd Street Project	-	1,070,015	-	-	n/a	-	n/a
Roundabout @ S Main/Depot	-	537,027	-	-	n/a	-	n/a
Cultural & Recreation:							
Clarence Kelly Scoping	-	40,537	-	-	n/a	-	n/a
Hogtwn Crk Headwtrs Pk, PH II	-	352,126	-	-	n/a	-	n/a
Thomas Cntr & Gardens Imprv	-	11,881	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>200,000</b>	<b>6,090,181</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>(6,043,216)</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$7,070,052</b>	<b>\$ 1,026,836</b>	<b>\$ 1,026,836</b>	<b>\$ 1,026,836</b>	<b>0.0%</b>	<b>\$ 1,026,836</b>	<b>0.0%</b>

**Beazer Settlement Capital Improvement Fund**  
**Fund 355**

**Description:** The Beazer Settlement Fund is used to account for the costs of remediation work associated with the clean-up at the

**Funding Source:** Proceeds are from Beazer East, Inc. from a litigation settlement regarding clean-up work at the Cabot Carbon/Koppers Superfund Site near the Stephen Foster Neighborhood.

**Legal Basis:** Settlement Agreement between the City of Gainesville and Beazer East, Inc. executed on November 20, 2014.

**Fund Balance:** There are no significant changes in fund balance.  
The City Commission agreed to use the settlement funds for water and road improvements in the Stephen Foster Neighborhood.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 20,769</b>	<b>\$ 20,769</b>	<b>\$ 21,249</b>	<b>\$ 21,249</b>	<b>0.0%</b>	<b>\$ 21,249</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	480	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>-</b>	<b>480</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Transportation:	-	-	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>480</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 20,769</b>	<b>\$ 21,249</b>	<b>\$ 21,249</b>	<b>\$ 21,249</b>	<b>0.0%</b>	<b>\$ 21,249</b>	<b>0.0%</b>

**Capital Improvement Revenue Note 2016B Additional 5 Cent Gas Tax Capital Projects Fund**  
**Fund 356**

**Description:** The Capital Improvement Revenue Note of 2016B Capital Projects Fund is used to account for the costs associated with various capital projects.

**Funding Source:** The Capital Improvement Revenue Note Series 2016B proceeds will provide funds for the capital projects.

**Legal Basis:** The City Commission approved this project funding during the April 4, 2016 meeting upon adoption of Resolution No. 150852.

**Fund Balance:** There are no significant changes in fund balance.  
 Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 5,450,623</b>	<b>\$ 5,450,623</b>	<b>\$ 5,481,482</b>	<b>\$ 5,481,482</b>	<b>0.0%</b>	<b>\$ 5,481,482</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	132,172	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>-</b>	<b>132,172</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Transportation:							
SE 4th St	-	101,312	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>101,312</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>30,860</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ 5,450,623</b>	<b>\$ 5,481,482</b>	<b>\$ 5,481,482</b>	<b>\$ 5,481,482</b>	<b>0.0%</b>	<b>\$ 5,481,482</b>	<b>0.0%</b>

**Capital Improvement Revenue Bond 2017 Capital Projects Fund**  
**Fund 357**

**Description:** The Capital Improvement Revenue Bond of 2017 Capital Projects Fund is used to account for the costs associated with various capital projects.

**Funding Source:** The Capital Improvement Revenue Note Series 2017 proceeds will provide funds for the capital projects.

**Legal Basis:** The City Commission adopted Resolution No. 170477 on November 2, 2017.

**Fund Balance:** There are no significant changes in fund balance.

Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ (803,710)</b>	<b>\$ (803,709)</b>	<b>\$4,879,860</b>	<b>\$4,879,860</b>	<b>0.0%</b>	<b>\$4,879,860</b>	<b>0.0%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	112,553	-	-	n/a	-	n/a
Transfer:							
Debt service Fund (245)	-	9,200,000	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>-</b>	<b>9,312,553</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Public Safety:							
GRF Fire Station 1	-	3,628,983	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>3,628,983</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>5,683,570</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Ending Fund Balance</b>	<b>\$ (803,710)</b>	<b>\$4,879,860</b>	<b>\$4,879,860</b>	<b>\$4,879,860</b>	<b>0.0%</b>	<b>\$4,879,860</b>	<b>0.0%</b>

# Wild Spaces Public Places (WSPP) Sales Tax Fund

## Fund 358

Description:	The Wild Spaces Public Places (WSPP) Sales Tax Fund is used to account for the receipt of a portion of the WSPP nine year 1/2 cent sales tax and the related capital projects associated with public recreation funded by the tax and interest earnings.
Funding Source:	The WSPP 1/2 cent sales tax will be collected from January 1, 2017 to December 31, 2025.
Legal Basis:	The Voter Referendum on the Wild Spaces Public Places passed on November 8, 2016 and the collection of the ½ cent sales tax began on January 1, 2017. The Wild Spaces Public Places ½ cent sales tax collection began January 1, 2017.
Fund Balance:	Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects. Revenue is recognized when it is received and is not budgeted. WSPP fund are restricted to fund recreation capital projects and the operational costs of new programs created by the WSPP 1/2 sales tax.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 3,794,296</b>	<b>\$ 3,794,296</b>	<b>\$ 10,145,175</b>	<b>\$ 9,811,995</b>	<b>-3.3%</b>	<b>\$ 7,875,336</b>	<b>-19.7%</b>
<b>Sources of Funds:</b>							
Taxes:							
Wild Spaces Public Places tax	-	7,796,737	-	-	n/a	-	n/a
Miscellaneous:							
Interest on Investments	-	197,661	-	-	n/a	-	n/a
Transfer:							
Misc. Special Revenue	-	8,476	-	-	n/a	-	n/a
General Capital Projects (302)	-	8,002,873	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>-</b>	<b>8,002,873</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Uses of Funds:</b>							
Cultural & Recreation:							
WSPP Contingency 2017-2025	-	61,071	-	-	n/a	-	n/a
WSPP Project Management	-	161,216	333,180	436,660	31.1%	436,660	0.0%
WSPP Clarence Kelly Center	-	170	-	-	n/a	-	n/a
WSPP Citywide Park Design & Trail	-	(24,495)	-	-	n/a	-	n/a
WSPP Citywide Signage	-	179	-	-	n/a	-	n/a
WSPP Kiwanis Girl Scout Park	-	60	-	-	n/a	-	n/a
WSPP Reserve Park	-	45,554	-	-	n/a	-	n/a
WSPP Core Study	-	16,330	-	-	n/a	-	n/a
WSPP Green Acres	-	1,440	-	-	n/a	-	n/a
WSPP Lincoln Yard Trail	-	17,919	-	-	n/a	-	n/a
WSPP City Pools	-	343,384	-	-	n/a	-	n/a
WSPP Ironwood Upgrades	-	76,899	-	-	n/a	-	n/a
WSPP Fred Cone Park	-	78,468	-	-	n/a	-	n/a
WSPP Shade Over Playgrounds	-	375,952	-	-	n/a	-	n/a
WSPP A Quinn Jones Museum	-	54,596	-	-	n/a	-	n/a
WSPP Rosa B Williams Center	-	1,289	-	-	n/a	-	n/a
WSPP Thomas Center B	-	5,605	-	-	n/a	-	n/a
WSPP JJ Finley Neighborhood Park	-	233	-	-	n/a	-	n/a
WSPP Albert Ray Massey Westside Park	-	10,573	-	-	n/a	-	n/a
WSPP Northside Park	-	22,170	-	-	n/a	-	n/a
WSPP Depot Park	-	265,472	-	-	n/a	-	n/a
WSPP Hippodrome	-	51,510	-	-	n/a	-	n/a
WSPP Lincoln Park	-	14,725	-	-	n/a	-	n/a
WSPP NE 31st Ave Park	-	36,984	-	-	n/a	-	n/a
WSPP Trailheads & Bike Trails	-	34,692	-	-	n/a	-	n/a
City Pool Locker Room Renovations	-	-	-	1,000,000	n/a	-	-100.0%
Rosa B. Williams Center Parking Lot	-	-	-	100,000	n/a	-	-100.0%
Cofrin Park Nature Center	-	-	-	-	n/a	1,000,000	n/a
Woodland Park Improvements	-	-	-	400,000	n/a	-	-100.0%
Transfer to:							
Wild Spaces Joint (359)	-	279,500	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>-</b>	<b>1,651,995</b>	<b>333,180</b>	<b>1,936,660</b>	<b>481.3%</b>	<b>1,436,660</b>	<b>-25.8%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>-</b>	<b>6,350,878</b>	<b>(333,180)</b>	<b>(1,936,660)</b>	<b>481.3%</b>	<b>(1,436,660)</b>	<b>-25.8%</b>
<b>Ending Fund Balance</b>	<b>\$ 3,794,296</b>	<b>\$ 10,145,175</b>	<b>\$ 9,811,995</b>	<b>\$ 7,875,336</b>	<b>-19.7%</b>	<b>\$ 6,438,676</b>	<b>-18.2%</b>

## Wild Spaces Public Places Joint Projects w/County Fund

### Fund 359

Description:	The Wild Spaces Public Places (WSPP) Sales Tax Fund is used to account for the receipt of a portion of the WSPP nine year 1/2 cent sales tax and the related capital projects associated with public recreation funded by the tax and interest earnings and contributions from Alachua County.
Funding Source:	The WSPP 1/2 cent sales tax will be collected from January 1, 2017 to December 31, 2025.
Legal Basis:	The Voter Referendum on the Wild Spaces Public Places passed on November 8, 2016 and the collection of the 1/2 cent sales tax began on January 1, 2017. The Wild Spaces Public Places 1/2 cent sales tax collection began January 1, 2017. The City Commission with joint efforts with the County must approve each project.
Fund Balance:	<p>Fund balance includes amounts unspent but budgeted in prior years for ongoing long-term capital projects. Revenue is recognized when it is received and is not budgeted.</p> <p>WSPP fund are restricted to fund recreation capital projects and the operational costs of new programs created by the WSPP 1/2 sales tax.</p>

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ 297,557	\$ 297,557	0.0%	\$ (777,443)	-361.3%
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	-	18,057	-	-	n/a	-	n/a
Transfer:							
Wild Spaces Public Places (358)	-	279,500	-	-	n/a	-	n/a
<b>Total Sources</b>	-	297,557	-	-	n/a	-	n/a
<b>Uses of Funds:</b>							
Cultural & Recreation:							
Sweetwater Recreational Trail	-	-	-	1,075,000	n/a	-	-100.0%
<b>Total Uses</b>	-	-	-	1,075,000	n/a	-	-100.0%
<b>Planned addition to (appropriation of) fund balance</b>	-	297,557	-	(1,075,000)	n/a	-	-100.0%
<b>Ending Fund Balance</b>	\$ -	\$ 297,557	\$ 297,557	\$ (777,443)	-361.3%	\$ (777,443)	0.0%

**Capital Improvement Revenue Note, Series 2019 Capital Projects Fund**  
**Fund 360**

**Description:** The Capital Improvement Revenue Note, Series 2019 Capital Projects Fund is used to account for the costs associated with various capital projects.

**Funding Source:** Financing is provided by the proceeds from the CIRN, Series 2009.

**Legal Basis:** The City Commission adopted Resolution No. 190424 on October 3, 2019.

**Fund Balance:** \*Funding was approved in the FY19 budget; however, the note was issued in FY20.  
Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	n/a	\$ -	n/a
<b>Sources of Funds:</b>							
Transfer:							
Debt service Fund	-	-	13,500,000*	8,635,000*	-100.0%	4,325,000	n/a
<b>Total Sources</b>	-	-	13,500,000	8,635,000	-100.0%	4,325,000	n/a
<b>Uses of Funds:</b>							
General Government:							
City Hall Renovations	-	-	2,500,000	606,000	-75.8%	-	-100.0%
Department-wide Radio Replc	-	-	1,150,000	1,150,000	0.0%	-	-100.0%
Capital Projects	-	-	-	1,242,000	n/a	-	-100.0%
Public Safety:							
Ada Compliance Projects	-	-	-	731,000	n/a	-	-100.0%
GPD Body Worn Camera Initiative	-	-	300,000	1,000,000	233.3%	-	-100.0%
Southwest Public Safety Annex	-	-	-	-	n/a	15,000	n/a
Fire Station 5 Feasibility Study	-	-	209,010	-	-100.0%	-	n/a
New Fire Station 9	-	-	1,500,000	1,500,000	0.0%	4,310,000	187.3%
New Fire Ladder Truck	-	-	-	1,206,000	n/a	-	-100.0%
GFR Equipment Replacement	-	-	970,990	-	-100.0%	-	n/a
Transportation:							
LED Streetlight Upg w/SMART Ltg	-	-	6,820,000	1,200,000	-82.4%	-	-100.0%
Cultural & Recreation:							
Brick Streets Evaluation	-	-	50,000	-	-100.0%	-	n/a
<b>Total Uses</b>	-	-	13,500,000	8,635,000	-36.0%	4,325,000	-49.9%
<b>Planned addition to (appropriation of) fund balance</b>	-	-	-	-	n/a	-	n/a
<b>Ending Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	n/a	\$ -	n/a



## Technology Capital Improvement Fund

### Fund 511

Description:	The Technology Capital Improvement Fund will be used to account for the costs associated with various capital projects.
Funding Source:	Financing for this fund is generally provided by operating transfers from other funds of the City and interest earnings.
Legal Basis:	Spending in this fund is assigned by management and approved by the City Commission as part of the City's Capital Project Plan.
Fund Balance:	There are no significant changes in fund balance.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	\$ -	\$ -	\$ -	\$ -	n/a	\$ (56,510)	n/a
<b>Sources of Funds:</b>							
Transfer:							
General Fund	-	-	-	73,150	n/a	78,510	7.3%
<b>Total Sources</b>	-	-	-	73,150	n/a	78,510	7.3%
<b>Uses of Funds:</b>							
General Government:							
Bandwidth	-	-	-	73,510	n/a	78,510	6.8%
ERP/Technology Investment	-	-	-	56,150	n/a	56,150	0.0%
<b>Total Uses</b>	-	-	-	129,660	n/a	134,660	3.9%
<b>Planned addition to (appropriation of) fund balance</b>	-	-	-	(56,510)	n/a	(56,150)	-0.6%
<b>Ending Fund Balance</b>	\$ -	\$ -	\$ -	\$ (56,510)	n/a	\$ (112,660)	99.4%

**Proprietary Funds** (Enterprise and Internal Service) are used to account for operations:

- (a) that are financed and operate in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods/services to the general public on a continuing basis be financed or recovered primarily through user charges; or
- (b) where the governing body has decided that periodic determination of revenues earned, expense incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

## Proprietary Funds

### Enterprise Funds

Stormwater Management Utility

Ironwood Golf Course

Florida Building Code Enforcement

Solid Waste Collection

Regional Transit System

Stormwater Management Surcharge Capital  
Projects

### Internal Service Funds

Fleet Management & Replacement

General Insurance

Employees Health and Accident Benefits

All Proprietary Funds  
Summary of Revenues and Expenses

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 140,945,168</b>	<b>\$ 114,084,930</b>	<b>\$ 126,609,366</b>	<b>\$ 122,524,460</b>	<b>-3.2%</b>	<b>\$ 112,352,380</b>	<b>-8.3%</b>
<b>Sources of Funds by Category:</b>							
Taxes	2,023,582	2,223,805	2,084,289	2,084,289	0.0%	2,084,289	0.0%
Permits, Fees, Assessments	3,857,991	4,443,664	3,883,366	3,625,230	-6.6%	3,311,886	-8.6%
Intergovernmental	6,848,016	14,411,912	6,866,044	6,425,133	-6.4%	6,527,420	1.6%
Charges for Services	33,959,484	33,127,657	34,610,266	34,314,522	-0.9%	34,314,522	0.0%
Miscellaneous Revenues	31,538,781	31,867,857	34,335,644	32,294,497	-5.9%	34,179,984	5.8%
Internal Service	13,062,047	13,225,508	13,421,455	13,693,142	2.0%	14,001,826	2.3%
Transfers In	1,988,922	3,352,031	1,971,594	1,123,380	-43.0%	1,122,724	-0.1%
<b>Total Sources</b>	<b>93,278,823</b>	<b>102,652,436</b>	<b>97,172,658</b>	<b>93,560,193</b>	<b>-3.7%</b>	<b>95,542,651</b>	<b>2.1%</b>
<b>Uses of Funds:</b>							
General Government	36,583,258	32,889,201	36,460,885	37,181,852	2.0%	37,345,901	0.4%
Public Safety	2,821,788	2,643,733	3,287,717	3,451,274	5.0%	3,480,635	0.9%
Physical Environment	17,622,609	15,766,028	17,715,075	16,927,470	-4.4%	19,559,550	15.5%
Transportation	26,057,492	26,780,789	29,841,505	31,678,433	6.2%	31,678,432	0.0%
Human Services	434,783	379,891	440,284	454,842	3.3%	691,123	51.9%
Cultural & Recreation	1,452,949	1,587,402	1,463,399	33,640	-97.7%	31,474	-6.4%
Transfers to Other Funds	2,606,126	4,266,075	2,781,580	2,965,814	6.6%	2,986,854	0.7%
Internal Service Expenses	10,927,746	5,814,884	9,267,119	11,038,948	19.1%	11,069,017	0.3%
<b>Total Uses</b>	<b>98,506,751</b>	<b>90,128,003</b>	<b>101,257,564</b>	<b>103,732,273</b>	<b>2.4%</b>	<b>106,842,987</b>	<b>3.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(5,227,928)</b>	<b>12,524,433</b>	<b>(4,084,906)</b>	<b>(10,172,080)</b>	<b>149.0%</b>	<b>(11,300,335)</b>	<b>11.1%</b>
<b>Total Net Assets</b>	<b>\$ 135,717,240</b>	<b>\$ 126,609,363</b>	<b>\$ 122,524,459</b>	<b>\$ 112,352,380</b>	<b>-11.3%</b>	<b>\$ 101,052,045</b>	<b>-10.1%</b>

# Stormwater Management Utility

## Fund 413

**Description:** The Stormwater Management Utility Fund is used to account for revenues and expenditures relating to the operations of the Stormwater Management Program designed to maintain, replace and expand the City's stormwater-related infrastructure.

**Funding Source:** The major funding source for this fund is from user fees for stormwater management.

**Legal Basis:** Each year the City Commission approves this allocation through the annual budget process.

**Fund Balance:** Change in fund balance is due to the increase in personal services.  
Spending in this fund is restricted to stormwater-related infrastructure.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 41,372,219</b>	<b>\$ 34,378,059</b>	<b>\$ 34,468,163</b>	<b>\$ 32,625,705</b>	<b>-5.3%</b>	<b>\$ 31,656,337</b>	<b>-3.0%</b>
<b>Sources of Funds:</b>							
Intergovernmental:							
County Contribution	-	88,647	-	-	n/a	-	n/a
St Grant-Physical Environment	-	93,128	-	-	n/a	-	n/a
Charges for Services:							
Stormwater Mgmt Fees	6,569,358	6,992,626	6,602,200	6,932,310	5.0%	6,932,310	0.0%
Miscellaneous:							
Interest on Investments	-	(89,627)	-	-	0.0%	-	n/a
Disposition Of Fixed Assets	-	(7,193)	-	-	0.0%	-	n/a
Other Miscellaneous	5,953	15,785	5,990	5,990	0.0%	5,990	0.0%
Capital Contributions	-	148,955	-	-	n/a	-	n/a
Transfers:							
FFGFC of 05 (230)	-	4,467	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>6,575,311</b>	<b>7,246,788</b>	<b>6,608,190</b>	<b>6,938,300</b>	<b>5.0%</b>	<b>6,938,300</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Physical Environment:							
Public Works Administration	185,312	104,265	389,241	389,241	0.0%	392,427	0.8%
Engineering Services	505,489	498,950	455,670	455,670	0.0%	715,816	57.1%
Operations - Support Svcs	308,048	236,684	282,928	282,928	0.0%	440,232	55.6%
Street Sweeping Section	633,505	679,331	770,510	770,510	0.0%	1,027,733	33.4%
Vegetative Management	241,999	147,619	454,842	246,846	-45.7%	305,594	23.8%
Watercourse Maintenance	3,132,765	2,081,205	246,846	3,073,349	1145.0%	4,396,435	43.1%
Closed Watercourse Maint	720,579	103,449	3,073,349	3,809	-99.9%	3,962	4.0%
Environmental Management	1,691,425	1,495,687	1,963,525	1,864,887	-5.0%	2,183,258	17.1%
NPDES Project	36,282	513,850	36,900	29,199	-20.9%	-	-100.0%
SMU Rev Enhancement Services	-	330,651	-	-	n/a	-	n/a
Transportation Planning	295,074	200,741	250,368	183,293	-26.8%	433,190	136.3%
Human Services:							
Mosquito Control	434,783	379,891	440,284	454,842	3.3%	691,123	51.9%
Internal Services:							
Capital Outlay	-	(895,659)	-	-	n/a	-	n/a
Transfers to:							
POB 2003A (226)	86,185	86,185	86,185	98,311	14.1%	105,213	7.0%
Depot SW Park-DSF(229)	-	(137,003)	-	-	n/a	-	n/a
CIRN 2016A DSF (243)	-	30,837	-	54,783	n/a	54,542	-0.4%
SMU Surcharge CPF (414)	-	1,300,000	-	-	n/a	-	n/a
<b>Total Uses</b>	<b>8,271,446</b>	<b>7,156,685</b>	<b>8,450,647</b>	<b>7,907,668</b>	<b>-6.4%</b>	<b>10,749,526</b>	<b>35.9%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(1,696,135)</b>	<b>90,104</b>	<b>(1,842,457)</b>	<b>(969,368)</b>	<b>-47.4%</b>	<b>(3,811,226)</b>	<b>293.2%</b>
<b>Total Net Assets</b>	<b>\$ 39,676,084</b>	<b>\$ 34,468,163</b>	<b>\$ 32,625,705</b>	<b>\$ 31,656,337</b>	<b>-3.0%</b>	<b>\$ 27,845,111</b>	<b>-12.0%</b>

## Stormwater Management Surcharge Capital Projects

### Fund 414

Description:	The Stormwater Management Utility Fund is used to account for revenues and expenditures relating to the operations of the Stormwater Management Program designed to maintain, replace and expand the City's stormwater-related infrastructure.
Funding Source:	The major funding source for this fund is from user fees for stormwater management.
Legal Basis:	Each year the City Commission approves this allocation through the annual budget process.
Fund Balance:	Change in fund balance is due to the transfer from Stormwater Management Utility fund for the SE 4th Street Project. Spending in this fund is restricted to stormwater-related infrastructure.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 2,393,055</b>	<b>\$ 2,393,055</b>	<b>\$ 3,639,524</b>	<b>\$ 3,659,614</b>	<b>0.6%</b>	<b>\$ 4,793,572</b>	<b>31.0%</b>
<b>Sources of Funds:</b>							
Intergovernmental:							
State Grant	-	214,447	-	-	n/a	-	n/a
Charges for Services:							
Stormwater Mgmt Fees	1,183,285	1,383,239	1,189,200	1,248,660	5.0%	1,248,660	0.0%
Miscellaneous:							
Interest on Investments	-	184,412	150,000	150,000	0.0%	150,000	0.0%
Gain/Loss on Investments	150,000	-	-	-	n/a	-	n/a
Sweetwater Wetlands Settlement	-	340,000	-	-	n/a	-	n/a
Transfers:							
FFGFC of 05 (230)	-	908	-	-	n/a	-	n/a
Stormwater Mgmt Fees (413)	-	1,300,000	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>1,333,285</b>	<b>3,423,005</b>	<b>1,339,200</b>	<b>1,398,660</b>	<b>4.4%</b>	<b>1,398,660</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Physical Environment:							
Depot Ave Stormwater Fac.	-	30,000	-	-	n/a	-	n/a
Tumblin Creek Sediment Facility	-	4,966	-	-	n/a	-	n/a
FEMA-Tumblin Creek Sediment	-	139,125	-	-	n/a	-	n/a
Pipe Replc: SW2nd/SW10th	-	784,057	-	-	n/a	-	n/a
Pipe Replc: SW 6th	-	261,491	-	-	n/a	-	n/a
Suburban Heights Piping	-	89,841	-	-	n/a	-	n/a
Paynes Prairie Sheetflow	-	20,369	-	-	n/a	-	n/a
Minor Stormwater Projects	665,000	105,580	665,000	-	-100.0%	-	n/a
College Park Credit Basin	61,794	5,700	-	-	n/a	-	n/a
Hatchitt/Forest Creek-Brittany Est	281,754	-	281,869	-	-100.0%	-	n/a
Hatchitt/Forest Creek - BMAP	-	179,744	-	-	n/a	-	n/a
Hatchitt/Forrest Creek-BMAP Ph II	204,912	-	204,996	-	-100.0%	-	n/a
Mosquito Control ATV	15,000	-	-	-	n/a	-	n/a
Mosquito Control (ULV Sprayers)	61,794	-	-	-	n/a	-	n/a
Mosquito Control Lab Addition	19,000	-	-	-	n/a	-	n/a
University Heights Credit Basin	57,000	5,700	-	-	n/a	-	n/a
Map Room Files	126,738	27,574	1,229	-	-100.0%	-	n/a
PW Work Management Sys	-	9,846	-	-	n/a	-	n/a
Anglewood Levee Improvements	-	-	-	100,000	n/a	573,500	473.5%
Hogtown Creek Flood Ins Update	-	-	-	-	n/a	200,000	n/a
Transportation:							
SE 4th Street	-	106,054	-	-	n/a	-	n/a

*Continued on next page*

Stormwater Management Surcharge Capital Projects  
Fund 414

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Uses of Funds</b> <i>(continued)</i> :							
Internal Services:							
SMU-Depreciation	-	(59,282)	-	-	n/a	-	n/a
Transfers:							
Misc Grant Funds (115)	-	299,755	-	-	n/a	-	n/a
POB 2003A (226)	1,777	1,777	1,777	463	-74.0%	495	7.0%
Depot SW Park-DSF (229)	164,239	164,239	164,239	164,239	0.0%	164,239	0.0%
<b>Total Uses</b>	<b>1,659,008</b>	<b>2,176,536</b>	<b>1,319,110</b>	<b>264,702</b>	<b>-79.9%</b>	<b>938,234</b>	<b>254.4%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(325,723)</b>	<b>1,246,469</b>	<b>20,090</b>	<b>1,133,958</b>	<b>5544.4%</b>	<b>460,426</b>	<b>-59.4%</b>
<b>Total Net Assets</b>	<b>\$ 2,067,332</b>	<b>\$ 3,639,524</b>	<b>\$ 3,659,614</b>	<b>\$ 4,793,572</b>	<b>31.0%</b>	<b>\$ 5,253,998</b>	<b>9.6%</b>

## Ironwood Golf Course

### Fund 415 & 417 & 418

Description:	The Ironwood Golf Course Fund is used to account for the operations of the City-owned golf course. The Ironwood Golf Course was acquired by the City on March 31, 1992, with proceeds from the First Florida Governmental Financing Commission Bond of 1992.
Funding Source:	Funding for this fund is from user fees of the golf course and facilities, including green fees, cart rentals, concessions, driving range, facility rentals and miscellaneous golf course related revenue.
Legal Basis:	Each year the City Commission approves this allocation through the annual budget process.
Fund Balance:	Ironwood operations will transfer into the General Fund starting October 1, 2019. Ironwood surcharge fund will remain in effect to pay debt service in FY20 and beyond.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ (205,745)</b>	<b>\$ (387,293)</b>	<b>\$ (348,056)</b>	<b>\$ (93,675)</b>	<b>-73.1%</b>	<b>\$ 26,141</b>	<b>-127.9%</b>
<b>Sources of Funds:</b>							
Charges for Services:							
Green Fees	304,899	237,629	312,515	-	-100.0%	-	n/a
Cart Rentals	170,267	125,143	174,521	-	-100.0%	-	n/a
Pro Shop Sales	65,054	67,111	66,679	-	-100.0%	-	n/a
Driving Range	38,915	58,604	39,887	-	-100.0%	-	n/a
Concessions	149,693	146,471	153,432	-	-100.0%	-	n/a
Golf Lessons	-	8,955	-	-	n/a	-	n/a
Facility Rental	14,718	23,396	15,052	-	-100.0%	-	n/a
Capital Surcharge	160,186	118,075	160,186	153,000	-4.5%	153,000	0.0%
Cash Overage/Shortage	-	172	-	-	n/a	-	n/a
Miscellaneous Revenues:							
Handicap Service	1,506	758	1,544	-	-100.0%	-	n/a
Interest of Investment	-	(28,677)	-	-	n/a	-	n/a
Disposition of Fixed Assets	-	(10,985)	-	-	n/a	-	n/a
Other Miscellaneous Rev	-	857	-	-	n/a	-	n/a
Capital Contributions	-	71,182	-	-	n/a	-	n/a
Transfers from:							
Ironwood Surcharge Fund (417)	95,065	95,065	95,065	95,521	0.5%	94,865	-0.7%
General Fund (001)	813,684	813,684	799,700	-	-100.0%	-	n/a
<b>Total Sources</b>	<b>1,813,987</b>	<b>1,727,439</b>	<b>1,818,581</b>	<b>248,521</b>	<b>-86.3%</b>	<b>247,865</b>	<b>-0.3%</b>
<b>Uses of Funds:</b>							
Cultural & Recreation:							
Golf Course Administration	534,149	498,862	687,235	-	-100.0%	-	n/a
Pro Shop	28,083	40,203	28,329	-	-100.0%	-	n/a
Concessions	109,953	122,494	110,874	-	-100.0%	-	n/a
Maintenance	519,993	567,951	519,993	-	-100.0%	-	n/a
Operations	128,161	318,674	79,423	-	-100.0%	-	n/a
Golf Cart Replacement	-	1,673	-	-	n/a	-	n/a
CIRB 2010 Debt Repayment	132,610	37,545	37,545	33,640	-10.4%	31,474	-6.4%
Transfers to:							
Ironwood Renovation (417)	-	95,065	95,065	95,065	0.0%	95,065	0.0%
POB 2003A (226)	5,736	5,736	5,736	-	-100.0%	-	n/a
<b>Total Uses</b>	<b>1,458,685</b>	<b>1,688,203</b>	<b>1,564,200</b>	<b>128,705</b>	<b>-91.8%</b>	<b>126,539</b>	<b>-1.7%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>355,302</b>	<b>39,237</b>	<b>254,381</b>	<b>119,816</b>	<b>-52.9%</b>	<b>121,326</b>	<b>1.3%</b>
<b>Total Net Assets</b>	<b>\$ 149,557</b>	<b>\$ (348,056)</b>	<b>\$ (93,675)</b>	<b>\$ 26,141</b>	<b>-127.9%</b>	<b>\$ 147,467</b>	<b>464.1%</b>

## Florida Building Code Enforcement Fund

### Fund 416

Description:	The Florida Building Code Enforcement Fund is used to account for revenues and expenses related to the enforcement of the Florida Building Code as defined in Florida Statute § 553.80. This fund was established October 1, 2006 pursuant to changes in state law requirements.
Funding Source:	The major funding source for this fund is from user fees from building permits.
Legal Basis:	Each year the City Commission approves this allocation through the annual budget process.
Fund Balance:	Permit issuances are projected to decline over the next two years resulting in a projected decrease in fund balance. Fund balance is restricted for use on expenses related to enforcement of the Florida Building Code.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to	FY 2021 Plan	% Change FY20 to
<b>Beginning Fund Balance</b>	<b>\$ 5,334,798</b>	<b>\$ 3,794,618</b>	<b>\$ 4,271,591</b>	<b>\$ 3,623,729</b>	<b>-15.2%</b>	<b>\$ 2,304,294</b>	<b>-36.4%</b>
<b>Sources of Funds:</b>							
Permits, Fees, Assessments:							
Building Permits	2,063,645	2,617,371	2,063,645	1,960,463	-5.0%	1,764,416	-10.0%
Miscellaneous Permits	13,636	13,325	13,636	13,363	-2.0%	13,096	-2.0%
Contractors Exam Fees	543	366	546	532	-2.5%	521	-2.0%
Special Inspection Fees	60,570	9,100	60,570	54,513	-10.0%	49,062	-10.0%
Electric Plumbing & Gas Pts	592,525	478,601	592,525	444,394	-25.0%	333,295	-25.0%
Street Graphics Inspections	16,559	21,588	16,559	16,228	-2.0%	15,903	-2.0%
Competency Renewals	7,396	4,002	7,396	7,248	-2.0%	7,103	-2.0%
Miscellaneous Revenues:							
Gain/Loss on Investments	75,384	151,679	75,384	75,384	0.0%	75,384	0.0%
<b>Total Sources</b>	<b>2,830,258</b>	<b>3,296,031</b>	<b>2,830,261</b>	<b>2,572,125</b>	<b>-9.1%</b>	<b>2,258,781</b>	<b>-12.2%</b>
<b>Uses of Funds:</b>							
General Government:							
Planning & Dev Admin	111,817	122,260	140,353	381,678	171.9%	381,678	0.0%
Development Services Center	172,680	675	-	-	n/a	-	n/a
Planning	-	2,336	-	-	n/a	-	n/a
Public Safety:							
Building Inspection	2,821,788	2,654,667	3,287,717	3,451,274	5.0%	3,480,635	0.9%
Fixed Assets	-	(10,934)	-	-	n/a	-	n/a
Transfers to:							
POB 2003A (226)	50,054	50,054	50,054	58,607	17.1%	62,722	7.0%
<b>Total Uses</b>	<b>3,156,339</b>	<b>2,819,058</b>	<b>3,478,124</b>	<b>3,891,559</b>	<b>11.9%</b>	<b>3,925,034</b>	<b>0.9%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(326,081)</b>	<b>476,973</b>	<b>(647,863)</b>	<b>(1,319,434)</b>	<b>103.7%</b>	<b>(1,666,253)</b>	<b>26.3%</b>
<b>Total Net Assets</b>	<b>\$ 5,008,717</b>	<b>\$ 4,271,591</b>	<b>\$ 3,623,729</b>	<b>\$ 2,304,294</b>	<b>-36.4%</b>	<b>\$ 638,041</b>	<b>-72.3%</b>



# Solid Waste Collection Fund

## Fund 420

Description:	To account for the City's refuse and recycling collection operations. The refuse and recycling collections are performed by private contractors and are funded through user fees.
Funding Source:	The major funding source for this fund is from user fees collected from franchise fees and refuse collection fees.
Legal Basis:	Each year the City Commission approves this allocation through the annual budget process.
Fund Balance:	Change in fund balance is due to the increase in personal services.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 1,787,423</b>	<b>\$ 839,629</b>	<b>\$ 1,245,979</b>	<b>\$ 1,033,176</b>	<b>-17.1%</b>	<b>\$ (114,645)</b>	<b>-111.1%</b>
<b>Sources of Funds:</b>							
Permits, Fees, Assessments:							
Franchise Fees-Solid Waste	1,103,117	1,299,313	1,128,489	1,128,489	0.0%	1,128,489	0.0%
Charges for Services:							
Refuse Collections	8,826,803	8,461,538	8,870,937	8,870,937	0.0%	8,870,937	0.0%
Sale of Garbage Bags	90,000	113,670	90,000	90,000	0.0%	90,000	0.0%
Football Game Day Srvs	27,000	25,199	27,000	27,000	0.0%	27,000	0.0%
Recycling	60,000	18,347	60,000	60,000	0.0%	60,000	0.0%
Miscellaneous Revenues:							
Interest of Investments	-	71,732	-	-	n/a	-	n/a
Gain/Loss on Investments	70,000	-	70,000	70,000	0.0%	70,000	0.0%
Disposition of Fixed Assets	-	(81,258)	-	-	n/a	-	n/a
Transfers from:							
General Fund (001)	6,400	6,400	6,400	6,400	0.0%	6,400	0.0%
<b>Total Sources</b>	<b>10,183,320</b>	<b>9,914,941</b>	<b>10,252,826</b>	<b>10,252,826</b>	<b>0.0%</b>	<b>10,252,826</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Physical Environment:							
Public Works Administration	145,527	106,983	139,025	156,596	12.6%	156,684	0.1%
Refuse Collection	7,942,414	7,402,417	8,277,676	8,554,359	3.3%	8,541,263	-0.2%
Inmate Work Crew	171,875	158,036	168,143	171,812	2.2%	172,260	0.3%
Work Management System	-	4,011	-	-	n/a	-	n/a
Skid Steer for Resource Recovery	67,348	-	-	-	n/a	-	n/a
Garbage & Recycling Compactors	-	-	-	64,000	n/a	-	-100.0%
Resource Recovery Center	-	-	-	510,000	n/a	-	-100.0%
Screening Equip Street Sweeping	-	-	-	53,775	n/a	-	-100.0%
Transportation Planning	51,975	38,156	52,958	17,196	-67.5%	17,196	0.0%
Internal Services:							
Capital Outlay	-	(29,121)	-	-	n/a	-	n/a
Transfers to:							
General Fund (001)	300,000	300,000	300,000	300,000	0.0%	300,000	0.0%
POB 2003A (226)	23,294	23,294	23,294	22,517	-3.3%	24,098	7.0%
CIRN 2009 (236)	44,462	44,462	44,462	-	-100.0%	-	n/a
CIRN 2016A (243)	30,556	30,837	30,556	120,877	295.6%	120,346	-0.4%
Roadway Resurfacing (353)	1,429,515	1,429,515	1,429,515	1,429,515	0.0%	1,429,515	0.0%
<b>Total Uses</b>	<b>10,206,966</b>	<b>9,508,591</b>	<b>10,465,629</b>	<b>11,400,647</b>	<b>8.9%</b>	<b>10,761,361</b>	<b>-5.6%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(23,646)</b>	<b>406,350</b>	<b>(212,803)</b>	<b>(1,147,821)</b>	<b>439.4%</b>	<b>(508,535)</b>	<b>-55.7%</b>
<b>Total Net Assets</b>	<b>\$ 1,763,777</b>	<b>\$ 1,245,979</b>	<b>\$ 1,033,176</b>	<b>\$ (114,645)</b>	<b>-111.1%</b>	<b>\$ (623,180)</b>	<b>443.6%</b>

**Regional Transit System Fund**

**Fund 450**

**Description:** The Regional Transit System Fund is used to account for the operations of the City's mass transit system.

**Funding Source:** Sources for this fund are from user fees for bus transit, state grants, and federal grants.

**Legal Basis:** Each year the City Commission approves this allocation through the annual budget process.

**Fund Balance:** The reduction of fund balance includes depreciation expense.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>% Change FY19 to FY20</b>	<b>FY 2021 Plan</b>	<b>% Change FY20 to FY21</b>
<b>Beginning Fund Balance</b>	<b>\$ 60,388,549</b>	<b>\$ 45,062,985</b>	<b>\$ 50,524,950</b>	<b>\$ 47,244,899</b>	<b>-6.5%</b>	<b>\$ 41,656,205</b>	<b>-11.8%</b>
<b>Sources of Funds:</b>							
Taxes:							
Local Option Gas Tax	2,023,582	2,223,805	2,084,289	2,084,289	0.0%	2,084,289	0.0%
Intergovernmental:							
FTA Grants	2,650,000	5,324,865	2,650,000	2,650,000	0.0%	2,650,000	0.0%
Federal & State Grants	400,173	1,314,750	417,682	400,173	-4.2%	400,173	0.0%
FDOT Grants	2,509,360	6,162,745	2,471,315	2,045,742	-17.2%	2,148,029	5.0%
Rebate 6.7 Cts Gas Tax	290,045	233,793	298,746	298,746	0.0%	298,746	0.0%
County Contributions	998,438	969,218	1,028,301	1,030,472	0.2%	1,030,472	0.0%
City Match	-	10,320	-	-	n/a	-	n/a
Charges for Services:							
Cash Overage/Shortage	-	4,267	-	-	n/a	-	n/a
Daily Bus Fare	605,695	465,131	637,140	605,605	-4.9%	605,605	0.0%
UF Campus Contract	3,078,091	2,480,525	2,848,833	2,961,831	4.0%	2,961,831	0.0%
Shuttle Services	3,000	2,369	3,000	3,000	0.0%	3,000	0.0%
Student Pass	28,319	16,135	29,169	20,000	-31.4%	20,000	0.0%
Adult Pass	241,062	290,935	248,294	300,000	20.8%	300,000	0.0%
Main Bus-Advertising	443,147	495,824	515,207	535,000	3.8%	535,000	0.0%
SFC-Transportation Fees	1,019,565	950,818	1,049,892	968,050	-7.8%	968,050	0.0%
UF-Transportation Fees	9,579,763	6,968,576	10,182,514	10,123,286	-0.6%	10,123,286	0.0%
UF-Sunday Service	388,387	2,460,448	400,039	449,106	12.3%	449,106	0.0%
Gator Aider	252,391	241,902	259,963	259,963	0.0%	259,963	0.0%
Red Coach Inc	18,600	21,600	18,600	-	-100.0%	-	n/a
MegaBus Southeast, LLC	23,000	20,400	23,000	23,000	0.0%	23,000	0.0%
Employee Pass Programs	20,375	1,050	20,375	-	-100.0%	-	n/a
UF Later Gator	490,679	686,114	505,399	442,697	-12.4%	442,697	0.0%
Shands - Employee Pass	71,106	74,078	71,106	74,077	4.2%	74,077	0.0%
VA - Employee Pass	36,126	-	36,126	-	-100.0%	-	n/a
UF - TransLoc Share	-	167,310	-	167,000	n/a	167,000	0.0%
Miscellaneous Revenues:							
Interest on Investments	22,000	(212,721)	22,000	22,000	0.0%	22,000	0.0%
Rental of City Property	-	1,050	-	-	n/a	-	n/a
Disposition of Fixed Assets	-	(400)	-	-	n/a	-	n/a
Proceeds - Surplus Equipment	55,000	27,414	56,650	45,000	-20.6%	45,000	0.0%
Capital Contributions	-	73,927	-	-	n/a	-	n/a
Other Miscellaneous Rev	25,000	7,996	25,000	25,000	0.0%	25,000	0.0%
Insurance Recovery	51,000	35,502	52,000	52,000	0.0%	52,000	0.0%
Transfers from:							
General Fund (001)	627,210	627,210	623,866	574,896	-7.8%	574,896	0.0%
5 Cents LOGT Fund	440,000	440,000	440,000	440,000	0.0%	440,000	0.0%
GRU	6,563	6,563	6,563	6,563	0.0%	6,563	0.0%
<b>Total Sources</b>	<b>26,397,677</b>	<b>32,593,519</b>	<b>27,025,069</b>	<b>26,607,496</b>	<b>-1.5%</b>	<b>26,709,783</b>	<b>0.4%</b>

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Regional Transit System Fund  
Fund 450

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<i>continued</i>							
<b>Uses of Funds:</b>							
Transportation:							
RTS Administration	1,111,712	1,149,613	1,253,289	1,379,207	10.0%	1,379,207	0.0%
Marketing	373,458	321,315	310,462	258,253	-16.8%	258,253	0.0%
Planning	422,310	327,791	433,068	476,565	10.0%	476,565	0.0%
Maintenance	5,153,244	4,700,752	5,166,363	5,894,764	14.1%	5,894,764	0.0%
Operations	17,251,096	15,391,254	17,276,816	18,346,733	6.2%	18,346,733	0.0%
Gator Aider	103,748	17,657	107,330	110,830	3.3%	110,830	0.0%
ADA Transportation	1,641,924	1,640,885	1,643,859	1,650,424	0.4%	1,650,424	0.0%
Depreciation	-	(7,035,500)	3,450,318	3,450,318	0.0%	3,450,318	0.0%
Grant Expenditures	-	10,160,968	200,000	-	-100.0%	-	n/a
Transpo & Strategic Planning	-	-	-	111,338	n/a	111,338	0.0%
Transfers to:							
General Fund (001)	-	75,915	77,817	95,147	22.3%	97,050	2.0%
POB 2003A (226)	385,808	380,906	385,798	422,610	9.5%	422,610	0.0%
<b>Total Uses</b>	<b>26,443,300</b>	<b>27,131,554</b>	<b>30,305,120</b>	<b>32,196,190</b>	<b>6.2%</b>	<b>32,198,092</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(45,623)</b>	<b>5,461,965</b>	<b>(3,280,051)</b>	<b>(5,588,694)</b>	<b>70.4%</b>	<b>(5,488,309)</b>	<b>-1.8%</b>
<b>Total Net Assets</b>	<b>\$ 60,342,926</b>	<b>\$ 50,524,950</b>	<b>\$ 47,244,899</b>	<b>\$ 41,656,205</b>	<b>-11.8%</b>	<b>\$ 36,167,896</b>	<b>-13.2%</b>

## Fleet Services Fund

### Fund 501 & 502

Description:	The Fleet Services Funds are used to account for the costs of vehicle acquisition and replacements and operating a maintenance facility for vehicles used by various City departments.
Funding Source:	As an internal service fund, sources for these funds are collected from other departments.
Legal Basis:	Each year the City Commission approves this allocation through the annual budget process.
Fund Balance:	There are no significant changes in fund balance. Fleet Services exists for the benefit of the City and functions under a cost-reimbursement basis. Funds collected in excess of expenses are used for fleet maintenance and replacement management.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 20,635,882</b>	<b>\$ 20,420,378</b>	<b>\$ 23,470,446</b>	<b>\$ 23,436,494</b>	<b>-0.1%</b>	<b>\$ 21,883,795</b>	<b>-6.6%</b>
<b>Sources of Funds:</b>							
Miscellaneous Revenues:							
Interest on Investments	-	133,239	-	-	n/a	-	n/a
Proceeds-Surplus Equip	-	227,678	-	-	n/a	-	n/a
Proceeds-Scrap Metal Recycling	-	4,964	-	-	n/a	-	n/a
Disposition of Fixed Assets	-	(224,059)	-	-	n/a	-	n/a
Insurance Recovery	-	8,854	-	-	n/a	-	n/a
Capital Contributions	-	313,605	-	-	n/a	-	n/a
Other Miscellaneous Rev	5,728	-	12,340	5,952	-51.8%	5,952	0.0%
Internal Service:							
Service Cost Recovery-GRU	648	1,995	660	672	1.8%	672	0.0%
Fuel Cost Recovery-GRU	877,348	757,264	993,210	1,109,072	11.7%	1,109,072	0.0%
Fuel Cost Recovery-GG	554,714	547,360	626,305	697,896	11.4%	697,896	0.0%
Fleet Service Fixed-GG	3,688,367	4,078,903	3,687,719	3,687,719	0.0%	3,687,719	0.0%
Service Cost Recovery-GG	5,873	6,610	6,595	7,317	10.9%	7,317	0.0%
Labor Cost Recovery-GRU	1,166,057	1,046,822	1,065,930	965,803	-9.4%	965,803	0.0%
Outside Labor-GRU	323,555	186,523	212,196	100,837	-52.5%	100,837	0.0%
Parts Cost Recovery-GRU	566,632	739,200	819,244	587,096	-0.2834	587,096	0.0%
Labor Cost Recovery-GG	1,030,849	1,035,872	1,072,989	1,115,129	0.0393	1,115,129	0.0%
Outside Labor-GG	250,219	242,536	229,794	209,369	-0.0889	209,369	0.0%
Parts Cost Recovery-GG	543,026	725,830	550,685	1,056,104	0.9178	1,056,104	0.0%
Transfers from:							
General Fund	-	57,735	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>9,013,016</b>	<b>9,890,931</b>	<b>9,277,667</b>	<b>9,542,966</b>	<b>2.9%</b>	<b>9,542,966</b>	<b>0.0%</b>
<b>Uses of Funds:</b>							
Internal Service Expenses:							
Administrative Services	15,420	7,950	-	-	n/a	-	n/a
Fleet Administration	771,187	781,318	893,555	829,202	-7.2%	829,202	0.0%
Fleet Operations	4,771,745	4,596,416	5,028,535	5,472,078	8.8%	5,528,915	1.0%
Depreciation	-	(4,325,538)	-	224,768	n/a	-	-100.0%
Capital Projects	-	823,227	-	250,000	n/a	-	-100.0%
Vehicle Replacements	5,369,394	4,915,573	3,345,029	4,262,900	27.4%	4,710,900	10.5%
Transfers to:							
POB 2003A (226)	41,918	41,918	44,500	56,717	27.5%	60,699	7.0%
<b>Total Uses</b>	<b>10,969,664</b>	<b>6,840,863</b>	<b>9,311,619</b>	<b>11,095,665</b>	<b>19.2%</b>	<b>11,129,716</b>	<b>0.3%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(1,956,648)</b>	<b>3,050,068</b>	<b>(33,952)</b>	<b>(1,552,699)</b>	<b>4473.2%</b>	<b>(1,586,750)</b>	<b>2.2%</b>
<b>Total Net Assets</b>	<b>\$ 18,679,234</b>	<b>\$ 23,470,446</b>	<b>\$ 23,436,494</b>	<b>\$ 21,883,795</b>	<b>-6.6%</b>	<b>\$ 20,297,045</b>	<b>-7.3%</b>

**General Insurance Fund**

**Fund 503**

**Description:** The General Insurance Fund is used to account for costs associated with administering a self-insurance plan for workers' compensation, automobile, general and public official liability benefits. The plan is administered externally.

**Funding Source:** As an internal service fund, sources for these funds are collected from other departments.

**Legal Basis:** Each year the City Commission approves this allocation through the annual budget process.

**Fund Balance:** The reduction of fund balance is intentional to reduce insurance premiums throughout the organization. The General Insurance Fund exists for the benefit of the City and functions under a cost-reimbursement basis. Funds collected in excess of expenses are used to provide savings for insurance premiums throughout the organization.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>% Change FY19 to FY20</b>	<b>FY 2021 Plan</b>	<b>% Change FY20 to FY21</b>
<b>Beginning Fund Balance</b>	<b>\$ 2,831,854</b>	<b>\$ 1,304,536</b>	<b>\$ 1,889,820</b>	<b>\$ 766,876</b>	<b>-59.4%</b>	<b>\$ (562,343)</b>	<b>-173.3%</b>
<b>Sources of Funds:</b>							
Miscellaneous Revenues:							
Interest of Investments	-	227,416	-	-	n/a	-	n/a
Gain/Loss on Investments	200,000	-	200,000	200,000	0.0%	200,000	0.0%
Insurance Premiums	2,022,606	4,852	2,073,171	2,073,171	0.0%	2,228,658	7.5%
GRU Insurance Premium	-	1,729,406	-	-	n/a	-	n/a
Other Miscellaneous Rev	300,000	764,264	300,000	300,000	0.0%	300,000	0.0%
Internal Service:							
General Fund Ins Premium	2,008,800	1,999,270	2,059,020	2,059,020	0.0%	2,213,447	7.5%
General Pension Ins Premium	33,099	33,738	33,926	33,926	0.0%	36,460	7.5%
Fire Pension Ins Premium	21,632	22,822	22,173	22,173	0.0%	23,835	7.5%
Solid Waste Ins Premium	35,511	35,337	36,399	36,399	0.0%	39,128	7.5%
CDBG Insurance Premium	37,391	33,283	38,326	38,326	0.0%	37,479	-2.2%
RTS Insurance Premium	1,344,441	1,152,778	1,378,052	1,378,052	0.0%	1,481,406	7.5%
Police Pension Ins Premium	19,916	20,822	20,414	20,414	0.0%	21,944	7.5%
Ironwood Ins Premium	48,395	48,249	49,605	49,605	0.0%	53,324	7.5%
Fleet Service Ins Premium	113,607	113,427	116,447	116,447	0.0%	125,180	7.5%
Stormwater Ins Premium	258,142	253,869	264,596	264,596	0.0%	284,445	7.5%
Florida Bldg Code Ins Premium	80,127	76,773	82,130	82,130	0.0%	88,290	7.5%
HOME Fund Ins Premium	3,004	2,249	3,079	3,079	0.0%	3,310	7.5%
Cultural Affairs Ins Premium	1,101	870	1,129	1,129	0.0%	1,215	7.7%
Billable OT Ins Premium	11,518	11,978	11,806	11,806	0.0%	12,690	7.5%
CRA Ins Premium	14,194	15,174	14,549	14,549	0.0%	15,639	7.5%
EHAB Ins Premium	2,377	2,406	2,436	2,436	0.0%	2,620	7.5%
REHAB Ins Premium	157	84	161	161	0.0%	175	8.7%
Premium-Disability Pension Ins	-	-	-	-	n/a	705	n/a
Gen Insurance Premium	21,347	33,464	21,881	21,881	0.0%	23,520	7.5%
<b>Total Sources</b>	<b>6,577,365</b>	<b>6,582,531</b>	<b>6,729,299</b>	<b>6,729,299</b>	<b>0.0%</b>	<b>7,193,470</b>	<b>6.9%</b>
<b>Uses of Funds:</b>							
General Government:							
City Attorney	546,045	346,502	545,281	552,766	1.4%	552,848	0.0%
Risk Management	3,468,703	2,526,128	3,484,364	3,483,974	0.0%	3,546,470	1.8%
Health Services	877,167	1,001,653	886,392	939,669	6.0%	939,669	0.0%
Safety Award Incentive Program	55,000	50,887	55,000	64,500	17.3%	64,500	0.0%
Workers Comp & Safety	2,846,004	2,032,066	2,841,194	2,974,116	4.7%	3,149,116	5.9%
Transfers to:							
POB 2003A (226)	40,012	40,012	40,012	43,494	8.7%	46,547	7.0%
<b>Total Uses</b>	<b>7,832,931</b>	<b>5,997,248</b>	<b>7,852,243</b>	<b>8,058,518</b>	<b>2.6%</b>	<b>8,299,149</b>	<b>3.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(1,255,566)</b>	<b>585,284</b>	<b>(1,122,944)</b>	<b>(1,329,219)</b>	<b>18.4%</b>	<b>(1,105,679)</b>	<b>-16.8%</b>
<b>Total Net Assets</b>	<b>\$ 1,576,288</b>	<b>\$ 1,889,820</b>	<b>\$ 766,876</b>	<b>\$ (562,343)</b>	<b>-173.3%</b>	<b>\$ (1,668,022)</b>	<b>196.6%</b>

## Employee Health & Accident Benefits (EHAB) Fund

### Fund 504

Description:	The Employees Health and Accident Benefits Fund is used to account for costs associated with administering a self-insurance plan for employees' health and accident claims. The plan is administered externally for an annually contracted amount, which is based upon claims.
Funding Source:	Sources for this fund are collected from the City of Gainesville as an employer and from the employees who choose to participate in the different insurance plans the City offers.
Legal Basis:	Each year the City Commission approves this allocation through the annual budget process.
Fund Balance:	There are no significant changes in fund balance. The Employee Health and Accident Benefits Fund functions on a cost-reimbursement basis. Funds collected in excess of expenses are used to provide savings in insurance expenses.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 6,407,133</b>	<b>\$ 6,278,963</b>	<b>\$ 7,446,949</b>	<b>\$ 10,227,643</b>	<b>37.3%</b>	<b>\$ 10,709,024</b>	<b>4.7%</b>
<b>Sources of Funds:</b>							
Miscellaneous Revenues:							
Life Insurance Contributions	275,000	339,042	275,000	345,000	25.5%	345,000	0.0%
Employer Contributions	13,592,151	12,036,202	14,764,980	14,500,000	-1.8%	15,350,000	5.9%
Employee Contributions	7,117,548	6,578,456	8,015,689	7,400,000	-7.7%	7,980,000	7.8%
Flex Plan Contributions	920,000	638,435	920,000	6,000,000	552.2%	6,300,000	5.0%
REHAB Premiums	6,609,905	6,925,658	7,270,896	-	-100.0%	-	n/a
Interest on Investments	40,000	174,164	45,000	45,000	0.0%	45,000	0.0%
Gain/Loss On Investments	-	-	-	100,000	n/a	100,000	0.0%
Other Miscellaneous Rev	-	1,285,294	-	880,000	n/a	880,000	0.0%
<b>Total Sources</b>	<b>28,554,604</b>	<b>27,977,251</b>	<b>31,291,565</b>	<b>29,270,000</b>	<b>-6.5%</b>	<b>31,000,000</b>	<b>5.9%</b>
<b>Uses of Funds:</b>							
General Government:							
Risk Management	28,505,842	26,806,695	28,508,301	28,785,150	1.0%	28,711,621	-0.3%
Transfers to:							
POB 2003A (226)	2,570	2,570	2,570	3,470	35.0%	3,713	7.0%
<b>Total Uses</b>	<b>28,508,412</b>	<b>26,809,265</b>	<b>28,510,871</b>	<b>28,788,620</b>	<b>1.0%</b>	<b>28,715,334</b>	<b>-0.3%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>46,192</b>	<b>1,167,986</b>	<b>2,780,694</b>	<b>481,380</b>	<b>-82.7%</b>	<b>2,284,666</b>	<b>374.6%</b>
<b>Total Net Assets</b>	<b>\$ 6,453,325</b>	<b>\$ 7,446,949</b>	<b>\$ 10,227,643</b>	<b>\$ 10,709,024</b>	<b>4.7%</b>	<b>\$ 12,993,689</b>	<b>21.3%</b>

**Pension & OPEB Trust Funds** (Fiduciary Funds) are used to account for public employee retirement systems and other post-employment benefit trust funds.

## Pension & OPEB Trust (Fiduciary) Funds

Retiree Health Insurance Trust

General Pension

401A Qualified Pension

Police Officers and Fire fighters Consolidated Retirement

All Fiduciary Funds  
Summary of Revenues and Expenses

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 709,903,786</b>	<b>\$ 711,390,977</b>	<b>\$ 763,911,992</b>	<b>\$ 794,436,171</b>	<b>4.0%</b>	<b>\$ 820,222,963</b>	<b>3.2%</b>
<b>Sources of Funds by Category:</b>							
Miscellaneous Revenues	108,463,500	123,280,880	108,463,500	107,888,500	-0.5%	113,863,500	5.5%
<b>Total Sources</b>	<b>108,463,500</b>	<b>123,280,880</b>	<b>108,463,500</b>	<b>107,888,500</b>	<b>-0.5%</b>	<b>113,863,500</b>	<b>5.5%</b>
<b>Uses of Funds:</b>							
General Government	53,473,500	47,608,101	53,745,946	54,087,041	0.6%	56,794,120	5.0%
Public Safety	24,166,800	23,138,943	24,167,850	28,002,850	15.9%	30,632,850	9.4%
Transfers to Other Funds	25,525	12,821	25,525	11,818	-53.7%	12,647	7.0%
<b>Total Uses</b>	<b>77,665,825</b>	<b>70,759,865</b>	<b>77,939,321</b>	<b>82,101,708</b>	<b>5.3%</b>	<b>87,439,617</b>	<b>6.5%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>30,797,675</b>	<b>52,521,015</b>	<b>30,524,179</b>	<b>25,786,792</b>	<b>-15.5%</b>	<b>26,423,883</b>	<b>2.5%</b>
<b>Ending Fund Balance</b>	<b>\$ 740,701,461</b>	<b>\$ 763,911,992</b>	<b>\$ 794,436,171</b>	<b>\$ 820,222,963</b>	<b>3.2%</b>	<b>\$ 846,646,846</b>	<b>3.2%</b>



## Retiree Health Insurance Trust

### Fund 601

**Description:** The Retiree Health Insurance Trust Fund is used to account for revenues and expenditures associated with the Retiree Health Insurance program.

**Funding Source:** Sources for this fund are collected from the City of Gainesville as a percent of active employee payroll and from retirees who participate in the City's Retiree Health Program through deduction from retirees' monthly pension payment. Other sources are received from investment income from investments held in an investment firm.

**Legal Basis:** The Retiree Health Issuance Program which was established by Ordinance No. 4066, adopted on March 27, 1995.

**Fund Balance:** The increase fund balance is due to an increase in employer and employee contributions.

Spending in this fund is restricted to payments made for retiree health insurance premiums. A small percentage is spent on administrative expenditures including investment management fees.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$ 63,500,353</b>	<b>\$ 63,500,353</b>	<b>\$ 67,399,290</b>	<b>\$ 69,376,917</b>	<b>2.9%</b>	<b>\$ 73,318,907</b>	<b>5.7%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	1,100,000	1,470,004	1,100,000	1,500,000	36.4%	1,600,000	6.7%
Gain/Loss on Investments	2,500,000	3,077,338	2,500,000	2,500,000	0.0%	2,500,000	0.0%
Unrealized Gain/Loss	1,500,000	2,125,921	1,500,000	1,500,000	0.0%	1,500,000	0.0%
Employer Contrib - Retirees	575,000	626,550	575,000	650,000	13.0%	675,000	3.8%
Retiree Contributions	3,450,000	3,622,415	3,450,000	3,450,000	0.0%	3,450,000	0.0%
Employer Contributions	2,400,000	1,390,022	2,400,000	2,400,000	0.0%	2,400,000	0.0%
<b>Total Sources</b>	<b>11,525,000</b>	<b>12,312,249</b>	<b>11,525,000</b>	<b>12,000,000</b>	<b>4.1%</b>	<b>12,125,000</b>	<b>1.0%</b>
<b>Uses of Funds:</b>							
General Government:							
Finance-Pension	5,805	7,662	11,900	12,761	7.2%	12,761	0.0%
Risk Management	9,535,020	8,405,423	9,535,020	8,045,020	-15.6%	8,445,020	5.0%
Transfers to:							
POB 2003A Debt Srv (226)	453	227	453	229	-49.5%	245	7.0%
<b>Total Uses</b>	<b>9,541,278</b>	<b>8,413,312</b>	<b>9,547,373</b>	<b>8,058,010</b>	<b>-15.6%</b>	<b>8,458,026</b>	<b>5.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>1,983,722</b>	<b>3,898,937</b>	<b>1,977,627</b>	<b>3,941,990</b>	<b>99.3%</b>	<b>3,666,974</b>	<b>-7.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 65,484,075</b>	<b>\$ 67,399,290</b>	<b>\$ 69,376,917</b>	<b>\$ 73,318,907</b>	<b>5.7%</b>	<b>\$ 76,985,881</b>	<b>5.0%</b>

**General Pension Fund**

**Fund 604**

**Description:** The General Pension Fund is used to account for the accumulation of resources to be used for pension payments to participants of the City's Employees Pension Plan.

**Funding Source:** Sources for this fund are collected from the City of Gainesville as an employer; and, as a percent of active employee payroll and from employees who participate in the General Pension Plan. Other sources are received from investment income from investments held in an investment firm.

**Legal Basis:** Florida Statute § 112.215 sets forth the approval of creating a separate trust or other special fund for segregation of funds or assets resulting from compensation deferment.

**Fund Balance:** There are no significant changes in fund balance.  
Spending in this fund is restricted to payments for eligible retiree's who are part of the General Pension Plan. A small percentage is spent on administrative expenditures including investment management fees.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>% Change FY19 to FY20</b>	<b>FY 2021 Plan</b>	<b>% Change FY20 to FY21</b>
<b>Beginning Fund Balance</b>	<b>\$ 396,313,562</b>	<b>\$ 396,313,562</b>	<b>\$ 432,508,138</b>	<b>\$ 447,541,382</b>	<b>3.5%</b>	<b>\$ 465,210,228</b>	<b>3.9%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest On Investments	5,000,000	5,339,000	5,000,000	5,500,000	10.0%	6,000,000	9.1%
Gain/Loss on Investments	12,000,000	33,392,900	12,000,000	13,000,000	8.3%	14,000,000	7.7%
Unrealized Gain/Loss	16,000,000	12,912,767	16,000,000	17,500,000	9.4%	19,000,000	8.6%
Broker Refunds	1,000	1,725	1,000	1,000	0.0%	1,000	0.0%
Employee-Military Buyback	400,000	89,300	400,000	200,000	-50.0%	200,000	0.0%
Employer Contributions	15,800,000	16,372,689	15,800,000	18,800,000	19.0%	20,800,000	10.6%
GG Employer Contrib-Retirees	100,000	-	100,000	-	-100.0%	-	n/a
GRU Employer Contrib-Retirees	50,000	-	50,000	-	-100.0%	-	n/a
Employee Contributions	4,200,000	4,317,403	4,200,000	4,500,000	7.1%	4,700,000	4.4%
Retiree DROP Pay Deposit	4,000,000	1,991,746	4,000,000	2,500,000	-37.5%	2,500,000	0.0%
<b>Total Sources</b>	<b>57,551,000</b>	<b>74,417,531</b>	<b>57,551,000</b>	<b>62,001,000</b>	<b>7.7%</b>	<b>67,201,000</b>	<b>8.4%</b>
<b>Uses of Funds:</b>							
General Government:							
City Attorney	7,389	2,781	7,389	6,883	-6.8%	6,883	0.0%
Finance-Pension	272,923	284,307	528,691	-	-100.0%	-	n/a
Finance-Accounting	-	-	-	255,067	n/a	257,762	1.1%
Risk Management	19,806	19,847	20,195	20,946	3.7%	20,946	0.0%
Trust Funds-Disability	-	209,387	-	260,000	n/a	300,000	15.4%
Trust Funds	41,933,900	37,698,179	41,934,650	43,769,650	4.4%	46,029,650	5.2%
Pension Boards & Committees	10,000	-	10,000	12,000	20.0%	12,000	0.0%
Transfers to:							
POB 2003A Debt Srv (226)	16,831	8,455	16,831	7,607	-54.8%	8,141	7.0%
<b>Total Uses</b>	<b>42,260,849</b>	<b>38,222,956</b>	<b>42,517,756</b>	<b>44,332,153</b>	<b>4.3%</b>	<b>46,635,382</b>	<b>5.2%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>15,290,151</b>	<b>36,194,575</b>	<b>15,033,244</b>	<b>17,668,847</b>	<b>17.5%</b>	<b>20,565,618</b>	<b>16.4%</b>
<b>Ending Fund Balance</b>	<b>\$ 411,603,713</b>	<b>\$ 432,508,137</b>	<b>\$ 447,541,382</b>	<b>\$ 465,210,228</b>	<b>3.9%</b>	<b>\$ 485,775,846</b>	<b>4.4%</b>

**401A Qualified Pension Fund**  
**Fund 606**

**Description:** The 401A Qualified Pension Fund is used to account for the accumulation of resources to be used for pension benefit payments to participants of the Money Purchase Retirement Plan administered by the ICMA Retirement Corporation.

**Funding Source:** Sources for this fund are collected from the City of Gainesville as an employer; and, as a percent of active employee payroll and from employees who participate in the General Pension Plan. Other sources are received from investment income from investments held in an investment firm.

**Legal Basis:** Florida Statute § 112.215 sets forth the approval of creating a separate trust or other special fund for segregation of funds or assets resulting from compensation deferment.

**Fund Balance:** There are no significant changes in fund balance.  
Spending in this fund is restricted to payments for eligible retiree's who are part of the Money Purchase Retirement Plan. A small percentage is spent on administrative expenditures including investment management fees.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>% Change FY19 to FY20</b>	<b>FY 2021 Plan</b>	<b>% Change FY20 to FY21</b>
<b>Beginning Fund Balance</b>	<b>\$ 10,085,160</b>	<b>\$ 10,085,160</b>	<b>\$ 10,929,740</b>	<b>\$ 10,904,740</b>	<b>-0.23%</b>	<b>\$ 10,879,740</b>	<b>-0.23%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest On Investments	950,000	973,349	950,000	950,000	0.0%	950,000	0.0%
Employer Contributions	325,000	330,240	325,000	325,000	0.0%	325,000	0.0%
Employee Contributions	200,000	197,877	200,000	200,000	0.0%	200,000	0.0%
Rollover Amounts	-	151,737	-	-	n/a	-	n/a
<b>Total Sources</b>	<b>1,475,000</b>	<b>1,653,202</b>	<b>1,475,000</b>	<b>1,475,000</b>	<b>0.00%</b>	<b>1,475,000</b>	<b>0.00%</b>
<b>Uses of Funds:</b>							
General Government:							
Trust Funds	1,500,000	808,623	1,500,000	1,500,000	0.0%	1,500,000	0.0%
<b>Total Uses</b>	<b>1,500,000</b>	<b>808,623</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>0.0%</b>	<b>1,500,000</b>	<b>0.0%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>(25,000)</b>	<b>844,579</b>	<b>(25,000)</b>	<b>(25,000)</b>	<b>0.0%</b>	<b>(25,000)</b>	<b>0.0%</b>
<b>Ending Fund Balance</b>	<b>\$ 10,060,160</b>	<b>\$ 10,929,739</b>	<b>\$ 10,904,740</b>	<b>\$ 10,879,740</b>	<b>-0.23%</b>	<b>\$ 10,854,740</b>	<b>-0.23%</b>

**Police Officer and Fire Fighters Consolidated Retirement Fund**  
**Fund 607 & 608**

**Description:** The Police Officers and Fire Fighters Consolidated Retirement Fund is used to account for the accumulation of resources to be used for pension payments to participants of the City's Consolidated Police Officers and Fire Fighters Retirement Plan.

**Funding Source:** Sources for this fund are collected from the City of Gainesville as an employer and from the employees who participate in this plan.

**Legal Basis:** Florida Statute § 112.215 sets forth the approval of creating a separate trust or other special fund for segregation of funds or assets resulting from compensation deferment.

**Fund Balance:** There are no significant changes in fund balance.

Spending in this fund is restricted to payments for eligible retirees who are part of the Police Pension Plan. A small percentage is spent on administrative expenditures including investment management fees.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Beginning Fund Balance</b>	<b>\$240,004,711</b>	<b>\$ 241,491,902</b>	<b>\$253,074,826</b>	<b>\$ 266,613,134</b>	<b>5.35%</b>	<b>\$ 270,814,089</b>	<b>1.6%</b>
<b>Sources of Funds:</b>							
Miscellaneous:							
Interest on Investments	4,100,000	2,701,905	4,100,000	4,300,000	4.88%	4,300,000	0.0%
Gain/Loss on Investments	11,700,000	15,898,280	11,700,000	7,000,000	-40.17%	7,000,000	0.0%
Unrealized Gain/Loss	11,000,000	6,010,580	11,000,000	9,000,000	-18.18%	9,000,000	0.0%
Broker Refunds	2,500	2,244	2,500	2,500	0.0%	2,500	0.0%
Employer Contributions	4,600,000	4,507,892	4,600,000	5,500,000	19.57%	6,100,000	10.9%
Employee Contributions	2,050,000	1,963,470	2,050,000	2,100,000	2.44%	2,150,000	2.4%
Employee-Military Buyback	150,000	-	150,000	150,000	0.0%	150,000	0.0%
Premium Tax	1,110,000	1,132,133	1,110,000	1,160,000	4.50%	1,160,000	0.0%
Retiree DROP Redeposit	3,200,000	2,681,393	3,200,000	3,200,000	0.0%	3,200,000	0.0%
<b>Total Sources</b>	<b>37,912,500</b>	<b>34,897,898</b>	<b>37,912,500</b>	<b>32,412,500</b>	<b>-14.51%</b>	<b>33,062,500</b>	<b>2.0%</b>
<b>Uses of Funds:</b>							
General Government:							
Finance-Pension	188,657	171,892	198,101	204,713	3.34%	209,097	2.1%
Public Safety:							
Trust Funds	24,149,130	23,132,273	24,150,013	27,985,013	15.88%	30,615,013	9.4%
Pension Boards & Comm	17,670	6,670	17,837	17,837	0.0%	17,837	0.0%
Transfers to:							
POB 2003A Debt Srv (226)	8,241	4,139	8,241	3,982	-51.68%	4,261	7.0%
<b>Total Uses</b>	<b>24,363,698</b>	<b>23,314,974</b>	<b>24,374,192</b>	<b>28,211,545</b>	<b>15.74%</b>	<b>30,846,209</b>	<b>9.3%</b>
<b>Planned addition to (appropriation of) fund balance</b>	<b>13,548,802</b>	<b>11,582,924</b>	<b>13,538,308</b>	<b>4,200,955</b>	<b>-68.97%</b>	<b>2,216,291</b>	<b>-47.2%</b>
<b>Ending Fund Balance</b>	<b>\$ 253,553,513</b>	<b>\$253,074,826</b>	<b>\$ 266,613,134</b>	<b>\$270,814,089</b>	<b>1.58%</b>	<b>\$273,030,380</b>	<b>0.8%</b>

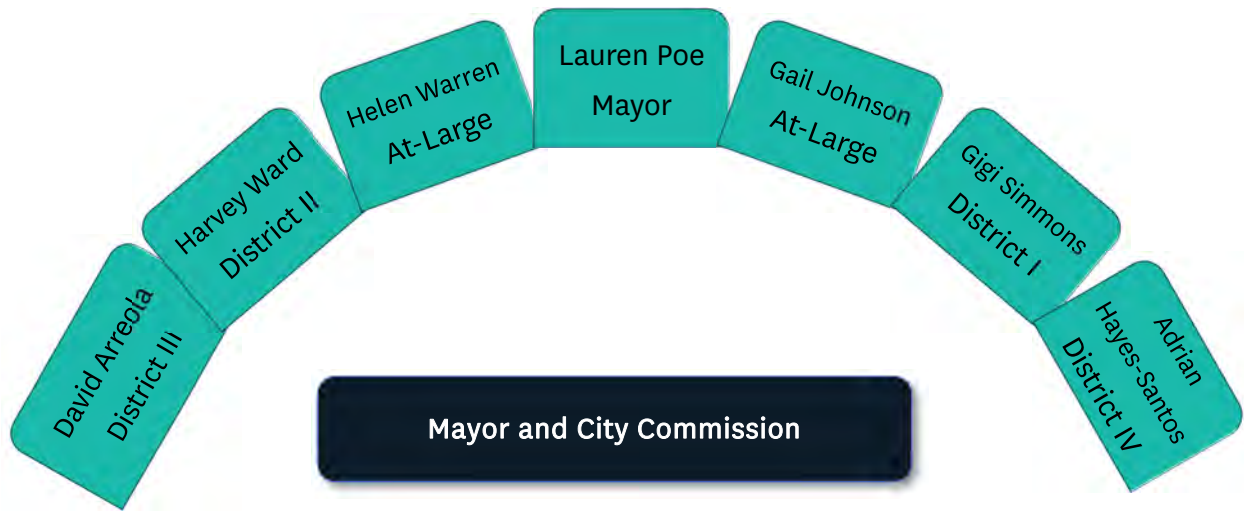
**Shaping a bright  
future for all  
individuals in  
Gainesville**

# Department Detail



# MAYOR and CITY COMMISSION

## City of Gainesville, Florida



### DESCRIPTION:

Gainesville's City Commission performs such duties as passing the city's budget, setting the millage rate and approving the ordinances and resolutions. The commissioners are ultimately responsible to the citizens of Gainesville. The commission consists of seven members: four commissioners are elected from single member districts, two commissioners are elected at-large, and one member is elected as mayor. In the spring of 1998, Gainesville citizens voted for their first elected mayor in 72 years.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.

Department Position Summary  
City Commission

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
Commissioner	6.0	6.0	6.0	6.0	0.0%	6.0	0.0%
Elected Mayor	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>7.0</b>	<b>0.0%</b>	<b>7.0</b>	<b>0.0%</b>



Department Budget Summary  
City Commission

**Expenditure Highlights**

The City Commission budget is mostly comprised of personal services expenditures to support the seven elected members of the commission.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Expenditures by Fund:</b>								
General Fund	001	458,748	412,052	452,274	472,180	4.4%	472,180	0.0%
<b>Total Expenditures by Fund</b>		<b>458,748</b>	<b>412,052</b>	<b>452,274</b>	<b>472,180</b>	<b>14.6%</b>	<b>472,180</b>	<b>0.0%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		233,362	235,774	242,829	244,020	0.5%	244,020	0.0%
Fringe Benefits		187,386	150,959	171,445	190,161	10.9%	190,161	0.0%
Operating		38,000	25,320	38,000	38,000	0.0%	38,000	0.0%
<b>Total Expenditures by Object</b>		<b>458,748</b>	<b>412,052</b>	<b>452,274</b>	<b>472,180</b>	<b>4.4%</b>	<b>472,181</b>	<b>0.0%</b>
<b>Expenditures by Unit</b>								
City Commission		458,748	412,052	452,274	472,180	4.4%	472,180	0.0%
<b>Total Expenditures by Unit</b>		<b>458,748</b>	<b>412,052</b>	<b>452,274</b>	<b>472,180</b>	<b>4.4%</b>	<b>472,180</b>	<b>0.0%</b>

# CITY ATTORNEY

## Program and Services Chart



### DESCRIPTION:

The City Attorney is a Charter Officer who reports directly to the City Commission. The City Attorney's Office serves as general counsel to the City, its elected and appointed officials, city departments, boards and committees. The transactional attorneys draft ordinances, resolutions and contracts, and provide legal counsel in complex real estate and financial transactions. The litigation attorneys represent the City's interests in all state and federal courts, as well as administrative tribunals.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.

**CITY ATTORNEY  
(Charter Officer)**

**Department Mission:** Serve as general counsel to the City, its elected and appointed officials, city departments, boards and committees, and the Community Redevelopment Agency.

*City Commission*

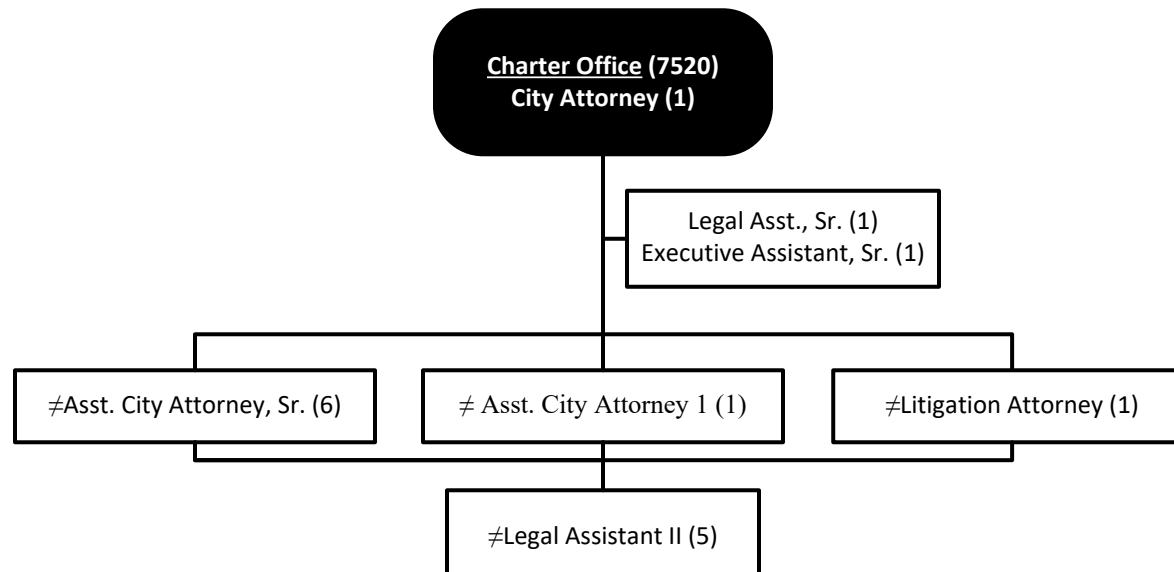
**Draft Strategic Goals**

***Our Department contributes to these goals in the following ways:***

<p><b><i>Economic Opportunity - Affordability, Job Diversity, Economic Development</i></b></p>	<p>Provide legal advice and counsel to the Community Redevelopment Agency, the Economic Development &amp; Innovation Department, and the Planning and Development Services Department. Prepare and review contracts, development and disposition agreements, financing documents, and all other real property instruments associated with economic development and redevelopment. Facilitate use of City-owned property for Economic Development as appropriate.</p>
<p><b><i>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</i></b></p>	<p>Work closely with City management and housing staff on the acquisition and implementation of the Empowerment Center. Provide legal counsel on homelessness and constitutional issues. Provide legal advice and counsel to the Equal Opportunity Department and Committee to foster equal opportunity for all persons. Research and prepare ordinances, as requested to enhance equal opportunity for all persons. Participate in the University of Florida Externship Program with the Law School and provide guest lectures at classes. Mentor law school and undergraduate students.</p>
	<p>Provide counsel and services to the Planning and Development Services Department, the Boards of the City, the Neighborhood Improvement Department, and the Gainesville Police Department. Prepare ordinances for all comprehensive plan amendments, land development code amendments, land use, rezoning, street vacations, and planned developments that promote development and redevelopment to strengthen neighborhoods.</p>
<p><b><i>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</i></b></p>	<p>Provide legal counsel and advice on the annexation of urban areas. Act as Issuer's Counsel in all City issued bonds and other financial transactions. Provide legal counsel on achieving financial diversity through special assessments, user fees and taxes. Retain highly trained in-house counsel to provide City with legal representation at lowest responsible cost. Update City Attorney's Office webpage and provide legal counsel on Government 2.0 initiatives.</p>
	<p>Provide legal counsel concerning the Charter County Transportation System Sales Surtax Regional Transit System projects and land acquisition for public works projects.</p>
	<p>Provide legal counsel to all utilities' departments regarding compliance with environmental laws and matters which the utilities' system has responsibility. Work with city staff on remediation of contaminated sites; advise the City Commission and affected utilities regarding recovery of costs. Advise Public Works Department on Solid Waste Management and Recycling Programs to improve effectiveness and reduce costs.</p>
<p><b><i>Solid Foundation</i></b></p>	<p>Provide legal advice and counsel to the Gainesville Police Department, Gainesville Fire Rescue, Code Enforcement Department, Code Enforcement Board, Nuisance Abatement Board, and the Public Safety Committee. Prosecute municipal ordinances either as a civil citation or municipal ordinance violation. Provide on-call 24 hours/day service to the Gainesville Police Department. Prepare police bulletins to keep police officers informed of current laws. Review contracts, draft ordinances, and provide legal counsel to various board/committee meetings related to public safety.</p>

# City Attorney

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 16.0

≠Sr. Asst. City Attorney (0.54) funded through Gainesville Community Reinvestment Area Fund  
 ≠Sr. Asst. City Attorney (0.0547) funded through Pension Funds  
 ≠Litigation Attorney (.75) and Legal Assistant II (1.4) funded through General Insurance Fund (503).  
 ≠ Asst City Attorney I (.50) funded through General Insurance Fund (503).

Department Position Summary  
City Attorney

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
City Attorney	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦCity Attorney 1, Asst	-	-	-	1.0	n/a	1.0	0.0%
ΦCity Attorney 2, Asst	2.0	2.0	1.0	-	-100.0%	-	n/a
ΦCity Attorney Sr, Asst	3.0	3.0	4.0	6.0	50.0%	6.0	0.0%
City Attorney, Utilities	1.0	1.0	1.0	-	-100.0%	-	n/a
ΦLitigation Attorney	2.0	2.0	2.0	1.0	-50.0%	1.0	0.0%
Legal Staff Assistant	1.0	-	-	-	n/a	-	n/a
Legal Assistant II	5.0	5.0	5.0	5.0	0.0%	5.0	0.0%
Legal Assistant, Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Office Manager	1.0	-	-	-	n/a	-	n/a
Executive Assistant, Sr	-	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>17.0</b>	<b>16.0</b>	<b>16.0</b>	<b>16.0</b>	<b>0.0%</b>	<b>16.0</b>	<b>0.0%</b>

Note:

Φ change made during FY19

Department Budget Summary  
City Attorney

**Revenue and Expenditure Highlights**

The City Attorney's Office receives revenue for a portion of the municipal ordinance fines and reimbursement from GRU for the cost of an Assistant City Attorney. This department's expenses are divided between the General Fund, the General Insurance Fund, the Gainesville Community Reinvestment Area and the General Pension fund.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
General Fund	001	240,883	239,429	245,940	218,272	-11.2%	224,764	3.0%
Misc Special Revenue	123	38,500	125,065	38,500	76,500	98.7%	76,500	0.0%
<b>Total Revenues by Fund</b>		<b>279,383</b>	<b>364,494</b>	<b>284,440</b>	<b>294,772</b>	<b>3.6%</b>	<b>301,264</b>	<b>2.2%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	1,699,254	1,499,296	1,655,756	1,702,914	2.8%	1,703,108	0.0%
Comm Redev Agency	111	76,779	75,109	74,262	-	-100.0%	-	n/a
Misc Special Revenue	123	38,500	116,347	38,500	-	-100.0%	-	n/a
General Insurance	503	546,045	346,502	545,283	552,766	1.4%	552,848	0.0%
General Pension	604	7,389	2,781	7,389	6,883	-6.8%	6,883	0.0%
Consolidated CRA Trust Fund	620	-	-	-	66,589	n/a	66,589	0.0%
<b>Total Expenditures by Fund</b>		<b>2,367,967</b>	<b>2,040,035</b>	<b>2,321,190</b>	<b>2,329,152</b>	<b>0.3%</b>	<b>2,329,429</b>	<b>0.0%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		1,491,942	1,385,913	1,448,574	1,448,615	0.0%	1,448,892	0.0%
Fringe Benefits		502,566	435,490	498,976	545,397	9.3%	545,397	0.0%
Operating		369,459	215,480	369,640	331,140	-10.4%	331,140	0.0%
Non Operating Capital		4,000	3,152	4,000	4,000	0.0%	4,000	0.0%
<b>Total Expenditures by Object</b>		<b>2,367,967</b>	<b>2,040,035</b>	<b>2,321,190</b>	<b>2,329,152</b>	<b>0.3%</b>	<b>2,329,429</b>	<b>0.0%</b>
<b>Expenditures by Unit</b>								
Administration		2,252,688	1,848,580	2,208,428	2,262,563	2.5%	2,262,839	0.0%
City Attorney-CRA		76,779	75,109	74,262	66,589	-10.3%	66,589	0.0%
Consulting-Legal Svcs		38,500	116,347	38,500	-	-100.0%	-	n/a
<b>Total Expenditures by Unit</b>		<b>2,367,967</b>	<b>2,040,035</b>	<b>2,321,190</b>	<b>2,329,152</b>	<b>0.3%</b>	<b>2,329,429</b>	<b>0.0%</b>

# CITY AUDITOR

## Program and Services Chart



### MISSION STATEMENT DESCRIPTION:

The City Auditor's Office works to promote honest, effective, efficient, transparent and fully accountable City government while building confidence and trust in our efforts.

This is accomplished by:

- 1) Providing the citizenry and the City Commission with independent, timely, objective, and accurate information about what City departments and programs are doing and how they could improve.
- 2) Providing a conduit and mechanism for City employees, contractors, management, and citizenry to report fraud, waste, and abuse while maintaining anonymity (if desired) and ensuring whistleblower protections. Whistleblower reports will be followed up with independent investigations when appropriate.
- 3) Continually maintaining and updating an organizational risk assessment that can be used to place audit efforts in areas commensurate with risks and possible other uses by management.
- 4) Maintaining a professional work environment that attracts and retains talented, dedicated and experienced staff that consistently act with integrity and are committed to improving the organization's delivery of services to the public.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.

**CITY AUDITOR  
(Charter Officer)**

**Department Mission:** To promote honest, effective and fully accountable City government.

*City Commission  
Draft Strategic Goals*

*Our Department contributes to these goals in the following ways:*

<b><i>Economic Opportunity</i></b>	Evaluate management controls over revenues collected through the City's Florida Building Code Enforcement Enterprise Fund. Audit the small business enterprise programs within General Government to assess compliance with state and local requirements and facilitate improved oversight. Review Block Grant sub-recipient monitoring to enhance the City's ability to detect financial instability of outside agencies and to reduce the risk of a loss in City funds. Continue ongoing relationships with Alachua County elected and appointed officials, as well as local internal auditors with the University of Florida, Shands Healthcare, Santa Fe College, various State agencies and other organizations.
	Audit solid waste collection fees to evaluate the system of management control currently in effect over revenues collected through this fund. Audit the GRU Solar Feed In Tariff (FIT) application process. Evaluate the adequacy of management controls over the GRU Purchasing process and rebate programs. Assist in maximizing revenues generated through sales of tax credit certificates related to the City's Brownfields Redevelopment Area.
<b><i>Social Resilience</i></b>	Audit City's utilization of CDBG and HOME funds. Evaluate compliance with the City's Code of Ordinances related to Driveway Parking Plans and the adequacy of management controls over Code Enforcement departmental performance measurement data. Audit landlord permit revenue billing and collection process. Review and validate performance measures within the City's Housing Department. Audit Ironwood Golf Course revenues and Stormwater Management Utility revenues.
	Audit the City's Affirmative Action program and employee compensation policies. Provide technical advice regarding a comprehensive review of City personnel policies. Ensure audit staff receive adequate training and professional development to maintain licenses and certifications and remain in compliance with government auditing standards. Participate on various committees and boards of professional organizations such as the Institute of Internal Auditors, the Association of Local Government Auditors, the Florida Auditors Forum and the Florida Government Finance Officers Association. Maintain open communications with the Florida League of Cities and interact with various community leaders and citizen organizations.
<b><i>Community/ Environmental Sustainability</i></b>	Audit Gainesville Police Department (GPD) overtime to evaluate internal controls over the assignment and utilization of overtime. Provide recommendations for improvements in financial controls, scheduling, monitoring and reporting. Audit Gainesville Fire Rescue (GFR) inspection program revenues and provide recommendations to improve the inspection fee process and restructure GFR inspection fees to generate additional revenues and better match fees to operating expenses incurred. Audit GPD property and evidence custody process.
	Audit the General Fund's budgeted revenue estimates, the City's payroll system, GRU billing and collection, and GRUCom revenues. Administer the City's annual external financial statement audit contract, coordinating the submission of required annual financial reports to the City Commission's Audit, Finance and Legislative Committee. Participate on committees focused on evaluating and improving the City's personnel policies, purchasing policies, budgetary challenges and employee communications. Participate in bi-annual Citizen Academy presentations.
	Evaluate management controls over City-wide fleet operations and allocation of charges to user departments to determine if expenses and charges are appropriate, authorized and accurate. Audit GRU and Community Redevelopment Agency (CRA) Capital Projects to provide reasonable assurance that significant contracts are adequately monitored and properly administered. Audit Regional Transit System revenues and expenses.



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***Our Department strives to achieve the following Operational Goals:***

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- l Performing an independent, objective and comprehensive auditing program of City operations, programs and activities, which provides quality information to the public, the City Commission and management that can be used to improve programs and operations and facilitate decision-making.
- l Actively working with appointed officials in identifying risks, evaluating controls and making recommendations that promote economical, efficient and effective delivery of City services.
- l Advancing accountability to the public and the City Commission through the provision of assurance and advisory services.
- l Maintaining a professional work environment that attracts and retains talented, dedicated and experienced staff who consistently act with integrity and are committed to improving the organization's delivery of services to the public.

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***In order to achieve the above, our Divisions will focus on the following Objectives:***

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***Accountability***

The major objective of the City Auditor's Office is to assist the City Commission and City management in the effective discharge of their responsibilities by furnishing them with analysis, appraisals, recommendations, counsel and information concerning the activities reviewed. The scope of audit work carried out by the Office may be concerned with any phase of City activities where service may be rendered to the City Commission or to City management. This involves going beyond the accounting and financial records to obtain a full understanding of the operations under review, and involves the following:

***Audit Services***

Conducting revenue, cost containment, operational and compliance audits of programs and activities in accordance with Government Auditing Standards issued by the Comptroller General of the United States.

Issuing audit reports that effectively meet the needs of users and communicate actionable, value-added recommendations in a clear, concise, convincing and constructive manner.

Establishing a comprehensive, consistent and recurring audit follow-up process to verify and report management's corrective actions planned or implemented in response to audit recommendations.

Reviewing the reliability and integrity of financial and operating information and the means used to identify, measure, classify and report such information.

Reviewing systems established to ensure compliance with laws, regulations, policies and procedures which have a significant impact on operations and reports.

Reviewing the means of safeguarding assets and, as appropriate, verifying the existence of such assets.

Appraising the economy and efficiency in which City resources are employed.

Reviewing operations or programs to ascertain whether results are consistent with established objectives and carried out as planned.

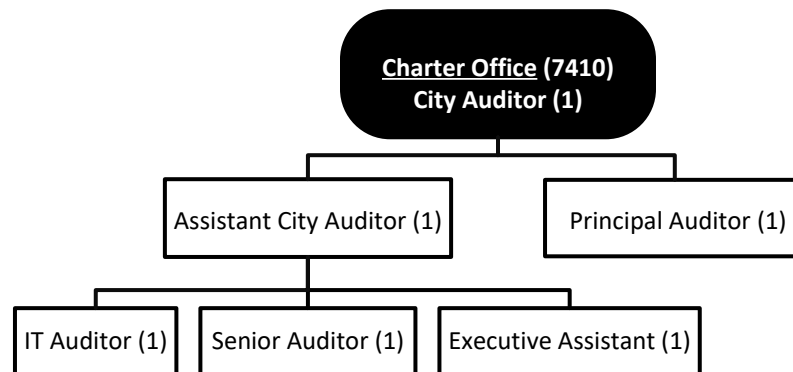
***Advisory Services***

Providing information and technical advice to the Mayor, members of the City Commission, Charter Officers and management of the City.

Performing other duties as assigned by the City Commission.

# City Auditor

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 6.0

Department Position Summary  
City Auditor

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
City Auditor	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Assistant City Auditor	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Executive Assistant	0.5	0.5	1.0	1.0	100.0%	1.0	0.0%
IT Auditor	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Φ Principal Auditor	-	-	1.0	1.0	n/a	1.0	0.0%
Φ Senior Auditor	2.0	2.0	1.0	1.0	-50.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>5.5</b>	<b>5.5</b>	<b>6.0</b>	<b>6.0</b>	<b>9.1%</b>	<b>6.0</b>	<b>0.0%</b>

Note:

Φ change made during FY19

Department Budget Summary  
City Auditor

**Expenditure Highlights**

The City Auditor's Office provides support services for all departments within the City and Gainesville Regional Utilities. The major expenditure portion of their budget consists of personnel costs which accounts for 94% of their total budget.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Expenditures by Fund:</b>								
General Fund	001	665,464	680,576	777,984	747,352	-3.9%	742,352	-0.7%
<b>Total Expenditures by Fund</b>		<b>665,464</b>	<b>680,576</b>	<b>777,984</b>	<b>747,352</b>	<b>-3.9%</b>	<b>742,352</b>	<b>-0.7%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		478,417	494,087	500,508	501,608	0.2%	501,608	0.0%
Fringe Benefits		143,828	143,578	149,656	199,862	33.5%	199,862	0.0%
Operating		43,219	42,911	127,821	45,883	-64.1%	40,883	-10.9%
<b>Total Expenditures by Object</b>		<b>665,464</b>	<b>680,576</b>	<b>777,984</b>	<b>747,352</b>	<b>-3.9%</b>	<b>742,352</b>	<b>-0.7%</b>
<b>Expenditures by Unit</b>								
Administration		665,464	680,576	777,984	747,352	-3.9%	747,352	0.0%
<b>Total Expenditures by Unit</b>		<b>665,464</b>	<b>680,576</b>	<b>777,984</b>	<b>747,352</b>	<b>-3.9%</b>	<b>747,352</b>	<b>0.0%</b>

# CITY MANAGER

## Program and Services Chart



### DESCRIPTION:

The City Manager is the Chief Administrative Officer of the City government, responsible for the operation of all departments, with the exception of those under other Charter Officers. The City Manager's Office oversees all general government programs and services; enforces all City laws, ordinances and policies; acts as purchasing agent for the City; prepares the budget and performs other duties as assigned by the City Commission. These directives are accomplished by the selection and supervision of the Assistant City Managers, Department of Doing Director, Executive Chief of Staff, Finance Director, Human Resources Director, Communications Director, Gainesville Community Reinvestment Area (GCRA) Director, Police Chief and the Strategic Initiatives Director. The City Manager is a Charter Officer who reports directly to the City Commission.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

Significant changes are expected to services or organizational structure due to the Gainesville Community Reinvestment Area (GCRA) becoming a new city department. This is a result of the recent dissolving of the Community Redevelopment Agency (CRA).

**CITY MANAGER**  
**(Charter Officer)**

**Department Mission:** The City Manager serves as the administrative head of City government with responsibility to carry out the policies approved by the City Commission and to provide leadership for all City departments except for those under the direction of the other Charter Officers.

*City Commission*  
*Draft Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<p><i>Economic Opportunity - Affordability, Job Diversity, Economic Development</i></p>	<p>Provide guidance as Executive Director of the Community Redevelopment Agency (CRA). Provide administrative oversight and guidance to the Department of Doing. Monitor legislative activity. Coordinate application process for Federal appropriations and support for policy initiatives. Facilitate interaction between local, state and federal agencies.</p>
<p><i>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</i></p>	<p>Provide administrative oversight to all City public safety functions. Monitor legislative activity and grants for public safety purposes. Coordinate with federal, state and local government agencies. Participate in emergency management and response. Facilitate interaction between local, state and federal agencies. Develop and foster agreements with other jurisdictions that are mutually beneficial.</p>
	<p>Maintain active membership in Metropolitan Transportation Planning Organization (MTPo). Provide administrative oversight to City departments that provide transportation and infrastructure improvements, including Public Works, RTS, CRA, and Parks, Recreation and Cultural Affairs. Coordinate with Alachua County and the Florida Department of Transportation to develop a work plan for county-wide infrastructure and transportation projects. Provide administrative oversight regarding concurrency issues.</p>
	<p>Cultivate effective relationships with non-profit organizations such as Alachua County Forever, Alachua County Trust, and the Friends of Payne's Prairie for land conservation and environmental sustainability. Work with other governmental agencies such as Alachua County, Department of Environmental Protection, and the Florida Department of Transportation to develop funding sources for environmental initiatives. Monitor legislative activity, coordinate and maintain legislative awareness and support, and monitor appropriation requests. Provide oversight and mitigation options to development that has potentially negative impacts on the environment.</p>
<p><i>Solid Foundation</i></p>	<p>Effectively communicate with each of the Departments through regularly scheduled "Chat with the City Manager" sessions. Promote communication strategies and leadership skills at quarterly "Leadership Forums." Communicate current issues and projects through the "City Managers Bi-weekly Report." Provide administrative oversight to programs developed to increase communication, morale, and well-being of City Employees. Coordinate and oversee the site selection for the one-stop homeless assistance center. Facilitate interaction between local, state and federal agencies. Develop and foster agreements with other jurisdictions that are mutually beneficial.</p>
	<p>Coordinate General Government Commission agenda and streamline the agenda process. Oversee the General Government budget including the budget development process and amendments. Make recommendations to increase efficiency throughout the organization, discover new revenue sources, and ensure that City Commission goals and initiatives are met through the budgeting process. Develop relationships with other jurisdictions and community partners. Oversee the creation of innovative mechanisms to encourage citizen communication and stakeholder involvement. Facilitate interaction between local, state and federal agencies. Develop and foster agreements with other jurisdictions that are mutually beneficial.</p>
	<p>Provide administrative oversight to the Neighborhood Improvement Department. Provide guidance on neighborhood issues, such as redevelopment, code enforcement, affordable housing, block grant, and building and zoning. Monitor legislative activity and research grant opportunities.</p>

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*Our Department strives to achieve the following Operational Goals:*

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- l   Oversee all general government programs and services.
- l   Prepare the biennial general government budget and administer the financial affairs of the City.
- l   Perform other duties as assigned by the City Commission.
- l   Be responsible for the enforcement of all City laws and ordinances.
- l   Provide sound fiscal management.
- l   Insure proper maintenance of the City's infrastructure (roads, parks, sidewalks, storm drainage system, etc.).
- l   Insure that the citizens of Gainesville receive value for the resources invested in City government.

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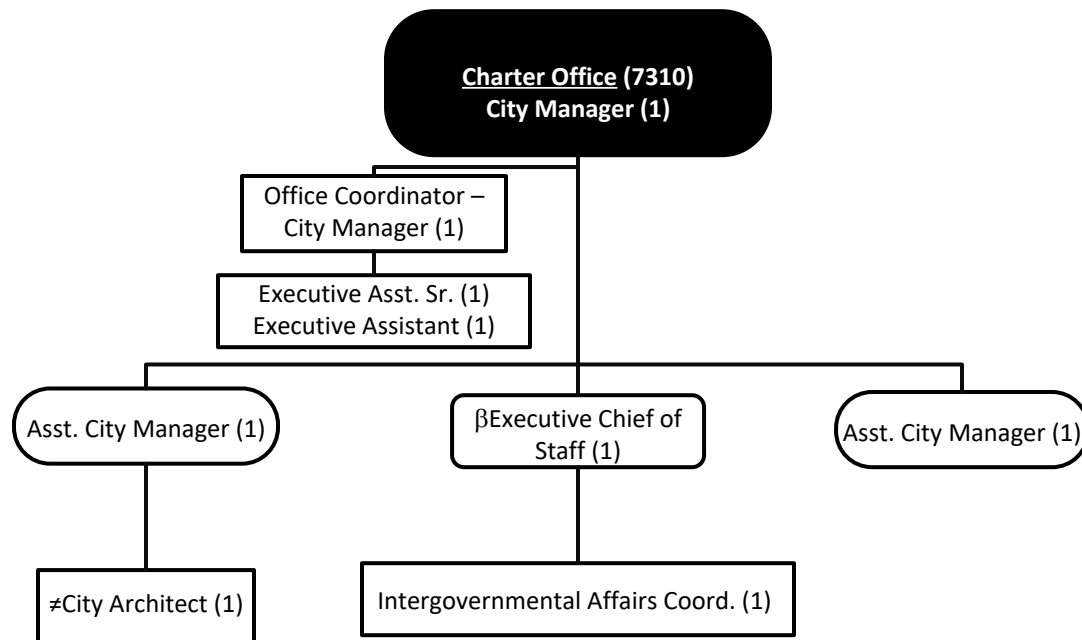
*In order to achieve the above, our Divisions will focus on the following Objectives:*

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<b><i>All Departments</i></b>	Oversee the implementation and administration of the City's Strategic Plan.  Continue the development of management plans for all City departments. The management plans will include the mission, outcome indicators, performance measures, and benchmarks for each program of City Government.  Improve procedures to track City Commission referrals and citizen requests for service.
<b><i>Department of Doing</i></b>	Implement a strategy to facilitate economic development within the Innovation Zone. Initiate the selection of a consultant(s) to assist in evaluating and updating the City's Comprehensive Plan and Land Development Regulations.  Work with the City Commission to complete appropriate annexations in areas contiguous to the City.
<b><i>Gainesville Community Reinvestment Area (GCRA)</i></b>	Facilitate issuing an Request for Proposals (RFP) for the Southeast Gainesville Renaissance Initiative. Work with the GCRA to complete the concept plan for the Innovation Campus and prepare a development strategy to adequately reuse the GRU support services site.  Facilitate the work of several departments and citizens in completing plans for the Depot Avenue area, including renovation of the historic train depot, and construction of the downtown stormwater park.
<b><i>Charter Officers</i></b>	Coordinate with other Charter Officers to improve overall organizational efficiencies and operations.

# City Manager

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 9.0

βChange made in FY20  
≠City Architect (.50) funded from Wild Spaces Public Places funds



**Department Position Summary**  
**City Manager**

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
Administrative Service Dir	1.0	-	-	-	n/a	-	n/a
Assistant City Manager	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
City Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦDirector of Technology	1.0	1.0	1.0	-	-100.0%	-	n/a
ΦCitizen Engmt Prgm Mgr	-	1.0	1.0	-	-100.0%	-	n/a
βExecutive Chief of Staff	-	-	-	1.0	n/a	1.0	0.0%
Executive Assistant, Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦExecutive Assistant	0.35	0.35	0.35	1.0	185.7%	1.0	0.0%
ΦCity Architect	-	-	-	1.0	n/a	1.0	0.0%
ΦCity Hall Action Officer	1.0	1.0	1.0	-	-100.0%	-	n/a
ΦGCRA Project Mgr	-	1.0	1.0	-	-100.0%	-	n/a
ΦIntergv't Affairs Coord	-	-	-	1.0	n/a	1.0	0.0%
Internal Control Manager	1.0	-	-	-	n/a	-	n/a
Office Coordinator - CM	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦSmart City Assitant	-	-	1.0	-	-100.0%	-	n/a
ΦSmart City Coord	-	-	1.0	-	-100.0%	-	n/a
ΦGIS Coordinator	-	-	1.0	-	-100.0%	-	n/a
ΦDirector of Mobility	-	1.0	1.0	-	-100.0%	-	n/a
WSPP Director	1.0	-	-	-	n/a	-	n/a
<b>Total FTEs by Title</b>	<b>10.35</b>	<b>10.35</b>	<b>13.35</b>	<b>9.00</b>	<b>-32.6%</b>	<b>9.00</b>	<b>0.0%</b>

Note:

Φ change made during FY19

β change made in FY20

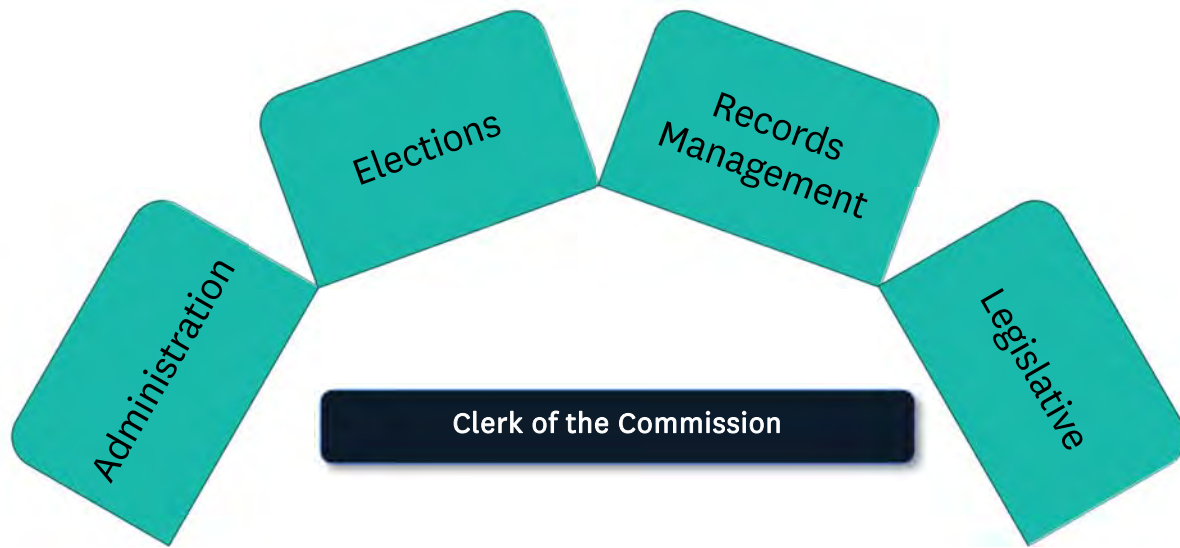
Department Budget Summary  
City Manager

**Expenditure Highlights**

The City Manager's Office provides support services for all departments within the City. The major expenditure portion of their budget consists of personnel costs which amount to 96% of their total budget.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
General Fund	001	-	48	-	-	n/a	-	n/a
Misc Special Revenues	123	-	175,000	-	-	n/a	-	n/a
General Capital Project	302	-	35,000	-	-	n/a	-	n/a
<b>Total Revenues by Fund</b>		<b>-</b>	<b>210,048</b>	<b>-</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Expenditures by Fund:</b>								
General Fund	001	1,316,065	1,075,894	1,817,027	1,355,427	-25.4%	1,355,427	0.0%
Misc Special Revenues	302	120,000	3,100	-	-	n/a	-	n/a
Fleet Mgmt Services	502	15,420	7,950	-	-	n/a	-	n/a
<b>Total Expenditures by Fund</b>		<b>1,451,485</b>	<b>1,086,944</b>	<b>1,817,027</b>	<b>1,355,427</b>	<b>-25.4%</b>	<b>1,355,427</b>	<b>0.0%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		1,160,886	745,390	1,175,051	1,004,582	-14.5%	1,004,582	0.0%
Fringe Benefits		249,219	214,341	384,892	298,184	-22.5%	298,184	0.0%
Operating		41,380	127,214	257,085	52,660	-79.5%	52,660	0.0%
Capital Outlay		-	-	-	-	n/a	-	n/a
<b>Total Expenditures by Object</b>		<b>1,451,485</b>	<b>1,086,944</b>	<b>1,817,027</b>	<b>1,355,427</b>	<b>-25.4%</b>	<b>1,355,427</b>	<b>0.0%</b>
<b>Expenditures by Unit</b>								
Administration		1,176,014	978,345	1,658,962	1,262,047	-23.9%	1,262,047	0.0%
Catalyst IT build-out		-	3,100	-	-	n/a	-	n/a
Executive Chief of Staff		155,471	105,499	158,066	93,380	-40.9%	93,380	0.0%
WSPP Project Management		120,000	-	-	-	n/a	-	n/a
<b>Total Expenditures by Unit</b>		<b>1,451,485</b>	<b>1,086,944</b>	<b>1,817,027</b>	<b>1,355,427</b>	<b>-25.4%</b>	<b>1,355,427</b>	<b>0.0%</b>

## CLERK OF THE COMMISSION Program and Services Chart



### DESCRIPTION:

The Office of the Clerk of the Commission records meetings, prepares agendas and minutes, and provides administrative support to the Mayor and members of the City Commission. The Clerk of the Commission attends all City Commission meetings and serves as parliamentarian during the proceedings. The office of the Clerk of the Commission maintains the City's vital records, ordinances and resolutions, and is custodian of the City Seal. The office also publishes the City's notice of public meetings, facilitates appointments to the City Commission advisory boards and committees, publishes legal notices, records official documents and provides research for information requests for public records. The Clerk of the Commission is a Charter Officer who reports directly to the City Commission.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.

## CLERK OF THE COMMISSION (Charter Officer)

**Department Mission:** The employees of the Clerk's office will strive to serve our customers, the City Commission, the Departments of the City of Gainesville and the citizens of the City of Gainesville by: 1) Providing information and resources as quickly and accurately as possible, using where appropriate, the most up-to-date technology available to our office, and by; 2) Serving as a citizen window to the functioning of City Government and acting as ombudsmen for Gainesville's citizens, and by; 3) Serving our customers by recording that which is true, preserving that which is entrusted with us, and by imparting the professional standards of quality, integrity, neutrality and impartiality by rendering equal service to all.

*City Commission  
Draft Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<b><i>Economic Opportunity - Affordability, Job Diversity, Economic Development</i></b>	Accept applications, oversee correspondence relating to the appointment process, monitor attendance, and provide general administration for the Community Redevelopment Advisory Board, the Citizens' Advisory Committee for Community Development, the City Plan Board, the Development Review Board, and the Gainesville Enterprise Zone Development Agency.
<b><i>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</i></b>	Provide training for the Public Safety Committee staff members. Advertise public safety Ordinances. Coordinate, as needed, with the Gainesville Police Department on security detail for City Commission meetings. Accept applications, oversee correspondence relating to the appointment process, monitor attendance, and provide general administration for the Board of Trustees of the Consolidated Police Officers' and Firefighters' Retirement Plan, and the Fire Safety Board of Adjustment.
	Accept applications, oversee correspondence relating to the appointment process, monitor attendance, and provide general administration for the Bicycle/Pedestrian Advisory Board, Gainesville Energy Advisory Committee, and the RTS Advisory Board.
<b><i>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</i></b>	Assist with coordination of district meetings. Coordinate citizen speakers for meetings. Accept applications, oversee correspondence relating to the appointment process, monitor attendance, and provide general administration for the Board of Adjustment, Gainesville Code Enforcement Board, Historic Preservation Board, Student Community Relations Advisory Board and the Nuisance Abatement Board. May act as initial point of contact for Citizens accessing the Mayor and/or City Commissioners.
<b><i>Solid Foundation</i></b>	Administer the domestic partnership registry. Provide the opportunity for Citizens to participate in the democratic process through participation on the Board of Canvassers. Provide access to all records of the City Commission. Act as Secretary to the General Employee Pension Plan. Accept applications, oversee correspondence relating to the appointment process, monitor attendance, and provide general administration for the Art in Public Places Trust, Gainesville Human Rights Board, the Gainesville/Alachua County Cultural Affairs Board, and the Pension Review Committee.
	Administer the Legistar Agenda Management System and the Granicus on-line meeting program. Administer hardcopies and electronic version of the Code of Ordinances. Coordinate public records requests. Maintain Advisory Board and Committee lists, resumes, and reports. Advertise Ordinances and Responsible for codification. Schedule all Joint Meetings with the County Commission. Coordinate the Mayor's appearance at Congressional Hearings. Facilitate the City's participation in the Alachua County League of Cities, the Florida League of Cities and the National League of Cities. Accept applications, oversee correspondence relating to the appointment process, monitor attendance, and provide general administration for the Gainesville Housing Authority and the Gainesville/Alachua County Regional Airport Authority.
	Facilitate the Bonding Process to address future energy needs. Accept applications, oversee correspondence relating to the appointment process, monitor attendance, and provide general administration for the City Beautification Board, Nature Centers Commission, Public Recreation and Parks Board, Tree Advisory Board, Tree Board of Appeals, and the Water Management Committee.

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***Our Department strives to achieve the following Operational Goals:***

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- l Maintain custody, control, filing and storage of all legislation, books, papers, videos and minutes pertaining to the City Commission.
- l Administer the City Commission's legislative process including agenda development, coordination of schedules for meetings and public hearings, recordings, and transcriptions of meetings for permanent record.
- l Oversee the publication, updating and distribution of the City's Code of Ordinances.
- l Coordinate with Alachua County Supervisor of Elections election procedures for the City Commission.
- l Maintain all records concerning appointments and memberships to the City's Boards, Commissions and Committees.
- l Handle inquiries and researches requests from citizens and other municipal departments.
- l Improve records management with increased use of internet functions and paperless agendas.

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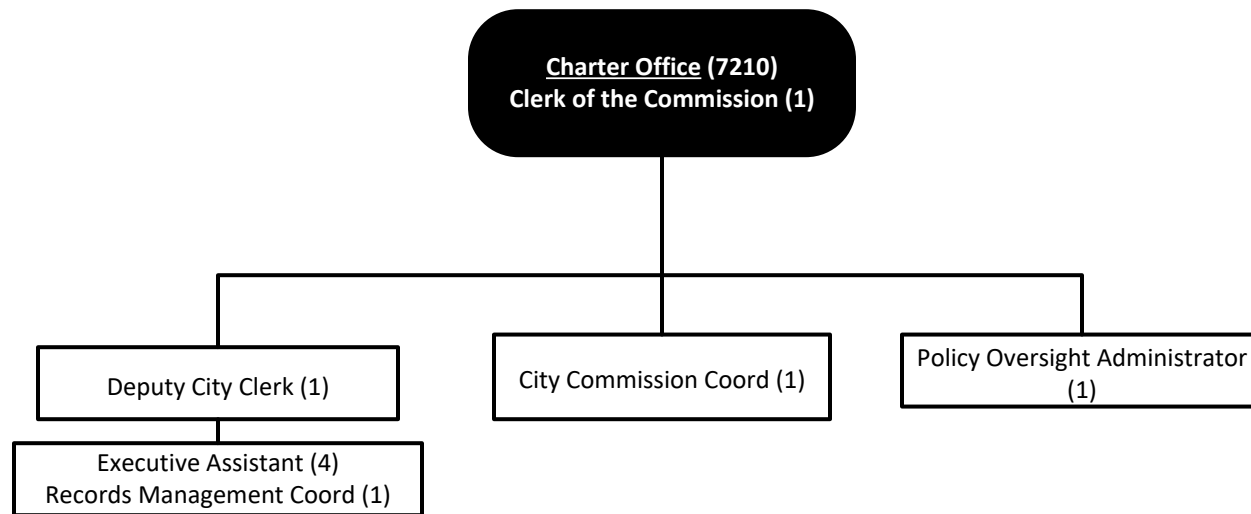
***In order to achieve the above, our Divisions will focus on the following Objectives:***

---

<b><i>Administration</i></b>	Provide Support Services for members of the City Commission, including timely filing of citizen complaints. Staff other special meetings and/or ad hoc committees as assigned by the City Commission. Continue work on domestic partner registry. Oversee lobbyist disclosure procedures. Act as custodian of the City Seal.
<b><i>Elections</i></b>	Serve as the qualifying officer for City of Gainesville elections and Member of the Board of Canvassers.
<b><i>Legislative Process</i></b>	Prepare all City Commission agendas and assemble and disseminate materials pertaining to the meetings.  Maintain and prepare 52 weekly "Notice of Meetings" relating to City meetings. Attend and record the Regular and Special City Commission Meetings, workshops and the Board of Trustees-Employees Pension Fund. Maintain Advisory Board and Committee lists, resumes, reports, and provide increased opportunity for application to advisory boards. Support Commission policy initiatives by providing early-stage research and oversight of the policy/legislative development process.
<b><i>Records Management</i></b>	Provide timely access to public records through requests for information, requests to include photocopying, DVD duplication, audio duplication, including certifying documents. Advertise Ordinances and maintain and update the Gainesville Code of Ordinances and disseminate the Supplements. Provide accurate minutes of City Commission meetings in a timely fashion. Maintain lists of City Commission referrals for all Advisory Boards/Committees, Standing and Ad Hoc Committees, and Charter Officers. Act as the of Record Management Liaison Officer for the City of Gainesville.

# Clerk of the Commission

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 9.0

Department Position Summary  
Clerk of the Commission

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
Clerk of the Commission	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Deputy Clerk of the Commission	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Office Coord	1.0	1.0	-	1.0	n/a	1.0	0.0%
City Commission Coord	-	-	1.0	1.0	0.0%	1.0	0.0%
Policy Oversight Admin	-	-	1.0	1.0	0.0%	1.0	0.0%
Records Mgmt Coord	-	-	1.0	1.0	0.0%	1.0	0.0%
Executive Assistant, Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Φ Executive Assistant	2.0	2.0	3.0	2.0	-33.3%	2.0	0.0%
<b>Total FTEs by Title</b>	<b>6.0</b>	<b>6.0</b>	<b>9.0</b>	<b>9.0</b>	<b>0.0%</b>	<b>9.0</b>	<b>0.0%</b>

Notes:

Φ change made during FY19

Department Budget Summary  
Clerk of Commission

**Expenditure Highlights**

The Clerk of the Commission Office provides support services for all departments within the City and Gainesville Regional Utilities. The major expenditure portion of their budget consists of personnel costs which accounts for 77% of their total budget.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Expenditures by Fund:</b>								
General Fund	001	758,210	718,059	978,731	933,980	-4.6%	934,056	0.0%
Community Redeve Agcy	111	-	5,207	8,001	-	-100.0%	-	n/a
Campus Deve Capital Projects	339	-	757	990	-	-100.0%	-	n/a
Consolidated CRA Trust Fund	620	-	-	-	4,299	n/a	4,299	0.0%
<b>Total Expenditures by Fund</b>		<b>758,210</b>	<b>724,023</b>	<b>987,721</b>	<b>938,279</b>	<b>-5.0%</b>	<b>938,355</b>	<b>0.0%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		419,104	403,243	529,694	516,295	-2.5%	516,371	0.0%
Fringe Benefits		167,265	135,598	203,360	204,988	0.8%	204,988	0.0%
Operating		171,841	185,183	254,667	216,996	-14.8%	216,996	0.0%
<b>Total Expenditures by Object</b>		<b>758,210</b>	<b>724,023</b>	<b>987,721</b>	<b>938,279</b>	<b>-5.0%</b>	<b>938,355</b>	<b>0.0%</b>
<b>Expenditures by Unit</b>								
Administration		758,210	718,059	978,731	933,980	-4.6%	934,056	0.0%
Clerk - CRA Downtown		-	4,948	-	-	n/a	-	n/a
Clerk of Commission-CRA		-	-	681	22	-96.8%	-	-100.0%
Clerk - CRA CPUH		-	259	6,685	-	-100.0%	-	n/a
Clerk - CRA Eastside		-	-	635	-	-100.0%	-	n/a
UF Fellowship Program		-	757	990	990	0.0%	-	-100.0%
<b>Total Expenditures by Unit</b>		<b>758,210</b>	<b>724,023</b>	<b>987,721</b>	<b>934,991</b>	<b>-5.3%</b>	<b>934,056</b>	<b>-0.1%</b>



# EQUAL OPPORTUNITY

## Program and Services Chart



### DESCRIPTION:

The Office of Equal Opportunity works to promote diversity, inclusion and opportunities for all citizens, visitors and employees ensuring they have access to and are able to enjoy all that Gainesville has to offer. The mission of the OEO is to ensure diversity, equal opportunity, equality and equity in contracting, employment, services, programs and activities. The Office of Equal Opportunity accomplishes this by monitoring ADA Compliance, managing the Small/Service-Disabled Veteran Business Program, Diversity Training/Education, Public Engagement and resolving discrimination complaints that allege unlawful practices in employment, hiring, credit or public accommodations within Gainesville's City limits.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.

## EQUAL OPPORTUNITY (Charter Officer)

**Department Mission:** To ensure equal opportunity/equal access to employment, housing, public accommodations and credit within the Gainesville city limits; and equal opportunity/equal access to employment, programs, services, activities, and facilities of the City of Gainesville without regard to an individual's sex, race, religion, national origin, marital status, sexual orientation, color, age, gender identity or disability. To work to ensure the City's workforce is diverse and well trained on equal opportunity related matters.

*City Commission Draft  
Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<p><b><i>Economic Opportunity - Affordability, Job Diversity, Economic Development</i></b></p>	<p>Monitors and provides semi-annual reports to the City Commission concerning General Government and Gainesville Regional Utilities' Small Business Enterprise Programs. Provides Fair Housing education for citizens and providers of housing such as local real estate, banking, and building professionals.</p>
<p><b><i>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</i></b></p>	<p>Provide training and education programs both internally and for external organizations such as discrimination and harassment, diversity awareness, workplace investigations, and affirmative action to address equity and inclusion. Participate in projects and programs with agencies such as Alachua County Equal Opportunity Office, University of Florida Human Resources Services, School Board of Alachua County, Gainesville Housing Authority, and Center for Independent Living.</p>
	<p>Work with groups such as our Citizen's Disability Advisory Committee, The Center for Independent Living, and the City's Public works Department to monitor and suggest infrastructure and transportation improvements to increase citizen accessibility and for compliance with ADA.</p>
	<p>Provide Fair Housing education for citizens and providers of housing such as local real estate, banking, and building professionals. Provides customized training for temporary summer employees such as pool personnel in Recreation Department who interact with neighborhood youth.</p>
<p><b><i>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</i></b></p>	<p>Provide an investigative process for citizens who have complaints concerning Gainesville Police Department but are not comfortable taking those concerns to Internal Affairs. Work to ensure Americans with Disabilities Act (ADA) compliance related to public safety issues such as the "White Cane" traffic law. Provide discrimination education for public safety personnel.</p>
	<p>Provides proficient enforcement of the City's Discrimination Ordinance within Gainesville's city limits and City of Gainesville's equity and inclusion policies. Conduct public outreach activities to make organizations aware of their rights and responsibilities related to the City's Discrimination Ordinance.</p>
	<p>Work with Solid Waste Division to enhance our recycling efforts and General Services to increase energy conservation.</p>

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*Our Department strives to achieve the following Operational Goals:*

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- l Proficiently enforce and resolve cases
- l Utilize proactive measures to prevent discrimination
- l Expand community presence
- l Enhance equal opportunity programs
- l Foster significant community relations
- l Strengthen diversity initiatives
- l Establish effective communications

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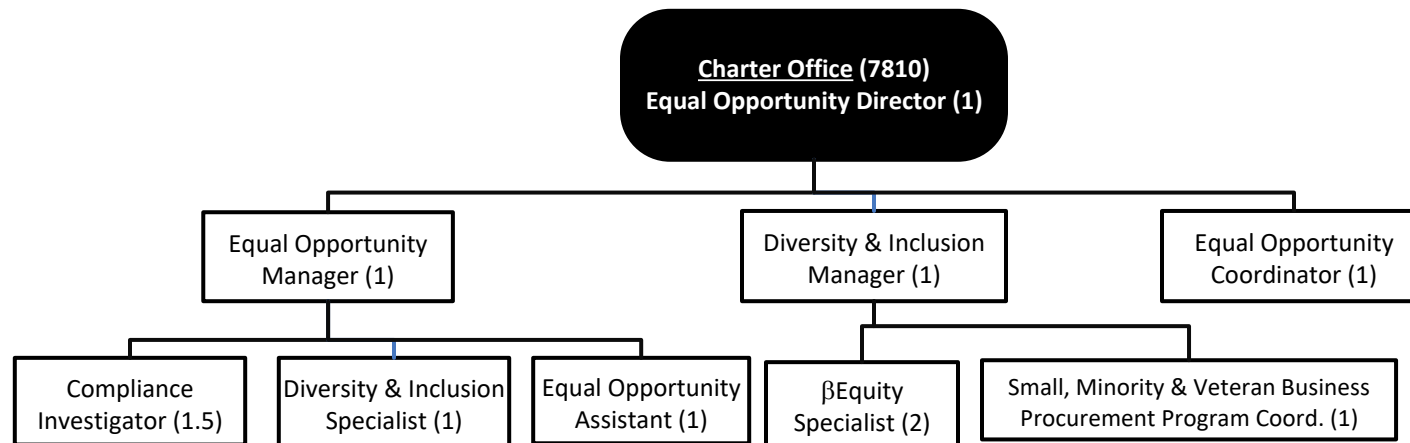
*In order to achieve the above, our Divisions will focus on the following Objectives:*

---

<b><i>Administration</i></b>	Propose policies for implementation of a comprehensive equal opportunity program. Complete goals identified in the internal diversity strategic plan.
<b><i>Outreach</i></b>	Ensure adherence to equal opportunity laws, policies, procedures and related matters. Increase visibility for the Office of Equal Opportunity within the community. Facilitate discussions of social and economic inequities within our community. Implement an on-going dialogue on race and race relations in our community. Continue education and outreach activities.
<b><i>Investigations</i></b>	Investigate internal and external complaints.
<b><i>Prevention</i></b>	Mediate and resolve disputes.  Develop, prepare, and implement Affirmative Action Plan. Monitor Small/Minority Business Enterprise Program. Monitor all hires, transfers, demotions, promotions, and terminations.
<b><i>Training</i></b>	Develop and conduct Equal Opportunity and diversity related training and public education programs.

# Equal Opportunity

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 10.5

βChange made in FY20

Department Position Summary  
Equal Opportunity

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
Φ AA Mgr & Chf Invtr	1.0	1.0	1.0	-	-100.0%	-	n/a
Φ Diversity & Inclu Spec	-	-	-	1.0	n/a	1.0	0.0%
Φ Analyst, Sr	0.5	0.5	0.5	1.0	100.0%	1.0	0.0%
Φ Compliance Ivgr	1.5	1.5	2.0	1.5	-25.0%	1.5	0.0%
Diversity & Inclusion Mgr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Equal Opportunity Asst	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Equal Opportunity Dir	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Office Coordinator - EO	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
SMVB Proc Prog Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
β Equity Specialist	-	-	-	2.0	n/a	2.0	0.0%
<b>Total FTEs by Title</b>	<b>8.0</b>	<b>8.0</b>	<b>8.5</b>	<b>10.5</b>	<b>23.5%</b>	<b>10.5</b>	<b>0.0%</b>

Note:

Φ change made during FY19

β change made in FY20

Department Budget Summary  
Equal Opportunity

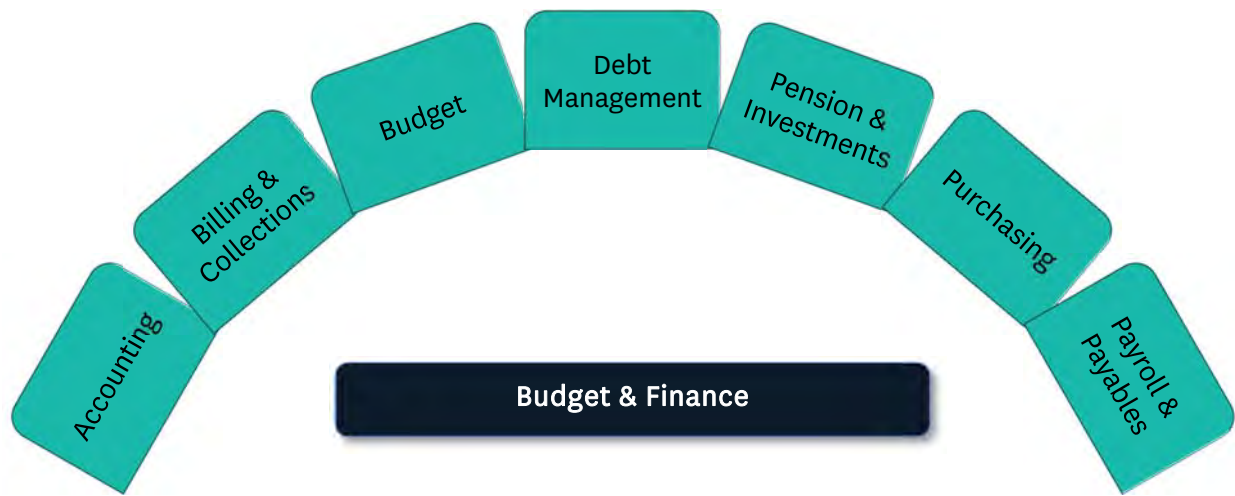
**Expenditure Highlights**

The Equal Opportunity Office provides support services for all departments within the City and Gainesville Regional Utilities. The major expenditure portion of their budget consists of personnel costs which account for 84% of their total budget.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
General Fund	001	5,160	4,502	5,160	4,727	-8.4%	4,727	0.0%
Misc Special Revenue	123	150,000	150,000	-	-	n/a	-	n/a
<b>Total Revenues by Fund</b>		<b>155,160</b>	<b>154,502</b>	<b>5,160</b>	<b>4,727</b>	<b>-8.4%</b>	<b>4,727</b>	<b>0.0%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	810,413	650,679	916,228	1,367,804	49.3%	1,367,804	0.0%
Misc Special Revenue	123	150,000	74,431	-	-	n/a	-	n/a
<b>Total Expenditures by Fund</b>		<b>960,413</b>	<b>725,110</b>	<b>916,228</b>	<b>1,367,804</b>	<b>49.3%</b>	<b>1,367,804</b>	<b>0.0%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		509,597	412,500	552,524	549,292	-0.6%	549,292	0.0%
Fringe Benefits		196,512	133,352	215,317	237,939	10.5%	237,939	0.0%
Operating		254,304	179,259	148,386	580,574	291.3%	580,574	0.0%
<b>Total Expenditures by Object</b>		<b>960,413</b>	<b>725,110</b>	<b>916,228</b>	<b>1,367,804</b>	<b>49.3%</b>	<b>1,367,804</b>	<b>0.0%</b>
<b>Expenditures by Unit</b>								
Administration		810,413	648,492	913,728	923,569	1.1%	923,569	0.0%
Race Relations		-	2,188	2,500	2,500	0.0%	2,500	0.0%
Equity Toolkit		-	-	-	441,735	n/a	441,735	0.0%
ADA Assessment		150,000	74,431	-	-	n/a	-	n/a
<b>Total Expenditures by Unit</b>		<b>960,413</b>	<b>725,110</b>	<b>916,228</b>	<b>1,367,804</b>	<b>49.3%</b>	<b>1,367,804</b>	<b>0.0%</b>

# BUDGET & FINANCE

## Program and Services Chart



### DESCRIPTION:

The Budget and Finance Department's primary responsibilities are to safeguard the City's assets, ensure cost-effectiveness, provide budgetary and financial support to operating departments and report accurate and timely information to the City Commission, management, and residents of the community. The Department offers budget monitoring, accounting, billing and collection, payroll and payables, mail delivery, grant fiscal coordinating and procurement services to City departments. This includes providing financial analyses upon request, as well as preparing the biennial budget, annual audited financial statements, the five-year financial forecast, and the five-year Capital Improvement Plan. The Department also oversees City cash, investment and debt management, as well as administration of City pension assets.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.

## BUDGET AND FINANCE

**Department Mission:** We pledge to safeguard the taxpayers' assets and provide quality service in a courteous and professional manner demonstrated through high ethical standards to our citizens and other customers.

*City Commission*

**Draft Strategic Goals**

***Our Department contributes to these goals in the following ways:***

<b><i>Economic Opportunity - Affordability, Job Diversity, Economic Development</i></b>	<b><i>Promote financial empowerment by increasing affordability.</i></b>	Centralize Procurement procedures through use of Work Day.
	<b><i>Nurture an environment for the expansion of small to medium-sized businesses.</i></b>	Conduct a variety of training workshops for outside vendors interested in doing business with the City.
<b><i>Solid Foundation</i></b>	<b><i>Efficient Delivery of Core Services</i></b>	Educate departments on the need to explore more avenues for purchasing products and services rather than tending to rely on long-term relationships with the same vendors.
	<b><i>Effective Delivery of Core Services</i></b>	Continue to promote interoffice communication between Procurement, The City Attorney's Office, Budget, Internal Control and Contract Management in order to streamline and strengthen the application of good procurement policies and best practices.
	<b><i>Employee Excellence and Morale</i></b>	Look for opportunities to encourage Procurement staff to expand on their interests and extend their involvement in projects that challenge them professionally and personally.



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***Our Department strives to achieve the following Operational Goals:***

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- l Preserve capital, maintain liquidity and maximize investment yield within risk parameters established by investment policy.
- l Communicate timely and accurate financial information to the City Commission, management, operating departments, financial community and to the residents of Gainesville.
- l Produce timely and accurate payroll and tax information to our employees and retirees.
- l Fully utilize the City's web based financial and Human Resources Management system.
- l Pay vendors/individuals for goods and services in a timely manner.
- l Enhance customer relations.
- l Assist user departments in the acquisition of those goods and services essential to their operation.
- l Maintain a financial and accounting reporting system that is in compliance with all federal, state and local requirements.
- l Plan for the City's future financial needs (e.g. capital projects).
- l Add value to the City's procurement of required commodities and services.
- l Explore cooperative purchasing opportunities.
- l Provide effective budgetary support for City departments.

---

***In order to achieve the above, our Divisions will focus on the following Objectives:***

---

***Administrative Services***

Access capital markets in a cost-effective manner to fund City capital projects.

Lead the technology project for the exploration and implementation of an Enterprise Resource Planning (ERP) system for financial and human resources processes to improve efficiency and effectiveness.

***Purchasing***

Continue to explore opportunities for cooperative purchasing ventures.

Continue to explore/implement opportunities for use of procurement cards.

***Treasury***

Continue to move to paperless processes for payables and receivables.

***Pension/ Investments***

Manage the investment of City pension plans' and retiree health fund, including investment asset allocation and professional investment manager selection.

Oversee the administration and investment of the City's operating investment portfolio.

Coordinate actuarial valuations.

***Budget/ Accounting***

Perform financial analyses that will assist the City in financial and operating decisions.

Prepare a proposed and an approved budget document, including a Budget Summary, and produce any other ancillary/supportive documentation conforming to statutory guidelines.

Continue to increase the accuracy and timeliness of the budget development and monitoring process through technological efforts.

Enhance the budget process by providing a proactive approach that combines budgetary decision making to overall goal setting, community initiatives, and strategic planning.

Continue to improve the level of accuracy of revenue forecasting techniques.

Perform all City internal and external accounting and financial reporting functions.

Continue to move to paperless processes for financial reporting.

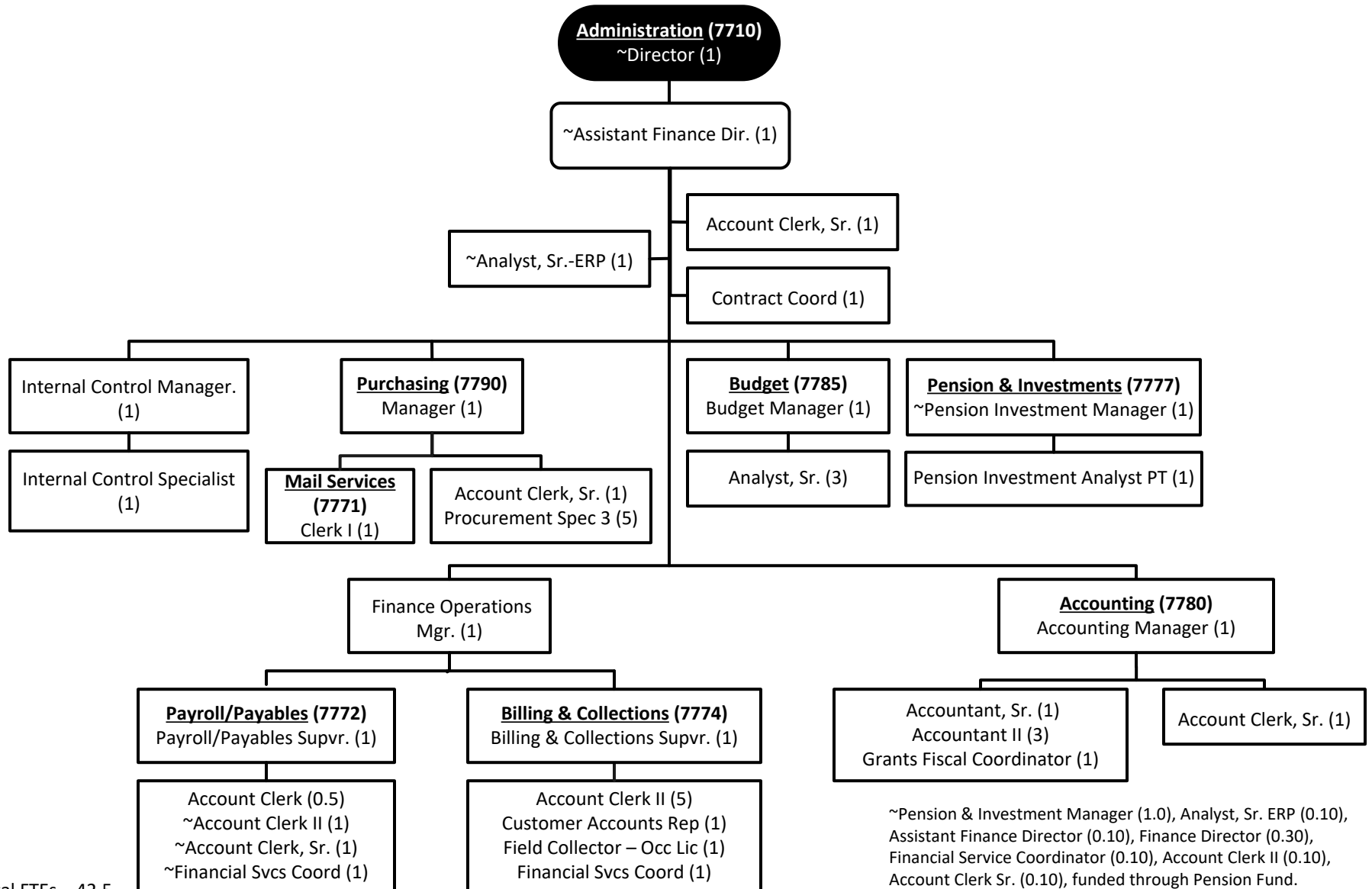
*Our Department monitors success with the following Performance Indicators:*

City Commission Draft Strategic Goal	Performance Measure	FY18 Target	FY18 Actual	FY19 Target	FY20 Target
Solid Foundation	Investment Return for Consolidated Police & Fire Pension	12.0%	10.5%	8.0% *	8.0%
	Investment Return for General Pension	12.0%	12.4%	8.0% *	8.0%
	Investment Return for EHAB/REHAB	12.0%	11.2%	8.0% *	8.0%
	Investment Return for Operating Portfolio	12.0%	1.7%	2.0% *	2.0%
	Average number of calendar days after the quarter-end to issue quarterly financial statements	40	47.7	40	40
	Number of Audit findings or Management Comments	0	3	0	0
	Percent change of General Fund actual expenditures to budgeted expenditures	<3.0%	1.0%	<3.0%	<3.0%
	Number of Accounts Payable invoices processed	20,000	21,489	20,000	20,000
	Percent change of General Fund actual revenue to budgeted revenue	<3.0%	0.4%	<3.0%	<3.0%

*\*The FY19 targets for investment returns were the same as FY18. However, these targets were adjusted in FY19 after internal analysis.*

# Budget and Finance

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 42.5

**Department Position Summary**  
**Budget and Finance**

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
Account Clerk	0.5	0.5	0.5	0.5	0.0%	0.5	0.0%
Account Clerk II	7.0	7.0	6.0	6.0	0.0%	6.0	0.0%
Account Clerk, Sr	3.0	2.0	4.0	4.0	0.0%	4.0	0.0%
Accountant II	2.0	3.0	3.0	3.0	0.0%	3.0	0.0%
Accountant III	-	1.0	-	-	n/a	-	n/a
Accountant, Sr	-	-	1.0	1.0	0.0%	1.0	0.0%
Accounting Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Analyst, Sr	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
Analyst, Sr-ERP	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Billing & Collections Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Budget Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Buyer II	1.0	1.0	-	-	n/a	-	n/a
Buyer, Sr	4.0	4.0	-	-	n/a	-	n/a
Clerk I	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Contract Coordinator	-	-	1.0	1.0	0.0%	1.0	0.0%
Customer Accounts Rep	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Field Collector	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Finance Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Finance Director, Asst	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦFinance Ops Mgr	-	-	-	1.0	n/a	1.0	0.0%
Financial Services Coord	1.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Grants Fiscal Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Internal Control Spec	-	-	1.0	1.0	0.0%	1.0	0.0%
Internal Control Mgr	-	1.0	1.0	1.0	0.0%	1.0	0.0%
Investment Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Payroll/Payables Spvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦPension Invt Analyst	2.0	1.0	1.0	-	-100.0%	-	n/a
ΦPT Pension Invt Analyst	-	-	-	1.0	n/a	1.0	0.0%
Pension Invt Officer	-	-	-	-	n/a	-	n/a
Program Assistant	1.0	1.0	-	-	n/a	-	n/a
ΦProperty Ctrl Spec, Sr	1.0	1.0	1.0	-	-100.0%	-	n/a
ΦProcurement Spec 2	-	-	1.0	-	n/a	-	n/a
ΦProcurement Spec 3	-	-	4.0	5.0	n/a	5.0	0.0%
Procurement Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Rev Recov/Cntrct Spec	1.0	-	-	-	n/a	-	n/a
<b>Total FTEs by Title</b>	<b>39.5</b>	<b>40.5</b>	<b>42.5</b>	<b>42.5</b>	<b>0.0%</b>	<b>42.5</b>	<b>0.0%</b>

Note:

Φ change made during FY19

Department Budget Summary  
Budget and Finance

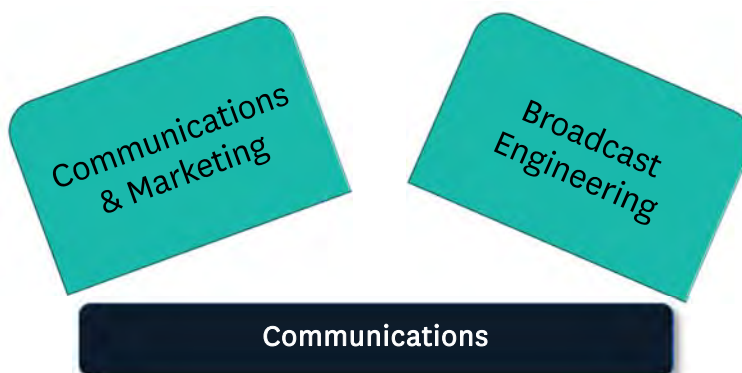
**Revenue and Expenditure Highlights**

The Budget & Finance Department is the main receiving department of revenues that aid in funding all other departments, such as taxes, indirect costs and investment income. Personal services amount to 68% of the expenditure budget with remaining 32% spent on operating and capital costs.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Proposed	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
General Fund	001	105,998,918	106,617,522	111,897,545	116,699,296	4.3%	118,539,597	1.6%
Misc Special Revenue	123	250,000	250,000	250,000	250,000	0.0%	250,000	0.0%
Add'l 5 cent LOGT	341	1,900,000	2,253,812	1,900,000	1,900,000	0.0%	1,900,000	0.0%
Fleet Replacement	501	-	227,678	-	-	n/a	-	n/a
Fixed Assets	901	-	(9,595,337)	-	-	n/a	-	n/a
<b>Total Revenues by Fund</b>		<b>108,148,918</b>	<b>99,753,675</b>	<b>114,047,545</b>	<b>118,849,296</b>	<b>4.2%</b>	<b>120,689,597</b>	<b>1.5%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	3,087,020	2,921,954	3,315,404	4,594,632	38.6%	5,133,596	11.7%
Misc Special Revenue	123	250,000	250,000	250,000	-	-100.0%	-	n/a
General Capital Projects	302	-	383,148	-	-	n/a	-	n/a
FFGFC 02 Capital Projects	328	-	6,248	-	-	n/a	-	n/a
Add'l LOGT Capital Proj	341	-	-	-	131,143	n/a	131,143	0.0%
FY 2015 Bond Funding	354	-	1,870	-	-	n/a	-	n/a
Retiree Health Ins	601	5,805	7,662	11,900	12,761	7.2%	12,761	0.0%
General Pension	604	289,754	292,762	545,524	262,674	-51.8%	265,903	1.2%
Police Officers Pension	607	101,728	86,636	110,681	109,763	-0.8%	112,280	2.3%
Firefighters Pension	608	95,170	89,395	95,661	98,932	3.4%	101,079	2.2%
Police Share Tax Reserve	628	-	253,867	-	-	n/a	-	n/a
General Long-Term Debt Grp	951	-	162,553	-	-	n/a	-	n/a
<b>Total Expenditures by Fund</b>		<b>3,829,477</b>	<b>4,456,094</b>	<b>4,329,170</b>	<b>5,209,905</b>	<b>20.3%</b>	<b>5,756,762</b>	<b>10.5%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		2,186,375	2,603,424	2,418,846	2,459,735	1.7%	2,459,868	0.0%
Fringe Benefits		871,202	827,685	990,415	1,101,853	11.3%	1,101,853	0.0%
Operating		746,828	582,697	644,837	631,585	-2.1%	608,762	-3.6%
Capital Outlay		-	17,141	-	131,143	n/a	131,143	0.0%
Non-Operating		25,072	271,642	275,072	11,589	-95.8%	12,402	7.0%
Debt Service		-	153,505	-	874,000	n/a	1,442,733	65.1%
<b>Total Expenditures by Object</b>		<b>3,829,477</b>	<b>4,456,094</b>	<b>4,329,170</b>	<b>5,209,905</b>	<b>20.3%</b>	<b>5,756,762</b>	<b>10.5%</b>
<b>Expenditures by Unit</b>								
Accounting		636,659	572,619	729,604	832,414	14.1%	832,414	0.0%
Accounts Payable		76,887	83,240	28,477	73,861	159.4%	73,861	0.0%
Administration		549,283	438,650	620,150	808,663	30.4%	778,663	-3.7%
Billing & Collections		637,184	591,211	759,031	658,488	-13.2%	658,488	0.0%
Budget		383,049	334,569	478,829	599,661	25.2%	599,740	0.0%
Mail Services		51,777	53,589	49,506	60,100	21.4%	60,198	0.2%
Payroll		223,044	244,398	150,486	247,569	64.5%	247,569	0.0%
Pension		492,457	892,874	618,433	484,130	-21.7%	492,022	1.6%
Purchasing		529,137	584,271	644,654	571,019	-11.4%	571,074	0.0%
Treasury		-	19,407	-	874,000	n/a	1,442,733	65.1%
Special Projects		250,000	641,266	250,000	-	-100.0%	-	n/a
Capital Improvement Projects		-	-	-	-	n/a	-	n/a
<b>Total Expenditures by Unit</b>		<b>3,829,477</b>	<b>4,456,094</b>	<b>4,329,170</b>	<b>5,209,905</b>	<b>20.3%</b>	<b>5,756,762</b>	<b>10.5%</b>

# COMMUNICATIONS

## Program and Services Chart



### DESCRIPTION:

The Communications Office functions as the public relations and communications agency for the City of Gainesville. The department is responsible for the development, coordination and management of the city's strategic communications planning, marketing, media relations, public information, crisis communications, social media, website management and communications training. The office is divided into two essential service areas: Broadcast Engineering and Communications/Marketing.

The City of Gainesville Broadcast Engineering division oversees the critical public information function for the city, and also produces a series of promotional video assets that are delivered through our Community 12TV government access channel and on two of our social media channels—Facebook and YouTube. The team also produces a bi-monthly, 15-minute television program and regularly bolsters media outreach efforts through the distribution of pre-assembled video news releases and public service announcements.

The City of Gainesville Communications and Marketing division is responsible for all creative services, graphic design work, social media and web management and e-marketing and communications activities. The unit is also responsible for planning, researching, designing and implementing communications and marketing strategies to promote the city and keep abreast of community and media relations activity.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.

## COMMUNICATIONS

**Department Mission:** The City of Gainesville's Department of Communications provides strategic communication services, government access broadcasting, creative services, media relations, crisis communication and education programs aimed at connecting our residents to the information and services they need through effective and targeted marketing and communications efforts.

*City Commission*

*Draft Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<b>Economic Opportunity - Affordability, Job Diversity, Economic Development</b>	<b>Promote financial empowerment by increasing affordability.</b>	Create promotional collateral to showcase the vast array of city services, across departments and GRU, that benefit the elderly and income constrained populations.
	<b>Enable more diverse training opportunities for underemployed workers.</b>	Help to support recruitment and promotion of the Annual EO Job Fair- distribution of flyers, video news release, press release, PSAs and social media posts.
	<b>Nurture an environment for the expansion of small to medium-sized businesses.</b>	Highlight successful stories resulting from the city's small business loan program and GCRA projects online and Community 12TV.
	<b>What OTHER tactics or initiatives will you be leading to support the ECONOMIC OPPORTUNITY focus area?</b>	Actively promote and support city services and initiatives that provide economic opportunity for Gainesville residents.
<b>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</b>	<b>Improve youth outcomes by providing more social opportunities to children in poverty.</b>	Actively pitch stories to the news media related to high impact youth programs, such as BOLD, Heatwave and Reichert House. Support fundraising efforts by the GAP Foundation.
	<b>Reduce the cost of rent to expand access to quality housing.</b>	Redesign marketing collateral for the Department of Housing and Community Development to better highlight services that can help individuals maintain safe and sanitary housing conditions.
	<b>Create alternatives to arrests to divert from the criminal justice system.</b>	Highlight through storytelling the positive community benefit of deflection and diversion programs.
	<b>Design safer streets to reduce traffic-related injuries and fatalities.</b>	Produce video and promotional content highlighting the NSF grant and the city's vision zero goal.
	<b>What OTHER tactics or initiatives will you be leading to support the SOCIAL RESILIENCE focus area?</b>	Work as part of the CORE equity team.

<b>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</b>	<b><i>Increase the availability of public transit to improve city-wide mobility.</i></b>	Promoting city services that increase transportation access to vulnerable communities including the Last Mile, First Mile program and the Freedom in Motion program.
	<b><i>Foster diverse and inclusive cultural opportunities and amenities within close proximity of all homes.</i></b>	Working closely with the 150th Anniversary team to identify culturally inclusive events and activities for the celebration year.
	<b><i>Represent the diversity of the community through the recruiting, hiring, and promoting of employee talent.</i></b>	Support professional development opportunities. Recognize service achievements, personal achievements and length of service. Be inclusive and transparent with our hiring processes and progression plans.
	<b><i>What OTHER tactics or initiatives will you be leading to support the COMMUNITY/ENVIRONMENTAL SUSTAINABILITY focus area?</i></b>	ReThink Waste public education campaign
<b>Solid Foundation</b>	<b><i>Efficient Delivery of Core Services</i></b>	Working on a forward facing website redesign project. Serving as part of the implementation team for the new ERP system. Delivering bi-weekly news updates to city residents.
	<b><i>Effective Delivery of Core Services</i></b>	Working on a forward facing website redesign project. Serving as part of the implementation team for the new ERP system. Delivering bi-weekly news updates to city residents.
	<b><i>Employee Excellence and Morale</i></b>	Working as part of the internal listening team -- identifying ways to communicate more effectively with employees. Working to build a new general government internet portal. Plans to develop an internal newsletter. Working with the city manager's office to develop a series of employee engagement events and activities around the annual giving campaign.
	<b><i>What OTHER tactics or initiatives will you be leading to support the SOLID FOUNDATION focus area?</i></b>	Media and social media monitoring to better understand community sentiment.



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***Our Department strives to achieve the following Operational Goals:***

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- l Communicate effectively with the residents of Gainesville about the programs, services and initiatives provided by the City of Gainesville
- l Enhance opportunities for resident communications, feedback and engagement
- l Improve public perception and media sentiment through visual storytelling, media pitches and pre-packaged content
- l Help establish an internal culture of trust, pride and transparency
- l Target communications more effectively through strategic segmentation
- l Identify opportunities to streamline and enhance internal operational effectiveness

---

***In order to achieve the above, our Divisions will focus on the following Objectives:***

---

Manage content on city website, employee intranet and social media channels.

Support the communication efforts of elected officials, charter offices and city departments.

Produce publications, broadcast media and other digital and creative content, such as GNV News and GNVNext.

Continue to identify and pursue opportunities to improve the reach of our communications and improve the quality of the content.

Direct engagement/training opportunities for the general public through Citizens Academy and City Government Day.

Provide media and communication training/support for City staff.

Maintain relationships with a variety of target audiences including but not limited to the news media, employees, industry associations and the community through outreach and engagement.

Bolster media relations activities through visual storytelling, media pitches and pre-packaged content.

Work closely with the Department of Human Resources to establish internal listening strategies and engagement opportunities

Create reliable avenues for internal communications between employees and leadership.

Establish intake request form and project management tools to more accurately capture and process map workflows

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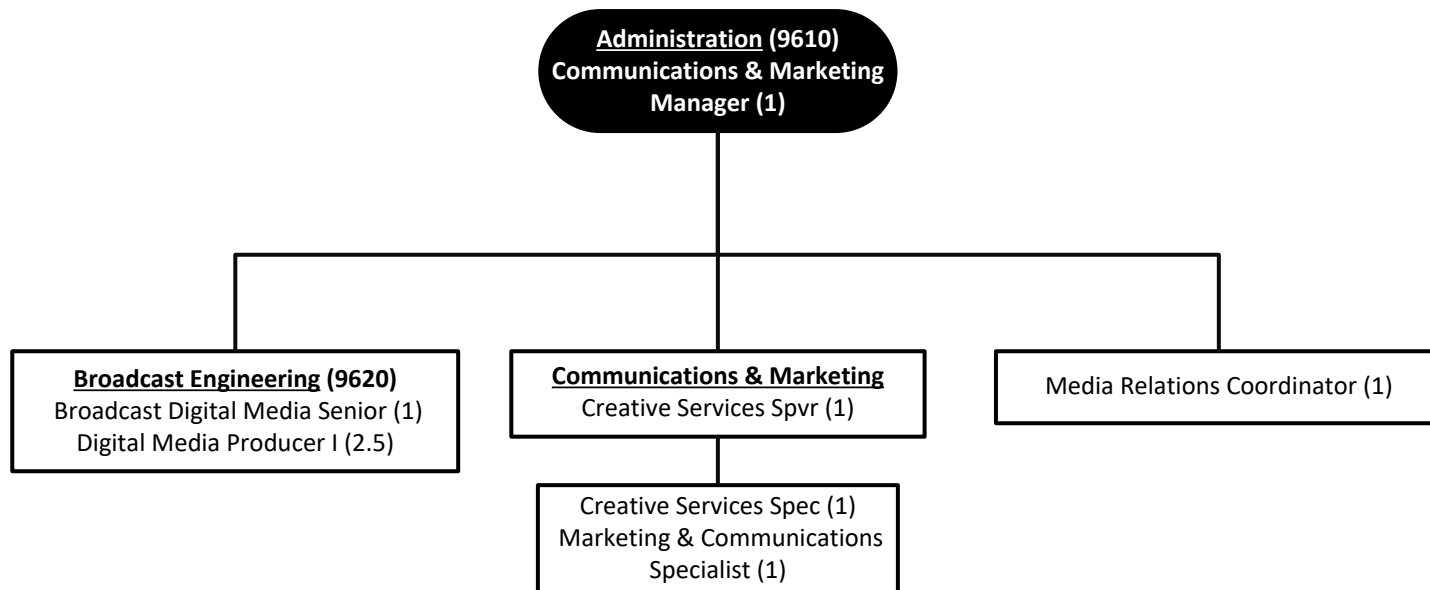
***Our Department monitors success with the following Performance Indicators:***

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\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY 2022/FY 2023 Financial Operating Plan.

# Communications

## FY2020 ADOPTED ORGANIZATION CHART



Total FTEs – 8.5

Department Position Summary  
Communications

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2020 Plan	% Change FY20 to FY21
<b>Title</b>							
Creative Services Specialist	-	-	-	1.0	n/a	1.0	0.0%
Creative Services Supvr	-	-	-	1.0	n/a	1.0	0.0%
Marketing & Comm Specialist	-	-	-	1.0	n/a	1.0	0.0%
Comm & Marketing Mgr	-	-	-	1.0	n/a	1.0	0.0%
Media Relations Coord	-	-	-	1.0	n/a	1.0	0.0%
Broadcast Digital Media Sr	-	-	-	1.0	n/a	1.0	0.0%
Digital Media Producer I	-	-	-	2.5	n/a	2.5	0.0%
<b>Total FTEs by Title</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>8.5</b>	<b>n/a</b>	<b>8.5</b>	<b>0.0%</b>

Department Budget Summary  
Communications

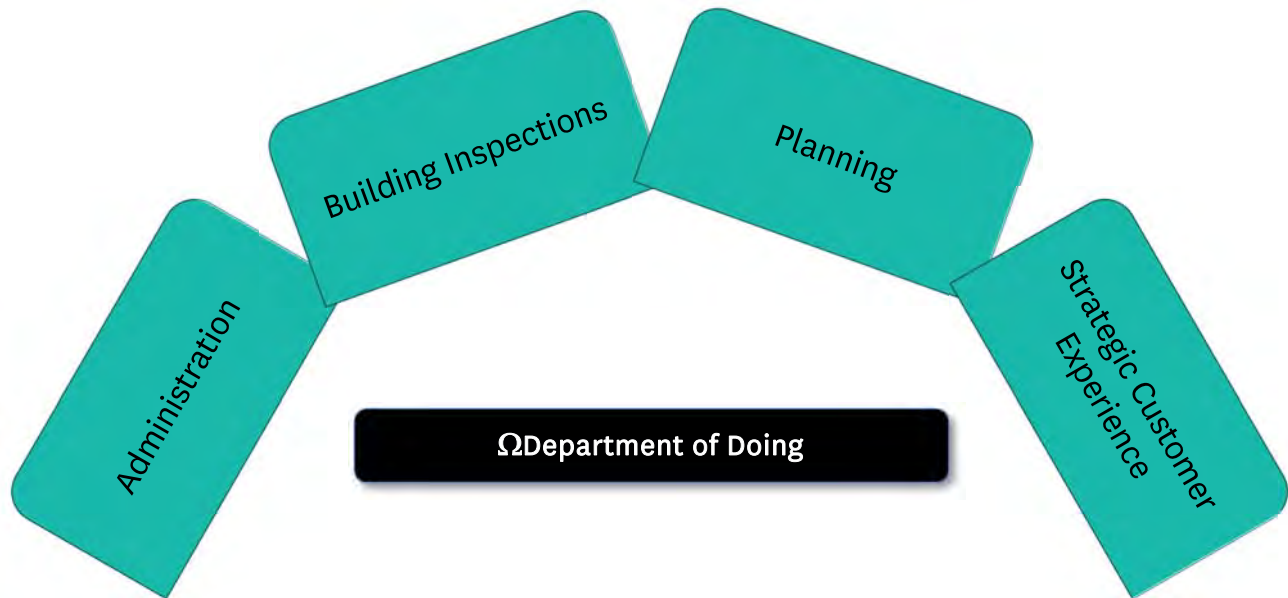
**Expenditure Highlights**

In FY18, the Communications Office was reorganized into the newly created Strategic Initiatives Department. During FY19, Communications became a separate city department.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Expenditures by Fund:</b>								
General Fund	001	-	-	-	927,193	n/a	919,193	-0.9%
Equipment Replacement Fund	352	-	-	-	29,200	n/a	150,500	415.4%
<b>Total Expenditures by Fund</b>		-	-	-	<b>956,393</b>	<b>n/a</b>	<b>1,069,693</b>	<b>11.8%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		-	-	-	485,437	n/a	485,437	0.0%
Fringe Benefits		-	-	-	219,028	n/a	219,028	0.0%
Operating		-	-	-	222,728	n/a	214,728	-3.6%
Capital		-	-	-	29,200	n/a	150,500	415.4%
<b>Total Expenditures by Object</b>		-	-	-	<b>956,393</b>	<b>n/a</b>	<b>1,069,693</b>	<b>11.8%</b>
<b>Expenditures by Unit</b>								
Communications & Mktg		-	-	-	360,165	n/a	360,165	0.0%
Broadcast Engineering		-	-	-	596,228	n/a	709,528	19.0%
<b>Total Expenditures by Unit</b>		-	-	-	<b>956,393</b>	<b>n/a</b>	<b>1,069,693</b>	<b>11.8%</b>

# ΩDEPARTMENT OF DOING

## Program and Services Chart



### DESCRIPTION:

The vision of the Department of Doing is to be a modular governmental unit that facilitates the many different steps in the process of starting or growing a business, developing or redeveloping a property and making structural changes to a home. Our team consists of talented, dedicated staff with a strong sense of empathy to help us deliver a less-talk-more action approach to service. The Department of Doing is modular, taking a team-of-teams approach, but fundamentally has four core areas of service: Administration, Building Inspections, Planning, and Strategic Customer Experience.

The Administrative team focuses on strategic planning, performance measurement, business operations, policy, culture, professional development and process improvement. The Building Inspections team provides the implementation of the Florida Building codes for the built environment through the issuance of building permits, performing inspections, and providing plan review for all new and remodeled construction performed in the City of Gainesville. The Planning team works to increase community livability and quality of life through the Comprehensive Plan and Land Development Code by encouraging development that incorporates quality urban design and protection of historic and natural resources. The newly formed Strategic Customer Experience team makes all of the above seamless for citizens – whether seasoned real estate developers, first-time business owners, or residents – to get the answers they need from the city in a helpful, transparent and timely fashion.

### SIGNIFICANT CHANGES IN FY2020/FY2021:

ΩWorking Department title

## ΩDEPARTMENT OF DOING

**Department Mission:** To foster a dynamic, attractive and economically healthy city that is safe, diverse and livable for all.

### *City Commission*

#### **Draft Strategic Goals**

#### ***Our Department contributes to these goals in the following ways:***

<b><i>Economic Opportunity - Affordability, Job Diversity, Economic Development</i></b>	<b><i>Promote financial empowerment by increasing affordability.</i></b>	Continue to work on an update to the City's Comprehensive Plan where affordability will be one of several major issues to be considered.
	<b><i>Enable more diverse training opportunities for underemployed workers.</i></b>	Develop Talent/workforce through participation in the City's Job Fair as well as support/collaboration with entities in the community that provide job training and entrepreneurial training (Working Food, CIED, startupGNV, etc.).
	<b><i>Nurture an environment for the expansion of small to medium-sized businesses.</i></b>	Work with regulatory staff in DOD on assisting applicants with business development and expansion plans.
	<b><i>What OTHER tactics or initiatives will you be leading to support the ECONOMIC OPPORTUNITY focus area?</i></b>	Work on applicable contracts and with outside agencies to assist citizens in positioning themselves for economic opportunities within the community.
<b><i>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</i></b>	<b><i>Expand access to healthy foods.</i></b>	Collaborate with Working Food on their contractual relationships with the City.
	<b><i>Represent the diversity of the community through the recruiting, hiring, and promoting of employee talent.</i></b>	Work with contracted entities (startupGNV) and community partners (Gainesville Area Chamber of Commerce, Career Source of NCF) as well as directly with citizens, faith institutions and private industry to fill positions directly.
<b><i>Solid Foundation</i></b>	<b><i>Efficient Delivery of Core Services</i></b>	Work on community economic development initiatives in a professional, efficient and ethical manner.
	<b><i>Effective Delivery of Core Services</i></b>	Work towards a provision of a robust local economic development program informed by the values expressed by the City Commission.
	<b><i>Employee Excellence and Morale</i></b>	Encourage diligence as a public servant on an individual basis and departmentally with City staff colleagues and external partners.

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***Our Department strives to achieve the following Operational Goals:***

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- l Oversee and manage the City's Planning and Building Inspection divisions to promote economic development, redevelopment and citizen centered delivery of service.
- l Promote desirable pattern of growth, a vital and healthy urban core, livable neighborhoods, a range of housing choices, and protection of Gainesville's unique environmental features.
- l Encourage facilitation of projects by removing barriers.
- l Support affordable and mixed income housing.
- l Coordinate with the local and regional partners on joint planning.
- l Support revitalization efforts in East Gainesville.
- l Administer a coordinated development review process.
- l Boost building permitting, and inspection services customer experience.
- l Improve the Development review process.
- l Utilize technologies to facilitate the Building Review, Permitting and Inspections functions.
- l Strengthen customer service culture within the department.
- l Host educational programs for the construction industry.
- l Increase outreach to citizens.
- l Develop action plans for neighborhoods to identify areas of concern and steps/process to address.
- l Facilitate adoption of Land Development Code.

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***In order to achieve the above, our Divisions will focus on the following Objectives:***

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- Meeting or exceeding measures for building permit review and development order review.
- Improving processes for optimization of service delivery.
- Recruit and retain high performing staff.
- Engage staff in training to increase professional competencies.
- Build and foster positive relationships with citizens, design professionals, City staff, contractors/trades people and other customers.
- Optimize utilization of community resources to leverage city goals including Santa Fe College, University of Florida, Chamber of Commerce, Code for America, etc.
- Communicate effectively.
- Engage citizens in creating and implementing a vision for Gainesville.

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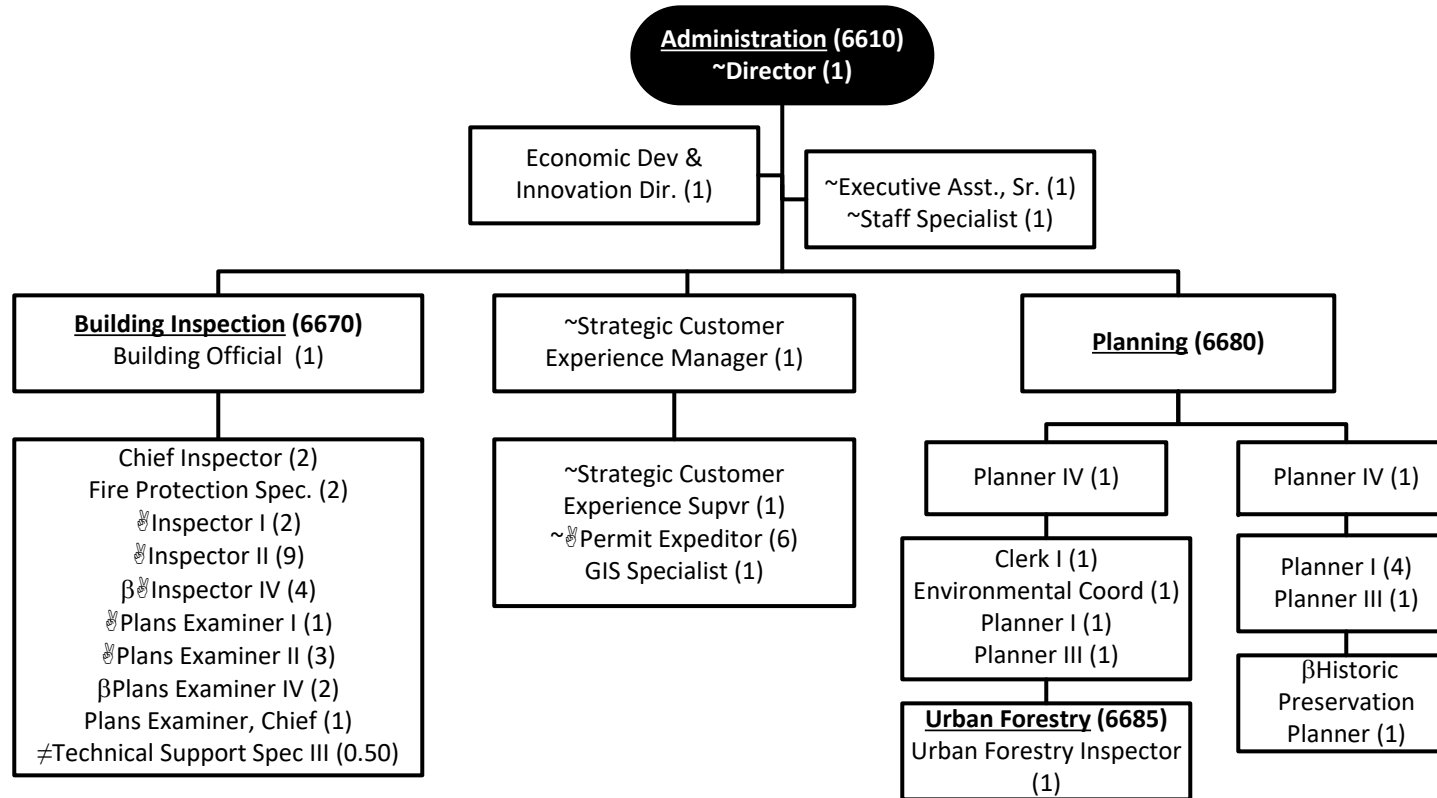
***Our Department monitors success with the following Performance Indicators:\****

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\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY 2022/FY 2023 Financial Operating Plan.

# Ω Department of Doing

## FY 2020 ADOPTED ORGANIZATION CHART



Ω Department Working Title

β Change made in FY20

⌘ Progression-thru-training position

≠ Technical Support Specialist III (0.50) is a shared position funded from the Public Work's Stormwater Management Fund

~Strategic Customer Experience Supvr (0.50), Strategic Customer Experience Mgr (0.75), PDS Director (0.50), Permit Expeditor (4.0), Executive Assistant Sr. (0.75) & Staff Specialist (0.25) funded from Florida Building Code Enforcement Fund

Total FTEs – 53.5



## Department Position Summary

### ΩDepartment of Doing

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
Building Official	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Business Assistance Coord	1.0	-	-	-	n/a	-	n/a
Clerk I	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Chief Inspector	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Chief Plans Examiner	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Cust Experience Spvr	-	1.0	1.0	1.0	0.0%	1.0	0.0%
Cust Experience Mgr	-	1.0	1.0	1.0	0.0%	1.0	0.0%
Custr Svc Support Spec I	3.0	-	-	-	n/a	-	n/a
Cust Svc Support Spec II	1.0	-	-	-	n/a	-	n/a
Econ Dev & Innovation Dir	-	1.0	1.0	1.0	0.0%	1.0	0.0%
Environmental Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Executive Assistant, Sr.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Fire Protection Specialist	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
GIS Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
βHist Prsvn Planner	-	-	-	1.0	n/a	1.0	0.0%
Inspector I (¥)	4.0	-	2.0	2.0	0.0%	2.0	0.0%
Inspector II (¥)	8.0	-	9.0	9.0	0.0%	9.0	0.0%
Inspector III (¥)	-	-	-	-	n/a	-	n/a
βInspector IV (¥)	1.0	14.0	3.0	4.0	33.3%	4.0	0.0%
Permit Expeditor III	-	6.0	6.0	6.0	0.0%	6.0	0.0%
Permit & Dev Coord	-	-	-	-	n/a	-	n/a
βPT Planner I	-	0.5	0.5	-	-100.0%	-	n/a
Planner I	5.5	5.0	5.0	5.0	0.0%	5.0	0.0%
Planner III	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Planner IV	1.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Planning & Dev Svcs Dir	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Planning Manager	1.0	-	-	-	n/a	-	n/a
Planning Technician	2.0	-	-	-	n/a	-	n/a
Plans Examiner I (¥)	-	1.0	1.0	1.0	0.0%	1.0	0.0%
Plans Examiner II (¥)	2.0	3.0	3.0	3.0	0.0%	3.0	0.0%
Plans Examiner III (¥)	1.0	-	-	-	n/a	-	n/a
βPlans Examiner IV (¥)	-	1.0	1.0	2.0	100.0%	2.0	0.0%
Staff Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Tech Support Spec III <sup>(1)</sup>	0.5	0.5	0.5	0.5	0.0%	0.5	0.0%
Technical Systems Coord	1.0	-	-	-	n/a	-	n/a
Urban Forestry Inspector	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>47.0</b>	<b>51.0</b>	<b>51.0</b>	<b>53.5</b>	<b>4.9%</b>	<b>53.5</b>	<b>0.0%</b>

**Note:**

ΩDepartment Working title

¥Progress-thru-training Position

β change made in FY20

(1) The Technical Support Spec III (2550) is a shared position with the Public Works Dept (0.50 FTE) funded from PW Stormwater Mgmt Fund

## Department Budget Summary

### ΩDepartment of Doing

#### Revenue and Expenditure Highlights

The Department of Doing includes the planning and building inspection divisions. The revenues generated by building inspections account for 92% of the total revenue for this department, with the remaining 8% of revenues generated from planning fees. Expenses for this department are comprised of personal services (76%), operating (21%) and other expenses (3%).

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
General Fund	001	245,156	210,460	251,004	238,394	-5.0%	239,797	0.6%
GEZDA	101	-	126	102	102	0.0%	102	0.0%
Misc Grants Fund	115	-	36,870	-	-	n/a	-	n/a
Tree Mitigation	140	-	565,702	-	-	n/a	-	n/a
Florida Bldg Code Enforce	416	2,830,258	3,296,031	2,830,258	2,572,125	-9.1%	2,258,781	-12.2%
<b>Total Revenues by Fund</b>		<b>3,075,414</b>	<b>4,109,189</b>	<b>3,081,364</b>	<b>2,810,621</b>	<b>-8.8%</b>	<b>2,498,680</b>	<b>-11.1%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	1,837,081	1,458,535	1,702,201	2,169,311	27.4%	2,171,316	0.1%
Economic Development Fund	114	-	-	-	-	n/a	-	n/a
Misc Grants Fund	115	-	36,870	-	-	n/a	-	n/a
Misc Special Revenues	123	-	-	-	-	n/a	-	n/a
General Capital Proj Fund	302	-	91,812	-	-	n/a	-	n/a
Florida Bldg Code Enforce	416	3,156,339	2,819,058	3,478,124	3,891,559	11.9%	3,849,189	-1.1%
Fleet Replacement Fund	501	84,000	127,869	-	45,000	n/a	25,500	-43.3%
<b>Total Expenditures by Fund</b>		<b>5,077,420</b>	<b>4,534,144</b>	<b>5,180,325</b>	<b>6,105,870</b>	<b>17.9%</b>	<b>6,046,004</b>	<b>-1.0%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		2,758,079	2,441,872	2,820,623	3,308,328	17.3%	3,225,545	-2.5%
Fringe Benefits		1,058,290	879,248	1,146,590	1,312,290	14.5%	1,312,290	0.0%
Operating		1,118,194	1,033,194	1,154,255	1,271,005	10.1%	1,309,308	3.0%
Capital Outlay		84,000	129,777	-	45,000	n/a	25,500	-43.3%
Non-Operating		58,857	50,054	58,857	169,246	187.6%	173,361	2.4%
<b>Total Expenditures by Object</b>		<b>5,077,420</b>	<b>4,534,144</b>	<b>5,180,325</b>	<b>6,105,870</b>	<b>17.9%</b>	<b>6,046,004</b>	<b>-1.0%</b>
<b>Expenditures by Unit</b>								
Planning & Development Admin		251,502	311,077	269,472	586,926	117.8%	502,277	-14.4%
Economic Development Admin		-	41,444	-	293,220	n/a	294,760	0.5%
Economic Deve Marketing Travel		-	-	-	5,000	n/a	5,000	0.0%
Development Services Center		241,564	9,241	-	-	n/a	-	n/a
Building Inspection		2,955,842	2,832,590	3,337,771	3,554,881	6.5%	3,577,659	0.6%
Planning Division		1,528,701	1,159,388	1,494,680	1,580,556	5.7%	1,545,172	-2.2%
Urban Forestry		99,811	62,657	78,402	85,287	8.8%	121,136	42.0%
Fixed Assets		-	(10,934)	-	-	n/a	-	n/a
QTI Payments		-	-	-	-	-	-	-
Beautification Board		-	-	-	-	-	-	-
Development Services		-	91,812	-	-	n/a	-	n/a
Electric Service Reimbursement		-	-	-	-	-	-	-
Economic Dev Capital Imp GTEC		-	-	-	-	-	-	-
Historic Pres Comp Survey		-	36,870	-	-	n/a	-	n/a
<b>Total Expenditures by Unit</b>		<b>5,077,420</b>	<b>4,534,144</b>	<b>5,180,325</b>	<b>6,105,870</b>	<b>17.9%</b>	<b>6,046,004</b>	<b>-1.0%</b>

#### Note:

ΩDepartment Working title

# FACILITIES MANAGEMENT

## Program and Services Chart



### DESCRIPTION:

Facilities Management is responsible for the administration, repair, maintenance, and custodial services to over 120 General Government buildings. They are also responsible for assisting City departments in the planning, development, and construction administration of new buildings and evaluating the condition, maintenance costs, and life cycle of existing buildings.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.

## FACILITIES MANAGEMENT

**Department Mission :** Facilities Management Department provides responsive, high quality building services. We create and maintain efficient, safe, and innovative facilities that enhance public service functions for the citizens and staff of the City of Gainesville. We strive to be good stewards of public resources, utilize building technologies effectively, and collaborate resourcefully. Our core beliefs of reliability and teamwork drive our daily commitment to service

*City Commission*

*Draft Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<b>Economic Opportunity - Affordability, Job Diversity, Economic Development</b>	<b>Promote financial empowerment by increasing affordability.</b>	Focus on tightening construction budgets while also meeting facility design goals. Work directly with project designers and contractors as external partners to produce economic building solutions.
	<b>Enable more diverse training opportunities for underemployed workers.</b>	Utilize technical training opportunities in specific duty areas.
	<b>Nurture an environment for the expansion of small to medium-sized businesses.</b>	Utilize small/medium contractors/tradesman when appropriate and available.
<b><i>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</i></b>	<b>Design safer streets to reduce traffic-related injuries and fatalities.</b>	Involve appropriate Public Works Traffic Engineering in design of building related traffic control, parking, and movement.
<b><i>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</i></b>	<b>Represent the diversity of the community through the recruiting, hiring, and promoting of employee talent.</b>	Provide rigorous employee training in specific skill areas.
	<b>What OTHER tactics or initiatives will you be leading to support the COMMUNITY/ ENVIRONMENTAL SUSTAINABILITY focus area?</b>	Promote sustainable building design. Adopt Leadership in Energy and Environmental Design (LEED) certification for new facilities where appropriate.
<b><i>Solid Foundation</i></b>	<b>Efficient Delivery of Core Services</b>	Purchase, construct, and maintain safe, cost effective facilities that will allow users maximum utilization at minimal cost.
	<b>Effective Delivery of Core Services</b>	Benchmark key costs to ensure cost effectiveness. Continue preventive maintenance schedules for all facilities and equipment for optimal use and sustainability.
	<b>Employee Excellence and Morale</b>	Focus on employee training and promotions where applicable.

***Our Department strives to achieve the following Operational Goals:***

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- l Optimize the use of our resources in the delivery of our services to internal and external customers.
- l Facilitate the coordination of all General Government's Vertical Capital Projects to ensure that operating department needs are met at minimal cost.
- l Provide high quality facilities management services including air conditioning, electrical, plumbing, energy management, carpentry, maintenance and custodial services for City owned facilities.

***In order to achieve the above, our Divisions will focus on the following Objectives:***

---

<b><i>Administration</i></b>	Continue to develop and implement energy evaluation programs for all General Government buildings, identify and install energy saving devices and document results.
<b><i>Capital Improvement Projects (Vertical)</i></b>	Develop consistent systems and design standards that will allow for: energy conservation, efficient utilization of space, minimal maintenance, and maximum occupant productivity. Coordinate construction and renovation contracts for City capital projects.  Maximize the efficiency of plumbing, heating and HVAC systems with continuing preventative maintenance programs.
<b><i>Facilities Management - Mechanical Section</i></b>	Develop, solicit, award, and manage service and construction contracts in a manner that will maximize the use of resources and minimize inconvenience to occupants and customers. Provide semi-annual inspections and cleaning of all cooling tower systems. Provide inspections and replenishment of chemical systems serving heating and air conditioning equipment. Provide new plumbing installations as necessary. Administer the Security Access Control System at City facilities as appropriate.
<b><i>Facilities Management - Structural Section</i></b>	Provide carpentry and painting services for all City buildings. Provide daily janitorial services to designated City buildings, including restrooms and offices. Provide carpet cleaning and hard surface floor care. Monitor pest control contracts for monthly treatments as well as termite inspections and treatment.

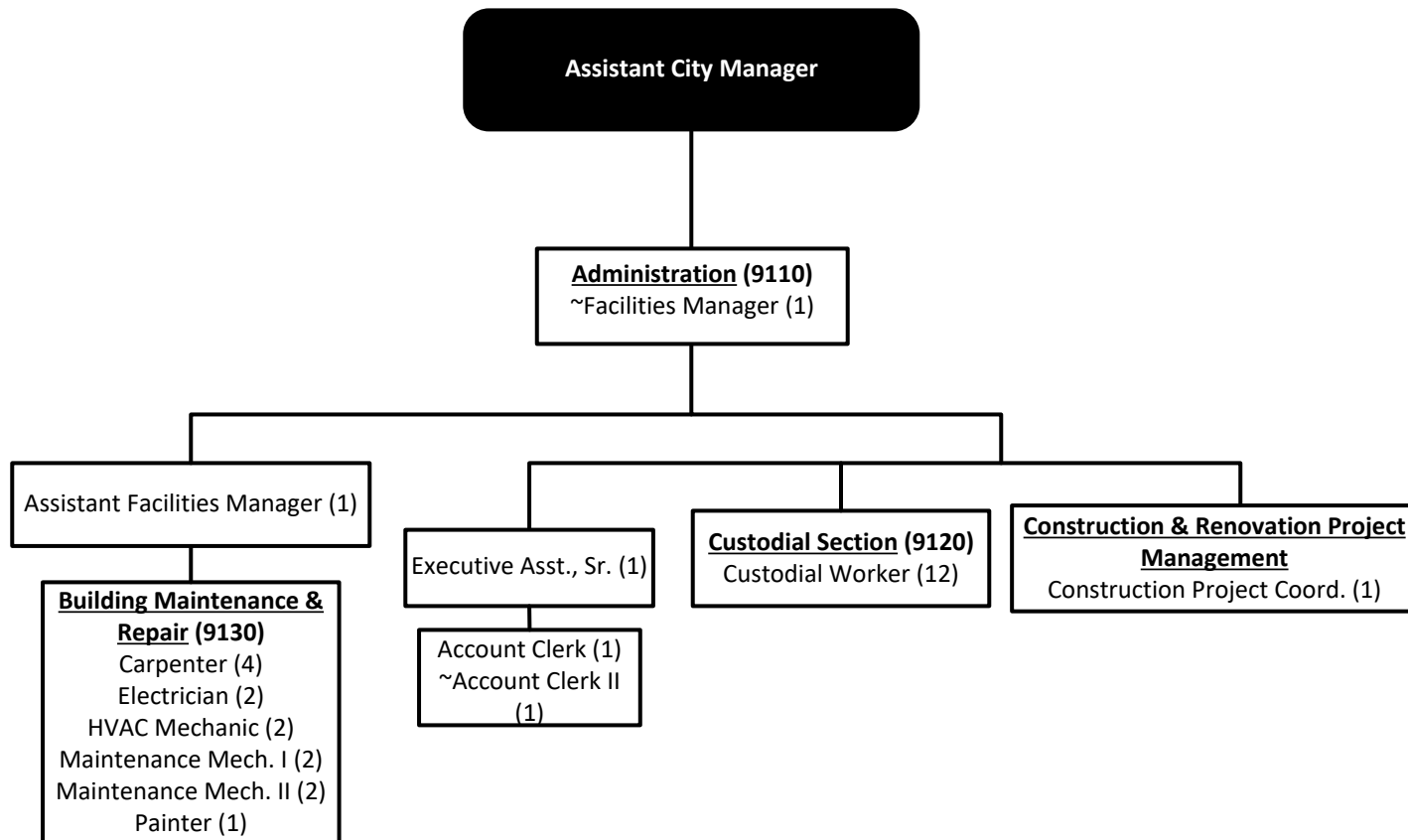
*Our Department monitors success with the following Performance Indicators:\**

City Commission Draft Strategic Goal	Department Goal/Objective	Performance Measure	FY19 Target	FY20 Target
<b>Solid Foundation</b>	Develop and implement an automated work order system.	Number of requests for work orders	3,500	3,700
		Number of work orders completed	2,500	2,775
		Work order completion rate	71.0%	75.0%
	Develop and implement a Preventative Maintenance Program for all City-owned buildings.	Average work order completion time (hours)	2.5 per hour	2.5 per hour
	Coordinate the construction and remodeling contracts for capital projects.	Number of change order requests per project	2	2
		Construction change order as a percent of total construction costs	2.0%	2.0%

\*Due to changes in the Strategic Framework, the Department did not have targets for FY18

# Facilities Management

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 31.0

~Facilities Manager (0.25) & Account Clerk II (0.25) funded through Capital Projects Funds.

Department Position Summary  
Facilities Management

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
Account Clerk	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Account Clerk II	-	-	1.0	1.0	0.0%	1.0	0.0%
Carpenter	3.0	3.0	4.0	4.0	0.0%	4.0	0.0%
Construction Project Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Custodial Worker	10.0	10.0	12.0	12.0	0.0%	12.0	0.0%
Electrician	1.0	1.0	2.0	2.0	0.0%	2.0	0.0%
Executive Assistant, Sr.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Facilities Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Facilities Manager, Asst.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
HVAC Mechanic	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Maintenance Mechanic I	1.0	1.0	2.0	2.0	0.0%	2.0	0.0%
Maintenance Mechanic II	1.0	1.0	2.0	2.0	0.0%	2.0	0.0%
Painter	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>24.0</b>	<b>24.0</b>	<b>31.0</b>	<b>31.0</b>	<b>0.0%</b>	<b>31.0</b>	<b>0.0%</b>



Department Budget Summary  
Facilities Management

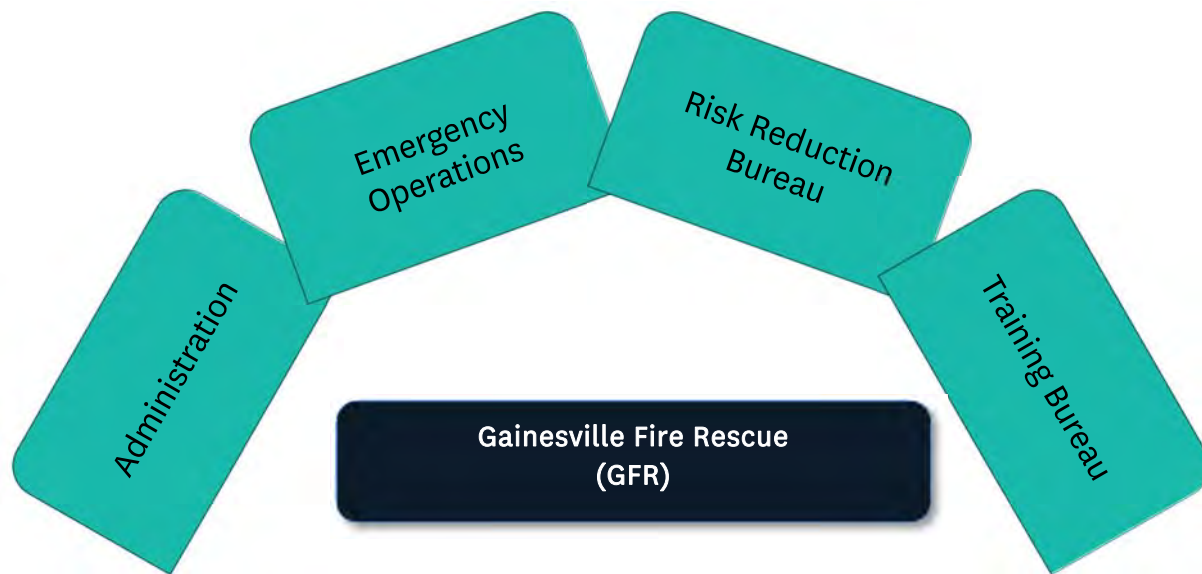
**Revenue and Expenditure Highlights**

Capital project expenses for this department encompass the majority of the expenditure budget at 40%, while 34% can be attributed to personal services. The remaining 26% is used for operating expenses.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
General Capital Projects	302	-	-	29,511	-	n/a	-	n/a
<b>Total Revenues by Fund</b>		-	-	<b>29,511</b>	-	<b>n/a</b>	-	<b>n/a</b>
<b>Expenditures by Fund:</b>								
General Fund	001	2,681,170	2,447,868	3,415,616	3,081,911	25.9%	3,100,633	0.6%
Economic Development Fund	114	12,000	139,150	-	-	-100.0%	-	n/a
General Capital Projects	302	29,322	29,464	29,511	43,977	49.3%	43,977	0.0%
FFGFC 02 Capital Projects	328	-	70,192	-	-	-100.0%	-	n/a
FFGFC 05 Capital Projects	332	5,000	177	-	-	-100.0%	-	n/a
CIRB of 2005	335	65,000	84,474	-	-	-100.0%	-	n/a
Energy Con. Capital	340	-	86	-	-	-100.0%	-	n/a
CIRB 2010 Capital Proj Fund	348	23,000	-	-	-	n/a	-	n/a
Facilities Maintenance	351	342,000	129,034	135,000	280,000	117.0%	287,500	2.7%
Equipment Replacement (ERP)	352	-	-	-	362,800	n/a	-	-100.0%
FY19 Bond	360	-	-	2,500,000	1,337,000	n/a	-	-100.0%
Fleet Replacement	501	22,500	22,500	24,500	117,500	422.2%	-	-100.0%
<b>Total Expenditures by Fund</b>		<b>3,179,992</b>	<b>2,922,945</b>	<b>6,104,627</b>	<b>5,223,188</b>	<b>78.7%</b>	<b>3,432,110</b>	<b>-34.3%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		938,376	880,309	1,178,433	1,186,904	34.8%	1,186,940	0.0%
Fringe Benefits		428,159	362,731	539,544	583,988	61.0%	583,988	0.0%
Operating		1,343,957	1,301,678	1,727,151	1,354,997	4.1%	1,373,683	1.4%
Capital Outlay		469,500	378,227	2,659,500	2,097,300	454.5%	287,500	-86.3%
<b>Total Expenditures by Object</b>		<b>3,179,992</b>	<b>2,922,945</b>	<b>6,104,627</b>	<b>5,223,188</b>	<b>78.7%</b>	<b>3,432,110</b>	<b>-34.3%</b>
<b>Expenditures by Unit</b>								
Administration		805,444	638,122	817,037	812,149	27.3%	828,899	2.1%
Custodial Section		600,917	518,033	635,095	652,838	26.0%	653,334	0.1%
Mechanical Section		862,548	760,460	1,297,271	1,027,440	35.1%	1,028,353	0.1%
City Hall Fountain Maintenance		-	-	-	2,400	n/a	2,400	0.0%
Structural Section		374,084	463,077	606,213	527,084	13.8%	527,647	0.1%
Capital Project Management		-	14,888	-	-	-100.0%	-	n/a
Security Service for City Hall		90,000	53,288	60,000	60,000	12.6%	60,000	0.0%
Capital Improv Projects		447,000	29,464	29,511	43,977	49.3%	43,977	0.0%
Economic Development		-	139,150	-	-	-100.0%	-	n/a
FFGFC 02 Capital Projects		-	70,192	-	-	-100.0%	-	n/a
FFGFC 05 Capital Projects		-	177	-	-	-100.0%	-	n/a
CIRB of 2005		-	84,474	-	-	-100.0%	-	n/a
Energy Con. Capital		-	86	-	-	-100.0%	-	n/a
CIRB 2010 Capital Proj Fund		-	-	-	-	n/a	-	n/a
Facilities Maintenance		-	129,034	135,000	50,000	-61.3%	287,500	475.0%
ADA Compliance Projects		-	-	-	731,000	n/a	-	-100.0%
City Hall Roof Replacement		-	-	-	606,000	n/a	-	-100.0%
GPD Walker Bldg HVAC Replacem		-	-	-	362,800	n/a	-	-100.0%
Public Works Office		-	-	-	230,000	n/a	-	-100.0%
FY19 Bond		-	-	2,500,000	-	n/a	-	n/a
Fleet		-	22,500	24,500	117,500	422.2%	-	-100.0%
<b>Total Expenditures by Unit</b>		<b>3,179,993</b>	<b>2,922,945</b>	<b>6,104,627</b>	<b>5,223,188</b>	<b>78.7%</b>	<b>3,432,110</b>	<b>-34.3%</b>

# GAINESVILLE FIRE RESCUE

## Program and Services Chart



### DESCRIPTION:

Gainesville Fire Rescue (GFR) is an accredited agency with the Commission on Fire Accreditation International, with an ISO PPC classification of 2. GFR has been saving lives and property in our city since 1882 and is an all-hazards response department providing services for fire suppression, emergency medical services, emergency management, rescue services, and special hazard risks.

The department staffs eight fire stations and one airport firefighting station with 174 firefighters who respond with six engines, two quints (combination fire truck), two 100-foot tower ladders, one squad, one hazardous materials unit, two aircraft firefighting units, and two district chief command vehicles 24 hours per day, seven days per week. Additional personnel serve the community through, fire safety inspections, fire and life safety education, training of personnel and citizens, community resource paramedicine and technical and administrative functions. In 2018, GFR personnel responded to over 19,900 incidents. Of the nearly 25,500 unit responses to these incidents, over 15,600 or 61% were for medical calls.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

In 2020, GFR anticipates hiring one additional Fire Safety Inspector, adding additional staff support for the Community Resource Paramedic Program and purchasing a new quint. In 2021, we plan to purchase land and begin the design for a new fire station to serve southwest Gainesville.

## GAINESVILLE FIRE RESCUE

**Department Mission:** The Gainesville Fire Rescue Department's mission is to protect and serve through community involvement, education, prevention, and rapid intervention by professionals committed to excellence.

### *City Commission*

#### *Draft Strategic Goal*

#### *Our Department contributes to these goals in the following ways:*

<b><i>Economic Opportunity - Affordability, Job Diversity, Economic Development</i></b>	<b><i>Enable more diverse training opportunities for underemployed workers.</i></b>	Increase our local pool of talent by instituting a paid Firefighter Cadet program. This program will give members of the community who are interested in becoming a firefighter an opportunity to become a firefighter through on the job training and education.
	<b><i>Nurture an environment for the expansion of small to medium-sized businesses.</i></b>	Continue to utilize local small businesses for the purchase of day to day materials and supplies. Ensure that the requests for bids and proposals on all projects are developed with consideration to minimize barriers to encourage for local small businesses to make proposals.
<b><i>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</i></b>	<b><i>Improve youth outcomes by providing more social opportunities to children in poverty.</i></b>	Offer a low cost summer camp options for middle school students during GFR's Junior Fire Academy.
	<b><i>Design safer streets to reduce traffic-related injuries and fatalities.</i></b>	Institute a marketing and awareness campaign for motorcycle and pedestrian safety.
<b><i>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</i></b>	<b><i>Expand access to healthy foods.</i></b>	Connect Community Resource Paramedic program participants with local resources to meet their needs.
	<b><i>Represent the diversity of the community through the recruiting, hiring, and promoting of employee talent.</i></b>	Develop a marketing and recruitment campaign to expand the pool of local talent to join the fire service. Support a culture of empowerment and inclusion to foster long term growth and development of each employee. Ensure equal access to training and promotional opportunities through the use of the GFR professional development model.
<b><i>Solid Foundation</i></b>	<b><i>Effective Delivery of Core Services</i></b>	Identify opportunities to increase response capacity to effectively and efficiently manage expanding demand through the use of the Community Resource Paramedic Program and partnerships with the Combined Communications Center, Alachua County Fire Rescue and other community partners..
	<b><i>Efficient Delivery of Core Services</i></b>	Collaborate with UF Health, Meridian and other community partners to expand the Community Resource Paramedic program.
	<b><i>Employee Excellence and Morale</i></b>	Strengthen the culture of safety, health and wellness to build more prepared and resilient employees. Plan for leadership transition and support career progression opportunities. Support and motivate department members to seek advances certifications.

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***Our Department strives to achieve the following Operational Goals:***

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- l Maintain international accreditation status with the Commission on Fire Accreditation International.
- l Maintain operational readiness to provide an all-hazards response for fire and non-fire incidents in the service area, and for designated regional responses.
- l Recruit and hire a diverse workforce who is the right fit for the organization.
- l Systematically study performance and identify opportunities to continually improve total response times to emergencies.
- l Build a safer community through risk assessment, emergency management, public education, and community-driven strategic planning.
- l Enhance nightclub safety through the Safe Assembly program and night safety inspections.
- l Maintain, and improve the City's Insurance Services Office Public Protection Classification through resource management and training delivery.

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***In order to achieve the above, our Divisions will focus on the following Objectives:***

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***Administration***

Actively monitor expenditures and revenue to responsibly manage the department's budget. Follow a multi-year strategic plan, Standards of Cover with Community Risk Assessment, and Self-Assessment Program. Review and update programs and practices that help to maintain the city's ISO fire protection rating.

Work with local officials, and department members to study station distribution and concentration for community-wide planning.

Complete annual program appraisals to evaluate the effectiveness of each program.

Extend the useful lifetimes of facilities through effective maintenance programs and plan effectively for facility construction and renovation.

Accommodate a diverse work force by creating a safe and healthy work environment. Continue to review barriers for hiring women and minorities, giving them the opportunity for professional development before permanent employment through mentorship. Increase advertisement in targeted publications. Lessen employee selection process timeline from initial testing to establishing list. Increase opportunities for upward mobility.

Implement the affirmative action work plan to include additional objectives for helping the qualified pool of applicants to reflect the diversity in the community.

Provide Emergency Management coordination to support preparation, response, and recovery from large-scale events.

***Emergency Operations***

Rapid management of fire, medical, disaster, and all community emergencies with the primary focus on safety, forming partnerships, improving relations with other governmental agencies, refining the planning process, and diversifying revenues to support essential programs and services.

Protection of lives and property through increased fire and life safety education and prevention activities to promote citizen health, safety and well-being.

Continue to evolve the hazardous materials and technical rescue (TRT) programs to highly proficient models (TRT includes: rope rescue, confined space rescue, heavy machinery extrication, trench rescue and building collapse rescue).

Maintain appropriate levels of paramedics, hazardous materials technicians, technical rescue technicians, and aircraft rescue firefighting certified personnel.

Continue to provide a Tactical Medical Support Team for local law enforcement.

***Risk Reduction***

Maintain a Community Risk Assessment based on a building inventory and demographic profile of fire management zones within the city limits. Utilize a target hazard inspection prioritization system to ensure an efficient and effective approach to inspections.

***Public Education***

Increase citizen awareness of GFR programs through effective marketing strategies and citizens' surveys.

Continue to coordinate and monitor public safety events, provide for infant and child car seat installation, support project Get Alarmed, and increase school participation and agency awareness and use of Kiwanis' Safety City programs.

Visit neighborhood public schools, charters, private schools and pre-schools to provide life-safety information.

***Training Bureau***

Create training programs to meet national recommendations, state requirements, adopted Insurance Service Organization (ISO) standards, accreditation standards, contract-mandated and supervisor/employee requested training using a variety of delivery methods tailored for adult learners and aimed at reducing response delays by presenting lessons, concepts, and subject material using the latest electronic media and a didactic and inductive curricula that builds progressively.

Provide training and program management to include protocol development, quality assurance, supply maintenance and strategic planning for department EMS program.

Provide initial HazMat training, ongoing specialized training, and program management to allow GFR to remain a local and regional hazardous materials response asset.

Provide training and program management for the technical rescue program to maintain an appropriate staffing of certified personnel to respond to high/low angle rescues, trench rescue, vehicle and machinery rescue, confined space rescue, and structural collapse rescue.

Provide opportunities for City EOC and public safety agencies to participate in NIMS/ICS training programs conducted through GFR's training/simulator lab.

Identify best practices for recruiting a qualified pool of applicants for entry level positions.

Provide community education through Operation C.A.R.E to include first-aid and CPR for citizens. Provide BLS, ACLS, PALS, and PHTLS certifications to GFR personnel and local healthcare professionals. Maintain EMT and Paramedic certifications for all certified employees.

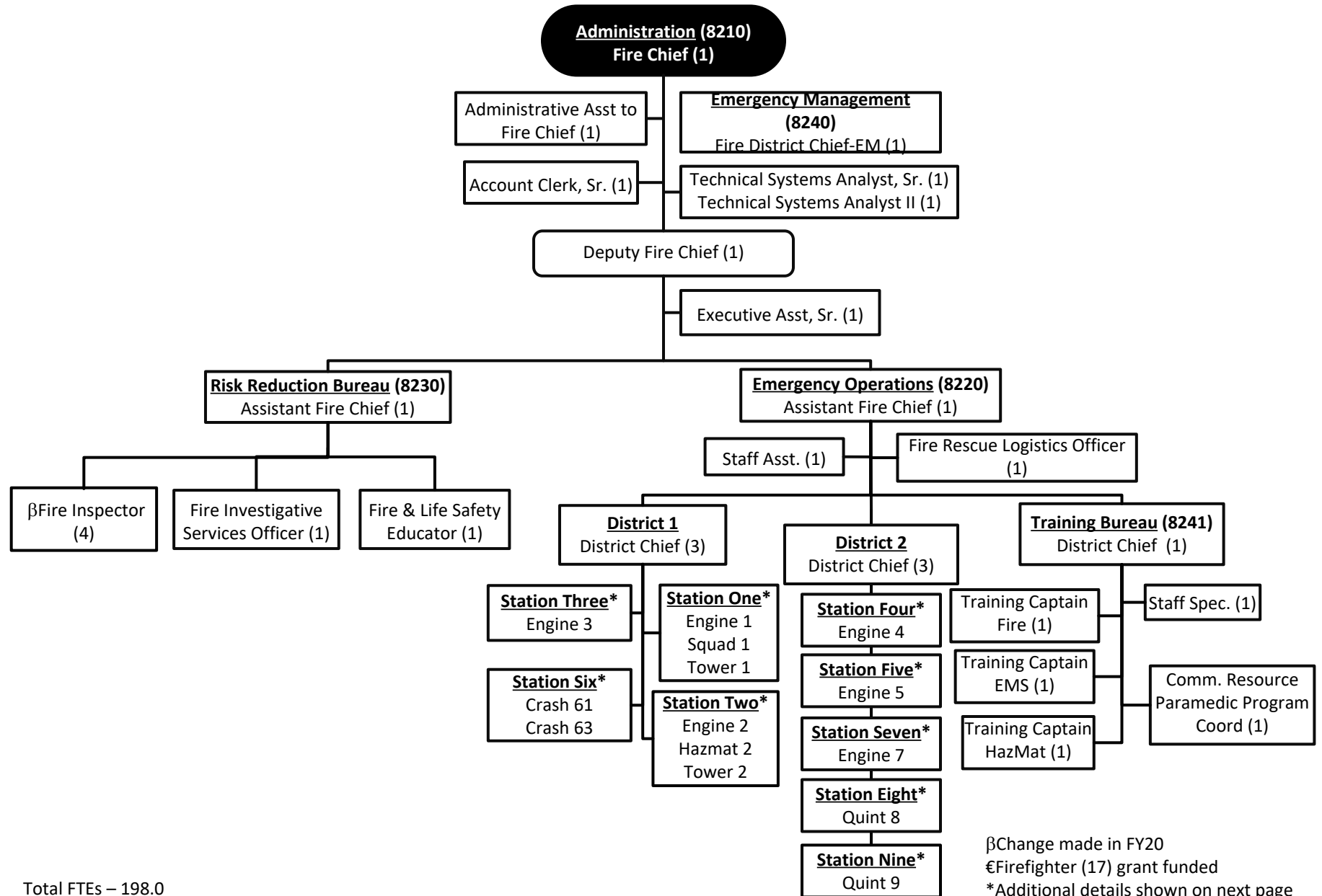
Provide Community Resource Paramedic Program services to help residents most in need to better manage their health conditions in order to improve their quality of life and reduce the frequency of non-emergency 911 calls.

*Our Department monitors success with the following Performance Indicators:*

City Commission Draft Strategic Goal	Department Goal/Objective	Performance Measure	FY18 Target	FY18 Actual	FY19 Target	FY20 Target
<b>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</b>	<b>Implement strategies to reduce total response times to emergencies.</b>	90 <sup>th</sup> percentile for Turnout Time of the First Arriving Unit to Structure Fires in the Urban Area	1:20	1:20	1:20	1:20
		90 <sup>th</sup> percentile for Travel Time of the First Arriving Unit at Structure Fires in the Urban Area	4:00	5:46	4:00	4:00
		90 <sup>th</sup> percentile Total Response Time (including call processing) of the First Arriving Unit at Structure Fires in the Urban Area	6:20	8:49	6:20	6:20
		90 <sup>th</sup> percentile Total Response Time (including call processing) for the Effective Firefighting Force (ERF) to Structure Fires in the Urban Area	10:20	17:16	10:20	10:20
		90 <sup>th</sup> percentile for Turnout Times for Priority Medical Incidents in the Urban Area	1:00	1:20	1:00	1:00
		90 <sup>th</sup> percentile for Travel Times for Priority Medical Incidents in the Urban Area	4:00	6:13	4:00	4:00
		90 <sup>th</sup> percentile Total Response Times (including call processing) for Priority Medical Incidents in the Urban Area	6:20	8:58	6:20	6:20

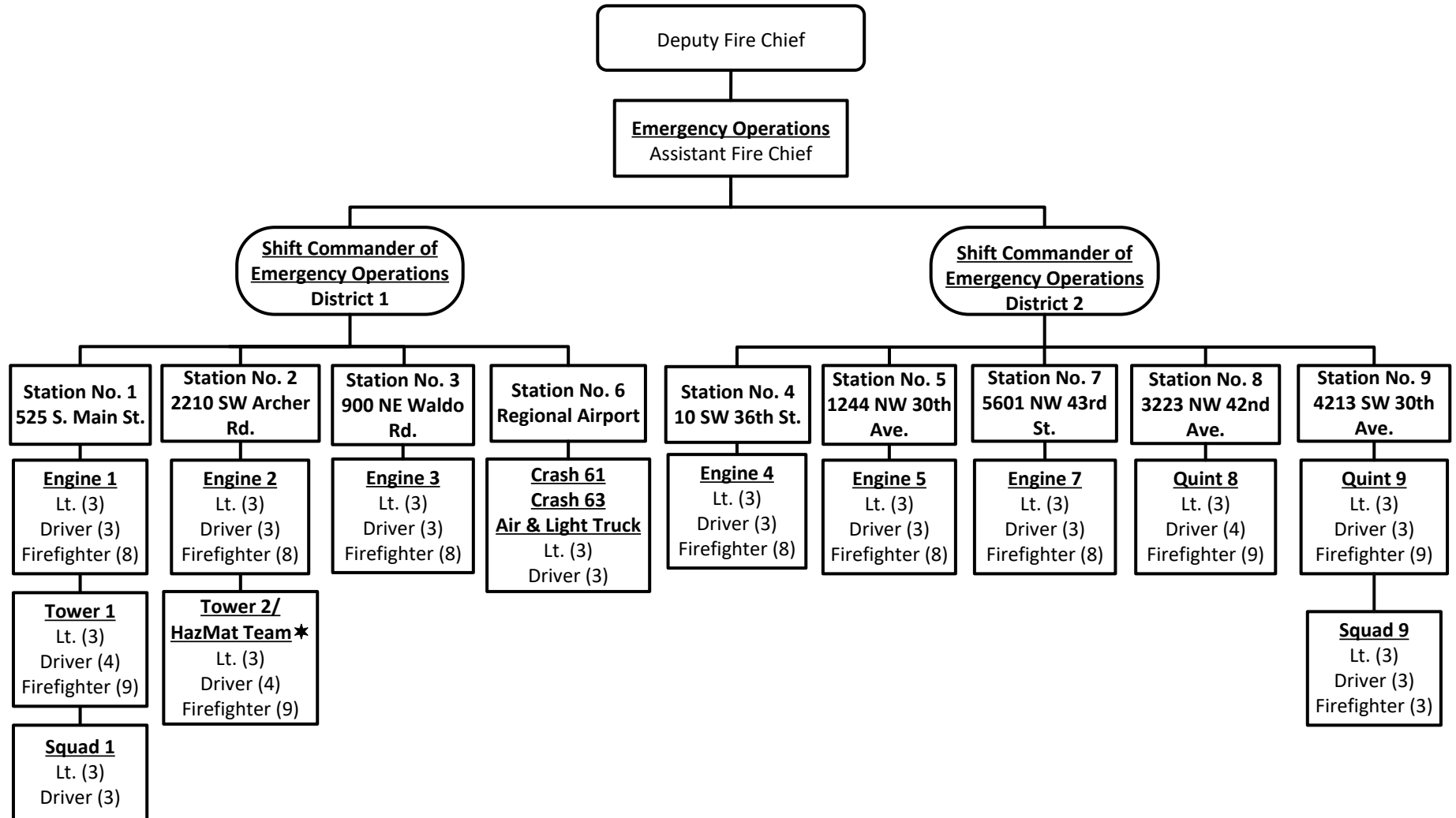
# Fire Rescue

## FY 2020 ADOPTED ORGANIZATION CHART



# Fire Rescue

## FY 2020 ADOPTED ORGANIZATION CHART



\*HazMat Regional Response Team

€Firefighter (17) grant funded

\*Additional Details shown on previous page



Department Position Summary  
Gainesville Fire Rescue

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
Account Clerk, Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Admin Asst to Fire Chief	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦComms Equip Tech	0.5	0.5	0.5	-	-100.0%	-	n/a
CRP Program Coord	-	-	1.0	1.0	0.0%	1.0	0.0%
Executive Assistant, Sr	-	1.0	1.0	1.0	0.0%	1.0	0.0%
Fire Chief	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Fire Chief, Assistant	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Fire Chief Deputy	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Fire District Chief	8.0	8.0	7.0	7.0	0.0%	7.0	0.0%
Fire District Chief, EM	-	-	1.0	1.0	0.0%	1.0	0.0%
ΦFire Driver-Operator	39.0	39.0	39.0	42.0	7.7%	42.0	0.0%
ΦFirefighter	76.0	76.0	76.0	87.0	14.5%	87.0	0.0%
βFire Inspector	3.0	3.0	3.0	4.0	33.3%	4.0	0.0%
Fire Investigative Svc Ofc	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦFire Lieutenant	36.0	36.0	36.0	39.0	8.3%	39.0	0.0%
Fire & Life Safety Educator	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦFire Rescue Logistics Ofc	-	-	-	1.0	n/a	1.0	0.0%
Fire Training Captain	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
Staff Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Staff Specialist	2.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦSupl & Equip Ctrl Spec	0.5	0.5	0.5	-	-100.0%	-	n/a
TechSystems Analyst	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Tech Systems Analyst, Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>179.0</b>	<b>179.0</b>	<b>180.0</b>	<b>198.0</b>	<b>10.0%</b>	<b>198.0</b>	<b>0.0%</b>

Note:

Φ change made during FY19

β change made in FY20

Department Budget Summary  
Gainesville Fire Rescue

**Revenue and Expenditure Highlights**

The Gainesville Fire Rescue Department collects a majority of their revenue through the Fire Assessment Fee, which helps offset the costs of providing fire services. Typically, the majority of the expenditures for this department are attributable to personnel, which make up 80% of the department's total budget.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
General Fund	001	8,401,159	8,495,593	7,930,393	9,210,544	16.1%	9,287,110	0.8%
Misc Grants	115	-	1,692	-	266,520	n/a	545,332	104.6%
Misc Special Revenue	123	-	121,986	-	-	n/a	-	n/a
Fire Assessment	135	-	1,096	-	-	n/a	-	n/a
General Capital Projects	302	193,558	193,558	-	22,457	n/a	22,457	0.0%
Fleet Replacement Fund	501	-	29,235	-	-	n/a	-	n/a
<b>Total Revenues by Fund</b>		<b>8,594,717</b>	<b>8,843,161</b>	<b>7,930,393</b>	<b>9,499,521</b>	<b>19.8%</b>	<b>9,854,899</b>	<b>3.7%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	18,813,063	18,924,780	19,236,791	20,208,936	5.1%	20,582,227	1.8%
Misc Grants Fund	115	-	17,418	-	1,469,768	n/a	1,748,580	19.0%
Emergency Disaster Fund	120	-	6,188	-	-	n/a	-	n/a
Emergency Events	122	-	20,785	-	-	n/a	-	n/a
Misc. Special Revenues	123	-	106,626	-	-	n/a	-	n/a
General Capital Projects	302	216,015	642,134	44,370	-	-100.0%	-	n/a
FFGFC 02 Capital Projects	328	10,246	-	-	-	n/a	-	n/a
CIRB of 2005-CIP Fund	335	-	13,149	-	-	n/a	-	n/a
Facilities Maintenance	351	127,543	154,872	201,249	-	-100.0%	45,000	n/a
Equipment Replac.	352	50,000	52,960	70,500	86,000	22.0%	281,000	226.7%
CIRB of 2014-CIP Fund	354	200,000	4,042,968	-	-	n/a	-	n/a
CIRB of 2017-CIP Fund	357	-	3,628,983	-	-	n/a	-	n/a
FY19 Bond Funding	360	-	-	2,680,000	1,500,000	-44.0%	4,310,000	187.3%
Fleet Replacement	501	995,800	944,803	-	160,000	n/a	944,500	490.3%
<b>Total Expenditures by Fund</b>		<b>20,412,667</b>	<b>28,555,666</b>	<b>22,232,910</b>	<b>23,424,704</b>	<b>5.4%</b>	<b>27,911,307</b>	<b>19.2%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		11,591,366	11,865,656	11,892,039	13,042,932	9.7%	13,601,979	4.3%
Fringe Benefits		4,345,531	4,269,289	4,472,877	5,586,152	24.9%	5,586,152	0.0%
Operating		2,736,657	2,953,370	3,060,885	3,039,620	-0.7%	3,132,676	3.1%
Capital Outlay		1,619,604	9,467,326	2,807,109	1,756,000	-37.4%	5,590,500	218.4%
Non-Operating		119,509	25	-	-	n/a	-	n/a
<b>Total Expenditures by Object</b>		<b>20,412,667</b>	<b>28,555,666</b>	<b>22,232,910</b>	<b>23,424,704</b>	<b>5.4%</b>	<b>27,911,307</b>	<b>19.2%</b>

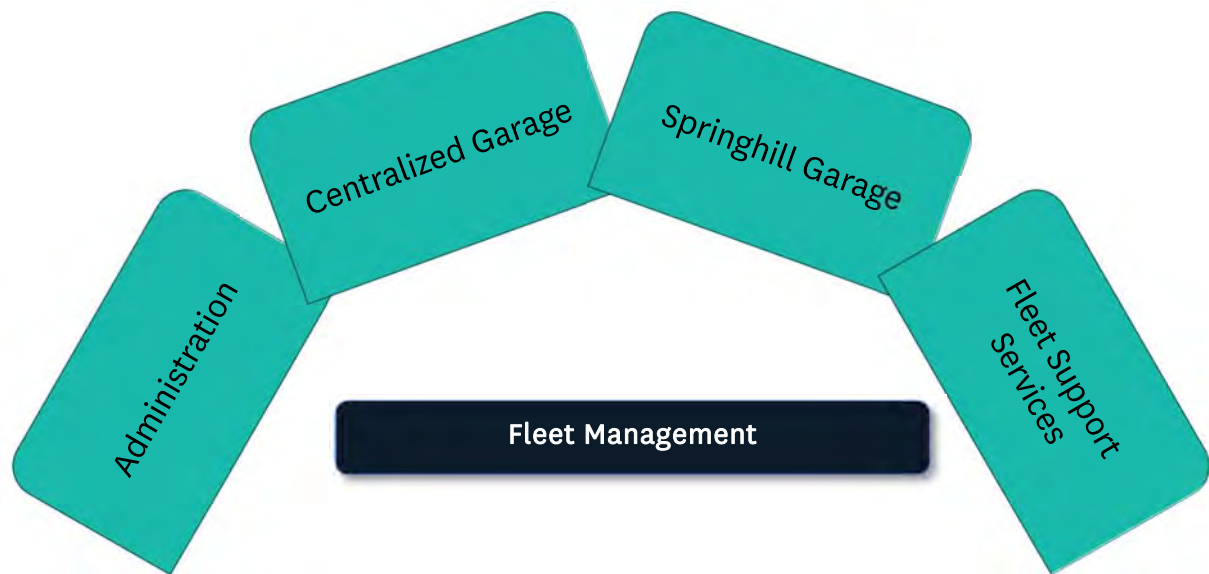
Department Budget Summary  
Gainesville Fire Rescue

(continued)

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Expenditures by Unit</b>							
Office of the Fire Chief	727,832	761,022	820,725	1,122,395	36.8%	1,402,549	25.0%
Emergency Operations	16,148,328	16,403,667	16,943,203	16,864,574	-0.5%	16,985,920	0.7%
Risk Reduction Bureau	33,492	158,007	28,971	160,035	452.4%	161,281	0.8%
Fire Inspections	378,906	301,161	304,983	443,664	45.5%	409,754	-7.6%
Fire Safety Pub Education	78,652	85,756	88,927	94,460	6.2%	94,555	0.1%
Fire Investigative Svcs	146,097	150,957	149,494	155,589	4.1%	155,747	0.1%
Emergency Management	154,204	82,202	25,257	135,673	437.2%	135,848	0.1%
Training Bureau	744,917	624,827	507,522	870,234	71.5%	874,259	0.5%
Information Technology	125,926	168,586	212,510	207,112	-2.5%	207,112	0.0%
Fire Assessment Expenditures	274,709	188,596	155,200	155,200	0.0%	155,200	0.0%
Emergency Mgmt/Events	-	26,973	-	-	n/a	-	n/a
General Capital Projects Plan	216,015	642,134	44,370	-	-100.0%	-	n/a
CIRB '05	-	13,149	-	-	n/a	-	n/a
FFGFC '02 Capital Projects	10,246	-	-	-	n/a	-	n/a
Facilities Maintenance	127,543	154,872	201,249	-	-100.0%	45,000	n/a
Fleet Replacement	995,800	944,803	-	160,000	n/a	944,500	490.3%
Equipment Replacement	50,000	52,960	70,500	86,000	22.0%	281,000	226.7%
CIRB of 2014-CIP Fund	200,000	4,042,968	-	-	n/a	-	n/a
CIRB of 2017-CIP Fund	-	3,628,983	-	-	n/a	-	n/a
FY19 Bond Funding	-	-	2,680,000	1,500,000	-44.0%	4,310,000	187.3%
Special Programs	-	106,626	-	-	n/a	-	n/a
Grant Programs	-	17,418	-	1,469,768	n/a	1,748,580	19.0%
<b>Total Expenditures by Unit</b>	<b>20,412,667</b>	<b>28,555,665</b>	<b>22,232,910</b>	<b>23,424,704</b>	<b>5.4%</b>	<b>27,911,307</b>	<b>19.2%</b>

# FLEET MANAGEMENT

## Program and Services Chart



### DESCRIPTION:

Fleet Management maintains, repairs, and participates in the procurement and disposal of all General Government and GRU vehicles and equipment. The diversified fleet of approximately 1,470 units is housed at the new Centralized Garage and the Springhill Garage. In addition, Fleet Management provides 24/7 access to fuel and roadside assistance to its customers. Continued efficiency efforts in Fleet Management seek to reduce needed repair and maintenance for vehicles and overall fuel consumption.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

The Deerhaven Garage scheduled to open February 2020.

## FLEET MANAGEMENT

**Department Mission:** We will provide courteous and value added services to our Customers in a manner that will allow for safe, environmentally friendly and cost effective utilization of our fleet. We maximize the use of our resources in the delivery of our services to both internal and external customers.

*City Commission*

*Draft Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<b>Economic Opportunity - Affordability, Job Diversity, Economic Development</b>	<i>Promote financial empowerment by increasing affordability.</i>	Review and seek out available contracts to purchase from at the lowest cost for commodities and services.
	<i>Enable more diverse training opportunities for underemployed workers.</i>	Have employees attend training and classes. Cross train employees on other positions within the department.
	<i>Nurture an environment for the expansion of small to medium-sized businesses.</i>	Buy from local small-medium businesses and seek out minority/veteran businesses when possible.
	<i>What OTHER tactics or initiatives will you be leading to support the ECONOMIC OPPORTUNITY focus area?</i>	Keep fully staffed as employees spend and purchase items and products.
<b>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</b>	<i>Improve youth outcomes by providing more social opportunities to children in poverty.</i>	Explore possibility of hiring interns to work for Fleet Management. Invite schools to tour facility and job fairs at schools participating in Touch a Truck event.
	<i>Design safer streets to reduce traffic-related injuries and fatalities.</i>	Support the Public Works Department by maintaining equipment and vehicles to allow them to do street work and improvements.
	<i>What OTHER tactics or initiatives will you be leading to support the SOCIAL RESILIENCE focus area?</i>	See employees are compensated fairly for the work they do.
<b>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</b>	<i>Expand access to healthy foods.</i>	Promote healthy foods to employees and participate in annual wellness program.
	<i>Represent the diversity of the community through the recruiting, hiring, and promoting of employee talent.</i>	Use a variety of outlets to recruit for vacant positions. Hold job fairs.
	<i>What OTHER tactics or initiatives will you be leading to support the COMMUNITY/ ENVIRONMENTAL SUSTAINABILITY focus area?</i>	Purchase more electric and efficient vehicles and equipment.

<b>Solid Foundation</b>	<b><i>Effective Delivery of Core Services</i></b>	Train and monitor employees for high productivity. Implement a new information system which will help with this.
		Foster good communication with Fleet Management customers so that repairs and services are prioritized by their needs.
	<b><i>Employee Excellence and Morale</i></b>	Attend training and conferences for Fleet Management industry. Have events such as Fleet Fun Day breakfast and holiday events for employees through our internal fund raising process.
	<b><i>What OTHER tactics or initiatives will you be leading to support the SOLID FOUNDATION focus area?</i></b>	Implement the rewrite of the Automotive Service Excellence and Emergency Vehicle Technician certifications pay policy to expand the amount of certifications and employees that can receive additional pay.

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***Our Department strives to achieve the following Operational Goals:***

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- l Maximize the use of our resources in the delivery of our services to both internal and external customers.
- l Control operating costs to our customers by being creative. Continually monitor how we use resources and pursue more cost effective alternatives when appropriate.
- l Perform our function with a focus on contributing to a clean environment for our employees and members of the community.
- l Improve Communications between Fleet & Customers.

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***In order to achieve the above, our Divisions will focus on the following Objectives:***

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To place all orders for replacement vehicles before January 31st of each year.

Review hours of service coverage with centralized garage operations.

Include all up fittings and accessories in Fleet Replacement Fund Fixed Rates.

Evaluate the pros and cons of flat rates for customer billing and Mechanics pay structure.

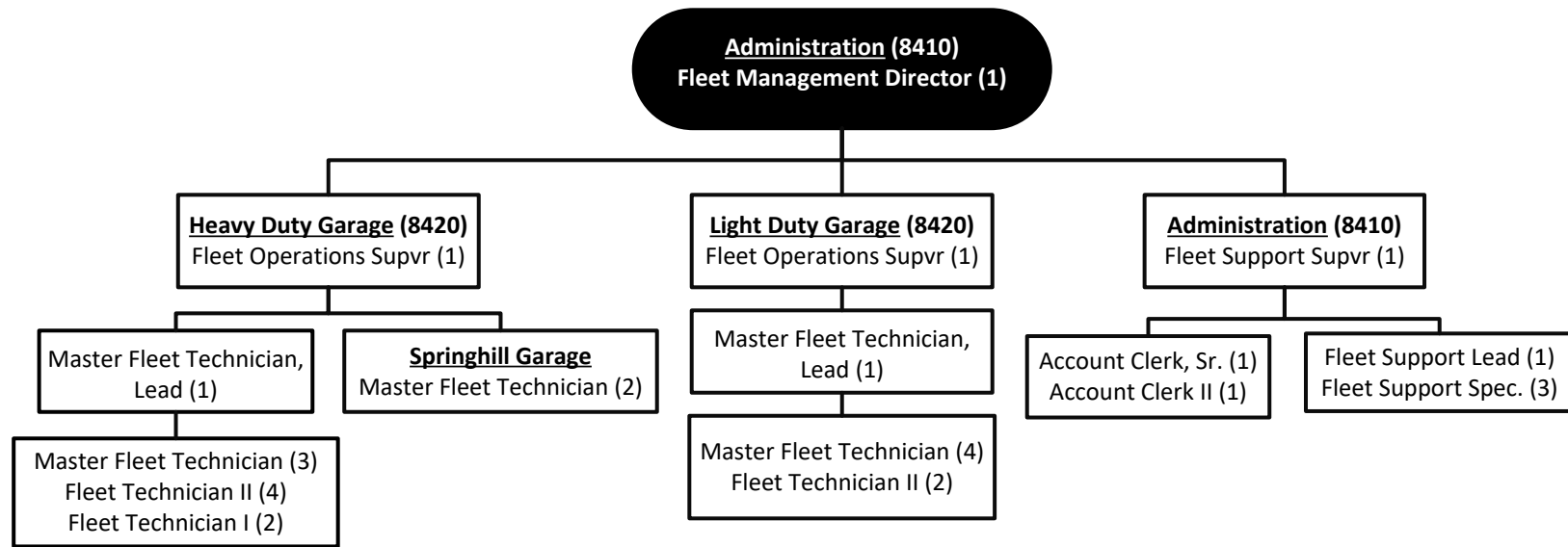
Restructure the organization to maximize the benefits of a centralized garage operation and provide succession planning to ensure continuity of operations in future years.

*Our Department monitors success with the following Performance Indicators:*

City Commission Draft Strategic Goal	Department Goal/Objective	Performance Measure	FY18 Target	FY18 Actual	FY19 Target	FY20 Target
<b>Community/ Environmental Sustainability</b>	Maximize the use of our resources in the delivery of our services to both internal and external customers.	Average fleet downtime	5.0%	5.6%	5.0%	5.0%
		Repair and maintenance cost per vehicle	\$2,500	\$2,737	\$2,500	\$2,500
		Technician productivity	85.0%	80.0%	85.0%	85.0%
		Total fleet (vehicles)	1,600	1,635	1,600	1,600
		Preventative maintenance performance	100%	100%	100%	100%
		Preventative maintenance compliance by customers	90.0%	83.0%	90.0%	90.0%
		Percentage of repairs scheduled	60.0%	50.0%	60.0%	60.0%
		Percentage of repairs unscheduled	40.0%	50.0%	40.0%	40.0%

# Fleet Management

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 29.0



Department Position Summary  
Fleet Management

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
Account Clerk	1.0	1.0	-	-	n/a	-	n/a
Account Clerk II	-	-	1.0	1.0	0.0%	1.0	0.0%
Account Clerk, Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Fleet Management Dir	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Fleet Operations Supvr	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Fleet Support Lead	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Fleet Support Specialist	2.0	2.0	3.0	3.0	0.0%	3.0	0.0%
Fleet Support Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Fleet Technician I	1.0	1.0	2.0	2.0	0.0%	2.0	0.0%
Fleet Technician II	7.0	5.0	6.0	6.0	0.0%	6.0	0.0%
Fleet Techn, Master	7.0	9.0	9.0	9.0	0.0%	9.0	0.0%
Fleet Techn, Master Lead	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
<b>Total FTEs by Title</b>	<b>26.0</b>	<b>26.0</b>	<b>29.0</b>	<b>29.0</b>	<b>0.0%</b>	<b>29.0</b>	<b>0.0%</b>

Department Budget Summary  
Fleet Management

**Revenue and Expenditure Highlights**

The majority of Fleet Management's revenues are from internal services billings for our fleet replacement. Operating expenses for this department encompass the majority of the expenditure budget at 58%, while 31% can be attributed to personnel services expenses. The remaining 11% is used for capital projects.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
CIRN 2009 Bond Cap Prjts	344	-	(12)	-	-	n/a	-	n/a
Fleet Replacement	501	3,687,719	4,312,940	3,687,719	3,687,719	0.0%	3,687,719	0.0%
Fleet Management	502	5,324,649	5,292,578	5,589,948	5,855,247	4.7%	5,855,247	0.0%
<b>Total Revenues by Fund</b>		<b>9,012,368</b>	<b>9,605,505</b>	<b>9,277,667</b>	<b>9,542,966</b>	<b>2.9%</b>	<b>9,542,966</b>	<b>0.0%</b>
<b>Expenditures by Fund:</b>								
General Capital Projects	302	-	-	-	40,000	n/a	-	-100.0%
Fleet Replacement	501	905,426	(3,470,688)	31,384	70,581	124.9%	31,643	-55.2%
Fleet Management	502	5,778,505	5,388,029	6,159,983	6,801,184	10.4%	6,611,941	-2.8%
<b>Total Expenditures by Fund</b>		<b>6,683,931</b>	<b>1,917,340</b>	<b>6,191,367</b>	<b>6,911,765</b>	<b>11.6%</b>	<b>6,643,584</b>	<b>-3.9%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		1,327,643	1,443,611	1,472,909	1,525,634	3.6%	1,525,897	0.0%
Fringe Benefits		542,282	544,312	601,763	666,809	10.8%	666,809	0.0%
Operating		3,622,326	3,374,554	3,800,009	4,058,837	6.8%	4,115,411	1.4%
Capital Outlay		924,994	(3,487,054)	50,000	379,000	658.0%	50,000	-86.8%
Non-Operating		266,686	41,918	266,686	281,485	5.5%	285,467	1.4%
<b>Total Expenditures by Object</b>		<b>6,683,931</b>	<b>1,917,340</b>	<b>6,191,367</b>	<b>6,911,765</b>	<b>11.6%</b>	<b>6,643,584</b>	<b>-3.9%</b>
<b>Expenditures by Unit</b>								
Administration		812,424	823,236	841,682	885,919	5.3%	889,901	0.4%
Fleet Operations		4,771,745	4,596,416	5,124,917	5,511,078	7.5%	5,528,915	0.3%
Electric Charging Stations		-	43,442	-	40,000	n/a	-	-100.0%
Depreciation		224,768	-	224,768	224,768	0.0%	224,768	0.0%
Fixed Assets		-	(4,325,538)	-	-	n/a	-	n/a
Capital Improvement Plan		874,994	779,785	-	250,000	n/a	-	-100.0%
<b>Total Expenditures by Unit</b>		<b>6,683,931</b>	<b>1,917,340</b>	<b>6,191,367</b>	<b>6,911,765</b>	<b>11.6%</b>	<b>6,643,584</b>	<b>-3.9%</b>

# GAINESVILLE COMMUNITY REINVESTMENT AREA

## Program and Services Chart



### DESCRIPTION:

The Gainesville Community Reinvestment Area (GCRA) is a new city department is tasked with addressing some of the community's most pressing infrastructure and development challenges over the next 10 years. Previous internal boundaries of four redevelopment areas (College Park/University Heights, Downtown, Eastside and Fifth Ave/Pleasant St) were dissolved, resulting in a single reinvestment area with the same external boundary.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

Significant changes expected to services or organizational structure due to the Gainesville Community Reinvestment Area (GCRA) becoming a new city department. This is a result of the dissolving of the Community Redevelopment Agency (CRA).

## GAINESVILLE COMMUNITY REINVESTMENT AREA (GCRA)

**Department Mission:** The Gainesville Consolidated Community Redevelopment Trust will support investment, economic development, redevelopment and a higher quality of life within the four redevelopment areas.

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### *Our Department strives to achieve the following Operational Goals:*

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- l Revitalize the Fifth Avenue/Pleasant Street, Downtown, College Park/University Heights, and Eastside areas by using tax increment funds to support redevelopment efforts.
- l Oversee and manage the plan for each CRA redevelopment area to spur growth, retain/create jobs and improve the quality of life and general welfare of the people who live and work in and around those redevelopment areas.
- l Support urban redevelopment and economic development to enhance the community's assets while constantly improving the cityscape with a variety of projects that enrich existing elements within a redevelopment area and/or provide exciting new features such as gateway fixtures, public art, high density residential, mixed use, and commercial developments within CRA areas.
- l Pursue redevelopment and economic development initiatives in order to increase property values. Coordinate with public and private sectors in activities and projects, such as, but not limited to: economic development, improving pedestrian amenities such as installation of lighting and sidewalks which increases safety; infrastructure improvements; development or rehabilitation of residential and commercial projects and recreational facilities; and attracting high quality development to stagnant neighborhoods.

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### *In order to achieve the above, our Departments will focus on the following Objectives:*

---

#### **Administration**

Market existing incentive and economic development programs, evaluate and develop new programs as needed, and coordinate with the public and private sectors to increase efficiencies and opportunities, to encourage development within the districts and support the goals of the redevelopment plans.

#### **Fifth Avenue / Pleasant Street Redevelopment Area**

In the Fifth Avenue/Pleasant Street areas, focus the tax increment funds on the efforts outlined in the Redevelopment Plan, Strategic Plan and Workplan.

#### **Downtown Redevelopment Area**

In the Downtown area, focus the tax increment funds on the efforts outlined in the Redevelopment Plan, Strategic Plan and Workplan.

#### **College Park / University Heights Redevelopment Area**

In the College Park/University Heights area, focus the tax increment funds on the efforts outlined in the Redevelopment Plan, Strategic Plan and Workplan.

#### **Eastside Redevelopment Area**

In the Eastside area, focus the tax increment funds on the efforts outlined in the Redevelopment Plan, Strategic Plan and Workplan.

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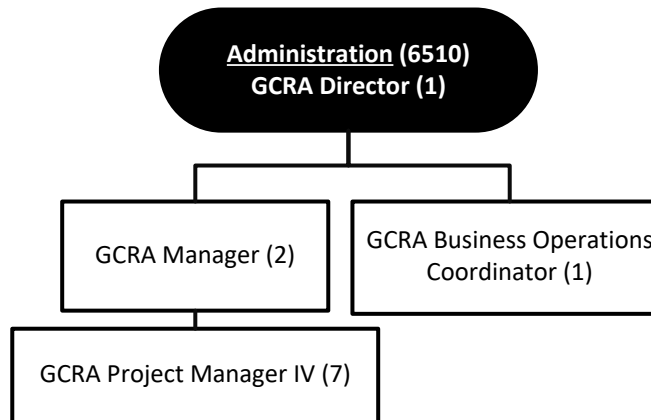
### *Our Department monitors success with the following Performance Indicators:\**

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\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY 2022/FY 2023 Financial Operating Plan.

# Gainesville Community Reinvestment Area

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 11.0

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Department Budget Summary  
Gainesville Community Reinvestment Area (GCRA)

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	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
GCRA Business Operations I	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
GCRA Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
GCRA Manager	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
GCRA Project Manager IV	8.0	7.0	7.0	7.0	0.0%	7.0	0.0%
<b>Total FTEs by Title</b>	<b>12.0</b>	<b>11.0</b>	<b>11.0</b>	<b>11.0</b>	<b>0.0%</b>	<b>11.0</b>	<b>0.0%</b>

Note:

Gainesville Community Reinvestment Area (GCRA), formerly the Community Redevelopment Agency (CRA), is a new city department.

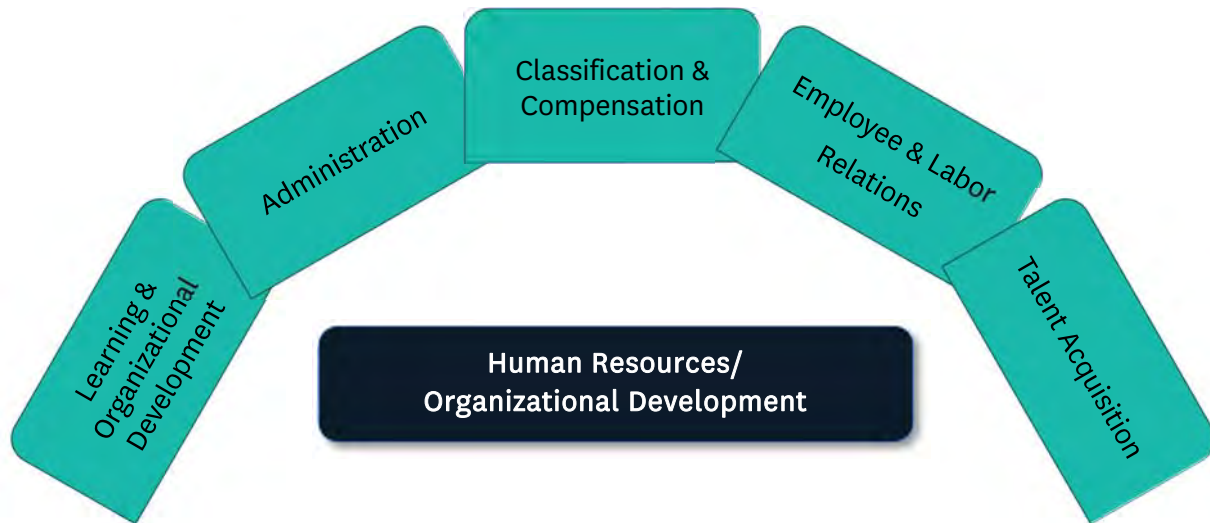
Department Budget Summary  
Gainesville Community Reinvestment Area (GCRA)

**Revenue and Expenditure Highlights**

The Gainesville Community Reinvestment Area (GCRA) is a new city department that is tasked with addressing some of the community's most pressing infrastructure and development challenges over the next 10 years. Previous internal boundaries of four redevelopment areas (College Park/University Heights, Downtown, Eastside and 5th Ave/Pleasant St.) were dissolved, resulting in a single reinvestment area with the same external boundary.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
General Fund	001	83,052	52,046	70,512	57,600	-18.3%	45,740	-20.6%
Comm Redev Agency	111	1,520,009	1,764,172	1,854,452	-	-100.0%	-	n/a
Gainesville Tech Incub	114	12,000	18,678	12,000	12,000	0.0%	12,000	0.0%
Misc Special Revenue	123	-	3,600	-	-	n/a	-	n/a
General Capital Projects	302	-	1,100,000	-	-	n/a	-	n/a
Downtown Redeve	610	844,764	2,575,934	2,526,120	-	-100.0%	-	n/a
Fifth Ave/Pleasant St	613	201,693	629,709	603,621	-	-100.0%	-	n/a
College Pk/Univ Hghts	618	1,453,566	4,547,384	4,361,442	-	-100.0%	-	n/a
Consolidated CRA Trust	620	-	-	-	7,517,118	n/a	7,417,118	-1.3%
Eastside Redevelopment	621	197,128	622,578	590,466	-	-100.0%	-	n/a
<b>Total Revenues by Fund</b>		<b>4,312,212</b>	<b>11,314,101</b>	<b>10,018,613</b>	<b>7,586,718</b>	<b>-24.3%</b>	<b>7,474,858</b>	<b>-1.5%</b>
<b>Expenditures by Fund:</b>								
Comm Redeve Agency	111	1,348,953	1,363,403	1,714,064	-	-100.0%	-	n/a
Misc Special Revenues	123	-	385	-	-	n/a	-	n/a
General Capital Projects	302	-	898,185	-	-	n/a	-	n/a
CIRB of 2005-CIP	335	-	327,191	-	-	n/a	-	n/a
Kennedy Homes Acquisition	336	-	294,335	-	-	n/a	-	n/a
Fleet Replacement Fund	501	-	-	-	24,500	n/a	-	-100.0%
Downtown Redevelopment	610	607,718	1,770,942	720,191	-	-100.0%	-	n/a
Fifth Ave/Pleasant St	613	258,702	500,595	279,219	-	-100.0%	-	n/a
College Pk/Univ Hghts	618	503,862	10,176,104	672,352	-	-100.0%	-	n/a
Consolidated CRA Trust Fund	620	-	-	-	4,338,759	n/a	1,796,777	-58.6%
Eastside Redevelopment	621	174,227	2,333,616	161,528	-	-100.0%	-	n/a
<b>Total Expenditures by Fund</b>		<b>2,893,462</b>	<b>17,664,755</b>	<b>3,547,355</b>	<b>4,363,259</b>	<b>23.0%</b>	<b>1,796,777</b>	<b>-58.8%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		701,325	583,168	707,963	779,448	21.4%	712,859	-8.5%
Fringe Benefits		285,970	203,112	314,974	317,524	55.1%	317,524	0.0%
Operating		1,553,442	2,554,881	2,169,481	340,994	-15.1%	361,537	6.0%
Capital Outlay		-	11,579,652	-	2,451,761	-100.0%	-	-100.0%
Debt Service		352,725	78,061	354,936	425,158	354.7%	355,143	-16.5%
Non-Operating		-	2,665,880	-	48,374	-100.0%	49,715	2.8%
<b>Total Expenditures by Object</b>		<b>2,893,462</b>	<b>17,664,755</b>	<b>3,547,355</b>	<b>4,363,259</b>	<b>-79.9%</b>	<b>1,796,777</b>	<b>-58.8%</b>
<b>Expenditures by Unit</b>								
Downtown Redevelopment		607,718	1,770,942	720,191	-	-59.3%	-	n/a
Fifth Ave/Pleasant St.		258,702	500,595	279,219	-	-44.2%	-	n/a
College Pk/Univ Hghts		503,862	10,176,104	672,352	-	-93.4%	-	n/a
Eastside Redevelopment		174,227	2,333,616	161,528	-	-93.1%	-	n/a
Consolidated CRA		-	-	-	4,363,259	n/a	1,796,777	-58.8%
Capital Projects		-	621,526	-	-	-100.0%	-	n/a
Trust Funds Operating to CRA		1,348,953	1,363,788	1,714,064	-	25.7%	-	n/a
Debt Service Payments		-	898,185	-	-	-100.0%	-	n/a
<b>Total Expenditures by Unit</b>		<b>2,893,462</b>	<b>17,664,755</b>	<b>3,547,355</b>	<b>4,363,259</b>	<b>-79.9%</b>	<b>1,796,777</b>	<b>-58.8%</b>

# HUMAN RESOURCES/ ORGANIZATIONAL DEVELOPMENT Program and Services Chart



## DESCRIPTION:

The Human Resources/Organization Development (HR/OD) department provides meaningful and personalized services to Charter Officers, managers, supervisors, employees and citizens in support of City Commission goals and objectives.

## SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.



## HUMAN RESOURCES/ORGANIZATIONAL DEVELOPMENT

**Department Mission:** To provide responsible stewardship of the human capital of the City of Gainesville.

### *City Commission*

#### *Draft Strategic Goals*

#### *Our Department contributes to these goals in the following ways:*

<b><i>Economic Opportunity - Affordability, Job Diversity, Economic Development</i></b>	<b><i>Enable more diverse training opportunities for underemployed workers.</i></b>	Review current practices to determine if there are barriers impeding or impacting access to training opportunities. Conduct training needs assessment and annual review of all training curriculum to assess utilization, organizational effectiveness and accessibility through delivery of courses through GCU, instructor led and customized learning interventions. Work with departments to review employee career path and preparing for career progression; assist in review of education resources for continued education.
<b><i>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</i></b>	<b><i>Represent the diversity of the community through the recruiting, hiring, and promoting of employee talent.</i></b>	Continue to work with internal and external partners to showcase City employment and diversity opportunities within the community. Brand the City as an employer of choice and ensure easy access to City resources that inform and educate citizens and employees on its total rewards for attracting and retaining the best employees to deliver services.
<b><i>Solid Foundation</i></b>	<b><i>Efficient Delivery of Core Services</i></b>	Evaluate policies, procedures and practices to determine if aligned with current City and employee evolving needs; as well as establishing standardized practices in place to improve efficient, effective and accurate delivery of services.
	<b><i>Effective Delivery of Core Services</i></b>	Establish department key performance indicators to measure effectiveness of service delivery to internal and external partners, department objectives, performance and resource utilization.
	<b><i>Employee Excellence and Morale</i></b>	Successfully implement the commission approved total rewards study over the next 3 years. The study is designed to attract, retain and motivate the best employees from a compensation, benefits and employee development perspective. In addition, HR will continue to support EO and other initiatives designed to address diversity and improve employee morale.

#### *Our Department strives to achieve the following Operational Goals:*

- l Provide Human Resources/Organizational Development support to all levels of City leadership in order to achieve the City's vision and mission.
- l Enhance organizational effectiveness through strategic human resources and organizational development initiatives.
- l Foster and measure a culture that ensures employee alignment with the organization's mission and values, with an emphasis on productivity and customer service.
- l Recruit, retain and motivate a diverse and highly skilled workforce.
- l Maintain effective employee and labor relations.
- l Maintain an appropriate and competitive compensation and classification system.
- l Provide training that meets current and future needs of the organization.
- l Coordinate and enhance City-wide communication on issues that impact employees and their jobs in support of organizational goals and objectives.

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***In order to achieve the above, our Divisions will focus on the following Objectives:***

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<b><i>Administration</i></b>	<p>Work with management to develop and implement organization-wide HR strategies based upon City Commission and organizational goals and objectives.</p> <p>Update Personnel Policies with Charter Officer Team for City Commission approval.</p> <p>Update, communicate and implement a comprehensive performance management process.</p> <p>Communicate to employees and management all vital HR information and initiatives.</p> <p>Develop, maintain and communicate human capital metrics.</p> <p>Negotiate labor agreements in support of City Commission goals and objectives and in consideration of financial constraints.</p> <p>Promote a concept of teamwork using processes such as Interest-Based Bargaining and the Mutual Gains Concept to ensure buy-in by all levels of management as well as bargaining unit employees.</p> <p>Provide strategic safety and craft training initiatives.</p> <p>Conduct the Employee Opinion Survey for the City.</p>
<b><i>Classification &amp; Compensation</i></b>	<p>Implement, as they are developed, our new classification, compensation policies, performance management and associated policies.</p> <p>Develop, maintain and administer an appropriate city-wide classification system to include developing, consolidating, and revising classifications through job analyses, position audits, organizational analysis and reorganizations.</p> <p>Develop, implement, consistently administer, communicate, and maintain appropriate city-wide compensation systems to include developing pay plans.</p> <p>Develop, implement, consistently administer, communicate, and maintain appropriate city-wide reward systems within budgetary constraints, including the pay-for-performance increase process to support the market mid-point-based compensation system for Managerial, Administrative, and Professional (MAP) employees.</p> <p>Provide compensation data and contract costing support to the Chief Negotiator for bargaining purposes with our five unions and seven labor agreements.</p>
<b><i>Employee Relations</i></b>	<p>Partner with management to understand workplace issues, their root causes and establish action plans to address the issues.</p> <p>Provide timely guidance and training to management on all pertinent aspects of employee relations, such as Family Medical Leave Act (FMLA), Fair Labor Standards Act (FLSA), Drug-Free Workplace, violence avoidance, labor agreement changes, grievance handling, discipline and terminations.</p> <p>Administer labor agreements and City policies and procedures; providing training and assistance to all parties in interpreting and working within them in accordance with applicable law.</p> <p>Investigate claims of discrimination and harassment and make appropriate recommendations to management.</p>
<b><i>Staffing Services</i></b>	<p>Provide knowledge and skills training designed to enable supervisors and managers to effectively staff their departments.</p> <p>Maintain employer brand to be utilized for employee recruitment and retention.</p> <p>Emphasize recruiting and other activities to diversify and enrich applicant pools.</p>
<b><i>Learning &amp; Development</i></b>	<p>Provide development, oversight and administration of Gainesville Corporate University (GCU) to meet the needs of employees at all levels in the City. Maintain the vitality and effectiveness of the program.</p> <p>Provide day-to-day assistance to management with training, facilitation and other organizational development services.</p> <p>Assist departments with the development and maintenance of progression-through-training programs.</p> <p>Work with management to evaluate organizational training needs and develop appropriate solutions.</p> <p>Improve New Employee Orientation process to facilitate a standardized on-boarding philosophy for the entire organization.</p>

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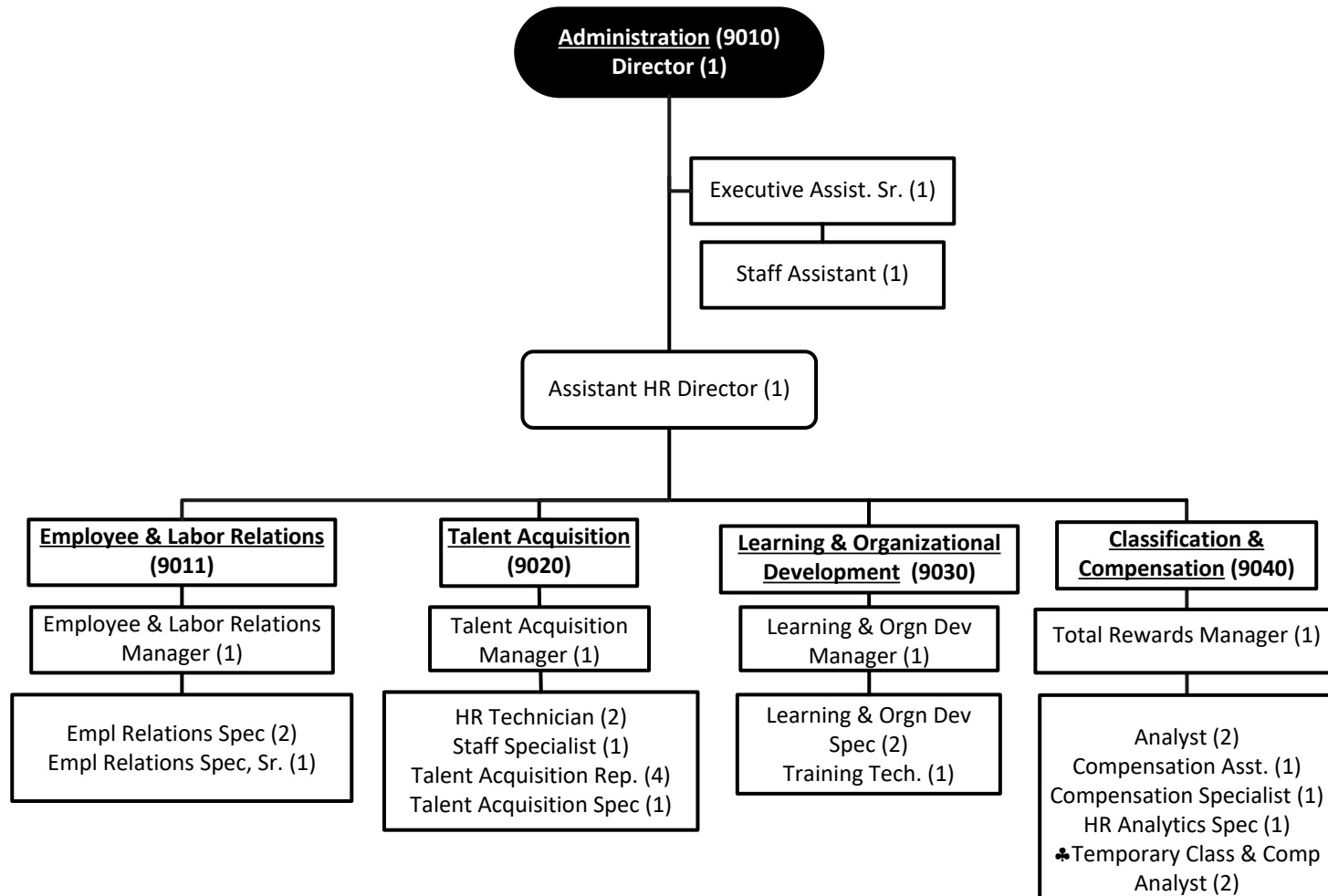
***Our Department monitors success with the following Performance Indicators:\****

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\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY2022/FY2023 Financial Operating Plan

# Human Resources

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 27.0

♣ Temporary Time-Limited Position(s) not included in FTE Count.

Department Position Summary  
Human Resources

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2020 Plan	% Change FY20 to FY21
<b>Title</b>							
Analyst	-	-	2.0	2.0	0.0%	2.0	0.0%
Assistant HR Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Compensation Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Comp/Ttl Rewards Mgr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Compensation Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Diversity Recruiter	1.0	1.0	-	-	n/a	-	n/a
Employee & Labr Rel Mgr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Employee Relations Spec	1.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Employee Rel Spec, Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Executive Assistant, Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
HR Analytics Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
HR Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
HR Technician	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Lrn & Orgn Dev Mgr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Lrn & Orgn Dev Spec	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Staff Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Staff Specialist	2.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Talent Acquisition Mgr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Talent Acquisition Rep	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%
Talent Acquisition Spec	-	-	1.0	1.0	0.0%	1.0	0.0%
Training Technician	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>25.0</b>	<b>25.0</b>	<b>27.0</b>	<b>27.0</b>	<b>0.0%</b>	<b>27.0</b>	<b>0.0%</b>

Department Budget Summary  
Human Resources

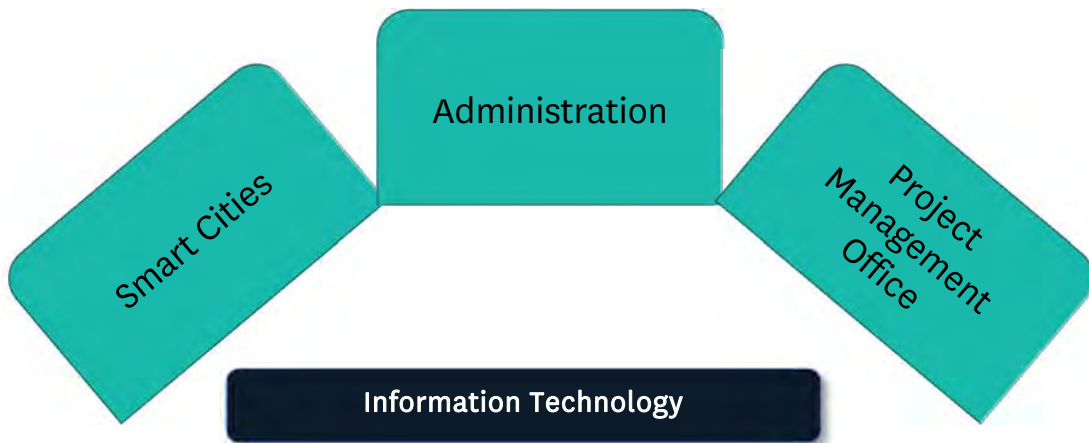
**Revenue and Expenditure Highlights**

The Human Resources Department's expenditure budget is mostly comprised of personal services expenses (84%) with the remaining budget (16%) going towards operating expenses.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
General Fund	001	405	1,136	405	308	-24.0%	308	0.0%
Misc Special Revenue	123	12,596	12,596	12,596	12,596	0.0%	12,596	0.0%
<b>Total Revenues by Fund</b>		<b>13,001</b>	<b>13,732</b>	<b>13,001</b>	<b>12,904</b>	<b>-0.7%</b>	<b>12,904</b>	<b>0.0%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	2,509,837	2,281,309	2,494,968	2,841,293	13.9%	2,797,793	-1.5%
Misc Special Revenue	123	12,596	10,740	12,596	-	-100.0%	-	n/a
<b>Total Expenditures by Fund</b>		<b>2,522,433</b>	<b>2,292,049</b>	<b>2,507,564</b>	<b>2,841,293</b>	<b>13.3%</b>	<b>2,797,793</b>	<b>-1.5%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		1,436,138	1,302,812	1,481,548	1,675,402	13.1%	1,675,402	0.0%
Fringe Benefits		561,885	465,872	618,632	720,144	16.4%	720,144	0.0%
Operating		524,410	523,365	407,385	445,748	9.4%	402,248	-9.8%
<b>Total Expenditures by Object</b>		<b>2,522,433</b>	<b>2,292,049</b>	<b>2,507,565</b>	<b>2,841,294</b>	<b>13.3%</b>	<b>2,797,794</b>	<b>-1.5%</b>
<b>Expenditures by Unit</b>								
Administration		513,730	501,337	468,084	810,155	73.1%	810,155	0.0%
Classification & Compensation		351,910	244,562	330,982	346,547	4.7%	303,047	-12.6%
Employee and Labor Relations		349,716	356,028	336,160	519,240	54.5%	519,240	0.0%
Lrn & Organizational Development		418,839	391,498	421,026	332,116	-21.1%	332,116	0.0%
T.E.A.M.		12,596	10,740	12,596	-	-100.0%	-	n/a
Talent Acquisition		875,642	787,884	938,717	833,236	-11.2%	833,236	0.0%
<b>Total Expenditures by Unit</b>		<b>2,522,433</b>	<b>2,292,049</b>	<b>2,507,565</b>	<b>2,841,294</b>	<b>13.3%</b>	<b>2,797,794</b>	<b>-1.5%</b>

# INFORMATION TECHNOLOGY

## Program and Services Chart



### DESCRIPTION:

The Department of Technology facilitates access to technology for city employees, designs technology-related solutions, provides business application support and recommendations for city employees, and implements the city's strategic goals around issues of technology.

The City of Gainesville's Department of Technology also supports Gainesville citizens through its Smart City initiatives and actively works on reducing the digital divide by partnering with service providers and the University of Florida.

Our staff seeks out the latest technologies, provides optimal solutions to support the needs of various departments, and ensures that city operations are making full use of available resources and technologies. We believe that technology is central to the modern, forward-thinking city that Gainesville strives to be and a driving force for creating new opportunities in our city.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

Add an IT Project Management Office business unit. The IT PMO will handle City wide software implementation projects.

## INFORMATION TECHNOLOGY

**Department Mission:** We pledge to provide quality service in a courteous and professional manner demonstrated through a high level of technical expertise and customer service.

### *City Commission*

#### *Draft Strategic Goals*

#### *Our Department contributes to these goals in the following ways:*

<i>Economic Opportunity - Affordability, Job Diversity, Economic Development</i>	<i>Nurture an environment for the expansion of small to medium-sized businesses.</i>	Deploy Smart City technologies that will enhance existing city infrastructure (smart lighting, city WiFi).
<i>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</i>	<i>Deploy free City WiFi in select areas in collaboration with UF and Cox</i>	Deploy free City WiFi in select areas in collaboration with UF and Cox.
<i>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</i>	<i>Design safer streets to reduce traffic-related injuries and fatalities.</i>	Work with GRU to upgrade City lights to LED lights.
<i>Solid Foundation</i>	<i>Efficient Delivery of Core Services</i>	Implement the new ERP (Enterprise Resource Planning) system , which will handle the City's finance, HR, benefits, etc., update City website and initiate building an integration platform to centralize and connect city services and offer a single source of truth.

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#### *Our Department strives to achieve the following Operational Goals:*

- l Produce timely and accurate payroll and tax information to our employees and retirees.
- l Fully utilize the City's web based Financial and Human Resources Management system.
- l Pay vendors/individuals for goods and services in a timely manner.
- l Enhance customer relations.
- l Maintain a financial and accounting reporting system that is in compliance with all federal, state and local requirements.
- l Provide effective budgetary software support for City departments.

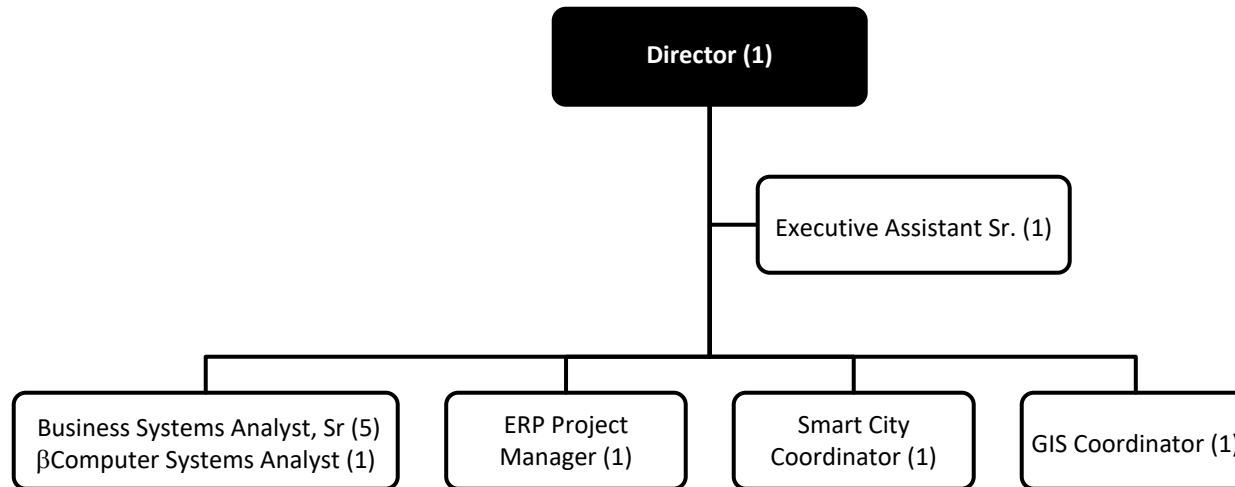
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#### *Our Department monitors success with the following Performance Indicators:\**

\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until the FY2022/FY2023 Financial Operating Plan

# Information Technology

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 11.0

βChange made in FY20



Department Position Summary  
Information Technology

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
Director of Technology	-	-	-	1.0	n/a	1.0	0.0%
Executive Assistant, Sr	-	-	-	1.0	n/a	1.0	0.0%
GIS Coordinator	-	-	-	1.0	n/a	1.0	0.0%
IT Supervisor	1.0	1.0	1.0	-	-100.0%	-	n/a
ΦIT PMO Manager	-	-	-	1.0	n/a	1.0	0.0%
Bus Systems Anlst, Sr	4.0	4.0	4.0	5.0	25.0%	5.0	0.0%
Smart City Coordinator	-	-	-	1.0	n/a	1.0	0.0%
βComputer Sys Anlst	-	-	-	1.0	n/a	1.0	0.0%
<b>Total FTEs by Title</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>	<b>11.0</b>	<b>120.0%</b>	<b>11.0</b>	<b>0.0%</b>

Note:

Φ change made during FY19

β change made in FY20

Department Budget Summary  
Information Technology

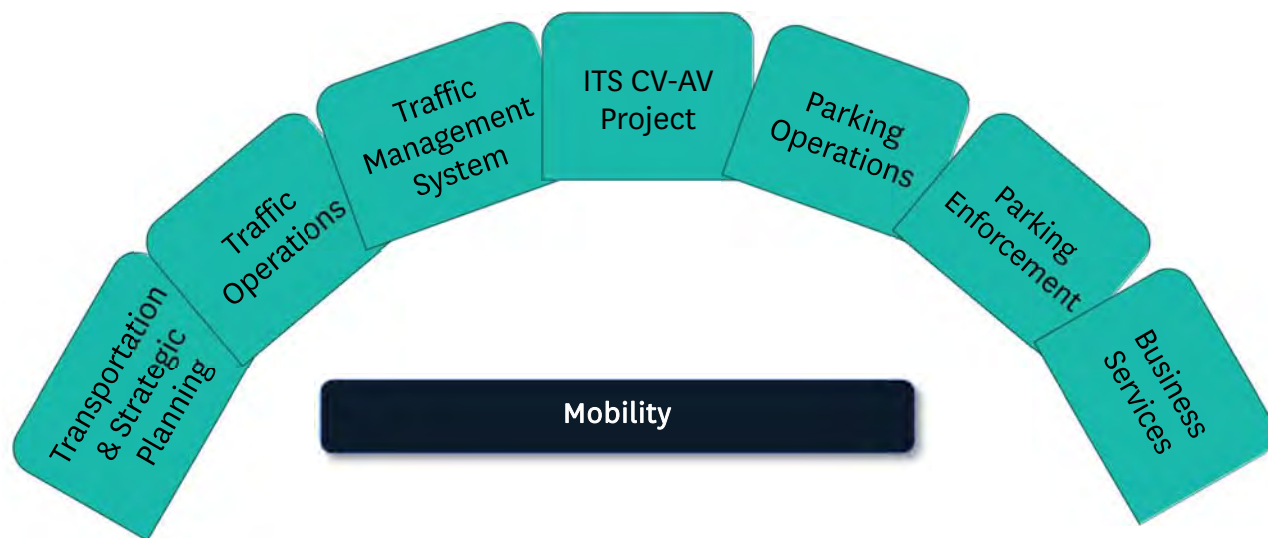
**Expenditure Highlights**

The major expenditure portion of Information Technology budget is the IT Memorandum of Understanding (MOU) with Gainesville Regional Utilities (GRU) which amounts to 34% of the total budget.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
Misc Grants Fund	510	-	-	-	1,591,931	n/a	1,592,752	0.1%
Fleet Replacement	511	-	-	-	73,150	n/a	78,510	7.3%
<b>Total Revenues by Fund</b>		-	-	-	<b>1,665,081</b>	<b>n/a</b>	<b>1,671,262</b>	<b>0.4%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	2,128,465	2,133,433	2,130,948	-	-100.0%	-	n/a
General Capital Projects	302	-	91,730	-	-	n/a	-	n/a
FFGFC 02 Capital Projects	328	-	4,451	-	-	n/a	-	n/a
Equipment Replacement (ERP)	352	200,000	125,037	200,000	258,500	29.3%	167,200	-35.3%
FY19 Bond	360	-	-	-	1,200,000	n/a	-	-100.0%
Tech Administration	510	-	-	-	1,590,462	n/a	1,591,283	0.1%
Tech Capital Improvement	511	-	-	-	129,660	n/a	134,660	3.9%
<b>Total Expenditures by Fund</b>		<b>2,328,465</b>	<b>2,354,651</b>	<b>2,330,948</b>	<b>3,178,622</b>	<b>36.4%</b>	<b>1,893,143</b>	<b>-40.4%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		396,424	380,805	400,544	861,914	115.2%	861,914	0.0%
Fringe Benefits		152,319	138,883	150,981	298,198	97.5%	298,198	0.0%
Operating		1,579,722	1,613,745	1,579,423	560,010	-64.5%	565,831	1.0%
Capital Outlay		200,000	221,218	200,000	1,458,500	629.3%	167,200	-88.5%
<b>Total Expenditures by Object</b>		<b>2,328,465</b>	<b>2,354,651</b>	<b>2,330,948</b>	<b>3,178,622</b>	<b>36.4%</b>	<b>1,893,143</b>	<b>-40.4%</b>
<b>Expenditures by Unit</b>								
IT - Administration		-	-	-	303,331	n/a	303,331	0.0%
IT - Smart Cities		-	-	-	268,214	n/a	268,214	0.0%
IT - Contract		1,781,265	1,231,287	1,194,523	-	-100.0%	-	n/a
Bandwidth		-	-	-	73,510	n/a	78,510	6.8%
Business Support (Advantage Team)		347,200	902,146	936,425	989,738	5.7%	989,738	0.0%
E/Gov Software and Hardware		-	45,000	-	-	n/a	-	n/a
ERP Technology Investment		-	-	-	56,150	n/a	56,150	0.0%
Info Tech Network Equipment		-	51,181	-	-	n/a	-	n/a
IT Infrastructure Replacement		75,000	-	75,000	-	-100.0%	-	n/a
LED Streetlight Upgrade		-	-	-	1,200,000	n/a	-	-100.0%
Office 365 Upgrades		-	-	-	29,179	n/a	30,000	2.8%
PC/Equipment Replacement		125,000	125,037	125,000	150,000	20.0%	110,000	-26.7%
SharePoint		-	-	-	11,500	n/a	-	-100.0%
Update City Website		-	-	-	97,000	n/a	57,200	-41.0%
<b>Total Expenditures by Unit</b>		<b>2,328,465</b>	<b>2,354,651</b>	<b>2,330,948</b>	<b>3,178,622</b>	<b>36.4%</b>	<b>1,893,143</b>	<b>-40.4%</b>

# MOBILITY

## Program and Services Chart



### DESCRIPTION:

Mobility is the basis of a strong and resilient community as all services and functions of a City depend on a well-connected transportation system. From emergency response to routine daily activities, all citizens are touched by the performance of the transportation system. As such, the *primary purpose of the Mobility department is to provide transportation services that move people* in a safe, seamless, equitable and data driven manner that is focused on the customer experience.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

The Administration unit will now be known as Business Services; and the Bicycle/Pedestrian Program renamed Intelligent Transportation System Connected Vehicle-Autonomous Vehicle (ITS CV-AV) Project.

## MOBILITY

**Department Mission:** To provide the community equitable access to a combination of safe transportation services focused on the user experience.

*City Commission  
Draft Strategic Goals*

***Our Department contributes to these goals in the following ways:***

<b><i>Economic Opportunity - Affordability, Job Diversity, Economic Development</i></b>	<b><i>Enable more diverse training opportunities for underemployed workers.</i></b>	Collaborate with external and internal partners seeking job opportunities for their cohort to connect potential applicants with open positions at RTS. Continue partnerships with Gainesville Housing Authority, Santa Fe College, the BOLD program, and Lofton High School.
	<b><i>What OTHER tactics or initiatives will you be leading to support the ECONOMIC OPPORTUNITY focus area?</i></b>	Remove education barriers to applicants for front line positions. Develop existing staff: encourage employees to complete high school education, connect employees to education resources/opportunities and assist with understanding process for tuition reimbursement. Partner with the Equal Opportunity Charter Officer to outline steps for piloting effort.
<b><i>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</i></b>	<b><i>Design safer streets to reduce traffic-related injuries and fatalities.</i></b>	Review all street design for the City through development review and regionally as part of the Metropolitan Transportation and Planning Organization (MTPO) under the umbrella of Vision Zero.
	<b><i>What OTHER tactics or initiatives will you be leading to support the SOCIAL RESILIENCE focus area?</i></b>	Support other key City initiatives when able to partner, including the Community Resource Paramedic (CRP) program.
<b><i>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</i></b>	<b><i>Increase the availability of public transit to improve city-wide mobility.</i></b>	Continue to review transit service delivery; pilot additional microtransit routes for first mile/last mile to improve access to main transit routes; AV shuttle pilot; dockless mobility options to include e-scooters and e-bikes; eliminate gaps in the bicycle and sidewalk network when funding is available to improve connections to transfer stations and heavily used bus stops.
	<b><i>Expand access to healthy foods.</i></b>	Work with food council to identify where transit gaps exist and how system service improvements can support access to healthy foods.
	<b><i>Represent the diversity of the community through the recruiting, hiring, and promoting of employee talent.</i></b>	Participate in numerous job fairs throughout the city as well as hosting targeted recruitment events at RTS; offer numerous job training and cross training opportunities to expand the knowledge and talent of our employees - preparing them for promotion opportunities; promote employees from within the department that qualify for a vacancy.
<b><i>Solid Foundation</i></b>	<b><i>Efficient Delivery of Core Services</i></b>	Explore and implement new technologies; such as: microtransit app; parking app; shift to virtual parking permits instead of paper.
	<b><i>Effective Delivery of Core Services</i></b>	Measure and monitor results of pilot programs, core transit services, traffic management, and parking management; making adjustments necessary to meet goals.
	<b><i>Employee Excellence and Morale</i></b>	Communicate to team the appreciation and value they bring delivering core services everyday. Encourage regular supervisor check-ins with employees, not just for annual employee evaluation.

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***Our Department strives to achieve the following Operational Goals:***

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***Equitable Access*** Promote city transportation services that increase access to the network via first/last mile program.  
Enhance the bicycle and pedestrian network connectivity.  
Explore innovative ways to allow for emerging transportation devices and technology in the transportation network with pilot programs. i.e. dockless mobility and on-demand service.

***Vision Zero/ Safety*** Promote a park-once environment to reduce congestion.  
Ensure system connectivity of all modes.  
Pilot innovative transportation ideas to enhance overall mobility and safety.

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***In order to achieve the above, our Divisions will focus on the following Objectives:***

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- l Manage parking based on best practice, land use and data.
- l Construct a minimum of one mile of new bicycle and pedestrian facilities annually.
- l Improve accessibility by investing in ADA compliant sidewalks and transit facilities based on the City's ADA Plan.
- l Seek partnerships with other agencies and the private sector to implement identified transportation projects, programs and services.
- l Implement virtual parking permit software to better manage on-street parking and reduce waste.
- l Update end of use servers to manage traffic signal system.  
Monitor street network and partner with UF/FDOT utilizing the Smart Traffic Signal system to: (1) inform emerging technology; (2) seek safer interactions between all road users - vehicles, pedestrians and bicyclists; (3) work with agency partners to deliver a coordinated traffic signal system.

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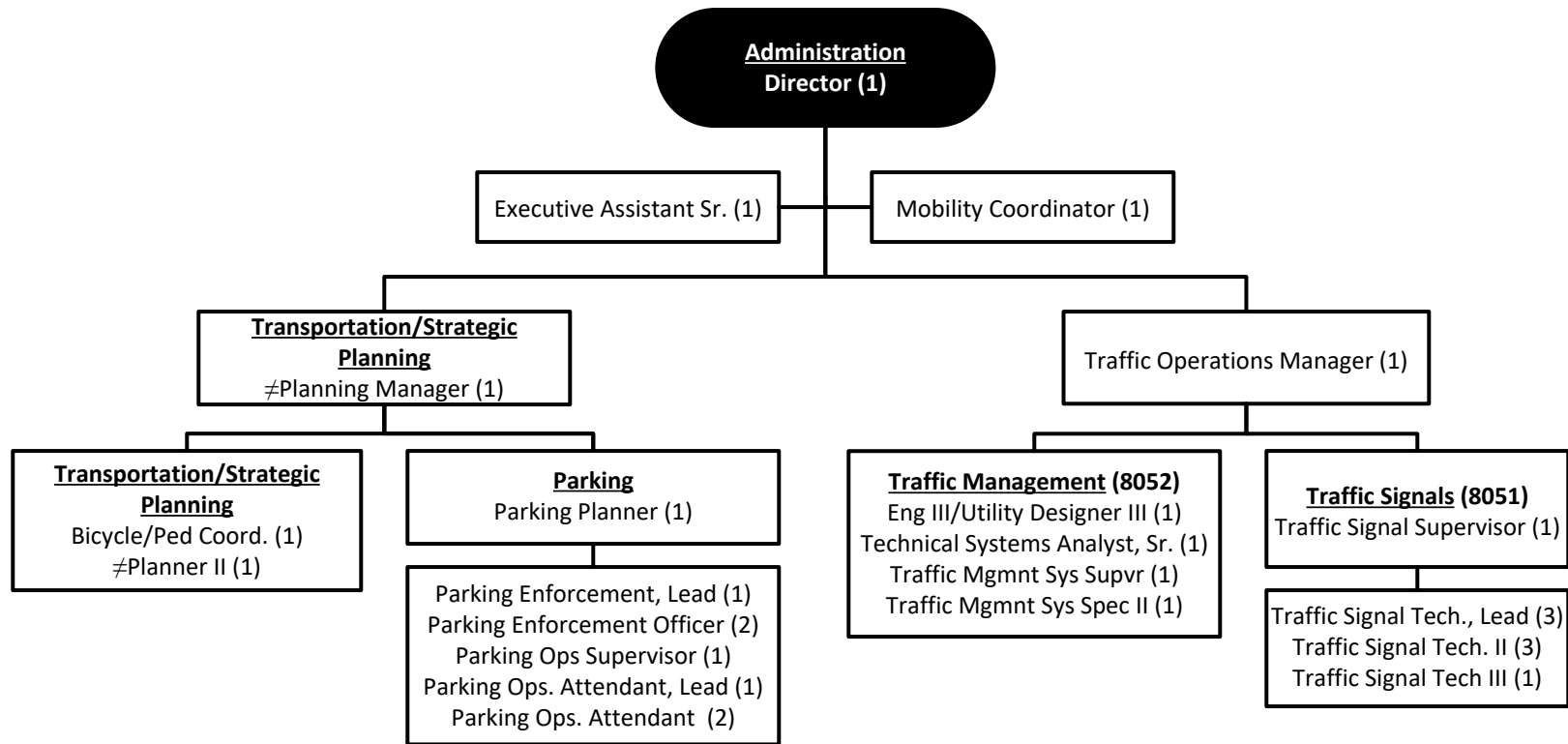
***Our Department monitors success with the following Performance Indicators:\****

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\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY2022/FY2023 Financial Operating Plan.

# Mobility

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 26.0

^The total number for the Department is net of the Regional Transit System. Regional Transit System is included under a separate tab.

≠Partial funding from Stormwater Utility Fund (0.90 FTE) & Solid Waste Fund (0.20 FTE).

Department Position Summary  
Mobility

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
Bicycle/Pedestrian Coord	-	-	-	1.0	n/a	1.0	0.0%
ΦDirector of Mobility	-	-	-	1.0	n/a	1.0	0.0%
Engineer III/Utility Designer	-	-	-	1.0	n/a	1.0	0.0%
ΦExecutive Assistant, Sr	-	-	-	1.0	n/a	1.0	0.0%
ΦTrnst Cmmnty Svc Spec	-	-	-	1.0	n/a	1.0	0.0%
Prkg Enforcement Ofcr	-	-	-	2.0	n/a	2.0	0.0%
Prkg Enforce Ofcr, Lead	-	-	-	1.0	n/a	1.0	0.0%
Prkg Ops Attendant	-	-	-	2.0	n/a	2.0	0.0%
Prkg Ops Attend, Lead	-	-	-	1.0	n/a	1.0	0.0%
Prkg Ops Supvr	-	-	-	1.0	n/a	1.0	0.0%
Planner II	-	-	-	1.0	n/a	1.0	0.0%
Planning Mgr, PW	-	-	-	1.0	n/a	1.0	0.0%
Tech Sys Analyst, Sr	-	-	-	1.0	n/a	1.0	0.0%
Traffic Mgmnt Sys Spec II	-	-	-	1.0	n/a	1.0	0.0%
Traffic Mgmnt Sys Spvr	-	-	-	1.0	n/a	1.0	0.0%
Traffic Operations Mgr	-	-	-	1.0	n/a	1.0	0.0%
Traffic Signal Supervisor	-	-	-	1.0	n/a	1.0	0.0%
ΦTraffic Signal Tech II	-	-	-	3.0	n/a	3.0	0.0%
ΦTraffic Signal Tech III	-	-	-	1.0	n/a	1.0	0.0%
Traffic Signal Tech, Lead	-	-	-	3.0	n/a	3.0	0.0%
<b>Total FTEs by Title</b>	-	-	-	<b>26.00</b>	<b>n/a</b>	<b>26.0</b>	<b>0.0%</b>

Note:

Φ change made during FY19

Department Budget Summary  
Mobility

**Revenue and Expenditure Highlights**

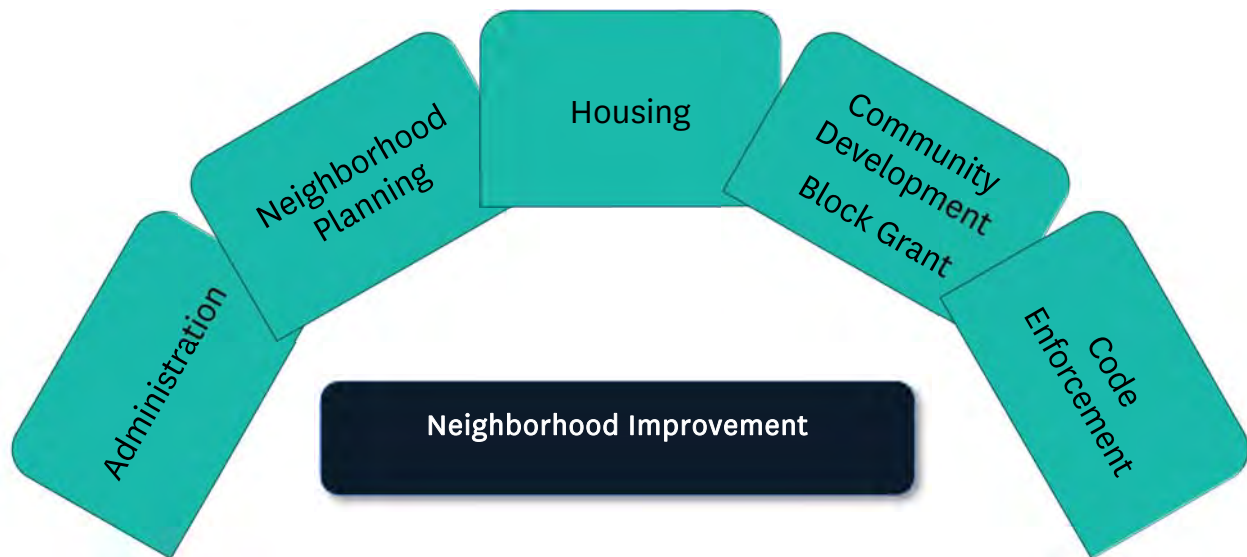
Mobility is a new department created using existing funding and personnel from other departments.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Expenditures by Fund:</b>								
General Fund	001	-	-	-	3,041,479	n/a	3,043,540	0.1%
Misc Grants Fund	115	-	-	-	-	n/a	-	n/a
General Capital Projects	302	-	-	-	218,403	n/a	196,903	-9.8%
Grnspace Acq/Comm Impv	306	-	-	-	-	n/a	-	n/a
Facs Maint Recurring (FMRP)	351	-	-	-	50,000	n/a	20,000	-60.0%
Equip Replacement (ERP)	352	-	-	-	-	n/a	70,000	n/a
Regional Transit System	450	-	-	-	111,338	n/a	111,338	0.0%
Fleet Replacement	501	-	-	-	22,500	n/a	-	-100.0%
<b>Total Expenditures by Fund</b>		-	-	-	<b>3,443,720</b>	<b>n/a</b>	<b>3,441,782</b>	<b>-0.1%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		-	-	-	1,496,374	n/a	1,496,609	0.0%
Fringe Benefits		-	-	-	674,887	n/a	674,887	0.0%
Operating		-	-	-	981,557	n/a	983,383	0.2%
Capital Outlay		-	-	-	290,903	n/a	286,903	-1.4%
<b>Total Expenditures by Object</b>		-	-	-	<b>3,443,720</b>	<b>n/a</b>	<b>3,441,782</b>	<b>-0.1%</b>
<b>Expenditures by Unit</b>								
Administrative Services		-	-	-	401,126	n/a	379,798	-5.3%
Parking Operations		-	-	-	1,000	n/a	1,000	0.0%
Parking Enforcement		-	-	-	292,529	n/a	292,559	0.0%
Parking Garage		-	-	-	317,967	n/a	318,050	0.0%
Community Bike Program		-	-	-	128,771	n/a	128,771	0.0%
Traffic Management System		-	-	-	634,375	n/a	634,396	0.0%
Traffic Signals		-	-	-	1,102,085	n/a	1,102,839	0.1%
Trans & Strategic Planning		-	-	-	297,465	n/a	297,465	0.0%
General Capital Project Fund		-	-	-	218,403	n/a	196,903	-9.8%
Network & Server		-	-	-	-	n/a	70,000	n/a
Parking Garage Improvements		-	-	-	50,000	n/a	20,000	-60.0%
UF Research Grant Awards		-	-	-	-	n/a	-	n/a
<b>Total Expenditures by Unit</b>		-	-	-	<b>3,443,720</b>	<b>n/a</b>	<b>3,441,781</b>	<b>-0.1%</b>



# NEIGHBORHOOD IMPROVEMENT

## Program and Services Chart



### DESCRIPTION:

The Neighborhood Improvement Department provides all services related to quality of life in the many neighborhoods throughout the City. These programs include neighborhood stabilization, administration of state and federal grant funding, improvements to housing, enforcement of City land codes, and redevelopment of older communities. Furthermore, the Department takes the lead in special projects, such as the City's homelessness initiative. Managerial oversight is provided by an Assistant City Manager.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.

## NEIGHBORHOOD IMPROVEMENT

**Department Mission:** The Neighborhood Improvement Department will work toward the development of Gainesville as a livable city with a strong downtown, sustainable neighborhoods, vital activity centers, and housing and social services to meet the needs of Gainesville's residents.

### *City Commission*

#### *Draft Strategic Goal*

#### *Our Department contributes to these goals in the following ways:*

<b>Economic Opportunity - Affordability, Job Diversity, Economic Development</b>	<b>Promote financial empowerment by increasing affordability.</b>	<p>Work with citizens to achieve compliance prior to fines being assessed for violations.</p> <p>Continue to establish public/private collaborative partnerships to expand and create affordable housing opportunities for low-income families to build wealth. through initiatives such as: 1) Affordable Housing Plan- development of an affordable housing plan to provide a pathway to affordable and equitable housing opportunities; 2) Land Donation Program- donate surplus land for the development of housing; 3) Affordable Rental Housing Development-provide local government contributions to developers who participate in housing tax credit projects; 4) Heartwood Subdivision- coordinate with GCRA to build new mixed-income housing; 5) Downpayment Assistance Program- assist first-time homebuyers with downpayment/closing costs to purchase a home; and 6) Homebuyer Education-provide training and counseling to potential first-time homebuyers to prepare for homeownership, includes budgeting, credit, and maintaining a home and finances.</p>
	<b>Enable more diverse training opportunities for underemployed workers.</b>	<p>Work with Gainesville Corporate University and target affordable external training to assist employees with reaching their full capabilities.</p> <p>Continue to support programs that empower and provide education and employment training to at-risk populations to find and keep jobs that pay family-sustaining wages. Continue to provide on-the-job training and encourage staff to participate in webinars, workshops and other career development events to increase their knowledge, skills and experience to create opportunities for upward mobility.</p>
	<b>Nurture an environment for the expansion of small to medium-sized businesses.</b>	Expedite the completion of any Home Occupation Permit requests received and assist the applicants with information to allow them to become successful.
	<b>What OTHER tactics or initiatives will you be leading to support the ECONOMIC OPPORTUNITY focus area?</b>	Ensure businesses have obtained the proper permits, and that others who have not are compelled to get the permits to ensure a level playing field.
<b>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</b>	<b>Improve youth outcomes by providing more social opportunities to children in poverty.</b>	Continuing to collaborate with partners that connect at-risk youth to more sources of support including education, intervention, mentoring and social engagement.
	<b>Reduce the cost of rent to expand access to quality housing.</b>	<p>Ensure complaints of substandard housing are thoroughly investigated and actions taken to ensure compliance with City ordinances.</p> <p>Continue to collaborate with public/private partners to support the redevelopment and construction of affordable rental housing within the community.</p>
	<b>Design safer streets to reduce traffic-related injuries and fatalities.</b>	Ensure that signs are removed from the right-of-way in a timely manner.
	<b>What OTHER tactics or initiatives will you be leading to support the SOCIAL RESILIENCE focus area?</b>	Continue to collaborate with housing and community partners to support social programs and services.

<i>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</i>	<b>Foster diverse and inclusive cultural opportunities and amenities within close proximity of all homes.</b>	Continue to collaborate with partners to promote and support diverse cultural events in local neighborhoods, such as on-site housing workshops, block parties and other community events whereby residents may have opportunities to gather together, participate in and have access to various programs and services.
	<b>Expand access to healthy foods.</b>	Ensure vendors have the proper permits to operate in neighborhoods.
		Continue to support outside agencies that provide food and nutritional support within the community.
	<b>Represent the diversity of the community through the recruiting, hiring, and promoting of employee talent.</b>	Participate in local job fairs and utilize advertising to ensure all communities have the opportunity to apply and participate in the hiring process. Continue to ensure that diverse interview panels are utilized for all open positions. Continue efforts to maintain a proactive process to remove any potential barriers to increase diversity of candidates; and recruit for positions by advertising broadly in various local and regional trade publications to create a diverse applicant pool, using City's website, housing partnership networks and newspapers.
	<b>What OTHER tactics or initiatives will you be leading to support the COMMUNITY/ ENVIRONMENTAL SUSTAINABILITY focus area?</b>	Participate in Internal Tree Advisory Committee.
<i>Solid Foundation</i>	<b>Efficient Delivery of Core Services</b>	Complete integration of IPADs into daily use by Officers to ensure efficiency in data entry and updating of cases. Transition to a new software system.
		Implement Neighborly Software Program (cloud-based) that will streamline HCD Division program and services processes. This program will increase the accuracy and efficiency in budget, subrecipient and asset management to meet federal, state and local grant compliance. This system will also provide a component to collaborate with partners such as outside agencies to complete funding applications online, including uploading all required documents, submittal of monthly/quarterly accomplishment reports and monitoring of subrecipients with customized forms and checklists.
	<b>Employee Excellence and Morale</b>	Continually review and update operational procedures to ensure they accurately reflect current operations. Work with employees to ensure the best communication skills are utilized with our customers. Seek and provide training that improves job efficiency.
		Implement the Neighborly Software Program in October 2019. Integrate Total Rewards. Recognize employees when excellent job performance occurs. Continue team building exercises, such as participation in the City's Weight Loss Challenge. Continue to require high performance standards to maintain department outcomes. Encourage staff to participate in City sponsored training and/or other career development seminars. Maintain communication exchange (open door policy, post bulletins, employee feedback, and roundtable staff discussions). Utilize staff feedback and results of trainings and communications to make necessary adjustments, as needed to support employee excellence and morale.

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***Our Department strives to achieve the following Operational Goals:***

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- l Utilize the City's block grant funds and other federal and state funding sources to support affordable housing, social services, and enhanced infrastructure, and work toward implementing the 10-year plan to end homelessness. Support private agencies working toward these goals with financial and technical assistance.
- l Support the production and preservation of housing to revitalize neighborhoods. Provide decent, safe and affordable housing to improve the quality of life for Gainesville's residents and to revitalize neighborhoods. Offer an array of housing programs and services. Promote homeownership and/or sustainable neighborhoods. In partnership with GCRA, assist in the implementation of the revitalization efforts in East Gainesville such as Heartwood Development.
- l Provide effective code enforcement, to encourage well maintained commercial, mixed-use and residential areas. Work closely with neighborhood organizations, and offer among the nation's leading innovative enforcement mechanisms for protection of neighborhood aesthetics and stability.
- l Encourage redevelopment, through streetscape, and other public space improvements such as creation of the Depot Park, as well as incentive programs for public-private redevelopment projects, in the Downtown, Eastside, Fifth Avenue/Pleasant Street and College Park/University Heights neighborhoods, and redevelopment of key older mixed-use/commercial corridors.

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***In order to achieve the above, our Divisions will focus on the following Objectives:***

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***Code Enforcement***

Improve the appearance, vitality and safety of Gainesville's neighborhoods, through both proactive and responsive code enforcement activities, in close partnership with neighborhoods. Coordinate with the Neighborhood Planning section and with neighborhood organizations.

Proactively enforce housing standards through housing inspections (including both multi-family inspections and single-family rental inspections) and enforcement of landlord permit requirements. Work with the Rental Housing Subcommittee to provide recommendations to the Commission regarding affordable housing options.

Coordinate with Budget and Finance Department on landlord permit applications, and enforce compliance, including the landlord point system.

Identify particular problem properties and enforce ordinances proactively in those locations.

Demolish dangerous structures and clear lots to eliminate blight in neighborhoods.

Encourage renovation and re-use of boarded buildings through enforcement of time limits on how long buildings remain boarded.

Enforce yard-parking restrictions in the University Context Area and regulation of rental properties in all residential areas.

Partner with GPD's community-oriented policing, to continue neighborhood stabilization and revitalization in CDBG target areas and other neighborhoods.

Continue to publicize, through a range of media, efforts relating to code enforcement rules and processes, including outreach to potential landlords and tenants about single-family neighborhood codes.

Enforce commercial building standards, zoning restrictions, sign controls, and other codes affecting commercial and mixed-use corridors and activity centers.

Track violations and enforcement with software/databases. Utilize data captured to decrease turnaround time for inspections and enforcement.

Continue to encourage community involvement by meeting with neighborhood organizations, and working jointly with neighborhoods on code enforcement efforts.

Use the civil citation system to expedite the enforcement process.

***Housing &  
Community  
Development***

Implement and administer the CDBG, HOME, and SHIP funds to support neighborhood revitalization, affordable housing and core public services.

Assist City departments and outside agencies that receive CDBG, HOME, SHIP, and other funds in implementing their projects in compliance with federal and local grant requirements.

Assist the Citizens Advisory Committee for Community Development (CACCD) in reviewing and making recommendations on potential CDBG and HOME funded projects.

Support the City's efforts to reduce Homelessness in Gainesville and Alachua County.

Provide an array of programs and services to address housing needs in the community, and provide affordable housing opportunities to improve the quality of life for low-income (LMI) citizens.

Support neighborhood revitalization efforts through the new production of new residential/rental housing and preservation of existing residential/rental housing in CDBG-targeted neighborhoods.

Support affordable housing developers to construct new affordable housing for low-income families, via land donations and local matching funding (as available).

***Neighborhood  
Planning***

Support the coordination between City departments and stakeholders, particularly with respect to annual and long-range plans, such as the City's Comprehensive Plan, CDBG/HOME Annual Action Plan, CDBG/HOME Consolidated Plan, SHIP Local Housing Assistance Plan and SHIP AHAC Incentives and Recommendation Plan.

Implement and administer the ConnectFree Program to provide financial assistance for the cost of extension and connection to the City's water and wastewater systems to eligible residential, rental and special needs housing properties located within the Gainesville Regional Utilities (GRU) service area.

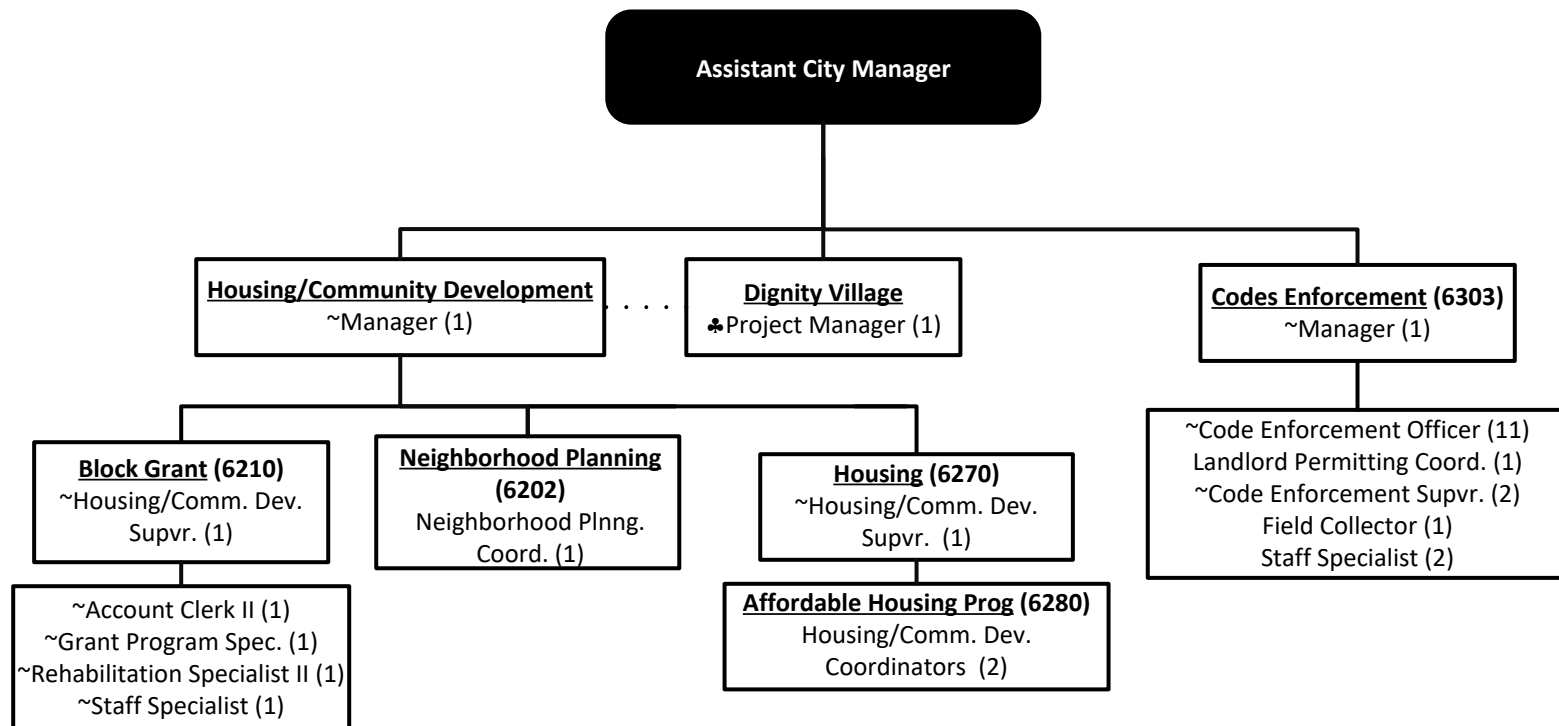
Assist the SHIP Advisory Committee (AHAC) and Citizens Advisory Committee for Community Development (CACCD) in reviewing and making recommendations for the federal, state, local and other related programs.

*Our Department monitors success with the following Performance Indicators:*

City Commission Draft Strategic Goal	Department Goal/Objective	Performance Measure	FY18 Target	FY18 Actual	FY19 Target	FY20 Target
Economic Opportunity - Affordability, Job Diversity, Economic Development	Proactively enforce housing standards through housing inspections (both multi-family inspections and single-family rental inspections) and enforcement of landlord permit requirements.	Number of housing inspection cases completed	2,100	2,188	2,297	2,412
		Number of rental related cases handled	500	533	560	588
	Enforce commercial building standards, zoning restrictions, sign controls, and other codes affecting commercial and mixed-use corridors and activity centers.	Number of residential and commercial zoning cases completed	150	146	153	161
		Number of dangerous building/ hazardous lands cases handled	1	-	1	2
		Number of Demolition cases handled	5	3	2	3
		Number of Board and Seals cases handled	1	2	1	2
		Number of Yard Maintenance cases handled	30	20	13	15
	Work with residents to implement neighborhood improvements based on neighborhood action plans. Provide grants for improvements and beautification.	Number of action plans completed/grants closed	20	18	20	20
	Provide housing assistance to low-income families through CDBG, HOME, SHIP programs and other public/private partnerships	Number of families served through the Comprehensive Housing Program (rehab, new construction, down payment, mortgage foreclosure, etc.)	40	45	80	32
		Number of families served through the Housing Counseling Program (homebuyer education, homeowner education, credit counseling, special projects, etc.)	200	195	247	265

# Neighborhood Improvement

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 28.0

- ~ Code Enforcement Manager, Code Enforcement Supervisor & Code Enforcement Officer funded in part from Community Development Block Grant Program.
- ~ Block Grant Housing Community Development Supervisor & Account Clerk II funded by CDBG and HOME Program
- ~ Housing Community Development Supervisor, Grant Program Specialist, Rehabilitation Specialist II, & Staff Specialist funded by CDBG Program.
- ♣ Temporary Time-Limited Position(s) not included in FTE Count.

Department Position Summary  
Neighborhood Improvement

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
Account Clerk II	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Code Enforcement Mgr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Code Enforcement Ofc	12.0	12.0	11.0	11.0	0.0%	11.0	0.0%
ΦCode Enforce Ofcr, Lead	-	-	1.0	-	-100.0%	-	n/a
Code Enforce Spvr	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Field Collector	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Grants Program Spec	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Housing/Comm Dev Coord	-	-	2.0	2.0	0.0%	2.0	0.0%
Housing/Comm Dev Mgr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Housing/Comm Dev Spvr	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
ΦLandlord Permit Coord	-	-	-	1.0	n/a	1.0	0.0%
Neighborhood Plan Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Rehabilitation Spec II	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Staff Specialist	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
<b>Total FTEs by Title</b>	<b>26.00</b>	<b>26.00</b>	<b>28.00</b>	<b>28.00</b>	<b>0.0%</b>	<b>28.00</b>	<b>0.0%</b>

Note:

Φchange made during FY19

Department Budget Summary  
Neighborhood Improvement

**Revenue and Expenditure Highlights**

About 66% of the revenues for this department are from state and federal grants. The remaining revenues are generated through the Codes Enforcement division. Expenses from this department include appropriations to outside agencies through the CDBG and HOME grant processes and the Community Grant Program.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
General Fund	001	77,322	103,950	77,672	75,747	-2.5%	77,085	1.8%
CDBG	102	1,211,681	1,045,914	1,244,102	1,319,592	6.1%	1,319,592	0.0%
Urban Dev Action Grant	103	24,500	24,075	23,650	23,225	-1.8%	22,800	-1.8%
HOME	104	451,124	88,865	451,124	530,141	17.5%	530,141	0.0%
Water/WWtr Surcharge	117	250,000	601,101	250,000	250,000	0.0%	250,000	0.0%
SHIP Grant	119	-	627,949	-	231,919	n/a	231,919	0.0%
Misc Special Revenue	123	505,974	1,263,339	874,147	940,527	7.6%	1,013,068	7.7%
<b>Total Revenues by Fund</b>		<b>2,520,601</b>	<b>3,755,193</b>	<b>2,920,695</b>	<b>3,371,151</b>	<b>15.4%</b>	<b>3,444,605</b>	<b>2.2%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	1,417,075	1,340,137	1,661,992	1,831,064	10.2%	1,600,355	-12.6%
CDBG	102	1,250,030	1,381,159	1,216,366	1,319,592	8.5%	1,323,093	0.3%
HOME	104	444,892	626,388	387,080	530,140	37.0%	530,668	0.1%
Water/WWtr Surcharge	117	-	108,858	-	-	n/a	-	n/a
SHIP Grant	119	39,696	615,235	46,560	231,919	398.1%	231,919	0.0%
Misc Special Revenue	123	505,974	1,579,725	864,147	948,062	9.7%	1,020,798	7.7%
Fleet Replacement Fund	501	60,000	59,045	22,100	-	-100.0%	114,500	n/a
<b>Total Expenditures by Fund</b>		<b>3,717,667</b>	<b>5,710,548</b>	<b>4,198,245</b>	<b>4,860,777</b>	<b>15.8%</b>	<b>4,821,333</b>	<b>-0.8%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		1,455,318	1,374,278	1,534,543	1,563,846	1.9%	1,496,360	-4.3%
Fringe Benefits		583,644	534,774	585,157	667,772	14.1%	667,772	0.0%
Operating		1,601,271	3,283,634	1,676,707	2,176,219	29.8%	2,088,398	-4.0%
Capital Outlay		60,000	65,273	22,100	-	-100.0%	114,500	n/a
Non-Operating		17,434	452,590	379,738	452,940	19.3%	454,304	0.3%
<b>Total Expenditures by Object</b>		<b>3,717,667</b>	<b>5,710,548</b>	<b>4,198,245</b>	<b>4,860,777</b>	<b>15.8%</b>	<b>4,821,333</b>	<b>-0.8%</b>



Department Budget Summary  
Neighborhood Improvement

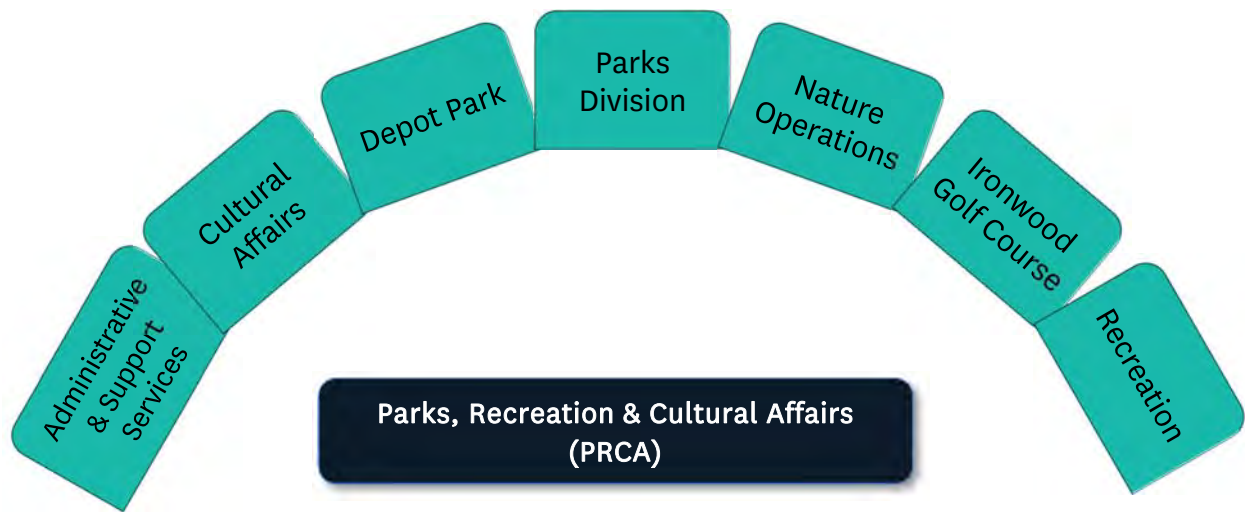
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**Expenditures by Unit**

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
Neighborhood Planning	98,615	97,429	99,884	103,474	3.6%	103,474	0.0%
Code Enforcement	1,527,164	1,415,791	1,451,573	1,249,773	-13.9%	1,251,452	0.1%
Demolitions/Lot Clearings	38,000	30,957	38,000	38,000	0.0%	38,000	0.0%
Dignity Village Management	66,000	65,131	66,000	72,075	9.2%	72,217	0.2%
Board and Seals	4,250	2,460	4,250	4,250	0.0%	4,250	0.0%
SHIP Program	39,696	615,235	46,560	231,919	398.1%	231,919	0.0%
Overgrown Prop Nuis Abatement	15,000	4,507	15,000	15,000	0.0%	15,000	0.0%
Block Grant Administration	223,190	252,177	262,734	-	-100.0%	-	n/a
Bus Pass Prgm for Empower Ctr	15,000	-	15,000	15,000	0.0%	15,000	0.0%
Hsng Prog Delivery Costs	426,925	411,191	575,018	34,811	-93.9%	149,479	329.4%
FY18 Outside Agencies	220,000	369,035	-	-	n/a	-	n/a
Affordable Housing Initiative	-	-	-	205,756	n/a	138,200	-32.8%
Block Grant Indirect Cost	44,546	44,546	46,773	-	-100.0%	-	n/a
Block Grant Set Aside	-	-	-	315,250	n/a	317,894	0.8%
CHDO Reserve Set Aside	-	-	-	79,521	n/a	79,521	0.0%
City Homeowner Rehab	141,973	227,729	141,973	-	-100.0%	-	n/a
City Housing Prog Set Aside	-	-	-	959,585	n/a	960,971	0.1%
Code Enforcement Set Aside	-	-	-	198,695	n/a	198,695	0.0%
Cold Weather Shelter Project	25,000	21,011	25,000	-	-100.0%	-	n/a
Downpayment Assistance	25,000	100,271	25,000	-	-100.0%	-	n/a
Family Unification Program	10,000	7,084	10,000	10,000	0.0%	10,000	0.0%
Homelessness Coordination	36,000	-	36,000	36,000	0.0%	36,000	0.0%
House Replacement	75,000	214,077	75,000	-	-100.0%	-	n/a
Hsng Prog Outside Agcy Set Aside	-	-	-	101,681	n/a	101,681	0.0%
Landlord Mitigation Fund	-	-	-	15,000	n/a	-	-100.0%
NHDC-Homeowner Rehab	67,304	102,261	102,669	-	-100.0%	-	n/a
One-Stop Center-Operations	393,974	1,311,040	752,147	827,027	10.0%	899,568	8.8%
One-Stop Homeless Assist Ctr	-	140,922	-	2,960	n/a	3,013	1.8%
Public Services Set Aside	-	-	-	195,000	n/a	195,000	0.0%
Rehab Loans & Grants	180,030	194,262	180,030	-	-100.0%	-	n/a
Relo Payment/Assistance	15,000	12,065	15,000	-	-100.0%	-	n/a
Rental Housing Implement	-	-	-	150,000	n/a	-	-100.0%
Roof Program	30,000	71,367	30,000	-	-100.0%	-	n/a
SE Boys and Girls Club	-	-	184,635	-	-100.0%	-	n/a
<b>Total Expenditures by Unit</b>	<b>3,717,667</b>	<b>5,710,548</b>	<b>4,198,244</b>	<b>4,860,778</b>	<b>15.8%</b>	<b>4,821,335</b>	<b>-0.8%</b>

# PARKS, RECREATION & CULTURAL AFFAIRS

## Program and Services Chart



### DESCRIPTION:

The mission of the Department of Parks, Recreation and Cultural Affairs is to provide and maintain the natural, recreational and cultural facilities and programs that make Gainesville a great place to live, work and visit, and that help sustain the City economically, socially and environmentally.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.

## PARKS, RECREATION AND CULTURAL AFFAIRS (PRCA)

**Department Mission:** To provide and maintain the natural, recreational and cultural facilities and programs that make Gainesville a great place to live, work and visit; and help sustain the City economically, socially and environmentally.

*City Commission*

*Draft Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<b>Economic Opportunity - Affordability, Job Diversity, Economic Development</b>	<b>Promote financial empowerment by increasing affordability.</b>	Prepare for surprise unbudgeted expenses by withholding funds from certain areas to ensure that we are ready for unexpected costs. Utilize trade opportunities with software or various services beneficial to the daily operation of the golf course.
		Provide subsidized or free programs when possible. Provide event rental facilities at a lower cost to not for profits providing free public programming and events.
	<b>Enable more diverse training opportunities for underemployed workers.</b>	Offer various training for different skillsets to help employees have the opportunity to seek other jobs within the department as well as throughout the city.
		Discontinue inmate labor crew and hire new Grounds and Events Workers.
		Provide several entry level positions for those with low qualifications/barriers. Support local college and job fairs in the Gainesville community.
	<b>Nurture an environment for the expansion of small to medium-sized businesses.</b>	Utilizes relationships within the community to bring in many events that help get the word out for small businesses.
		Foster opportunities for recreational based service provider contracts which allow small or single person owned businesses to start. Seek providers for services and materials used for operations within the local community with a priority on small, minority, and veteran on businesses as a preference.
<b>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</b>	<b>What OTHER tactics or initiatives will you be leading to support the ECONOMIC OPPORTUNITY focus area?</b>	Partner with local organizations and charities to showcase our efforts for the community.
	<b>Improve youth outcomes by providing more social opportunities to children in poverty.</b>	Provide scholarships to young golfers from the Eastside of Gainesville with financial need. Provide clubs and access to the golf course and teach them not only about golf, but the life lessons of being a part of a team. Work with kids from the Reichert House, Girls Place, Boys and Girls clubs.
		Subsidize all recreation youth programs after school programs for City citizens who qualify for free or reduced lunches. Collaborate with the Gainesville Arts and Parks Foundation to provide 100% scholarships for summer camps for youth who are below the poverty threshold and residents of Gainesville.
	<b>Create alternatives to arrests to divert from the criminal justice system.</b>	Offer free golf lessons to individuals that have no means to play.
		Provide meaningful experiences for at-risk youth through the Department of Juvenile Justice partnership work days.
		Offer the Heatwave basketball program with the specific focus to provide youth with evening activities during the summer months.
	<b>What OTHER tactics or initiatives will you be leading to support the SOCIAL RESILIENCE focus area?</b>	Speak at career fairs in elementary and middle schools encouraging kids to start the game of golf at an early age, stressing the importance of staying active and out of trouble.
		Build resilience with youth program participants through different curriculum. Provide event space for little or no cost to local non-profits or government programs that support local initiatives and current issues that assist in building resilience in their communities.

<b>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</b>	<b>Foster diverse and inclusive cultural opportunities and amenities within close proximity of all homes.</b>	Provide an opportunity for people ages 5 - 105 to participate at the golf course.
		Offer affordable, accessible programs year round with many free concerts, events and visual art experiences.
		Offer several different opportunities for programs which are typically targeted towards the immediate community/neighborhood. Afterschool and summer camps provide a focus on relevant cultural education and programs through education in music, food, art, and history.
		Maintain all the active park areas within the city and serves neighborhoods throughout.
	<b>Expand access to healthy foods.</b>	Offer a community garden program in our park systems.
		Utilize the NRPA Commit to Health curriculum to provide education for healthy eating and provide healthier options for snacks at summer camps and after school programs. Host local community or education food gardens.
	<b>Represent the diversity of the community through the recruiting, hiring, and promoting of employee talent.</b>	Continue to be a presence at job fairs, advertise in diverse publications, and maintain a relationship with the University of Florida
		Continue to hire a diverse group of staff, and also place staff at locations where they share the local community goals and values.
	<b>What OTHER tactics or initiatives will you be leading to support the COMMUNITY/ ENVIRONMENTAL SUSTAINABILITY focus area?</b>	Develop and design new facilities with local community involvement and input. When able, use environmentally sustainable products in each center.
<b>Solid Foundation</b>	<b>Efficient Delivery of Core Services</b>	At the Golf Course we have utilized a website that allows for external bookings for tee times and rental requests. Use a Point of Sale system programmed with various rates to speed up the transaction process at the register. Provide a range ball machine that allows you to pay at the machine instead of going inside the clubhouse.
		Begin a department-wide cost analysis of all programs utilizing a new template for measuring performance. Evergreen Cemetery is bringing in a business consultant with extensive background in the industry to analyze our operation to improve the operation and its marketability.
	<b>Effective Delivery of Core Services</b>	Provide a Happy or Not machine that asks different questions throughout the month for feedback.
		Meet with over 150 community members and organizations to develop partnership and participation for the Gainesville150! team.
		For all programs, we utilize program planning forms with after program assessments and evaluations for make improvements. We also do our best to provide timely an appropriate customer service responses to the public, and take their recommendations into account for future programming when available.
	<b>Employee Excellence and Morale</b>	Throughout the divisions of the Department we conduct, weekly and monthly meetings as well as quarterly meetings in order to have all departmental staff gather to discuss City and Departmental issues and events. Our Employee Relations team provides monthly newsletters noting when the public has contacted us with positive experiences with the various areas.
		Participate in the UF Homecoming Parade with a Gainesville150! Float.
		Offer continued training where appropriate, post program staff evaluations for program improvements as well as better ways to improve their training and meet their needs, and do our best to hold regular or quarterly teambuilding opportunities.
	<b>What OTHER tactics or initiatives will you be leading to support the SOLID FOUNDATION focus area?</b>	Grow the strengths of the golf course and continue to work on the deficiencies to enable the customer to have the best time possible. We also received CAPRA (Commission for Accreditation of Parks and Recreation Agencies) Agency Accreditation for the second 5 year period. This is in conjunction with the National Recreation and Parks Agencies in which we demonstrated compliance to set standards deemed essential to the quality of services for the public we serve.

***Our Department strives to achieve the following Operational Goals:***

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- | Effectively promote the department's numerous programs, services and facilities through a coordinated effort with a department-wide marketing team, in cooperation with the City's Communications Department.
- | Improve, enhance and effectively maintain the City's parks, recreational and cultural facilities, urban forest, historic Evergreen Cemetery, the Thomas Center, Ironwood Golf Course, and natural resources.
- | Improve and enhance recreation, environmental education and cultural programs and services and ensure that they are inclusive and affordable to all City residents.
- | Identify and solicit strategic partners to enhance recreation, nature and cultural programming opportunities for all ages and abilities.
- | Provide affordable golfing programs at Ironwood Golf Course.
- | Support the City's tourism initiatives by promoting the City's cultural and recreational events, ecological resources, museums, parks, golf course and historical sites.
- | Utilize volunteers to maximize City resources and increase awareness of programs, facilities and services offered.
- | Design, develop and manage natural areas to provide recreation opportunities consistent with the protection of the natural resources and educate the public on the importance and value of protection.
- | Protect and enhance the City's urban forest.

***In order to achieve the above, our Divisions will focus on the following Objectives:***

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<b><i>Department-wide</i></b>	<p>Market programs and special events in coordination with the City's Communications Office using the City website, social marketing outlets, intranet, newsletters and brochures.</p> <p>Work effectively with the City Beautification Board, Tree Advisory Board, Tree Appeals Board, Gainesville-Alachua County Cultural Affairs Board, Art in Public Places Trust, Nature Centers Commission and Public Recreation and Parks Board. Work closely with affiliated non-profit organizations including Evergreen Cemetery Association of Gainesville, Inc., Thomas Center Associates, Friends of Nature Parks and the new Gainesville Arts &amp; Parks Foundation, Inc..</p> <p>Strive to provide clean, safe parks, facilities, boardwalks and trail systems.</p> <p>Support-Downtown Redevelopment Advisory Board (DRAB), Economic Development and other City Departments to assist with City redevelopment efforts.</p> <p>Pursue local and state grants, as well as foundation and corporate gifts to support programs and facilities.</p>
<b><i>Administration and Support Services</i></b>	<p>Coordinate with Communications Department a department-wide marketing and public relations program.</p> <p>Maintain agency accreditation, implement the Department's Master Plan and Strategic Plan.</p>
<b><i>Cultural Affairs</i></b>	<p>Effectively administer grant funds provided by the City for the arts.</p> <p>Continue to provide quality family oriented programs and events.</p> <p>Continue to support efforts to attract visitors to the Downtown Plaza through programs and special events.</p>
<b><i>Nature Operations</i></b>	<p>Acquire, restore and manage environmentally sensitive lands.</p> <p>Evaluate for continuous improvement all youth and adult environmental education programs.</p>
<b><i>Park Operations</i></b>	<p>Strive for continuous park maintenance efficiencies and improvements.</p>
<b><i>Depot Park</i></b>	<p>Create continuous activities and events at Depot Park that engage families and the entire community.</p>
<b><i>Ironwood</i></b>	<p>Strive to provide quality and affordable golf programs for all citizens.</p>
<b><i>Recreation</i></b>	<p>Evaluate for continuous improvement all youth and adult recreation programs.</p> <p>Provide supervised year-round youth recreation activities and events.</p> <p>Maintain and manage clean, safe swimming pools for all citizens.</p>

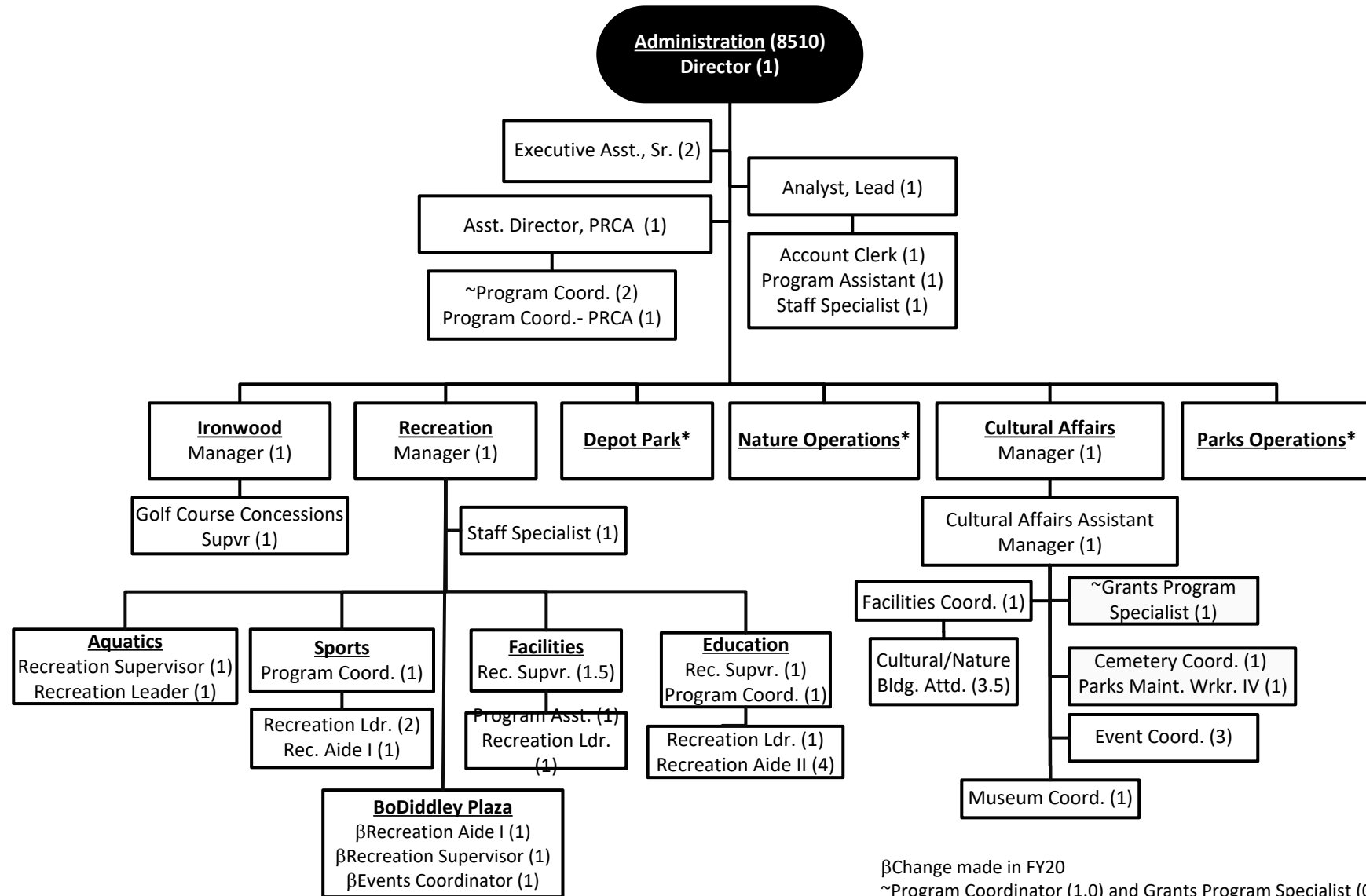
*Our Department monitors success with the following Performance Indicators:*

City Commission Draft Strategic Goal	Department Goal/Objective	Performance Measure	FY18 Target	FY18 Actual	FY19 Target	FY20 Target
<b>Economic Opportunity - Affordability, Job Diversity, Economic Development</b>	Provide affordable golfing programs at Ironwood Golf Course	Number of rounds played	28,500	29,315	30,000	30,000
	Provide access to PRCA programs, events and services	Number of people served	1,400,900	1,053,865	1,100,000	1,100,000
		Number of park & ball field reservations	2,625	3,728	3,700	3,700
		Number of nature park trail users	442,379	383,952	400,000	400,000
		Number of rentals at all PRCA facilities	4,800	2,719	3,000	3,000
<b>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</b>	Cultivate formal partnerships and sponsorships to maximize City programs and resources and provide quality services for all citizens.	Grant funding & sponsorship received in partnership with Gainesville Arts & Parks Foundation	35,000	2,225	10,000	10,000
		Partnerships and sponsorships with local and regional entities whose missions encompass PRCA services	48,000	32,636	35,000	35,000
	Increase the number of volunteer hours.	Number of volunteer hours	35,000	33,203	35,000	35,000
		Value of volunteer hours	772,800	860,654	800,000	800,000
<b>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</b>	Acquiring and restoring environmentally significant lands that improve Gainesville's water and air quality	Number of acres maintained	3,190	3,190	3,200	3,200
	Effectively maintain the City's parks, recreational and cultural facilities, and natural resources.	Number of playground inspections performed	1,700	1,680	1,700	1,700
<b>Solid Foundation</b>	Identify and pursue additional funding sources for PRCA programs	Dollar amount of grant funding awarded	100,000	82,363	85,000	85,000
	Efficiently provide golf course programs at Ironwood	Average cost per round	\$27.25	\$28.00	\$28.00	\$28.00
	Revenues collected to offset a portion of costs associated with PRCA's programs and services	Revenue collected from all program fees, facility rentals, rounds of golf, special events, cemetery plots sold	2,132,961	1,964,788	2,000,000	2,000,000
	Monitor and increase operational efficiencies	Total per capita cost for PRCA services (001, 107, 123 and 415 funds, divided by total population)	<\$74.50	\$79.04	\$92.25	\$94.77
	Expand social media visibility to promote tourism in Gainesville and Alachua County *	Social media hits (not including web pages)	7,891,783	9,081,862	N/A	N/A

\*Social media communications moved to the Communications Department in FY19.

# Parks, Recreation and Cultural Affairs

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 118.25

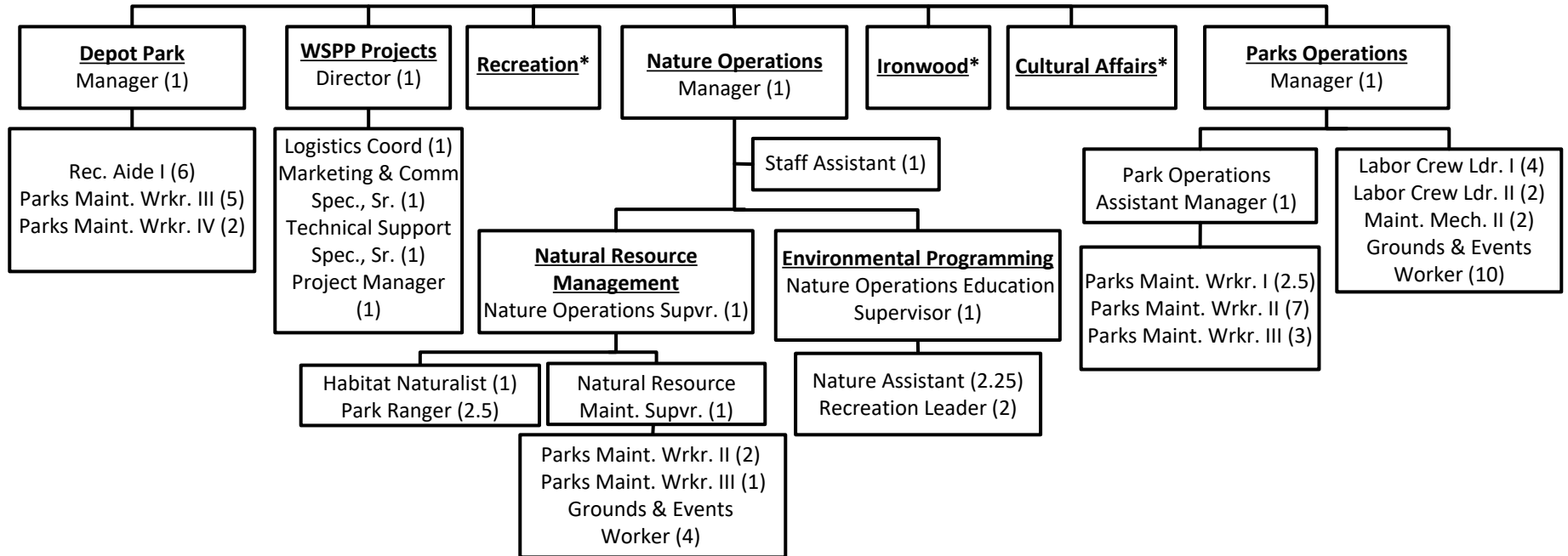
βChange made in FY20

~Program Coordinator (1.0) and Grants Program Specialist (0.25)  
funded from PRCA's approved Master Plan Surcharge.

\*Additional details shown on next page

# Parks, Recreation and Cultural Affairs

## FY 2020 ADOPTED ORGANIZATION CHART



\*Additional details shown on previous page



**Department Position Summary**  
**Parks, Recreation & Cultural Affairs (PRCA)**

Title					% Change		% Change	
	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	FY19 to FY20	FY 2020 Plan	FY20 to FY21	
Account Clerk	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Arborist	1.0	-	-	-	n/a	-	n/a	
Analyst, Lead	-	1.0	1.0	1.0	0.0%	1.0	0.0%	
Asst Mgr, Cultural Affairs	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Asst Mgr, Park Ops	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Cemetery Coordinator	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Cultural/Nature Bldg Attnd	3.5	3.5	3.5	3.5	0.0%	3.5	0.0%	
Cultural Affairs Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
ΦDepot Park Assistant	1.0	1.0	1.0	-	-100.0%	-	n/a	
Depot Park Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
βEvents Coordinator	2.0	2.0	2.0	3.0	50.0%	3.0	0.0%	
Executive Assistant, Sr	1.0	2.0	2.0	2.0	0.0%	2.0	0.0%	
Facilities Coordinator	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Golf Course Conc Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Golf Course Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Grants Program Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
ΦGrounds & Events Wkr	-	-	-	14.0	n/a	14.0	0.0%	
Habitat Naturalist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Horticulturist	1.0	-	-	-	n/a	-	n/a	
ΦIrrigation Mechanic	1.0	1.0	1.0	-	-100.0%	-	n/a	
ΦLabor Crew Leader I	3.0	2.0	2.0	4.0	100.0%	4.0	0.0%	
Labor Crew Leader II	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%	
ΦLogistics Coordinator	-	-	-	1.0	n/a	1.0	0.0%	
ΦMaint Mechanic II	1.0	1.0	1.0	2.0	100.0%	2.0	0.0%	
Mktg. & Comm Spec, Sr	-	1.0	1.0	1.0	0.0%	1.0	0.0%	
Museum Coordinator	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Nat Resource Maint Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Nature Assistant	2.25	2.25	2.25	2.25	0.0%	2.25	0.0%	
Nature Ops Edu Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Nature Operations Mgr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Nature Operations Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Parks Maint Wkr I	2.5	2.5	2.5	2.5	0.0%	2.5	0.0%	
ΦParks Maint Wkr II	9.0	8.0	8.0	9.0	12.5%	9.0	0.0%	
ΦParks Maint Wkr III	8.0	8.0	8.0	4.0	-50.0%	4.0	0.0%	
ΦParks Maint Wkr III-DP	1.0	1.0	1.0	5.0	400.0%	5.0	0.0%	
Parks Maint Wkr IV	2.0	2.0	2.0	1.0	-50.0%	1.0	0.0%	
Parks Maint Wkr IV-DP	1.0	1.0	1.0	2.0	100.0%	2.0	0.0%	
Parks Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Park Ranger	2.5	2.5	2.5	2.5	0.0%	2.5	0.0%	
Parks, Rec & CA Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Parks, Rec & CA Asst Dir	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Program Assistant	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%	
Program Coordinator	4.0	5.0	5.0	4.0	-20.0%	4.0	0.0%	
Program Coordinator-PRCA	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	

Department Position Summary  
Parks, Recreation & Cultural Affairs (PRCA)

(continued)							
	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
βRecreation Aide I	7.0	7.0	1.0	2.0	100.0%	2.0	0.0%
Recreation Aide I- DP	-	-	6.0	6.0	0.0%	6.0	0.0%
Recreation Aide II	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%
ΦRecreation Leader	6.0	6.0	6.0	7.0	16.7%	7.0	0.0%
Recreation Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
βRecreation Supervisor	3.5	3.5	3.5	4.5	28.6%	4.5	0.0%
Staff Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Staff Specialist	3.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Tech Support Spec, Sr	-	1.0	1.0	1.0	0.0%	1.0	0.0%
WSPP Director	-	1.0	1.0	1.0	0.0%	1.0	0.0%
WSPP Project Manager	-	-	-	1.0	n/a	1.0	0.0%
<b>Total FTEs by Title</b>	<b>96.25</b>	<b>97.25</b>	<b>97.25</b>	<b>118.25</b>	<b>21.6%</b>	<b>118.25</b>	<b>0.0%</b>

Note:

Φ change made during FY19

β change made in FY20

Department Budget Summary  
Parks, Recreation & Cultural Affairs (PRCA)

**Revenue and Expenditure Highlights**

The Parks, Recreation & Cultural Affairs Department's General Fund 001 revenues are received from golf course fees (46%), aquatic, recreation and sports fees (27%) and the remainder from miscellaneous sources. Expenditures for this department are personnel costs (44%), operating costs (34%) with the remaining expenses going towards capital projects or other miscellaneous expenses.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
General Fund	001	859,210	958,474	771,437	1,391,944	80.4%	1,398,283	0.5%
Cultural Affairs Projects	107	502,740	563,193	511,022	511,022	0.0%	511,022	0.0%
Misc Grants Fund	115	-	62,393	10,000	-	-100.0%	-	n/a
Misc Special Revenues	123	5,000	518,085	-	-	n/a	-	n/a
Tourist Product Development	136	-	(1,289)	-	-	n/a	-	n/a
Tree Mitigation	140	-	6,396	-	-	n/a	-	n/a
General Capital Projects	302	217,446	40,850	40,000	40,000	0.0%	40,000	0.0%
Greenspace Acq & Comm Imprv	306	-	10,000	-	-	n/a	-	n/a
Wild Spaces Public Places	345	-	895	-	-	n/a	-	n/a
WSPP - Land Acquisition	346	-	5,458	-	-	n/a	-	n/a
Senior Recreation Center	347	-	526	-	-	n/a	-	n/a
WSPP 2017-2025	358	-	8,002,873	-	-	n/a	-	n/a
WSPP-Joint Proj w/Alachua Cty	359	-	297,557	-	-	n/a	-	n/a
Ironwood Golf Course Ent	415	1,680,454	1,512,778	1,563,330	-	-100.0%	-	n/a
Ironwood Renovation	417	94,968	96,553	95,065	95,521	0.5%	94,865	-0.7%
Ironwood Surcharge/Cap Proj	418	202,527	118,108	160,186	153,000	-4.5%	153,000	0.0%
Fleet Replacement	501	-	28,500	-	-	n/a	-	n/a
Evergreen Cemetery Exp Trust	602	-	2,307	-	-	n/a	-	n/a
Art in Public Places	619	-	14,454	-	-	n/a	-	n/a
General Fixed Asset Group	901	-	(455,276)	-	-	n/a	-	n/a
<b>Total Revenues by Fund</b>		<b>3,562,345</b>	<b>11,782,837</b>	<b>3,151,040</b>	<b>2,191,486</b>	<b>-30.5%</b>	<b>2,197,170</b>	<b>0.3%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	9,360,853	8,610,428	9,432,091	11,870,603	25.9%	11,928,199	0.5%
Cultural Affairs Projects	107	478,932	565,580	480,531	412,181	-14.2%	483,661	17.3%
Misc. Grants Fund	115	-	95,342	10,000	-	-100.0%	-	n/a
Emergency Disaster Fund	120	-	37,578	-	-	n/a	-	n/a
Misc. Special Revenues	123	79,830	139,507	81,444	65,867	-19.1%	65,867	0.0%
Tree Mitigation	140	54,399	1,013,062	-	-	n/a	-	n/a
General Capital Projects	302	40,000	118,749	25,000	50,000	100.0%	50,000	0.0%
Greenspace Acq and Comm	306	-	507,735	-	-	n/a	-	n/a
FFGFC 02 Capital Projects	328	-	38,310	-	-	n/a	-	n/a
CIRB of 2005 Capital Projects	335	-	24,000	-	-	n/a	-	n/a
WSPP Capital Projects	345	-	99,167	-	-	n/a	-	n/a
WSPP - Land Acquisition	346	-	20,712	-	-	n/a	-	n/a
Facilities Maintenance	351	50,000	216,259	50,000	232,500	365.0%	110,000	-52.7%
Equipment Replacement	352	49,000	44,566	49,000	50,000	2.0%	54,000	8.0%
CIRB of 2014 Capital Projects	354	-	404,544	-	-	n/a	-	n/a
WSPP 2017-2025	358	-	1,931,495	333,181	1,936,660	481.3%	1,436,660	-25.8%
WSPP-Joint Proj w/Alachua Cty	359	-	-	-	1,075,000	n/a	-	-100.0%
FY19 Bond	360	-	-	50,000	-	-100.0%	-	n/a
Ironwood Golf Course Ent.	415	1,382,737	1,553,920	1,520,797	-	-100.0%	-	n/a
Ironwood Renovation	417	37,545	37,545	37,545	33,640	-10.4%	31,474	-6.4%
Ironwood Surcharge/Cap Proj.	418	95,065	96,738	95,065	95,065	0.0%	95,065	0.0%
Fleet Replacement Fund	501	289,500	351,333	374,500	341,800	-8.7%	128,300	-62.5%
Evergreen Cemetery Exp Trust	602	-	6,653	-	50,000	n/a	-	-100.0%
Art in Public Places	619	-	7,080	-	-	n/a	-	n/a
<b>Total Expenditures by Fund</b>		<b>11,917,861</b>	<b>15,920,301</b>	<b>12,539,155</b>	<b>16,213,315</b>	<b>29.3%</b>	<b>14,383,226</b>	<b>-11.3%</b>

Department Budget Summary  
Parks, Recreation & Cultural Affairs (PRCA)

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
(continued)							
<b>Expenditures by Object</b>							
Salaries & Wages	4,533,183	4,630,448	4,761,694	5,196,309	9.1%	5,241,862	0.9%
Fringe Benefits	1,728,512	1,501,427	1,691,707	1,860,724	10.0%	1,886,556	1.4%
Operating	4,775,016	5,056,785	5,163,103	5,531,462	7.1%	5,588,875	1.0%
Capital Outlay	457,000	4,028,496	498,500	3,299,300	561.8%	1,342,300	-59.3%
Debt Service	37,545	39,218	37,545	33,640	-10.4%	31,474	-6.4%
Non-Operating	386,605	663,928	386,605	291,880	-24.5%	292,159	0.1%
<b>Total Expenditures by Object</b>	<b>11,917,861</b>	<b>15,920,301</b>	<b>12,539,155</b>	<b>16,213,315</b>	<b>29.3%</b>	<b>14,383,226</b>	<b>-11.3%</b>
<b>Expenditures by Unit</b>							
A. Quinn Jones Operations	56,766	58,822	71,593	80,617	12.6%	80,617	0.0%
Aquatics	1,131,236	1,045,719	1,258,658	1,172,739	-6.8%	1,182,132	0.8%
Arts in Public Places	-	7,080	-	-	n/a	-	n/a
Capital Improvement Plan Projects	89,000	623,606	124,000	100,000	-19.4%	104,000	4.0%
Cultural Operations	730,755	745,620	850,566	1,019,719	19.9%	1,021,488	0.2%
Cultural Outside Agencies	142,500	142,500	142,500	142,500	0.0%	142,500	0.0%
Depot Park	497,028	472,844	369,780	695,746	88.2%	696,505	0.1%
Downtown Festival & Art Show	87,435	89,643	87,435	87,435	0.0%	87,435	0.0%
Downtown Plaza Events	6,000	-	6,000	6,000	0.0%	6,000	0.0%
PRCA Emergency Mgmt	-	37,578	-	-	n/a	-	n/a
Environmental Programs	282,225	327,159	223,507	396,695	77.5%	369,361	-6.9%
Evergreen Cemetery Operations	190,142	167,435	175,781	269,847	53.5%	209,626	-22.3%
Facilities & Park Equip. Repl.	1,535,237	1,547,319	1,355,132	1,600,985	18.1%	1,458,292	-8.9%
Forest Park Operations	143,741	41,603	73,041	72,507	-0.7%	102,714	41.7%
Golf Course Maintenance	519,993	567,951	519,993	530,400	2.0%	541,008	2.0%
Golf Course Operations	862,744	985,969	1,000,804	571,177	-42.9%	575,836	0.8%
Greenspace Acq. & Comm Impv	-	507,735	-	-	n/a	-	n/a
Hoggetown Medieval Faire	308,775	359,181	308,775	308,775	0.0%	308,775	0.0%
Ironwood Capital Projects	132,610	134,283	132,610	128,705	-2.9%	126,539	-1.7%
Juried Exhibition	4,000	1,000	4,000	4,000	0.0%	4,000	0.0%
Misc. Special Events/Support	65,957	101,386	65,957	65,957	0.0%	65,957	0.0%
Natural Resource Mgmt	468,489	416,451	304,217	516,410	69.8%	516,410	0.0%
Nature Operations	377,610	331,048	453,491	385,923	-14.9%	322,259	-16.5%
Park Maintenance & Repairs	2,130,430	2,200,009	2,368,564	2,746,279	15.9%	2,665,887	-2.9%
Plaza Events Program	42,103	48,825	67,935	67,935	0.0%	67,935	0.0%
PRCA Administration	857,266	798,279	879,297	1,147,903	30.5%	1,149,080	0.1%
PRCA Master Plan	79,830	139,507	81,444	65,867	-19.1%	65,867	0.0%
Sports	494,978	343,671	730,392	546,682	-25.2%	550,918	0.8%
Summer Camp Prg/Playgrounds	217,925	296,209	218,542	233,542	6.9%	233,542	0.0%
Sweetwater Wetland Park Ops	136,732	130,968	119,966	167,768	39.8%	168,051	0.2%
Tench Building	2,000	991	2,000	2,000	0.0%	2,000	0.0%
Tourist Product Development	-	95,342	10,000	-	-100.0%	-	n/a
Tree Mitigation	54,399	1,013,062	-	-	n/a	-	n/a
Urban Forestry	191,004	29,959	116,006	54,756	-52.8%	37,842	-30.9%
US Layton Army Reserve Maintenance	20,000	1,667	20,000	20,000	0.0%	20,000	0.0%
Visual Arts & Interpret Prgm	13,989	8,508	13,989	13,989	0.0%	13,989	0.0%
Wild Spaces Public Places Project	-	2,030,662	333,181	1,936,660	481.3%	1,436,660	-25.8%
WSPP-Joint Proj. w/Alachua Cty	-	-	-	1,075,000	n/a	-	-100.0%
Wilhelmina Johnson Center	44,962	50,000	50,000	50,000	0.0%	50,000	0.0%
WSPP Land Acquisition	-	20,712	-	-	n/a	-	n/a
<b>Total Expenditures by Unit</b>	<b>11,917,861</b>	<b>15,920,301</b>	<b>12,539,155</b>	<b>16,284,517</b>	<b>29.9%</b>	<b>14,383,226</b>	<b>-11.7%</b>

# GAINESVILLE POLICE DEPARTMENT

## Program and Services Chart



### DESCRIPTION:

The mission of the Gainesville Police Department is to:

Serve the people | Protect life, property, and rights  
Enforce the law fairly and impartially | Resolve problems

The vision of the Gainesville Police Department is partnering world class urban policing with a globally influenced local community. GPD is committed to prevention, education, procedural justice and to deflecting minor offenses to services or programs other than the criminal justice system.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes anticipated in FY 2020/FY 2021.

## GAINESVILLE POLICE DEPARTMENT

**Department Mission:** SERVE the people | PROTECT life, property, and rights  
ENFORCE the law fair and impartially | RESOLVE problems

*City Commission*

*Draft Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<i>Economic Opportunity - Affordability, Job Diversity, Economic Development</i>	<b>Enable more diverse training opportunities for underemployed workers.</b>	Diversify the staff and student populations at Reichert House and in BOLD program; Implement a sound volunteer orientation program, partnered with faith based organizations and Department of Juvenile Justice; Increase funding opportunities to allow the program have educational programs for the students, PAL, and Sea Cadet program; Increase involvement and partnership with the community; Pastors Academy, Citizen Academy and Summer time Youth Academy
	<b>Nurture an environment for the expansion of small to medium-sized businesses.</b>	Reduce and prevent Part 1 crimes
	<b>What OTHER tactics or initiatives will you be leading to support the ECONOMIC OPPORTUNITY focus area?</b>	Try to reduce crime in high crime areas to allow for economic growth of those areas.
<i>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</i>	<b>Improve youth outcomes by providing more social opportunities to children in poverty.</b>	Enhance services provided by Reichert House and BOLD program; Organize periodic Police-Youth dialogues; Summer Youth Academy and Heroes program
	<b>Create alternatives to arrests to divert from the criminal justice</b>	Develop and implement an arrest diversion program.
	<b>Design safer streets to reduce traffic-related injuries and fatalities.</b>	Increase traffic safety; Identify and evaluate new technology for effective traffic enforcement; Fill the vacancies in the Traffic Safety Team; Apply Vision Zero by Educating the community; Enforcement, and Engineering.
<i>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</i>	<b>Represent the diversity of the community through the recruiting, hiring, and promoting of employee talent.</b>	Adopt Diversity Work Plan.
	<b>What OTHER tactics or initiatives will you be leading to support the COMMUNITY/ ENVIRONMENTAL SUSTAINABILITY focus area?</b>	Reduce Part 1 crimes in high crime areas to increase sustainability.
<i>Solid Foundation</i>	<b>Efficient Delivery of Core Services</b>	Increase overall safety for the residents in the City of Gainesville by reducing, solving, and preventing crime; Ensure proper staffing to handle Calls for Service in an efficient manner.
		Periodically measure the success of goals to increase overall safety for the residents in the City of Gainesville by reducing, solving, and preventing crime; Adjusting resources to ensure the effective delivery of its Core Services.
	<b>Employee Excellence and Morale</b>	Provide opportunities of professional development and training to its members. Some of the training include Leadership training, Procedural Justice training, Cross-cultural training, Crisis Intervention training; Provide members with updated equipment and technology.

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***Our Department strives to achieve the following Operational Goals:***

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- | Create and maintain an ongoing communication with the citizens of this community to address their concerns, and to provide resources for the reduction of neighborhood crime.
- | Increase accountability to the citizens and their elected representatives by closer integration of the planning and budgeting process with community input.
- | Maintain a closely knit but flexible operational style that can respond to emergencies and unexpected issues.
- | Proactively prevent and suppress crime to enrich the quality of life in all our communities.
- | Improve GPD Community Policing effectiveness by building relationships with citizens, neighborhoods, and businesses.
- | Coordinate emergency management for the City of Gainesville
- | Provide a workplace that enables all members to take pride in the organization and excel.

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***Our Department strives to achieve the following Operational Goals:***

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***Office of the Chief-  
Administration***

Coordinate all media-related issues, coordinating both the television show and the radio show, producing the Department's Annual Report.

Utilize crime prevention and education programs to enhance and expand community/ police relations and to reduce the incidents of crime in our communities.

Through structured training and guidance from the Police Explorer advisor (a sworn police officer), develop and reward future leaders in our community.

Conduct outreach programs, along with strengthening and establishing ties with members of diverse groups.

***Professional  
Standards Branch***

Investigates allegations of department personnel misconduct or substandard performance through the Internal Affairs process.

Decrease external citizen complaints through education, proper communication, and community presentations.

Complete through investigations so that no dispositions are overturned at either a grievance or an arbitration hearing.

Ensure that each complainant is contacted and updated on the status of the investigation every 30 days. Verify with case tracking.

Reduce department member involved traffic crashes through education, training, and corrective measures

Establish a robust Early Warning System that will incorporate statistical information related to use of force, safe vehicle operations, discretionary arrests and will ensure rapid follow up by line level supervisors.

Continue the multi-dimensional approach to addressing narcotics enforcement and interdiction.

***Investigations  
Bureau***

Continue to follow up on felony cases to apprehend subjects who were not arrested at time of incident, recover stolen property, apprehend suspected criminals, and present prosecutable cases to the State Attorney.

Facilitate initial crisis intervention services and follow-up services through the continued partnership with Alachua County Victim Advocate assigned to the Gainesville Police Department.

Continue use of the Internet Crimes against Children Unit (ICAC) to address the growth in the use of computers and the Internet as an aid to commit crimes against children.

Continue to follow up on all sexual violence and crimes against children cases to scrutinize all collected evidence to ensure proper processing.

Partner with other community agencies that are dedicated to combating domestic violence to create a multi-agency approach in order to improve safety for all citizens.

***Districts 1 & 2,  
Patrol Support  
Bureau***

Reduce vehicle crashes by 5% through education, prevention, and enforcement efforts

Provide around-the-clock, high-visibility police service and, when appropriate, anticipate potential criminal activity gleaned from crime analysis information and initiate directed-patrol response.

Citizens and police officers mutually identify problems in the community and work together to create viable solutions.

Build on community policing efforts and relationships with citizens, neighborhoods, and businesses.

Reduce all reported burglaries by deploying operational resources to hotspots and/or high crime areas.

Increase the number of Police Service Technicians (PSTs) to conduct traffic accident investigations, traffic control, after-the-fact criminal investigations, crime scene processing and issuance of parking citations.

Reduce the number of under aged drinking through education, prevention, and enforcement.

Assist Department and community members with forming collaborative partnerships as the basis for dealing with crime and quality of life issues.

***Logistical Support  
Branch***

Formulate, monitor and analyze all financial accounts assigned to the Department.

Development and implementation of the Department's annual operating budget; and the processing of all department travel.

Manage the personnel function for sworn and civilian employees of the Department. Conducts background investigations on all candidates for all Department positions and processes changes in employment status of members, such as new hires, terminations, transfers, promotions, demotions, and salary increases.

Manage the City's Drug Free Workplace policy by assuring that selected employees comply with the order to complete the testing.

Provide Departmental in-service instruction, training, and qualification for sworn and non-sworn members in all areas of the law enforcement field, and ensure members maintain training levels to comply with state certification guidelines.

Manage and maintain the accreditation and recognition processes, as well as staff inspections, audits and Department Manual revision functions.

Process all police records and forms, and report accurate data to the State of Florida Department of Law Enforcement.

Increase Departmental efficiency through the expansion and improvement of GPD facilities.

Manage all aspects of evidence and property held by the Gainesville Police Department including the storage, maintenance, retrieval, court presentation, return to owner, destruction and/or disposal.

Continue the use of Tactical Briefings to focus on crime statistics, information sharing, "hot spot" identification, collaboration and directing resources toward problem resolution.

Provide Operations and Investigative Bureau with pertinent and sufficient data in a timely manner in order to deploy appropriate resources and personnel for crime prevention.

Continue partnerships with Alachua County Schools and Santa Fe College.



# Police

## FY 2020 ADOPTED ORGANIZATION CHART

### Sworn Officers:

Assistant Police Chief	1.0
Police Captain	4.0
Police Chief	1.0
Police Chief Inspector	1.0
Police Lieutenant	15.0
Police Sergeant	38.0
Police Corporal	30.0
Police Officer	205.0
<b>Total FTE</b>	<b>295.0</b>

### Administration (8110)

Police Chief (1)

### Public Information Office

Public Information Officer (1)

Executive Assistant (1)

### Office of Legal Services (8112)

λ Asst. City Attorney, Sr. (1)  
Staff Spec (1)

Assistant Police Chief (1)

### Professional Standards (8115)

Police Chief Inspector (1)

Staff Spec (1)

### District Command\*

Districts 1 & 2

### Investigations Bureau

Captain (1)

### Logistical Support\*

### Patrol Support Bureau (8150)

Captain (1)

### Crime Analysis

Crime Analyst (3)

### Accreditation

Corporal (1)

Staff Spec (1)

### Criminal Investigations Division (8114)

Lieutenant (1)

### Financial & Street Crimes Division (8114)

Lieutenant (1)

### Special Investigations Division (8121)

Lieutenant (1)

Staff Spec. (1)

### Traffic Unit

Corporal (1)

Officer (8)

Sergeant (1)

### Deputy Commander

Lieutenant (1)

### Aviation Unit

Officer (1)

Police

Helicopter

Pilot (1)

### Internal Affairs Division (8115)

Lieutenant (1)

Sergeant (2)

Staff Spec. (1)

### Planning & Research (8110)

Police Planner, Sr. (1)

### Forensic Crime Unit (8130)

Computer Forensic Exam. (1)

Forensic Crime Tech. (4)

Latent Print Exam. (1)

Latent Print Exam., Sr. (1)

Forensic Imaging Lab

Tech. (1)

Officer (4)

Sergeant (1)

### Sex Crimes/Crimes Against Adults

Officer (4)

Sergeant (1)

### Domestic Violence Unit (8135)

Officer (2)

### Robbery/Homicide Unit

Officer (5)

Sergeant (1)

### FBI Liaison

Officer (1)

### Sex Crimes/Crimes Against Children

Corporal (1)

Officer (3)

Sergeant (1)

### I.C.A.C. Unit

Officer (3)Ⓢ

### Street Level Crime Unit

Officer (1)

Sergeant (1)

### Property Crimes Unit

Corporal (2)

Officer (7)

Sergeant (1)

### Financial Crimes Unit

Officer (4)

Sergeant (1)

### U.S. Marshal Liaison

Officer (1)

### Drug Task Force

Corporal (2)

Officer (4)

Sergeant (1)

P&E Spec (1)

### Interdiction Unit

Officer (2)

### H.I.D.T.A.

Officer (2)

Sergeant (1)

### DEA

Officer (3)

### Police Service Technician

PST III (2)

PST II (3)

PST I (15)

### School Crossing Guard

Crossing Guard

(15)

### K-9 Unit

Corporal (1)

Officer (7)

Sergeant (1)

### Special Events (8161)

Spec Events/Assign

Coord (1)

### Training & Education Division (8153)

Corporal (1)

Lieutenant (1)

Officer (3)

Sergeant (1)

Total FTEs – 405.0

β Change made in FY20

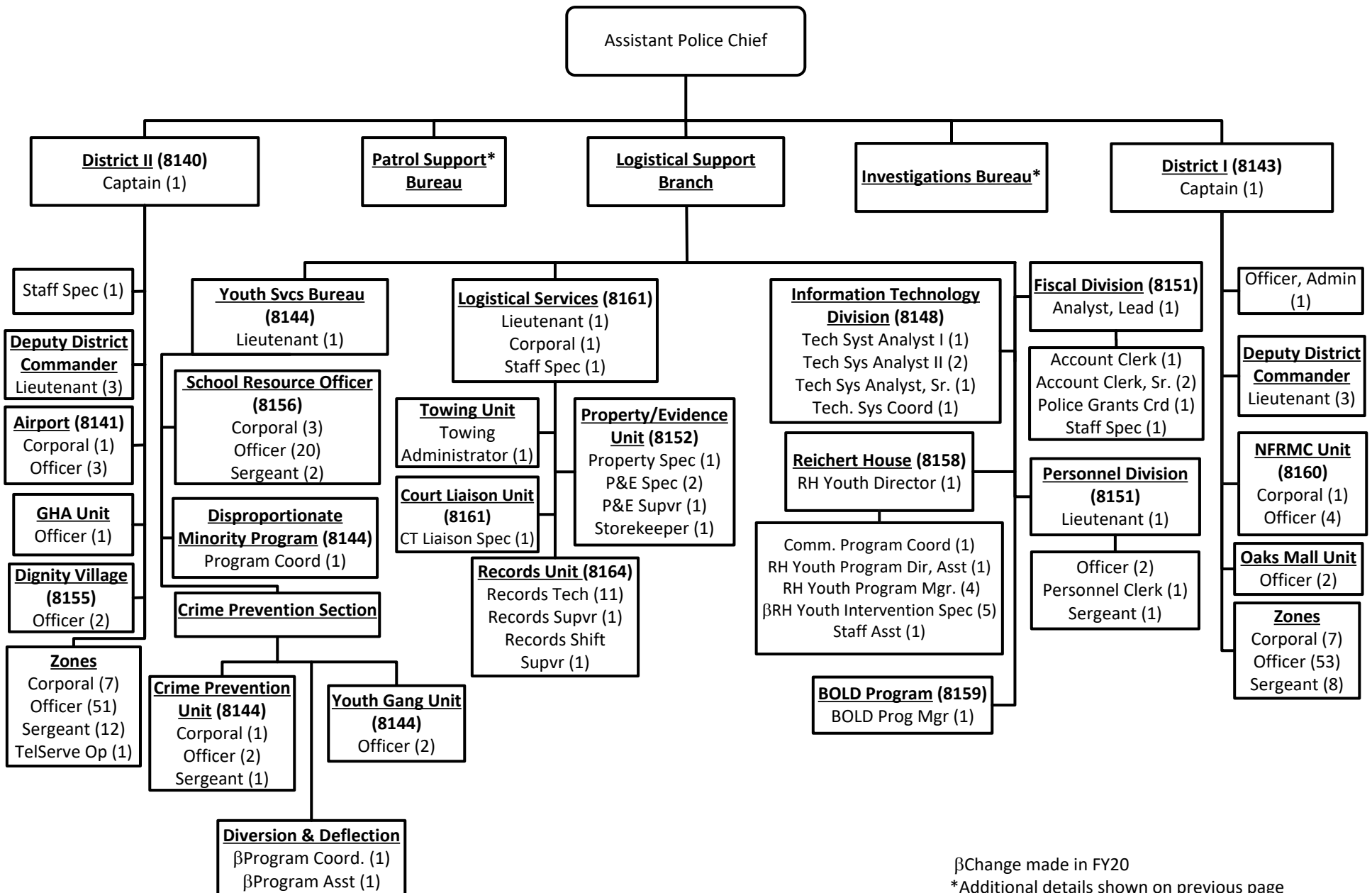
Ⓢ Grant funded position(s)

λ Position reports to City Attorney; not included in GPD's total FTEs

\*Additional details show on next page

# Police

## FY 2020 ADOPTED ORGANIZATION CHART



βChange made in FY20

\*Additional details shown on previous page

Department Position Summary  
Gainesville Police Department

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
Account Clerk	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Account Clerk, Sr	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Assistant Police Chief	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
BOLD Prog Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Bureau Chief, Admin Svcs	1.0	-	-		n/a	-	n/a
Community Program Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Computer Forensic Examiner	-	-	1.0	1.0	0.0%	1.0	0.0%
Court Liaison Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Executive Assist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦFleet Facilities Coord	-	-	1.0	-	-100.0%	-	n/a
ΦForensic Crime Tech	1.0	1.0	2.0	4.0	100.0%	4.0	0.0%
Forensic Imaging Lab Tech	-	-	1.0	1.0	0.0%	1.0	0.0%
Grants Program Specialist	1.0	1.0	-	-	n/a	-	n/a
Latent Print Examiner	2.0	2.0	1.0	1.0	0.0%	1.0	0.0%
Latent Print Examiner, Sr	-	-	1.0	1.0	0.0%	1.0	0.0%
Lead Analyst	-	-	1.0	1.0	0.0%	1.0	0.0%
ΦPhotographic Lab Tech	1.0	1.0	-	-	n/a	-	n/a
ΦPlanner, GPD	1.0	1.0	-	-	n/a	-	n/a
Police Captain	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%
Police Chief	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Police Chief Inspector	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Police Corporal	30.0	30.0	30.0	30.0	0.0%	30.0	0.0%
Police Crime Analyst	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
ΦPolice Grants Coord	-	-	1.0	1.0	0.0%	1.0	0.0%
Police Lieutenant	15.0	15.0	15.0	15.0	0.0%	15.0	0.0%
Police Major	-	1.0	-	-	n/a	-	n/a
Police Officer	218.0	213.0	213.0	205.0	-3.8%	205.0	0.0%
Police Officer - Admin	1.0	-	-	1.0	n/a	1.0	0.0%
Police Officer - HELO	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Police Personnel Clerk	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦPolice Planner, Sr	-	-	1.0	1.0	0.0%	1.0	0.0%
ΦPolice Prop/Evidence Spec	2.0	2.0	3.0	3.0	0.0%	3.0	0.0%
Police Prop/Evident Spvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Police Property Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Police Public Info Officer	-	-	-	1.0	n/a	1.0	0.0%
Police Records Coord	-	1.0	-	-	n/a	-	n/a
Police Records Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Police Records Shift Supvr	1.0	-	1.0	1.0	0.0%	1.0	0.0%
Police Records Technician	11.0	11.0	11.0	11.0	0.0%	11.0	0.0%
Police Sergeant	35.0	40.0	40.0	38.0	-5.0%	38.0	0.0%
Police Service Technician I	7.0	7.0	7.0	15.0	114.3%	15.0	0.0%
Police Service Technician II	7.0	6.0	4.0	3.0	-25.0%	3.0	0.0%
Police Service Technician III	1.0	2.0	2.0	2.0	0.0%	2.0	0.0%
β Program Coord	1.0	1.0	1.0	2.0	100.0%	2.0	0.0%
β Program Assistant	-	-	-	1.0	n/a	1.0	0.0%
RH Youth Prog Asst Dir	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
RH Youth Prog Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%

Department Position Summary  
Gainesville Police Department

(continued)							
	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
βRH Youth Prog Intrvent Spec	3.0	3.0	3.0	5.0	66.7%	5.0	0.0%
RH Youth Prog Manager	3.0	3.0	4.0	4.0	0.0%	4.0	0.0%
ΦSchool Crossing Guard I	15.0	12.5	12.5	15.0	20.0%	15.0	0.0%
ΦSchool Crossing Guard II	-	2.5	2.5	-	-100.0%	-	n/a
Spec Evnts & Asgmts Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Staff Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Staff Specialist	8.0	8.0	8.0	8.0	0.0%	8.0	0.0%
Storekeeper I	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Tech Systems Analyst I	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Tech Systems Analyst II	1.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Tech Systems Analyst Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Tech Systems Coordinator	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Tel Serv Operator	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Towing Administrator	-	-	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>397.0</b>	<b>397.0</b>	<b>401.0</b>	<b>405.0</b>	<b>1.0%</b>	<b>405.0</b>	<b>0.0%</b>

Note:

Φ change made during FY19  
β change made in FY20

Department Budget Summary  
Gainesville Police Department

**Revenue and Expenditure Highlights**

The Gainesville Police Department (GPD) collects a majority of their revenue through outside contracts with vendors including the University of Florida, Alachua County School Board (School Resource Officers), Gainesville Housing Authority, Santa Fe College (Training Resources), Gainesville Regional Airport (Security) and now North Florida Regional Medical Center. The majority of the expenditures for this department are attributable to personal services costs at 79% of the total budget.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
General Fund	001	2,047,877	1,924,477	2,399,624	2,354,705	-1.9%	2,404,555	2.1%
State Law Forfeiture	108	-	130,709	-	-	n/a	-	n/a
Federal Law Forfeiture	109	-	187,243	-	-	n/a	-	n/a
Billable Overtime	110	658,632	430,905	658,632	658,632	0.0%	658,632	0.0%
Misc Grant Fund	115	-	569,535	-	-	n/a	-	n/a
Misc Special Revenue	123	50,000	230,829	50,000	50,000	0.0%	50,000	0.0%
General Capital Prjts Fund	302	358,554	358,554	177,446	177,446	0.0%	177,446	0.0%
School Crossing Guard	617	40,000	20,150	40,000	40,000	0.0%	40,000	0.0%
<b>Total Revenues by Fund</b>		<b>3,155,063</b>	<b>3,852,402</b>	<b>3,325,702</b>	<b>3,280,783</b>	<b>-1.4%</b>	<b>3,330,633</b>	<b>1.5%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	34,541,204	34,384,418	35,107,907	36,330,789	3.5%	36,361,980	0.1%
State Law Forfeiture	108	-	24,769	-	-	n/a	-	n/a
Federal Law Forfeiture	109	-	340,703	355,000	14,934	-95.8%	14,938	0.0%
Billable Overtime	110	666,349	781,046	513,232	515,197	0.4%	515,197	0.0%
Misc Grant Fund	115	-	586,268	160,057	-	-100.0%	-	n/a
Emergency Disaster Fund	120	-	91,725	-	-	n/a	-	n/a
Emergency Events	122	-	135,141	-	-	n/a	-	n/a
Misc Special Revenue	123	50,000	130,272	50,000	-	-100.0%	-	n/a
General Capital Projects	302	368,077	362,407	177,446	31,500	-82.2%	-	-100.0%
Equip Replacement Fund	352	575,000	355,938	575,000	191,000	-66.8%	239,800	25.5%
CIRB of 2014-Capital Prjts	354	-	3,000	-	-	n/a	-	n/a
FY19 Bond Funding	360	-	-	300,000	1,000,000	233.3%	15,000	-98.5%
Fleet Replacement Fund	501	1,585,000	2,168,875	1,930,500	1,683,000	-12.8%	2,312,100	37.4%
School Crossing Guard	617	50,000	50,000	50,000	50,000	0.0%	50,000	0.0%
<b>Total Expenditures by Fund</b>		<b>37,835,630</b>	<b>39,414,560</b>	<b>39,219,142</b>	<b>39,816,420</b>	<b>1.5%</b>	<b>39,509,015</b>	<b>-0.8%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		21,645,183	22,157,066	22,185,101	22,039,482	-0.7%	22,040,046	0.0%
Fringe Benefits		8,313,627	7,591,781	8,183,521	9,295,806	13.6%	9,295,806	0.0%
Operating		5,298,743	6,598,060	5,716,619	5,525,632	-3.3%	5,556,263	0.6%
Capital Outlay		2,528,077	3,016,157	3,083,901	2,905,500	-5.8%	2,566,900	-11.7%
Non-Operating		50,000	51,496	50,000	50,000	0.0%	50,000	0.0%
<b>Total Expenditures by Object</b>		<b>37,835,630</b>	<b>39,414,560</b>	<b>39,219,142</b>	<b>39,816,420</b>	<b>1.5%</b>	<b>39,509,015</b>	<b>-0.8%</b>

Department Budget Summary  
Gainesville Police Department

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
(continued)							
<b>Expenditures by Unit</b>							
Chief of Police	2,050,612	1,745,142	1,737,200	1,893,984	9.0%	1,904,290	0.5%
Legal Office	3,467	1,597	3,467	1,161	-66.5%	1,161	0.0%
Investigations Bureau	1,613,865	3,069,324	2,850,731	2,755,921	-3.3%	2,755,921	0.0%
Internal Affairs	187,227	318,238	340,892	516,119	51.4%	516,119	0.0%
Special Investigations	1,018,422	1,255,557	1,159,161	1,095,962	-5.5%	1,096,067	0.0%
Forensic Crime Lab	591,868	669,394	706,788	846,213	19.7%	846,304	0.0%
Domestic Violence Unit	81,977	150,747	160,298	167,655	4.6%	167,655	0.0%
Billable Overtime - City Events	124,934	102,051	100,000	100,000	0.0%	100,000	0.0%
District 2	11,037,952	7,301,701	8,342,380	9,545,044	14.4%	9,545,254	0.0%
Airport Security	336,626	325,527	361,380	341,892	-5.4%	341,892	0.0%
Party Patrol	91,000	34,881	91,610	38,000	-58.5%	38,000	0.0%
District 1	5,275,988	5,804,257	5,809,823	4,731,770	-18.6%	4,731,770	0.0%
Community Resource	165,818	673,963	671,539	618,423	-7.9%	618,423	0.0%
Information Systems	808,632	672,069	837,210	852,585	1.8%	852,585	0.0%
Billable Overtime	541,415	678,995	413,232	415,197	0.5%	415,197	0.0%
Specialty Units	4,188,119	2,893,479	2,637,318	3,434,152	30.2%	3,434,152	0.0%
Personnel	422,292	942,744	1,003,136	994,426	-0.9%	994,426	0.0%
Property Division	467,654	471,784	478,396	479,384	0.2%	479,384	0.0%
Training Unit	577,488	552,859	355,859	733,296	106.1%	733,296	0.0%
Dignity Village Unit	174,328	127,783	123,420	65,679	-46.8%	65,679	0.0%
School Resource Officers	1,016,255	1,236,405	1,509,943	1,596,095	5.7%	1,596,095	0.0%
A Quinn Jones Program	37,158	68,095	28,156	59,894	112.7%	59,894	0.0%
Reichert House Programming	806,618	931,857	724,423	646,900	-10.7%	648,664	0.3%
BOLD Program	307,796	291,808	428,005	242,484	-43.3%	243,262	0.3%
NFRMC Unit	320,953	394,018	326,466	100,922	-69.1%	100,922	0.0%
Support Unit	3,877,611	3,699,052	3,705,446	3,769,293	1.7%	3,788,523	0.5%
Records	716,478	721,820	714,860	803,534	12.4%	803,625	0.0%
Capital Improvement Plan	368,077	362,407	177,446	31,500	-82.2%	-	-100.0%
Equipment Replacement	575,000	355,938	575,000	191,000	-66.8%	239,800	25.5%
Fleet Replacement Fund	-	2,168,875	1,930,500	1,683,000	-12.8%	2,312,100	37.4%
CIRB 2014-Capital Prjts	-	3,000	-	-	n/a	-	n/a
FY2019 Bond Funding	-	-	300,000	1,000,000	233.3%	15,000	-98.5%
Grant Funded Programs	-	586,268	160,057	-	-100.0%	-	n/a
Emergency Mgmt/Events	-	226,866	-	-	n/a	-	n/a
Misc. Special Revenue	-	130,272	50,000	-	-100.0%	-	n/a
Forfeiture Funded Programs	-	365,472	355,000	14,934	-95.8%	14,938	0.0%
Law Enforcement Education	50,000	50,000	50,000	50,000	0.0%	50,000	0.0%
<b>Total Expenditures by Unit</b>	<b>37,835,630</b>	<b>39,384,243</b>	<b>39,219,142</b>	<b>39,816,420</b>	<b>1.5%</b>	<b>39,510,397</b>	<b>-0.8%</b>

**Combined Communication Center**

(expenditures under a separate department)

**Expenditures by Fund:**

General Fund	001	3,846,565	4,397,251	4,046,565	4,046,565	0.0%	4,046,565	0.0%
<b>Total Expenditures by Fund</b>		<b>3,846,565</b>	<b>4,397,251</b>	<b>4,046,565</b>	<b>4,046,565</b>	<b>0.0%</b>	<b>4,046,565</b>	<b>0.0%</b>

**Expenditures by Object**

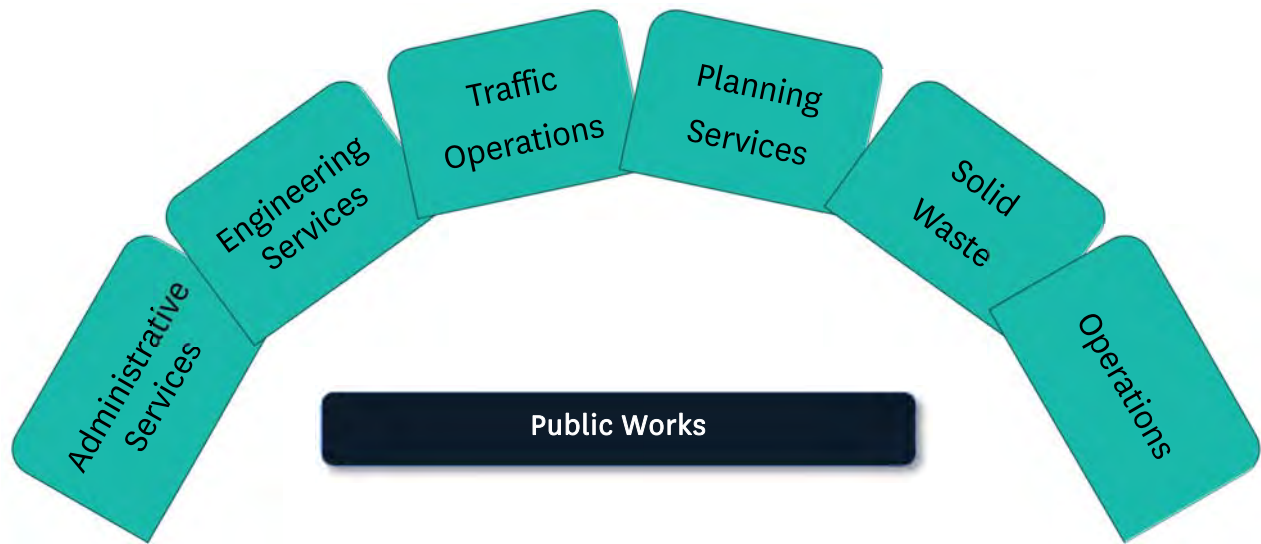
Operating		3,846,565	4,397,251	4,046,565	4,046,565	0.0%	4,046,565	0.0%
<b>Total Expenditures by Object</b>		<b>3,846,565</b>	<b>4,397,251</b>	<b>4,046,565</b>	<b>4,046,565</b>	<b>0.0%</b>	<b>4,046,565</b>	<b>0.0%</b>

**Expenditures by Unit**

Combined Comm Center		3,846,565	4,397,251	4,046,565	4,046,565	0.0%	4,046,565	0.0%
<b>Total Expenditures by Unit</b>		<b>3,846,565</b>	<b>4,397,251</b>	<b>4,046,565</b>	<b>4,046,565</b>	<b>0.0%</b>	<b>4,046,565</b>	<b>0.0%</b>

# PUBLIC WORKS

## Program and Services Chart



### DESCRIPTION:

The Public Works Department designs, constructs and maintains the City's infrastructure, including streets, stormwater systems, traffic management system and traffic signs/markings with a staff of 166 employees. The Department also provides planning for transportation and city-wide public works, development review, oversees solid waste management, mosquito control, and parking and parking enforcement. Public transportation services are delivered through RTS.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.

## PUBLIC WORKS

**Department Mission:** To manage the City's transportation, stormwater, and solid waste systems in order to enhance the quality of life for the Gainesville community.

*City Commission  
Draft Strategic Goals*

*Our Department contributes to these goals in the following ways:*

<b>Economic Opportunity - Affordability, Job Diversity, Economic Development</b>	<b>Promote financial empowerment by increasing affordability.</b>	Maintain infrastructure to support economic development (roads, Stormwater, Solid Waste etc).
	<b>Enable more diverse training opportunities for underemployed workers.</b>	Offer the Progression Thru Training Program (PTTP) and seek to establish the GED completion program for eligible employees.
		Create a new entry level position to provide employment opportunities for those without a High School diploma.
	<b>Nurture an environment for the expansion of small to medium-sized businesses.</b>	Maintain a vendor contact list that identifies small and minority businesses. Packages CIP projects when possible which fosters collaboration among contractors and allows small, medium and large businesses to work together as Prime and Subcontractors on CIP projects.
	<b>What OTHER tactics or initiatives will you be leading to support the ECONOMIC OPPORTUNITY focus area?</b>	Work with other departments and UF for potential research opportunities to attract new business.
<b>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</b>	<b>Design safer streets to reduce traffic-related injuries and fatalities.</b>	Implement Vision Zero principles in roadway design.
<b>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</b>	<b>Increase the availability of public transit to improve city-wide mobility.</b>	Work with RTS on bus stops within our right of way. Enhance multi-modal mobility in our street redesigns.
	<b>Represent the diversity of the community through the recruiting, hiring, and promoting of employee talent.</b>	Hosts and participates in numerous job fairs and School Board Career Day events throughout the year.
<b>Solid Foundation</b>	<b>Efficient Delivery of Core Services</b>	Continue to seek ways to LEAN internal processes which in turn reduces project timelines and allows for faster CIP project delivery.
	<b>Effective Delivery of Core Services</b>	Return Right of Way maintenance to an in-house service reduces costs and increases productivity. Research ways to effectively deliver/administer the pavement management plan.
	<b>Employee Excellence and Morale</b>	Continue to seek ways to empower employees, encourage professional development and boost employee morale.
	<b>What OTHER tactics or initiatives will you be leading to support the SOLID FOUNDATION focus area?</b>	Maintain American Public Works Association (APWA) Accreditation to ensure we meet national service delivery standards.



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***Our Department strives to achieve the following Operational Goals:***

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- l Provide safe and accessible transportation options through the expansion of transportation infrastructure and enhanced mobility options including facilities for pedestrians, bicyclists and transit users.
- l Protect the City's investment in its roadway, drainage, bicycle and sidewalk facilities by the planning, implementation, and administration of maintenance, inspection and improvement programs.
- l Maintain transportation infrastructure through the preservation of pavement condition.
- l Protect the environment by enhancing recycling efforts, through reductions in energy demand by utilization of LED lighting.
- l Provide effective, efficient, safe and environmentally sensitive mosquito control services.
- l Continue remediation and development of stormwater parks to foster economic development and encourage redevelopment.
- l Enhance the community appearance by keeping streets cleaned of debris and rights-of-way well maintained.
- l Provide quality solid waste management services to the community.
- l Enhance responsiveness in the development review process.
- l Improve communication with the public.
- l Ensure effective delivery of public works services.

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***In order to achieve the above, our Divisions will focus on the following Objectives:***

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***Administrative Services***

Maintain accreditation standards through the American Public Works Association.  
Develop financial tools and reports for projects, operating and enterprise budgets.  
Continue implementation of the department-wide work management system.  
Continue development and implementation of a comprehensive records management system.  
Develop and implement a compliance program for state and federal agency funding requirements.  
Evaluate the feasibility of contracting services.  
Acquire, release, and sell property for Public Works operations and other city projects, and assist the public and other city departments in land rights issues.

***Engineering Services***

Continue to develop the Project Management Office to ensure consistent adherence to Project Management standards for project management.  
Complete survey services in-house or by contract as needed.  
Complete all phases of the Depot Avenue reconstruction.  
Develop stormwater and surface water treatment projects that help attain Class III surface water criteria for Tumblin' Creek, Little Hatchett Creek and Hogtown Creek watersheds.  
Develop in-house expertise in the Total Maximum Daily Load (TMDL) criteria to ensure compliance with State and Federal requirements.  
Provide stormwater consultation on City capital improvement projects and private site development projects.  
Support stormwater infrastructure improvements in association with the Innovation District.  
Continue the use of LED street light fixtures to reduce energy consumption.  
Continue Clean Water Partnership with Alachua County & FDOT, to ensure compliance with National Pollutant Discharge Elimination System (NPDES) permit.  
Enhance Citizen / Stakeholder involvement in the public improvement process. This is achieved through social media, websites, mailouts, e-newsletters, etc.

***Planning Services***

Develop funding plan to expand bicycle and pedestrian connectivity within and between neighborhoods.  
Continue funding neighborhood connections to the City's Trail System.  
Develop tree inventory and explore opportunity to develop a proactive tree maintenance plan.  
Develop plan to increase scoring under the National Flood Insurance Program.  
Implement a comprehensive traffic crash analysis program with system wide low cost solutions to reduce incidence and severity of crashes.  
Provide coordinated development review and First Step services.  
Develop GIS program plan with strategies for maximizing effective use of the program, including a plan for integration with other City departments and deployment of mobile applications.  
Update Transportation Improvement Plan.  
Develop the framework for a Stormwater Management Improvement Plan with prioritization criteria in conjunction with Engineering & Environmental Management staff.  
Develop strategy to enhance the bicycle network and the bicycle program to achieve a higher designation under the Bicycle Friendly Communities Program.  
Develop strategy to achieve a higher designation under the Walk Friendly Communities Program.

### ***Traffic Operations***

Continue operations of the Traffic Management Center to reduce traffic congestion delay.  
Implement City Commission recommendations to improve parking in the downtown area. Explore funding options to implement those changes.  
Implement a traffic signal three year cycle preventative maintenance schedule.  
Monitor each roadway corridor utilizing the Traffic Management Center. Retime traffic signals as traffic conditions change and conduct a complete review of timings every 3 years.  
  
Implement an annual traffic controller maintenance program to maximize Traffic Management System (TMS) performance.  
  
Develop and implement a traffic signs and marking maintenance schedule to ensure all signs are adequately reflective and readable. Develop a plan to evaluate the number of signs in order to reduce the inventory as appropriate.  
Implement the retroreflectivity requirements of Manual on Uniform Traffic Control Devices (MUTCD), utilizing the GIS traffic sign inventory, by 2018 as federally mandated.

### ***Operations***

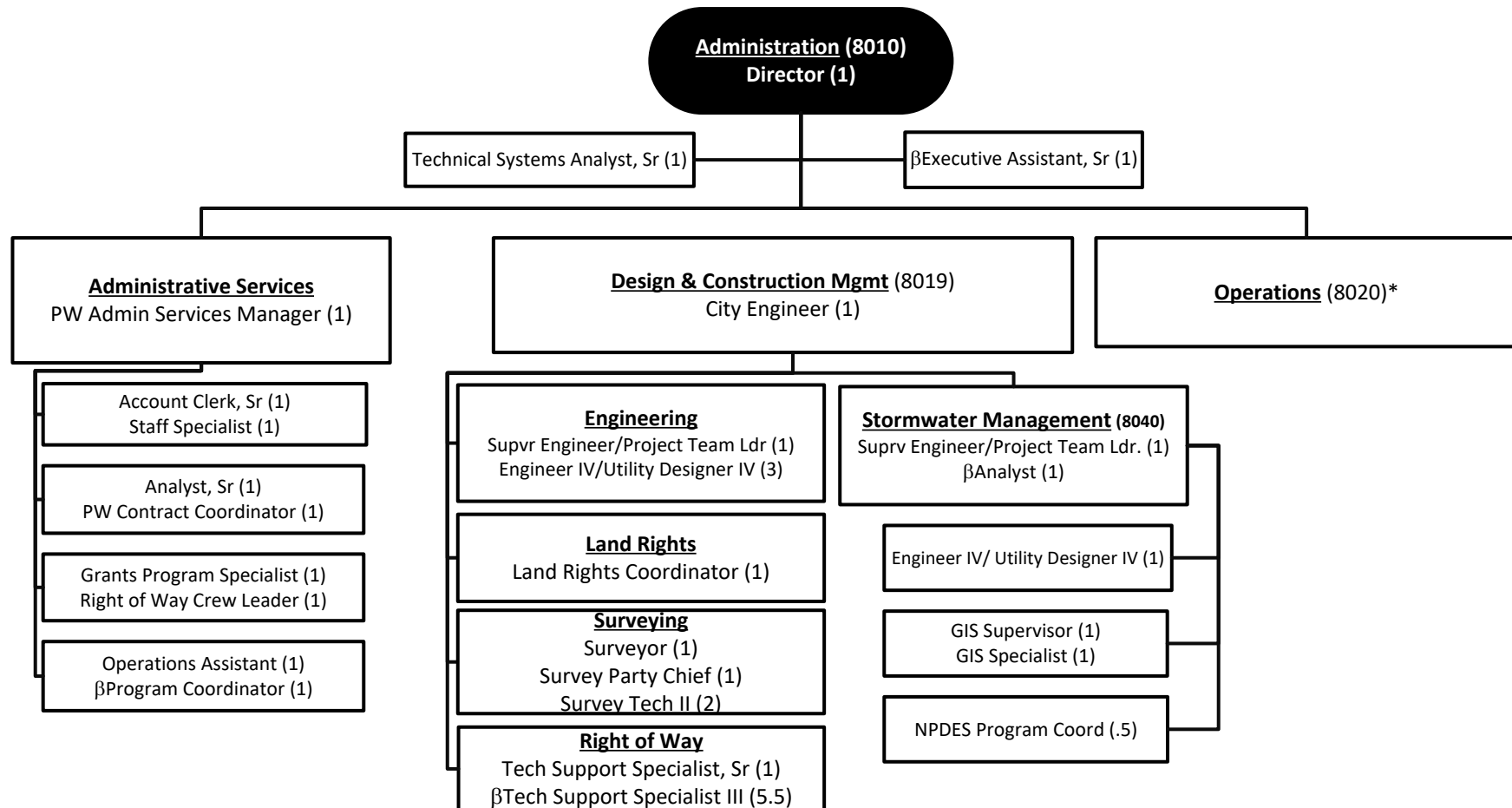
Continue construction of the sidewalk priorities within the central core area.  
  
Continue the repair and maintenance of sidewalks, eliminating gaps and making sidewalks more pedestrian friendly.  
Continue development and implementation of a comprehensive pavement management program.  
Install sidewalk curb ramps that meet ADA compliance in conjunction with sidewalk and paving projects.  
  
Maintain and manage the inspection program for tracking and removal of sediment from sediment traps in order to reduce sediment loads downstream.  
  
Maximize debris pickup by the street sweepers, preventing drainage systems from adversely affecting neighborhoods.  
  
Mechanically maintain mosquito-breeding sites through physical manipulation.  
Biologically control mosquito breeding sites.  
Chemically control adult and larval mosquitoes in breeding sites.  
Check breeding sites and treat as needed.  
Aldicide as needed.  
48 hour response time to contact the customer in response to service request calls, (Non-hazardous).  
Investigate and resolve complaints and customer service request calls.

### ***Solid Waste Management***

Work with Keep Alachua County Beautiful and neighborhoods to eliminate the need for any neighborhood clean-ups by building stronger neighborhood associations and continuing to provide proactive enforcement of city ordinances.  
  
Maintain and support the "Adopt-a-Street" Program.  
Enforce commercial solid waste ordinances.  
Participate in the Great American Clean-Up and other similar projects.  
Provide City wide litter pickup and illegal dumpsite cleanup on City owned properties.  
Assist with homeless camp clean-ups and other related issues.  
Continue close coordination with Alachua County's Waste Management Division in establishing environmentally sound and efficient solid waste management activities.  
Assist other counties and municipalities throughout the United States in establishing volume based solid waste collection programs.  
Be responsive in handling customer service issues. The customer response plan is fully functional and ensures complaints have been resolved.  
Continue to monitor the contractually obligated service provisions during the remaining term of the WCA contract for the provision of solid waste and recovered material collection services.  
  
Implement and manage programs designed to meet the 75% waste reduction goal by 2020 established by the State of Florida.  
  
Coordinate with Alachua County in the development and implementation of comprehensive waste management programs.

# Public Works

## FY 2020 ADOPTED ORGANIZATION CHART



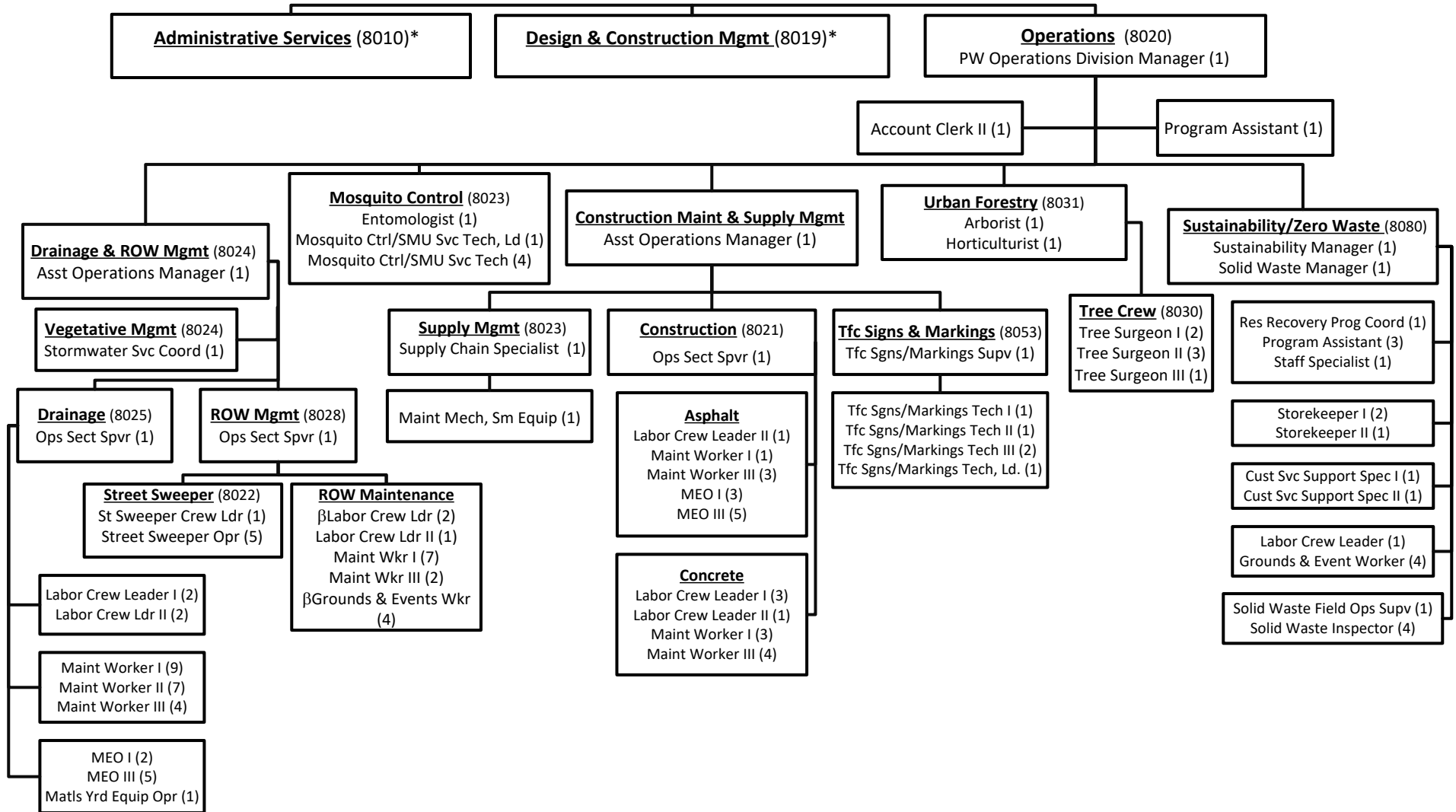
Total FTEs – 166.0

βChange made in FY20

\*Additional details shown on next page

# Public Works

## FY 2020 ADOPTED ORGANIZATION CHART



βChange made in FY20

\*Additional details shown on previous page

Department Position Summary  
Public Works Department

Title					% Change		% Change	
	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	FY19 to FY20	FY 2020 Plan	FY20 to FY21	
Account Clerk II	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Account Clerk, Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
βAnalyst	-	-	-	1.0	n/a	1.0	0.0%	
Analyst, Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Arborist	-	1.0	1.0	1.0	0.0%	1.0	0.0%	
Assistant Operations Manager	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%	
Assistant Public Works Dir	1.0	-	-	-	n/a	-	n/a	
Bicycle/Pedestrian Coord	1.0	1.0	1.0	-	-100.0%	-	n/a	
City Engineer	-	-	-	1.0	n/a	1.0	0.0%	
Cust Svc Support Spec I	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Cust Svc Support Spec II	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Engineer II/Utility Dsgn II	-	-	-	-	n/a	-	n/a	
Engineer III/Utility Dsgn III	1.0	1.0	1.0	-	-100.0%	-	n/a	
Engineer IV/Utility Dsgn IV	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%	
Entomologist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
βExecutive Assistant, Sr	-	-	-	1.0	n/a	1.0	0.0%	
GIS Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
GIS Supervisor	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Grants Program Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
ΦβGrounds & Event Worker	-	-	-	8.0	n/a	8.0	0.0%	
Horticulturist	-	1.0	1.0	1.0	0.0%	1.0	0.0%	
ΦβLabor Crew Ldr I-PW(¥)	6.0	6.0	6.0	9.0	50.0%	9.0	0.0%	
Labor Crew Ldr II-PW(¥)	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%	
Land Rights Coordinator	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Material Yard Equipment Opr	-	-	-	1.0	n/a	1.0	0.0%	
Maint Mech, Small Equip	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
ΦβMaintenance Worker I (¥)	14.0	14.0	14.0	20.0	42.9%	20.0	0.0%	
Maintenance Worker II (¥)	7.0	6.0	7.0	7.0	0.0%	7.0	0.0%	
Maintenance Worker III (¥)	13.0	14.0	13.0	13.0	0.0%	13.0	0.0%	
Mosq Cntrl/SMU Svc Tech	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%	
Mosq Cntrl/SMU Svc Tech Ld	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Motor Equipment Oper I(¥)	4.0	3.0	4.0	5.0	25.0%	5.0	0.0%	
Motor Equipment Oper II(¥)	2.0	3.0	1.0	-	-100.0%	-	n/a	
Motor Equipment Oper III(¥)	10.0	10.0	11.0	10.0	-9.1%	10.0	0.0%	
Office Mgr, Public Works	1.0	1.0	-	-	n/a	-	n/a	
Operations Assistant	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Operations Division Mgr-PW	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%	
Operations Sect Supvr	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%	
Parking Enforcement, Lead	1.0	1.0	1.0	-	-100.0%	-	n/a	
Parking Enforcement Officer	2.0	2.0	2.0	-	-100.0%	-	n/a	
Parking Ops Attendant	2.0	2.0	2.0	-	-100.0%	-	n/a	
Parking Ops Attendant, Lead	1.0	1.0	1.0	-	-100.0%	-	n/a	
Parking Ops Attendant I	-	-	-	-	n/a	-	n/a	
Parking Ops Attendant II	-	-	-	-	n/a	-	n/a	
Parking Ops Supervisor	1.0	1.0	1.0	-	-100.0%	-	n/a	
Parks Maintenance Worker II	-	1.0	1.0	-	-100.0%	-	n/a	
Planner II	1.0	1.0	1.0	-	-100.0%	-	n/a	

**Department Position Summary**  
**Public Works Department**

(continued)	<div style="display: flex; justify-content: space-between; width: 100%;"> <div></div> <div>% Change</div> <div></div> <div>% Change</div> </div>						
	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	FY19 to FY20	FY 2020 Plan	FY20 to FY21
<b>Title</b>							
Planner, Sr	-	-	-	-	n/a	-	n/a
Planning Mgr, Public Works	1.0	1.0	1.0	-	-100.0%	-	n/a
ΦProgram Assistant	2.0	3.0	3.0	4.0	33.3%	4.0	0.0%
Program Coordinator	1.5	1.5	1.5	1.5	0.0%	1.5	0.0%
Resource Recovery Pgrm Coord	-	-	-	1.0	n/a	1.0	0.0%
Public Works Admin Mgr	-	-	1.0	1.0	0.0%	1.0	0.0%
Public Works Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Public Works Contract Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
R/W Crew Leader - PW	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Solid Waste Field Ops Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Solid Waste Inspector	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%
Solid Waste Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Staff Specialist	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
ΦStorekeeper I	1.0	1.0	-	2.0	n/a	2.0	0.0%
Storekeeper II	1.0	1.0	2.0	1.0	-50.0%	1.0	0.0%
Stormwater Services Coord.	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Street Sweeper Crew Ldr-PW	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Street Sweeper Operator	5.0	5.0	5.0	5.0	0.0%	5.0	0.0%
Supv Eng/Project Team Ldr	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Supply Chain Specialist	-	-	-	1.0	n/a	1.0	0.0%
Surveyor	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Survey Party Chief	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Survey Tech. II	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
ΦSustainability Manager	-	-	-	1.0	n/a	1.0	0.0%
ΦβTechnical Support Spec III	4.5	4.5	4.5	5.5	22.2%	5.5	0.0%
Technical Support Spec Sr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Technical System Analyst, Sr	2.0	2.0	2.0	1.0	-50.0%	1.0	0.0%
TMS Cabling Specialist	1.0	1.0	1.0	-	-100.0%	-	n/a
TMS Cabling Supervisor	1.0	1.0	1.0	-	-100.0%	-	n/a
Traffic Operations Mgr	1.0	1.0	1.0	-	-100.0%	-	n/a
Traffic Operations Supvr	-	-	-	-	n/a	-	n/a
Traffic Signal Supervisor	1.0	1.0	1.0	-	-100.0%	-	n/a
Traffic Signal Tech II	4.0	4.0	4.0	-	-100.0%	-	n/a
Traffic Signal Tech III	-	-	-	-	n/a	-	n/a
Traffic Signal Tech, Lead	3.0	3.0	3.0	-	-100.0%	-	n/a
Traffic Signs/Mark Supvr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Traffic Signs/Mark Tech I	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Traffic Signs/Mark Tech II	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Traffic Signs/Mark Tech III	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Traffic Signs/Mark Tech, Lead	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Tree Surgeon I	3.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Tree Surgeon II	2.0	3.0	3.0	3.0	0.0%	3.0	0.0%
Tree Surgeon III	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Warehouse Supervisor	1.0	-	-	-	n/a	-	n/a
<b>Total FTEs by Title</b>	<b>162.00</b>	<b>164.0</b>	<b>164.0</b>	<b>166.0</b>	<b>1.2%</b>	<b>166.0</b>	<b>0.0%</b>

**Note:**

¥Progress-thru-training Position

(1) The Technical Support Spec III (2550) is a shared position with the Department of Doing (0.50 FTE) funded from the Florida Building Code

Φ change made during FY19

β change made in FY20

Department Budget Summary  
Public Works Department

**Revenue and Expenditure Highlights**

The Public Works Department collects their revenues through charges for services, such as stormwater fees and solid waste collection fees. The majority of expenses for this department are appropriated to operating expenses at 47%, while personal services is about 29%, capital expenditures at about 18% and other expenditures including debt service is about 6%.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
General Fund	001	2,751,027	2,426,912	2,567,598	2,497,302	-2.7%	2,526,599	1.2%
Street, Sidewalk & Ditch	113	3,400	4,198	3,400	3,400	0.0%	3,400	0.0%
Misc. Grants Fund	115	-	1,090,162	120,051	-	-100.0%	-	n/a
TCEA Fund	116	35,000	677,450	35,000	35,000	0.0%	35,000	0.0%
Misc. Special Revenues	123	-	78,314	-	-	n/a	-	n/a
Tree Mitigation Fund	140	-	3,700	-	-	n/a	-	n/a
General Capital Projects.	302	288,040	288,040	100,000	100,000	0.0%	100,000	0.0%
Depot Stormwater Park	333	-	(2,409)	-	-	n/a	-	n/a
Campus Dev Agreement	339	-	140,148	-	-	n/a	-	n/a
Add'l 5 Cents LOGT CP	341	-	10,800	-	-	n/a	-	n/a
Traffic Mgmt System	343	-	179	-	-	n/a	-	n/a
Roadway Resurfacing	353	2,072,069	2,120,923	2,072,069	2,072,069	0.0%	2,072,069	0.0%
Stormwater Mgmt	413	6,575,311	7,246,788	6,608,190	6,938,300	5.0%	6,938,300	0.0%
SMU Capital Projects	414	1,333,285	3,423,005	1,339,200	1,398,660	4.4%	1,398,660	0.0%
Solid Waste Fund	420	10,183,320	9,914,941	10,252,826	10,252,826	0.0%	10,252,826	0.0%
General Fixed Assets Group	901	-	(11,471)	-	-	n/a	1	n/a
<b>Total Revenues by Fund</b>		<b>23,241,452</b>	<b>27,411,679</b>	<b>23,098,334</b>	<b>23,297,557</b>	<b>0.9%</b>	<b>23,326,854</b>	<b>0.1%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	11,312,028	10,298,066	12,009,963	9,823,542	-18.2%	9,958,654	1.4%
Misc. Grant Fund	115	-	1,125,876	120,051	-	-100.0%	-	n/a
TCEA Fund	116	-	479,515	353,686	-	-100.0%	-	n/a
Emergency Disaster Fund	120	-	1,341,880	-	-	n/a	-	n/a
Emergency Events	122	-	24,540	-	-	n/a	-	n/a
Misc. Special Revenues	123	-	8,000	-	-	n/a	-	n/a
Tree Mitigation Fund	140	-	210,825	47,952	64,181	33.8%	64,181	0.0%
General Capital Projects Fund	302	288,040	720,178	115,000	-	-100.0%	93,000	n/a
Public Imp Cap Prj Fund: 94	304	-	11,914	-	-	n/a	-	n/a
Road Construction 1996	323	5,000	65,294	-	-	n/a	-	n/a
FFGFC 02 Capital Projects	328	-	11,802	-	-	n/a	-	n/a
Downtown Parking Garage	331	960	960	-	-	n/a	-	n/a
Campus Dev Agreement	339	99,009	969,938	95,532	-	-100.0%	-	n/a
Add'l LOGT Cap Projects	341	441,400	3,056,085	2,888,582	2,371,000	-17.9%	2,362,000	-0.4%
CIRB 2010 Capital Projects	348	-	101,546	-	-	n/a	-	n/a
Facilities Maintenance	351	42,957	-	156,553	-	-100.0%	-	n/a
Equipment Replace.	352	-	241,850	-	-	n/a	15,000	n/a
Roadway Resurfacing	353	2,085,956	2,176,711	2,085,728	2,215,177	6.2%	2,216,194	0.0%
FY2015 Bond Funding	354	-	1,637,799	-	-	n/a	-	n/a
CIRN of 2016B	356	-	101,312	-	-	n/a	-	n/a
FY2019 Proposed Bond Fund	360	-	-	6,820,000	-	-100.0%	-	n/a
Stormwater Mgmt.	413	7,081,067	7,156,685	7,442,626	7,907,668	6.2%	8,025,067	1.5%
SMU Capital Projects	414	1,960,156	2,176,536	1,319,110	264,702	-79.9%	945,136	257.1%
Solid Waste Fund	420	10,217,551	9,508,591	10,465,633	11,400,647	8.9%	10,787,597	-5.4%
Fleet Replacement	501	1,259,800	1,054,794	348,800	1,789,600	413.1%	1,186,000	-33.7%
<b>Total Expenditures by Fund</b>		<b>34,793,924</b>	<b>42,480,697</b>	<b>44,269,216</b>	<b>35,836,517</b>	<b>-19.0%</b>	<b>35,652,829</b>	<b>-0.5%</b>

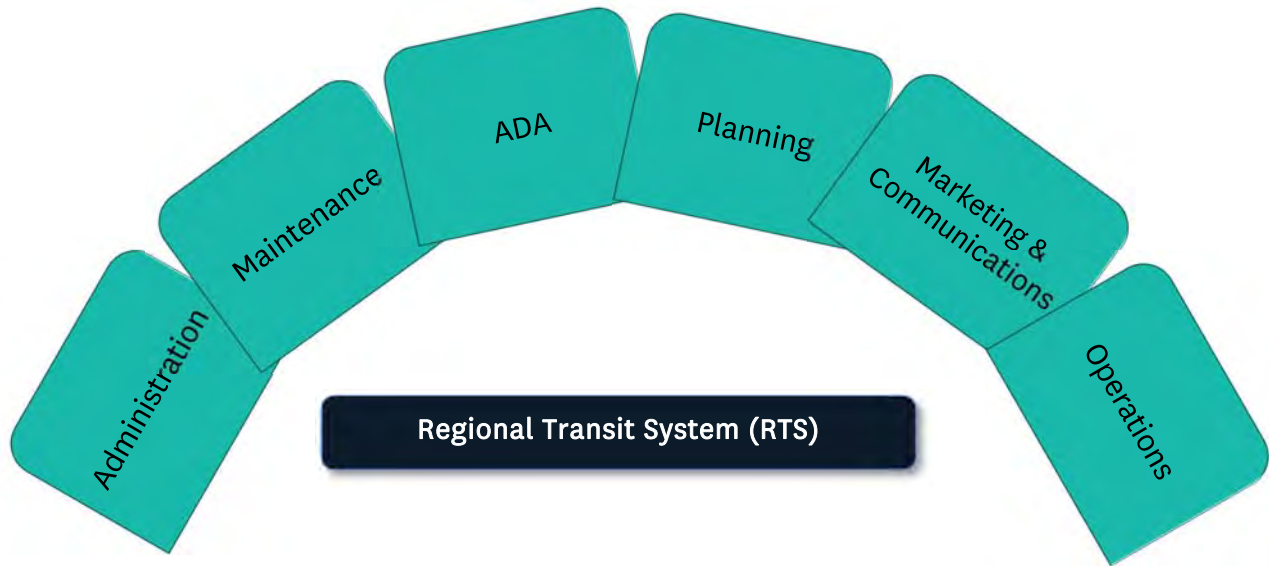
Department Budget Summary  
Public Works Department

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
(continued)							
<b>Expenditures by Object</b>							
Salaries & Wages	7,383,574	7,041,447	8,014,831	7,232,368	-9.8%	7,290,365	0.8%
Fringe Benefits	3,120,511	2,662,204	3,225,498	3,023,901	-6.3%	3,023,901	0.0%
Operating	18,077,366	18,589,077	18,978,762	16,787,319	-11.5%	16,988,848	1.2%
Capital Outlay	3,693,497	10,415,596	11,834,486	6,465,793	-45.4%	6,013,820	-7.0%
Debt Service	364,172	97,795	95,718	95,718	0.0%	95,718	0.0%
Non-Operating	2,154,804	3,674,578	2,119,923	2,231,418	5.3%	2,240,178	0.4%
<b>Total Expenditures by Object</b>	<b>34,793,924</b>	<b>42,480,697</b>	<b>44,269,218</b>	<b>35,836,517</b>	<b>-19.0%</b>	<b>35,652,829</b>	<b>-0.5%</b>
<b>Expenditures by Unit</b>							
Public Works Administration	4,004,336	4,703,746	3,996,710	4,542,303	13.7%	4,624,943	1.8%
Engineering Services	1,172,187	1,024,129	1,196,218	1,171,267	-2.1%	1,177,504	0.5%
Operations-Support Services	637,757	532,707	653,568	748,679	14.6%	699,724	-6.5%
Operations-Maintenance	1,919,324	1,698,007	2,555,316	2,109,477	-17.4%	2,403,367	13.9%
Equal Opportunity	-	-	-	-	n/a	6,902	n/a
Street Sweeping Section	1,473,505	1,397,333	689,677	770,510	11.7%	788,506	2.3%
Mosquito Control	434,783	379,891	453,485	454,842	0.3%	460,101	1.2%
Vegetative Management	241,999	147,619	243,218	246,846	1.5%	247,997	0.5%
Open Watercourse Mgmt.	1,960,886	2,137,304	2,787,447	3,884,549	39.4%	3,602,972	-7.2%
Closed Watercourse Mgmt.	743,879	134,074	-	3,809	n/a	3,962	4.0%
Street Special Projects	45,000	17,247	45,000	45,000	0.0%	45,000	0.0%
Right of Way Maintenance	1,003,993	910,682	936,722	1,152,389	23.0%	1,066,168	-7.5%
Tree Crew	410,042	360,582	442,712	587,646	32.7%	455,214	-22.5%
Urban Forestry Program	-	220,018	134,309	181,265	35.0%	181,265	0.0%
Environmental Management	1,963,626	1,841,154	2,215,728	2,320,961	4.7%	2,357,589	1.6%
Transportation Planning	793,048	580,408	669,669	393,197	-41.3%	397,681	1.1%
Traffic Operations	1,670,942	1,341,584	1,868,159	582,915	-68.8%	378,716	-35.0%
Traffic Management System	483,653	490,818	361,946	23,023	-93.6%	23,779	3.3%
Traffic Signs & Markings	322,141	466,890	168,671	576,558	241.8%	532,508	-7.6%
Community Bike Program	123,304	123,487	124,991	-	-100.0%	-	n/a
Parking Garage	266,083	318,909	348,735	86,487	-75.2%	53,036	-38.7%
Parking Enforcement	330,387	197,050	268,218	27,040	-89.9%	7,777	-71.2%
Refuse Collection	9,773,741	9,234,990	10,129,106	10,427,268	2.9%	10,492,457	0.6%
Inmate Work Crew	171,875	158,036	168,143	171,812	2.2%	172,260	0.3%
Stormwater Depreciation	301,148	(984,062)	-	-	n/a	-	n/a
N.P.D.E.S. Program	36,282	513,850	36,900	29,199	-20.9%	29,199	0.0%
Misc. Grant Expenses	-	1,125,876	120,051	-	-100.0%	-	n/a
TCEA Expenses	-	479,515	353,686	-	-100.0%	-	n/a
Emergency Funds	-	1,366,420	-	-	n/a	-	n/a
Misc. Special Revenues	-	8,000	-	-	n/a	-	n/a
Tree Mitigation Fund	-	68,237	-	-	n/a	-	n/a
General Capital Projects Fund	331,957	860,541	271,553	-	-100.0%	93,000	n/a
Campus Dev Agreement	99,009	969,938	95,532	-	-100.0%	-	n/a
Add'l LOGT Cap Projects	441,400	3,056,085	2,888,582	2,371,000	-17.9%	2,362,000	-0.4%
Equipment Replacement	-	241,850	-	-	n/a	15,000	n/a
Roadway Resurfacing Project	2,077,297	2,315,517	2,072,069	2,200,700	6.2%	2,200,700	0.0%
FY2015 Bond Funding	-	1,637,799	-	-	n/a	-	n/a
FY2019 Proposed Bond Fund	-	-	6,820,000	-	-100.0%	-	n/a
Stormwater Mgmt Utility	-	330,651	-	-	n/a	-	n/a
Stormwater Capital Projects	1,492,992	2,069,802	1,153,094	100,000	-91.3%	773,500	673.5%
Solid Waste Capital Project	67,348	4,011	-	627,775	n/a	-	-100.0%
<b>Total Expenditures by Unit</b>	<b>34,793,924</b>	<b>42,480,697</b>	<b>44,269,218</b>	<b>35,836,514</b>	<b>-19.0%</b>	<b>35,652,829</b>	<b>-0.5%</b>



# REGIONAL TRANSIT SYSTEM

## Program and Services Chart



### DESCRIPTION:

Gainesville's Regional Transit System (RTS) has provided transit services to the community for over 40 years. RTS is the largest section under the Department of Mobility with over 300 full-time employees providing over 300,000 hours of service 363 days each year with 59 different city, campus, late evening, and weekend bus routes.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.

## REGIONAL TRANSIT SYSTEM (RTS)

**Department Mission:** To enhance the quality of life in our community by providing safe, courteous, equitable, reliable and energy-efficient transportation services.

### *City Commission*

#### **Draft Strategic Goals**

#### ***Our Department contributes to these goals in the following ways:***

<b><i>Economic Opportunity - Affordability, Job Diversity, Economic Development</i></b>	Coordinate with City Planning department to obtain transit funds through the development review process.
	Maintain partnership with University of Florida (UF) and Santa Fe College (SF) to provide public transit services for students, faculty and staff.
	Expand employee bus pass program initiatives.
	Maintain partnership with Florida Department of Transportation (FDOT) on transit projects.
<b><i>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</i></b>	Provide and explore new transportation services. Oversee expansion and maintenance of transit infrastructure. Purchase transit equipment. Implement improved transit as described in RTS Transit Development Plan (TDP).
	Enhance community appearance through new bus stop amenities. Maintain transit amenities in neighborhoods.
<b><i>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</i></b>	Coordinate with City/County departments to improve bus stop accessibility for people with disabilities. Participate in emergency management and response.
	Ensure effective delivery of transit services through technology and innovation. Coordinate internal/external communication. Monitor customer satisfaction.
	Purchase new fuel efficient buses. Continue to research alternative fuel program for transit services.
<b><i>Solid Foundation</i></b>	Administer training and certification programs for RTS employees. Provide and promote public transportation. Oversee Americans with Disabilities Act (ADA) contract service and activities.

#### ***Our Department strives to achieve the following Operational Goals:***

- l Deliver a safe transportation service.
- l Be courteous to all who use, and work at the RTS.
- l Provide a safe, courteous, equitable, reliable, and energy-efficient transportation service.
- l Grow the alternative and reduce automobile dependency.
- l Increase total revenue by one percent.

#### ***In order to achieve the above, our Divisions will focus on the following Objectives:***

<b><i>Administration &amp; Planning</i></b>	Continue efforts to identify funding sources to meet goals.
	Continue to explore the feasibility of building citywide transfer station facilities.
<b><i>Capital Improvement</i></b>	Continue to enhance the presence of transit through fixed facilities and customer amenities.
	Continue improving service quality through the purchase of transit infrastructure.
<b><i>Operations</i></b>	Continue efforts to increase service headways and equally distribute transit services to residents of the Gainesville Metropolitan Area.
	Utilize emerging technologies and innovative approaches in the provision of transportation services.
	Continue to work with UF to improve transit services on and off campus.
	Continue to work with SF to improve transit services on and off campus.
	Continue to work with Alachua County to improve transit services.
<b><i>Public Information</i></b>	Continue to work with local employers to create employee pass programs.
	Continue to improve RTS's website and various printed materials in order to provide transit patrons with relevant and up to date information.
	Continue to implement Intelligent Transportation System (ITS) applications.
	Continue to increase marketing and public outreach efforts to educate citizens and visitors about benefits, availability and characteristics of existing and planned transit services.

*Our Department monitors success with the following Performance Indicators:*

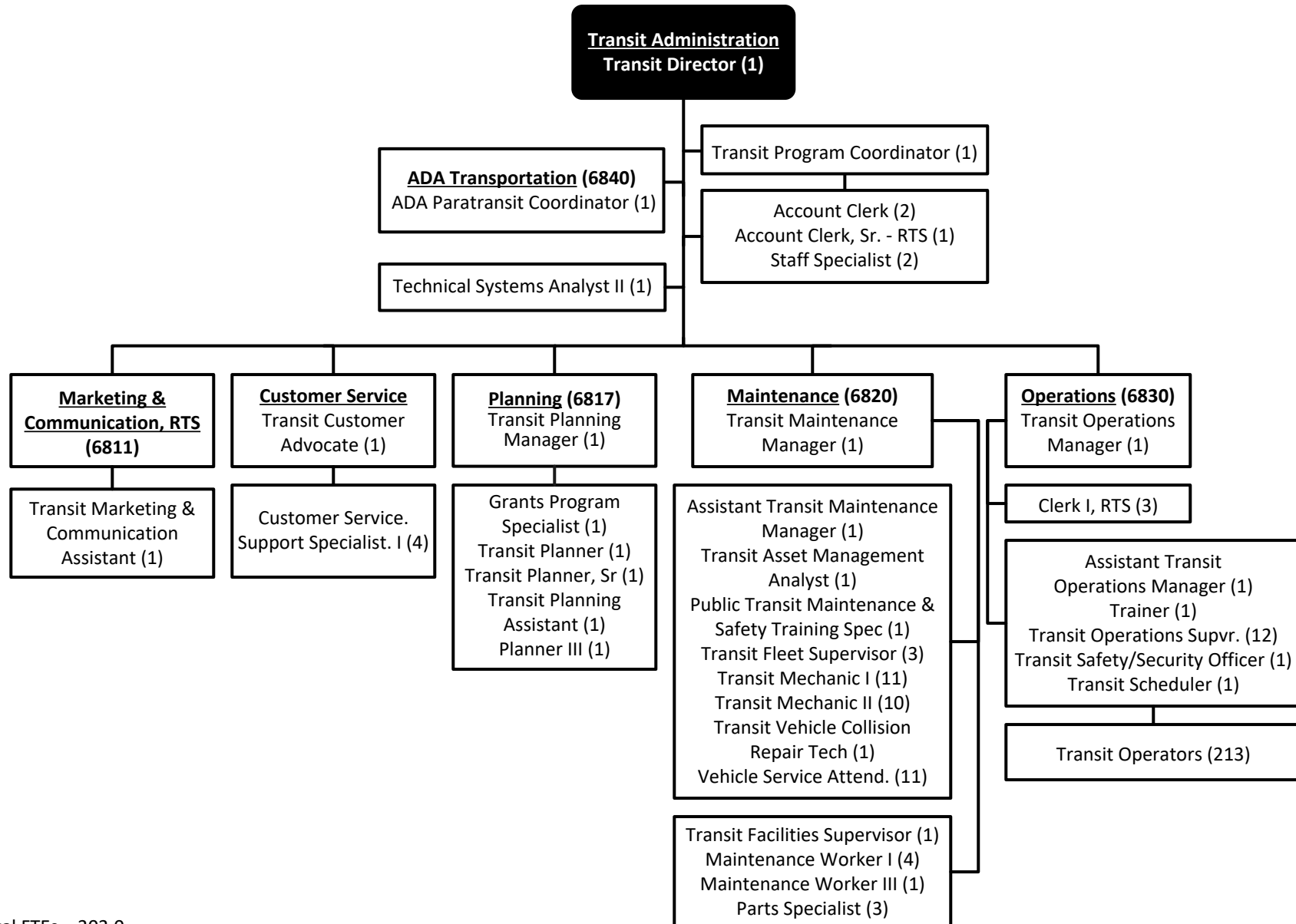
City Commission Draft Strategic Goal	Department Goal/Objective	Performance Measure	FY18 Target	FY18 Actual	FY19 Target	FY20 Target
<b>Economic Opportunity - Affordability, Job Diversity, Economic Development</b>	Continue to work with local employers to create employee pass programs.	Number of employers participating in the employee pass program	28,000	29,894	28,500	30,000
	Continue to work with UF to improve transit services on and off campus.	Percent increase in UF revenue	3.0%	1.0%	1.0%	1.0%
		Number of total service hours	322,500	317,952	322,500	325,000
		Percent change in service hours	2.2%	-1.4%	1.0%	1.0%
<b>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</b>	Grow the alternative and reduce automobile dependency.	Number of passenger trips	9,550,000	9,351,952	9,650,000	9,650,000
		Percent increase in total revenue	2.0%	1.0%	1.0%	1.5%
	Provide a reliable transportation service.	Number of valid complaints	350	493*	300	300
		Number of revenue miles	3,700,000	3,707,757	3,700,000	3,800,000
		Number of service interruptions	450	884**	400	400
	Increase mobility.	Placement of landing pads	30	33	30	30
		Placement of bus shelters	30	23	10	10

\* Better tracking system in place resulted in higher figures

\*\* Change in service interruption definition resulted in higher number

# Regional Transit System

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 303.0

**Department Position Summary**  
**Regional Transit System (RTS)**

					% Change		% Change
	FY 2018	FY 2018	FY 2019	FY 2020	FY19 to	FY 2021	FY20 to
Title	Adopted	Actual	Adopted	Adopted	FY20	Plan	FY21
Account Clerk	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Account Clerk, Sr - RTS	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ADA Paratransit Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Analyst	-	-	-	1.0	n/a	1.0	0.0%
Clerk I-RTS	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
Customer Svc Support Spec I	4.0	4.0	4.0	3.0	-25.0%	3.0	0.0%
ΦDept Mktg & Comm Supvr	0.25	0.25	0.25	-	-100.0%	-	n/a
ΦGrants Program Specialist	1.0	1.0	1.0	-	-100.0%	-	n/a
Maintenance Worker I	4.0	4.0	4.0	4.0	0.0%	4.0	0.0%
Maintenance Worker III	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Parts Specialist-RTS	3.0	3.0	3.0	3.0	0.0%	3.0	0.0%
ΦPlanner III*	-	-	-	1.0	n/a	1.0	0.0%
Public Trnst Maint/Safety Trng	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Staff Specialist-RTS	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Technical System Analyst, II	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Trainer	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Asset Mgmt Analyst	-	-	1.0	1.0	0.0%	1.0	0.0%
ΦTransit Comm Svcs Spec	-	-	1.0	-	-100.0%	-	n/a
Transit Customer Advocate	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Facilities Supervisor	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦTransit Fleet Supervisor	4.0	4.0	4.0	3.0	-25.0%	3.0	0.0%
ΦTransit Grants Prgm Spec	-	-	-	1.0	n/a	1.0	0.0%
Transit Maint Mgr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Maint Mgr, Asst	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Mktg & Comm Asst	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Mktg & Comm Spec	1.0	1.0	-	-	n/a	-	n/a
Transit Mechanic I-RTS	11.0	11.0	11.0	11.0	0.0%	11.0	0.0%
Transit Mechanic II-RTS	10.0	10.0	10.0	10.0	0.0%	10.0	0.0%
Transit Ops Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Ops Mgr, Asst	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Ops Supervisor	12.0	12.0	12.0	12.0	0.0%	12.0	0.0%
Transit Operator	213.0	213.0	213.0	213.0	0.0%	213.0	0.0%
Transit Planner*	2.0	2.0	1.0	1.0	0.0%	1.0	0.0%
Transit Planner, Sr	-	-	1.0	1.0	0.0%	1.0	0.0%
Transit Planning Assistant*	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Planning Manager*	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Program Coord*	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Safety & Security Ofcr*	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Scheduler	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Transit Veh Coll Repair Tech	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Vehicle Service Attendant	11.0	11.0	11.0	11.0	0.0%	11.0	0.0%
Total FTEs by Title	303.25	303.25	304.25	303.00	-0.4%	303.00	0.0%

Note:

\*Under Department of Mobility (805) and charged to Fund 450

Φ change made during FY19

Department Budget Summary  
Regional Transit System (RTS)

**Revenue and Expenditure Highlights**

Regional Transit System's revenue stream consists of 54% from University of Florida contracts; 19% from outside grants; 4% from Alachua County; 4% from Santa Fe College; and the remaining 19% from bus passes, advertising, and other miscellaneous revenues.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
Trans Conc Exc Area	116	-	35,375	-	-	n/a	-	n/a
Regional Transit Sys	450	26,397,677	32,593,519	27,529,069	26,607,496	-3.3%	26,709,783	0.4%
<b>Total Revenues by Fund</b>		<b>26,397,677</b>	<b>32,628,894</b>	<b>27,529,069</b>	<b>26,607,496</b>	<b>-18.5%</b>	<b>26,709,783</b>	<b>0.4%</b>
<b>Expenditures by Fund:</b>								
Trans Conc Exc Area	116	-	354,334	-	-	n/a	-	n/a
Misc. Special Revenues	123	-	5,545	-	-	n/a	-	n/a
General Capital Prjs	302	-	-	-	-	n/a	100,000	n/a
Regional Transit Sys	450	29,969,533	27,131,554	30,305,120	32,084,851	5.9%	32,531,165	1.4%
<b>Total Expenditures by Fund</b>		<b>29,969,533</b>	<b>27,491,434</b>	<b>30,305,120</b>	<b>32,084,851</b>	<b>16.7%</b>	<b>32,631,165</b>	<b>1.7%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		11,011,932	10,804,083	11,103,864	11,998,157	8.1%	12,198,600	1.7%
Fringe Benefits		4,988,177	4,478,394	4,758,109	5,302,065	11.4%	5,302,065	0.0%
Operating		10,133,308	11,120,270	10,529,214	10,816,554	2.7%	11,030,854	2.0%
Capital Outlay		-	626,320	-	-	n/a	100,000	n/a
Debt Service		385,798	-	-	-	n/a	-	n/a
Non-Operating		3,450,318	462,366	3,913,933	3,968,075	1.4%	3,999,647	0.8%
<b>Total Expenditures by Object</b>		<b>29,969,533</b>	<b>27,491,433</b>	<b>30,305,120</b>	<b>32,084,851</b>	<b>16.7%</b>	<b>32,631,165</b>	<b>1.7%</b>
<b>Expenditures by Unit</b>								
Administration		1,195,195	1,233,096	1,338,674	1,485,252	10.9%	1,507,589	1.5%
Marketing		376,718	324,575	313,722	262,947	-16.2%	266,811	1.5%
RTS Planning		427,202	332,683	437,960	483,609	10.4%	493,430	2.0%
RTS Maintenance		5,218,493	4,766,001	5,231,612	5,988,723	14.5%	6,071,953	1.4%
RTS Operations		17,554,295	15,689,561	17,580,015	18,650,401	6.1%	18,975,374	1.7%
Gator Aider		103,748	17,657	107,330	110,830	3.3%	110,830	0.0%
ADA Transportation		1,643,564	1,642,515	1,645,489	1,652,771	0.4%	1,654,860	0.1%
RTS Depreciation		3,450,318	(7,035,500)	3,450,318	3,450,318	0.0%	3,450,318	0.0%
RTS Grants		-	10,166,513	200,000	-	-100.0%	100,000	n/a
Trans Conc Exc Area Prjs		-	354,334	-	-	n/a	-	n/a
<b>Total Expenditures by Unit</b>		<b>29,969,533</b>	<b>27,491,434</b>	<b>30,305,120</b>	<b>32,084,851</b>	<b>16.7%</b>	<b>32,631,165</b>	<b>1.7%</b>

# RISK MANAGEMENT

## Program and Services Chart



### DESCRIPTION:

The Risk Management department manages the general insurance and employee health, accident and life insurance benefits of the City, including a self-insurance plan for workers' compensation, automobile and general liability coverage. The department also provides employee health, nutritional and psychological services through a City clinic. Wellness services are available to employees and retirees, as well as their spouses, if they are covered by the City's Group Health Plan. The wellness focus represents the City's commitment to create and maintain a healthy employee group, thus ensuring the future financial stability of the City's Group Health Plan.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.

## RISK MANAGEMENT

**Department Mission:** The Risk Management Department is committed to providing quality safety, loss control and benefits to our customers utilizing the most innovative approaches to reduce the overall cost of the City's exposures to risk.

*City Commission  
Draft Strategic Goal*

*Our Department contributes to these goals in the following ways:*

<b><i>Solid Foundation</i></b>	<b><i>Efficient Delivery of Core Services</i></b>	Continue comprehensive wellness initiatives that focus on both the physical and mental well being of our employees. Healthy, happier employees are known to be more productive and our goal is to foster that environment.
		Continue to work with operations to ensure employees have the resources and tools necessary to safely provide services. In addition, when an employee is injured on the job, we will continue to actively manage the care of that employee to ensure a successful outcome and return to work.
		Continue departmental educational outreach program to help employees better navigate through the health care delivery system. We will continue to monitor our offerings to ensure we are meeting the needs of our customers.
	<b><i>Effective Delivery of Core Services</i></b>	Collaborate with our customers to ensure we have departmental focused initiatives. An example of this is how EHS collaborated with RTS to enhance their summer training program by adding stress management coping techniques for our Transit Operators.
		Provide assistance and guidance to operating departments' safety teams. Continue our very popular organizational safety program that combines both individual and department awards for achieving pre-set safety standards.
		Look comprehensively at the manner in which we provide and finance our health benefit, effectively challenging the status quo. By ensuring we are delivering this benefit in the most efficient manner has the potential to save significant money for both our employees and our residents.
	<b><i>Employee Excellence and Morale</i></b>	Dialogue with our internal customers to ensure we are providing the support they need. We have an extensive outreach to our local medical providers to ensure we are utilizing sound practices to ensure an effective return to work strategy.
		Collaborate with employees, the bargaining units that represent them and management on our health care financing initiative to ensure our future benefit model provides better access, better outcomes at a lower cost.
	<b><i>What OTHER tactics or initiatives will you be leading to support the SOLID FOUNDATION focus area?</i></b>	Expand rehabilitative duty options by matching skillsets to unmet department needs as a method to keep injured employees connected to the workplace.



***Our Department strives to achieve the following Operational Goals:***

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- | Proactively manage both health and worker's compensation costs through Employee Health Services.
- | Administer the employee health insurance and flexible benefits plan and maintain the most broad and comprehensive coverage possible to employees, retirees, and their families while keeping costs below the national average.
- | Continue aggressive safety and loss control program with a target of reducing worker's compensation claims costs.
- | Promote employee and retiree wellness via our wellness program to include monthly educational programs or screenings.
- | Improve and refine the FMLA notification and tracking process.
- | Monitor the health care industry to ensure that health care benefits are being delivered in the most effective and cost efficient manner.
- | Develop and maintain appropriate reserve levels in the General Insurance Fund, Employee Health and Accident Benefits Fund and the Retiree Health Insurance Fund to ensure the financial stability of these funds.
- | Provide an exercise opportunity within walking distance to every City employee.
- | Continue to expand Lifequest participation to include all individuals covered by the City's self-insured health plan.
- | Administer defined benefit, disability and defined contribution plans and make recommendations for modifications and administrative changes.
- | Maintain retiree database and provide information for annual reports to actuaries and other governmental agencies.
- | Interact closely with user departments to develop safety programs geared at reducing general/auto liability claims, worker's compensation claims and property losses.

***In order to achieve the above, our Divisions will focus on the following Objectives:***

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***Administration***

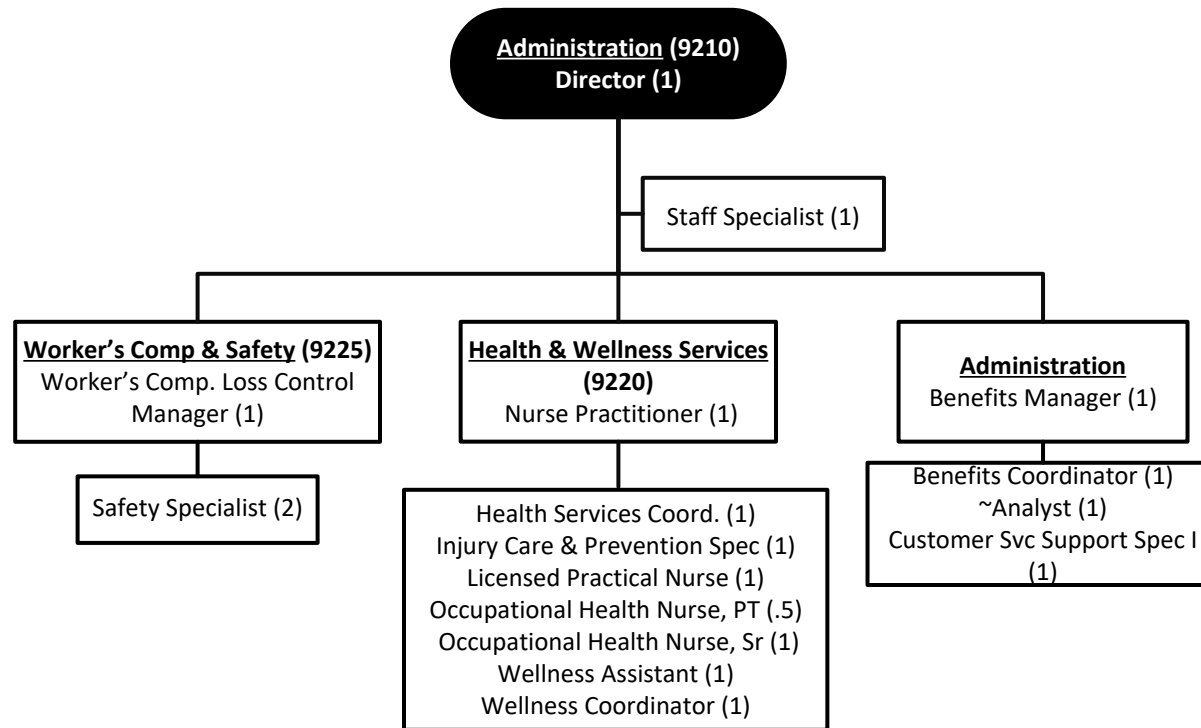
- Continue to reduce Worker's Compensation claims.
- Update and maintain Summary Plan descriptions for all defined benefit plans.
- Continue Department/Individual Safety Awards Program.

***Employee Health Services***

- Provide monthly educational wellness sessions that focus on a specific health issue.
- Continue to enhance adult wellcare services utilizing the on-site Nurse Practitioner.
- Increase participation in *Proclub* for members of the City Group Health Plan.
- Offer 20 free health screenings through Employee Health Services and Lifequest.
- Provide a targeted wellness initiative for Public Works employees.
- Increase participation in Diabetic Disease Management Program by 25%.
- Increase emphasis on Health Education utilizing Employee Health Services and Wellness Staff.
- Increase participation by 20% in employee reward programs that foster an integrated approach to employee health and fitness.

# Risk Management

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 16.5

~Analyst (0.10) funded through General Fund and (0.26) funded through Pension Funds

Department Position Summary  
Risk Management

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
Analyst	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Benefits Coordinator	-	-	1.0	1.0	0.0%	1.0	0.0%
Benefits Manager	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Customer Svc Spt Spec I	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Health Services Coord	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Injury Care & Prev Spec	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Φ Licensed Practical Nurse	-	0.5	0.5	0.5	0.0%	0.5	0.0%
Medical Assistant	0.5	-	-	-	n/a	-	n/a
Nurse Practitioner	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Occ Health Nurse	2.0	2.0	1.0	1.0	0.0%	1.0	0.0%
Occ Health Nurse, Sr	-	-	1.0	1.0	0.0%	1.0	0.0%
Program Assistant	1.0	1.0	-	-	n/a	-	n/a
Program Coord	2.0	2.0	-	-	n/a	-	n/a
Risk Management Director	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Safety Specialist	2.0	2.0	2.0	2.0	0.0%	2.0	0.0%
Staff Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Wellness Assistant	-	-	1.0	1.0	0.0%	1.0	0.0%
Wellness Coordinator	-	-	1.0	1.0	0.0%	1.0	0.0%
Work Comp Loss Control Mgr	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>16.5</b>	<b>16.5</b>	<b>16.5</b>	<b>16.5</b>	<b>0.0%</b>	<b>16.5</b>	<b>0.0%</b>

Note:

Φ change made during FY19

Department Budget Summary  
Risk Management

**Revenue and Expenditure Highlights**

The Risk Management Department is charged with maintaining the City's insurance programs (as internal service funds), including health insurance and workers compensation programs. The main source of funds are premium payments and employee/employer contributions while the main expenditures for this department are claims, insurance premiums and the administrative costs associated with these programs.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
General Insurance	503	6,578,926	6,582,531	6,479,137	6,577,365	1.5%	6,729,299	2.3%
EHAB	504	26,537,007	27,977,251	26,917,846	28,554,604	6.1%	31,291,565	9.6%
Retiree Health Insur	601	8,225,000	12,312,249	8,225,000	11,525,000	40.1%	12,300,000	6.7%
<b>Total Revenues by Fund</b>		<b>41,340,933</b>	<b>46,872,031</b>	<b>41,621,983</b>	<b>46,656,969</b>	<b>12.1%</b>	<b>50,320,864</b>	<b>7.9%</b>
<b>Expenditures by Fund:</b>								
General Fund	001	7,626	7,637	7,721	8,056	4.3%	8,056	0.0%
Fleet Replacement	501	-	-	-	15,500	n/a		-100.0%
General Insurance	503	7,286,886	5,650,745	7,310,302	7,505,752	2.7%	7,746,302	3.2%
EHAB	504	28,508,412	26,809,265	28,519,320	28,788,620	0.9%	28,723,782	-0.2%
Retiree Health Insur	601	9,535,473	8,405,650	9,535,473	8,045,249	-15.6%	8,445,265	5.0%
General Pension	604	19,806	19,847	20,195	20,946	3.7%	20,946	0.0%
<b>Total Expenditures by Fund</b>		<b>45,358,203</b>	<b>40,893,145</b>	<b>45,393,011</b>	<b>44,384,124</b>	<b>-2.2%</b>	<b>44,944,352</b>	<b>1.3%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		971,800	961,797	966,760	973,444	0.7%	921,972	-5.3%
Fringe Benefits		352,353	343,307	368,466	390,459	6.0%	367,520	-5.9%
Operating		43,924,232	39,521,700	43,947,967	42,890,745	-2.4%	43,537,571	1.5%
Capital Outlay		55,000	23,533	55,000	70,500	28.2%	55,000	-22.0%
Non-Operating		54,818	42,809	54,818	58,975	7.6%	62,289	5.6%
<b>Total Expenditures by Object</b>		<b>45,358,203</b>	<b>40,893,145</b>	<b>45,393,011</b>	<b>44,384,124</b>	<b>-2.2%</b>	<b>44,944,352</b>	<b>1.3%</b>
<b>Expenditures by Unit</b>								
Risk Management		41,580,032	37,808,540	41,610,421	40,405,839	-2.9%	40,791,067	1.0%
Health Services		877,167	1,001,653	886,394	939,669	6.0%	939,669	0.0%
Safety Award Incentive Prg		55,000	50,887	55,000	64,500	17.3%	64,500	0.0%
Workers Comp & Safety		2,846,004	2,032,066	2,841,195	2,974,116	4.7%	3,149,116	5.9%
<b>Total Expenditures by Unit</b>		<b>45,358,203</b>	<b>40,893,145</b>	<b>45,393,011</b>	<b>44,384,124</b>	<b>-2.2%</b>	<b>44,944,352</b>	<b>1.3%</b>

# STRATEGIC INITIATIVES

## Program and Services Chart



### DESCRIPTION:

The Strategic Initiatives Department leads long-term planning within the City Manager's Office. We leverage data and performance measures to guide operations. Our team employs people-centered design to improve experiences and increase civic innovation. We build partnerships to solve community challenges and foster engagement to develop inclusive participation. This work includes connecting citizen engagement, open government and planning tools; and leading design methodology towards a coherent and actionable path of becoming a New American City.

### SIGNIFICANT CHANGES IN FY 2020/FY 2021:

There are no significant changes expected to services or organizational structure.

## STRATEGIC INITIATIVES

**Department Mission:** To foster strategic problem-solving and advance transformational change by leveraging community engagement and collaborative partnerships

*City Commission*

**Draft Strategic Goal**

***Our Department contributes to these goals in the following ways:***

<b><i>Economic Opportunity - Affordability, Job Diversity, Economic Development</i></b>	<b><i>Enable more diverse training opportunities for underemployed workers.</i></b>	Expand partnerships across the city to explore opportunities for offering more training programs for individuals interested in working in the food system sector.
	<b>Nurture an environment for the expansion of small to medium-sized businesses.</b>	Create streamlined version of the Special Events process that will include a way to provide attention to local vendors.
	<b>What OTHER tactics or initiatives will you be leading to support the ECONOMIC OPPORTUNITY focus area?</b>	Continue to leverage the Open Data portal to inform business community by including building permits, number and type of businesses, etc.
<b><i>Social Resilience - Youth Well-Being, Housing, Health &amp; Safety</i></b>	<b><i>Improve youth outcomes by providing more social opportunities to children in poverty.</i></b>	Collaborate with partners to create a Youth Advisory Board/Youth Council that connects local youth across the City of Gainesville. Work with the Board/ Council to better understand their needs in government.
		Create a resource finder application that allows users the ability to discover resources available to them at the non-profit, city, county, region, state, and federal levels all in one place.
	<b><i>Create alternatives to arrests to divert from the criminal justice system.</i></b>	Utilize the Youth Board/Council as a mechanism to divert youth out of the criminal justice system.
<b><i>Community/ Environmental Sustainability - Renewable Infrastructure, Mobility, Inclusivity</i></b>	<b><i>Expand access to healthy foods.</i></b>	Facilitate the Food System Coalition in partnership with UF, a grassroots coalition aimed at improving collaboration and coordination across diverse stakeholders engaged in projects, programs, and policy initiatives focused on improving accessibility, justice, and sustainability of our local food system. This coalition consists of farmers, local government staff, University students and faculty, public health professionals, neighborhood leaders, nonprofit leaders, and more. Four working groups address complex issues within our local food system around policy, education, economic development and food access.
	<b>What OTHER tactics or initiatives will you be leading to support the COMMUNITY/ ENVIRONMENTAL SUSTAINABILITY focus area?</b>	In conjunction with the Department of Doing, create the Neighborhood Planning Partnership to support information sharing for community planning and development.
		Use more digital engagement tools to broaden discussions with the community. Create a customer relationship manager that acts as a centralized contact database for the city. This will be a fundamental shift to a holistic, digital, and modern experience for the citizen and the city.

<b>Solid Foundation</b>	<b>Efficient Delivery of Core Services</b>	Assist staff and other Charters by guiding the creation of online forms and other methods to improve efficiency of citizen engagement with City Commission.
		Gather Customer/Citizen Experience metrics of effectiveness, efficiency, and satisfaction of all city services. Collect and measure the services provided to residents. Increase trust with citizens.
		Continue to align the Strategic Framework with Budget. Create performance measures to demonstrate progress.
		Establish MyGNV application as a comprehensive and user-friendly multi-modal portal that allows residents to search for information about programs and services available in our city. We are partnering with local organizations and UF faculty to ensure the resource list and information is as comprehensive as possible.
	<b>Effective Delivery of Core Services</b>	Redesign the City's website to be more user friendly-- to include digital signatures and workflows, Ensure compliance with the Americans with Disabilities Act, include plain language and make mobile friendly.
		Digitize and improve the special events process across all city departments. Reduce event organizer frustrations and streamline internal processes.
	<b>What OTHER tactics or initiatives will you be leading to support the SOLID FOUNDATION focus area?</b>	Identify the different types of people who live in GNV, what their lifecycles are, and what ecosystems do they live in to use in projects across the City.
		Work with Communications to align the City's branding with the strategic framework.

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***Our Department strives to achieve the following Operational Goals:***

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- l Continue the alignment of the strategic framework, departmental plans, and the budget process. Create ways to measure and message the City's work.
- l Utilize the latest technologies and online tools that will allow for city employees and citizens to interact in a transparent and collaborative manner.
- l Furnish consistently reliable internal support functions and leadership through sound strategic planning, effective communications, teamwork, innovation and responding to needs of operating departments in a timely manner.

---

***In order to achieve the above, our Divisions will focus on the following Objectives:***

---

<b>Strategic Planning</b>	Develop a long-range Strategic Framework to ensure effective platforms in support of our citizen centered approach to become a New American City.
<b>Community Engagement</b>	Finds ways for people to build connections with each other and the city. We work to promote greater participation in decision-making processes
<b>Citizen Centered Design</b>	Focuses on the touch-points a person has with the city- policies, programs, services, technologies and facilities. Use human-centered design to plan and implement projects aimed at improving those interactions.
<b>Partnerships &amp; Collaboration</b>	Builds and fosters relationships with local stakeholders. Strive to connect local talent and resources to address community needs.

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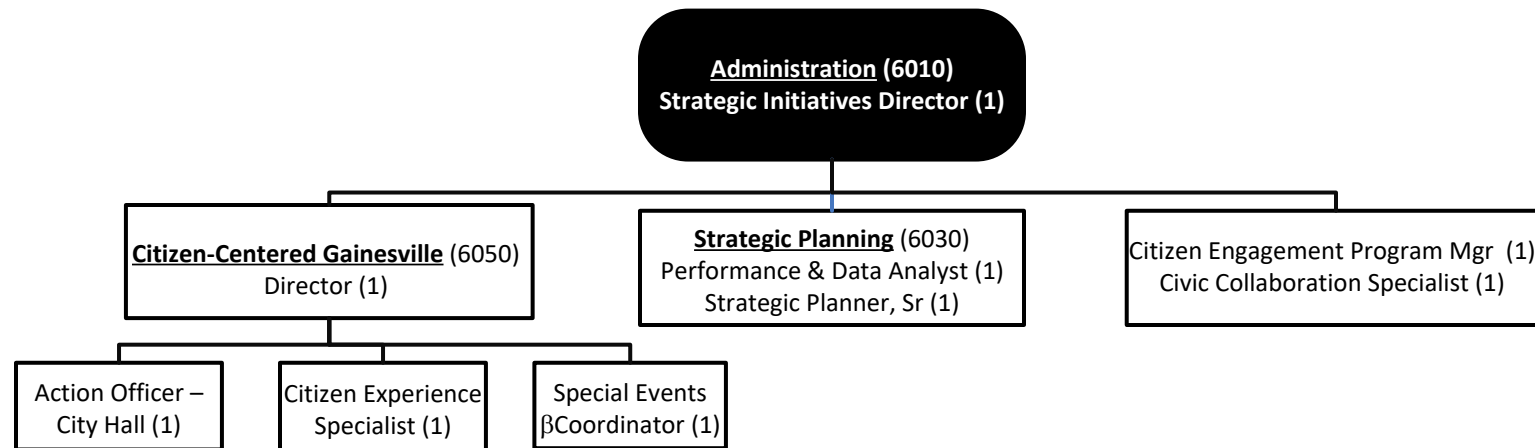
***Our Department monitors success with the following Performance Indicators:\****

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\*Due to changes to the Strategic Framework, the Department's Performance Measures will not be available until FY2022/FY2023 Financial Operating Plan.

# Strategic Initiatives

## FY 2020 ADOPTED ORGANIZATION CHART



Total FTEs – 9.0

βChange made in FY20



**Department Position Summary**  
**Strategic Initiatives**

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Title</b>							
ΦBroadcast Tech Svs Coord	0.5	0.5	0.5	-	-100.0%	-	n/a
Citizen Centered G'ville Dir	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦCitizen Engmt Program Mgr	-	-	-	1.0	n/a	1.0	0.0%
Citizen Experience Specialist	-	-	1.0	1.0	0.0%	1.0	0.0%
Civic Collaboration Specialist	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
ΦComm & Mktg Manager	1.0	1.0	1.0	-	-100.0%	-	n/a
ΦCreative Services Supvr	-	-	1.0	-	-100.0%	-	n/a
ΦCreative Services Spec	2.0	2.0	2.0	-	-100.0%	-	n/a
Dept Mktg & Comm Supvr	0.75	0.75	-	-	n/a	-	n/a
ΦDigital Media Producer I	2.0	2.0	2.0	-	-100.0%	-	n/a
ΦDigital Media Producer II	1.0	1.0	1.0	-	-100.0%	-	n/a
ΦAction Officer - City Hall	-	-	-	1.0	n/a	1.0	0.0%
Economic Dev & Innov Dir	1.0	-	-	-	n/a	-	n/a
ΦExecutive Assistant to CM	0.65	0.65	0.65	-	-100.0%	-	n/a
ΦIntergv't Affairs Coord	1.0	1.0	1.0	-	-100.0%	-	n/a
Mktg & Comm Spec, Sr	1.0	1.0	-	-	n/a	-	n/a
Performance & Data Analyst	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
βSpecial Events Coord	-	-	-	1.0	n/a	1.0	0.0%
Strategic Initiatives Dir	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
Strategic Planner, Senior	1.0	1.0	1.0	1.0	0.0%	1.0	0.0%
<b>Total FTEs by Title</b>	<b>15.9</b>	<b>14.9</b>	<b>15.15</b>	<b>9.0</b>	<b>-40.6%</b>	<b>9.0</b>	<b>0.0%</b>

Note:

Φ change made during FY19

β change made in FY20

Department Budget Summary  
Strategic Initiatives

**Expenditure Highlights**

The Strategic Initiatives Department was created mid-year in FY2017 with the merger of Economic Development and Innovation, Intergovernmental Affairs, and Communication, and portions of the Administrative Services and City Manager Departments.

		FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	% Change FY19 to FY20	FY 2021 Plan	% Change FY20 to FY21
<b>Revenues by Fund:</b>								
Economic Development Fund	114	-	250,000	-	-	n/a	-	n/a
Misc Special Revenue	123	-	14,431	-	-	n/a	-	n/a
General Capital Projects	302	-	50,000	-	-	n/a	-	n/a
<b>Total Revenues by Fund</b>		-	<b>314,431</b>	-	-	<b>n/a</b>	-	<b>n/a</b>
<b>Expenditures by Fund:</b>								
General Fund	001	1,886,157	1,374,620	2,116,127	1,196,063	-43.5%	1,196,063	0.0%
Economic Development	114	-	60,557	-	-	n/a	-	n/a
Misc Special Revenues	123	-	39,581	-	-	n/a	-	n/a
General Capital Projects	302	-	307,895	-	-	n/a	-	n/a
FGFC '02 Capital Projects	328	-	33,694	-	-	n/a	-	n/a
Campus Deve Agrmt Cap Proj	339	-	27,412	-	-	n/a	-	n/a
Energy Conserv Cap Proj	340	-	1,749	-	-	n/a	-	n/a
<b>Total Expenditures by Fund</b>		<b>1,886,157</b>	<b>1,845,508</b>	<b>2,116,127</b>	<b>1,196,063</b>	<b>-43.5%</b>	<b>1,196,063</b>	<b>0.0%</b>
<b>Expenditures by Object</b>								
Salaries & Wages		1,017,598	877,924	1,052,806	621,414	-41.0%	621,414	0.0%
Fringe Benefits		414,590	302,770	424,678	255,246	-39.9%	255,246	0.0%
Operating		429,969	258,296	456,807	245,403	-46.3%	245,403	0.0%
Capital		24,000	406,518	181,836	74,000	-59.3%	74,000	0.0%
<b>Total Expenditures by Object</b>		<b>1,886,157</b>	<b>1,845,508</b>	<b>2,116,127</b>	<b>1,196,063</b>	<b>-43.5%</b>	<b>1,196,063</b>	<b>0.0%</b>
<b>Expenditures by Unit</b>								
Strategic Initiatives Administration		231,121	179,941	223,874	384,037	71.5%	384,037	0.0%
Communications and Marketing*		405,702	424,674	402,631	-	-100.0%	-	n/a
Broadcast Engineering*		365,674	246,529	349,966	-	-100.0%	-	n/a
Strategic Planning		279,979	183,674	302,748	319,046	5.4%	319,046	0.0%
Intergovernmental Affairs*		146,965	46,101	203,669	-	-100.0%	-	n/a
Citizen Centered Gainesville		263,238	151,995	342,692	492,980	43.9%	492,980	0.0%
Economic Development*		188,478	141,706	285,548	-	-100.0%	-	n/a
Economic Deve Mktg Travel*		5,000	-	5,000	-	-100.0%	-	n/a
QTI Payments		-	14,431	-	-	n/a	-	n/a
CoxCom Capital Grant-City Equip		-	31,672	-	-	n/a	-	n/a
Building 211 Renov and Improv		-	294,536	-	-	n/a	-	n/a
Electric Service Reimbursement		-	22,100	-	-	n/a	-	n/a
GTEC Revenue Shortfall		-	38,457	-	-	n/a	-	n/a
Econ Deve Cap Imprv for GTEC		-	42,280	-	-	n/a	-	n/a
UF Fellowship Program		-	27,412	-	-	n/a	-	n/a
<b>Total Expenditures by Unit</b>		<b>1,886,157</b>	<b>1,845,508</b>	<b>2,116,127</b>	<b>1,196,063</b>	<b>-43.5%</b>	<b>1,196,063</b>	<b>0.0%</b>

\*The Communications Department moved out of Strategic Initiatives and became a separate department in FY19.

# Capital Improvement Plan

The background of the page is a dark blue gradient. Overlaid on this is a complex network of thin, light blue lines that connect various points. These points are represented by small, light blue circles of varying sizes. The overall effect is a technical or architectural diagram, possibly representing a network or a structural framework. The lines and dots are more prominent in the upper half of the page, where the title is located, and become sparser towards the bottom.

## CAPITAL IMPROVEMENT PROCESS

This process is completed in the following phases:

- The *first phase* involves each department presenting information regarding any capital improvements requests they may have for the next five year period as well as any modifications or deletions of previously submitted projects.
- The *second phase* focuses on the investigation into available funds by Budget and Finance. At the same time, City leaders are reviewing all submitted capital improvement proposals.
- The last and *final phase* results in the presentation of a proposed capital improvement plan by the City Manager in a series of workshops with the City Commission and Staff. A finalized five-year Capital Improvement Plan is adopted by the end of the fiscal year (September 30).

### PHASE I

- The Budget & Finance Department develops the annual budget calendar (including a calendar specific to the Capital Improvement Plan), which is reviewed by the City Manager.
- Budget & Finance sends out communications to all departments regarding the upcoming Capital Improvement Plan process.
- Departments submit to the Budget & Finance Department all the necessary forms and information regarding any capital improvement requests they are adding, modifying or deleting.

### PHASE II

- City leadership meets to determine the amount and sources of eligible funding.
- Budget & Finance submits a schedule of available funding.
- City leadership determines the priorities for capital improvement planning.

### PHASE III - PRESENTING AND ADOPTING

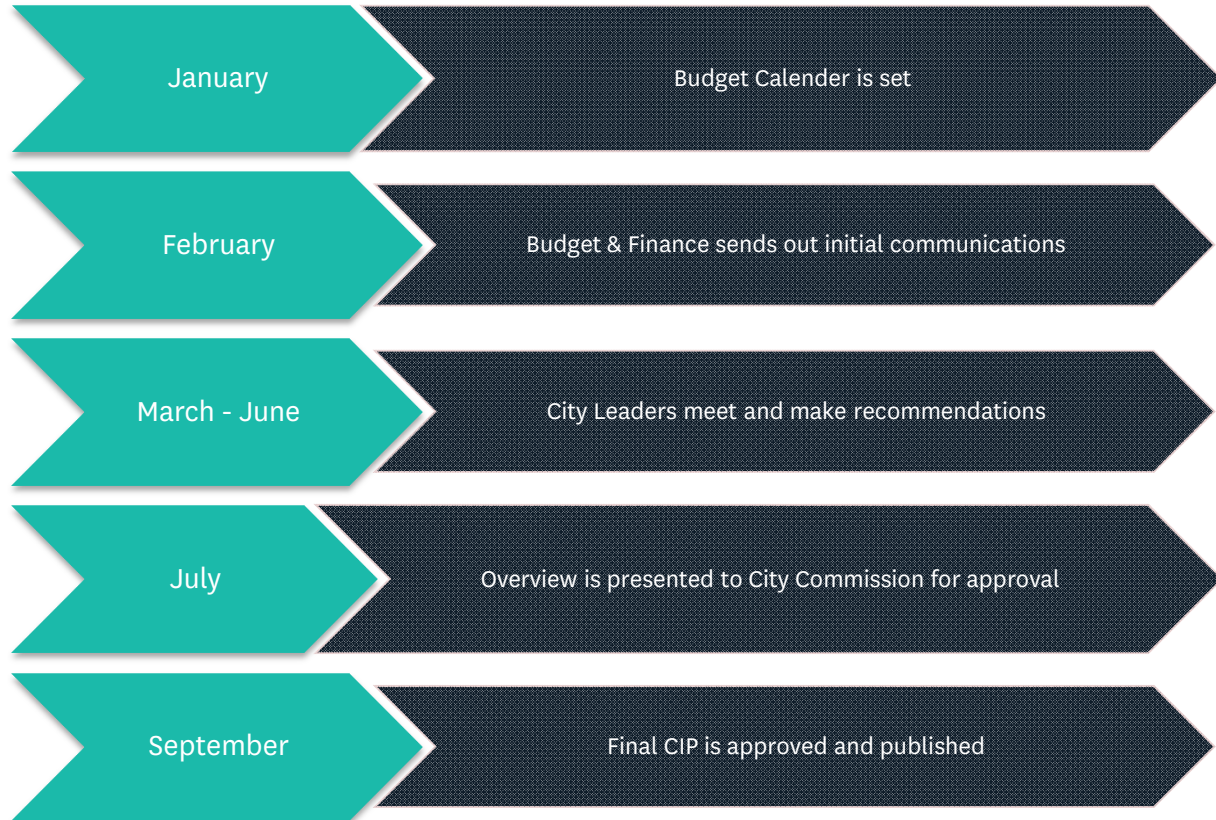
- The City Manager presents the Proposed Capital Improvement Plan to the City Commission during budget workshops for review and discussion.
- In July, Budget and Finance staff review and present an overview of the Capital Improvement Plan, along with the regular budget for City Commission approval.
- The final Capital Improvement Plan is officially adopted along with the Financial and Operating Plan during City Commission meetings in September.
- The final Capital Improvement Plan is placed on the City of Gainesville's website and printed copies are distributed.

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## Capital Improvement Plan Calendar

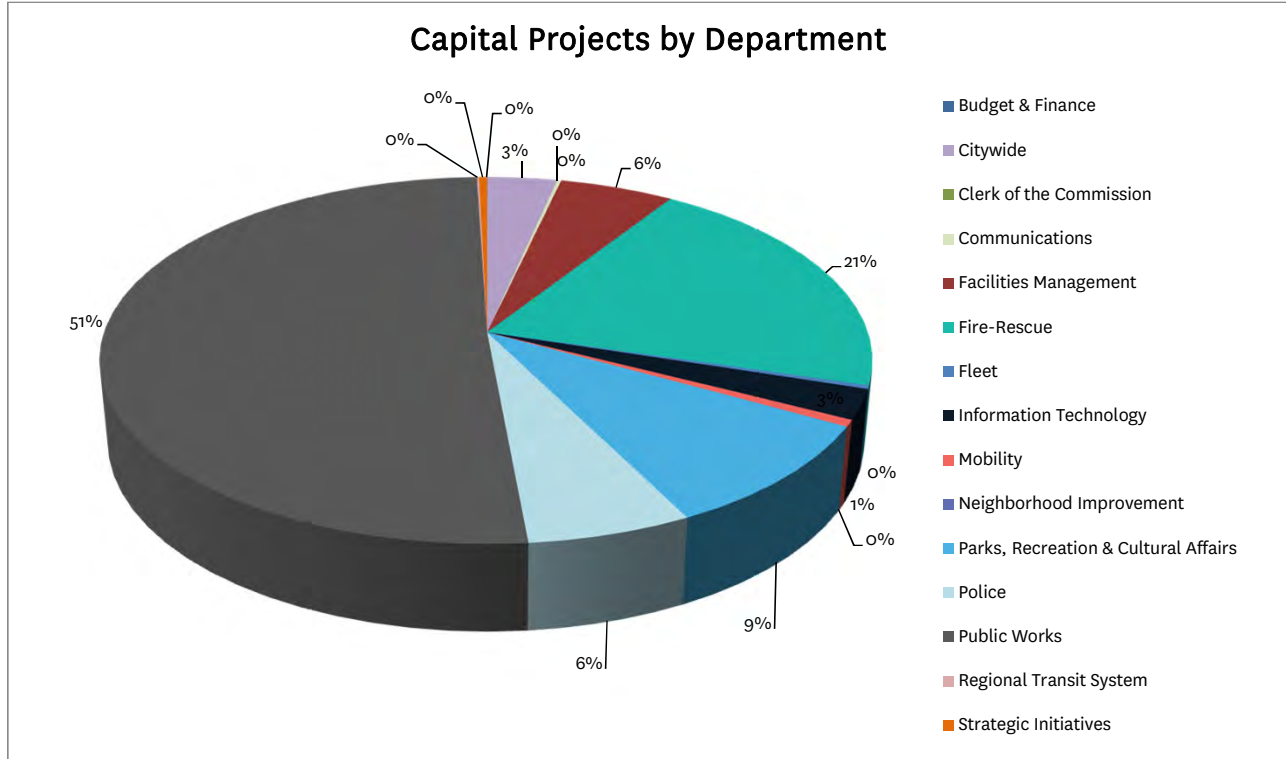
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Below is an illustration of the Capital Improvement Plan's process which is done every two years in conjunction with the City's biennial budget process.



## Summary of All Capital Projects by Department

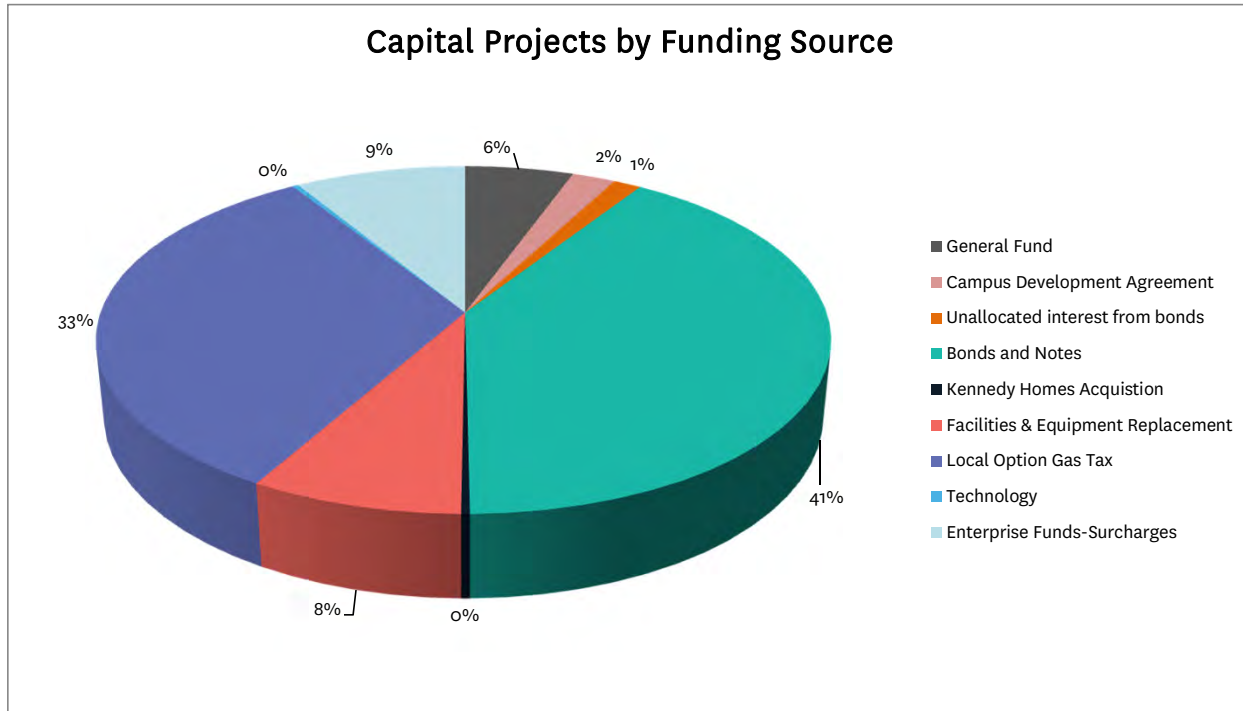
The table below summarizes the allocation of capital project funding for each department. Capital project funding source information is presented in further detail in the following pages.



	FY2018 Adopted	FY2018 Actual	FY2019 Adopted	FY2020 Adopted	FY2021 Plan	Total
<b>Capital Projects by Department:</b>						
Budget & Finance	-	8,118	-	-	-	8,118
Citywide	800,000	-	1,150,000	1,270,990	-	3,220,990
Clerk of the Commission	-	757	-	-	-	757
Communications	-	-	-	29,200	150,500	179,700
Facilities Management	435,000	283,877	2,635,000	1,617,000	287,500	5,258,377
Fire-Rescue	603,804	8,500,872	2,996,119	2,792,000	4,636,000	19,528,795
Fleet	-	-	-	290,000	-	290,000
Information Technology	200,000	221,218	200,000	1,588,160	301,860	2,511,238
Mobility	-	-	-	268,403	286,903	555,306
Neighborhood Improvement	-	-	-	-	-	-
Parks, Recreation & Cultural Affairs	139,000	3,315,589	507,180	3,394,160	1,650,660	9,006,588
Police	943,077	721,344	1,052,446	2,735,300	254,800	5,706,967
Public Works	6,245,665	12,776,798	15,035,993	7,188,843	7,331,357	48,578,655
Regional Transit System	-	-	-	-	100,000	100,000
Strategic Initiatives	-	369,001	-	-	-	369,001
<b>Total Capital Projects</b>	<b>\$ 9,366,546</b>	<b>\$ 27,717,286</b>	<b>\$ 23,576,738</b>	<b>\$ 21,174,055</b>	<b>\$ 14,999,579</b>	<b>\$ 96,834,204</b>

## Summary of All Capital Projects by Funding Source

The table below summarizes the funding sources of all capital projects. Capital project funding source information is presented in further detail in the following pages.



	FY2018 Adopted	FY2018 Actual	FY2019 Adopted	FY2020 Adopted	FY2021 Plan	Total
<b>Sources of Funds:</b>						
General Fund	912,132	3,023,102	361,816	339,903	339,903	4,976,856
Campus Development Agreement	899,009	998,107	95,532	-	-	1,992,648
Unallocated interest from bonds	86,206	1,187,677	-	-	-	1,273,883
Bonds and Notes	223,000	9,933,891	13,500,000	8,663,990	4,325,000	36,645,881
Kennedy Homes Acquisition	-	294,335	-	-	-	294,335
Facilities & Equipment Replacement	1,436,500	1,320,515	1,437,302	1,540,000	1,540,000	7,274,317
Local Option Gas Tax	4,009,602	6,715,042	6,456,556	6,175,951	6,165,272	29,522,423
Technology	-	-	-	129,660	134,660	264,320
Enterprise Funds-Surcharges	1,800,097	2,291,516	1,392,351	1,312,891	1,058,085	7,854,940
Wild Spaces Public Places	-	1,953,102	333,180	3,011,660	1,436,660	6,734,601
<b>Total Sources of Funds</b>	<b>\$ 9,366,546</b>	<b>\$ 27,717,286</b>	<b>\$ 23,576,738</b>	<b>\$ 21,174,055</b>	<b>\$ 14,999,579</b>	<b>\$ 96,834,204</b>

# **Capital Projects by Funding Source**



**Capital Projects by Funding Source**  
**General Fund**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by General Fund dollars.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Gainesville Community Reinvestment Area</b>						
Heartwood Loan	-	898,185	-	-	-	898,185
<b>Subtotal GCRA</b>	-	<b>898,185</b>	-	-	-	<b>898,185</b>
<b>Gainesville Fire Rescue</b>						
F/S HVAC, Roof, Plumbing, Electric	44,914	13,371	-	-	-	58,285
Fire Station 1	-	349,028	-	-	-	349,028
Civil Emergency Events	-	24,476	-	-	-	24,476
Fire Station 5 Renovations	-	3,864	-	-	-	3,864
GFR Equipment Replacement	171,101	146,101	44,370	-	-	361,572
Southwest Service Area Modular Bldg	-	4,451	-	-	-	4,451
Mold Remediation-Fire Station 2	-	66,695	-	-	-	66,695
<b>Subtotal GFR</b>	<b>216,015</b>	<b>607,985</b>	<b>44,370</b>	-	-	<b>868,370</b>
<b>Fleet</b>						
Electric Charging Stations	-	-	-	40,000	-	40,000
<b>Subtotal Fleet</b>	-	-	-	<b>40,000</b>	-	<b>40,000</b>
<b>Information Technology</b>						
E/Gov Software & Hardware	-	45,000	-	-	-	45,000
Info Tech Network Equipment	-	46,730	-	-	-	46,730
<b>Subtotal IT</b>	-	<b>91,730</b>	-	-	-	<b>91,730</b>
<b>Mobility</b>						
ADA curb ramp retrofits	-	-	-	50,000	50,000	100,000
Imp of One-way Transit Corridors	-	-	-	58,403	36,903	95,306
Sidewalk Construction	-	-	-	110,000	110,000	220,000
<b>Subtotal Mobility</b>	-	-	-	<b>218,403</b>	<b>196,903</b>	<b>415,306</b>
<b>Parks, Recreation &amp; Cultural Affairs</b>						
Facility & Park equip replacement	-	6,563	-	-	-	6,563
Bivens Arm Marsh Restoration	-	16,175	-	-	-	16,175
Hogtown Park-Home Depot	-	1,807	-	-	-	1,807
* Boardwalk Replacement	25,000	1,237	25,000	50,000	50,000	151,237
Cone Park Upgrades	-	78,319	-	-	-	78,319
Greentree/Kiwanis Park	-	11,125	-	-	-	11,125
Median Project	15,000	3,522	-	-	-	18,522
Pine Ridge Playground	-	-	-	-	-	-
<b>Subtotal PRCA</b>	<b>40,000</b>	<b>118,749</b>	<b>25,000</b>	<b>50,000</b>	<b>50,000</b>	<b>283,749</b>

\* Recurring funding

*continued on next page*

\*\* Recurring funding, other years are funded from separate sources.

**Capital Projects by Funding Source**  
**General Fund**

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department</b> <i>continued:</i>						
<b>Gainesville Police Department</b>						
217 Building	-	45,756	-	-	-	45,756
GPD Body Worn Cameras	100,000	100,000	81,729	-	-	281,729
GPD Incinerator	-	2,729	-	-	-	2,729
GPD IT Replacement & Supt (Fiber)	92,210	34,673	-	-	-	126,883
GPD IT Replacement & Supt (Svr & Bckp)	112,702	112,702	30,000	-	-	255,404
GPD Storage Shelving	-	3,382	-	-	-	3,382
GPD Taser Program	63,165	63,165	65,717	-	-	192,047
Reichert House Fencing	-	-	-	31,500	-	31,500
<b>Subtotal GPD</b>	<b>368,077</b>	<b>362,407</b>	<b>177,446</b>	<b>31,500</b>	<b>-</b>	<b>939,430</b>
<b>Public Works</b>						
2nd Street Concept Design	-	25,000	-	-	-	25,000
NW 2nd Street Sidewalk	97,000	-	-	-	-	97,000
8th Avenue Project	-	428,295	-	-	-	428,295
PWD Radios	-	6,477	-	-	-	6,477
** Sidewalk Maintenance	100,000	9,600	100,000	-	-	209,600
Median Project	-	-	15,000	-	15,000	30,000
Csx/6th Street Project	-	82,895	-	-	-	82,895
Depot Ave Facility - GRU	-	8,766	-	-	-	8,766
Public Works Compound Master Plan	-	-	-	-	78,000	78,000
Parking garage Maintenance/Repairs	91,040	75,119	-	-	-	166,159
<b>Total Public Works</b>	<b>288,040</b>	<b>636,151</b>	<b>115,000</b>	<b>-</b>	<b>93,000</b>	<b>1,132,191</b>
<b>Strategic Initiatives</b>						
Bidg 211 Reno and Improvements	-	233,943	-	-	-	233,943
CoxCom Capital Grant - City Equip	-	31,672	-	-	-	31,672
Econ Deve Cap Improvements for GTEC	-	42,280	-	-	-	42,280
<b>Total Strategic Initiatives</b>	<b>-</b>	<b>307,895</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>307,895</b>
<b>Total Capital Projects</b>	<b>\$ 912,132</b>	<b>\$ 3,023,102</b>	<b>\$ 361,816</b>	<b>\$ 339,903</b>	<b>\$ 339,903</b>	<b>\$ 4,976,856</b>

\* Recurring funding

\*\* Recurring funding, other years are funded from separate sources.

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**Capital Projects by Funding Source**  
**Campus Development Agreement**

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The capital projects listed below were part of the approved Capital Improvement Plans of FY18 and FY19 and reflect the capital projects funded by the unallocated interest earnings from the Campus Development Agreement funding from the University of Florida.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Clerk of the Commission</b>						
UF Fellowship Program - Clerk	-	757	-	-	-	757
<b>Subtotal Clerk</b>	-	757	-	-	-	757
<b>Public Works</b>						
Archer Road/Gale Lemerand Drive	99,009	354,385	95,532	-	-	548,927
Bike/Ped Facilities (UF Context Area)	-	311,262	-	-	-	311,262
Traffic Management System	-	304,291	-	-	-	304,291
<b>Subtotal Public Works</b>	<b>99,009</b>	<b>969,938</b>	<b>95,532</b>	<b>-</b>	<b>-</b>	<b>1,164,479</b>
<b>Citywide/Non-Departmental</b>						
University of Florida Partnership Proj	800,000	-	-	-	-	800,000
<b>Subtotal Non-Departmental</b>	<b>800,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>800,000</b>
<b>Strategic Initiatives</b>						
UF Fellowship Program	-	27,412	-	-	-	27,412
<b>Subtotal Strategic Initiatives</b>	<b>-</b>	<b>27,412</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>27,412</b>
<b>Total Capital Projects</b>	<b>\$ 899,009</b>	<b>\$ 998,107</b>	<b>\$ 95,532</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,992,648</b>

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**Capital Projects by Funding Source**  
**Kennedy Homes Acquisition/Demolition Fund**

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The capital projects listed below were part of the Capital Improvement Plan approved during FY18 and reflect the capital projects funded by proceeds from the General Fund, HOME Grant Fund and an allowable share of the Capital Improvement Revenue Bond of 2005.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Gainesville Community Reinvestment Area</b>						
Kennedy Homes Demolition	-	294,335	-	-	-	294,335
<b>Subtotal GCRA</b>	<b>-</b>	<b>294,335</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>294,335</b>
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 294,335</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 294,335</b>

**Capital Projects by Funding Source**  
**FFGFC 02 Unallocated Interest Earnings**

The capital projects listed below were part of the approved Capital Improvement Plan of FY18 or approved during FY18 and reflect the capital projects funded by the unallocated interest earnings from the FFGFC of 2002 bond.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Budget &amp; Finance</b>						
Parking Management System	-	6,248	-	-	-	<b>6,248</b>
<b>Subtotal Budget &amp; Finance</b>	-	<b>6,248</b>	-	-	-	<b>6,248</b>
<b>Facilities Management</b>						
Elevator Replacement-OLB,TCA,TCB	-	68,741	-	-	-	<b>68,741</b>
Security Access System	-	1,450	-	-	-	<b>1,450</b>
<b>Subtotal Facilities Management</b>	-	<b>70,192</b>	-	-	-	<b>70,192</b>
<b>Gainesville Fire Rescue</b>						
F/S Exhaust System	10,246	-	-	-	-	<b>10,246</b>
<b>Subtotal GFR</b>	<b>10,246</b>	-	-	-	-	<b>10,246</b>
<b>Information Technology</b>						
Info Tech Network Equip	-	4,451	-	-	-	<b>4,451</b>
<b>Subtotal IT</b>	-	<b>4,451</b>	-	-	-	<b>4,451</b>
<b>Parks, Recreation &amp; Cultural Affairs</b>						
Smokey Bear Restrooms	-	38,310	-	-	-	<b>38,310</b>
<b>Subtotal PRCA</b>	-	<b>38,310</b>	-	-	-	<b>38,310</b>
<b>Public Works</b>						
CSX/6th Street Project	-	4,275	-	-	-	<b>4,275</b>
PW Management System	-	7,526	-	-	-	<b>7,526</b>
<b>Subtotal Public Works</b>	-	<b>11,802</b>	-	-	-	<b>11,802</b>
<b>Strategic Initiatives</b>						
Bldg 211 Reno and Improvements	-	33,694	-	-	-	<b>33,694</b>
<b>Subtotal Strategic Initiatives</b>	-	<b>33,694</b>	-	-	-	<b>33,694</b>
<b>Total Capital Projects</b>	<b>\$ 10,246</b>	<b>\$ 164,697</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 174,943</b>

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**Capital Projects by Funding Source**  
**FFGFC 05 Unallocated Interest Earnings**

The capital projects listed below were part of the approved Capital Improvement Plan of FY18 or approved during FY18 and reflect the capital projects funded by the unallocated interest earnings from the FFGFC 05 bond.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Facilities Management</b>						
Public Facilities Master Plan	-	-	-	-	-	-
OLB Lobby Renovations	5,000	177	-	-	-	<b>5,177</b>
<b>Subtotal Facilities Management</b>	<b>5,000</b>	<b>177</b>	-	-	-	<b>5,177</b>
<b>Total Capital Projects</b>	<b>\$ 5,000</b>	<b>\$ 177</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,177</b>

**Capital Projects by Funding Source**  
**Downtown Parking Garage Fund**

The capital projects listed below were part of the approved Capital Improvement Plan of FY18 or approved during FY18 and reflect the capital projects funded by the Local Option Sales Tax.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Public Works</b>						
Parking Garage Maintenance & Repairs	960	960	-	-	-	<b>1,920</b>
Subtotal Public Works	<b>960</b>	<b>960</b>	-	-	-	1,920
<b>Total Capital Projects</b>	<b>\$ 960</b>	<b>\$ 960</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,920</b>

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**Capital Projects by Funding Source**  
**CIRB 05 Unallocated Interest Earnings**

The capital projects listed below were part of the approved Capital Improvement Plan of FY18 or approved during FY18 and reflect the capital projects funded by the unallocated interest earnings from the CIRB 2005 bond.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Gainesville Community Reinvestment Area</b>						
Economic Development Projects	-	17,725	-	-	-	<b>17,725</b>
SEGRI	-	309,466	-	-	-	<b>309,466</b>
<b>Subtotal GCRA</b>	-	<b>327,191</b>	-	-	-	<b>327,191</b>
<b>Facilities Management</b>						
Elevator Replacement-OLB,TCA,TCB	-	18,351	-	-	-	<b>18,351</b>
Public Facilities Master Plan	-	65,936	-	-	-	<b>65,936</b>
City Hall Renovations	20,000	10	-	-	-	<b>20,010</b>
OLB Lobby Renovations	45,000	177	-	-	-	<b>45,177</b>
<b>Subtotal Facilities Management</b>	<b>65,000</b>	<b>84,474</b>	-	-	-	<b>149,474</b>
<b>Gainesville Fire Rescue</b>						
Fire Station No 8	-	13,149	-	-	-	<b>13,149</b>
<b>Subtotal GFR</b>	-	<b>13,149</b>	-	-	-	<b>13,149</b>
<b>Parks, Recreation &amp; Cultural Affairs</b>						
Reserve Park Plan, Design & Const	-	24,000	-	-	-	<b>24,000</b>
<b>Subtotal PRCA</b>	-	<b>24,000</b>	-	-	-	<b>24,000</b>
<b>Total Capital Projects</b>	<b>\$ 65,000</b>	<b>\$ 448,814</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 513,814</b>

**Capital Projects by Funding Source**  
**Greenspace Acquisition & Community Improvement Fund**

The capital projects listed below were part of the Capital Improvement Plan approved during FY18 and reflect the capital projects funded by operating transfers from other funds and interest earnings.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Parks, Recreation &amp; Cultural Affairs</b>						
Bivens Arm Nature Addition	-	1,990	-	-	-	1,990
Morningside Addition-Demetree	-	1,995	-	-	-	1,995
Morningside Buffers/DOC	-	3,750	-	-	-	3,750
Weiss property acquisition	-	500,000	-	-	-	500,000
<b>Subtotal PRCA</b>	-	<b>507,735</b>	-	-	-	<b>507,735</b>
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 507,735</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 507,735</b>

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**Capital Projects by Funding Source**  
**FY 1996 Road Improvement Fund**

The capital projects listed below were part of the approved Capital Improvement Plan of FY18 or during FY18 and reflect the capital projects funded by the FFGFC Bond of 1996.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Public Works</b>						
NW 2nd Street Sidewalk	5,000	4,680	-	-	-	
8th Avenue Study	-	60,614	-	-	-	60,614
<b>Subtotal Public Works</b>	<b>5,000</b>	<b>65,294</b>	-	-	-	<b>60,614</b>
<b>Total Capital Projects</b>	<b>\$ 5,000</b>	<b>\$ 65,294</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,294</b>

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**Capital Projects by Funding Source**  
**Fleet Management Services Fund**

The capital projects listed below are part of the approved Capital Improvement Plan of FY20 and reflect the capital projects funded by the Fleet Management Services Fund.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Fleet</b>						
Emergency Generator	-	-	-	250,000	-	250,000
<b>Subtotal Fleet</b>	-	-	-	<b>250,000</b>	-	<b>250,000</b>
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ 250,000</b>

**Capital Projects by Funding Source**  
**Public Improvement Construction Fund**

The capital projects listed below were part of the Capital Improvement Plan approved during FY18 and reflect the capital projects funded by the Guaranteed Entitlement Refunding and Revenue Bonds of 1994.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Public Works</b>						
8th Avenue Study	-	11,914	-	-	-	<b>11,914</b>
Subtotal Public Works	-	<b>11,914</b>	-	-	-	<b>11,914</b>
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 11,914</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,914</b>

\* \* \*

**Capital Projects by Funding Source**  
**Capital Improvement Revenue Bond (CIRB) of 2010**

The capital projects listed below were part of the approved Capital Improvement Plan of FY18 or approved during FY18 and reflect the capital projects funded by the CIRB of 2010 and interest earnings.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Facilities Management</b>						
City Hall Renovations	23,000	-	-	-	-	<b>23,000</b>
Subtotal Facilities Management	<b>23,000</b>	-	-	-	-	<b>23,000</b>
<b>Public Works</b>						
LED Downtown Street Lighting	-	101,546	-	-	-	<b>101,546</b>
Subtotal Public Works	-	<b>101,546</b>	-	-	-	<b>101,546</b>
<b>Total Capital Projects</b>	<b>\$ 23,000</b>	<b>\$ 101,546</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 124,546</b>

\* \* \*

**Capital Projects by Funding Source**  
**Capital Improvement Revenue Note 2016B Additional 5 Cent Gas Tax**

The capital projects listed below were part of the Capital Improvement Plan approved during FY18 and reflect the capital projects that will be funded by the CIRN of 2016.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Public Works</b>						
SE 4th Street	-	101,312	-	-	-	<b>101,312</b>
Subtotal Public Works	-	<b>101,312</b>	-	-	-	<b>101,312</b>
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 101,312</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 101,312</b>

**Capital Projects by Funding Source**  
**Capital Improvement Revenue Bond (CIRB) of 2014**

The capital projects listed below were part of the approved Capital Improvement Plan of FY18 or approved during FY18 and reflect the capital projects that were funded by a bond issue done during FY15.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	FY 2021 Plan	Total
<b>Capital Projects by Department:</b>						
<b>Budget &amp; Finance</b>						
ERP/Technology Investment	-	1,870	-	-	-	1,870
<b>Subtotal Budget &amp; Finance</b>	-	1,870	-	-	-	1,870
<b>Gainesville Fire Rescue</b>						
Fire Station 1	-	4,020,559	-	-	-	4,020,559
Fire Station 9 - New	200,000	-	-	-	-	200,000
Station Alerting System	-	17,449	-	-	-	17,449
SW Service Area Modular Bldg	-	4,960	-	-	-	4,960
<b>Subtotal GFR</b>	200,000	4,042,968	-	-	-	4,242,968
<b>Parks, Recreation &amp; Cultural Affairs</b>						
Hogtown Creek Headwaters Park, PH 2	-	352,126	-	-	-	352,126
Thomas Center & Gardens Imps	-	11,881	-	-	-	11,881
Clarence Kelly Scoping & Design	-	40,537	-	-	-	40,537
<b>Subtotal PRCA</b>	-	404,544	-	-	-	404,544
<b>Gainesville Police Department</b>						
Property & Evidence Bldg Roof	-	3,000	-	-	-	3,000
<b>Subtotal GPD</b>	-	3,000	-	-	-	3,000
<b>Public Works</b>						
Roundabout at S Main & Depot	-	537,027	-	-	-	537,027
LED Lighting Neighborhood Pilot Prgm	-	30,757	-	-	-	30,757
NE 2nd Project	-	1,070,015	-	-	-	1,070,015
<b>Subtotal Public Works</b>	-	1,637,799	-	-	-	1,637,799
<b>Total Capital Projects</b>	<b>\$200,000</b>	<b>\$6,090,181</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,290,181</b>

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**Capital Projects by Funding Source**  
**Capital Improvement Revenue Bond (CIRB) of 2017**

The capital projects listed below were part of the Capital Improvement Plan approved during FY18 and reflect the capital projects that was funded by a bond issue in 2017.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	FY 2021 Plan	Total
<b>Capital Projects by Department:</b>						
<b>Gainesville Fire Rescue</b>						
Fire Station 1	-	3,628,938	-	-	-	3,628,938
<b>Subtotal GFR</b>	-	3,628,938	-	-	-	3,628,938
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$3,628,938</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,628,938</b>

NOTE: This funding became available starting in FY17. These funds support a \$9.2 million debt issue and provide funds for General Government's ERP/Technology Investment and to complete Fire Station 1.



**Capital Projects by Funding Source**  
**Capital Improvement Revenue Note, Series 2019 Fund**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by bond/bank borrowing. Although approved in FY19, borrowing did not take place until FY20.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>City-wide</b>						
Capital Projects	-	-	-	1,270,990	-	<b>1,270,990</b>
Radio Replace (TRS & Portable)	-	-	1,150,000	-	-	<b>1,150,000</b>
<b>Subtotal City-wide</b>	-	-	<b>1,150,000</b>	<b>1,270,990</b>	-	<b>2,420,990</b>
<b>Facilities Management</b>						
City Hall Renovations	-	-	2,500,000	-	-	<b>2,500,000</b>
ADA Compliance Projects	-	-	-	731,000	-	<b>731,000</b>
City Hall Roof Replacement	-	-	-	606,000	-	<b>606,000</b>
<b>Subtotal Facilities Management</b>	-	-	<b>2,500,000</b>	<b>1,337,000</b>	-	<b>3,837,000</b>
<b>Gainesville Fire Rescue</b>						
Fire Station 5 Feasibility Study	-	-	209,010	-	-	<b>209,010</b>
GFR Equipment Replacement	-	-	970,990	-	-	<b>970,990</b>
Fire Station 9 - New	-	-	1,500,000	1,500,000	4,310,000	<b>7,310,000</b>
Fire Ladder Truck 9 - New	-	-	-	1,206,000	-	<b>1,206,000</b>
<b>Subtotal GFR</b>	-	-	<b>2,680,000</b>	<b>2,706,000</b>	<b>4,310,000</b>	<b>9,696,000</b>
<b>Information Technology</b>						
LED Streetlight SMART Lighting Upg	-	-	-	1,200,000	-	<b>1,200,000</b>
<b>Subtotal IT</b>	-	-	-	<b>1,200,000</b>	-	<b>1,200,000</b>
<b>Parks, Recreation &amp; Cultural Affairs</b>						
Brick Streets Evaluation	-	-	50,000	-	-	<b>50,000</b>
<b>Subtotal PRCA</b>	-	-	<b>50,000</b>	-	-	<b>50,000</b>
<b>Gainesville Police Department</b>						
GPD Body Worn Cameras	-	-	-	1,150,000	-	<b>1,150,000</b>
Dept Radios (TRS & Portable)	-	-	300,000	1,000,000	-	<b>1,300,000</b>
Southwest Public Safety Annex	-	-	-	-	15,000	<b>15,000</b>
<b>Subtotal GPD</b>	-	-	<b>300,000</b>	<b>2,150,000</b>	<b>15,000</b>	<b>2,465,000</b>
<b>Public Works</b>						
LED Streetlight SMART Lighting Upg	-	-	6,820,000	-	-	<b>6,820,000</b>
<b>Subtotal Public Works</b>	-	-	<b>6,820,000</b>	-	-	<b>6,820,000</b>
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,500,000</b>	<b>\$ 8,663,990</b>	<b>\$ 4,325,000</b>	<b>\$ 26,488,990</b>

## Capital Projects by Funding Source

### Facilities Maintenance Fund-Seed Funding from 2015 Bond and General Fund Contribution

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by seed funding from the 2015 bond issue and an annual General Fund contribution.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	FY 2021 Plan	Total
<b>Capital Projects by Department:</b>						
<b>Facilities Management</b>						
ADA Repairs	25,000	-	25,000	-	-	50,000
Unscheduled Maintenance & Repairs	100,000	123,534	100,000	50,000	100,000	473,534
City Hall Renovations	207,000	-	-	-	-	207,000
GTEC Facility Maintenance & Repair	10,000	5,500	10,000	-	-	25,500
PW Office	-	-	-	230,000	-	230,000
Roof/HVAC/Electrical/Plumbing/Equip	-	-	-	-	100,000	100,000
TB McPherson Recreation Ctr	-	-	-	-	87,500	87,500
<b>Subtotal Facilities Management</b>	<b>342,000</b>	<b>129,034</b>	<b>135,000</b>	<b>280,000</b>	<b>287,500</b>	<b>1,173,534</b>
<b>Gainesville Fire Rescue</b>						
Fire Station Repairs & Maintenance	77,543	3,700	100,000	-	-	181,243
Facilities Maintenance & Landscaping	50,000	38,503	50,000	-	45,000	183,503
Fire Station Exhaust System	-	-	10,250	-	-	10,250
Fire Station Furnishings Replc	-	-	40,999	-	-	40,999
Fire Station 2 Mold Remediation	-	112,669	-	-	-	112,669
<b>Subtotal GFR</b>	<b>127,543</b>	<b>154,872</b>	<b>201,249</b>	<b>-</b>	<b>45,000</b>	<b>528,664</b>
<b>Mobility</b>						
Parking garage pavement markings	-	-	-	-	20,000	20,000
Parking garage stair tower railings	-	-	-	50,000	-	50,000
<b>Subtotal Mobility</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>20,000</b>	<b>70,000</b>
<b>Parks, Recreation &amp; Cultural Affairs</b>						
Park Maintenance and Repairs	50,000	79,833	50,000	50,000	50,000	279,833
TB McPherson Park & Ctr Imps	-	96,153	-	-	-	96,153
MLK Recreation Ctr HVAC Units	-	6,552	-	-	-	6,552
Westside Pool Roof Replacement	-	10,370	-	-	-	10,370
Westside Park & Pool Repairs & Imps	-	23,350	-	-	-	23,350
Thomas Center-A exte painting	-	-	-	64,000	-	64,000
Mickle Pool PVC Liner	-	-	-	118,500	-	118,500
Forest Park bollard replacement	-	-	-	-	5,000	5,000
Forest Park drainage improvement	-	-	-	-	12,500	12,500
Forest Park turf	-	-	-	-	12,500	12,500
Northeast Pool Slide Pump	-	-	-	-	30,000	30,000
<b>Subtotal PRCA</b>	<b>50,000</b>	<b>216,259</b>	<b>50,000</b>	<b>232,500</b>	<b>110,000</b>	<b>658,759</b>
<b>Public Works</b>						
Mast Arm Maintenance	42,957	-	106,553	-	-	149,510
Parking Garage Maint/Repair	-	-	50,000	-	-	50,000
<b>Subtotal Public Works</b>	<b>42,957</b>	<b>-</b>	<b>156,553</b>	<b>-</b>	<b>-</b>	<b>199,510</b>
<b>Regional Transit System</b>						
Bus Stop Enhancements	-	-	-	-	100,000	100,000
<b>Subtotal RTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>
<b>Total Capital Projects</b>	<b>\$ 562,500</b>	<b>\$ 500,164</b>	<b>\$ 542,802</b>	<b>\$ 562,500</b>	<b>\$ 562,500</b>	<b>\$ 2,730,466</b>

## Capital Projects by Funding Source

### Equipment Replacement Fund-Seed Funding from 2015 Bond and General Fund Contribution

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by seed funding from the 2015 bond issue and an annual General Fund contribution.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	FY 2021 Plan	Total
<b>Capital Projects by Department:</b>						
<b>Communications</b>						
Broadcast Equipment	-	-	-	29,200	113,000	142,200
Upgrades to TV12	-	-	-	-	37,500	37,500
<b>Subtotal Communications</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>29,200</b>	<b>150,500</b>	<b>179,700</b>
<b>Gainesville Fire Rescue</b>						
Equipment Replacement	-	-	-	-	25,000	25,000
Inventory Management System	-	-	20,500	-	-	20,500
Equip on Apparatus Replc	25,000	25,000	25,000	-	175,000	250,000
Mobile Data Computer System	25,000	25,748	25,000	-	-	75,748
Extrication Equipment	-	2,212	-	-	-	2,212
EMS/Hazmat MRUs	-	-	-	45,000	-	45,000
Emergency Response Computer	-	-	-	25,000	25,000	50,000
Mobile Breathing Air System	-	-	-	16,000	16,000	32,000
Replacement station interior	-	-	-	-	40,000	40,000
<b>Subtotal GFR</b>	<b>50,000</b>	<b>52,960</b>	<b>70,500</b>	<b>86,000</b>	<b>281,000</b>	<b>540,460</b>
<b>Information Technology</b>						
PC Equipment Replacement	125,000	125,037	125,000	150,000	110,000	635,037
IT Infrastructure Replacement	75,000	-	75,000	-	-	150,000
Share point	-	-	-	11,500	-	11,500
Update City Website	-	-	-	97,000	57,200	154,200
<b>Subtotal IT</b>	<b>200,000</b>	<b>125,037</b>	<b>200,000</b>	<b>258,500</b>	<b>167,200</b>	<b>950,737</b>
<b>Mobility</b>						
Network & Server	-	-	-	-	70,000	70,000
<b>Subtotal Mobility</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>70,000</b>	<b>70,000</b>
<b>Parks, Recreation &amp; Cultural Affairs</b>						
Playground Equip Replacement	45,000	33,460	45,000	50,000	50,000	223,460
Replac Pool Diving Boards	4,000	-	4,000	-	4,000	12,000
Girlscout/Kiwanis Park Playground Replc	-	11,106	-	-	-	11,106
<b>Subtotal PRCA</b>	<b>49,000</b>	<b>44,566</b>	<b>49,000</b>	<b>50,000</b>	<b>54,000</b>	<b>246,566</b>
<b>Gainesville Police Department</b>						
Portable Radios	195,000	195,000	195,000	-	-	585,000
Laptop Replacement	250,000	21,400	250,000	-	-	521,400
Vehicle Video Cameras	130,000	137,998	130,000	28,000	101,800	527,798
Video Server Replacement	-	1,540	-	-	-	1,540
Drug Task Force Bldg	-	-	-	15,000	-	15,000
Internal Affairs Bldg	-	-	-	10,000	-	10,000
Walker Admin Bldg HVAC	-	-	-	362,800	-	362,800
Body Cameras	-	-	-	110,000	110,000	220,000
Smart Phones	-	-	-	28,000	28,000	56,000
<b>Subtotal GPD</b>	<b>575,000</b>	<b>355,938</b>	<b>575,000</b>	<b>553,800</b>	<b>239,800</b>	<b>2,299,538</b>
<b>Public Works</b>						
Downtown Lighting Enhancements	-	241,850	-	-	-	241,850
Loader Grapple	-	-	-	-	15,000	15,000
<b>Subtotal Public Works</b>	<b>-</b>	<b>241,850</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>256,850</b>
<b>Total Capital Projects</b>	<b>\$ 874,000</b>	<b>\$ 820,351</b>	<b>\$ 894,500</b>	<b>\$ 977,500</b>	<b>\$ 977,500</b>	<b>\$ 4,543,851</b>

### Capital Projects by Funding Source

#### Road Resurfacing Fund-2015 Bond, General Fund and Solid Waste Contributions

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by seed funding from the 2015 bond issue and annual contributions from the General Fund (\$642,554) and the Solid Waste Fund (\$300,000).

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	FY 2021 Plan	Total
<b>Capital Projects by Department:</b>						
<b>Public Works</b>						
Asphalt Section Personal Service	598,398	524,129	598,170	647,205	647,385	3,015,287
Road Resurfacing (Projects TBD)	1,487,558	1,652,582	1,487,558	1,424,864	1,424,684	7,477,246
<b>Subtotal Public Works</b>	<b>2,085,956</b>	<b>2,176,711</b>	<b>2,085,728</b>	<b>2,072,069</b>	<b>2,072,069</b>	<b>10,492,533</b>
<b>Total Capital Projects</b>	<b>\$ 2,085,956</b>	<b>\$ 2,176,711</b>	<b>\$ 2,085,728</b>	<b>\$ 2,072,069</b>	<b>\$ 2,072,069</b>	<b>\$ 10,492,533</b>

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### Capital Projects by Funding Source

#### Local Option Gas Tax & Bond Funding

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by proceeds from the local option gas tax and scheduled FY2014 bond proceeds.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	FY 2021 Plan	Total
<b>Capital Projects by Department:</b>						
<b>Public Works</b>						
SW 62nd Blvd Reconstruction	276,400	-	2,402,800	-	-	2,679,200
N Main St Resurfacing	165,000	-	-	-	-	165,000
SW 8th Ave Improvements (Bud & Fin)	-	-	-	131,143	131,143	262,286
NW 8th Ave Resurfacing	-	381,855	-	-	-	381,855
Depot Ave	-	1,799,707	-	-	-	1,799,707
NE 8th Ave Reconstruction	-	-	293,108	-	-	293,108
NW 16th Ave/NW 2nd St Signal	-	-	120,000	-	-	120,000
SE 4th St Reconstruction (non-bond)	-	36,445	-	-	-	36,445
Sidewalks	-	5,598	-	-	-	5,598
SW 6th St Resurfacing	-	832,480	-	-	-	832,480
SW 16th Ter Resurfacing	-	-	72,674	-	-	72,674
N Main St	-	-	-	930,000	-	930,000
NE 31st Ave	-	-	-	375,000	-	375,000
NE 7th St Reconstruction	-	-	-	525,000	-	525,000
NW 2nd St	-	-	-	338,000	-	338,000
NW 9th St	-	-	-	164,000	1,066,000	1,230,000
SE 2nd Ave Reconstruction	-	-	-	39,000	251,000	290,000
SE 10th Ave Reconstruction	-	-	-	-	160,000	160,000
SW 23rd Ter Reconstruction	-	-	-	-	260,000	260,000
SW 27th St	-	-	-	-	30,000	30,000
SW 35th Blvd	-	-	-	-	190,000	190,000
SW 39th Blvd	-	-	-	-	405,000	405,000
LOGT Transfer to RTS	440,000	440,000	440,000	690,000	690,000	2,700,000
LOGT Debt Service '09 Bond	335,968	335,968	335,968	-	-	1,007,904
LOGT Transfer to CIRN DSF 2016A	176,658	176,658	176,658	382,119	380,440	1,292,533
LOGT Transfer to CIRN Note 2016B	529,620	529,620	529,620	529,620	529,620	2,648,100
<b>Subtotal Public Works</b>	<b>1,923,646</b>	<b>4,538,331</b>	<b>4,370,828</b>	<b>4,103,882</b>	<b>4,093,203</b>	<b>19,029,890</b>
<b>Total Capital Projects</b>	<b>\$ 1,923,646</b>	<b>\$ 4,538,331</b>	<b>\$ 4,370,828</b>	<b>\$ 4,103,882</b>	<b>\$ 4,093,203</b>	<b>\$ 19,029,890</b>

**Capital Projects by Funding Source**  
**Stormwater & Solid Waste Funds**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by Stormwater capital surcharge revenues and any unallocated interest and operating surpluses in the stormwater funds.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Public Works</b>						
Pipe Repl-SW 2nd Ave/SW 10th St/SW 5th A	-	784,057	-	-	-	784,057
SE 4th Street	-	106,054	-	-	-	106,054
University Heights Credit Basin	61,794	5,700	-	-	-	67,494
Pipe Replc - SW 6th Street	-	261,491	-	-	-	261,491
Suburban Heights Piping	-	389,596	-	-	-	389,596
Paynes Prairie Sheetflow	-	20,369	-	-	-	20,369
Tumblin Creek	-	4,966	-	-	-	4,966
Minor Stormwater Projects	665,500	105,580	665,000	-	-	1,436,080
College Park Credit Basin	61,794	5,700	-	-	-	67,494
Hatchitt/Forest Creek - Brittany Estates	281,754	-	281,869	-	-	563,623
Hatchitt/Forest Creek - BMAP	-	179,744	-	-	-	179,744
Hatchitt/Forrest Creek - BMAP Ph II	204,912	-	204,996	-	-	409,908
Mosquito Control ATV	15,000	-	-	-	-	15,000
Mosquito Control (ULV Sprayers)	19,000	-	-	-	-	19,000
Mosquito Control Lab Addition	57,000	-	-	-	-	57,000
Map Room Files	126,738	27,574	1,229	-	-	155,541
FEMA-Tumblin Creek Sediment Rem	-	139,125	-	-	-	139,125
Depot Avenue Stormwater	-	30,000	-	-	-	30,000
PW Work Management System	-	9,846	-	-	-	9,846
Depreciation	-	(59,282)	-	-	-	(59,282)
Anglewood Levee	-	-	-	100,000	573,500	673,500
Hogtown Creek Flood Ins	-	-	-	-	200,000	200,000
Debt Service - Depot Park	164,239	164,239	164,239	164,239	164,239	821,195
<b>Subtotal Public Works</b>	<b>1,657,731</b>	<b>2,174,759</b>	<b>1,317,333</b>	<b>264,239</b>	<b>937,739</b>	<b>6,351,801</b>
<b>Total Capital Projects</b>	<b>\$ 1,657,731</b>	<b>\$ 2,174,759</b>	<b>\$ 1,317,333</b>	<b>\$ 264,239</b>	<b>\$ 937,739</b>	<b>\$ 6,351,801</b>

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**Capital Projects by Funding Source**  
**Solid Waste Fund**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by Solid Waste dollars.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Public Works</b>						
PW Management System	-	4,011	-	-	-	4,011
Inmate Work Crew	-	29,121	-	-	-	29,121
Skid Steer for Resource Recovery	67,348	-	-	-	-	67,348
Compactor Depot Park	-	-	-	64,000	-	64,000
Resource Recovery Center	-	-	-	510,000	-	510,000
Screening Equip, St sweeping	-	-	-	53,775	-	53,775
Debt Service - CIRN 2009 (236)	44,462	44,462	44,462	-	-	133,386
Debt Service - CIRN 2016A (243)	30,556	30,837	30,556	120,877	120,346	333,173
<b>Subtotal Public Works</b>	<b>142,366</b>	<b>108,431</b>	<b>75,018</b>	<b>748,652</b>	<b>120,346</b>	<b>1,194,814</b>
<b>Total Capital Projects</b>	<b>\$ 142,366</b>	<b>\$ 108,431</b>	<b>\$ 75,018</b>	<b>\$ 748,652</b>	<b>\$ 120,346</b>	<b>\$ 1,194,814</b>

**Capital Projects by Funding Source**  
**Ironwood Capital Surcharge**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by the Capital Surcharge charged to each golfer at Ironwood Golf Course.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Parks, Recreation &amp; Cultural Affairs</b>						
Golf Cart Loan Repayment	-	1,673	-	-	-	<b>1,673</b>
<b>Subtotal PRCA</b>	-	<b>1,673</b>	-	-	-	<b>1,673</b>
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 1,673</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,673</b>

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**Capital Projects by Funding Source**  
**Evergreen Cemetery Trust Fund**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by the expendable balance of the Evergreen Cemetery Trust Fund.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Parks, Recreation &amp; Cultural Affairs</b>						
Evergreen Cem Record System	-	6,653	-	-	-	<b>6,653</b>
Evergreen Cem Embankment Stab	-	-	-	50,000	-	<b>50,000</b>
<b>Subtotal PRCA</b>	-	<b>6,653</b>	-	<b>50,000</b>	-	<b>56,653</b>
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 6,653</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 56,653</b>

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**Capital Projects by Funding Source**  
**Technology Capital Improvement Fund**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by a transfer from the General Fund for technology projects.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Information Technology</b>						
Bandwidth	-	-	-	73,510	78,510	<b>152,020</b>
ERP/Technology Investment	-	-	-	56,150	56,150	<b>112,300</b>
<b>Subtotal IT</b>	-	-	-	<b>129,660</b>	<b>134,660</b>	<b>152,020</b>
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 129,660</b>	<b>\$ 134,660</b>	<b>\$ 264,320</b>

Capital Projects by Funding Source  
Wild Spaces Public Places (WSPP) 1/2 cent Sales Tax Fund

The capital projects listed below were part of the approved Capital Improvement Plan and reflect the capital projects funded by the two-year 1/2 cent sales tax and interest earnings for public recreation projects.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	FY 2021 Plan	Total
<b>Capital Projects by Department:</b>						
<b>Parks, Recreation &amp; Cultural Affairs</b>						
Smokey Bear General Imprv	-	895	-	-	-	895
<b>Subtotal PRCA</b>	-	895	-	-	-	895
<b>Total Capital Projects</b>	\$ -	\$ 895	\$ -	\$ -	\$ -	\$ 895

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Capital Projects by Funding Source  
Wild Spaces Public Places (WSPP) Land Acquisition Capital Projects Fund

The capital projects listed below were part of the approved Capital Improvement Plan and reflect the related capital projects associated with land acquisition funded by the two-year 1/2 cent sales tax and interest earnings for public recreation.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	FY 2021 Plan	Total
<b>Capital Projects by Department:</b>						
<b>Parks, Recreation &amp; Cultural Affairs</b>						
Land Acquisition Improvements	-	15,852	-	-	-	15,852
Crawford-Smith Property	-	4,860	-	-	-	4,860
<b>Subtotal PRCA</b>	-	20,712	-	-	-	20,712
<b>Total Capital Projects</b>	\$ -	\$ 20,712	\$ -	\$ -	\$ -	\$ 20,712

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Capital Projects by Funding Source  
Wild Spaces Public Places Joint Projects w/County Fund

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by a 1/2 cent sales tax, interest earnings and contributions from Alachua County for public recreation projects.

	FY 2018 Adopted	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted	FY 2021 Plan	Total
<b>Capital Projects by Department:</b>						
<b>Parks, Recreation &amp; Cultural Affairs</b>						
Sweetwater Recreational Trail	-	-	-	1,075,000	-	1,075,000
<b>Subtotal PRCA</b>	-	-	-	1,075,000	-	1,075,000
<b>Total Capital Projects</b>	\$ -	\$ -	\$ -	\$ 1,075,000	\$ -	\$ 1,075,000

**Capital Projects by Funding Source**  
**Wild Spaces Public Places Fund**

The capital projects listed below are part of the approved Capital Improvement Plan and reflect the capital projects funded by a 1/2 cent sales tax for public recreation projects.

	<b>FY 2018 Adopted</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Adopted</b>	<b>FY 2021 Plan</b>	<b>Total</b>
<b>Capital Projects by Department:</b>						
<b>Parks, Recreation &amp; Cultural Affairs</b>						
WSPP Contingency 2017-2025	-	61,071	-	-	-	<b>61,071</b>
WSPP Project Management	-	440,716	333,180	436,660	436,660	<b>1,647,215</b>
WSPP Clarence Kelly Center	-	170	-	-	-	<b>170</b>
WSPP Citywide Park Design & Trail	-	(24,495)	-	-	-	<b>(24,495)</b>
WSPP Citywide Signage	-	179	-	-	-	<b>179</b>
WSPP Kiwanis Girl Scout Park	-	60	-	-	-	<b>60</b>
WSPP Reserve Park	-	45,554	-	-	-	<b>45,554</b>
WSPP Core Study	-	16,330	-	-	-	<b>16,330</b>
WSPP Green Acres	-	1,440	-	-	-	<b>1,440</b>
WSPP Lincoln Yard Trail	-	17,919	-	-	-	<b>17,919</b>
WSPP City Pools	-	343,384	-	-	-	<b>343,384</b>
WSPP Ironwood Upgrades	-	76,899	-	-	-	<b>76,899</b>
WSPP Fred Cone Park	-	78,468	-	-	-	<b>78,468</b>
WSPP Shade Over Playgrounds	-	375,952	-	-	-	<b>375,952</b>
WSPP A Quinn Jones Museum	-	54,596	-	-	-	<b>54,596</b>
WSPP Rosa B Williams Center	-	1,289	-	-	-	<b>1,289</b>
WSPP Thomas Center B	-	5,605	-	-	-	<b>5,605</b>
WSPP JJ Finley Neighborhood Park	-	233	-	-	-	<b>233</b>
WSPP Albert Ray Massey Westside Park	-	10,573	-	-	-	<b>10,573</b>
WSPP Northside park	-	22,170	-	-	-	<b>22,170</b>
WSPP Depot Park	-	265,472	-	-	-	<b>265,472</b>
WSPP Hippodrome	-	51,510	-	-	-	<b>51,510</b>
WSPP Lincoln Park	-	14,725	-	-	-	<b>14,725</b>
WSPP NE 31st Ave Park	-	36,984	-	-	-	<b>36,984</b>
WSPP Trailheads & Bike Trails	-	34,692	-	-	-	<b>34,692</b>
City Pool Locker Room Renovations	-	-	-	1,000,000	-	<b>1,000,000</b>
Rosa B. Williams Center Parking Lot	-	-	-	100,000	-	<b>100,000</b>
Cofrin Park Nature Center	-	-	-	-	1,000,000	<b>1,000,000</b>
Woodland Park Improvements	-	-	-	400,000	-	<b>400,000</b>
<b>Subtotal PRCA</b>	-	<b>1,931,495</b>	<b>333,180</b>	<b>1,936,660</b>	<b>1,436,660</b>	<b>5,637,994</b>
<b>Total Capital Projects</b>	<b>\$ -</b>	<b>\$ 1,931,495</b>	<b>\$ 333,180</b>	<b>\$ 1,936,660</b>	<b>\$ 1,436,660</b>	<b>\$ 5,637,994</b>



# Capital Improvement Sources and Uses

**General Fund Contribution to General Capital Projects**

**SOURCES**

General Fund Contribution FY 20	\$ 339,903
General Fund Contribution FY 21	339,903
General Fund Contribution FY 22	339,903
General Fund Contribution FY 23	339,903
General Fund Contribution FY 24	339,903
	<b>\$ 1,699,515</b>

**USES**

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	TOTAL
PRCA Boardwalk Replacement *	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
MOB Sidewalk Maint Mobility Enhc*	110,000	110,000	110,000	110,000	110,000	550,000
PW Median Repair/Improvement *	-	15,000	15,000	15,000	15,000	60,000
PW Public Works Compound Master Plan	-	78,000	-	-	-	78,000
MOB One-way Corridors Implementation	58,403	36,903	29,694	-	-	125,000
MOB ADA Curb Ramp Retrofits *	50,000	50,000	50,000	50,000	50,000	250,000
PRCA WJRC Seal Foundation Gaps	-	-	5,209	4,791	-	10,000
PRCA Pool Vacuum Replacement	-	-	-	30,000	-	30,000
PRCA Thelma Boltin Stage Curtain Replac	-	-	-	9,400	-	9,400
GPD Laptops	-	-	-	30,712	74,903	105,615
GPD Reichert House Fencing	31,500	-	-	-	-	31,500
FLEET Electric Charging Stations	40,000	-	80,000	40,000	40,000	200,000
	<b>\$ 339,903</b>	<b>\$ 339,903</b>	<b>\$ 339,903</b>	<b>\$ 339,903</b>	<b>\$ 339,903</b>	<b>\$ 1,699,515</b>

Note:

\* - Recurring funding.

\*\* - Recurring funding, other years are funded from separate sources.

**Facilities Maintenance Fund**

**SOURCES**

General Fund Recurring Transfer FY 20	\$ 562,500
General Fund Recurring Transfer FY 21	562,500
General Fund Recurring Transfer FY 22	562,500
General Fund Recurring Transfer FY 23	562,500
General Fund Recurring Transfer FY 24	562,500
	<b>\$ 2,812,500</b>

**USES**

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	TOTAL
Unscheduled Maint & Repairs *	\$ 50,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 450,000
Roof/HVAC/Electrical/Plumbing/Equip	-	100,000	100,000	100,000	100,000	400,000
PW Office Roof Repair & HVAC	230,000	-	-	-	-	230,000
RTS Bus Stop Enhancement Prgm	-	100,000	100,000	100,000	100,000	400,000
MOB Prkg Garage Stair Tower Railings	50,000	-	-	-	-	50,000
MOB Prkg Garage Caulking/Sealant	-	-	-	22,620	137,500	160,120
PRCA Park Maint and Repairs *	50,000	50,000	50,000	50,000	50,000	250,000
GFR Facilities Maint & Landscaping *	-	45,000	37,500	37,500	37,500	157,500
PRCA Forest Park Impv - Drain & Turf	-	25,000	37,500	37,500	37,500	137,500
PRCA Forest Park- Bollard Replac	-	5,000	-	-	-	5,000
Thomas Center repairs	64,000	-	-	-	-	64,000
MOB Prkg Garage Pavement Markings	-	20,000	-	-	-	20,000
PRCA NE Pool Slide Pump	-	30,000	-	-	-	30,000
PRCA Mickle Pool PVC Liner	118,500	-	-	-	-	118,500
FMGT TB McPherson Rec Ctr repairs	-	87,500	137,500	114,880	-	339,880
	<b>\$ 562,500</b>	<b>\$ 562,500</b>	<b>\$ 562,500</b>	<b>\$ 562,500</b>	<b>\$ 562,500</b>	<b>\$ 2,812,500</b>

Note:

\* - Recurring funding.

\*\* - Recurring funding, shifted for cash flow timing.

# Road Resurfacing Fund

## SOURCES

General Fund Recurring Transfer FY 20	\$ 642,554
Solid Waste Fund Transfer FY 20	1,429,515
General Fund Recurring Transfer FY 21	642,554
Solid Waste Fund Transfer FY 21	1,429,515
General Fund Recurring Transfer FY 22	642,554
Solid Waste Fund Transfer FY 22	1,429,515
General Fund Recurring Transfer FY 23	642,554
Solid Waste Fund Transfer FY 23	1,429,515
General Fund Recurring Transfer FY 24	642,554
Solid Waste Fund Transfer FY 24	1,429,515
	<b>\$ 10,360,345</b>

## USES

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	TOTAL
PW Asphalt Sect Pavement Mgmt *	\$ 152,554	\$ 152,554	\$ 152,554	\$ 152,554	\$ 152,554	<b>\$ 762,770</b>
PW Full Asphalt Crew *	494,651	494,831	494,831	494,831	494,831	<b>2,473,975</b>
Road Resurfacing Projects	1,424,864	1,424,684	1,424,684	1,424,684	1,424,684	<b>7,123,600</b>
	<b>\$ 2,072,069</b>	<b>\$ 2,072,069</b>	<b>\$ 2,072,069</b>	<b>\$ 2,072,069</b>	<b>\$ 2,072,069</b>	<b>\$ 10,360,345</b>

Note:

\* - Recurring funding.

**Local Option Gas Tax & Bond Funding**

**SOURCES**

Local Option Gas Tax (341)	\$ 25,000,000
	<b>\$25,000,000</b>

**USES**

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	TOTAL
LOGT Transfer to RTS	\$ 690,000	\$ 690,000	\$ 690,000	\$ 690,000	\$ 690,000	\$ 3,450,000
LOGT Transfer to CIRN Note 2016A						
	382,119	380,440	380,017	380,819	382,813	1,906,208
LOGT Transfer to CIRN Note 2016B						
	529,620	529,620	527,120	527,160	526,960	2,640,480
LOGT Transfer to Cty (1% cty wide)						
	131,143	131,143	131,143	131,143	131,143	655,716
NE 9th St Reconstruction	164,000	1,066,000	-	-	-	1,230,000
NW 2nd Street Reconstruction	338,000	-	-	-	-	338,000
NE 31 Ave Reconstruction	375,000	-	-	-	-	375,000
SW 39th Blvd Reconstruction	-	405,000	-	-	-	405,000
SW 35th Blvd Reconstruction	-	190,000	1,235,000	-	-	1,425,000
SW 27th St Reconstruction	-	30,000	195,000	-	-	225,000
NW 24th Blvd Reconstruction	-			290,000	2,175,000	2,465,000
N Main St Reconstruction	930,000	-		-	-	930,000
NE 18th St Reconstruction	-	-	-	475,000	-	475,000
SW 23rd Ter Reconstruction	-	260,000	1,690,000	-	-	1,950,000
SW 62nd Blvd Extension*	-	-	2,006,743	-	-	2,006,743
NW 8th Ave Reconstruction	-	-	-	-	158,000	158,000
SE 10th Ave Reconstruction	-	160,000	160,000	2,080,000	-	2,400,000
NE 7th St Reconstruction	525,000	-	-	-	-	525,000
SE 2nd Ave Reconstruction	39,000	251,000	-	-	-	290,000
NW 41st Ave Reconstruction	-	-	-	-	30,000	30,000
NW 39th Rd Reconstruction	-	-	-	-	84,000	84,000
NW 60th St/4th Pl Reconstruction	-	-	-	-	38,000	38,000
NW 67th Pl/18th Dr Reconstruction	-	-	-	-	84,000	84,000
	<b>\$4,103,882</b>	<b>\$4,093,203</b>	<b>\$7,015,023</b>	<b>\$ 4,574,122</b>	<b>\$4,299,916</b>	<b>\$ 24,086,147</b>

NOTE:

\*FDOT portion \$17.6M

# Stormwater Projects

## SOURCES

Beginning Unappropriated Balance  
(projected at 10/01/2020)

\$ 2,200,000

**\$ 2,200,000**

## USES

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	TOTAL
Anglewood Levee Improvements	\$ 100,000	\$ 573,500	\$ -	\$ -	\$ -	<b>\$ 673,500</b>
Hogtown Creek Flood Insurance Update	-	200,000	-	-	-	<b>200,000</b>
Hogtown Creek Watershed Mgmt Plan	-	-	200,000	-	-	<b>200,000</b>
Hogtown Creek Project Design	-	-	200,000	-	-	<b>200,000</b>
Stormwater Culvert Rehabilitation	-	-	-	150,000	-	<b>150,000</b>
Debt Service - Depot Park	164,239	164,239	-	-	-	<b>328,478</b>
Pension Obligation Bond- S2003A	463	495	112,498	120,167	128,220	<b>361,843</b>
	<b>\$ 264,702</b>	<b>\$ 938,234</b>	<b>\$ 512,498</b>	<b>\$ 270,167</b>	<b>\$ 128,220</b>	<b>\$ 2,113,821</b>

**Solid Waste Fund**

**SOURCES**

Solid Waste Projected Fund Balance  
(projected at 10/01/2020)

\$ 3,409,973

**\$ 3,409,973**

**USES**

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	TOTAL
Remove Auxillary Fuel Tank and Enclose Steel	\$ -	\$ -	\$ -	\$ 43,000	\$ -	<b>\$ 43,000</b>
Garbage & Recycling Compactors Instl Depot Park	64,000	-	-	-	-	<b>64,000</b>
Resource Recovery Center (ZeroWaste Initiative)	510,000	-	-	-	-	<b>510,000</b>
Screening Equip for Reuse of Street Sweepings (ZeroWaste Initiative)	53,775					<b>53,775</b>
	<b>\$ 627,775</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 43,000</b>	<b>\$ -</b>	<b>\$ 670,775</b>

Evergreen Cemetery Trust Fund

SOURCES

Evergreen Trust Revenue

	USES					
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	TOTAL
Repairs & Imprv Embankment Stabilization	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Evergreen Drainage Concerns	-	-	100,000	-	-	100,000
	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>



# Equipment Replacement Fund

## SOURCES

General Fund Recurring Transfer FY 20	\$ 977,500
General Fund Recurring Transfer FY 21	977,500
General Fund Recurring Transfer FY 22	977,500
General Fund Recurring Transfer FY 23	1,668,430
General Fund Recurring Transfer FY 24	1,668,430
	<b>\$ 6,269,360</b>

## USES

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	TOTAL
GPD Laptops **	\$ -	\$ -	\$ 135,500	\$ 180,097	\$ 255,000	\$ 570,597
GPD Smart Phones	28,000	28,000		244,000	75,000	375,000
GPD Tasers	-	-	-	140,000	140,000	280,000
GPD Body Cameras	110,000	110,000	110,000	110,000	110,000	550,000
GPD In Car Cameras	28,000	101,800	200,000	200,000	-	529,800
GPD IA Site & Drug Task Furnishings	25,000	-	-	-	-	25,000
GPD Walker Admin Bld HVAC	362,800	-	-	-	-	362,800
GFR Emergency Response Computer Rplc	25,000	25,000	25,000	25,000	25,000	125,000
GFR Unmanned Aerial					30,000	30,000
GFR Rescue Equip on Apparatus Replc*	-	175,000	25,000	339,500	760,500	1,300,000
GFR EMS & Hazmat MRUs and Trailers	45,000	-	45,000	-	-	90,000
GFR Furnishings & Fixtures	-	40,000	40,000	40,000	-	120,000
GFR Safety and Security	-	-	28,000	28,000	28,000	84,000
GFR Mobile Breathing Air System	16,000	16,000	-	-	-	32,000
GFR Protective Gear Sustainment Plan	-	-	-	210,833	40,930	251,763
GFR Emergency Med Services Equip	-	-	56,000	-	-	56,000
GFR Fire Equip Repair & Replace	-	25,000	25,000	25,000	-	75,000
IT Sharepoint Migration	11,500	-	-	-	-	11,500
IT PC Equipment Replacement **	150,000	110,000	100,000	-	-	360,000
MOB Converged Layer2 Netwk & Svr Equip	-	70,000		-	-	70,000
IT City Website Update	97,000	57,200	55,000	55,000	55,000	319,200
COM Upgrade TV12 to High Definition	-	37,500	-	-	-	37,500
COM Broadcast Replacement	29,200	113,000	8,000	-	-	150,200
DOD Neighborhood Notification Tool	-	-	50,000	-	-	50,000
PRCA Playground Equip Replac**	50,000	50,000	50,000	50,000	50,000	250,000
PRCA Diving Boards Replac*	-	4,000	4,000	4,000	4,000	16,000
PRCA TC-A Children's Theatre electrical	-	-	-	7,000	-	7,000
PRCA Tennis Resurfacing	-	-	-	-	55,020	55,020
PRCA WJRC gutter system	-	-	-	10,000	-	10,000
PW Unmanned Aerial Mosquito Control	-	-	-	-	39,980	39,980
PW Loader Grapple	-	15,000	-	-	-	15,000
PW Concrete Curb Machine	-	-	15,000	-	-	15,000
PW Concrete Chain Saw	-	-	6,000	-	-	6,000
	<b>\$ 977,500</b>	<b>\$ 977,500</b>	<b>\$ 977,500</b>	<b>\$ 1,668,430</b>	<b>\$ 1,668,430</b>	<b>\$ 6,269,360</b>

Note:

\* - Recurring funding.

\*\* - Recurring funding, other years are funded from separate sources.

**Wild Spaces Public Places Sales Tax**

**SOURCES**

Projected WSPP Tax Revenue

	<b>USES</b>					
	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>TOTAL</b>
City Pool Improvements - Locker Room Renovations	\$1,000,000	\$ -	\$ -	\$ -	\$ -	<b>\$1,000,000</b>
Sweetwater Recreational Trail (SW 16th Ave to Depot Park)	1,075,000	-	-	-	-	<b>1,075,000</b>
Rosa B. Williams Center Parking Lot	100,000	-	-	-	-	<b>100,000</b>
Albert Ray Massey Westside Park - Major Improvements	-	-	5,000,000	-	-	<b>5,000,000</b>
Cofrin Park Nature Center	-	1,000,000	-	-	-	<b>1,000,000</b>
Woodland Park Improvements	400,000	-	-	-	-	<b>400,000</b>
Light Multipurpose Fields	-	-	750,000	-	-	<b>750,000</b>
Renovate Citizens Field	-	-	-	-	5,000,000	<b>5,000,000</b>
Multitple Trail Projects	-	-	1,000,000	1,000,000	1,000,000	<b>3,000,000</b>
Howard Bishop Improvements	-	-	500,000	-	-	<b>500,000</b>
Lincoln Middle Sch Improvements	-	-	500,000	-	-	<b>500,000</b>
	<b>\$2,575,000</b>	<b>\$1,000,000</b>	<b>\$7,750,000</b>	<b>\$1,000,000</b>	<b>\$6,000,000</b>	<b>\$18,325,000</b>

**Gainesville Community Reinvestment Area**

**SOURCES**

Property Tax Revenue

	<b>USES</b>					<b>TOTAL</b>
	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	
College Park NBHD Improvements	\$ 192,570	\$ -	\$ -	\$ -	\$ -	<b>\$ 192,570</b>
College Park Policing Pilot Project	200,000	-	-	-	-	<b>200,000</b>
Cornerstone	33,294	-	-	-	-	<b>33,294</b>
Duval Neighborhood Improvements	11,667	-	-	-	-	<b>11,667</b>
Heartwood Neighborhood	85,000	-	-	-	-	<b>85,000</b>
Heritage Trail	100,000	-	-	-	-	<b>100,000</b>
Innovation District	560,000	-	-	-	-	<b>560,000</b>
Pleasant Street Model Block Housing	76,933	-	-	-	-	<b>76,933</b>
Porters Model Block Housing	250,000	-	-	-	-	<b>250,000</b>
Porters NBHD Improvements	150,000	-	-	-	-	<b>150,000</b>
Power District	400,000	-	-	-	-	<b>400,000</b>
South Main Street	20,000	-	-	-	-	<b>20,000</b>
Stormwater Improvements	300,000	-	-	-	-	<b>300,000</b>
University Ave Police Sub-Station	47,797	-	-	-	-	<b>47,797</b>
	<b>\$ 2,427,261</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,427,261</b>

**Fleet Management & Replacement Fund 501 & 502**

**SOURCES**

Fleet Management Revenue

**USES**

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	TOTAL
Generator for Fleet Facility	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
New Fuel Site	-	-	-	-	435,000	435,000
	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 435,000</b>	<b>\$ 685,000</b>

**2020 Debt Issuance**

**SOURCES**

2020 Debt Service Issuance	\$ 8,635,000
	<b>\$ 8,635,000</b>

**USES**

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	TOTAL
Dept Wide Radio Replac*	\$ 1,150,000	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000
GPD Body Cameras	1,000,000	-	-	-	-	1,000,000
Fire Ladder Truck 9 - New	1,206,000	-	-	-	-	1,206,000
Fire Station 9 (FS, Eval & Land Acq)	1,500,000	-	-	-	-	1,500,000
Fire Station 9	-	4,310,000	-	-	-	4,310,000
Southwest Public Safety Annex	-	15,000	9,099,000	155,000	-	9,269,000
City Hall Roof Replacement	606,000	-	-	-	-	606,000
Funding for Advanced Purchases	1,270,990	-	-	-	-	1,270,990
ADA Compliance	731,000	-	-	-	-	731,000
LED Streetlight Controllers	1,200,000	-	-	-	-	1,200,000
	<b>\$ 8,663,990</b>	<b>\$ 4,325,000</b>	<b>\$ 9,099,000</b>	<b>\$ 155,000</b>	<b>\$ -</b>	<b>\$ 22,242,990</b>

Note:  
Although funding approved in FY19 budget, funding became available in FY20.

# Appendix

The background of the page is a dark blue color. It features a subtle, light blue grid of small dots. Overlaid on this grid is a network of thin, light blue lines that connect various points, creating a complex, web-like pattern. Some of these lines form larger, more prominent geometric shapes, while others are more fragmented. The overall effect is a modern, technical, and interconnected aesthetic.

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## Appendix

### Guide to Section

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This section contains various information and is organized in the following manner:

#### ***Outside Agency Funding Summary***

Includes funding amounts and appropriations to outside agencies through the Cultural Affairs division and for CDBG and HOME allocations.

#### ***Debt Service Summary***

The Debt Service Summary displays the total amount of debt service for the City for FY2020 (principal and interest). This section also demonstrates the City's current debt ratios and limits compared to the City's adopted debt policy.

#### ***Tax Levy and Millage Information***

Presents historical and current information regarding the City's taxable property values and adopted millage rates.

#### ***Glossary***

A list of definition of terms and acronyms to aid the reader in understanding of the document.

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## Outside Agency Funding

FY 2020

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This section includes funding allocations for FY 2020 for Cultural Arts agencies, and for FY 2020 for outside agencies receiving CDBG and HOME grant funding. Cultural agency allocations are based on a two-year basis. The CDBG and HOME grant allocations are made on an annual basis due to changes in the amount of grant funding received by the City.

Each year, various community groups, not-for-profit agencies and charitable organizations apply for City funding of their activities. The City has historically contributed to strengthen and improve the cultural atmosphere of Gainesville. In FY1997, the City Commission approved a new methodology for the funding allocations for Cultural Arts Agencies. With the assistance of the Gainesville/Alachua County Cultural Affairs Board, the City Commission determined that \$85,000 of the total allocation should go to the Professional Arts Producing Institutions (PAPIs). The three institutions are the Hippodrome State Theater, Gainesville Chamber Orchestra and Dance Alive. The percentage of the \$85,000 for each agency was determined by City Commission action taken on January 13, 1997. In January 2005, the City Commission established \$5,000 in funding dedicated to the Gainesville Chamber Orchestra for their annual Pops on the Plaza concert occurring each spring. The remainder of the Cultural Arts funding is distributed based on a competitive application process open to local qualifying arts and cultural agencies. All other Outside Agencies are funded from Community Development Block Grant (CDBG) and HOME funds. Up to 15 percent of the Gainesville CDBG allocation may go to Outside Agencies or city departments for social services.

In order to make the best use of these funds, two Commission-appointed Citizen Advisory Groups review and make recommendations on the worthiness and appropriateness of the Agencies requesting funds or in-kind services. The Gainesville/Alachua County Cultural Affairs Board reviews requests for General Fund Cultural Arts monies. The Citizens Advisory Commission for Community Development (CACCD) reviews requests for funds from CDBG and HOME. In an attempt to have all requests reviewed in the same manner, staff assists the members of each committee during their review.

A formal application and funding criteria have been developed which require each agency to present detailed information about their funding request, including project description, other available funding sources, and how each project or service would complement services already provided by the City, or what benefits the City would receive for funds provided. Applications are made to the reviewing advisory board that then hears detailed presentations from each applicant and performs on-site visits.

The advisory boards prepare funding recommendations for the agency requests, and are welcome to present them to the City Manager and the City Commission for approval. The adopted funding levels can be found on the following pages.



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**Outside Agency Funding**  
**Cultural Arts**

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The list below represents the allocations adopted for FY 2020 to each agency.

<b><u>Cultural Arts Organizations:</u></b>	<b><u>FY 2019</u></b>	<b><u>FY 2020</u></b>
Annasemble Community Orchestra of Gainesville	\$ 1,518	\$ 1,518
Cultural Arts Coalition	6,793	6,793
Danscompany of Gainesville	7,040	7,040
Gainesville Environmental Film Festival/Cinema Verde	3,461	3,461
Gainesville Friends of Jazz	2,029	2,029
Gainesville Harmony Show Chorus	2,662	2,662
Gainesville Little Theatre/Gainesville Community Playhouse	5,405	5,405
Gainesville Youth Chorus	6,600	6,600
Latino Women's League	2,155	2,155
Matheson Museum	5,783	5,783
North Central FL Blues Society	2,188	2,188
Sun Country Dance	4,980	4,980
The Repurpose Project	6,365	6,365
<b>Total Funding for Cultural Arts Organizations</b>	<b>\$ 56,979</b>	<b>\$ 56,979</b>

<b><u>Professional Arts Producing Institutions (PAPI):</u></b>	<b><u>FY 2019</u></b>	<b><u>FY 2020</u></b>
Dance Alive!	\$ 16,985	\$ 16,985
Hippodrome State Theatre Inc	56,521	56,521
Gainesville Symphony Orchestra	7,265	7,265
Gainesville Symphony Orchestra-Pops on the Plaza	4,750	4,750
<b>Total Funding for PAPIs</b>	<b>\$ 85,521</b>	<b>\$ 85,521</b>

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**Outside Agency Funding**  
**Community Development Block Grant (CDBG) Program Funded-Competitive Portion**

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The list below represents the allocations adopted for FY2020 for each agency.  
This is an annual allocation and is adopted on a fiscal year basis.

	<b>FY 2019 Adopted</b>	<b>FY 2020 Requested</b>	<b>FY 2020 Adopted</b>
<b><u>Housing Rehabilitation</u></b>			
Alachua Habitat for Humanity, Inc.	\$ 10,000	\$ 20,000	\$ 10,000
Center for Independent Living, Inc.	10,000	10,000	10,000
Central Florida Community Action Agency	10,000	20,000	10,000
Neighborhood Housing & Development Corp.	10,000	25,000	10,000
<b>Total Housing Rehabilitation</b>	<b>\$ 40,000</b>	<b>\$ 75,000</b>	<b>\$ 40,000</b>

	<b>FY 2019 Adopted</b>	<b>FY 2020 Requested</b>	<b>FY 2020 Adopted</b>
<b><u>Public Services</u></b>			
ACORN Clinic	\$ 10,000	\$ 10,000	\$ 10,000
Black on Black Crime Task Force, Inc.	10,000	10,000	10,000
Cold Night Shelter (City set aside, non competitive)	25,000	-	25,000
Elder Care of Alachua County, Inc.	20,000	34,385	20,000
Family Promise Center of Gainesville (Interfaith Network)	20,000	35,000	15,000
Gardenia Garden, Inc.	10,000	13,000	10,000
Girls Place, Inc.	10,000	10,000	10,000
Girl Scouts of Gateway Council, Inc.	10,000	10,000	10,000
Helping Hands Clinic of Alachua County (Priority 1)	15,000	20,000	20,000
Helping Hands Clinic of Alachua County (Priority 2)	18,000	18,000	18,000
Institute for Workforce innovation	10,000	-	-
Meridian Behavioral Healthcare, Inc.	10,000	-	-
N.M.B. Organization, Inc.	-	25,000	-
Project Manhood Youth Development	-	25,000	10,000
St. Francis House-Arbor House (Priority 1)	12,000	50,000	10,000
St. Francis House- Emergency Shelter (Priority 2)	20,000	70,000	17,000
Star Center Children's Theatre, Inc.	-	10,000	10,000
<b>Total Public Services</b>	<b>\$200,000</b>	<b>\$ 340,385</b>	<b>\$ 195,000</b>

<b>Total CDBG Competitive Portion</b>	<b>\$240,000</b>	<b>\$ 415,385</b>	<b>\$ 235,000</b>
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**Outside Agency Funding  
HOME Program Funded**

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The list below represents the allocations adopted for FY 2020 for each agency.  
This is an annual allocation and is adopted on a fiscal year basis.

<b><u>CHDO Reserve-15% Required</u></b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Requested</b>	<b>FY 2020 Adopted</b>
Neighborhood Housing (New Construction)	\$ 91,961	\$ 120,000	\$ 79,521
<b>Total Public Services</b>	<b>\$ 91,961</b>	<b>\$ 120,000</b>	<b>\$ 79,521</b>
<b><u>New Construction</u></b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Requested</b>	<b>FY 2020 Adopted</b>
Alachua Habitat for Humanity, Inc.	\$ 20,000	\$ 40,000	\$ 40,000
Gainesville Housing Development Management	15,100	-	-
<b>Total New Construction</b>	<b>\$ 35,100</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
<b><u>Moderate and Substantial Rehabilitation</u></b>	<b>FY 2019 Adopted</b>	<b>FY 2020 Requested</b>	<b>FY 2020 Adopted</b>
Rebuilding Together North Central Florida	\$ 24,900	\$ 35,100	\$ 20,000
<b>Total Housing Rehabilitation</b>	<b>\$ 24,900</b>	<b>\$ 35,100</b>	<b>\$ 20,000</b>
<b>Total HOME Program</b>	<b>\$ 151,961</b>	<b>\$ 195,100</b>	<b>\$ 139,521</b>

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## Debt Service Indicators

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Debt is an effective way to finance capital improvements, but its misuse can cause serious financial problems. Even a temporary inability to repay debt can damage a government's credit rating, which in turn can increase the cost of future borrowing. Therefore, local governments must ensure that their outstanding debt does not exceed their ability to repay the associated debt service.

Under the most favorable circumstances, a local government's debt:

- (1) Is proportional in size and rate of growth to its revenue base;
- (2) Does not extend past the useful life of the facilities that it finances;
- (3) Is not used to balance the operating budget;
- (4) Does not require repayment schedules that put excessive burdens on operating expenditures; and
- (5) Is not so high as to jeopardize the government's credit rating.

An examination of a government's debt structure can reveal the following warning signs:

- (1) Increasing reliance on long-term debt;
- (2) Decreasing expenditure flexibility due to increased debt service costs;
- (3) The existence of sudden large increases or decreases in future debt service.

In this section the following items related to the City's General Government debt picture will be presented:

- (1) Total debt service per capita - Ten year trend
- (2) Ratio of total General Fund debt service to General Fund revenues - Ten year trend
- (3) Total outstanding debt service as a percentage of taxable property value
- (4) Per capita debt (principal only) compared to capita income

## Summary of Debt Service

**Description:** The below table lists the amount of annual debt service amount by debt issue. More detail information is included in the preceding pages under Fund Detail, Debt Service Funds.

Debt Issue	FY 2019 Principal	FY 2019 Interest	FY 2020 Principal	FY 2020 Interest
GERRB-Series 1994	\$ 240,265	\$ 854,734	\$ 226,260	\$ 868,740
POB-Series 2003A	945,400	2,645,375	969,016	2,876,759
POB-Series 2003B	1,005,000	2,097,525	1,225,000	2,044,963
CIRN of 2009	625,000	16,094	-	-
CIRB of 2010	200,000	118,441	205,000	111,441
Revenue Refunding Note 2011	630,000	61,596	645,000	46,728
Revenue Note Series 2011A	405,000	28,282	410,000	19,007
Revenue Refunding Note 2014	1,390,000	250,920	1,420,000	217,560
CIRB 2014	570,000	466,799	590,000	443,999
Refunding Revenue Note 2016A	445,000	260,763	1,120,000	242,765
Revenue Note Series 2016B	380,000	145,560	390,000	136,320
Revenue Note Series 2017	410,000	275,963	420,000	264,688
Revenue Note Series 2019	-	-	566,666	167,450
<b>Total Debt Service</b>	<b>\$ 7,245,665</b>	<b>\$ 7,222,050</b>	<b>\$ 8,186,942</b>	<b>\$ 7,440,420</b>

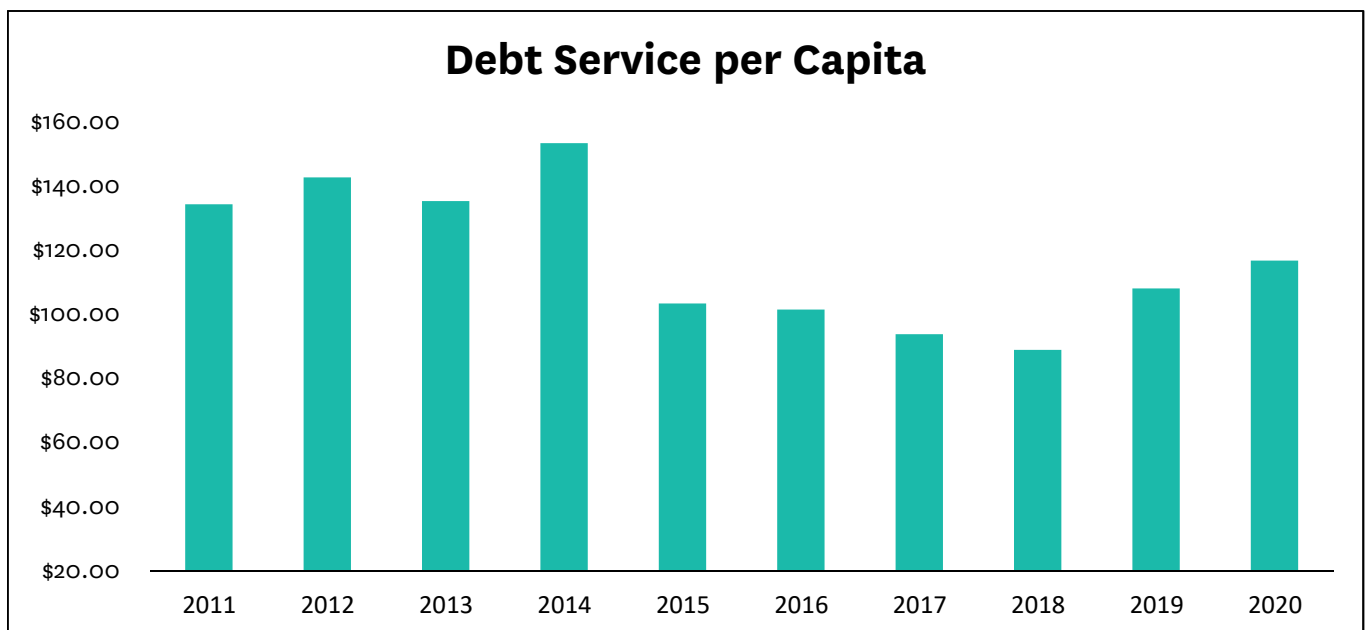
## Debt Service Ratios and Comparisons

### Total Debt Service per Capita

**Ratio:** The total debt service per capita measures annual debt service expenditures to changes in population. As population increases, it is reasonable to expect increases in capital improvement needs and demands. Since the most popular means of financing capital improvement is through borrowing, one would expect to see an increase in long-term debt. The rate reflected below is indicative of the fact that the City had a list of unfunded capital improvement and deferred maintenance needs.

**Policy Limit:** Total outstanding debt service will not exceed \$3,000 per capita based on City population.

Fiscal Period	Total Debt Service	Estimated Population	Total Debt Service per Capita
2011	\$ 16,881,237	125,731	\$ 134.26
2012	18,026,685	126,311	142.72
2013	17,189,783	127,074	135.27
2014	19,717,776	128,554	153.38
2015	13,447,656	130,128	103.34
2016	13,202,509	130,128	101.46
2017	12,203,535	130,128	93.78
2018	11,693,940	131,591	88.87
2019	14,467,715	133,857	108.08
2020	15,627,362	133,857	116.75



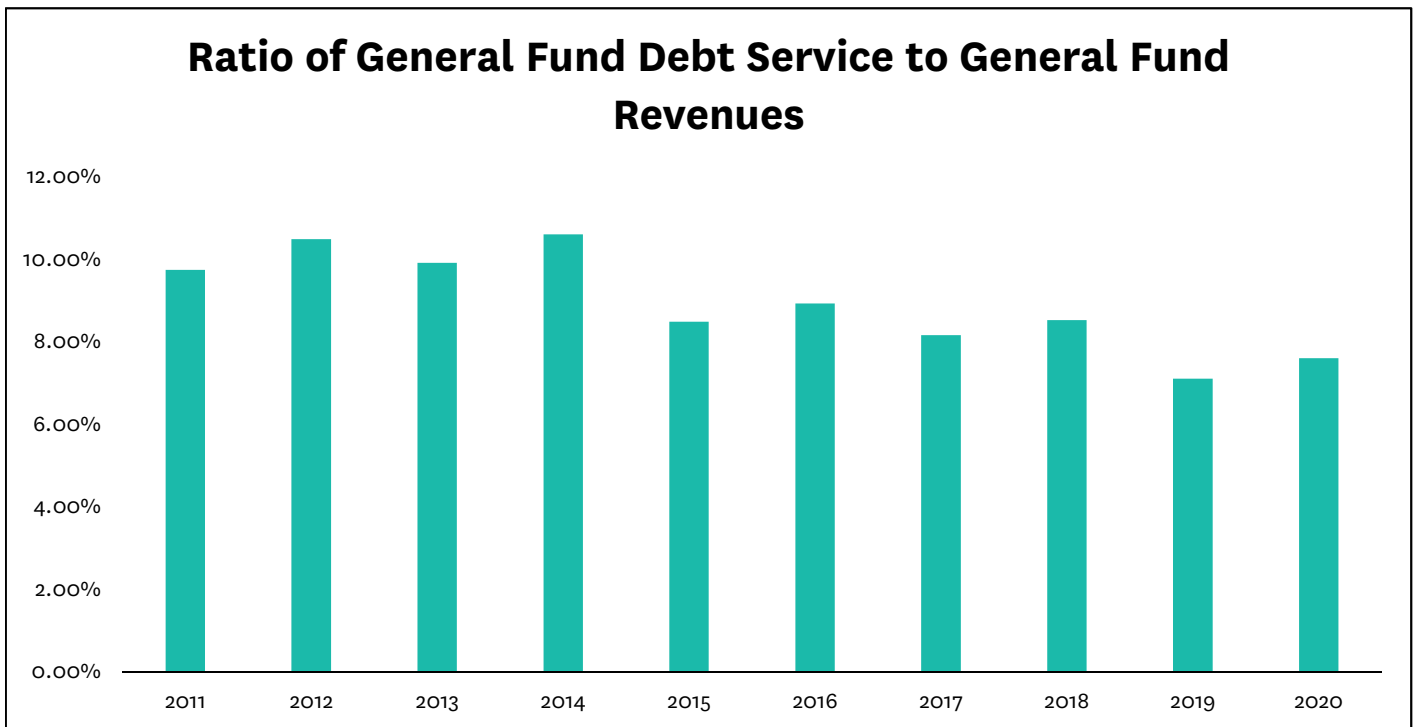
## Debt Service Ratios and Comparisons

### Ratio of General Fund Debt Service to General Fund Revenues

**Ratio:** This ratio measures the amount of General Fund debt service expenditure incurred each year compared to General Fund revenues. As debt service requirements increase, the City's uncommitted funding sources decrease, thereby reducing the amount of funds available for other programs. As indicated below, the debt service cost to General Fund revenues ratio has remained relatively unchanged over the last five years.

**Policy Limit:** Annual debt service will not exceed 15% of budgeted General Fund revenues.

Fiscal Period	General Fund Debt Service		General Fund Revenues		Ratio
2011	\$	10,075,474	\$	103,469,061	9.74%
2012		10,862,369		103,582,515	10.49%
2013		10,243,129		103,375,159	9.91%
2014		11,304,605		106,650,297	10.60%
2015		9,124,492		107,551,874	8.48%
2016		9,707,328		108,797,008	8.92%
2017		9,133,833		111,974,500	8.16%
2018		10,314,399		121,036,995	8.52%
2019		8,962,456		126,218,273	7.10%
2020		10,092,229		132,749,632	7.60%



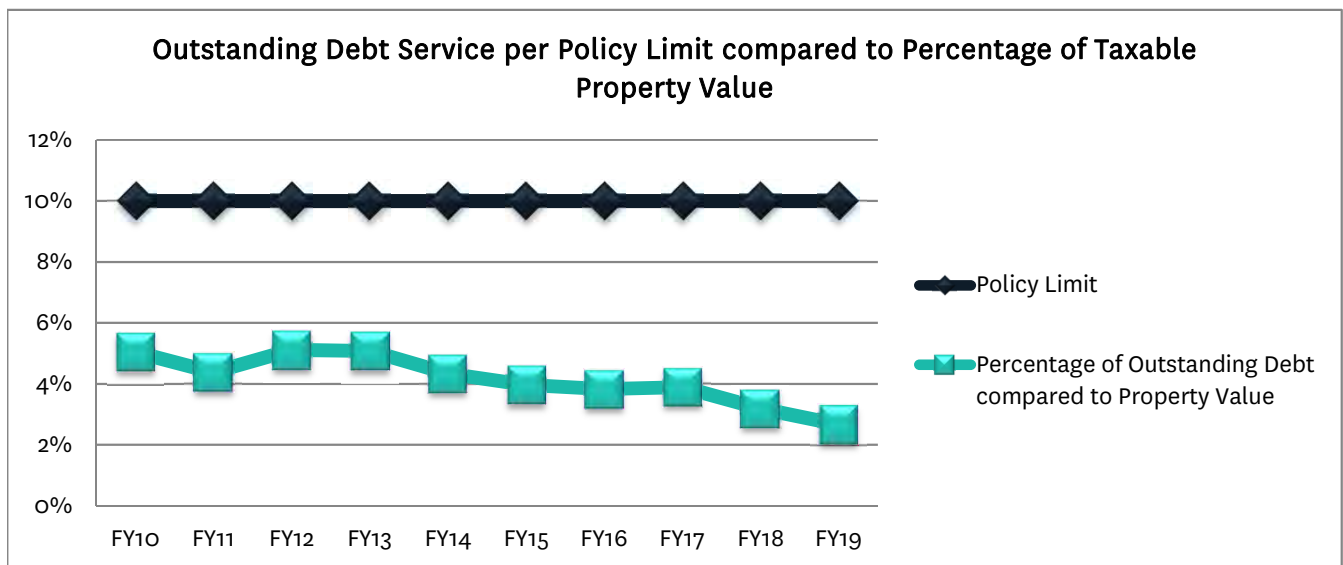
## Debt Service Ratios and Comparisons

### Outstanding Debt Service as a Percentage of Taxable Property Value

**Measure:** This measure reviews the total outstanding debt service, principal and interest, related to taxable property value.

**Policy Limit:** Total outstanding debt service will not exceed 10% of the City's taxable property value.

City's Taxable Property Value as of 07/01/19	\$ 7,229,538,399
	<u>X 10%</u>
Total Outstanding Debt cannot exceed	\$ 722,953,840
Total Outstanding Debt as of 09/30/2019:	\$ 192,640,795
Percentage of Outstanding Debt compared to Property Value	2.66%



Source for property value: Certification of Final Taxable Value, form DR422.



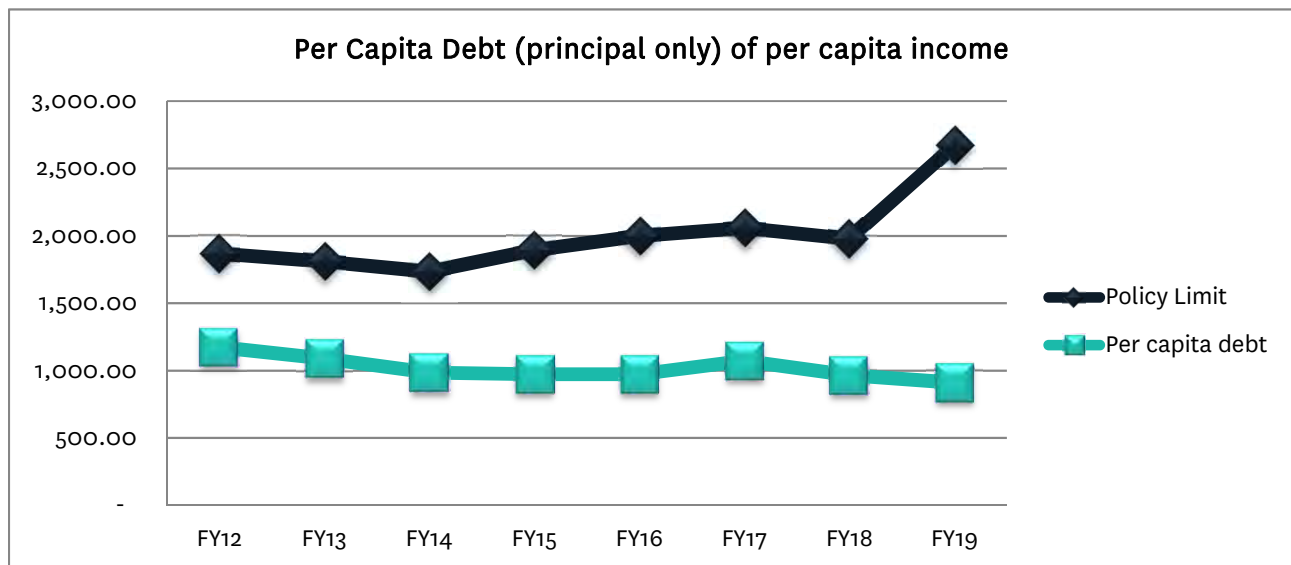
## Debt Service Ratios and Comparisons

### Per Capita Debt (principal only) to Per Capita Income

**Measure:** This measure calculates six percent of per capita income and compares it to the per capital debt of the outstanding principal portion of the total of the City's debt.

**Policy Limit:** Per capita debt will not exceed 6% of per capita income.

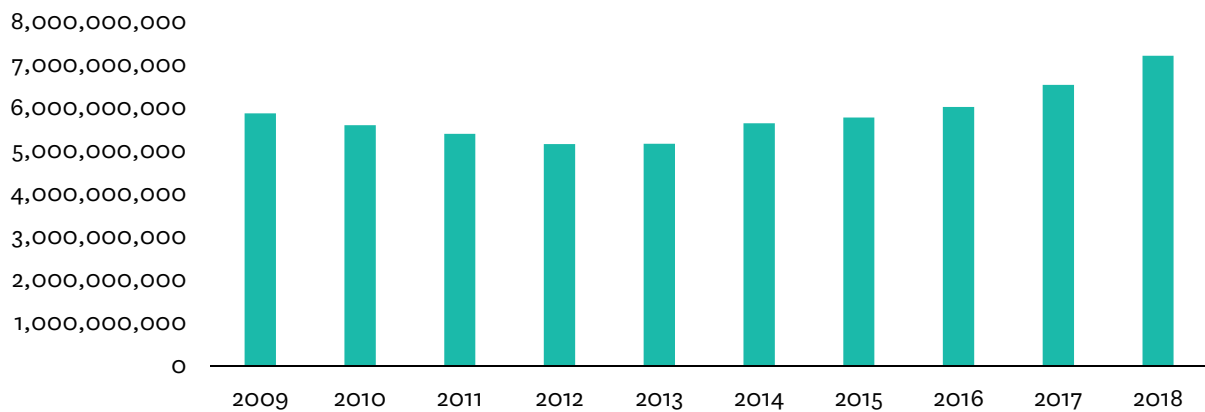
Total Outstanding Debt (principal) as of 09/30/19	\$ 121,797,285
Population estimate for FY19	<u>133,857</u>
Per capita debt	\$ 910
Median per capita income	\$ 44,548
Policy Limit	<u>6%</u>
Per capita debt maximum per policy limit	\$ 2,672.88



**Net Taxable Value for Ad Valorem Tax Levies**  
**10 Year Historical Comparison**

Tax Year at January 1st	Fiscal Year Ended September 30	Net Taxable Property Value	Percentage Increase or Decrease
2009	2010	5,886,019,548	3.88%
2010	2011	5,608,220,528	-4.72%
2011	2012	5,408,683,497	-3.56%
2012	2013	5,166,079,399	-4.49%
2013	2014	5,179,979,365	0.27%
2014	2015	5,651,725,311	9.11%
2015	2016	5,788,526,801	2.42%
2016	2017	6,034,941,259	4.26%
2017	2018	6,547,912,693	8.50%
2018	2019	7,229,538,399	10.41%

**City of Gainesville**  
**Net Taxable Property Value (per Tax Year)**



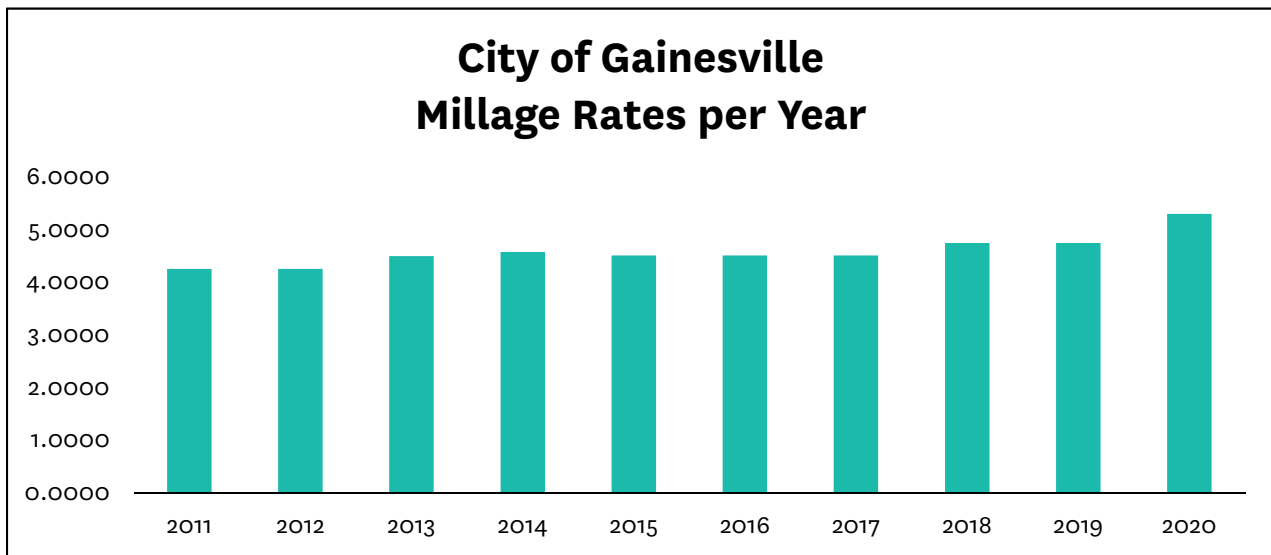
**Noteworthy Items:**

Per State Statutes, all assessments/appraisals are made by the County Property Appraiser. The taxable values are based on the appropriate certification of final taxable value provided by the County Property Appraiser.

Florida Statutes exempt certain governmental, institutional, inventory, widows' and disabled persons' property from taxation. Also, the first \$25,000 value of an owner-occupied residence (Homestead) is exempt; the exemption increased from \$5,000 to \$15,000 in 1980, to \$20,000 in 1981, and to \$25,000 in 1982 for owners who had lived in the State for five years or more; in 1983, the exemption was extended to all owners; and in 2008 an additional \$25,000 exemption was given for qualified homesteads. An additional exemption of \$25,000 is authorized by state law for senior citizens.

## Tax Millage Levies 10 Year Historical Comparison

Fiscal Year	Tax Millage Levy Debt Service	Tax Millage Levy General Operations	Tax Millage Levy Total	Millage Levy Percentage Change Annually	Millage Levy Percentage Change Cumulatively
2011	0.0000	4.2544	4.2544	-3.228%	-14.027%
2012	0.0000	4.2544	4.2544	0.000%	-14.027%
2013	0.0000	4.4946	4.4946	5.646%	-8.381%
2014	0.0000	4.5780	4.5780	1.856%	-6.526%
2015	0.0000	4.5079	4.5079	-1.531%	-8.057%
2016	0.0000	4.5079	4.5079	0.000%	-8.057%
2017	0.0000	4.5079	4.5079	0.000%	-8.057%
2018	0.0000	4.7474	4.7474	5.313%	-2.744%
2019	0.0000	4.7474	4.7474	0.000%	-2.744%
2020	0.0000	5.2974	5.2974	11.585%	8.841%



Tax rates are set by the City Commission effective October 1st. According to Florida Statutes, § 200.181 allows unrestricted Ad Valorem Tax rate levies for debt service for General Obligation Bonds approved by citizen referendum. The City's last General Obligation Bond, series 1974, was paid off in FY 1995. Fla. Stat. § 200.181 also imposes a 10 mill limitation on Ad Valorem Tax rates levied for General Government operations.

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## GLOSSARY

The Financial and Operating Plan contains specialized and technical terminology that is unique to public finance and budgeting. The following glossary has been included to assist the reader in understanding these terms and acronyms used in this document.

***Accrual*** - Adjusting journal entries designed to ensure that assets and liabilities that are created or discharged because of operating activities of the current period are recognized as revenues and expenses in that period. Examples include accrued wages and accrued interest.

***Ad Valorem Tax*** - A tax levied in proportion to the value of the property against which it is levied (e.g., a property tax).

***Agency Funds*** - A fund for which the governmental unit acts solely as custodian of assets for others. The City currently maintains one agency fund, the ICMA Deferred Compensation Trust Fund.

***Annual Budget*** - A budget applicable to a single fiscal year.

***Appropriation*** - A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and as to the time when it may be expended.

***ARRA*** - American Recovery & Reinvestment Act.

***Assessed Valuation*** - A valuation set upon real estate or other property by a government as a basis for levying taxes (i.e., the property's value).

***Basic Financial Statements*** - Financial statements, including notes, which are necessary for a fair presentation of the financial position and the results of operations, of an entity in conformity with Generally Accepted Accounting Principles (GAAP).

***Biennial Budget*** - A budget applicable for two fiscal years.

***Bond*** - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds.

***Budget*** - A plan of financial operation with an estimate of proposed expenditures and the means of financing them for a given period of time. The term "budget" is used in two senses in practice. It may designate the financial operating plan presented to the appropriating body for adoption or the plan finally adopted by that body. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether the appropriating body has approved it.

***Budget Document*** - The instrument used by the budget-making authority to present a comprehensive financial program to the legislative body.

***Budget Funds*** - Funds that are planned for certain uses, but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for City Commission approval is composed of budget funds.

***Budgetary Control*** - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitation of available appropriations and available revenues.

**Capital Equipment** - Capital purchases of major equipment items which are not permanently attached to a public facility. This would include the replacement or addition of major motorized equipment items as well as other major equipment items.

**Capital Outlay** - Expenditures which result in the acquisition of, or addition to, capital assets.

**Capital Projects Funds** - Funds established to account for the acquisition or construction of major capital facilities.

**CIP** - Capital Improvement Plan; a multi-year program of identifying major one-time expenses.

**CIRB** - Capital Improvement Revenue Bond.

**CIRN** - Capital Improvement Revenue Note.

**CDBG** - Community Development Block Grant. A Federal entitlement program used primarily to fund programs that benefit low- and moderate-income persons.

**Contingency Account** - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

**CRA** - Community Redevelopment Agency. A department created by the City under Chapter 163 of the Florida Statutes to address unique needs of underserved areas within the urban core.

**Debt Service** - The City's obligation to pay principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**Debt Service Funds** - Funds established to account for the accumulation of resources for, and the payment of, general long-term principal and interest.

**Deficit** - In this budget document, the excess of Uses over Sources for the budget period.

**Department** - The basic organizational unit of government, which is functionally unique in its delivery of services.

**Depreciation** - (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence; (2) that portion of the cost of a capital asset which is charged as an expense during a particular period.

**Encumbrances** - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for future expenditures. This is generally accomplished through purchase orders, contracts or requisitions.

**EHAB** - Employee Health & Accident Benefits fund which is used to self-insure the health insurance plan for City employees and dependents.

**Enterprise Funds** - Funds established to account for operations (1) that are financed and operate in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (2) where the governing body has decided that periodic determination of revenues earned, expense incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

**Enterprise Resource Plan (ERP)** - an integrated suite of applications used to record, manage and utilize organizational data in an efficient and cost-effective manner.

**Entitlement** - The amount of payment to which a State or local government is entitled as determined by the federal government (e.g., the Director of the Department of Housing and Urban Development) pursuant to an allocation formula contained in applicable statutes.

**ERU** - Equivalent Residential Unit. A unit of measure used to calculate stormwater management utility fees.

**Expenditures** - Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, and debt service.

**Expenses** - Decreases in net total assets. Expenses represent charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest and other charges.

**FBCEF** - Florida Building Code Enforcement Fund.

**FEMA** - Federal Emergency Management Agency.

**FFGFC** - First Florida Government Financing Commission.

**Fiscal Year** - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operation for purposes of external financial reporting. For this document, the Fiscal Year begins October 1 and ends on September 30.

**Fixed Assets** - Property of a long-term benefit, intended to continue to be held or used: land, buildings, improvements other than buildings, and machinery and equipment.

**Full Faith and Credit** - A pledge of the general taxing power for the payment of debt obligations.

**Function** - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. For example, public safety is a function.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources (assets), together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**Fund Accounting** - A government accounting system, which is organized and operated on a fund basis.

**Fund Balance** - The excess or deficit of fund assets over fund liabilities of governmental fund types.

**Fund Equity** - The excess or deficit of fund assets over fund liabilities, equivalent to fund balance and net assets.

**GCRA** - Gainesville Community Reinvestment Area. A department created by the City due to consolidating the CRA and its four distinct districts.

**General Fund** - The largest fund within the City, the General Fund accounts for most of the financial resources as well as most of the operating services of the general government. It is the City's only major fund (except for the Utility, which is budgeted for in a separate document).

**General Obligation Bonds** - Bonds, the payment for which the full faith and credit of the issuing government are pledged.

**General Overview** - A section of the budget that provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years and possible recommendations of the City Manager.

**Generally Accepted Accounting Principles (GAAP)** - Uniform minimum standards of, and guidelines for, external financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations. The primary authoritative statement on the application of GAAP to State and local governments are Governmental Accounting Standards Board (GASB) pronouncements.

**GERRB** - Guaranteed Entitlement Revenue and Refunding Bond.

**GEZDA** - Gainesville Enterprise Zone Development Agency.

**GFOA** - Government Finance Officers Association.

**Goals** - Goals are broad statements determined at the highest level of government of what the City would like to accomplish over an extended length of time.

**Governmental Funds** - A group of funds that consists of General, Special Revenue, Debt Service and Capital Projects Funds.

**Grant** - Contributions or gifts of cash or other assets from another government or other entity to be used or expended for a specified purpose, activity, or project.

**GRU** - Gainesville Regional Utilities. A City owned and operated utility system that provides: electric, water, wastewater, gas and communications services. GRU is budgeted for through a separate process and GRU's budget is presented in a separate, stand-alone document.

**HOME** - The HOME Investment Partnership Program Grant. A program created under Title II of the Cranston-Gonzalez National Affordable Housing Act of 1990. Provides funds for housing for low- and very low-income persons.

**Income** - A term used in proprietary fund type accounting to represent (1) revenues, or; (2) the excess of revenues over expenses.

**Indirect Expenses** - Expenses associated with, but not directly attributable to providing a service.

**Interfund Transfers** - Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

**Intergovernmental Revenue** - Revenue collected by one government and distributed (usually through some predetermined formula) to another level of government(s).

**Internal Service Fund** - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government or to other governments, on a cost-reimbursement basis.

**Investments** - Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments.

**LOGT** - Local Option Gas Tax.

**Millage** - The tax rate on property based on \$1.00 per \$1,000 of assessed taxable property value.

**Modified Accrual Accounting** - A basis of accounting utilized by governmental fund types that recognizes revenues when they are susceptible to accrual - that is both measurable and available to pay liabilities of the current period - and expenditures when the related liability is incurred. The differences in this basis of accounting as opposed to that applicable to proprietary funds and non-governmental entities relate to the unique environment and accounting measurement objectives of governmental fund types.



**NHDC** - Neighborhood Housing Development Corporation. A local non-profit housing provider that rehabilitates and builds houses for low- to moderate- income persons.

**Non-departmental Expenditures** - Those uses of funds, which are not directly related to a department.

**Non-operating Expenses** - Fund expenses that are not directly related to the fund's primary service activities.

**Object Code** - Unique identification number and title for an expenditure category. Represents the most detailed level of budgeting and recording expenditures, referred to as a "line item" (e.g., 1011, Permanent Full Time; 3010, Materials and Supplies).

**Objective** - A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should imply a specific standard of performance for a given program.

**Obligations** - Amounts that a government may be required legally to meet out of its resources. They include not only actual liabilities, but also unliquidated encumbrances.

**OPEB** - Other Post Employment Benefits.

**Operating Budget** - Plans of current expenditures and the proposed means of financing them. The annual operating budget (or, in the case of some state governments, the biennial operating budget) is the summary means by which most of the financing acquisition, spending, and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even where not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

**Operating Expenses** - Fund expenses that are directly related to the fund's primary service activities.

**Operating and Financial Plan** - A budgetary plan developed as a tool for planning, management, and control. As a planning tool it is used to establish programmatic and financial goals and objectives. As a management tool, the plan is used to direct organizational units toward established objectives for service delivery. Finally, as a control tool - the traditional use of budgeting - the plan is used for financial accountability.

**Ordinance** - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**Organization** - A responsibility area within a department of the City.

**Outside Agencies** - Private not-for-profit agencies located within the City who provide community services which supplement and support City programs and for which City funds are made available.

**Pension Trust Funds** - Trust Funds used to account for public employee retirement systems. Pension Trust Funds are accounted for in essentially the same manner as proprietary funds, but with an important expanded emphasis on required fund balance reserves.

**Personal Services** - General category that includes salaries and wages, pensions, health insurance, and other fringe benefits.

**POB** - Pension Obligation Bonds. Bonds issued to retire the unfunded actuarial liability of the City's Pension Funds.

**Program Budget** - A budget wherein expenditures are based primarily on programs of work and secondarily on character and object class.

**Program Plan** - Collection of individual program service levels to accomplish the given objectives of a department.

**Project** - A plan of work, job, assignment, or task.

**Proprietary Funds** - A group of funds that consists of Enterprise and Internal Service Funds.

**Reserve** - (1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

**Resolution** - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

**Revenues** - (1) Increases in governmental fund type net current assets from other than expenditure refunds. Under GASB pronouncements, debt issuance and transfers-in are classified as “other financing sources” rather than revenues. (2) Increases in proprietary fund type net total assets from other than expense refunds and capital contributions. Under GASB pronouncements, transfers-in are classified separately from revenues.

**RTS** - The Regional Transit System, a City owned and operated public transit system.

**Service Level** - Service(s) or product(s) which comprise actual or expected output of a given program. The focus is on results, not measures of workload.

**SHIP** - The State Housing Initiatives Program. A State entitlement program designed to foster public/private partnerships to create and preserve affordable housing.

**SMUF** - Stormwater Management Utility Fund.

**Sources** - Total revenues and transfers from other funds that increase net financial resources.

**Special Revenue Funds** - Funds used to account for revenues derived from specific external sources to be used for specific restricted types of activities.

**Surplus** - In this budget document, the excess of Sources over Uses for the budget period.

**Taxes** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Nor does the term include charges for services rendered only to those paying such charges.

**TCEA** - Transportation Concurrency Exception Area.

**TIF** - Tax-increment financing. Financing secured by the anticipated incremental increase in tax revenues, resulting from the redevelopment of an area. The City of Gainesville has four tax-increment districts utilizing TIF revenues: Downtown, Fifth Avenue/Pleasant Street (FAPS), College Park/University Heights (CPUH), and Eastside.

**TEAM** - The Employee Action Motivators, a unit in the Human Resources department.

**Trust Funds** - Funds used to account for assets held by a government in a trustee capacity.

**UDAG** - Urban Development Action Grant.

**Uses** - Total expenditures, expenses and transfers to other funds that decrease net financial resources.

**WSPP** - Wild Spaces Public Places. A voter approved eight-year half cent sales tax restricted for recreation improvement and park land acquisition.

**Gainesville.**  
**Citizen centered**  
**People empowered**

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