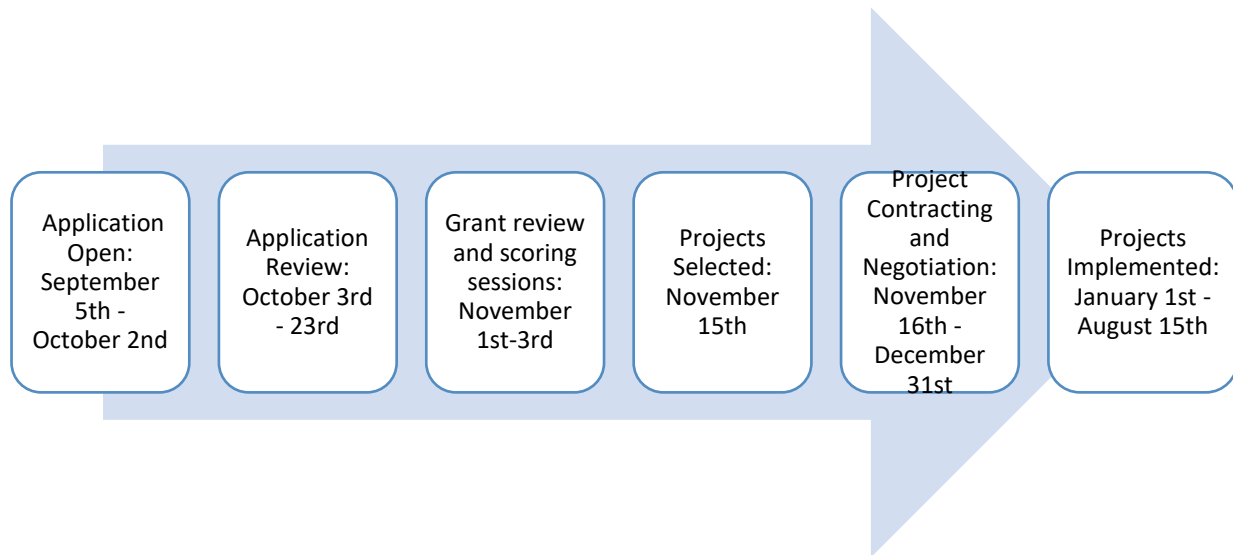


Phase 2 Grant Application Guidelines



City of Gainesville

Grant Timeline



Phase 2 Grant Application Schedule	
Dates	Key Actions
August 21 st , 3:30–5:30pm August 23 rd , 5–6:30pm	In-person Information Session Virtual Information Session Recording Available at: https://www.gainesvillefl.gov/Community-Pages/Community/Community-Interests/One-Nation-One-Project#section-3
September 5 th	Grant applications available online at: tinyurl.com/onopgnv24
September 8 th at 5:00pm	End of Question and Answer Period for Potential Applicants
October 2 nd at 5:00pm	Grant applications closed. No late submissions are accepted.
October 3 rd –23 rd	Technical Grant Review and Scoring Period: Applications are checked for requirements and adherence to specifications, and scored
November 1 st –3 rd	Grant Q&A Scoring session. It is strongly suggested that applicants attend this meeting.
November 15 th	Final project selection and notification
November 16 th –December 31 st	Project contracting and negotiation between awarded and City.
January 1 st – August 15 th	Funds available to awardees. Project implementation period.

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About One Nation One Project

One Nation One Project partnered with the National League of Cities to lead the first national cohort for an arts and wellness initiative to address community issues that worsened after the COVID-19 pandemic. Under this work, local artists, municipal government, and community health leaders will work together to create large-scale art projects to initiate sustainable change recognizing multi-sector collaboration as key to addressing complex community issues.

Gainesville is 1 of 18 cities/counties selected to participate. The project will continue through summer 2024.

One Nation One Project – GNV (ONOP-GNV) has chosen the community health issue of youth gun violence as the focus for the project. This is an issue that has unfortunately worsened in the city of Gainesville since the pandemic. Using arts and culture we hope to improve mental health and well-being of youth and communities, increase opportunities for youth engagement, thereby preventing gun violence.

ONOP-GNV Goals:

- Goal 1: Increased arts and cultural programs for youth.
- Goal 2: Increased engagement of youth impacted by gun violence and at high risk for gun violence in arts and cultural programs.
- Goal 3: Improved mental health and well-being for youth in these programs.
- Goal 4: Increased multi-sector collaboration in our community.

Purpose

The purpose of this grant application is to provide opportunities for **larger scale projects up to \$45,000** using multisector collaboration, based on community listening and youth engagement data learned through Phase 1 of ONOP-GNV. Phase 1 projects focused on collecting community listening data from youth to better understand their perspective on arts and culture, community resources, well-being, and gun violence. Additional information

was obtained through the Youth Steering Committee. Using this information, funding priorities have been identified.

Funding Priorities:

- 1) Engaging youth impacted by gun violence or at high risk of gun violence.
- 2) Arts programs in the following categories: Visual Arts and Performance (dance, theater), Music.
- 3) Cultural programs that are representative of minorities, diversity, and inclusive.
- 4) Feelings of safety at the individual, relational/familial and community level.
- 5) Increased arts cultural programming and well-being activities in under-resourced communities.
- 6) Ongoing skill building programs for youth to increase socio-emotional functioning, conflict-resolution, and positive peer relationships.
- 7) Leveraging other valued activities such as sports, nature, social activities, social media, and animals to incorporate arts, culture, and well-being.
- 8) Artistic experiences for youth that are underrepresented in our community (e.g., photography, fashion, culinary, cosmetology/barbering)

Application Guidelines

Who Should Apply and Eligibility Requirements

- Eligible entities include:
 - 501©3 Non-profit Organization (with a valid EIN from the IRS)
 - School or Educational Institution
 - Government Agency
 - Religious for Faith-Based Organization
 - For-Profit Business
- Individual persons not connected to a registered business are not eligible to apply.
- Entities must be currently qualified to conduct business in Florida, that are based in and/or provide programs and services to the City of Gainesville, FL. Applications from entities or organizations that do not have an ongoing footprint and engagement in Gainesville, FL will not be considered.

- Entities must be registered in SunBiz.
- If awarded, entities must be able to register with the Federal Government as these are federal funds through the American Rescue Plan Act (ARPA). Registration can be done at: <https://sam.gov/content/entity-registration>
- All program activities and entities must serve City of Gainesville residents.
- Events hosted for-profit are not eligible for the funding.
- Events funded through this opportunity must be free and open to the public.
- If programs have a fee to participate, there must be a reasonable plan to ensure youth impacted by or at high risk of being impacted by gun violence have a reasonable means and access to participate.
- Any special events must not conflict with the City's goals, core programs, and services.
- Programs and events shall not have a predominantly religious or political purpose.
- Events and programs shall not involve or allow discrimination on the basis of race, color, gender, age, religion, national origin, marital status, disability, gender identity, or sexual orientation.
- Events and programs shall not promote the use of alcohol, tobacco products, illegal drugs or activities, gambling, or a sexually oriented business; or involve obscene or sexually explicit materials or content.
- Organizations will be required to submit liability insurance as required by the City of Gainesville before contracts can be executed.

Evaluation Criteria

Programs and events must:

- Specifically engage youth impacted by gun violence or youth most at risk of gun violence.
- Engage elementary aged – age 24 as their primary audience.
- Use arts and/or culture as a primary mechanism to engage youth.
- Incorporate mental health and well-being.
- Address individual, relational/family, and/or community level factors related to youth gun violence. See the CDC Social Ecological Model for more information - <https://tinyurl.com/CDCSEModel>

Incomplete applications will not be considered for review.

Complete proposals will be evaluated by a review team representing a diverse range of sectors such as the arts/culture, mental health, youth services, prevention programs, and communities in Gainesville, FL. This review team will evaluate the grant applications using the following criteria based on a 100-point scale:

- Program Description (maximum points = 40) - 4 questions
- Program Implementation and Engagement (maximum points = 32) - 4 questions
- Agency Stability and Sustainability (maximum points = 8) - 2 questions
- Goals (maximum points = 10) - 2 questions
- Budget (maximum points = 10) - 2 questions

The total points will be used to establish a priority list for funding consideration.

Application Deadline and Funding

- ONOP Phase 2 Grant application funding is a one-time funding opportunity.
- **Current Application Deadline: October 2nd, 2023 at 5:00 PM EST**
- If mailing in the application, it must be postmarked before 10/2 at 5:00pm.
- Applications submitted on the day of the deadline must be complete, or they will not be considered. Application deadlines are strictly adhered to in order to maintain pace with the funding process.
- After the deadline of October 2nd, completed applications will be reviewed and ranked.
- Funding Period: January 1, 2024 – August 15, 2024
- Applicants may apply for up to \$45,000 of funding. There is \$200,000 of funding total available under this grant opportunity.

Programs/projects/events must take place and funds expended during the grant period. The City of Gainesville must be recognized for sponsorship in all related publicity in printed and on-line matters.

Violation of these terms and conditions may jeopardize future funding.

Grant Monitoring

Funds awarded under the ONOP-GNV Phase 2 grant program may require on-site evaluation by ONOP Team members.

Application Instructions

The grant application can be downloaded from the City of Gainesville – One Nation One Project GNV website. The application is in editable PDF form.
<http://www.gainesvillefl.gov/Community-Pages/Community/Community-Interests/One-Nation-One-Project>.

The following guidelines help ensure accuracy, legibility and uniformity of applications:

- Be sure to provide every required part of the application. VERIFY that all items are included in the package before checking the boxes on the application cover page.
- Your original application MUST be signed.
- Be sure your original AND copy pages are numbered and assembled in numerical order.
- Letters of support should be limited to no more than 5 letters, including letters from program partners.
- Typeface must be no smaller than 11-point, Arial or Times New Roman preferred

Allowable Grant Expenditures

- Direct Program Costs
- Production costs
- Expendable materials
- Equipment and Venue rentals
- Marketing
- Organizational Salary support
- Professional Services (e.g., artistic, administrative, technical, mental health and well-being services, transportation, event security)
- Expenses incurred as a direct result of program implementation.

- Food for programs and events
- Other funding uses may be granted if deemed during the application review and approval process to be in the Program's spirit.

Non-Allowable Grant Expenditures

- Expenses incurred or obligated before or after the grant period cannot be paid with grant money:
- Lobbying or attempting to influence federal, state or local legislators, or judiciary:
- Building, renovation or remodeling of facilities:
- Bad debts, legal or filing fees, contingencies, fines and penalties, interest and other financial costs;
- Private entertainment, food, beverages, plaques, awards or scholarships.
- Program/events which are restricted to private or exclusive participation, which shall include restricting access to programs on the basis of sex, race, color, national origin, religion, disability, age or marital status;
- Re-granting – is defined as using grant moneys to underwrite grants, programs or individual grants within one's own organization or another organization. Regranting of city funds is prohibited.
- Ongoing and recurring expenses outside this funding period are not allowed.
- Capital expenditures (includes acquisitions, building projects, renovations, tangible items, permanent equipment, etc.)
- Contributions and donations;
- Endowment funds

Withdrawal/Cancellation of Grants

An agency failing to comply with any of the requirements stipulated in these guidelines will be required to correct the defect within a reasonable period of time once notified of the failure. Failure to comply will result in the issuance of one notice to the Grantee. Repeated failure of a similar nature (i.e., failure to provide credit to the City of Gainesville, etc.) or failure to correct

the defect within the specified time period may result in cancellation of City support and grant(s) paid by the City to the agency. Agencies filing for bankruptcy, closing or otherwise transferring to or combining assets and liabilities with other entities are required to return any unexpended grant funds.

Post – Award Grant Amendment Requests

Organizations who are awarded funding and experience unforeseeable or emergent issues, may request in writing amendments to their program activities and events. Requests will be reviewed on a case-by-case basis, and provided a response by City of Gainesville, One Nation One Project Leadership. Requests should be made in writing to: ONOP_GNV@gainesvillefl.gov, including the requested amendment, unforeseeable or emergent issue that occurred, and ongoing efforts made to continue the project to meet funding guidelines.

Debts to the City

Any agency with debt(s) outstanding to the City of Gainesville is not eligible to apply for and is prohibited from accepting City funds unless and until said debt(s) are paid to the satisfaction of the City of Gainesville.

Grant Fund Expenditure Records

The City has the right to review all records supporting expenditure of grant funds. If a grant is awarded, the recipient is expected to maintain complete and accurate accounting and program records. These records must be readily available for inspection by City or independent audit personnel, and must be maintained in accordance with generally accepted accounting principles. If any applicant is in non-compliance with grant reporting

requirements at the time new or additional funding is approved, the award will not be issued. A letter will be sent advising the applicant that the overdue report(s) must be received within 30 days of the date of the letter, or the new award will be rescinded.

Reporting Requirements

Award recipients will need to provide detailed receipts, invoices and expenditure records to be submitted for reimbursement. These documents should align directly with the approved project budget and allowable expenditures outlined in this grant. This should be done on a monthly or bi-monthly basis.

All Grantees will be required to submit a report at the conclusion of the project period. The report shall document activities during the applicable year of funding (i.e. programs/events, marketing/advertising, attendance, education, attachments, financial report, etc.). Specific reporting requirements will be outlined for selected projects during the contracting period.

Failure to submit these reports will result in the following:

1. Issuance of a one-time letter to the Grantee.
2. Grantee deemed delinquent, if no response after the notification letter.

Data Collection

All funded entities will be required to collect and report on the data specified by ONOP-GNV. Data collection will be related to ONOP project goals, participation, demographics, and program success. This data is being collected to better understand factors related to improved outcomes around youth gun violence, and to inform future efforts and best practices. Awardees should obtain proper permissions to share data with the City of Gainesville.

Sponsorship Credit to the City

When the City provides a grant award to an agency, it becomes a corporate sponsor of that agency. The City support provided to the agency is to be given the same corporate sponsorship acknowledgements normally accorded for that amount of corporate support.

In addition, all promotional materials related to the funded program, including television and radio ads, press releases, newspaper advertisements, printed materials, and agency/event web sites must give credit to the City of Gainesville – One Nation One Project GNV.

The City's credit statement should read as follows: "This program/event is funded in part by One Nation One Project-GNV, an initiative of the City of Gainesville."

It is the grant recipient's responsibility to ensure that proper credit related to the funded program is provided.