

Participant Transportation Request Form -- The After-School Program

As a part of the City of Gainesville's – Department of Parks, Recreation & Cultural Affairs (PRCA), afterschool programs, elementary children who enroll in The After-School Program and attend a partnering school, are eligible for supervised transportation to their program site.

Transportation for The After-School Program is provided based on the Alachua County Public Schools (ACPS) School Calendar for the current academic year. The district calendar and school hours can be found at <https://www.sbac.edu>.

The After-School Program hours are 2 - 6 p.m., Monday through Friday; hours adjust to start at 1 p.m. on early release days.

School Transportation by Program Site:

- *Albert "Ray" Massey Recreation Center* located at 1001 NW 34th Street, 352-334-2821.
 - **Littlewood Elementary School:** Transportation for elementary students in grades 1st – 5th at Littlewood Elementary who enroll at the Albert "Ray" Massey program site is a supervised walk by PRCA Staff.
- *Eastside Community Center* located at 2841 E University Avenue, 352-334-2714.
 - **Williams, Lake Forest, and Metcalfe Elementary Schools:** Transportation for elementary students in grades 1st – 5th at partner schools who enroll at the Eastside program site is a passenger vehicle driven by PRCA Staff.
- *Porters Community Center* located at 512 SW 2nd Avenue, 352-334-3366.
 - **Parker Elementary School:** Transportation is not provided by PRCA for enrolled participants at the Porters program site however, a transportation change request may be submitted to rec@gainesvillefl.gov or the PRCA Front Desk for a bus stop to be arranged. Please find the separate Transportation Change Request Form for Parker Elementary School on our website. Please allow up to one week for processing.

Terms and Conditions of Parent Consent:

- Transportation is available only for participants enrolled in The After-School Program. No child will be transported from school premises to a program site who is not enrolled.
- Transportation is available only during stated dismissal times; no changes will be made for extracurricular activities.
- Children will only be picked up from the meeting spot(s) designated or approved by the school. It is the child's responsibility to meet at the designated or approved spot at the stated dismissal time.
- Parents/Guardians will notify the program site on days the child is absent from school or will not be attending the program.
- All participants are expected to adhere to rules and policies and meet behavior expectations. Disruptive behavior that jeopardizes safety for any reason may result in termination of the

supervised transportation.

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A new request must be submitted each program year. Space is limited and requests are processed on a first come, first serve basis. Please complete one application for each enrolled participant; applicants may only apply for one program site. You will be notified once your transportation request is reviewed.

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- ☐ I am requesting transportation from Littlewood Elementary to Albert "Ray" Massey Center
 - ☐ I am requesting transportation from Lake Forest Elementary to Eastside Community Center
 - ☐ I am requesting transportation from Williams Elementary to Eastside Community Center
 - ☐ I am requesting transportation from Metcalfe Elementary to Eastside Community Center

Participant Information

Name _____

Address _____

City _____ State _____ Zip Code _____

Primary Phone _____ Secondary Phone _____

Email _____

School Information (for 2026-2027)

Name of School _____ Grade _____

Address _____

City _____ State _____ Zip Code _____

Emergency Contact

Name _____ Relationship _____

Primary Phone _____ Secondary Phone _____

Printed Name of Parent/Guardian _____

Signature of Parent/Guardian _____ Date _____