

**City of Gainesville**  
**Public Works Department**  
**Recovered Materials Collector Application**

**I. APPLICANT INFORMATION:**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

**II. APPLICATION REQUESTED:** *(Select one below)*

- New application;** or
- Renewal of application.**

**III. REGISTRATION APPLICATION REQUIREMENTS CHECKLIST:** The information in this section is provided to assist the applicant in preparing the application to **provide for the processing and/or transporting of recovered materials**. A City certificate of registration shall be valid for five years and shall be renewed for an additional five years up to two times upon completion of the application. **Provide the following required information as attachments to your application as they apply:**

**1. DISCLOSURE OF OWNERSHIP**

- Two copies of notarized statement disclosing names of owners, general and limited partners, or corporate or registered name under which registrant will conduct business as authorized by City ordinance. A current statement shall be updated annually and on file with the City Manager or designee.

**2. SERVICE TYPE** *(select one or both)*

- The applicant is a processor of recovered materials;

AND/OR

- The applicant is a transporter of recovered materials.

**3. STATE OF FLORIDA CERTIFICATION**

- Copy of the State of Florida Recovered Materials Certification as required by Florida statute 403.7046. This certification is to be updated annually and on file with the City Manager or designee.

**4. PROOF REGISTRANT PROVIDING SERVICE**

- Documentation that shows the registrant is currently providing service to customers within the City.

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**5. INSURANCE CERTIFICATES**

Applicants shall purchase and maintain the types and amounts of insurance set forth below from companies authorized to do business in the State of Florida. A current certificate of insurance for all policies written in the applicant's name is to remain on file with the City Manager or designee for the term of the certificate of registration.

- Commercial motor vehicle insurance as required by Florida statute Ch. 627;
- Workers compensation as required by Florida statute Ch. 440;
- If the registrant utilizes City facilities, a policy for general liability insurance policy in the amount of \$500,000 per occurrence with the City named as an additional insured;

**6. APPLICATION FEE**

- The applicant shall pay the City a nonrefundable application fee as specified in the Application Fee Schedule (**Attachment A**).

**IV. DEFINITIONS:**

APPLICANT: a person applying to the city for a registration certificate required to collect, process, convey or transport recovered materials within the city for hire, remuneration or other consideration.

REGISTRANT: shall be a person who has made an application with the City to collect, transport, convey, or process recovered materials in the City and has subsequently received a registration certificate from the City.

RECOVERED MATERIAL: shall mean metal, paper, glass, plastic or textile materials that have known recycling potential, can be feasibly recycled and have been diverted and source separated or removed from the solid waste stream for sale, use or reuse as raw materials, whether or not the materials require subsequent processing or separation from each other, but does not include materials destined for any use that constitutes disposal. Recovered materials as described above are not solid waste.

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**V. APPLICATION AGREEMENT & RECORD OF PAYMENT:**

- The applicant agrees to comply with all provisions of the City of Gainesville, Florida Code of Ordinances Article III, Division 3 of Chapter 27, consisting of Sections 27-85 through 27-88.

\_\_\_\_\_  
*Company's Name*

\_\_\_\_\_  
*Applicant's Name*

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Application Submission Date*

\_\_\_\_\_

*Date*

\_\_\_\_\_

*Check Number*

*Check Date*

\_\_\_\_\_

*Date*

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**VI. APPLICATION AFFIDAVIT:**

- The person named below, as the applicant or legal representative for the applicant, does hereby certify that all required information has been attached to this application and become a part thereof.
- Applicant or applicant's legal representative agrees that the applicant will comply with all provisions of the City of Gainesville Code of Ordinances, the laws, rules, ordinances, and regulations of Alachua County, the State of Florida and the United States of America.

\_\_\_\_\_  
*Company's Name*

\_\_\_\_\_  
*Applicant's Name*

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Name & Title Applicant's Legal Representative*

\_\_\_\_\_  
*Signature of Applicant's Legal Representative*

\_\_\_\_\_  
*Name Witness*

\_\_\_\_\_  
*Signature of Witness*

STATE OF FLORIDA  
COUNTY OF ALACHUA

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, by \_\_\_\_\_, President and Secretary, respectively, of \_\_\_\_\_, a Florida corporation, on behalf of the corporation. They/he/she are/is personally known to me or has produced \_\_\_\_\_ as identification.

Print Name: \_\_\_\_\_ Notary Public, State of Florida

My Commission Expires: \_\_\_\_\_