



Building Division
306 NE 6th Ave, Bldg B
Gainesville, FL 32601
Ph: 352-334-5050
Email: building@gainesvillefl.gov

Change of Contractor Form

The change of contractor form allows an original permit holder to transfer their permit to a new permit holder. The transfer includes fees, plans, review, and inspections. This form or a notarized letter must be submitted to the building division by both the original **and** new permit holder before the transfer can occur.

Project Name: _____

Permit #: _____ Tax Parcel: _____

Job-site Address: _____

Original Permit Holder:

Name: _____ License #: _____

Business Name: _____

Phone#: _____ Email: _____

Signature: _____ Date: _____

The foregoing instrument was acknowledged before me this ____ day of _____ in the year 20____.

Signature of Notary Public: _____ Seal: _____

New Permit Holder:

Name: _____ License #: _____

Business Name: _____

Phone#: _____ Email: _____

Signature: _____ Date: _____

The foregoing instrument was acknowledged before me this ____ day of _____ in the year 20____.

Signature of Notary Public: _____ Seal: _____