



Building Division
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Cooler/Freezer Checklist

This checklist is for the installation of a refrigeration equipment and appliances. The submittal must include the following items and indicate compliance with the current edition of the Florida Building Code and the Florida Fire Prevention Code. Separate permits maybe required for electrical work or building construction.

GENERAL REQUIREMENTS:

<input type="checkbox"/>	Permit Application - Do not upload construction documents until you receive an email notification from ProjectDox.
<input type="checkbox"/>	All drawings must be clear, concise and drawn to scale. "Optional" details that are not used shall be marked void or crossed off.
<input type="checkbox"/>	Designer's name and signature on plans. If created by a licensed architect or engineer, the official digital signature and electronic seal shall be affixed.

PLANS:

<input type="checkbox"/>	SCOPE OF WORK – Provide a written Scope of Work for all proposed work.
<input type="checkbox"/>	SITE PLAN – A site plan is required for all exterior installations creating, adding or modifying the existing footprint of the building or structure.
<input type="checkbox"/>	FLOOR PLAN – Show location of proposed coolers, freezers, and refrigeration equipment and identify the location of all associated equipment and/or appliances within the building, on the roof, and on the exterior property.
<input type="checkbox"/>	CONSTRUCTION DETAILS – Provide complete construction details for all refrigeration units and equipment, including work platforms & access, and required guards.
<input type="checkbox"/>	SHOP DRAWINGS – Provide manufacturer's shop drawings for all refrigeration equipment and appliances.
<input type="checkbox"/>	MANUFACTURERS SPECIFICATIONS – Provide manufacturer's cut-sheets and installation for all proposed equipment and appliances.
<input type="checkbox"/>	WIND LOAD DESIGN – Provide sign & sealed engineering for all exterior equipment
<input type="checkbox"/>	DEAD LOAD DESIGN - Provide sign & sealed engineering for conditions where the installation adds additional weight to the existing structure.